



Prepared By: Operations

Effective Date: June 10, 2019

Council Resolution No.: 19-193

References: Canadian Standards Association
Standard for Children's Playspaces
and Equipment (CAN/CSA-Z614-14)
Records Management Retention Schedule Bylaw 2018-22

POLICY STATEMENT

This policy has been established and approved by Council to provide for an appropriate level of inspection and maintenance for playgrounds.

PURPOSE

To establish guidelines to provide safe and hazard-free play areas and to reduce or eliminate potential liability claim exposure.

SCOPE AND GUIDELINES

This policy applies to all Town of Olds staff within the Operations Department.

DEFINITIONS

"Playground" means a playstructure anchored to the ground, or having natural stability and not intended to be moved within the Town of Olds boundary.

RESPONSIBILITIES

Director of Operations and/or designate shall be responsible for the implementation of this policy.

STANDARDS

Safety concerns shall be responded to within 24 hours should a safety concern exist. Deficiencies must be repaired immediately, or the apparatus must be closed to the public.

In addition, the Town shall provide an after hours phone number for emergency calls from the public.

(1) Playground Area Inspections

- a) The Town of Olds will conduct a monthly inspection of all playgrounds.
- b) Documentation from this inspection will be recorded and kept on file as per the Records Management Retention Schedule Bylaw.
- c) Annual inspection to be completed as per CAN/CSA-Z614-14.

(2) New Construction

- a) All construction of playground equipment must conform to CAN/CSA-Z614-14 Standards and any new construction of old equipment must bring the equipment up to the 2015 standards.