



211C
Investments

Prepared By: Finance

Effective Date: October 13, 2020

Council Resolution No.: 20-391

References: MGA Section 250
Records Management Retention Bylaw

POLICY STATEMENT

Funds not required for the short term operation of the Town be invested in a conservative manner and only in securities that are of very low risk.

PURPOSE

To establish standards governing the purchase or disposal of securities by the Town of Olds to achieve a reasonable return on the funds invested; however, without exception, Security, liquidity and compliance with Section 250 of the Municipal Government Act shall be complied with.

SCOPE AND GUIDELINES

This policy applies to employees of the Town of Olds who have been authorized by Council to purchase and sell investments on behalf of the Town of Olds.

DEFINITIONS

“Securities” are defined as bonds, debentures, trust certificates, guaranteed investment certificates or receipts, certificates of deposit, deposit receipts, bills, notes and mortgages of real estate or leaseholds and rights or interests in respect of a security (MGA s.250(1)).

RESPONSIBILITIES

The Chief Administrative Officer (CAO) and/or designate is responsible for overseeing this policy.

STANDARDS

1. Securities shall only be purchased with funds not required for the operation of the Town during the term of the investment.
2. The term of any Security purchased shall be such that funds can be made available immediately if required by the Town, which may be subject to penalty.
3. Securities purchased must fit the guidelines as established in Section 250 of the Municipal Government Act.
4. Authority to purchase Securities shall follow the Town of Olds banking requirements which requires two signatures for approval, one administration (CAO or Director of Finance) and one Council (Mayor or alternate member).

Approved: October 10, 2000
Amended: October 9, 2012 Motion No. 12-256