



**Regular Council Meeting Agenda
for Monday, September 26, 2022, at 1:00 p.m.
to be held in Council Chambers at the,
Municipal Office at 4512 – 46 Street, Olds, AB**

This Regular Council Meeting will be conducted in Council Chambers at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and will be live streamed out via the Town of Olds website.

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Page 3 2A) Regular Council Meeting Minutes – September 12, 2022

3. PUBLIC HEARING

Page 7

PUBLIC HEARING to be held on September 26th, 2022, at 1:00 p.m. in the Council Chambers at 4512 46 Street in Olds, Alberta as required by sections 75.1, 75.3, 75.5, 230 and 606 of the Municipal Government Act and Section 3 of the Municipally Controlled Corporation Regulation, regarding material changes to Olds Fibre Ltd. to expand the geographic area in which Olds Fibre Ltd. conducts business and furthermore, its intention of Olds Fibre Ltd. to transfer Mountain View Power from the Municipally Controlled Corporation to the Town of Olds.

- a. DECLARE PUBLIC HEARING OPEN**
- b. BACKGROUND**
 - i. CAO Williams**
- c. PRESENTATIONS**
 - i. Those in Support**
 - ii. Those Opposed**
 - iii. Those Deemed Affected**
- d. DECLARE PUBLIC HEARING CLOSED**

RECESS: a 15-minute recess will be called after item #3 public hearing, has concluded.

4. PRESENTATION AND DELEGATIONS

None Scheduled.

5. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

6. NEW BUSINESS

Page 8	6A)	Alberta Community Partnership (ACP) grant application
Page 10	6B)	Proclamation – Fire Prevention Week
Page 12	6C)	Sponsorship Request – Olds Kiwanis
Page 15	6D)	Council Policy 1003C Residential Development Incentive Program
Page 17	6E)	Council Committee Joint Use and Planning Agreements
Page 10	6F)	Parkland Regional Library System 2023 Proposed Budget

7. BYLAWS

None Scheduled.

8. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

Page 39	8A)	Reports from Council, Boards and Committees
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9. QUARTERLY FINANCIAL POSITION UPDATE

10. CORRESPONDENCE AND INFORMATION

Page 78	10A)	Correspondence and Information
Page 97	10B)	Chief Administrative Officer Report - verbal

11. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to our 'Communications Coordinator' at communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, for continued participation in the virtual Council meeting: stay online in the live stream meeting platform, and the meeting stream will be replaced by a graphic and music will play. When the music stops, the meeting is reconvening.

If you choose to shut down your live stream, watch the Town of Olds social media feeds where the reconvening time will be posted. The social media feeds can also be found at the bottom of the homepage on the Town of Olds website.



Request for Decision

Adoption of Meeting Minutes

September 26, 2022

RECOMMENDATION

That the minutes from the September 12, 2022, Regular Council meeting be adopted as presented.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)
Town of Olds Procedural Bylaw 2020-15.

BACKGROUND

The purpose of this RFD is to adopt the previous minutes of Council as described in the Municipal Government Act and the Town of Olds Procedural Bylaw.


RISK/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS – N/A

ATTACHMENTS

1. Prior to Adoption: Regular Council meeting minutes of September 12, 2022.

Author:	Marcie McKinnon Legislative Clerk	Date: September 15, 2022
CAO Signature:	Brent Williams 	Date: 20 September 2022

Minutes of the Town of Olds Regular Council Meeting held on Monday, September 12, 2022, at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl

Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, Councillor Heather Ryan, Councillor Harvey Walsh, and Councillor Darren Wilson

ABSENT– ELECTED OFFICIALS:

STAFF Present for the Regular meeting of Council

Brent Williams, Chief Administrative Officer; Director Wagstaff and Legislative Clerk Marcie McKinnon.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 12:59 p.m.

A.) ADDED ITEM(s)

Nil

B.) ADOPTION OF THE AGENDA

Moved by Councillor Daley, “that Council adopt the agenda as presented for the regular council meeting for Monday, September 12, 2022, at 1:00 p.m.”

Motion Carried 22-269

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – August 22, 2022

Moved by Councillor Blatz, “that Council accept the Regular Council Meeting minutes from Monday, August 22, 2022, as amended.”

Motion Carried 22-270

3. PRESENTATION AND DELEGATIONS

Nil

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

Nil

5. BYLAWS

Nil

6. NEW BUSINESS

6A) Canada Active Transportation Fund Agreement

Council requested the ‘statement of work’ be sent out to council by email.

Moved by Councillor Wilson, “that Council can confirm that it meets all the requirements of the Canada – Active Transportation Fund Agreement, and that the Chief Administrative Officer can be authorized to execute the agreement on behalf of the Town of Olds.”

Motion Carried 22-271

6B) Mountain View Emergency Shelter

CAO Williams provided administrative comments on the land lease with the MVESS.

Moved by Councillor Blatz, "that Council directs the Mayor and Chief Administrative Officer to finalize and sign an amendment to the Agreement with the Mountain View Emergency Shelter Society to lease from the Town the northern portion of the lands with the municipal address of 5001 54 Street. "

Motion Carried 22-272

6C) Organizational Review Scope Expansion

CAO Williams spoke to the expansion of the organizational review.

Moved by Councillor Cummings, "that Council move to accept the proposal from Transitional Solutions for a scope change to the organizational review at a cost of \$27,700."

Motion Carried 22-273

6D) Budget Amendment

CAO Williams addressed the reallocation of funds for road repair.

Moved by Councillor Ryan, "that Council move to reallocate the \$70,000 approved in the 2022 Capital budget for Trails for the purposes of street repair."

Motion Carried 22-274

6E) Proclamation - Rail Safety Week September 19-25, 2022

Moved by Councillor Cummings, "that the week of September 19 to 25, 2022 be proclaimed as Rail Safety Week in the Town of Olds."

Motion Carried 22-275

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

Nil

8. QUARTERLY FINANCIAL POSITION UPDATE

Nil

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

Moved by Councillor Walsh, "that the Correspondence and Information Report ending September 12, 2022, be received for information."

Motion Carried 22-276

9B) CAO Report (Verbal)

CAO Williams provided an update to Council on the Town representation at *Join the Conversation* engagement tour for community leaders, with the Minister of Health that is being held for during the Alberta Municipalities Conference: he noted he will be attending on behalf of the Town.

CAO Williams spoke to the previous motion of Council to create a Council committee for Joint use and planning agreements (JUPAs); he explained that JUPAs are a formal partnership between a municipality and a school board to enable the integrated and long-term planning and use of school sites on municipal reserve (MR), school reserve (SR) and municipal and school reserve (MSR) land. More than one municipality or school board may be a party to a JUPA.

He further noted that Administration is currently working with both Chinook's Edge School

Division and the Red Deer Catholic School Division on the same. CAO Williams was seeking Council approval to rescind the motion to create said committee and allow for Administration to keep the discussions moving forward.

Council consensus around the table to rescind the motion, administration will bring back to future council meeting for council decision.

Moved by Councillor Ryan, "that the verbal CAO Report be accepted for information."
Motion Carried 22-277

10. ADJOURNMENT

Moved by Councillor Blatz, "that this meeting be adjourned at 2:03 p.m."
Motion Carried 22-278

Judy Dahl,
Mayor

Brent Williams
Chief Administrative Officer

These minutes were approved on the day of September 2022.



Request for Decision

Material Changes to Olds Fibre Ltd.

September 26, 2022

RECOMMENDATION

That following the public hearing, Council either:

- a. Move to authorize the change in materiality of the Municipally Controlled Corporation as advertised; or
- b. Move to deny the change in materiality of the Municipally Controlled Corporation as advertised

STRATEGIC ALIGNMENT

- Our residents and town staff actively communicate and engage with us through open dialogue
- Our community is supported and enabled through skillful governance.
- Our thriving community is built on strong and collaborative relationships.
- Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

1. *Municipal Government Act*
2. *Business Corporations Act*
3. *Olds Fibre Ltd. Bylaw No.*

BACKGROUND

It is the intention of OFL to expand the geographic area in which it conducts business in order to take advantage of opportunities which exists or could exist outside of the limited area identified in the original business plan. The new area would include all of Canada. It is also the intention of OFL to transfer Mountainview Power from the MCC to the Town. Both proposals constitute 'Material Changes' as defined by the Municipal Government Act and require a public hearing prior to execution.

Town of Olds Council has called a public hearing for Monday, September 26, 2022, at 1:00 p.m., to be held at the Town of Olds Council Chambers at 4512 – 46 Street, Olds, Alberta; to hold a public hearing as required by sections 75.1, 75.5, 230 and 606 of the Municipal Government Act and Section 3 of the Municipally Controlled Corporation Regulation.

All advertising requirements have been met in accordance with Section 606 of the MGA.

RISK/CONSEQUENCES


- A public hearing must take place prior to any decision being made. When this occurs, the legislative component is fulfilled.

FINANCIAL CONSIDERATIONS

- Not applicable

ATTACHMENTS

- N/A

Author:	Marcie McKinnon Legislative Clerk	Date: September 15, 2022
CAO Signature:		Date: 21 September 2022



RECOMMENDATION

That Council authorize an application to the Alberta Community Partnership Program in partnership with Mountain View County to undertake a Joint Servicing and Planning Study.

That Council authorize the Town of Olds to be the Managing Partner for this initiative.

STRATEGIC ALIGNMENT

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LEGISLATIVE AUTHORITY

1. Municipal Government Act, Section 617 provides a means whereby plans may be prepared and adopted to achieve the orderly, economical, and beneficial development.

BACKGROUND

The recently annexed lands in the Town of Olds border Mountain View County and their development will have an impact on both municipalities. The Municipal Development Plan shows that this area is intended for future industrial and commercial uses. The Intermunicipal Development Plan identifies the area immediately to the north as an Agricultural Growth Area intended to be set aside for expansions of the current agricultural support facilities. It is important that the planning and servicing of these areas of the Town of Olds and Mountain View County be developed collaboratively to ensure a suitable transition between land uses and infrastructure.

Administration is proposing a grant application to the Alberta Community Partnership (ACP) to undertake this work as a Joint Servicing and Planning Study. The intermunicipal collaboration stream of the ACP program may be used to fund development of regional plans, service delivery frameworks and regional service delivery efficiencies that have an impact on at least 2 municipalities.

Key components of this Joint Servicing & Planning Study are:

Stormwater Management Plan

- A cohesive plan will be needed so that stormwater from both Town and County portions of the Study Area can be properly managed.
- Ten Mile Creek is the receiving body for this area.

Traffic Impact Assessment

- The Municipal Development Plan identifies an arterial road through the lands recently annexed by the Town, with multiple future connections into Mountain View County. This arterial road will also include a flyover crossing Highway 2A and the railway.

- A Traffic Impact Assessment will be necessary in the planning and implementation of this infrastructure and connections between the two municipalities.

Sanitary Assessment and Servicing Study

- Development of this area of Olds will require a new lift station and connection to the regional line. An assessment and design are needed.

Area Structure Plan

- The above studies and assessments will be required for the development of Area Structure Plans in both the Town of Olds and Mountain View County. It is important that any future plans in this area provide for sufficient connections and transitions between the municipalities.

To apply for the grant, approving motions from each municipality are required. A request to support the grant application has been submitted to MVC via the ICC committee.

RISK/CONSEQUENCES

- If the grant does not get approved, this project will not occur in the 2023 financial year.

FINANCIAL CONSIDERATIONS

- 2023 Budget (if successful)

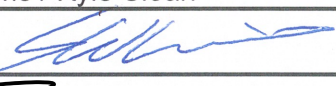

☐ **Approved by budget**

☐ **New = Budget Adjustment**

Cost	Funding Source (budget/in kind/grant) with G/L Code
\$200,000	ACP Program
Total Cost	\$200,000

ATTACHMENTS

- N/A

Author: Brent Williams / Kyle Sloan	Date: 2022-09-16
Director Signature: 	Date: Sept 16 th /22
CAO Signature: 	Date: 16 September 2022



Request for Decision

Proclamation: Fire Prevention Week

September 26, 2022

RECOMMENDATION

That the week of October 9th to October 15th be proclaimed as “Fire Prevention Week” in the Town of Olds.

STRATEGIC ALIGNMENT

Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in the Town of Olds Policy 114C: Proclamations.

BACKGROUND


Each year the National Fire Protection Association (NFPA) identifies an important Fire Prevention message that they feel needs to be shared with the public. They join forces with fire departments across the county to educate public of all ages on the identified key message through virtual activities, in person training, and social media.

