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Recreational Facilities and Sports Fields Use

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Prepared By: Community Services

Effective Date: April 8, 2019  
Council Resolution No.: 19-116

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**POLICY STATEMENT**

The Town of Olds is dedicated to providing residents and visitors with accessible, inclusive, affordable, and safe access to Town operated Recreational Facilities and Sport Fields.

**PURPOSE**

To ensure that safe access to its Recreational Facilities and Sports Fields is fair and equitable for all of its existing and potential users.

**DEFINITIONS**

“Olds Recreation Area” is defined as the lands legally described within the boundaries of Mountain View County as per Schedule 5, in the Intermunicipal Cooperation Committee Master Agreement.

“Primary User(s)” shall mean a User Group that exclusively utilizes space and has been extended individualized negotiated privileges at a Recreational Facility or Sports Field via a Primary User Group Agreement.

“Patron(s)” shall mean any individual who utilizes the Recreational Facility or Sports Fields.

“Recreational Facility” shall mean the activities at the Aquatic Centre and Sportsplex, and areas identified as playgrounds, parks, and playing fields owned and/or operated by the Town of Olds.

“Sports Field” shall mean any area identified as an outdoor space which can be booked and is owned and/or operated by the Town of Olds.

“Staff” shall mean those employees working at a Recreational Facility or Sports Field.

“User Group(s)” shall mean those formally recognized local groups that regularly book a Recreational Facility or Sports Field.

**SCOPE**

Applies to all User Groups, Patrons, and Staff within the provision of Town owned and/or operated Recreational Facilities and Sports Fields.

**RESPONSIBILITIES**

The Chief Administrative Officer, or designate, is responsible to administer this policy within the terms and conditions established and provide regular review of procedures to ensure they are relevant and current.

**STANDARDS**

The Town will:

1. Establish and maintain ongoing preventative maintenance programs for facilities.
2. Ensure all construction, maintenance, custodial, and operational duties will be carried out in a safe and efficient manner to the benefit of the User Groups, Patrons, and Staff.
3. Maintain appropriate standards of behaviour at Town Recreational Facilities and Sports Fields.
4. Establish a set of fees for charges that are fair and equitable for the use of Recreational Facilities and Sports Fields.
5. Provide guidelines for the use and scheduling of activities.

Priority allocation is as follows:

1. Town programs and/or services that are endorsed by the Town of Olds Council and/or are directly funded by the Town.
2. Programs and/or services provided by Primary User Groups.
3. Programs and/or services provided by schools within Chinook's Edge School Division and/or Red Deer Catholic Regional Schools within the Olds Recreation Area.
4. Programs and/or services provided by registered non-profit organizations and societies in good standing with the Town and where majority of participants reside in the Town Recreation Boundary and are under the age of 18; and where rental end time is prior to 9:30 p.m.
5. Programs and/or services provided by a group, organization or individual associated with a recognized national, provincial or regional governing body.
6. Participant use by local groups or individuals for not-for-profit recreational activity and where majority of participants reside in the Olds Recreation Area.
7. Programs and/or services offered by private groups, organizations or individuals whose primary purpose is to make a profit (i.e. commercial users).