

Minutes of the Town of Olds Regular and Closed Council meeting held on Monday, April 22, 2024, at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

**PRESENT – ELECTED OFFICIALS:**

In the Chair, Mayor Judy Dahl  
Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, Councillor Harvey Walsh, Councillor Heather Ryan, and Councillor Darren Wilson

**ABSENT – ELECTED OFFICIALS:**

**PRESENT for the Regular meeting of Council – STAFF:**

Brent Williams, Chief Administrative Officer; Adrian Pedro, Director of Infrastructure; Sheena Linderman, Director of Corporate Services; Lorraine O’Brien, Director of Community Services and Marcie McKinnon, Legislative Clerk.

**1. CALL TO ORDER**

Mayor Dahl called the meeting to order at 1:00 p.m.

**A.) ADDED ITEM(S)**

Councillor Ryan requested an item be added under closed session FOIP 17 Disclosure harmful to business interests of a third party. (Wastewater Commission)

**B.) ADOPTION OF THE AGENDA**

Moved by Councillor Wilson, “to accept the Council agenda for the Monday, April 22, 2024, Regular Council meeting, as amended.”

Motion Carried 24-147

**2. ADOPTION OF PREVIOUS MINUTES**

**2A) Regular Council Meeting Minutes**

Mayor Dahl confirmed consensus to adopt the:

- *Regular Council Meeting Minutes – April 8, 2024*

The minutes were adopted as presented by consensus of Council.

Motion Carried 24-148

**3. PUBLIC HEARING**

**3A) Bylaw 2024-11 Land Use Bylaw 01-23 Amendment**

Mayor Dahl declared the public hearing for **Bylaw No. 2024-11, open at 1:03 p.m.**

Mayor Dahl then asked for explanation the purpose and effect of the proposed bylaw.

CAO Williams and Mr. Sloan gave a presentation on information as contained in the agenda package.

Mayor Dahl explained the procedure/rules to be followed.

Mayor Dahl called for the first time for those “**in support** of the proposed bylaws” to make a presentation.

No one came forward.

Mayor Dahl requested the one person present for the public hearing come forward to speak, if desired.

Mrs. Rena Quintin, of Olds, came forward speaking in opposition of the bylaw. Mrs. Quintin's email was provided to council in advance of the public hearing and will be held with the minutes.

No one else was present in the chambers to participate in the public hearing.

Mayor Dahl opened the floor to Council for comments or questions.  
Council discussion ensued.

Mayor Dahl asked Mr. Sloan if he had any further comments. Mr. Sloan did not.

Mayor Dahl declared the public hearing for **Bylaws No. 2024-11, closed at 1:41 p.m.**

Moved by Councillor Blatz, "that Bylaw No. 2024-11 be given second reading as presented."

Councillor Walsh moved to strike amendment #4 regarding discretionary use.  
Motion Defeated 24-149

Council then voted on the motion on the floor.  
Motion Carried 24-150

Moved by Councillor Wilson, "that Bylaw No. 2024-11 be given third reading as presented."  
Motion Carried 24-151

#### **4. DELEGATIONS**

##### **4A) 2023 Town of Olds Auditors Report - Financial Statement**

Mr. Jeff Alliston with Metrix Group LLP was in attendance and presented the 2023 Town of Olds Audit Findings Report and Financial Statements, as contained in the agenda package.

*Mayor Dahl left the meeting at 1:53 p.m. and returned to the meeting at 1:57 p.m.*  
*Councillor Cummings left the meeting at 2:15 p.m. and returned to the meeting at 2:17 p.m.*

Moved by Councillor Ryan, "that the 2023 Audit Findings Report be received for information."  
Motion Carried 24-152

Moved by Councillor Blatz, "that the 2023 Consolidated Financial Statements for the Town of Olds be approved as presented."  
Motion Carried 24-153

*Director Linderman left the meeting at 2:20 p.m.*

##### **4B) Former Fire Hall Proposal (Food Bank, Olds & District Hospice, Community Lending Shelf)**

CAO Williams spoke on the former Fire Hall proposal being presented to council as contained in the agenda package.

