

Minutes of the Town of Olds Regular and Closed Council meeting conducted electronically through ZOOM Meetings on Monday, June 28, 2021 at 1:00 p.m. in the Council Chambers, at the Town Municipal Office.

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka (From Chambers.)
Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson participated virtually.

ABSENT– ELECTED OFFICIALS:

Participating virtually in the Regular meeting of Council – STAFF:

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Acting Director of Operations; Michelle LaRoche, Acting Director of Community Services; Sheena Linderman, Director of Finance; Justin Andrew, Director of Protective Services; Monica Leatherdale, Communications Coordinator and Kelly Lloyd, Coordinator of Strategic Affairs.

1. CALL TO ORDER

Mayor Muzychka called the meeting to order at 1:00 p.m.

A.) ADDED ITEM(s)

Mayor requested a Delegation: Major Orme, Canadian Armed Forces be added at 3A)
CAO Merritt requested - Return to Live Council Meetings be added at 3E)
Councillor Overwater requested a FOIP Session at the end of the meeting under FOIP 17
Councillor Overwater requested - Tenders on Projects disclosure to public be added at 6D)

B.) ADOPTION OF THE AGENDA

Moved by Councillor Harper, "to accept the agenda, as amended for the Monday, June 28, 2021 at 1:00 p.m. regular council meeting."

Motion Carried 21-253

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – June 14, 2021

Moved by Councillor Blatz, "that the regular Council meeting minutes from June 14, 2021, 1 p.m. be adopted, as presented."

Motion Carried 21-254

Moved by Councillor Bennett, "that the minutes from the June 25th, 2021, 1 p.m. Special Closed Council meeting be adopted as presented."

Councillor Thomson indicated that he didn't agree with the June 25th Special Closed Council minutes as presented on page 11 of the agenda and requested the following amendment.

That the following motion from the June 25 meeting minutes being presented:

Moved by Councillor Thomson, "that Council defer the matter/decision for thirty (30) days until adequate reporting can be provided to Council."

Motion Carried 21-249

Be amended to:

Moved by Councillor Thomson, "that Council defer the matter of the decision for thirty days, until all of Council can receive full information on the matter."

Councillor Bennett agreed to the friendly amendment to her motion on the floor to accept "as amended" instead of "as presented".

Council then voted on the amended motion to adopt the amended minutes.

Motion Carried 21-255

3. PRESENTATIONS AND DELEGATIONS

3A) Delegation: Major Angela Orme - added item

Olds native Angela Orme, a Major in the Canadian Armed Forces, spoke from Bahrain. A short video was shown where Major Orme had an audience with the Queen. Major Orme spoke to her experiences and the desire to give back to the community.

Moved by Councillor Blatz, "that Council accept Major Orme's presentation and thanks her for her service."

Motion Carried 21-256

3A) 3B) Delegation: Brownlee Law

FOIP Section 27 – Privileged information

Moved by Councillor Overwater, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act*, to discuss matters of privileged information under FOIP Section 27 at 1:35 p.m. with CAO Merritt, Mr. Solowan from Brownlee LLP, along with Kelly Lloyd, to remain in attendance."

Motion Carried 21-257

3B) 3C) Delegation: Century Group

FOIP Section 16 – Disclosure harmful to business interests of a third party

Moved by Councillor Thomson, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure harmful to business interests of a third party under FOIP Section 16 at 1:36 p.m. with CAO Merritt, Directors Andrew, Wagstaff and Linderman, Larry Wright, Kelly Lloyd, along with Bob Ransford, VP of Development for the Century Group, to remain in attendance."

Motion Carried 21-258

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

Directors Andrew, Wagstaff and Linderman Monica Leatherdale, along with the public participants were moved to the waiting room of the meeting platform at 1:36 p.m.

Directors Andrew, Wagstaff and Linderman, Larry Wright and Mr. Ransford, were moved from the waiting room into the closed session at 2:30 p.m.

