

PRIOR TO ADOPTION

Minutes of the Town of Olds Regular Council meeting held **electronically** on Monday, September 14, 2020 at 1:00 p.m. through the Council Chambers, at the Town Municipal Office.

This Town of Olds Council meeting was held without the public body present at meeting location and was electronically communicated through ZOOM MEETINGS. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted entering the Meeting ID 829 5537 0195 and then Password 990364 to listen to the live meeting. Queries to Council were to be sent via email during the Council meeting to legislative@olds.ca there were zero queries received during the meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka (from Council Chambers)

ELECTRONICALLY PRESENT – ELECTED OFFICIALS:

Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson.

ABSENT– ELECTED OFFICIALS:

PRESENT for the Regular meeting of Council – STAFF:

Chief Administrative Officer, Michael Merritt (from his Town office) and Shaun Fox, Human Resources Advisor (from Council Chambers)

ELECTRONICALLY PRESENT – STAFF:

Doug Wagstaff, Director of Community Services; Sheena Linderman, Director of Finance; Scott Chant, Director of Operations; Monica Leatherdale, Communications Coordinator and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Michael Muzychka called the meeting to order at 1:03 p.m.

A.) ADDED ITEM(s)

Councillor Ryan requested a Closed Session under FOIP Section 16 Disclosure harmful to business interests of a third party.

B.) ADOPTION OF THE AGENDA

Moved by Blatz, “to accept the Council agenda for the September 14, 2020 Regular Council meeting amended.”

Motion Carried 20-321

2. ADOPTION OF PREVIOUS MINUTES

Regular Council Meeting Minutes – August 24, 2020

Moved by Councillor Bennett, “to accept the Regular Council Meeting Minutes for August 24, 2020, as presented.”

Motion Carried 20-322

Special Closed Council Meeting “A” Minutes – September 1, 2020

Moved by Councillor Ryan, “to accept the Special Closed Council Meeting “A” Minutes – September 1,

2020, as amended (12:45 p.m. should be 2:45 p.m.).”
Motion Carried 20-323

Special Closed Council Meeting “B” Minutes – September 1, 2020

Moved by Councillor Overwater, “to accept the Special Closed Council Meeting “B” Minutes from September 1, 2020 as presented.”
Motion Carried 20-324

Special Closed Council Meeting Minutes – September 9, 2020

Moved by Councillor Thomson, “to accept the Special Closed Council Meeting Minutes from September 9, 2020 as presented.”
Motion Carried 20-325

Councillor Thomson recused himself from the meeting at 1:09 p.m. for the presentation of the Olds Institute Community Lifestyles Delegation, declaring pecuniary interest as the Executive Director of the Olds Institute.

3. PRESENTATION AND DELEGATIONS

3A) Olds Institute Community Lifestyles Delegation

Mrs. Rita Thompson, Co-Chair of the Community Lifestyles Committee and Mrs. Erica Sweetman, the Chair of the Age Friendly Committee were present virtually and gave presentation to Council as contained in the agenda package. Speaking to funding asks as identified in the presentation in which they noted; brochure printing of \$160 to promote the ‘selling of memorial brick/plaques’ in a flower bed, along a walkway in Centennial Park; \$1247 to cover the meeting expenses of the committee to complete the engagement for the Transportation Focus Group, and \$900 to finish the age friendly process by the end of November, with a total plan along with recommendations including cost analysis, to Council by the of February, 2021.

Mrs. Thompson and Mrs. Sweetman wished to thank Mrs. Monica Leatherdale for the wonderful assistance and quick turnaround, in one day to get them photographs. Mrs. Bernice Lynn, send her regrets.

Council thanked the Community Lifestyles Committee and the Age Friendly Committee all the hard work they do.

Moved by Councillor Overwater, “that \$2,310 be approved for funding three projects, a Community Legacy Fund brochure, a transportation focus group consultation, and an Age Friendly community engagement consultation as proposed by the Community Lifestyles Committee of the Olds Institute...”
Motion Carried 20-326

Councillor Thomson rejoined the meeting at 1:22 p.m.

4. BUSINESS ARISING OUT OF MINUTES

CAO Merritt asked Council if any members were available to participate in the Olds College Golf Tournament. Council members indicated they were not available. The CAO indicated that Administration will deal with it.

5. BYLAWS

None

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

7A) Council Policy 103C Terms of Reference

Moved by Councillor Bennett, "that the Terms of Reference Policy 103C, be approved as presented."

Motion Carried 20-327

7B) Council Policy 104C Letters of Support

Moved by Councillor Blatz, "that the Letters of Support Policy 104C, be approved as presented."

Motion Carried 20-328

7C) Council Policy 105C Communication and Response

Moved by Councillor Overwater, "that the Communication and Response Policy 105C, be approved as presented."

