

Minutes of the Town of Olds Regular and Closed Council meeting conducted electronically through ZOOM Meetings on Monday, April 26, 2021 at 1:00 p.m. in the Council Chambers, at the Town Municipal Office.

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.

#### **PRESENT – ELECTED OFFICIALS:**

In the Chair, Mayor Michael Muzychka (From Chambers.)  
Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson participated virtually.

#### **ABSENT– ELECTED OFFICIALS:**

#### **Participating virtually in the Regular meeting of Council – STAFF:**

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Director of Community Services; Sheena Linderman, Director of Finance; Scott Chant, Director of Operations; Justin Andrew, Director of Protective Services; Monica Leatherdale, Communications Coordinator and Marcie McKinnon, Legislative Clerk.

#### **1. CALL TO ORDER**

Mayor Muzychka called the meeting to order at 1:01 p.m.

#### **A.) ADDED ITEM(s)**

None

#### **B.) ADOPTION OF THE AGENDA**

Moved by Councillor Harper, “to accept the Council agenda for the Monday, April 26, 2021 regular council meeting, as circulated.”

Motion Carried 21-146

#### **2. ADOPTION OF PREVIOUS MINUTES**

##### **2A) Regular Council Meeting Minutes – April 12, 2021**

Moved by Councillor Bennett, “to accept the Regular Council Meeting Minutes – April 12, 2021, as presented.”

Motion Carried 21-147

#### **3. PRESENTATION AND DELEGATIONS**

##### **3A) Delegation-AVAIL LLP - 2020 Audited Financial Statements**

Mr. Darren Adamson, from Avail LLP presented the 2020 Audited Financial Statements as contained in the agenda package.

Council discussion ensued.

*Councillor Overwater left the meeting at 1:30 p.m.*

*Councillor Overwater rejoined the meeting at 1:32 p.m.*

Moved by Councillor Ryan, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 25 at 1:32 p.m. with CAO Merritt, Director Linderman and Darren Adamson from Avail

Chartered Professional Accountants to remain in attendance.”  
Motion Carried 21-148

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

Staff members Directors Wagstaff, Chant and Andrew, Monica Leatherdale and Marcie McKinnon along with the public participants were moved to the waiting room of the meeting platform at 1:34 p.m.

Moved by Councillor Harper, “that the meeting reconvene to the regular Council meeting at p.m.”  
Motion Carried 21-149

Mayor Muzychka recessed the meeting at 2:00 p.m.  
Mayor Muzychka reconvened the meeting at 2:10 p.m.  
Administration moved staff and the public from waiting room back to the meeting at 2:10 p.m.

Director Linderman spoke on accumulated surplus, administration suggests to top up the fund to match policy (3% of tax revenues) 2020 Tax revenues were \$9,813,008 this will bring the fund to \$294,390.

Moved by Councillor Harper, “that the Town of Olds 2020 Audited Financial Statements and the 2020 Province of Alberta Financial Information Return be approved as presented.”  
Motion Carried 21-150

Moved by Councillor Ryan, “that \$9,468 of the 2020 surplus be moved from unrestricted surplus to the Tax Stabilization fund.”  
Motion Carried 21-151

Moved by Councillor Blatz, “that \$200,000 of the 2020 surplus be moved from unrestricted surplus to the general operating fund.”  
Motion Carried 21-152

### **3B) Delegation-Hope 4 MVC Kids Update & Sponsorship Request**

Mrs. Lisa Nicholson, Founder of Hope 4 MVC Kids Society participated online and provided Council with an update on where the society is at today and spoke on fundraiser events.

Moved by Councillor Bennett, “that Council thank the Mrs. Nicholson and receive the Hope 4 MVC Kids Society presentation for information.”  
Motion Carried 21-153

Mrs. Nicholson fielded questions from Council.

Moved by Councillor Blatz, “that Council approve a donation of \$250.00 to the Hope 4 MVC Kids Society.”  
Motion Carried 21-154

Moved by Councillor Thomson, “that Council direct Administration to provide silent auction item(s) or door prize of an approximate total value of \$125 for the November 2021 Hope 4 MVC Kids Society fundraiser Dinner.”

Motion Carried 21-155

**3C) Delegation-Olds and District Hospice Society - Virtual Hike  
Proclamation: Hospice Palliative Care Week May 3-9**

Mrs. Charlene Schramm, Board Member with Olds and District Hospice Society participated online and provide Council with an annual update and spoke of the virtual hike being held on May 2nd in conjunction with the Hospice Palliative Care Week May 2-8, 2021.

