

Minutes of the Town of Olds Regular Council meeting held on Tuesday, October 12, 2021 at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location.

This Regular Council Meeting was also electronically communicated through ZOOM Meetings. The PUBLIC had the opportunity to hear the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 838 3886 6499 and then Password 041323 to listen in to the live meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka

Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan, Councillor Debbie Bennett and Councillor Mitch Thomson

ABSENT– ELECTED OFFICIALS:

STAFF participating virtually for the Regular meeting of Council

Sheena Linderman, Acting Chief Administrative Officer; Doug Wagstaff, Acting Director of Operations, Justin Andrew, Director of Protective Services, Shaun Fox, Human Resources Advisor, Monica Leatherdale, Communications Coordinator and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Muzychka called the meeting to order at 1:02 p.m.

A.) ADDED ITEM(s)

Acting CAO Sheena Linderman requested Municipal Intern Finance Position be added.

Councillor Bennett requested Webpage and posting of coming election information be added.

B.) ADOPTION OF THE AGENDA

Moved by Councillor Blatz, “to accept the Regular Council meeting agenda for Tuesday, October 12, 2021, as amended.”

Motion Carried 21-407

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – September 27

Moved by Councillor Ryan, “that the regular Council meeting minutes from September 27, 2021, be adopted, as presented.”

Motion Carried 21-408

Special Closed Council Meeting Minutes – October 1

Moved by Councillor Bennett, “that the Special Closed Council Meeting Minutes of October 1, 2021, be adopted, as presented.”

Motion Carried 21-409

3. PRESENTATION AND DELEGATIONS

None

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

Councillor Ryan was looking to confirm if the correspondence had been sent to the RCMP. A/CAO Linderman will find out and advise Council.

5. BYLAWS

None

6. NEW BUSINESS

6A) Council Strategic Plan - Areas of Focus 2017-2021

Mrs. Kelly Lloyd, spoke to the Council Strategic Plan - Areas of Focus 2017-2021 as contained in the agenda package.

Moved by Councillor Blatz, "that the Strategic Plan for 2017-2021, be accepted for information."

Council discussion ensued on:

Asset Management Inventory

Citizen use of Online Banking

Tangible Capital Assets vs Asset Management

Asset management classifications

When will Council get to an actual plan/inventory to look at

RCMP Back pay

Motion Carried 21-410

Added item

6B) Municipal Intern Finance Position

Mrs. Linderman provided Council with request for decision (RFD) documents (will be held with the minutes) on the requested added item regarding a Municipal Intern Finance Position, she spoke to the Alberta Community Partnership grant which covers \$60,000 of salary, benefits and professional development costs of an intern.

Mrs. Linderman indicated that administration is preparing a grant application for a Finance intern position which is due October 15, 2021 and the application requires Council commitment by way of Council resolution to support the Town's request to host an intern and that sufficient resources will be allocated to support the application.

Moved by Councillor Thomson, "that Council pass a resolution supporting participation in the Alberta Community Partnership – Municipal Finance Internship project, confirming municipal resources are available to host an intern."

Council discussion ensued on:

Finance Department Positions – are currently at full complement

What is this intern going to do?

Full accounting process, Budget, payroll, accounts receivable, accounts payable, asset management, levies, financial bylaw and policy review.

Qualifications required for this intern

Motion Carried 21-411

Added item

6C) Webpage and posting of coming election information

Councillor Bennett queried into the lack of the upcoming election information on the front page of the website.

Council discussion ensued.

Director Wagstaff indicated he would have the website updated.

Moved by Councillor Bennett, "that Council move to closed session in accordance with

Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 17 Disclosure harmful to personal privacy at 1:36 p.m. with Acting CAO Sheena Linderman to remain in attendance.”

Motion Carried 21-412

The public and staff participants in the meeting were moved to the waiting room.

Moved by Councillor Harper, “that the meeting reconvene to the regular Council meeting.”

Motion Carried 21-413

Mayor Muzychka recessed the meeting at 1:55 p.m.

Mayor Muzychka reconvened the meeting at 2:05 p.m.

Public and staff participants in the waiting room were moved back to the meeting.

Rise and Report

Moved by Councillor Bennett, “that council direct administration to bring forward information that was discussed to the CAO.”

Motion Carried 21-414

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

7A) Reports from Council, Boards and Committees

Councillor Blatz – thanked everyone for the last four years and thanked the residents to allow her the opportunity to serve them.

Councillor Bennett – spoke to her time as an elected official ending and thanked all she has worked with and is very thankful for the opportunity to serve,

Councillor Harper – emotionally spoke about her time over the years to serve the residents of the Town of Olds and thanked the many staff she has had the pleasure to work with. Councillor Harper looks forward to watching the Town continue to succeed.

Councillor Overwater – spoke on attending the National Indigenous Day events, attended regular and special council meeting, and attended the candidate forum, she noted the RCMP Public engagement on October 14. Councillor Overwater thanked the staff for the support and spoke to her time with her fellow Councillors.

Councillor Ryan – spoke to her time serving the Town of Olds and working with the staff, she is proud of the accomplishments. Councillor Ryan spoke to attending a public hearing for the regional sub-division appeal board. .

Councillor Thomson – spoke to his time on Council and thanked everyone who has contributed to his time and his experience on Council.

Mayor Muzychka – an absolute honor to serve the citizens of this community, working with the all the Town of Olds Staff who make this community great. Best of luck to everyone!

Moved by Councillor Harper, “that the reports from Council, Authorities, Boards, Committees and Commissions for week ending October 12, 2021 be received for information.”

Motion Carried 21-415

8. QUARTERLY FINANCIAL POSITION UPDATE

None

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

Acting CAO Linderman spoke on the items contained in the agenda package.

Moved by Councillor Thomson, "that the Correspondence as information report ending October 12, 2021 be received for information."

Motion Carried 21-416

10. ADJOURNMENT

Moved by Councillor Bennett, "that this meeting be adjourned at 2:22 p.m."

Motion Carried 21-417

Mayor



Chief Administrative Officer


DOUG WABSTAFE, ACTING CAO

These minutes were approved on the 8th day of November, 2021.