“Fire Won’t Wait. Plan Your Escape” is the 2022 Fire Prevention theme which promotes a message that can mean the difference between life and death in a fire. Having a home fire escape plan and practicing it regularly ensures that everyone in the household knows what to do when they hear the smoke alarm.

RISK/CONSEQUENCES

1. Council can receive the request for information thereby not making the declaration.
2. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.

ATTACHMENTS - Fire Prevention Week Proclamation 2022 – DRAFT

Author: Melanie Lorek, Protective Services Coordinator	Date: August 23, 2022
Director Signature: Electronically Reviewed by Justin Andrew	Date: August 23, 2022
CAO Signature: 	Date: 20 September 2022

OFFICE OF THE MAYOR

PROCLAMATION

“Fire Prevention Week”

October 9th to October 15th, 2022

The Town of Olds is committed to ensuring the safety and well-being of all those living in and visiting the Town of Olds.

WHEREAS: Fire is a serious public safety concern and homes are the location where people are at the greatest risk from fire; and

WHEREAS: Smoke alarms detect smoke well before we can, alerting us to danger in the event of fire in which we have just seconds to escape safely; and

WHEREAS: Residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond. Residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS: “Fire Won’t Wait. Plan Your Escape” is the 2022 Fire Prevention theme, effectively serves to remind us of the importance of creating and practicing a home fire escape plan.

NOW THEREFORE: Olds Town Council, Olds Alberta, do hereby Proclaim October 9th to October 15th, Fire Prevention Week in the Town of Olds.

Signed the 26th day of September 2022

Judy Dahl, Mayor
Town of Olds



Request for Decision

Olds Kiwanis 2022-2023 Concert Series

September 26, 2022

RECOMMENDATION

That a sponsorship of \$1,000 for Olds Kiwanis 2022-2023 Concert Series be approved.

STRATEGIC ALIGNMENT

Goal 2: The Town of Olds will ensure responsible fiscal balance between community expectations and available revenues.

LEGISLATIVE AUTHORITY

Administration reviewed the request to ensure it meets basic criteria and required information per policy 113C Donations.

BACKGROUND

The Town received a letter request from Olds Kiwanis Performing Arts Society requesting a sponsorship towards their 2022-2023 Concert Series. The Concert Series consists of five concerts, including a community concert featuring local artists, as well as three outreach concerts at local schools. This is a new request. Council has annually sponsored the Kiwanis Music Festival for \$1,000, that is a different and unrelated event. The request is to have the Town of Olds become a sponsor of the school concerts.

ALTERNATIVE OPTIONS

Council can:

1. Approve a sponsorship in an amount more or less than \$1,000.
2. Receive this request as information only, thus not approving the request.

FINANCIAL CONSIDERATIONS

Cost	Source of Funding
\$1,000.00	2-1103-221-01 Sponsorships
Total Cost	\$1,000.00

ATTACHMENTS

1. Sponsorship request letter

Author:	Janice Locke, Administrative Assistant - Directors	Date: September 19, 2022
Director Approval:	Doug Wagstaff, Approved Electronically	Date: September 21, 2022
CAO Approval:	Brent Williams 	Date: September 22, 2022

14 September 2022

The Town of Olds
Attn: Community Services Department
4512 46 Street
Olds, AB T4H 1K2

Re: Request for Sponsorship

Please accept our request for sponsorship for the 2022-2023 Concert Series. The Concert Series consists of five concerts, including a community concert featuring local artists, as well as three outreach concerts in Olds Elementary School, Deer Meadow School, and Holy Trinity School. The attached brochure describes the scheduled concerts.

Through your previous donations, we were able to provide concerts in the three Olds schools. The concerts we present are enjoyed by the students and we have full cooperation from the schools. Cconcerts that you have sponsored include Lizzy Hoyt, Hoja, Infinitus, and Steve Hammer Motivational Magic. In May 2023 we will be presenting Duffle Bag Theatre, a Canadian children's theatre group.

The Olds Kiwanis Performing Arts Society expenditures include the fees paid to performers, accommodation, and their hospitality expenses. Your contributions are used specifically to offset a portion of the costs for the school concerts and the Town of Olds is acknowledged as the sponsor at each of the school concerts.

The Olds Kiwanis Performing Arts Society, in its 13th year of presenting, is a separate entity registered under the Province of Alberta Statutes as a not-for-profit society. The Board of Directors is a volunteer group who provide their services as well as additional services and products at their own expense.

Our request is for the Town of Olds to become a sponsor of the school concerts by contributing \$1,000.

Attached is the supporting documentation, including the financial statement for the year ending July 31, 2022. I would like to note, the reserve shown is to cover expenses for two concerts postponed due to Covid, and to cover the costs of the artist and tickets sold should we ever have to cancel a regular concert. If you have any questions please contact Rita Thompson, President at 403-507-3343, or Bill Johnston, Treasurer at 403-507-3441.

Yours truly,


Rita Thompson
President

Benefit to the Town of Olds

The Olds Kiwanis Performing Arts Society is focused on bringing a variety of professional entertainment to Olds and Region, by making the arts experience a social interaction with family, friends, and the community. We endeavor to foster an appreciation in the diversity of the performing arts and to engage audiences and offer them the opportunity to experience the performing arts, without having to leave the community.

As we have continued to grow, we expanded our programming to include a concert in each of the schools, including Olds Elementary School, Deer Meadow School, and Holy Trinity School. We present concerts especially attractive to young audiences in the hope that one arts experience might inspire a lifelong habit of arts enjoyment and attendance.

We have completed our Vision, Mission, Goals and Policies and will advance those goals by further developing partnerships that strengthen the contribution the arts make to community life. Audience development is an investment in the future of the arts in our community. Its success depends on engaging new people in the arts; sponsors, volunteers, or regular audience members so they can gain a greater knowledge of the arts, which will ultimately enhance their enjoyment.



Request for Decision

15

**Council Policy 1003C
Residential Development Incentive Program**

September 26, 2022

RECOMMENDATION

That Council approves Council Policy 1003C *Residential Development Incentive Program, as presented.*

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.
Our thriving community is built on strong and collaborative relationships.
Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

1. Municipal Government Act

BACKGROUND

The town recognizes the important role residential developers play in the growth and sustainability of our community and wish to facilitate a competitive and cost-effective business environment for developers to operate.

RISK/CONSEQUENCES


- This policy will temporarily forgo tax revenue with the intention of encouraging further residential development.

FINANCIAL CONSIDERATIONS

- Forgoing future revenue. Approximately \$1,800 per lot over the life of the 3-year exemption period.

ATTACHMENTS

1. Draft Policy 1003C

Author: Brent Williams	Date: 20 September 2022
CAO Signature: 	Date: 20 September 2022



1003C
Residential Development Incentive Program

16

Supporting Procedure (if any)

Prepared By: (OCAO)

Effective Date: September 26th, 2022

Council Resolution No.: _____

References: Municipal Government Act
 Records Retention Bylaw

POLICY STATEMENT

The town recognizes the important role residential developers play in the growth and sustainability of our community and wish to facilitate a competitive and cost-effective business environment for developers to operate.

PURPOSE

To provide financial incentives for residential developers in the Town of Olds to promote the development of new residential lands.

SCOPE AND GUIDELINES

The development incentive program shall remain in place until this policy is amended or revoked by Council.

DEFINITIONS

Municipal Taxes means: Tax rates imposed by the Town annually but not including Education Tax, Seniors Housing Tax, Local Improvement Tax, and Special Tax.

Vacant Lot means: A lot that contains no improvements, such as a house or other structure.

RESPONSIBILITIES

Responsibility will be the CAO and/or designate.

STANDARDS

1. The town shall add the clause '*Development Incentive Program*' to all residential development agreements that propose to create at least 7 new residential lots through subdivision.
2. This policy only applies to land and does not apply to improvements on the land.
3. Program eligibility comes into effect the year lots are first assessed following subdivision.
4. The development incentive program will function on a granting basis.
5. Each grant must receive the annual approval of Council, as per s.347(1) of the *Municipal Government Act*.
6. The development incentive program shall last for a maximum of 3 years and the grant shall adhere to the following schedule:
 - a. Year 1 of the program will see a grant equal to 80% of municipal taxes for each eligible parcel.
 - b. Year 2 of the program will see a grant equal to 60% of municipal taxes for each eligible parcel.
 - c. Year 3 of the program will see a grant equal to 40% of municipal property taxes.
7. If a vacant lot within the program is sold or transfers owners, it immediately ends its eligibility for and participation in the development incentive program. In such situations, the taxes owing shall be prorated to reflect the period in which the vacant lot was eligible within that year.



Request for Decision

17

Council Committee Joint Use and Planning Agreements

September 26, 2022

RECOMMENDATION

That Council rescind motion 22-163 made at the May 9, 2022, regular council meeting, establishing a Council Committee comprised of the Mayor and up to two (2) Councillors to assist with the preparation of the joint use and planning agreements with appointments to the Committee to be made at the October 2022 Organizational Meeting.

STRATEGIC ALIGNMENT

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LEGISLATIVE AUTHORITY

Municipal Government Act – Chapter M-26, Part 17, Division 8, Section 670.1 the municipality must enter into an agreement with the school board...must contain provisions relating to planning of school sites, transfers and disposal of sites, servicing of school sites, and use of school and municipal facilities on reserve land.

BACKGROUND

At their regular council meeting of September 12, 2022, council agreed by consensus to have Administration prepare the RFD to rescind the motion made at the May 9, 2022, establishing a Council committee. That motion was as follows:

Moved by Councillor Walsh, “that Council establishes a Council Committee comprised of the Mayor and up to two (2) Councillors to assist with the preparation of the joint use and planning agreements with appointments to the Committee to be made at the October 2022 Organizational Meeting.”

Motion Carried 22-163


Since that time, Town administration has commenced JUPA discussions with both school boards, who have agreed to enter into a joint JUPA. Those discussions have been progressing without issue and are almost concluded. As such, administration believes there is no longer a need for a Council committee for this purpose.

RISK/CONSEQUENCES

1. Council may request further information from Administration.
2. Council may provide direction to Administration on changes to the framework.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS – n/a

Author:	Marcie McKinnon Legislative Clerk	Date: September 16, 2022
CAO Signature:		Date: 16 September 2022



Request for Decision

Parkland Regional Library System 2023 Proposed Budget

September 26, 2022

RECOMMENDATION

That Parkland Regional Library Proposed Budget for 2023 be approved.

STRATEGIC ALIGNMENT

Our residents and town staff actively communicate and engage with us through open dialogue

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LEGISLATIVE AUTHORITY

1. Municipal Government Act
2. Library Act

BACKGROUND

In accordance with the Parkland Membership Agreement, The Parkland Regional Library Board requests that council approve the 2023 budget. A copy of the 2023 proposed budget for the Parkland Regional Library System is attached to this RFD.

Administration is to respond with council's decision regarding the 2023 per capita requisition as soon as possible. The next meeting of the Parkland Library Board is on November 17th, where the results of the municipal vote will be reviewed.

Town of Olds Staff has reviewed the PRL submission. The increase to the requisition is 0.20 cents per capita and there is continued use of population estimates supplied by the Office of Statistics and Information at Alberta Treasury Board and Finance. The population estimate in 2022 was 9,753 for the Town of Olds. With this information it is estimated that the 2023 budget will increase by \$1,950.

RISK/CONSEQUENCES

1. The PRL 2023 budget can be received for information. This does not meet the expectation of PRL. Council would be asked to provide reasoning for receiving the information rather than approving the 2023 budget.

