

Minutes of the Town of Olds Policies and Priorities Committee Meeting held on Monday, June 18, 2018 in the Council Chambers, Olds Town Office.

PRESENT – ELECTED OFFICIALS:

In the Chair, Deputy Mayor Mary Anne Overwater

Mayor Michael Muzychka; Councillor Debbie Bennett; Councillor Heather Ryan, Councillor Wanda Blatz and Councillor Wade Bearchell (1:15 p.m.)

ABSENT – ELECTED OFFICIALS:

PRESENT – STAFF:

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Director of Community Services; Scott Chant, Director of Operations, Garth Lucas, Director of Finance, Monica Leatherdale, Communications Coordinator, April Legere, Administrative Support – Operations, and Kelly Lloyd, Coordinator of Strategic Affairs.

1. Call To Order

Chair Mary Anne Overwater called the meeting to order at 1:00 p.m.

1.A) Added Items

6A) CAO Review

1.B) Adoption of the Agenda

Moved by Councillor Blatz, “to accept the Council agenda for June 18, 2018 Policies and Priorities Committee as presented.”

Motion Carried PP18-51

2. Adoption of Previous Minutes

2A) Policies and Priorities Committee Minutes – May 22, 2018

Moved by Mayor Muzychka, “to accept the Policies and Priorities Committee Minutes from May 22, 2018 as amended.”

On page four, under item 3b), third paragraph and second sentence should state “Everything *they* do” instead of “Everything *the* do”.

Motion Carried PP18-52

3. Presentations and Delegations

3A) Primary Care Network

Executive Director Michelle Thompson and Dr. Foose Onsongo delivered a power point presentation providing an update on the work the Primary Care Network currently engages in.

Moved by Councillor Harper, “to accept the Primary Care Network presentation for information.”

Motion Carried PP18-53

4. Business Arising from the Minutes

5. Bylaws

5A) Council Code of Conduct Bylaw 2018-01

Kelly Lloyd, Coordinator of Strategic Affairs provided background on the creation of the Code of Conduct Bylaw. Councillor Ryan further spoke to this Bylaw.

Moved by Councillor Ryan, “to accept the Code of Conduct Bylaw 2018-01 as information”

Motion Carried 18-54

A revised complaint process was disseminated to members of Council.

Chair Overwater recessed the meeting at 1:46 p.m.

The meeting reconvened at 1:49 p.m.

Discussion ensued regarding a clearer definition of Investigator; change wording from council to elected official under 6.2; remove last part of sentence "prior to attendance at a regular Council meeting under section 13.8; under section 15.1 (g), replace "decide to investigate" with "decide to elevate". The complaint process as per 15.1 (b) will be amended to show both the Mayor and Deputy Mayor as receivers/reviewers of the complaint. Should the alleged complaint involve either the Mayor or Deputy Mayor, the receivers will continue down the rotation list of Deputy Mayors, ensuring there are two bodies to review the complaint.

Moved by Councillor Bennett, "to bring back the Code of Conduct Bylaw 2018-01 with changes as suggested by amendments to the following regular council meeting on June 25, 2018."

Motion Carried 18-55

**5B) LUB Amendment A Part 1 of Cannabis Retail Sales 2018-24
LUB Amendment B Part 2 of Cannabis Retail Sales 2018-25**

Carey Keleman, Development Officer, provided an overview of the proposed Land Use Bylaw amendments as contained in the agenda package.

Bylaw 2018-24 outlines definitions as well as rules and regulations for cannabis retail sales operations.

Bylaw 2018-25 proposes a list of new uses of 'cannabis retail sales' and 'cannabis production and distribution' in the appropriate land use district and listed as a discretionary use.

Moved by Councillor Ryan, "to accept the LUB Amendment A Part 1 of Cannabis Retail Sales 2018-24 and LUB Amendment B Part 2 of Cannabis Retail Sales 2018-25 as information and for administration to bring the bylaws back for first reading at a future council meeting as well as to proceed with public engagement".

Motion Carried PP18-56

Director Lucas left the meeting at 3:04 p.m.

6. Unfinished Business

6A) Chief Administrative Officer Review

The final assessment on the CAO Review will be an agenda item at the July 9th Regular Council meeting.

7. New Business

7A) Nu2U Grant Criteria

Director Wagstaff spoke to revisions in Council Policy 801C: Nu2U Grant Guidelines as contained in the agenda package. In the last bullet under types of projects that may be considered for funding, remove the word typically. It was also noted that recipients who have received FCSS dollars, acknowledge the town in their advertising. Advertising acknowledgement in receipt of Nu2U funds should occur as well.

Moved by Mayor Muzychka, "to accept the presentation on the Nu2U grant criteria as information".

Motion Carried PP18-57

Moved by Councillor Harper, "that the Nu2U guidelines and policy be brought back to the July 9th Regular Council meeting".

Motion Carried PP18-58

7B) Destination Olds Collective Fund (DOCF)

Director of Community Services, Doug Wagstaff, spoke to administrative procedure adjustments regarding the Destination Olds Collective Fund (DOCF). A deadline for applications is suggested to ensure this fund aligns with the annual service review process. A quarterly report will be provided to council from the Chief Administrative Officer. Consideration of the term stakeholders to be replaced as the benefit is to the community of Olds. Under the area of responsibilities, item three, add "shall accept *and forward* requests for recommendations".

Director Lucas returned to the meeting at 3:17 p.m.

Councillor Blatz left the meeting at 3:19 p.m.

Councillor Blatz returned to the meeting at 3:22 p.m.

Moved by Councillor Bearchell, "that the Destination Olds Collective Fund document be received for information with amendments made based on council recommendations.

Motion Carried PP18-59

8. Monthly Statistics

8A) Municipal Enforcement Monthly Statistics

Director of Community Services, Doug Wagstaff, presented to Council the monthly statistics and the 2018 first quarter statistics as contained in the agenda package.

Moved by Councillor Harper, "to accept the Municipal Enforcement monthly statistics report presented for information."

Motion Carried PP18-60

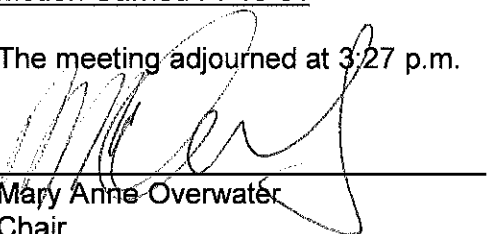
9. Question and Answer Period

10. ADJOURNMENT

Moved by Councillor Bearchell, "that this meeting adjourn."

Motion Carried PP18-61

The meeting adjourned at 3:27 p.m.



Mary Anne Overwater
Chair



Michael Merritt,
Chief Administrative Officer

These minutes approved this 20th day of August, 2018.