Moved by Councillor Overwater, "that May 2-8, 2021 be declared "Hospice Palliative Care Week", in the Town of Olds."

Motion Carried 21-156

**3D) Delegation-Emergency Management Agency – COVID Update  
Proclamation 'Emergency Preparedness Week' (May 2 – 8)**

Acting Director of Emergency Management, Mrs. Jennifer Lutz gave presentation to Council and provided a COVID update on the local status of the pandemic.

Moved by Councillor Blatz, "that Council accept the Emergency Management presentation on COVID-19 as information."

Council discussion ensued.

Motion Carried 21-157

Moved by Councillor Blatz, "that Sunday May 2, 2021 to Saturday May 8, 2021 be proclaimed as Emergency Preparedness Week in the Town of Olds."

Motion Carried 21-158

**4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS**

None

**5. BYLAWS**

**5A) Bylaw 2021-02 Land Use Bylaw 01-23 Amendment – Chicken Coops**

CAO Merritt spoke on the process the Land Use Bylaw (LUB) 01-23 Amendment has gone through to bring it forward to Council today.

Mrs. Natasha Wright, Parkland Community Planning Services participated online and spoke to the proposed amendments to the LUB, as follows;

*The first is, prior to an application for a Chicken Coop being decided upon, the Development Officer shall send a notice by mail to all assessed property owners of adjacent land. The notice shall be sent at least fourteen (14) days prior to the Municipal Planning Commission meeting date to decide upon the application and must include the date of the Municipal Planning Commission meeting, in order for landowners to submit written comments and/or attend the meeting. The Development Officer shall present all comments received to the Municipal Planning Commission for consideration.*

*The second is to address the "grandfathering" of the existing structures, giving them time to come into compliance.*

*All new Chicken Coop structures constructed on or after April 27, 2021 must meet the development standards outlined in Section 6(19). Chicken Coop type structures that are*

*existing as of April 26, 2021, shall have until January 1, 2023 to meet the development standards of Section 6(19), or be removed.*

Moved by Councillor Ryan, “that bylaw number 2021-02 to amend the Land Use Bylaw, as amended, be given third reading.”

Council discussion ensued.

Motion Carried 21-159

**5B) Bylaw 2021-04 Community Standards Bylaw 2015-08 Amendment**

Director Wagstaff spoke on the proposed amendments being presented to Council today.

Moved by Councillor Blatz, “that Bylaw 2021-04 Community Standards Amendment Bylaw be given third reading.”

Moved by Councillor Harper, “that the maximum number of urban hen licences that may be issued be one urban hen licence per 500 persons, based on the population of the Town of Olds as determined in the most recent municipal census.”

Motion Defeated 21-160

Councillor Blatz noted a housekeeping issue on Part 6 of the table of contents needs updated. Director Wagstaff will amend accordingly.

Council voted on the motion on the floor.

Motion Carried 21- 161

**5C) Bylaw 2021-07 2021 Property Tax and Supplementary Property Tax**

Director Linderman spoke to the 2021 Property Tax and Supplementary Property Tax Bylaw 2021-07, being presented to Council.

Moved by Councillor Overwater, “that Tax Rate Bylaw 2021-07 is given first reading.”

Motion Carried 21-162

Moved by Councillor Ryan, “that Tax Rate Bylaw 2021-07 is given second reading.”

Motion Carried 21-163

Moved by Councillor Thomson, “that Council give unanimous consent for presentation of the third reading of Tax Rate Bylaw 2021-07.”

Motion Carried 21-164

Moved by Councillor Bennett, “that Tax Rate Bylaw 2021-07 is given third and final reading.”

Motion Carried 21-165

**6. NEW BUSINESS**

**6A) Final Update to Council on the ‘Report to Council’**

Legislative Clerk, Marcie McKinnon provided a final update to Council on the July 13, 2020 Report to Council, as contained in the agenda package.

Moved by Councillor Blatz, “that Council accept Administration’s final update on the ‘July 13, 2020, Report to Council’ as contained in the request for decision, for information.”

Council discussion ensued.

Councillor Blatz “called the question to her motion on the floor”.

Motion Carried 21-166

Council voted on the motion on the floor.

Motion Carried 21- 167

Moved by Councillor Overwater, “that Council accept the Election Commissioner’s - Notice of Investigation Outcome correspondence dated April 13, 2021, which concludes the investigation.”