FINANCIAL CONSIDERATIONS – as attached

ATTACHMENTS - Parkland Regional Library Proposed Budget 2023

Author:	Marcie McKinnon Legislative Clerk	Date: September 19, 2022
Director Signature:		Date: Sept 20/2022
CAO Signature:		Date: 20 September 2022



Proposed BUDGET 2023

PARKLAND REGIONAL LIBRARY SYSTEM

Proposed 2023 Budget

Present

Budget

20

Income

1.1	Provincial Operating Grant	992,621	992,621
1.2	First Nations Grant	145,602	145,602
1.3	Membership Fees	1,939,986	2,001,335
1.4	Alberta Rural Library Services Grant	429,742	429,742
1.5	Interest Income	28,500	28,500

TOTAL Income

3,536,451	3,597,800
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Support Materials & Services Direct to Libraries

2.1	Alberta Rural Library Services Grant	429,742	429,742
2.2	Allotment Funds issued to Libraries	256,396	259,362
2.3	Cataloguing Tools	3,000	3,000
2.4	Computer Maint. Agree. Software licenses	201,885	207,512
2.5	Cooperative Collection Fund	35,835	0
2.6	eContent Platform fees, Subscriptions	78,100	78,100
2.7	FN Provincial Grant expenses	78,839	78,839
2.8	Freight	1,800	1,200
2.9	Internet Connection Fees	8,820	8,820
2.10	Marketing/Advocacy	20,000	20,000
2.11	Member Library Computers Allotment	68,070	68,617
2.12	Outlets - Contribution to Operating	800	800
2.13	Periodicals	1,000	1,000
2.14	ILL Postage for libraries	4,500	2,000
2.15	Supplies purchased Cataloguing/Mylar	18,500	19,000
2.16	Vehicle expense	46,000	59,000
2.17	Workshop/Training expense	14,000	14,000

PRL Circulating Collections

2.18	Audio Book	5,000	5,000
2.19	eContent	57,500	57,500
2.20	Large Print	10,000	10,000
2.21	Programming Kits	2,000	2,000
2.22	Reference	4,000	4,000

TOTAL Support Materials & Services Direct to Libraries

1,345,787	1,329,492
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Cost of Services

3.1	Audit	16,500	20,000
3.2	Bank expenses	1,600	1,700
3.3	Bank Investment Fees	4,700	4,700
3.4	Building-Repairs/Maintenance	18,000	21,500
3.5	Dues/Fees/Memberships	12,200	12,750
3.6	Insurance	19,000	20,500
3.7	Janitorial/Outdoor maintenance expense	34,000	35,000
3.8	Photocopy	4,000	4,300
3.9	Salaries	1,588,659	1,666,962
3.10	Salaries - Employee Benefits	349,505	353,396
3.11	Staff Development	20,000	20,000
3.12	Supplies/Stationery/Building	32,500	29,000
3.13	Telephone	8,000	8,500
3.14	Travel	8,000	8,000
3.15	Trustee expense	35,000	26,000
3.16	Utilities	39,000	36,000

TOTAL Cost of Services

2,190,664	2,268,308
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TOTAL Expenses (library materials & cost of service)

3,536,451	3,597,800
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Surplus/Deficit

0	0
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AMOUNT PER CAPITA REQUISITION

8.55	8.75
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Notes for the Parkland Regional Library System Budget 2023

Parkland's budget is developed according to Board policy and the constraints imposed by the Parkland Regional Library System Agreement. According to clause eight of the agreement – Library System Budget:

- 8.1 The PRLS Board shall prior to November 1 of each year submit a budget to the Parties to this Agreement and an estimate of the money required during the ensuing fiscal year to operate the library system. [Reg. s.25 (1)(f)]*
- 8.2 The budget and estimate of money required referred to in clause 8.1 above, shall be effective upon receipt by the PRLS Board of written notification of approval from two-thirds of the Parties to this Agreement which must represent at least two-thirds of the member population; and thereupon, each Party to this Agreement shall pay to the PRLS Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the agreement. Payments shall be made on or before the dates set out therein.*
- 8.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.*
- 8.4 Municipalities which join the library system after January 1, 1998 shall pay a signing fee as determined by the PRLS Board.*
- 8.5 The PRLS Board shall apply to the Government of Alberta for all library grants for which it is eligible, in accordance with the Department of Community Development Grants Regulation 57/98.*
- 8.6 Notwithstanding Clause 17.1.c., any increase in the requisition requires written notification of approval from two-thirds of the parties to this agreement which must represent at least two-thirds of the member population.*

Generally speaking, PRLS budgets are prepared with conservative estimates. Revenue is estimated at its minimum level and expenditures are estimated at their maximum level. For 2023, there is a twenty-cent increase to the municipal per capita requisition to \$8.75. Parkland has held the requisition at \$8.55 for the previous three consecutive years. For calculating the municipal levy for 2023, Parkland will be using the Population Estimates and Projections supplied by the Office of Statistics and Information at Alberta Treasury Board and Finance.

The budget was built around the assumption that the government of Alberta operating grant will remain at \$4.70 per capita and based on 2016 population statistics. Likewise, staff assume the rural library services grant will remain at \$5.55 per capita and based on 2016 population statistics.

Points within the budget to note include:

Most expense lines of the budget remain stable. Those lines with increases such as the vehicle expense line (2.16), the audit line (3.1), or the building repair and maintenance line (3.4) reflect inflationary increases. The staff salary and benefits lines (3.9 and 3.10) have received a cost-of-living adjustment in accordance with Parkland's Cost of Living and Compensation policy statement. The Trustee Expense line (3.15) has also been reduced slightly, since meeting reimbursement costs have declined due to the switch to virtual meetings.

Cooperative Collection Fund has been discontinued as a line item but for this year will be funded from reserves, (see the Budget Supplement section). This fund was designed to give Parkland staff a budget line for the purchase of physical materials (e.g. books, DVDs) to augment the collections of member libraries. By using interlibrary loan and collection assessment data, Parkland can target spending so member library collections better reflect member library needs.

Provincial grants amount to approximately 43.6% of PRLS' total income.

At the end of the budget documents, you will find the Budget Supplement. The largest planned purchase is for computer hardware from the Technology Reserve estimated to be valued at \$219,600 which includes a wireless upgrade project for libraries. In addition, there is a reserve fund transfer for the purchase of one new cargo vehicle (estimated at \$40,500). One other reserve fund transfer for 2023 is for the one-time use of funds to continue the Cooperative Collection project requested at \$35,000. By approving the budget, the board is approving these transfers to and from Parkland's reserve fund accounts.

Staff have included a document with the budget package comparing the amount of requisition/municipal levy to items of direct financial benefit to member libraries. Based on budget amounts, an equivalent of 98% of the 2023 levy is returned in tangible form. This return is before considering services provided by Parkland or taking into account the costs of running Parkland system headquarters.

Parkland Regional Library System

Return on Municipal Levy

Based on 2022 and 2023 Budgeted Amounts

	2022	2023
Materials Allotment for Libraries (Books, DVD's, Audiobooks, etc.)	\$256,396	\$259,362
Rural Library Services Grant	\$429,742	\$429,742
Cooperative Collection Fund (from Reserves in 2023)	\$35,835	\$35,000
Technology (Hardware— budget plus reserves)	\$162,800	\$219,600
Postage (Reimbursement for Interlibrary Loan)	\$4,500	\$2,000
Software (For computers, ILS, etc.)	\$201,885	\$208,205
Rotating Collections (Large Print, Audiobooks, Programming Kits, etc.)	\$21,000	\$21,000
Internet (Connectivity provided to member libraries)	\$8,820	\$8,820
eContent (Platforms & Purchases of eBooks, eAudiobooks, etc.)	\$135,600	\$135,600
Vehicle Expense (\$40,500 from reserves for new van plus ongoing budgeted expenses)		\$99,500
Marketing/Advocacy	\$20,000	\$20,000
Workshop/Training	\$14,000	\$14,000
Cataloguing Supplies	\$31,500	\$32,000
Contribution to Outlet Libraries*	\$800	\$800
Materials Discount (42% in 2022)	\$107,686	\$98,558
SuperNet (Fiber Optic connection provided by GOA to library system members)	\$370,022	\$370,022
Sub-Total	\$1,800,586	\$1,954,209
Requisition	\$1,939,986	\$2,001,335
	93%	98%
Difference Between Levy & Direct Return	\$139,400	\$47,126

*\$200 each for Brownfield, Nordegg, Spruce View, and Water Valley Libraries

Town of Olds Regular Council Meeting Monday September 26, 2022

Brief Notes – September 2023

INCOME

- 1.1 The Provincial Operating grant is an estimate, based on statements from the Public Library Services Branch (PLSB) calculated at \$4.70 per capita.
- 1.2 The First Nations grant for reserve residents is calculated at \$10.25 per capita
- 1.3 Estimated requisition to municipalities to balance budget slight increase to \$8.75
- 1.4 Based on statements from PLSB and calculated at \$5.55 per capita
- 1.5 Held at 2022 level - reflects the anticipated returns on investments

SUPPORT MATERIALS & SERVICES DIRECT TO LIBRARIES

- 2.1 Estimate, based on statement from PLSB - see 1.4 above
- 2.2 Reflects allotment rate of \$1.13 per capita
- 2.3 Line slightly increased which includes the Polaris Integrated Library system maintenance agreement, purchases of non-capital hardware and misc. IT items such as adapters, cables, and supplies. For software, subscriptions, maintenance agreements, ongoing website development, the Microsoft Office suite of software for PRLS and member library computers, PRLS' management of wireless networks
- 2.4 Cooperative Collection Fund – has been discontinued as a line item and will be funded through reserves.
- 2.5 Line reduced to \$45,000 due to changes in use patterns and changes in fees covered – funds shifted to 2.9 and 2.19 - for platform and library services subscriptions
- 2.6 Funding provided through a provincial government grant program calculated at \$5.55 per capita for library service to the indigenous residents of Parkland's six First Nations Reserves
- 2.7 Reduced - for vendor freight costs for library materials, in-house collections, IT equipment and shipment of computers for repairs and/or replacement parts
- 2.8 Held at 2022 level
- 2.9 Name changed and items consolidated from line 2.5 – increased to \$6,500
- 2.10 Newly created in 2022 -amount held - used to provide tools for marketing, advocacy and other initiatives for member libraries and PRLS
- 2.11 Based on current population at \$0.30 per capita
- 2.12 Held at \$800 - operating funding provided to PRLS' four outlet libraries
- 2.13 Held at \$1,000 based on actual
- 2.14 Reduced based on actual - includes both ILL postage reimbursement to libraries and ILL's sent from HQ for libraries
- 2.15 Increased, based on actual - used for purchasing library material processing items such as laminated book covers, cataloguing records, and multimedia cases
- 2.16 Increased significantly – for the operations of three cargo vans and two staff vehicles - anticipated maintenance costs for five vehicles and fuel, using an estimate of actual costs and considering variances for fuel costs continuing to rise
- 2.17 Held at \$14,000 - includes costs for all workshops, conferences, projects, and training activities for library managers, staff, and boards

PRLS Circulating Collections

- 2.18 Held at 2022 amount
- 2.19 Increased to \$87,500 to reflect use patterns – funds shifted from 2.5
- 2.20 Increased slightly to \$11,000
- 2.21 Held at 2022 amount
- 2.22 Reduced to \$2,600 – Grant Connect fee moved to line 2.5

COST OF SERVICES

- 3.1 Increased to reflect the new 3-year audit proposal for 2022-2024– also includes costs for an annual letter from PRLS' lawyer required for the audit process
- 3.2 Increased slightly to \$1,700 - covers the cost of enhanced electronic banking services and cheques
- 3.3 Held at 2022 level of \$4,700 based on review of actual over a three-year period
- 3.4 Increased to \$21,500 - actual costs reviewed for maintaining the new building with elevator
- 3.5 Increased slightly to \$12,750 - to cover PRLS' cost to belong to membership organizations (e.g. The Alberta Library (TAL), Library Association of Alberta (LAA), Alberta Library Trustee Association (ALTA), etc.)
- 3.6 Increased slightly - covers five vehicles, cyber insurance, and new building coverage etc.
- 3.7 Increased slightly to \$35,000 - for janitorial building maintenance including things such as carpet and window cleaning – also includes outside building maintenance and snow removal
- 3.8 Increased slightly – reflects fees for photocopiers and estimated usage
- 3.9 Reflects current staff levels
- 3.10 Reflects predicted costs for staff benefits based on current staff levels
- 3.11 Held at the 2022 amount
- 3.12 Reduced slightly - based on a five-year review
- 3.13 Increased slightly based on actual - includes line charges, toll free number, mobile telephones, and long-distance costs
- 3.14 Held at 2022 level – based on 3-year review of actual expenses
- 3.15 Reduced to \$26,000 – due to the use of virtual meetings. Includes executive and advocacy committee meetings, external meetings for trustees and to support trustee activities
- 3.16 Based on actual in new building to date and then estimated – reduced to \$36,000

Complete Notes to the 2023 Budget

PARKLAND REGIONAL LIBRARY SYSTEM

Proposed 2023 Budget

		Present Budget	
		2022	2023
Income			
1.1	Provincial Operating Grant	992,621	992,621
1.2	First Nations Grant	145,602	145,602
1.3	Membership Fees	1,939,986	2,001,335
1.4	Alberta Rural Library Services Grant	429,742	429,742
1.5	Interest Income	28,500	28,500
TOTAL Income		3,536,451	3,597,800

Income – line details

1.1 Provincial Operating Grant:

for budgeting purposes, the provincial operating grant rate is based on information from the Public Library Services Branch (PLSB) - for regional systems it will be calculated using 2016 population statistics at \$4.70 per capita - this rate is subject to change annually.

