

Minutes of the Town of Olds Regular and Closed Council meeting held on Monday, January 8, 2024, at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

#### **PRESENT – ELECTED OFFICIALS:**

In the Chair, Mayor Judy Dahl

Councillor James Cummings, Councillor Dan Daley, Councillor Harvey Walsh, Councillor Heather Ryan, and Councillor Darren Wilson.

#### **ABSENT– ELECTED OFFICIALS:**

Councillor Wanda Blatz

#### **PRESENT for the Regular meeting of Council – STAFF:**

Brent Williams, Chief Administrative Officer; and Justin Andrew, Director of Protective Services; Paul Wright, Senior Community Peace Officer (CPO); and Marcie McKinnon, Legislative Clerk.

### **1. CALL TO ORDER**

Mayor Dahl called the meeting to order at 1:00 p.m.

#### **A.) ADDED ITEM(s)**

Nil

#### **B.) ADOPTION OF THE AGENDA**

Moved by Councillor Wilson, “to accept the Council agenda for the Monday, January 8, 2024, Regular Council meeting.”

Motion Carried 24-01

### **2. ADOPTION OF PREVIOUS MINUTES**

#### **2A) Adoption of previous council meeting minutes**

Mayor Dahl confirmed consensus to adopt the

- *Regular Council Meeting Minutes – December 11, 2023*
- *Special Closed Council Meeting Minutes – August 28, 2023*

The minutes were adopted as presented by consensus of Council.

Motion Carried 24-02

### **3. DELEGATIONS AND PRESENTATIONS**

#### **3A) Council Ad Hoc Committee Review Update**

CAO Williams provided brief summary on the creation of the Ad hoc committee.

Councillor Ryan spoke on having all council present to discuss this item and requested the item be tabled to a future council meeting.

Moved by Councillor Ryan, “that Council table the Council Policies and Priorities Committee review until February 12, 2024, regular council meeting.”

Motion Defeated 24-03

Councillor Cummings presented the committee’s proposed bylaw updates and rationale for those amendments. Councillors Daley and Wilson provided comments on the intention of the bylaw such as increased efficiency of both council and staff, recognizing the town’s limited resources, and to provide further public opportunity to see the work of council.

Council discussion ensued on the bylaw.

The Committee will meet to make edits as suggested to the bylaw and bring it back to the January 22, 2024, regular council meeting.

Moved by Councillor Cummings, “that council sends back to the committee the Committee of the Whole bylaw proposal for revisions and to present said changes to the bylaw at the next

regular council meeting.”  
Motion Carried 24-04

#### **4. BYLAWS**

##### **4A) Bylaw 2024-04 Traffic Bylaw**

Director Andrew and CPO Wright presented highlights on the proposed traffic bylaw 2024-04 to council. Discussion ensued on the bylaw as contained in the agenda package. The intention was to introduce the bylaw today, seek council's direction, and have consideration given for first reading of the bylaw.

*CAO Williams left the meeting at 1:40 p.m. and returned at 1:45 p.m.*

Moved by Councillor Ryan, “that Council give first reading to the Traffic Bylaw 2024-04, as presented.”

Motion Carried 24-05

*Director Andrew and CPO Wright left the meeting at 2:04 p.m.*

##### **4B) Bylaw 2024-02 Line of Credit Borrowing Bylaw**

Moved by Councillor Daley, “that Council Bylaw 2024-02, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses, be introduced, and given first reading.”

Motion Carried 24-06

Moved by Councillor Wilson, “that Bylaw 2024-02, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses, be given second reading.”

Motion Carried 24-07

Moved by Councillor Walsh, “that unanimous consent be given to present Borrowing Bylaw 2024-02 for third reading.”

Motion Carried 24-08

Moved by Councillor Ryan, “that Bylaw 2024-02, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses, be given third reading.”

Motion Carried 24-09

##### **4C) Bylaw 2024-03 Purchasing Cards Borrowing Bylaw**

Moved by Councillor Walsh, “that Bylaw 2024-03, being a borrowing bylaw to establish the total combined amount of credit of \$200,000 that can be used for the Town of Olds purchasing cards, be introduced and given first reading.”