Motion Carried 20-329

7D) Council Policy 108C Civic Recognition

Moved by Councillor Ryan, "that the Civic Recognition Policy 108C, be approved as presented."

Motion Carried 20-330

7E) Council Policy 109C Recognition of Departing Elected Officials

Moved by Councillor Harper, "that the Recognition of Departing Elected Official Policy 109C, be approved as presented."

Motion Carried 20-331

7F) Council Policy 113C Public at Large

Moved by Councillor Thomson, "that Council approve the Public at Large Policy 113C, as presented."

Motion Carried 20-332

7G) Council Policy 501C Utilities Policy

Moved by Councillor Overwater, "that the Utilities Policy 501C, be approved as presented."

Motion Carried 20-333

Councillor Thomson declared pecuniary interest on items 7H) & 7I) as the Executive Director of Olds Institute and left the meeting at 1:40 p.m.

7H) Council Policy 1001C Tourism

Moved by Councillor Bennett, "that the Tourism Policy 1001C, be approved as presented."

Motion Carried 20-334

7I) Council Policy 1002C Economic Development

Moved by Councillor Harper, "that the Economic Development Policy 1002C, be approved as presented."

Motion Carried 20-335

Councillor Thomson rejoined the meeting at 1:42 p.m., Mayor Muzychka then advised Councillor Thomson on outcomes on items 7H) & 7I).

7J) Council Policy Repeal

Moved by Councillor Blatz, “that Council Policy 1002 Sale of Town Property and Council Policy 1004 Creation, Maintenance and Retention of the Town of Olds Bylaws, be repealed.”

Motion Carried 20-336

CAO Merritt noted an error on the agenda and requested amend the agenda item 7K) from Orange Day Proclamation to Orange Shirt Day Proclamation.

Moved by Councillor Thomson, “that the agenda item 7K) be amended from Orange Day Proclamation to Orange **Shirt** Day Proclamation.”

Motion Carried 20-337

7K) Orange **Shirt Day Proclamation**

Moved by Councillor Blatz, “that Council proclaim Wednesday, September 30, 2020, as Orange Shirt Day in the Town of Olds.”

Motion Carried 20-338

7L) Special Closed Council Meeting – September 14, 2020 at 6 p.m.

Moved by Councillor Blatz, “that Council call a Special Closed Council Meeting for Monday, September 14, 2020 at 6:00 pm at the Pomeroy Inn & Suites, in Olds, Alberta.”

Motion Carried 20-339

8. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

8A) Reports from Council, Boards and Committees

Mayor Muzychka spoke to his report as contained in the agenda package on the Alberta Urban Municipalities Association (AUMA) Municipal Leadership Caucus.

Councillor Overwater wished to acknowledge all of our Firefighters for National Firefighters Day. CAO Merritt noted that the Town lowered our flags in memorial and that no ceremony was held due to COVID.

Moved by Councillor Blatz, “that the reports from Council, Authorities, Boards, and Commissions ending September 14, 2020 be received for information.”

Motion Carried 20-340

9. QUARTERLY FINANCIAL POSITION UPDATE

None

10. CORRESPONDENCE AND INFORMATION

10A) Correspondence and Information

CAO Merritt reviewed the correspondence and information as contained in the agenda package, and spoke to the Town’s call out for volunteers for boards such as the Family & Community Support Services (FCSS), Olds Municipal Library Board (OML), Public Art Advisory Committee (PAAC) and the Olds Policy Advisory Committee (OPAC). There are many seats to fill and we are not receiving a lot of applications.

Moved by Councillor Thomson, “that the Correspondence and Information Report ending September 14, 2020 be received for information.”

Motion Carried 20-341

ADDED ITEM – CLOSED SESSION

FOIP Section 16 Disclosure harmful to business interests of a third party

Mayor Muzychka explained the process on how Council will move in and out of the Closed Sessions and the Publics' options for participation.

Moved by Councillor Ryan, "that Council move to closed session in accordance with section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16 at 2:08 p.m. With Council only, in attendance."

Motion Carried 20-342

Administration moved public meeting participants in to the 'waiting room' of the ZOOM Meeting as required for the Closed Session of Council.

Moved by Councillor Blatz, "that this meeting reconvene to the regular Council meeting at 2:27 p.m."

Motion Carried 20-343

Administration moved public meeting participants from the 'waiting room' to the Council Meeting.

Mayor Muzychka reconvened the regular Council meeting at 2:39 p.m.

11. ADJOURNMENT

Moved by Councillor Blatz, "that this meeting adjourn."

Motion Carried 20-344

The meeting adjourned at 2:40 p.m.

Michael Muzychka,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on ____ day of October, 2020.