

Minutes of the Town of Olds Regular and Closed Council meeting conducted electronically through ZOOM Meetings on Tuesday, May 25, 2021 at 1:00 p.m. in the Council Chambers, at the Town Municipal Office.

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka (From Chambers.)

Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson participated virtually.

ABSENT– ELECTED OFFICIALS:

Participating virtually in the Regular meeting of Council – STAFF:

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Acting Director of Operations and Director of Community Services; Sheena Linderman, Director of Finance; Justin Andrew, Director of Protective Services; Monica Leatherdale, Communications Coordinator and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Muzychka called the meeting to order at 1:01 p.m.

A.) ADDED ITEM(s)

Mayor Muzychka requested a Closed Session item at end of meeting, to provide Olds College Update covered under FOIP 16 Disclosure harmful to business interests of a third party.

CAO Merritt requested moving item 6D) to 6A).

B.) ADOPTION OF THE AGENDA

Moved by Councillor Blatz, "to accept the Council agenda for the Tuesday, May 25, 2021 regular council meeting, as amended."

Motion Carried 21-199

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – May 10, 2021

Moved by Councillor Bennett, "that the minutes from the May 10, 2021, 1:00 p.m., Regular Council meeting be adopted as presented."

Motion Carried 21-200

3. PRESENTATION AND DELEGATIONS

3A) Emergency Management Agency – COVID Update

Revised presentation was sent out to Council prior to meeting.

Acting Director of Emergency Management, Jennifer Lutz provided a COVID Update to Council and indicated that the situation has drastically improved. Cases are down and vaccinations are increasing.

Facility Openings:

- Skate park: will reopen effective May 27, 2021.
- Splashpark: will open this week pending results of standard AHS water sampling.

- Garage Sales: Bylaw lifted effective May 27, 2021.
- Town Administration Building: reopen to the public effective May 31, 2021.
- Ball Diamonds: will be available for family use / same household bookings only, effective May 27, 2021, as per current provincial restrictions, they remain closed for team use or competitive play at this time.
- Sportsplex: remain closed until further notice, as per current provincial restrictions.
- Aquatic Centre: remain closed until further notice, as per current provincial restrictions.

Moved by Councillor Blatz, "that Council accept the Emergency Managements update on COVID-19 as presented for information."

Council discussion ensued on:
Availability of 2nd doses of the vaccinations
Alberta Health Services versus Town of Olds restrictions

Motion Carried 21-201

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

5A) Bylaw 2021-08 Road Closure

A public hearing was held for Bylaw 2021-08 Road Closure.

Mayor Muzychka explained that Section 172 of the *MGA* says that you may not take part in the discussion and decision-making on any matter in which you have a pecuniary interest. The legislation attempts to ensure that you are not discriminated either for or against by virtue of your membership on council. If you have a pecuniary interest:

- You are to disclose that you have an interest and its general nature.
- You are to abstain from any discussion of the matter and from voting.
- You are to leave the room until the matter has been dealt with and you should make sure that your abstention is recorded in the minutes.

You are not to be discriminated against and are entitled to participate in a public hearing as a member of the public.

Mayor Muzychka declared the public hearing for **Bylaw No. 2021-08, open at 1:40 p.m.**

Mayor Muzychka then asked Mr. Craig Teal, Parkland Community Planning Services, to explain the purpose and effect of the proposed bylaw.

Mr. Teal gave presentation on information as contained in the agenda package.

Mayor Muzychka explained that presentations before Council shall be brief and to the point and limited to five (5) minutes; Council shall not allow cross examination of persons giving information and it will not be necessary for the persons giving information to verify his or her qualifications; Council may ask questions of the speakers after each presentation for clarification purposes; no debating or questions from the floor will be allowed and no written or verbal submissions will be received by Council after the Public Hearing is closed. Persons addressing Council will: state their name and address. Indicate if they are speaking on their own behalf or for a client, company or citizens group.

Mayor Muzychka called for all those **in support** of the proposed Bylaw to come forward.
No one came forward

Mayor Muzychka called for a second time for all those **in support** of the proposed Bylaw to come forward.
No one came forward.

Mayor Muzychka called for all those **opposed** to the proposed Bylaw to come forward.
No one came forward.