Moved by Councillor Ryan, "that the meeting reconvene to the regular Council meeting at 3:22 p.m."

Motion Carried 21-259

Mayor Muzychka recessed the meeting at 3:22 p.m.
Mayor Muzychka reconvened the meeting at 3:41 p.m.

Administration moved staff and public from waiting room back to the meeting at 3:22 p.m.

RISE AND REPORT

Moved by Councillor Overwater “to direct administration to bring back an amended Council Code of Conduct Bylaw, as discussed in closed session, to the August 23rd, 2021 Regular Council Meeting.”

Motion Carried 21-260

3C) 3D) Delegation: Municipal Affairs - COVID-19 After-Action Report

Adam Payzant, Incident Command System Trainer and Regulatory Consultant, presented the COVID-19 - After Action Report slide presentation as contained in the agenda package.

Moved by Councillor Blatz, “that Council accept the Emergency Management After-Action Report on the Incident Command Post COVID-19 response, as information.”

Council discussion ensued on:
Staff working from home.
Staff hours of work during the pandemic.

Motion Carried 21-261

3E) Return to Live Council Meetings – added item

CAO Merritt spoke to the provincial lift of restrictions, effective July 1st, and Council’s desire to move towards live and in person meetings for Policies and Priorities meetings and Regular Council meetings.

Council discussion ensued on:
Continued use of virtual meeting platforms for presentations

Moved by Councillor Ryan, “that Council accepts for information that starting July 5th, Policies and Priorities and Council meetings will move to a combination of live and hybrid, meetings, with a start time of 1:00 p.m.”

Council discussion ensued on movement to a 6:00 p.m. meeting start time.

Motion Carried 21-262

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

None.

5. BYLAWS

5A) Bylaw 2021-10 Amendment to Land Use Bylaw 01-23

Acting Director of Operations Wagstaff introduced Craig Teal, PCPS, to speak to the bylaw amendment.

Mr. Teal explained the bylaw amendment as contained in the agenda package. It is proposed to change designation from Industrial Business District (IB) to Light Industrial District (I1).

Moved by Councillor Overwater, "that Council gives first reading to Bylaw No. 2021-10."

Council discussion ensued on length between first reading and public hearing date.

Motion Carried 21-263

Moved by Councillor Overwater, "that Council sets Monday, August 23, 2021, at 1:00 p.m. in Council Chambers as the date, time and place for a Public Hearing on Bylaw 2021-10."

Moved by Councillor Thomson, "that Council sets Monday, July 26th, 2021, at 1:00 p.m. in Council Chambers as the date, time and place for a Public Hearing on Bylaw 2021-10."

Motion Defeated 21-264

Council then voted on Councillor Overwater's August 23, 2021, public hearing motion.
Motion Carried 21-265

6. NEW BUSINESS

6A) Proclamation: National Drowning Prevention Week July 19-25

Acting Director LaRoche introduced the proclamation request as contained in the agenda package. Helen Windeler, Supervisor at the Aquatic Centre, spoke to the request.

Moved by Councillor Thomson, "that July 18 – July 24, 2021 be proclaimed as National Drowning Prevention Week in the Town of Olds."

Motion Carried 21-266

6B) Sponsorship-Mountain View Seniors Housing Foundation Golf Classic

Acting Director LaRoche spoke to the sponsorship request as contained in the agenda package.

Moved by Councillor Ryan, "that the Silver Sponsorship level in the amount of \$1,000 be approved for the Mountain View Seniors' Housing Foundation 2021 Golf Classic."

Motion Carried 21-267

6C) Sponsorship-Olympics - Danielle Lappage

Acting Director LaRoche spoke to the sponsorship request as contained in the agenda package.

Moved by Councillor Overwater, "that a donation to Danielle Lappage in the amount of \$5,000 to support her efforts to train for the Tokyo Olympics, be approved."