Motion Carried 24-10

Moved by Councillor Wilson, “that Bylaw 2024-03, being a borrowing bylaw to establish the total combined amount of credit of \$200,000 that can be used for the Town of Olds purchasing cards, be given second reading.”

Motion Carried 24-11

Moved by Councillor Daley, “that unanimous consent be given to present Borrowing Bylaw 2024-03 for third reading.”

Motion Carried 24-12

Moved by Councillor Cummings, "that Bylaw 2024-03, being a borrowing bylaw to establish the total combined amount of credit of \$200,000 that can be used for the Town of Olds purchasing cards, be given third reading."

Motion Carried 24-13

## **5. NEW BUSINESS**

### **5A) Kiwanis Music Festival Sponsorship Request**

Moved by Councillor Wilson, "that a donation of \$1,200.00 to the Olds & District Kiwanis Music Festival Society for the 2024 Festival of Performing Arts, be approved."

Motion Carried 24-14

### **5B) Council Annual Standing Items Schedule 2024**

Moved by Councillor Ryan, "that Council accepted the Council Annual Standing Items Schedule 2024, as presented."

Motion Carried 24-15

### **5C) Olds College Sponsorship Request**

Moved by Councillor Daley, "that a sponsorship of \$5,000.00 for the 2024 Alberta Colleges Athletic Conference Men's Volleyball Championship held at Olds College on February 21 – 24, 2024, be approved."

Motion Carried 24-16

### **5D) Citizen Committee on Council Renumeration**

Moved by Councillor Wilson, "that Council accepts the administrative update on the council remuneration review committee, as presented."

Motion Carried 24-17

### **Development Permit**

#### **5E) DP23-180 - Variance Relaxation (22 Vermont Close)**

Moved by Councillor Cummings, "that Council approve Development Permit application 23-180 as presented, subject to the conditions listed in the attached draft Development Permit."

Motion Carried 24-18

## **6. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

### **6A) Chief Administrative Officer Report**

CAO Williams spoke on the following:

- Compost Green Bin pickup will be delayed as the bin contents are frozen; looking to restart the pickup at the end of January when it warms up.
- the LGFF is around 44% lower for 2024/2025.( GoA correspondence is included under the correspondence section).

Moved by Councillor Walsh, "that the Chief Administrative Officer Report be accepted as presented."

Motion Carried 24-19

## **7. CORRESPONDENCE AND INFORMATION**

### **7A) Correspondence and Information**

Moved by Councillor Ryan, "that the Correspondence and Information Report ending January 8, 2024, be received for information."

Motion Carried 24-20

## **8. CLOSED SESSION**

Mayor Dahl provided directions to online meeting participants on Council moving in and out of closed session.

Moved by Councillor Daley, “that Council moves into closed session in accordance with Section 197(2) of the Municipal Government Act at 2:33 p.m. to discuss matters exempt from disclosure under FOIP Sections noted below, with CAO Williams and Marcie McKinnon to remain in attendance.”

Motion Carried 24-21

**Item #1**

**FOIP – Section 17 – Disclosure harmful to personal privacy**  
(Public at Large – Central Alberta Economic Partnership)

*The gallery was cleared, and the live stream was paused.*

Moved by Councillor Walsh, “that the meeting reconvenes to the regular Council meeting at 2:50 p.m.”

Motion Carried 24-22

*The gallery was opened, and the live stream was resumed.*

**9. RISE AND REPORT**

Moved by Councillor Cummings , “that Mary Jane Harper be appointed to the Central Alberta Economic Partnership (CAEP) as the Town of Olds Business Representative for a term to end at the Town’s annual organizational meeting on October 21, 2024.”

Motion Carried 24-23

**10. ADJOURNMENT**

Mayor Dahl adjourned the meeting at 2:52 p.m.

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Judy Dahl,  
Mayor

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Brent Williams,  
Chief Administrative Officer

These minutes were approved on the 22<sup>nd</sup> day of January 2024.