Mayor Muzychka called for a second time for all those **opposed** to the proposed Bylaw to come forward.
No one came forward.

Mayor Muzychka called for all those **deemed affected** by the proposed Bylaw to come forward.
Mr. Hays spoke as affected on the proposed bylaw and spoke about alley condition and queried who maintains it and will it be paved in the future.
Mr. Teal and CAO Merritt indicated that in the future it could be paved.

Ms. Patel lost connection. Mayor Muzychka called the registered speaker to confirm her desire to speak to Council. Ms. Patel then reconnected to the ZOOM meeting and spoke as affected on the proposed bylaw.
Mr. Teal spoke to possible access from the alley to the front of the Circle K business.

Mayor Muzychka called for a second time for all those **deemed affected** by the proposed Bylaw
No one came forward.

Mayor Muzychka opened the floor to Council for comments or questions.

Council discussion ensued on the following:

Repairs to alley behind those affected businesses and the time line of the repairs

Different access on the south side of Highway 27 versus north side

Mr. Teal and Director Wagstaff indicated that the road closure proposal was in alignment with the Alberta Transportation's Master Plan as it relates to Olds. Questions ensued in regard to whether other developments along provincial highway routes required similar changes/closures. CAO Merritt noted that Administration will invited Alberta Transportation to come and make a presentation Council on the Alberta Transportation Master Plan as it relates to the Town of Olds

Mayor Muzychka asked Mr. Teal if he had any further comments. Mr. Teal did not.

Mayor Muzychka declared the public hearing for **Bylaw No. 2021-02, closed at 2:19 p.m.**

Moved by Councillor Harper, "that Council directs Administration to prepare and submit the road closure package to the Minister of Transportation for consideration and approval. "

Motion Carried 21-202

Moved by Councillor Overwater, "that Administration invite Alberta Transportation to come and make a presentation Council on their Alberta Transportation Master Plan in the Town of Olds."

Motion Carried 21-203

5A.1) Annexation - Change in Taxation Conditions

CLOSED SESSION #1 – FOIP Section 21 Disclosure harmful to intergovernmental relations

Upon completion of the Closed Session, the regular Council meeting will reconvene in open public forum to continue on with the agenda items as listed.

Moved by Councillor Ryan, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 21 at 2:22 p.m. with CAO Merritt, Director Wagstaff and Mr. Craig Teal to remain in attendance."

Motion Carried 21-204

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

Directors Linderman and Andrew, Monica Leatherdale and Marcie McKinnon along with the public participants were moved to the waiting room of the meeting platform at 2:24 p.m.

Moved by Councillor Overwater, "that the meeting reconvene to the regular Council meeting at 1:54 p.m."

Motion Carried 21-205

Mayor Muzychka recessed the meeting at 1:55 p.m.

Mayor Muzychka reconvened the meeting at 2:50 p.m.

Administration moved staff and the public from waiting room back to the meeting at 2:52 p.m.

Moved by Councillor Harper, "that Council authorizes a change to the Town of Olds Annexation Application to delete condition 3(1)(c) of Appendix D as an item that the Town wishes to see attached to the Order-in-Council giving effect to annexation."

Motion Carried 21-206

Moved by Councillor Overwater, "that Council authorizes the Mayor to send a letter to the Municipal Government Board Secretariat asking for this change in the Town's Annexation Application."

Motion Carried 21-207

5B) Bylaw 2021-12 Amendment Bylaw for 2020-18 Election Bylaw

Legislative Clerk, Marcie McKinnon presented the proposed amendments to the election bylaw as contained in the agenda package to Council for their consideration and approval. The amendments include a deletion of the advance voting dates listed, modifying the request date for 'Persons with disabilities at Home' and a legislative change to the time length municipalities retain the election material before disposition.

Moved by Councillor Bennett, "that first reading be given to Bylaw 2021-12 Amendment to Election Bylaw 2020-18, as presented."

Motion Carried 21-208

Moved by Councillor Ryan, "that second reading be given to Bylaw 2021-12 Amendment to Election Bylaw 2020-18, as presented."