Moved by Councillor Daley, "that Council direct administration to engage in negotiations with the Mountain View Food Bank, Olds and District Hospice Society, and the Community Lending Shelf for the leasing of the former Fire Hall."  
Motion Carried 24-154

*CAO Williams left the meeting at 2:31 p.m.*

## 5. PRESENTATIONS

### 5A) Community Services Quarterly Report

Director O'Brien provided highlights on the Community Services Quarterly report as contained in the agenda package.

*Director Linderman returned to the meeting at 2:31 p.m.*

*CAO Williams returned to the meeting at 2:37 p.m.*

Moved by Councillor Ryan, "that Council accepts the Community Services Quarterly Report as presented for information."

Motion Carried 24-155

### 5B) Office of the Chief Administrative Officer Quarterly Report

CAO Williams provided highlights on the Office of the Chief Administrative Officer Quarterly report as contained in the agenda package.

Moved by Councillor Wilson, "that Council accepts the Office of the Chief Administrative Officer (OCAO) Quarterly report as presented."

Motion Carried 24-156

### Development Permits

#### 5C) DP24-027: Apartment (8 Units) at 5129 51 Street, variance to driveway width

Note: Development Permit DP24-027 was not in the agenda package; a copy was provided to Council at the meeting and the agenda package will be revised to include the permit and posted to the website.

Moved by Councillor Blatz, "that Council approve Development Permit application DP24-027 as presented, subject to the conditions listed in the attached draft development permit."

Motion Carried 24-157

*Mayor Dahl recessed the meeting at 3:26 p.m.*

*Director O'Brien left the meeting during the recess and did not return.*

*Mayor Dahl reconvened the meeting at 3:36 p.m.*

## 6. BYLAWS

### 6A) Bylaw 2024-09 Water Bylaw

Director Pedro highlighted the amendments made to the water bylaw from the first presentation at the April 8, 2024, regular council meeting.

Moved by Councillor Ryan, "that Council give second reading to Water Bylaw 2024-09 as presented."

Motion Carried 24-158

Moved by Councillor Blatz, "that Council give third reading to Water Bylaw 2024-09 as presented."

Motion Carried 24-159

### 6B) Bylaw 2024-10 Wastewater

CAO Williams and Director Pedro introduced the revised wastewater bylaw for council consideration; highlighting the revised sections such as but not limited to: Authority to Investigate, and Pre-Treatment.

Moved by Councillor Walsh, “that Council give first reading to Wastewater Bylaw 2024-10 as presented.”  
Motion Carried 24-160

Moved by Councillor Daley, “that Council give second reading to Wastewater Bylaw 2024-10 as presented.”  
Motion Carried 24-161

Moved by Councillor Wilson, “that Council unanimously agrees to consider third reading to Wastewater Bylaw 2024-10.”  
Motion Carried 24-162

Moved by Councillor Ryan, “that Council give third reading to Wastewater Bylaw 2024-10 as presented.”  
Motion Carried 24-163

**6C) Bylaw 2024-17 Water Conservation**

CAO Williams and Director Pedro introduced the water conservation bylaw for the Town of Olds. This new bylaw is crucial for safeguarding our water resource. This new revision will reflect the Town’s commitment to fostering a culture of mindful water usage, ensuring resilience in the face of the changing climates and growing demands.

Moved by Councillor Daley, “that Council give first reading to Water Conservation Bylaw 2024-17 as amended.”

Councillor Blatz requested a time frame be added to level 1 on Schedule A in the bylaw of when citizens may not water.  
Council agreed by consensus.

Council voted on motion on the floor as amended.  
Motion Carried 24-164

Moved by Councillor Wilson, “that Council give second reading to Water Conservation Bylaw 2024-17 as amended.”  
Motion Carried 24-165

Moved by Councillor Walsh, “that Council unanimously agrees to consider third reading to Water Conservation Bylaw 2024-17.”  
Motion Carried 24-166

Moved by Councillor Blatz, “that Council give third reading to Water Conservation Bylaw 2024-17 as amended.”  
Motion Carried 24-167

**6D) Bylaw 2024-18 Supplementary Assessment Bylaw**

Director Linderman introduced Supplementary Assessment bylaw 2024-18 as contained in the agenda package.

