

PRIOR TO ADOPTION

Minutes of the Town of Olds Committee of the Whole (CotW) meeting that was held on Monday, April 7, 2025, at 1:00 p.m. in the Council Chambers, at the Town of Olds Municipal Office, 4512 – 46 Street, Olds, Alberta with the public body present.

ELECTED OFFICIALS:

In the Chair, Deputy Mayor Harvey Walsh
Mayor Judy Dahl, Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, and Councillor Darren Wilson
Councillor Heather Ryan is participating in the meeting virtually.

ABSENT– ELECTED OFFICIALS:

ADMINISTRATIVE STAFF:

Brent Williams, Chief Administrative Officer (CAO); Sheena Linderman, Director of Corporate Services; Guy Lapointe, Director of Community Services; and Marcie McKinnon, Legislative Clerk.

1. Call To Order

Deputy Mayor Walsh called the meeting to order at 1:00 p.m.

1A) Added Items

Councillor Ryan requested an item be added under Closed Session as Item #4 – FOIP s.16 Disclosure harmful to business interests of a third party. {South Red Deer Regional Wastewater Commission (SRDRWC)}

It was noted that in the agenda package – on the coversheet for item **3B) Infrastructure Services Policies** – there was error in the 3rd recommended motion for Policy 704C and should have Civic Addressing not Rules for Flying Flags.

1B) Adoption of the Agenda

Moved by Cummings, “to accept the Committee of the Whole Meeting agenda for the Monday, April 7, 2025, at 1:00 p.m. meeting, as amended.”
Motion Carried CW25-12

2. Adoption of Previous Minutes

2A) Committee of the Whole Minutes

Deputy Mayor Walsh confirmed the Committee’s consensus to adopt the

- **Committee of the Whole Meeting Minutes of February 3, 2025**

The minutes were adopted as presented by unanimous consensus of the Committee.

Motion Carried CW25-13

3. New Business

3A) Spring Budget Adjustments

Director Linderman introduced the proposed spring budget adjustments.

Moved by Councillor Daley, “that Council accepts for information and direct administration to bring the 2025 Spring Budget Adjustments back to the April 14th regular council meeting.”

Motion Carried CW25-14

3B) Infrastructure Services Policies

- *701C Encroachment Agreements*

- 703C Certificate of Compliance
- 704C Civic Addressing

Moved by Councillor Blatz, "that Council accepts as presented and request policy 701C Encroachment Agreements be brought to a future council meeting for final approval and that policy 703C Certificate of Compliance be brought to a future council meeting for final approval." and further that policy 704C Civic Addressing be brought to a future council meeting for final approval."

Motion Carried CW25-15

3C) Community Services Policies

- 102C Brand Standards
- 105C Communication and Response
- 111C Social Media
- 115C Media Relations
- 116C Plain Language
- 117C Engagement

Moved by Councillor Wilson, "that Council Accept the Communication Policies as recommended and instruct the Chief Administrative Officer to present them at a future Council meeting for final review and approval."

Motion Carried CW25-16

3D) Bylaw 2025-07 Amendment to Procedural Bylaw 2025-03

CAO Williams spoke to the proposed amendments before council.

Moved by Mayor Dahl, "that Council Accept the Procedural Bylaw Amendment bylaw 2025-07 as amended and direct the Chief Administrative Officer to bring forward to a future Council meeting for consideration." {Point 138(2) be moved to 141(1)}

Motion Carried CW25-17

4. Closed Session

Item #1 FOIP s.17 Disclosure harmful to business interests of a 3rd party

(Golf Course)

Item #2 FOIP s.17 Disclosure harmful to business interests of a 3rd party

(Development)

Item #3 FOIP s.21 Disclosure harmful to intergovernmental relations

(Treasury Board)

Added item #4

FOIP s.17 Disclosure harmful to business interests of a 3rd party

(South Red Deer Regional Wastewater Commission (SRDRWC))

Deputy Mayor Walsh provided directions to online meeting participants on Council moving in and out of closed session.

Moved by Councillor Wilson, "that Council moves into closed session in accordance with Section 197(2) of the Municipal Government Act at 1:27 p.m. to discuss matters exempt from disclosure under FOIP Section 17(x3) and Section 21."

Motion Carried CW25-18

The gallery was cleared, and the live stream was ended.

Moved by Councillor Daley, "that the meeting reconvenes to the regular Committee of the Whole meeting at 2:38 p.m."

Motion Carried CW25-19

The gallery was opened and the meeting resumed.

5. Rise and Report

Moved by Councillor Wilson, "that council accepts the (*Golf Course*) report for information."

Motion Carried CW25-20

Moved by Mayor Dahl, "that council accepts the (*Development*) report for information."

Motion Carried CW25-21

Moved by Councillor Cummings, "that council accepts the (*Treasury Board*) report for information."

Motion Carried CW25-22

Moved by Councillor Blatz, "that council accepts the {*South Red Deer Regional Wastewater Commission (SRDRWC)*} report for information."

Motion Carried CW25-23

6. Adjournment

Deputy Mayor Walsh adjourned the meeting at 2:40 p.m.

Harvey Walsh,
Deputy Mayor

Brent Williams,
Chief Administrative Officer

These minutes were approved on the ____ day of May 2025.