Motion Carried 21-209

Moved by Councillor Blatz, "that unanimous consent be given for third reading of Bylaw 2021-12 Amendment to Election Bylaw 2020-18, as presented."

Motion Carried 21-210

Moved by Councillor Thomson, "that third reading be given to Bylaw 2021-12 Amendment to

Election Bylaw 2020-18, as presented.”
Motion Carried 21-211

6. NEW BUSINESS

Item 6D) up to 6A):

~~6D)~~ 6A) Welcoming and Inclusive Communities (WIC)

CAO Merritt introduced staff members Michelle Jorgensen, Kelly Lloyd, and Debbie Rogers and invited guest Mr. Darren Reedy, who gave presentation to Council on Welcoming and Inclusive Communities (WIC) as contained in the agenda package.

Moved by Councillor Thomson, “that Council endorse the “Declaration to Join Canadian Coalition of Inclusive Municipalities” as a commitment to fostering a Welcoming and Inclusive Community.”

Motion Carried 21-212

Moved by Councillor Bennett, “that Council direct Administration to organize a virtual signing ceremony to celebrate and promote the Town of Olds commitment to promoting and developing a Welcoming and Inclusive Community.”

Motion Carried 21-213

Mayor Muzychka spoke to a councilors’ text challenge of ‘conflict of interest’ he had just received on road closure bylaw 2021-08 he indicated that he will seek legal advice before second reading of the road closure bylaw 2021-08 and proceed from that advise.

~~6A)~~ 6B) 2021 Federal Census

Ms. Lloyd made a presentation to Council on the 2021 Federal Census, as contained in the agenda package.

Moved by Councillor Bennett, “that Council supports the 2021 Federal Census, and further, encourage all residents of Olds to complete their 2021 Federal Census to contribute to the future of Olds, in order to produce the right programs for our community.”

Motion Carried 21-214

~~6B)~~ 6C) 2021 Budget Adjustments

Director Linderman spoke to the proposed 2021 budget adjustments as contained in the agenda package.

Moved by Councillor Ryan, “that Council approves the adjustments to the 2021 approved Operating budget as presented.”

Council discussion ensued on:

Applying for the grant

Cost to join program

LIDAR and Orthophotography material uses within the Town

Current information is from 2017 and delaying would put further behind

Emergency Services many be affected as many new areas are not currently included and they reference the program when responding to calls

Council requested Administration to confirm full cost to join and provide to Council prior to making any commitments.

Motion Carried 21-215

Director Linderman spoke on the two Capital budget adjustments being proposed. (Specifically the RCMP Garage and the Water and Wastewater Studies.)

Moved by Councillor Overwater, "that Council approve an increase of \$130,619 in the capital budget for the RCMP Garage totaling \$12,815,538."

Council discussion ensued.

Scope of the job – this is not a standard garage due to security requirements

RCMP process and criteria

Increased of job quotes (lumber and building supplies)

Land grading and finishing required before construction

Rectifying a long standing drainage issue

Removing existing building before building – eventually selling building

Re-establish parking for all users of building

Location of new garage on site

CAO Merritt spoke to factors that were not included that changed the entire scope of the project such as land reclamation, security requirements and removal of existing building.

Council expressed desire to wait for the arrival of the new Detachment Commander to include him in the process.

Motion Defeated 21-216

Moved by Councillor Ryan "that Council defer the RCMP Garage item to a future council meeting."

Council requested a presentation on the RCMP Garage project.

Motion Carried 21-217

Director Linderman spoke on the water and wastewater studies.

Moved by Councillor Harper, "that Council approve the water and wastewater studies total of \$215,000 be added to the capital budget, totaling 12,899,919."

Motion Carried 21-218

~~6C) 6D) Business Impact Survey~~

Moved by Councillor Blatz, "that the Town of Olds waive Development Permit Fees pertaining to the "Residential" and "Commercial/Industrial/Institutional/Recreational" categories of the Development Permit Fees section on Schedule 'E' Bylaw 2020-17 that being the "Rates Bylaw" for the entire 2021 year."

Motion Carried 21-219

Moved by Councillor Harper, "that administration bring back to the next council meeting a tax penalty amending bylaw to eliminate the July 1, 2021 current taxes penalty."