Motion Carried 21-168

### **6B) Proclamation ‘National Nursing Week’ (May 10 – 16)**

Director Wagstaff spoke on the proclamation before council to support the front line health care workers in all they are doing.

Moved by Councillor Blatz, “that the week of May 10-16, 2021, be proclaimed as National Nursing Week in the Town of Olds.”

Motion Carried 21-169

## **7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES**

### **7A) Reports from Council, Boards and Committees**

Moved by Councillor Ryan, “that the reports from Council, Authorities, Boards, Committees and Commissions ending April 26, 2021, be received for information.”

Councillor Ryan – provided written report electronically to council, and spoke on virtually attending the Seniors’ Conference with Mountain View Seniors Housing and a Town Hall with Alberta Health Services.

Councillor Blatz – provided written report electronically to council, nothing further to add at this time.

Councillor Bennett – provided report that was included in the agenda package, nothing further to add at this time.

Councillor Thomson – virtually participated in the Council Ad Hoc Committee Code of Conduct Review meetings, regular and policy & priority council meetings, AUMA Spring Leaders Caucus, Mountain View Recreational Master Plan meeting, the Age Friendly workshop and Municipal Planning Commission meeting.

Councillor Harper attended many of the mentioned meetings, also attended the Annual General Meeting of the Mountain View Regional Water Services Commission, and she attended the Olds & District Chamber of Commerce Strategic Planning Session and Board Meeting.

Councillor Overwater – spoke on participating in many of the already mentioned meetings such as the Age Friendly session, Southern Alberta Energy from Waste Association meeting, the Mountain View Recreational Master Plan meeting, the AGM of the Mountain View Regional Water Services Commission, the AUMA Spring Leaders Caucus and the Municipal Planning

Commission meeting, The Brownlee Synergy - trail blazing women session, and spoke of being a Judge at the Air Cadets Public Speaking Contest, she also attended the Alberta Association of Policy Governance Conference and the Mountain View Regional Waste Management Services Commission Meeting.

Mayor Muzychka spoke to the very busy month he and Council have had, he also attended many of the already mentioned events. The Mayor thanked the Town of Olds Staff, Alberta Health Services and Government of Alberta for the quick work for patio approvals. The Mayor also thanked all those who helped address and correct the Railway crossing on Highway 27 and Town administration continues to work with CP Rail to correct the situation.

Motion Carried 21-170

## **8. QUARTERLY FINANCIAL POSITION UPDATE**

### **9. CORRESPONDENCE AND INFORMATION**

#### **9A) Correspondence and Information**

CAO Merritt spoke on the correspondence and information as contained in the agenda package.

Moved by Councillor Blatz, "that the Correspondence and Information Report ending April 26, 2021 be received for information."

Motion Carried 21-171

## **CLOSED SESSION**

### **FOIP Section 16 – Disclosure harmful to business interests of a third party**

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

Moved by Councillor Harper "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16 Disclosure harmful to business interests of a third party at 4:20 p.m. with CAO Merritt and Directors Wagstaff, Linderman, Chant and Andrew along with Legislative Clerk, Marcie McKinnon to remain in attendance."

Motion Carried 21-172

Staff and the general public were moved to the waiting room of the meeting platform at 4:20 p.m.

Moved by Councillor Blatz, "that the meeting reconvene to the regular Council meeting at 4:31 p.m."

Motion Carried 21-173

*Mayor Muzychka recessed the meeting at 4:31 p.m.*

*Mayor Muzychka reconvened the meeting at 4:40 p.m.*

Administration moved the public from the waiting room back to the meeting at 4:40 p.m.

## **RISE AND REPORT**

Moved by Councillor Thomson "that Council direct the Mayor and Chief Administrative Officer to finalize and sign an Agreement with the Mountain View Emergency Shelter Society to enter into

a long-term lease as an option for the Society to lease from the Town the north-eastern portion of the lands with the municipal address of 5001 52 54 Street.”

Motion Carried 21-174

Councillor Ryan updated Council with an AHS update on Seniors' Housing regarding relaxed restrictions at seniors facilities. See the AHS report for more details.

## **10. ADJOURNMENT**

Moved by Councillor Overwater, “that this meeting be adjourned at 4:43 p.m.”

Motion Carried 21-175

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Michael Muzychka,  
Mayor

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Michael Merritt,  
Chief Administrative Officer

These minutes were approved on the tenth day of May, 2021.

*PLEASE NOTE: Live streaming of Town of Olds Council meeting began in October of 2020. To watch recordings of council meetings please visit the Town of Olds – YouTube Channel.*