1.2 First Nations Grant:

The First Nations (FN) grant from the PLSB is expected to be ongoing. It is calculated at \$10.25 per capita based on First Nations reserve populations found within Parkland's service area. The grant is to enable library services to FN reserve residents. This is composed of two grants; the \$4.70 system operating grant and the \$5.55 per capita operating grant. The \$4.70 is used to fund operations of the regional system, the \$5.55 per capita is to fund various First Nations initiatives. See line 2.7.

1.3 Membership Fees:

\$8.75 per capita – requisition to municipalities to balance the budget, a twenty cent increase per capita. The previous note was held at \$8.55 for three consecutive years.

*1.4 Alberta Rural Library
Services Grant:*

grant received from Alberta Municipal Affairs for service to rural residents. Based on the PRLS membership agreement for those municipalities and municipal districts who do not appoint a library board, the grant is passed entirely to libraries as directed by these municipalities. Based on information from the PLSB, the grant will be calculated using 2016 population statistics at \$5.55 per capita – see line 2.1 under Support Materials & Services Direct to Libraries.

1.5 Interest Income:

estimate based on the returns from the RBC Dominion investment program, any short-term investments, and current bank account – the budgeted amount is reflective of the anticipated return on investments and is estimated at 2022 levels.

Support Materials & Services Direct to Libraries		2022	2023
2.1	Alberta Rural Library Services Grant	429,742	429,742
2.2	Allotment Funds issued to Libraries	256,396	259,362
2.3	Computer Maint.Agree. Software licenses	201,885	207,512
2.4	Cooperative Collection Fund	35,835	0
2.5	eContent Platform fees, Subscriptions	78,100	45,000
2.6	FN Provincial Grant expenses	78,839	78,839
2.7	Freight	1,800	1,200
2.8	Internet Connection Fees	8,820	8,820
2.9	Library Services Tools	3,000	6,500
2.10	Marketing/Advocacy	20,000	20,000
2.11	Member Library Computers Allotment	68,070	68,617
2.12	Outlets - Contribution to Operating	800	800
2.13	Periodicals	1,000	1,000
2.14	ILL Postage for libraries	4,500	2,000
2.15	Supplies purchased Cataloguing/Mylar	18,500	19,000
2.16	Vehicle expense	46,000	59,000
2.17	Workshop/Training expense	14,000	14,000
PRL Circulating Collections			
2.18	Audio Book	5,000	5,000
2.19	eContent	57,500	87,500
2.20	Large Print	10,000	11,000
2.21	Programming Kits	2,000	2,000
2.22	Reference	4,000	2,600
TOTAL Support Materials & Services Direct to Libraries		1,345,787	1,329,492

Support Materials & Services Direct to Libraries - line details

2.1 Alberta Rural Library

Services Grant:

provincial grant received by PRLS for municipalities and municipal districts that do not have library boards but are members of the system – per membership agreement, the grant is passed back to the libraries as mandated by the municipalities – see line 1.4 under income.

2.2 Allotment Funds Issued

to Libraries:

reflects allotment rate of \$1.13 per capita – held at the 2022 level.

2.3 Computer Maint. Agree.

Software Licenses:

line slightly increased – this line covers, but is not limited to, the Microsoft suite of software for member library computers, website software, PRLS' management of wireless networks, PRLS' computer licenses, and licensed services for the Polaris integrated library system. Also includes small non-capital IT items as needed such as monitors and bar code scanners.

2.4 Cooperative Collection:

this line has been eliminated as a budgeted item but for this year will be funded from reserves, see the Budget Supplement at the end of the budget section. This fund was designed to give Parkland staff a budget line for the purchase of physical materials (e.g., books, DVDs) to augment the collections of member libraries. By using interlibrary loan and collection assessment data, Parkland can target spending so member library collections better reflect patron needs.

2.5 eContent Platform fees

and Subscription fees:

decreased from 2022 level due to the cancelation of two resources based on usage statistics and feedback from local library staff - to pay for platform fees for CloudLibrary and Overdrive, and subscriptions for the TAL core of eResources (Ancestry Library Edition and Consumer Reports) along with CloudLinking, Niche Academy, Cypress Resume and Grant Connect.

2.6 FN Provincial

Grant Expense:

funding provided through a provincial government grant program calculated at \$5.55 per capita for library service to the indigenous residents of Parkland's six First Nations reserves.

2.7 Freight:

vendor freight costs for library materials, in-house collections, computers, IT equipment and shipment of computers for repairs and/or replacement parts – reduced based on actual.

2.8 Internet Connection

Fees:

for internet service provision to member libraries and HQ – held at 2022 level.

- 2.9 Library Services Tools:* name changed from Cataloguing Tools, also consolidates all in-house subscriptions into one line – based on actual costs – includes resources previously in this line (RDA tool kit, Web Dewey, BookWhere) as well as Audio Cine, Survey Monkey, Loomly and LibraryData which were previously in eContent Platform fees line (2.5).
- 2.10 Marketing/Advocacy:* newly created in 2022, amount held at the same level – used to provide tools for marketing, advocacy and other initiatives for member libraries and PRLS.
- 2.11 Member Library Computers:* income collected for transfer to the Technology Reserve for the purchase of computers and peripherals for member libraries in the year the funds are collected. Calculated at thirty cents per capita.
- 2.12 Outlet - Contribution to Operating:* operating funds for Parkland's four outlet libraries, amounts set by board policy, up to \$200 annually, if a local library outlet's sponsoring society provides matching funds – held at \$800.
- 2.13 Periodicals:* held at 2022 level - based on actual, includes professional development publications and library journals.
- 2.14 ILL Postage Reimbursement for Libraries:* reduced based on actual and estimations – reimbursement for items interlibrary loaned (ILL) by member libraries and ILL's sent for libraries from Parkland.
- 2.15 Supplies purchased Cataloguing/Mylar:* increased slightly - based on review of 3-year actual, line for purchasing library materials processing laminated book covers, cataloguing records, and multimedia cases.
- 2.16 Vehicle Expense:* increased significantly - estimates for fluctuation in fuel prices are the major reason, also includes anticipated maintenance and repair costs for the operation of five vehicles (3 cargo and 2 staff vehicles) includes tire replacements.

2.17 Workshop/Training: includes costs for all workshops, conferences, projects, and training activities hosted or planned by PRLS staff for member libraries regardless of whether they are held at PRLS or other locations – held at 2022 amount.

PRLS Circulating Collections

2.18. Audiobook Materials: held at 2022 level– used to support the physical audiobook collection.

2.19 eContent: increased from 2022 with funding shifted from the eContent Platform fees line (2.5) - based on feedback from local library staff and usage statistics - includes allotment eBooks and eAudiobooks through CloudLibrary and Overdrive, as well as Overdrive eMagazines and potentially other eContent.

2.20 Large Print Books: slight increase from 2022 level to help refresh the collection.

2.21 Programming Boxes: held at 2022 level - to refresh and build new programming kits for programming in member libraries.

2.22 Reference Materials: decreased due to moving Grant Connect costs to the eContent Platform fees line (2.5) – to purchase limited amounts of reference material for use by member libraries and PRLS staff; eResources for reference and professional development purposes can also be purchased using this budget line.

Cost of Services		2022	2023
3.1	Audit	16,500	20,000
3.2	Bank expenses	1,600	1,700
3.3	Bank Investment Fees	4,700	4,700
3.4	Building-Repairs/Maintenance	18,000	21,500
3.5	Dues/Fees/Memberships	12,200	12,750
3.6	Insurance	19,000	20,500
3.7	Janitorial/Outdoor maintenance expense	34,000	35,000
3.8	Photocopy	4,000	4,300
3.9	Salaries	1,588,659	1,666,962
3.10	Salaries - Employee Benefits	349,505	353,396
3.11	Staff Development	20,000	20,000
3.12	Supplies/Stationery/Building	32,500	29,000
3.13	Telephone	8,000	8,500
3.14	Travel	8,000	8,000
3.15	Trustee expense	35,000	26,000
3.16	Utilities	39,000	36,000
TOTAL Cost of Services		2,190,664	2,268,308

Cost of Services – line details

- 3.1 Audit:* increased to account for new audit proposal 2022-2024 - includes Parkland's triannual LAPP Audit requirement and includes costs for an annual letter from PRLS' lawyers required for the audit process.
- 3.2 Bank Expenses:* increased slightly based on actual - to cover the cost of enhanced electronic banking services and cheques.
- 3.3 Bank Investment Fees:* fee for management of the RBC Dominion investment program – based on review of actual charges – held at 2022 level.
- 3.4 Building-Repair/Maintenance.* increased slightly – costs are based on actual in new building since October 2020 then with estimated amounts for a full year – includes elevator maintenance.

*3.5 Dues/Fees/**Memberships:*

for Parkland's membership in professional organizations; may include, but not necessarily be limited to: The Alberta Library (TAL), Library Association of Alberta (LAA), Alberta Library Trustee Association (ALTA), Alberta Association of Library Technicians (AALT), Public Library Associations (PLA), Rural Municipalities of Alberta (RMA), American Library Association (ALA), and Alberta Public Library Administrators' Council (APLAC). Increased slightly to reflect actual.

3.6 Insurance:

this line has increased slightly and accounts for cyber insurance, the building, HQ's contents, PRLS' outlet libraries contents, five vehicles, general liability, bond and crime employee drivers abstracts and personal vehicles insurance reimbursement for personal vehicle use - based on a review of actual 3-year costs.

*3.7 Janitorial/Outdoor**Maint. Expense:*

increased slightly to \$35,000 - for janitorial building maintenance including things such as carpet and window cleaning – also includes outside building maintenance and snow removal.

3.8 Photocopy:

reflects fees for photocopiers and estimated usage with a slight increase, based on actual.

3.9 Salaries:

to reflect the current staffing level.

*3.10 Salaries-Employee**Benefits:*

to reflect predicted costs for staff benefits based on current staff levels and being provided full benefits including, but not limited to, LAPP, Blue Cross.

3.11 Staff Development:

funds PRLS staff to attend workshops, seminars, technology/training courses, mental wellness events, first aid, conferences and other continuing education activities – held at \$20,000.

*3.12 Supplies/Stationery/**Building:*

based on a 3-year review - includes, but not limited to, book-related supplies such as barcodes, barcode label protectors, new plastic patron membership cards supplied to public libraries, regional systems swag, also building and stationery supplies - reduced slightly. Based on a five year review.

- 3.13 Telephone:* increased slightly based on actual - includes line charges, toll free number, mobile telephones, and long-distance costs.
- 3.14 Travel:* includes consulting travel to public libraries, administrative travel, annual IT visits, and staff travel to workshops and conferences (includes reimbursement at \$0.505 per km to staff when they are unable to use the PRLS staff vehicles) – based on actual and estimates, held at \$8,000.
- 3.15 Trustee Expense:* reduced due to virtual meetings - accounts for a 10-member Executive Committee and a 10-member Advocacy Committee meeting 7 times a year, includes \$100 half day/\$200 full day honorarium and mileage for mixed committee meetings where members can meet digitally and/or in person (includes meetings the board members attend on PRLS' behalf).
- 3.16 Utilities:* based on actual since moving into the new building in October 2020 and then estimated for a full year – reduced slightly.

PARKLAND REGIONAL LIBRARY SYSTEM**Proposed 2023 Budget**

	Present Budget 2022	Proposed Budget 2023
TOTAL Income	3,536,451	3,597,800
TOTAL Support Materials & Services Direct to Libraries	1,345,787	1,329,492
TOTAL Cost of Services	2,190,664	2,268,308
TOTAL Expenses (library materials & cost of service)	3,536,451	3,597,800
Surplus/Deficit	0	0
AMOUNT PER CAPITA REQUISITION	8.55	8.75

Budget Supplement

Explanation points to the 2023 Budget dealing with Capital Assets, Amortization and Reserves.

Staff make all applicable computer and vehicle purchases directly from reserves.

For IT purchases, PRLS has a very detailed Technology Replacement Schedule as it relates to maintaining our current IT infrastructure and the purchase of computers for member libraries. Based on PRLS' Technology Replacement Schedule, items being identified as needing to be replaced or newly acquired will have their costs estimated with the funds required for purchase included in the notes section of the Budget Supplement document. This amount will be shown as coming from the Technology Reserve. The amortization expense for IT purchases will be allocated and the residual value set aside in the Amortization Reserve.