Moved by Councillor Ryan, “that Supplementary Assessment Bylaw 2024-18 is given first reading.”  
Motion Defeated 24-168

**6E) Bylaw 2024-15 Tax Rate**

Director Linderman spoke to presentation of the Tax Rate bylaw 2024-15 for second and third reading, as contained in the agenda package.

Moved by Councillor Daley, "that Tax Rate Bylaw 2024-15 is given second reading, as presented."

Motion Carried 24-169

Moved by Councillor Wilson, "that Tax Rate Bylaw 2024-15 is given third and final reading, as presented."

Motion Carried 24-170

*Director Linderman left the meeting at 4:10 p.m.*

**7. NEW BUSINESS**

**7A) Environmental Incentives**

Director Pedro introduced the 'environmental incentives program' as contained in the agenda package.

Moved by Councillor Blatz, "that Council direct administration to implement the Environmental Incentive Programs to incentivize the usage of residential rain barrels and home composters."

Motion Carried 24-171

**7B) Branch & Leaf Dump Information**

Director Pedro introduced the proposed seasonal branch & leaf dump in the Town; and fielded questions from Council.

Moved by Councillor Daley, "that Council approve the provision of a seasonal branch dump as presented."

Motion Carried 24-172

*Director Pedro left the meeting at 4:32 p.m.*

**7C) Council Ad Hoc Committee – Code of Conduct Bylaw Review**

CAO Williams spoke to the process to review the Code of Conduct bylaw.

Moved by Councillor Cummings, "that Council direct the Chief Administrative Officer to prepare an Ad Hoc Committee bylaw for the Council Code of Conduct Bylaw Review, and that it be brought forward to a future Council meeting for consideration."

Motion Carried 24-173

**8. CORRESPONDENCE AND INFORMATION**

**8A) Correspondence and Information**

Moved by Councillor Walsh, "that the Correspondence and Information Report ending April 22, 2024, be received for information."

Motion Carried 24-174

**9. REPORTS FROM COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES**

**9A) Reports from Council, Boards, Commission and Committees**

Moved by Councillor Ryan, "that the Reports from Council, Boards, Commission and Committees, ending April 22, 2024, be received for information."

Mayor Dahl, Councillor Blatz, and Councillor Ryan's reports are contained in the agenda package. Councillor Daley provided his report via emailed to Council and a copy will be held with the minutes. Councillors Cummings, Walsh and Wilson provided highlights on council meetings, committee meetings and events they attended or participated in, since their last report in January.

Motion Carried 24-175

#### 10. CHIEF ADMINISTRATIVE OFFICER'S REPORT

##### 10A) Chief Administrative Officer Report

CAO Williams spoke on the following:

- Reviewed the Action item list
- Leak detection continues within the Town
- Request for Proposals for Sanitary Network Status Report has been posted

Moved by Councillor Daley, "that the Chief Administrative Officer Report, be accepted for information."

Motion Carried 24-176

The CAO will provide a public report and then request a closed session under the following section(s) of the FOIP Act: Section 17 Disclosure harmful to business interests of a third party (Water Commission.)

#### CLOSED SESSION

Mayor Dahl provided directions to online meeting participants on Council moving in and out of closed session.

Moved by Councillor Cummings, "that Council moves into closed session in accordance with Section 197(2) of the Municipal Government Act at 4:48 p.m. to discuss matters exempt from disclosure under FOIP Section 17 – Disclosure harmful to personal privacy with CAO Williams, and Marcie McKinnon to remain in attendance."

Motion Carried 24-177

*The gallery was cleared, and the live stream was paused.*

Moved by Councillor Ryan, "that the meeting reconvenes to the regular Council meeting at 5:26 p.m."

Motion Carried 24-178

*The gallery was opened, and the live stream was resumed.*

#### 11. RISE AND REPORT

Moved by Councillor Blatz, "that Council accepts the report on the Water Commission for information."

Motion Carried 24-179

Moved by Councillor Ryan, "that Council accepts the report on the Wastewater Commission for information."

Motion Carried 24-180

#### 12. ADJOURNMENT

Mayor Dahl adjourned the meeting at 5:27 p.m.



Judy Dahl,  
Mayor



Brent Williams,  
Chief Administrative Officer

These minutes were approved on the 13<sup>th</sup> day of May 2024.