

## PRIOR TO ADOPTION

Minutes of the Town of Olds Committee of the Whole (CotW) meeting that was held on Monday, March 4, 2024, at 1:00 p.m. in the Council Chambers, at the Town of Olds Municipal Office, 4512 – 46 Street, Olds, Alberta with the public body present.

### ELECTED OFFICIALS:

In the Chair, Deputy Mayor Heather Ryan

Mayor Judy Dahl, Councillor James Cummings, Councillor Dan Daley, Councillor Wanda Blatz, and Councillor Darren Wilson.

### ABSENT– ELECTED OFFICIALS:

Councillor Harvey Walsh

### ADMINISTRATIVE STAFF:

Brent Williams, Chief Administrative Officer; Justin Andrew, Director of Protective Services; Adrian Pedro, Director of Infrastructure Services; and Marcie McKinnon, Legislative Clerk.

### 1. Call To Order

Deputy Mayor Ryan called the meeting to order at 1:00 p.m.

#### 1A) Added Items

#### 1B) Adoption of the Agenda

Moved by Councillor Blatz, “to accept the Committee of the Whole Meeting agenda for the Monday, March 7, 2024, meeting, as presented.”

Motion Carried CW24-01

### 2. Adoption of Previous Minutes

#### 2A) Committee of the Whole Meeting Minutes

Deputy Mayor Rayn confirmed consensus to adopt the

- *Council Policies & Priorities Meeting Minutes – October 2, 2023*

The minutes were adopted as presented by consensus of the committee.

Motion Carried CW24-02

### 3. Presentations and Delegations

### 4. New Business

#### 4A) RCMP 2024 / 2025 Town of Olds Municipal Policing Priorities

Discussion ensued on the 2024/2025 policing priorities.

The Committee agreed to recommend the following amendments to the policing priorities to Council.

Point #1 Crime Reduction:

- *to add “property and person” as the focus of Crime Reduction.*

Point #2 Community Engagement – Be clear, accountable, and transparent:

- *to add ‘encourage citizens to report all crimes.’*

Point #3 Mental Health and Violence in Relations – Enhance awareness and education:

- *will remain as presented.*

Point #4 Enhance Road Safety:

- *amend the word ‘enhance’ to ‘promote’.*

Moved by Councillor Blatz, “that the committee recommend the amendments (as noted above) to the policing priorities to Council at a future council meeting.”

Motion Carried CW24-03

*Director Andrew left the meeting at 1:38 p.m.*

CAO Williams spoke to the six policies being presented to the committee. Indicating that Administration has completed a review and has not noted any material changes, they have been reformatted onto the new policy template. Administration is seeking the committee's input and direction to move forward to a regular council meeting for final approval.

**4B) Policy Review: 107C Elected Official Member Appointments**

Moved by Mayor Dahl, "that the committee accept Policy 107C Elected Official Appointments, as presented with no material changes recommended, and request it be brought to a regular council meeting for approval."

Motion Carried CW24-04

**4C) Policy Review: 108C Civic Recognition**

Moved by Councillor Daley, "that the committee accept Policy 108C Civic Recognition, as presented with no material changes recommended, and request it be brought to a regular council meeting."

Motion Carried CW24-05

**4D) Policy Review: 109C Departing Members of Council**

Moved by Councillor Daley, "that the committee accept Policy 109C Departing Members of Council, and recommend it as relevant and request it be brought to a regular council meeting."

Motion Carried CW24-06

**4E) Policy Review: 114C Proclamations**

Moved by Councillor Wilson, "that the committee accept Policy 114C Proclamations, as presented with no material changes recommended, and request it be brought to a regular council meeting."

Motion Carried CW24-07

**4F) Policy Review: 124C Death of Current or Former Member**

Moved by Mayor Dahl, "that the committee accept Policy 124C Death of Current or Former Member, as presented with no material changes recommended, and request it be brought to a regular council meeting."

Motion Carried CW24-08

*Director Pedro joined the meeting at 1:54 p.m.*

**4G) Policy Review: 503C Road Maintenance**

CAO spoke to the review being done and procedures being created to compliment policies; this policy has been run through legal review. Director Pedro provided an overview on policy 503 Road Maintenance, as contained in the agenda package.

Moved by Councillor Blatz, "that the committee accept 503C Road Maintenance, as presented with no material changes recommended, and request it be brought to a regular council meeting."

Motion Carried CW24-09

## **5. CAO Report / Information Session**

### **5A) Chief Administrative Officer Report / Information Session**

*- the snow removal on the purple route has been completed and will be continuing.*

Moved by Councillor Wilson, "that the committee accept the Chief Administrative Officer Report, as presented."

Motion Carried CW24-10

## **CLOSED SESSION**

- **FOIP Section 16: Harmful to Business Interests of a 3<sup>rd</sup> Party** (*Development*)
- **FOIP Section 24 – Advise from Officials** (*Town of Olds Strategic Plan*)

Moved by Councillor Blatz, "that Council move to closed session in accordance with section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16 and 24 at 2:08 p.m., with CAO Williams, Director Pedro, and Marcie McKinnon to remain in attendance."

Motion Carried CW24-11

*Public was cleared from the chambers and the online streaming was paused.  
Director Adrian left the meeting at 2:50 p.m.*

Moved by Councillor Daley, "that this meeting reconvenes to the regular Council meeting at 3:07 p.m."

Motion Carried CW24-12

*Deputy Mayor Ryan recessed the meeting at 3:07 p.m.  
Public was allowed back into the chambers and online streaming was resumed.  
Deputy Mayor Ryan reconvened the meeting at 3:12 p.m.*

## **6. Rise and Report**

Moved by Councillor Blatz, "that the committee accept the CAO report on development, as presented."

Motion Carried CW24-13

Moved by Councillor Cummings, "that the Administration schedule a priority setting session for council in April of 2024."

Motion Carried CW24-14

## **7. Adjournment**

Deputy Mayor Ryan adjourned the meeting at 3:13 p.m.

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Heather Ryan,  
Deputy Mayor

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Brent Williams,  
Chief Administrative Officer

These minutes were approved on the day of May 2024.