Parkland will be purchasing one new vehicle in 2023 (estimated at \$40,500). The amortization expense for vehicle purchases will be allocated and the residual value set aside in the Amortization Reserve.

As described elsewhere in the budget document, Parkland will continue to fund the Cooperative Collection project in 2023 using funds from the Unrestricted Reserve (\$35,000).

In passing the budget, Board members are approving the movement of funds between reserves and operating as defined on the following pages and based on policy.

Parkland Regional Library System

Budget Supplement - Movement of Funds - 2023

In passing the budget you agree to the movement of funds between reserves and operating as defined below and based on policy.

Capital assets will be purchased from reserves.

1 MOVEMENT OF FUNDS FROM RESERVES TO OPERATING INCOME	2023	
Amortization Reserve		
Anticipated funds required to cover yearly portion of amortization expense from reserve w/o building	\$72,720	A
<i>(actual amount will be affected by asset disposals during the year)</i>		
Vehicle Reserve		
Anticipated funds required to purchase new vehicles	\$40,500	B
<i>(actual amount will be based on exact purchase price in the year)</i>		
Technology Reserve		
Anticipated funds required for Technology purchases	\$219,600	
<i>(may include Member libraries computers, wireless equipment, SuperNet CED units, PRL assets)</i>		
<i>(Estimated capital PRL assets - 2023, \$40,600 -B)</i>		
Unrestricted Reserve		
Funds to purchase library materials for Cooperative Collection project	\$35,000	D
	\$367,820	
2 INCOME FROM THE SALE OF CAPITAL ASSETS		
Anticipated vehicle selling price	\$5,000	C
<i>(actual amounts will be based on exact selling price in the year)</i>		
	\$5,000	
3 MOVEMENT OF FUNDS FROM OPERATING EXPENSE TO RESERVES		
Amortization Reserve		
Residual Amortization anticipated - PRLS assets	\$46,620	B
Current Year Amortization estimated - PRLS Assets	\$34,480	B
<i>(actual amounts will be based on exact purchase amounts in the year)</i>		
Vehicle Reserve		

Proceeds from the sale of vehicles	\$5,000	C
<i>(actual amounts will be based on exact selling price in the year)</i>		

Technology Reserve

Budgeted for member library computers	\$68,617
---------------------------------------	----------

\$154,717

4 CAPITAL ASSET EXPENSE ALLOCATION

Amortization expense anticipated w/o building	\$72,720	A
<i>(actual amount will be affected by asset disposals during the year)</i>		

Amortization expense anticipated for building	\$78,939
<i>(actual amount will be affected by asset disposals during the year)</i>	

\$151,659



Request for Decision

39

Reports from Council, Authorities, Boards Committees and Commissions

September 26, 2022

RECOMMENDATION

That the reports from Council, Authorities, Boards, Committees and Commissions ending September 26, 2022, be received for information.

STRATEGIC ALIGNMENT

*Our community is supported and enabled through skillful governance.
Our thriving community is built on strong and collaborative relationships.*

LEGISLATIVE AUTHORITY

*Excerpt from Council Member Appointment Policy:
Members of Olds Town Council are appointed to Authorities, Boards, and Commissions annually. Authority, Board, Commission (ABC)" means a committee that is granted the authority by Council to make decisions on behalf of Council to which elected officials are appointed to at the Town of Olds Organizational Meeting.*

BACKGROUND

The appointment of elected officials the various, authorities, boards, commissions and committees provide for the interest of the town to be expressed and to provide a direct communication link on matters that Council as a whole, should be informed of.

Central Alberta Economic Partnership (CAEP)	Olds & District Chamber of Commerce
Broadband Investment Committee	Olds Citizens' on Patrol
Emergency Management	Olds Institute for Community & Regional Development (OICRD)
Family & Community Support Services (FCSS)	Olds Institute Technology Committee
Inter-municipal Cooperation Committee (ICC)	Olds Municipal Library Board (OML)
Inter-municipal Planning Commission	Olds Policing Advisory Committee (OPAC)
Inter-municipal Subdivision and Development Appeal Board	Parkland Community Planning Services (PCPS)
Mountain View Regional Waste Management Commission (MVRWMS)	Parkland Regional Library Board (PRL)
Mountain View Regional Water Services Commission (MVRWSC)	Public Art Advisory Committee (PAAC)
Mountain View Seniors' Housing (MVSH)	Red Deer River Municipal Users Group (RDRMUG)

Municipal Area Partnership (MAP)	South Red Deer Regional Wastewater Commission (SRDRWC)
Municipal Planning Commission (MPC)	Southern Alberta Energy from Waste Association (SAEWA)

RISK/CONSEQUENCES

- Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS

✓ **Approved by budget**

☐ **New = Budget Adjustment**

Cost	Funding Source (budget/in kind/grant) with G/L Code
Council Personal Development Plans	2022 Operation Budget
Total Cost	

ATTACHMENTS

Various minutes are attached

Author:	Marcie McKinnon Legislative Clerk	Date: September 15, 2022
CAO Signature:	Brent Williams 	Date: September 22, 2022

Virtual Economic Development Webinar – Sept 7, 2022

Economic Development for Elected Officials sponsored by: Economic Developers Alberta
EDA has approximately 400 members and is an affiliate of Economic Development Canada

3 pillars of economic sustainability: Economic Development; Social Development; Environment Protection with the goal of quality of life and community sustainability.

Requires support and engagement of the entire community; grass roots, long term process that is a series of projects within a process.

Benefits of Community Economic Development include: diversify/increase tax base and tax revenue growth; retain and attract residents and business; create/retain job; highest and best use of property; self sufficiency; recognition of local products

Contributing factors of economic development: community; wealth creation and mobilization of resources; human resources; finance and capital; natural and physical resources; marketable goods and services

Role of elected officials:

- 1. Set vision/leadership - well defined purpose; scope definition; priorities and focus**
- 2. Policy and influence – flexible policy; understand how impacts business**
- 3. Holistic approach – strategic (unlimited projects; limited resources)**
- 4. Council helps build consensus among stakeholders and within community**
- 5. Focus on Why and what – not how**
- 6. Move beyond regulate to facilitate; collaborate; partnerships**

Goals and objectives based on assets and realities; no 1 way to do community economic development

Key is to identify local opportunities and challenges. Important to get out and visit the community; data gather; business satisfaction survey and business visits. 80-90% of new business investment comes from existing community. Need a strong existing local business community

Different types of economic development strategies/focus areas: business retention; invest/expansion; workforce development; tourism; entrepreneur development; broadband; innovation and technology; land use; opportunity identification; attainable/affordable housing; foreign direct investment

View through the lens of business. Establish metrics. Funding: P3 partnerships; regional alliances; strategic partnerships; in-kind contributions; human capital.

If you don't act out of inspiration, desperation will make you act. Quote: Harrish Sairaman



Minutes of the Town of Olds **MUNICIPAL PLANNING COMMISSION (MPC)** meeting held on Thursday, **July 21, 2022**, at 8:30 a.m.

Present – MPC Members

Public at Large: Dan Peters, Mary Anne Overwater

Elected Officials: Councillor Wanda Blatz, Councillor Darren Wilson

Absent – MPC Members

Absent: Leon Muir, Phyllis Horpenuk, Councillor James Cummings

Present – Staff

Scott Grieco, Municipal Planning Commission Secretary & Director of Operations; Craig Teal, Director of Parkland Community Planning Services; Melissa Kilbride, Commission Recorder

Absent – Staff

Absent: Kyle Sloan, Development Officer

1. Call to Order

Chair Mary Anne Overwater called the meeting to order at 8:30 a.m.

1A. Added Item(s)

1B. Adoption of Agenda

Moved by Councillor Darren Wilson "to adopt the agenda for the Municipal Planning Commission meeting of July 21, 2022, as presented."

Motion Carried 22.051

2. Adoption of Previous Minutes

Moved by Commissioner Dan Peters, "to adopt the meeting minutes from June 16, 2022, Municipal Planning Commission meeting as presented."

Motion Carried 22.052

3. Business Arising from the Minutes

4. New Business

4A) DP22-086

5510 52 Street

Accessory Building – Detached Garage with Variances to Height, Side and Rear Yard Setbacks

Craig Teal of Parkland Community Services presented this application as contained in the agenda.

Applicant was not present.

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Moved by Councillor Wanda Blatz "that the Municipal Planning Commission approve Development Permit Application DP22-086 as presented, subject to conditions listed in the attached draft Development Permit"

Motion Carried 22.053

4B) DP22-095
5013 51 Street
Mural

Craig Teal of Parkland Community Services presented this application as contained in the agenda.

Applicant was present.

Moved by Commissioner Dan Peters "that the Municipal Planning Commission approve Development Permit Application DP22-095 as presented, subject to conditions listed in the attached draft Development Permit"

Motion Carried 22.054

4C) DP22-097
51 Briegel Road
Home Occupation – Class 2

Craig Teal of Parkland Community Services presented this application as contained in the agenda.

Applicant not present.

Moved by Commissioner Dan Peters "that the Municipal Planning Commission approve Development Permit Application DP22-097 as presented, subject to conditions listed in the attached draft Development Permit"

Motion Carried 22.055

5. Correspondence and Information

5A) June 2022 Development & Building Permits and Monthly Building Permit Statistics

Craig Teal, of Parkland Community Services reported on the list of development and building permit approvals and the building permit statistics for June 2022.

Moved by Councillor Wanda Blatz "that the development and building updates be received as information."

Motion Carried 22.056


6. Adjournment

The next Municipal Planning Commission meeting will be held August 18, 2022, in Council Chambers.

Councillor Darren Wilson "moved to adjourn the Municipal Planning Commission meeting at 8:57 a.m."


Motion Carried 22.057

These Minutes approved Aug 18, 2022.



MARY ANNE OVERWATER
CHAIRPERSON

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SCOTT GRIECO
SECRETARY TO THE COMMISSION



Development & Building Permits

July 2022

Permit #	Roll #	Owner	Applicant	Civic Address	Lot	Block	Plan	Land Use District	App Description	Category	Value of Project
22-086	3717600	Jason McBeath	Jason McBeath	5510 52 Street	7 & 8	45	795GV	R1	Detached Garage	Residential Accessory Building	\$85,000.00
22-094	4900205	Greg Loewen	Greg Loewen	37 Vantage Crescent	22	1	0715166	R1	Rooftop Solar	Residential Addition	\$15,000.00
22-095	3710000	747627 Alberta Ltd.	Murray Elliott	5013 51 Street	11	5	868E	C1	Mural	Signage	
22-096	4320000	Rosemarie McCutcheon	Rosemarie McCutcheon	4234 51 Avenue	8	10	8110046	R1	Day Home - Limited	Day Home - Limited	
22-097	6003500	Maude Wright	Maude Wright	51 Briegel Road	14	3	1014447	R1	Class 2	Home Occupation	
22-098	9008100	Hans Husted	Hans Husted	#77, 5210 65 Avenue	5	1	0513391	R4	Garage Addition	Residential Accessory Building	\$40,000.00
22-099	3414600	Manor Investments Ltd.	Stevenson Homes	39 Viceroy Crescent	72	1	1512052	R1	Detached Dwelling	New Residential	\$450,000.00
22-101	4301200	2312204 Alberta Ltd.	Priority Permits Ltd.	5002 46 Street		2	0714190	CH	Signs at Esso	Signage	\$6,000.00
22-103	3204500	Olds Regional Exhibition	Olds Fire Department	5223 54 Street				RF	Demolish Detached Dwelling	Demolition Permit	
22-104		Richardson Bros (Olds) Ltd.	1893298 Alberta Ltd.	7 Williams Avenue	69	4	2210752	R2	Detached Dwelling	New Residential	\$265,000.00
22-105	4900213	Joseph Whalen	Joseph Whalen	50 Vantage Crescent	9	2	0715166	R1	Detached Garage	Residential Accessory Building	\$25,000.00
22-106	4425200	Sean Langner	Sean Langner	106 Silverthorn Close	27	6	7710679	R1	Roof Repair	Residential Renovation	\$6,000.00
22-107	3811100	Joy Yvonne Moore	Joy Yvonne Moore	5602 50 Street	1	43	1409JK	R2	Rear Yard Variance	Variance	
22-108	3333400	Allan & Myrna Eaton	Allan Eaton	37 Lake Ridge	45	4	0011001	R1	Sunroom	Residential Addition	\$30,000.00
22-109	2703600	Dennis & Jan Combs	Sonya Reimer	Bay 1, 5303 50 Avenue	3	5	0613171	C1	Indoor Merchandise Sales	Change of Use	
22-113	3103600	John & Gail West	John & Gail West	4814 56 Street	13	A	794JK	R1	New Window	Residential Renovation	2000