Motion Carried 21-268

6D) Tender Process – added item

Councillor Overwater questioned as to why tenders and awarding of tenders are not posted on the Town's website. Discussion ensued regarding a change under of the purchasing policy along with FOIP considerations.

Moved by Councillor Overwater, "that Council directs administration to bring back information regarding the tendering process."

Motion Carried 21-269

Mayor Muzychka recessed the meeting at 5:02 p.m.
Mayor Muzychka reconvened the meeting at 5:10 p.m.

CLOSED SESSION - moved up

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

FOIP Section 25 – Disclosure harmful to economic and other interests of a public body

Moved by Councillor Ryan, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 25 at 5:12 p.m. with CAO Merritt, Directors Andrew, Linderman, and Wagstaff, along with Kelly Lloyd, to remain in attendance.”

Motion Carried 21-270

FOIP Section 17 – Matters exempt from disclosure Harmful to personal privacy – added item

Moved by Councillor Ryan, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters harmful to personal privacy under FOIP Section 17 at 5:13 p.m. with CAO Merritt, to remain in attendance.”

Motion Carried 21-271

Monica Leatherdale, along with the public participants, were moved to the waiting room of the meeting platform at 5:13 p.m.

Directors Andrew, Linderman, and Wagstaff, along with Kelly Lloyd, were moved into the waiting room of the meeting platform at 5:29 p.m.

Moved by Councillor Overwater, “that the meeting reconvene to the regular Council meeting at 5:42 p.m.”

Motion Carried 21-272

Councillors Blatz and Harper left the meeting at 5:42 p.m.

Administration moved staff and the public from the waiting room back to the meeting at 5:42 p.m.

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

7A) Reports from Council, Boards and Committees

Moved by Councillor Ryan, “that the reports from Council, Authorities, Boards, Committees and Commissions ending June 28, 2021 be received for information.”

Councillor Ryan spoke to her report as contained in the agenda package on the Federation of Canadian Municipalities conference, as well as the golf tournament for Mountain View Seniors Housing and the Parkland Regional Library grand opening, taking place July 17th, from 11:00-2:00 p.m.

Councillor Overwater attended the following meetings: Broadband Investment Committee, Regular Council, P&P, Central Alberta Economic Partnership (CAEP), Municipal Planning

Commission (MPC), Incident Command Post After Action Debrief, Public Art Advisory Committee and the Olds College joint meeting.

Councillor Bennett attended the following meetings: Council/CAO Conversation, P&P, Regular Council, CAEP AGM, Olds Institute, Parkland Community Planning AGM, Broadband Investment Committee, Incident Command Post After Action Debrief, and the Inter-Municipal Cooperation Committee.

Councillor Thomson attended the following meetings: Council/CAO Conversation, P&P, Regular Council, Special Council, Incident Command Post After Action Debrief, Central Alberta Economic Partnership (CAEP), Municipal Planning Commission (MPC), the Olds College joint meeting, Citizens on Patrol AGM and the Federation of Canadian Municipalities conference.

Mayor Muzychka, in addition to the aforementioned meetings, attended AUMA's Energy and Infrastructure Committee meeting, the Mayors of South Central Alberta meeting, the High School Rodeo and spoke at Ecole Olds Elementary. A report on the Federation of Canadian Municipalities conference will be coming to Council.

Motion Carried 21-273

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

Moved by Councillor Overwater, "that the Correspondence and Information Report ending June 28, 2021 be received for information."

Motion Carried 21-274

10. ADJOURNMENT

Moved by Councillor Bennett, "that this meeting be adjourned at 6:01 p.m."

Motion Carried 21-275



Michael Muzychka,
Mayor



Michael Merritt,
Chief Administrative Officer

These minutes were approved on the twelfth day of July, 2021.

PLEASE NOTE: Live streaming of Town of Olds Council meeting began in October of 2020. To watch recordings of council meetings please visit the Town of Olds – YouTube Channel.