Motion Carried 21-220

Moved by Councillor Bennett, "that the Town of Olds implement a business re-opening program, granting up to \$500 per eligible business located within the Town of Olds."

Motion Carried 21-221

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

7A) Reports from Council, Boards and Committees

Moved by Councillor Blatz, "that the reports from Council, Authorities, Boards, Committees and Commissions ending May 25, 2021 be received for information."

Councillor Blatz noted her written report was contained in the agenda package.

Councillor Thomson provided written report that will be held with the approved meeting minutes. Participated in the CAO Evaluation, attended regular council meetings, the Council Ad Hoc Code of Conduct Bylaw Review meetings and the Municipal Planning Committee meeting.

Councillor Bennett provided written report that will be held with the approved meeting minutes. Participated/attended in regular council and the Broadband Investment Committee meeting, CAO/Council Conversation, the CAO Evaluation Committee, Inter-municipal Collaboration (ICC) meeting, Olds Institute regular meeting and annual general meeting and toured the new Operations Centre

Councillor Ryan provided written report that was contained in the agenda package however, highlighted that the population number that the Parkland Regional Library Board is using is from 2022 and noted that she too had attended many of the already mentioned meetings and/or events previously mentioned.

Councillor Harper provided written report that will be held with the meeting minutes and provided a verbal summary of highlights from the Mountain View Regional Water Management Commission meeting.

Councillor Overwater provided written report that will be held with the approved meeting minutes. She indicated that she too attended many of the already mentioned meetings and events.

Mayor Muzychka noted that he also attended many of the previously mentioned meetings and events and highlighted attending the meeting for the Mayors of South Central Alberta.

Motion Carried 21-222

8. QUARTERLY FINANCIAL POSITION UPDATE

8A) Quarterly Financial Report

Director Linderman presented the January 1 – March 31, 2021 quarterly financial report to Council as contained in the agenda.

Moved by Councillor Blatz, "that the financial report for the three (3) month period January 1st, 2021 to March 31, 2021 be accepted for information."

Motion Carried 21-223

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

CAO Merritt spoke to the correspondence and information as contained in the agenda package.

Moved by Councillor Ryan, "that the Correspondence and Information Report ending May 25, 2021 be received for information."

Motion Carried 21-224

CLOSED SESSION #2

**FOIP Section 25 Disclosure harmful to economic and other interests of a public body –
ICC Update**

Added Item

Closed Session #3

FOIP 16 Disclosure harmful to business interests of a third party – Olds College Update

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

Moved by Councillor Harper, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 25 at 5:03 p.m. with CAO Merritt, Directors Andrew, Linderman and Wagstaff to remain in attendance.”

Motion Carried 21-225

Moved by Councillor Overwater, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16 at 5:03 p.m. with CAO Merritt to remain in attendance.”

Motion Carried 21-226

Monica Leatherdale and Marcie McKinnon along with the public participants were moved to the waiting room of the meeting platform at 5:05 p.m.

Councillor Bennett and Directors Andrew and Linderman left the meeting at 6:00 p.m.

Moved by Councillor Blatz, “that the meeting reconvene to the regular Council meeting at 6:06 p.m..”

Motion Carried 21-227

Mayor Muzychka recessed the meeting at 6:06 p.m.

Mayor Muzychka reconvened the meeting at 6:16 p.m.

Administration moved staff from waiting room back to the meeting at 6:16 p.m.
(No public in waiting agreement.)

Rise and Report on Closed Session

Moved by Councilor Harper, “that the Town of Olds request the Minister of Municipal Affairs inform Mountain View County to enter into a dispute resolution process regarding Town of Olds Fire Services Sub agreement as outlined in the ICF (Intermunicipal Collaboration Framework) Master Agreement.”

Motion Carried 21-228

10. ADJOURNMENT

Moved by Councillor Overwater, “that this meeting be adjourned at 6:18 p.m.”

Motion Carried 21-229



Michael Muzychka,
Mayor



Michael Merritt,
Chief Administrative Officer

These minutes were approved on the fourteenth day of June, 2021.

PLEASE NOTE: Live streaming of Town of Olds Council meeting began in October of 2020. To watch recordings of council meetings please visit the Town of Olds – YouTube Channel.