\$924,000.00

2022 BUILDING PERMIT STATISTICS

46

	Residential										Commercial		Industrial		Institutional		TOTALS	
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other		#	Value	#	Value	#	Value	#	Value
	#	Value	#	Units	Value	#	Units	Value	#	Value								
Jan	2	\$750,000.00							1	\$40,000.00	1	\$80,000.00			1	\$197,500.00	5	\$1,067,500.00
Feb	1	\$350,000.00	2	2	\$440,000.00				5	\$36,000.00	4	\$95,000.00	3	\$81,000.00			15	\$1,002,000.00
Mar	1	\$400,000.00							3	\$26,000.00							4	\$426,000.00
Apr	2	\$725,000.00							3	\$93,000.00	1	\$120,000.00	1	\$115,000.00			7	\$1,053,000.00
May	1	\$375,000.00	2	2	\$760,000.00				5	\$152,000.00	1	\$20,000.00	1	\$490,500.00			10	\$1,797,500.00
Jun	1	\$400,000.00	2	2	\$440,000.00				9	\$391,100.00	2	\$90,000.00					14	\$1,321,100.00
Jul	2	\$715,000.00							7	\$203,000.00							9	\$918,000.00
Aug																	0	\$0.00
Sep																	0	\$0.00
Oct																	0	\$0.00
Nov																	0	\$0.00
Dec																	0	\$0.00
	10	\$3,715,000.00	6	6	\$1,640,000.00	0	0	\$0.00	33	\$941,100.00	9	\$405,000.00	5	\$686,500.00	1	\$197,500.00	64	\$7,585,100.00

2021 BUILDING PERMIT STATISTICS

	Residential										Commercial		Industrial		Institutional		TOTALS	
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other		#	Value	#	Value	#	Value	#	Value
	#	Value	#	Units	Value	#	Units	Value	#	Value								
Jan	2	\$640,000.00							2	\$130,000.00	1	\$80,000.00					5	\$850,000.00
Feb	4	\$982,000.00							3	\$75,500.00							7	\$1,057,500.00
Mar	2	\$640,000.00							9	\$445,700.00	2	\$57,000.00	1	\$50,000.00			14	\$1,192,700.00
Apr	1	\$200,000.00							4	\$32,544.00	2	\$45,000.00	1	\$20,000.00			8	\$297,544.00
May	1	\$430,000.00							9	\$177,500.00	2	\$92,600.00					12	\$700,100.00
Jun									4	\$20,500.00	1	\$5,000.00					5	\$25,500.00
Jul									5	\$110,460.00			1	\$28,000.00	1	\$22,405.00	7	\$160,865.00
Aug	1	\$370,000.00							9	\$126,780.00	1	\$50,000.00			1	\$750,000.00	12	\$1,296,780.00
Sep	1	\$340,000.00							4	\$30,000.00			1	\$3,200.00			6	\$373,200.00
Oct	2	\$875,000.00							1	\$10,000.00	4	\$219,973.00			1	\$150,000.00	8	\$1,254,973.00
Nov	2	\$750,000.00	2	2	\$440,000.00				1	\$23,687.00	2	\$110,000.00	2	\$228,935.00			9	\$1,552,622.00
Dec	1	\$300,000.00									2	\$65,000.00	1	\$285,000.00			4	\$650,000.00
	17	\$5,527,000.00	2	2	\$440,000.00	0	0	\$0.00	51	\$1,182,671.00	17	\$724,573.00	7	\$615,135.00	3	\$922,405.00	97	\$9,411,784.00



Minutes of the Town of Olds MUNICIPAL PLANNING COMMISSION (MPC) meeting held on Thursday, August 18, 2022, at 8:30 a.m.

Present – MPC Members

Public at Large: Dan Peters, Mary Anne Overwater, Leon Muir, Phyllis Horpenuk

Elected Officials: Councillor Wanda Blatz, Councillor Darren Wilson, Councillor James Cummings

Absent – MPC Members

Absent:

Present – Staff

Scott Grieco, Municipal Planning Commission Secretary & Director of Operations; Kyle Sloan, Development Officer; Melissa Kilbride, Commission Recorder

Absent – Staff

Absent:

1. Call to Order

Chair Mary Anne Overwater called the meeting to order at 8:30 a.m.

1A. Added Item(s)

1B. Adoption of Agenda

Moved by Commissioner Dan Peters "to adopt the agenda for the Municipal Planning Commission meeting of August 18, 2022, as presented."

Motion Carried 22.058

2. Adoption of Previous Minutes

Moved by Councillor Wanda Blatz, "to adopt the meeting minutes from July 21, 2022, Municipal Planning Commission meeting as presented."

Motion Carried 22.059

3. Business Arising from the Minutes

4. New Business

4A) DP22-110

5632 60 Avenue

Front Yard Fence with Variance to Maximum Height

Kyle Sloan, Development Officer presented this application as contained in the agenda.

Applicant not present.

Moved by Councillor Wanda Blatz "that the Municipal Planning Commission move into closed session in accordance with Section 197(2) of the Municipal Government Act to discuss matters exempt from disclosure under the FOIP act at 9:30am August 18, 2022, with Chair Mary Anne Overwater, Darren Wilson, Dan Peters, Scott Grieco, Kyle Sloan, Melissa Kilbride, Phyllis Horpenuk, James Cummings, Wanda Blatz.

Motion Carried 22.060

CLOSED Session FOIP Section 17 – Disclosure harmful to personal privacy.

Public participants were moved to the waiting room

Moved by Commissioner Phyllis Horpenuk "that the meeting reconvenes the Municipal Planning Commission at 9:37am.

Motion Carried 22.061

Public participants were moved back into the gallery.

Moved by Councillor Wanda Blatz "that the Municipal Planning Commission refuse Development Permit Application DP22-110 for the following reasons:"

1. The Land Use Bylaw does not allow for front yard fences that exceed 1m (3.3ft) in height.
2. There is no strong rationale to support the variance to fence height that is being requested.
3. The fence creates safety concerns relating to sightlines for drivers and pedestrians.

Motion Carried 22.062

5. Correspondence and Information

5A) July 2022 Development & Building Permits and Monthly Building Permit Statistics

Kyle Sloan, Development Officer reported on the list of development and building permit approvals and the building permit statistics for July 2022.

Moved by Commissioner Dan Peters "that the development and building updates be received as information."

Motion Carried 22.063

6. Adjournment


The next Municipal Planning Commission meeting will be held September 15, 2022, in Council Chambers.

Commissioner Leon Muir "moved to adjourn the Municipal Planning Commission meeting at 9:39 a.m."

Motion Carried 22.064

These Minutes approved Sept 15, 2022.


MARY ANNE OVERWATER
CHAIRPERSON


SCOTT GRIECO
SECRETARY TO THE COMMISSION

Permit #	Roll #	Owner	Applicant	Civic Address	Lot	Block	Plan	Land Use District	App Description	Category	Value of Project
22-111	3642200	Kyle Kuzek	Compass Geomatics Ltd.	182 Balsam Crescent	15	1	9210408	R1	Existing Deck	Residential Addition	
22-112	5216600	Sandra Mason	Sandra Mason	101 Willow Green	7	2	0410118	R1	Roof over Deck	Residential Addition	\$12,000.00
22-114	4404500	Susan & Ronald Stade	Susan & Ronald Stade	5205 44 Street	25	5	2167JK	R1	Deck	Residential Addition	\$30,000.00
22-116	3814600	2384981 Alberta Ltd.	Amrit Pal Singh	4702 52 Avenue	5	37	4572FM	CH	Interior Renovation	Commercial Renovation	\$200,000.00
22-117	3701000	Mitch Hunter	Mitch Hunter	5622 54 Street	17		7510460	R1	Garage Repair and new Deck	Residential Addition	\$20,000.00
22-118	6006600	Paul Windsor	Paul Windsor	43 Erhart Close	45	3	1014447	R1	Deck	Residential Addition	\$10,000.00
22-119	3655500	Christopher Leeming & Courtney Rivait	Kathy LaFreniere	72 Hawthorn Way	41	11	0213480	R1	Deck	Residential Addition	
22-120	3415500	Phillip & Rhonda Johnson	Phillip & Rhonda Johnson	11 Vireo Avenue	18	5	1512052	R1	Garden Shed	Residential Accessory Building	\$4,500.00
22-121	3415700	Manor Investments Ltd.	Stevenson Homes	7 Vireo Avenue	20	5	1512052	R1	Detached Dwelling	New Residential	\$350,000.00
22-122	3440012	Cornerstone Village Residences Ltd.	1893298 Alberta Ltd.	6114 Cornerstone Crescent		12	1111028	R3	Duplex	New Residential	\$220,000.00
22-123	3440011	Cornerstone Village Residences Ltd.	1893298 Alberta Ltd.	6116 Cornerstone Crescent		11	1111028	R3	Duplex	New Residential	\$220,000.00
22-124	3915000	1893298 Alberta Ltd.	1893298 Alberta Ltd.	4725 50 Street	17	27	2387J	R2	Side Yard Variance	Variance	
22-125	4405300	John Gallant	John Gallant	5133 43 Street	4	8	3856JK	R1	Detached Garage	Residential Accessory Building	\$40,000.00
22-126	4604900	1458950 Alberta Inc.	Travis Kellsey	6220 Imperial Way	3	9	7810829	I1	Paint Booth	Industrial Renovation	\$20,000.00
22-129	3617600	Brian Dukes	Brian Dukes	9 Birch Close	14	8	7810900	R4	Garden Shed	Residential Accessory Building	\$5,600.00
22-131	90007300	Ellen Brand	Ellen Brand	#69, 5210 65 Avenue	5	1	0513391	R4	Covered Deck	Residential Addition	\$2,300.00
22-132	3803600	Chenaara Laschuk	Chenaara Laschuk	5134 51 Street	9	18	472I	C1	Garden Shed	Residential Accessory Building	\$6,500.00

\$1,140,900.00

2022 BUILDING PERMIT STATISTICS

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	Residential										Commercial	Industrial		Institutional		TOTALS		
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other									
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value		
Jan	2	\$750,000.00							1	\$40,000.00	1	\$80,000.00			1	\$197,500.00	5	\$1,067,500.00
Feb	1	\$350,000.00	2	2	\$440,000.00				5	\$36,000.00	4	\$95,000.00	3	\$81,000.00			15	\$1,002,000.00
Mar	1	\$400,000.00							3	\$26,000.00							4	\$426,000.00
Apr	2	\$725,000.00							3	\$93,000.00	1	\$120,000.00	1	\$115,000.00			7	\$1,053,000.00
May	1	\$375,000.00	2	2	\$760,000.00				5	\$152,000.00	1	\$20,000.00	1	\$490,500.00			10	\$1,797,500.00
Jun	1	\$400,000.00	2	2	\$440,000.00				9	\$391,100.00	2	\$90,000.00					14	\$1,321,100.00
Jul	2	\$715,000.00							7	\$203,000.00							9	\$918,000.00
Aug	1	\$350,000.00	2	2	\$440,000.00				4	\$84,500.00	1	\$200,000.00	2	\$470,000.00			10	\$1,544,500.00
Sep																	0	\$0.00
Oct																	0	\$0.00
Nov																	0	\$0.00
Dec																	0	\$0.00
	11	\$4,065,000.00	8	8	\$2,080,000.00	0	0	\$0.00	37	\$1,025,600.00	10	\$605,000.00	7	\$1,156,500.00	1	\$197,500.00	74	\$9,129,600.00

2021 BUILDING PERMIT STATISTICS

	Residential										Commercial	Industrial	Institutional	TOTALS				
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other									
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value		
Jan	2	\$640,000.00							2	\$130,000.00	1	\$80,000.00					5	\$850,000.00
Feb	4	\$982,000.00							3	\$75,500.00							7	\$1,057,500.00
Mar	2	\$640,000.00							9	\$445,700.00	2	\$57,000.00	1	\$50,000.00			14	\$1,192,700.00
Apr	1	\$200,000.00							4	\$32,544.00	2	\$45,000.00	1	\$20,000.00			8	\$297,544.00
May	1	\$430,000.00							9	\$177,500.00	2	\$92,600.00					12	\$700,100.00
Jun									4	\$20,500.00	1	\$5,000.00					5	\$25,500.00
Jul									5	\$110,460.00			1	\$28,000.00	1	\$22,405.00	7	\$160,865.00
Aug	1	\$370,000.00							9	\$126,780.00	1	\$50,000.00			1	\$750,000.00	12	\$1,296,780.00
Sep	1	\$340,000.00							4	\$30,000.00			1	\$3,200.00			6	\$373,200.00
Oct	2	\$875,000.00							1	\$10,000.00	4	\$219,973.00			1	\$150,000.00	8	\$1,254,973.00
Nov	2	\$750,000.00	2	2	\$440,000.00				1	\$23,687.00	2	\$110,000.00	2	\$228,935.00			9	\$1,552,622.00
Dec	1	\$300,000.00									2	\$65,000.00	1	\$285,000.00			4	\$650,000.00
	17	\$5,527,000.00	2	2	\$440,000.00	0	0	\$0.00	51	\$1,182,671.00	17	\$724,573.00	7	\$615,135.00	3	\$922,405.00	97	\$9,411,784.00

Directors meeting

April 13, 2022

Held at Ultimate Safety Office

In attendance in person –

Doug Rieberger, Cassidy Rochemont, Mike Tomey, Sundai Cody, Mary Jane Harper, Dan Daley

By phone-Murray Elliott

Mukdeep Mangat joined the meeting in person at 6:45 p.m

Regrets: Claire Janitz, Tasha Bieber, Carly Bloom, Heather Wier,

President Doug Rieberger called the meeting to order at 6:15 pm.

1. Approval of the Agenda

Doug Rieberger added two items to the agenda:

Under 4.4 Olds Lions Pick Up Garbage Day (P.U.G).

Under 5.5 Volunteer Reimbursement

Motion: Mike Tomey to approve agenda as amended. CARRIED

2. Review of and Approval of Minutes March 16, 2022

Motion: Cassidy Rochemont approve the minutes of March 16, 2022 as circulated.

CARRIED

Note: Minutes of October Board meeting still have to received and approved.

3. Reports

3.1 Financial Report-Tasha Bieber submitted the Financial Balance sheet as March 31, 2022. Bank Balance \$67,833.12. Payables total \$344.08. Cassidy Rochemont informed directors that there is GST owing to CRA. One additional payable to bring total payable to \$407.08

Motion Mike Tomey, Seconded Sundai Cody that 2021 GST payable be remitted as per the CRA records. CARRIED

Motion Mary Jane Harper, seconded Dan Daley that the payable invoices totalling \$407.08 be paid CARRIED

ACTION ITEM: Mike Tomey suggested that going forward the financial information should contain the following; memberships paid, highway signs paid. Doug Rieberger agreed that this could be done.

Motion Sundai Cody seconded Cassidy /Rochemont to approve the Financial Summary as circulated. CARRIED

3.2 Chamber Market

Doug Rieberger and Cassidy Rochemont provided a brief report on the status of the Chamber Market. Five Olds businesses have signed up to date. Cassidy indicated that 11 businesses have indicated their desire to be part of the training. Next meeting of the Chamber Market group is April 14.

3.3 Town of Olds Report

Councillor Dan Daley provided a verbal report Council has approved the 2022 Operating and Capital Budget. Expected tax Increase is 2% . Property Assessment in the Town has increased, Provincial Education requisition has increased for residential and has decreased for non-residential.

Council will be working on the four-year Strategic Plan and will begin Service Level Review for the 2023 budget year.

Town has hired a new CAO Brent Williams, is CAO for County of Minburn and will begin his duties as Olds CAO on June 1, 2022.

Doug asked clarification regarding Olds Insititute/Olds Fibre/O-Net Dan indicated that more information regarding those items and the Municipally Controlled Corporation (MCC) would be presented in the near future.

3.4 Olds College Report- Claire was not in attendance however Dan Daley provided a brief summary.

College students winding down for the school year.

Construction projects are still underway

Wetlands is now open to the public

Olds College received a donation of 800 acres of farmland in Saskatchewan

Events are coming back to the Olds College including MS Bike Tour and Hort/Fibre Week to name a few.

3.5 M2M program

Erica has been doing a canvass of members and businesses with some success. Mary Jane will continue this work over the coming weeks. Doug suggested that we change the colour scheme for the 2022/2023 M2M to yellow and blue as a subtle way of supporting Ukraine. Directors were in favour and no motion was required.

3.6 Small Business Week-Exceptional Customer Service Award-

Murray reported that planning is well underway for the June 22 event to be held at the Olds College Botanical Gardens/Wetlands. "Burgers, Blue jeans and Business" Tickets \$25 members Non Members \$35

Action Items:

Murray to present a budget at the next meeting

Mary Jane to contact Kolbs Fine Meat regarding a donation of burger patties

Dan to connect with Claire regarding beer/wine

Claire to confirm entertainer for the evening

Murray reported that nominations coming in the for Exceptional Customer Service Award the committee will be meeting again on April 25 at Olds Albertan Office.

Motion Cassidy Rochemont that board accept the reports 3.2 thru to 3.6 for information. CARRIED

4. Correspondence

4.1 Motion by Mary Jane, seconded Cassidy that the board go to Closed Session at 7:25 p.m. CARRIED

**Motion by Mike seconded by Cassidy that move to Open Session CARRIED
No Rise and Report**

4.2 A.C.C President/CAO

Alberta Chamber President/CEO Ken Kolby retiring and new President /CAO is Shauna Feth.

4.3 ACC Annual Meeting

The Annual General Meeting May 26 to May 28 in Lethbridge Full Conference rate \$425 per Person.

Motion Mary Jane Seconded by Sundai that the board approve two board members for full registration, hotel accommodation and travel expense to the annual general meeting. CARRIED

Mike recommended that the President Doug Reiberger and Past President Cassidy Rochemont attend

Doug said that he will send out information to all board members

4.4 P.U.G.DAY

Pick Up Garage Day organized by Olds Lions Club is May 27. Information will be sent out to members if they would like to take part.

All correspondence will be saved with the minutes

5. Outstanding Business

5.1 Events Todd Hirsch May 2

Motion Cassidy seconded by Mike that the Chamber spend up to \$400 to promote the Todd Hirsch event thru newspaper advertising and radio community minute.

Motion carried. (Murray abstained from the vote)

Event scheduled for June 22 covered under item 3.6

5.2 Barb Babiak Award

Doug spoke to this item with the suggestion that in order to recognize the work of Barb Babiak (former ED who served the Chamber for nearly 20 years) that the Spark Plug Award be renamed in her memory.

Motion Cassidy Seconded by Mary Jane that the Chamber Spark Plug Award be renamed the Barb Babiak Memorial Award upon approval of the Babiak family Carried.

5.3 Directors insurance

Doug reported that this item is in the process and will have a report at the next meeting.

5.4 G.S.T Remittance

Cassidy reported that the CRA information has to be updated and will be provided to CRA.

5.5 Volunteer Recognition

Motion Cassidy seconded by Mukdeep that two \$200 gas gift cards be provided to the two volunteers who have been staffing the office on a regular basis Carried

Action Item Doug will purchase the gift cards and present to the two volunteers.

6.Business Arising

. Chili Cook Off has been re scheduled for Saturday April 30. Mike Mary Jane, Doug, Heather have confirmed that they could attend.

6.2 Plan for Receivables

Cassidy reported that a couple of the corporate members have yet to renew including Barr Ag who uses the Chamber for Origin Certificates

6.3 Membership List

Cassidy will be updating the 2022 membership list and will also send out a mass email to members regarding planned events.

Mary Jane brought up the need for a better computer

Action item Mukdeep and Sundai will present a Pros and Cons Plan for updating the computer for the May meeting as well as the pros and cons of using a program to facilitate document sharing with board members. Programs like SharePoint and Goggle Drive/Office were suggested.

Motion Cassidy that the meeting adjourn at 8:40 p.m.

Next Meeting May 18 at 6:00 p.m.

Date Minutes Approved_____

President_____

Secretary_____



Olds and District Chamber of Commerce

Board of Directors Meeting Minutes May 18, 2022

Held at the Royal LePage Board Room

In attendance in person: President Doug Rieberger, Vice President Mike Tomey, Secretary Mary Jane Harper, Director Heather Weir, Director Mukdeep Mangit

Murray Elliott attended via telephone

Regrets: Past President, Cassidy Rochemont, Treasurer Tasha Bieber, Director Sundai Cody, Director Karly Bloom, Director Clare Janitz, Councillor Dan Daley

President Doug Rieberger called the meeting to order at 6:05 p.m.

Motion: Mike Tomey that approve the agenda as circulated. Carried

Motion: Heather Weir that the minutes of the April 13, 2022 meeting be approved as circulated. Carried

3. Committee and Project Reports

3.1 Financial Report- Tasha provided the report

Payables total \$457.86

Bank Balance as of April 30, 2022- \$68,270.67

Motion: Heather Weir seconded by Mukdeep Mangat the accept the financial report as presented. Carried

Motion: Heather Weir seconded by Mike Tomey that approve the payables totalling \$457.86 . Carried

3.2 Chamber Channel

Doug reported that the provincial Chamber Channel has been synced with the Shopify to benefit the businesses. Five local businesses have signed up and going thru the process for the Chamber Market. On a provincial scene close to 1000 businesses have joined the Chamber Channel.

3.3 Town Council Report

Councillor Dan Daley provided a written report

3.4 Olds College Report

No report at this time

3.5 M2M Program

Doug Rieberger provided board members with the new cards. Discussion took place regarding moving forward to market the M2M program to members and how to obtain participation.

Action: the M2M Program to be highlighted in the Chamber ad for the coming weeks.

3.6 Small Business Week/Exceptional Customer Service

Murray provided a verbal report as well as written information

Joan Molitor, an employee of Sims Furniture was the awarded winner of the Exceptional Customer Service Award for the month of April. Ad advertisement will be going in the Albertan with a picture of the award recipient, sponsored by Ultimate Safety and Hildebrand Motors.

Small Business Week- June 22.

Angie Spreeman and Murray will be reaching out to all of the nominees for the 2021 Awards. Posters and tickets have been printed. Plaques have been ordered.

Tickets \$30, non members \$35.

Start time is 5:30

Motion Mike Tomey that the items 3.2 to 3.6 be accepted for information Carried

4. Correspondence

4.1 ED Legal- Nothing to report

4.2 Self Employment Program- Business Opportunity Program This is a provincial program with 26 spots available in Central Alberta.

Action Items: Chamber will distribute information on this program thru Facebook and newsletter

4.3 ACE -Doug will find out more information

Motion Heather to accept the correspondence for information-Carried

5. Outstanding Business

5.1 Todd Hirsch event

Mary Jane provided a brief summary. There were 42 attendees, Legion Costs including meal and venue \$905.63 Advertising \$367.50. Loss \$168.13

Discussion around another event perhaps Pancake Breakfast during Oldstober Fest Rodeo (September) with a location at Cornerstone (Canadian Tire Parking lot)

5.2 Barb Babiak Award

Doug reported that he had yet to hold discussion with family members

5.3 Directors Insurance.

Doug reported that he was still working on this item. Doug stated that we may have double insurance for this and will investigate further.

5.4 CRA Filing GST

Doug reported that the 2020 2021 GST total owing \$3646.76 Doug will be paying at the bank.

5.5 Plan for Receivables

Doug and Cassidy are still working on Highway signage invoices and membership list.

Motion Heather to accept the reports for information Carried

6 Business Arising

6.1 Administrative Assistant

Board members reviewed the draft job description and Doug will email all board members with the new draft. Board members are asked to approve before 9 a.m. on Monday. Doug will still follow up with the question contract vs employee.

Motion Mukdeep seconded by Mary Jane that the board establish an Administrative Assistant search committee consisting of Doug, Mike and Heather with a budget of \$500. Motion Carried

6.2 Business Cards and Name Badges for Directors

Doug asked for input regarding business cards and name badges for directors. Board members agreed that it would be beneficial. Suggested that the name bages be magnetic

Motion Mike second Heather that the board order these items with a few name badges to say Volunteer with a budget set at \$250. Murray abstained from the vote. Motion carried.

6.3 Computer and Programs for file sharing

Mukdeep reported that he and Sundai had yet to meet but he and Sundai will meet prior to next board meeting and provide a recommendation to the board.

Motion Heather that the meeting adjourn at 7:50 p.m.

NEXT MEETING ON WEDNESDAY JUNE 15 AT 6:00 P.M.

AT ROYAL LEAGE OFFICE BOARD ROOM

Date Minutes Approved_____

President _____

Secretary _____



Olds & District
Chamber of Commerce

**Minutes of the Board of Directors Meeting held on June 12, 2022 at
Royal LePage office board room**

Board members present in person were: Past President Cassidy Rochemont, Vice President Mike Tomey, Secretary Mary Jane Harper, Directors Heather Weir and Councillor Dan Daley.

Attending by virtual means President Doug Reiberger, Treasurer Tasha Bieber, Director Karly Bloom, Director Murray Elliott.

Regrets: Mukdeep Mangit, Sundai Cody

As President Doug Reiberger was in attendance by Virtual means Past President Cassidy Rochemont chaired the board meeting.

Past President Cassidy Rochemont called the meeting to order at 6:05 p.m.

Motion Heather Wier to approve the agenda as circulated CARRIED

Motion Mike Tomey to approve the minutes of the May 18 board meeting as circulated CARRIED

3. Committee Reports

3.1 Financials- Tasha Presented the financial report as of May 30, 2022

Bank Balance to April 30 \$71,656.42

Payables to May 30, 2022 \$1895.76 (revised from print out \$1249.60)

Bank Balance to May 30, 2022 \$70,959.12

Mike pointed out that the payment for group insurance plan should read \$552.07 not \$557.58 as reported.

Motion Dan Daley, Seconded Heather Weir to accept the Treasurers report as amended (to reflect the \$5,00) CARRIED

Tasha left the meeting at 6:45 p.m.

3.2 Chamber Channel

Doug provided a short report and indicated that either he or Cassidy will touch base with the Didsbury Chamber regarding the ads both radio and print should reflect businesses to contact their local chamber.

3.3 Town of Olds Report

Councillor Daley provided a brief written report followed by a verbal report. Mike provided an update as to how businesses could access the Age Friendly sticker for their business. Mary Jane asked if the DDS program promoted by the Town is the same regional program promoted by the Chambers. Doug provided clarification that it is the same program. Cassidy asked if there more avenues where the Chamber could partner with the town.

3.4 Olds College Report

No Report at this time

3.5 M2M Program

M2M cards have now been distributed to members. Volunteer Erica Sweetman is now canvassing current members and those who have yet to pay their 2022 invoices.

3.6 Small Business Awards/Exceptional Customer Service

Murray provided a written report and added more verbal information. He indicated as far as the Exceptional Customer Service program it has had a great response and winners have been announced for March April May.

In reference to the Business Awards event for June 22, 60 tickets have been sold to date. Ticket sales are to close June 17 Some members would like to be invoiced for their tickets.

Shoppers Drug Mart will be sponsoring the Chamber Presidents Award.

Motion Doug Rieberger to accept the Committee reports 3.1 to 3.6 for information. CARRIED

4. Correspondence

4.1 Motion Mike Tomey board move to a Closed Session at 6:50 p.m. CARRIED

Motion Dan Daley to move to Open Session at 7:05 p.m. CARRIED

Motion Dan Daley that the board accept the presentation by President Doug Rieberger for information CARRIED.

4.2 Telephone Voice Mail

Mike indicated that the voice message on the chamber phone should be changed and volunteered to make that change. Board members agreed.

5.Outstanding Business

5.1 Events

June 22 Business Beer and Burgers had already been discussed

Mary Jane suggested that a future event be a pancake breakfast in conjunction with the Oldstoberfest Rodeo. Cassidy volunteered to touch base with the organizers and provide information at the July meeting.

Action Item: Cassidy to report back at July meeting regarding Oldstoberfest partnership.

Mike brought up the need to have a functioning website and this item should be a priority. The present landing page is not working and does not have the ability to promote chamber or its members.

Motion Mike that the board establish an AdHoc Committee to investigate, provide recommendations and costs associated with a new web site. CARRIED

The AdHoc Committee will consist of Mike, Cassidy, Doug and Mukdeep.

5.2 Barb Babiak Award

Doug indicated that this item to be tabled to next meeting.

5.3 Directors Insurance

Cassidy clarified that the Board of directors does have insurance and that we do not have double coverage. Doug indicated that the Board must have a plan for the storage of important files going forward.

5.4 Outstanding Receivables-Invoices

Highway Invoices- Cassidy indicated that a College employee (Larry Couture) has asked to volunteer for the chamber and suggested that he be assigned the task of Highway Sign invoices and collections of those fees.

Mike and Larry Couture will be tasked with this area of business.

Outstanding Invoices

Cassidy will send board members a zip file with all outstanding invoices and all board members can help with this item.

5.5 Membership List

Cassidy had earlier this month sent to all board members an updated membership list to June 8, 2022. Paid members to June 8 and unpaid members.

5.6 Office Assistant Position

Mike reported that the advertisement for this position was published in the newspaper this week for the first time. Board members agreed that the job posting should extend to a wider range and Mike will post with Mountain View Careers and Indeed. Board agreed to reimburse Mike for the additional costs.

5.7 Business Cards/Name Tags

Doug reported that business cards have been ordered and sought clarification regarding the name tags.

Motion Murray that board accept the items 5.1 to 5.7 or information CARRIED.

6. Business Arising

6.1 Alberta Chamber Commerce Annual General Meeting.

Doug indicated that he would provide a written report on this item for the next board meeting.

7. Next meeting

Wednesday July 20 at 6:00 p.m. location TBD.

Those members who can not attend in person will be invited to a virtual meeting

Motion by Mike that the meeting adjourn at 8:00 p.m. CARRIED

Date Minutes Approved_____

President_____

Secretary_____



Olds & District
Chamber of Commerce

**Minutes of the Board of Directors Meeting held on July 20 2022 at
Royal LePage office board room**

Board members present in person were: Past President Cassidy Rochemont, Vice President Mike Tomey, Secretary Mary Jane Harper, Directors Heather Weir and .

Attending by virtual means President Doug Rieberger, Treasurer Tasha Bieber, Director Murray Elliott, Director Mukeep Mangit

Regrets: Sundai Cody, Karly Bloom, Claire Janitz

As President Doug Rieberger was in attendance by Virtual means Past President Cassidy Rochemont chaired the board meeting.

Past President Cassidy Rochemont called the meeting to order at 6:03 p.m.

Past President added an item to the agenda under 5.8 -Volunteer

Motion Mike Tomey to approve the agenda as amended CARRIED

Motion Mary Jane to approve the minutes of the June 12 board meeting as circulated CARRIED

3. Committee Reports

3.1 Financials- Tasha Presented the financial report as of May 30, 2022

Bank Balance to June 30, 2022 \$71,656.42

Payables \$1542.16

Bank Balance after payables \$68,699.39

Mike questioned as to the difference in beginning bank balance between June and July . Tasha said that she would look into this and it might be the month end with the bank.

Motion Mike Tomey, Seconded Mary Jane Harper to approve the payables as presented in the financial report and order them to be paid. CARRIED

Motion Mike Tomey seconded by Heather Wier that the remainder of the financial report be tabled to the August meeting Carried

3.2 Chamber Channel

No Report.

3.3 Town of Olds Report

No Report from Councillor Daley however President Doug reported that the new Town of Olds CAO Brent Williams has reached out to him. It was suggested that an invitation to the CAO to attend a portion of the September board meeting be sent.

Action Item: Doug will send an email to CAO

3.4 Olds College Report

No Report at this time

3.5 M2M Program

Mike Tomey asked that Canadian Tire be provided with an invoice for the M2M program.

Action item: Tasha will send an invoice

3.6 Small Business Awards/Exceptional Customer Service

Murray provided a verbal report on the two items. Nikki Brown of Dunrite Printing was selected as the Exceptional Customer Service Employee for June.

Murray reported that the October 19 is the date of the Small Business Awards and the committee is firming up the location. There will be a change up regarding the entertainment.

4. Correspondence

4.1 Motion Tasha Bieber seconded by Mike Tomey board move to a Closed Session at 6:30 p.m. CARRIED

Motion Mike Tomey seconded by Heather Wier to move to Open Session at 7 p.m. CARRIED

Motion Mary Jane Harper seconded by Mike Tomey to accept the recommendation of our legal counsel and direct legal counsel to move forward to re offer the original amount of severance. CARRIED.

5.Outstanding Business

5.1 Events

Oldstoberfest Pancake Breakfast September 17, 2022 8 am to 11 am Canadian Tire Parking lot. ***Action Item Mukdeep has volunteered to take the lead on this event Mary Jane will talk to Kolbs Fine Meats regarding donation of sausage for this event. Cassidy will send Mukdeep a check list for planning***

5.2 Barb Babiak Award

Doug indicated that this item to be tabled to Fall.

5.3 Plan for Receivables

Cassidy reported that our new volunteer Larry Coutoure has volunteered to make personal visits to businesses.

Mary Jane volunteered to cross reference the Chamber Insurance Plan with Membership List

Highway Sign Contract and Invoices.

Heather volunteered to take on this project with the assistance of our new volunteer.

5.4 Office Assistant

Mike reviewed the job description for the position of office assistant and after much discussion it was decided that the board members will review the job description and provide feedback by Friday July 22. Mike reported that he Ad Hoc committee and conducted interviews with potential candidates

Motion Mike Tomey seconded by Heather Wier that the Office Assistant position be offered to Jennifer Topiwaia with a potential start date of August 2 at 9:30 am. Rate of pay \$23.50 Carried

5.5 ACC

Doug asked that this report be tabled to next month

5.6 Web site

Mike reported that he felt he had little support for this project and has stepped down from chairing the committee. Mike had provided various web design companies information thru various emails. Board members felt that a functioning web site is essential.

Action item: Doug asked that all board members provide information to him suggesting the 3 web sites that we like and the 5 functions that we would like to see within an web site and provide that information to him by August 8.

5.7 Office Computer

Motion Mike Tomey seconded by Murray Elliott to authorize Doug to purchase a new computer at a cost of up to \$1500. Carried.

Doug to have new computer in place in August

5.8 Volunteer

This item was discussed under 5.3

6. Business Arising

No Business Arising

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7. Next meeting

Wednesday August 17, 2022 at 6:00 p.m. location Royal LePage Board room.

Those members who can not attend in person will be invited to a virtual meeting

Motion by Doug Rieberger that the meeting adjourn at 8:30 p.m. CARRIED

Date Minutes Approved_____

President_____

Secretary_____



Olds & District Chamber of Commerce

Minutes of the Olds and District Chamber of Commerce Director meeting held at Ultimate Safety on August 24 2022.

Prior to the meeting the board thanked President Doug Rieberger for hosting directors volunteer Rita Thompson and office assistant Jennifer Topowlia to a BBQ

In attendance: President Doug Rieberger, Vice President Mike Tomey, Past President Cassidy Rochmount, Secretary Mary Jane Harper, Directors Karly Bloom, Murray Elliott, Mukdeep Mangat, Councillor Dan Daley

Regrets: Treasurer, Tasha Bieber, Directors Heather Wier, Sundai Cody, Clare Janitz

President Doug Rieberger called the meeting to order at 6:45 p.m.

Two additional items were added to the agenda that had been previously circulated. 4.2 Community Showcase & 6.1 Olds institute update.

Motion: Murray Elliott to approve the agenda as amended Carried

Motion : Cassidy Rochemont to approve the minutes of July meeting as circulated Carried.

Committee and Project Reports

3.1 Financial Report

Motion Mary Jane Harper seconded Dan Daley to approve the payables presented totalling \$3790.42 Carried

Motion Mike Tomey, seconded Cassidy Rochemont to defer the remaining financial report to the September meeting. Carried

3.2 Chamber Channel

Doug reported that meetings are taking place twice a month and that the committee will be meeting with the liaison computer technician in the coming weeks.

3.3 Town Council Report

Councillor Daley provided a written report and provided a verbal update. He highlighted the new partnership between O-Net and Four Networks.

Doug asked for an update on pothole repair. Dan provided the information that the new machine required maintenance but is now up and running and work is continuing.

3.4 Olds College Report

Clare provided a written comment that the Olds College has been very busy with a number of events over the summer and students will be back at college very soon.

3.5 M2M

Volunteer Erica Sweetman has been conducting a number of personal visits and is signing up more businesses for this program.

Mike asked why we should charge members to sign up for M2M when they are already giving a product or service away.

Action Item: Board will have an in- depth discussion on the M2M program at an upcoming meeting. The discussion should include if it should be a standalone program, costs involved, member benefit.

3.6 Small Business Awards

Murray reported that the Small Business Awards gala will take place on October 19, 2022 at the Olds College Alumni Centre. Theme of the event will be “Stand Out and Shine” Food selection and pricing and entertainment has yet to be determined.

Exceptional Customer Service Awards has been going very well with great feedback.

Action item: Murray will reach out to Olds College regarding a possible price reduction for the meal due to the quality of the meal for the June event.

Motion Cassidy to accept for information the items 3.2 thru to 3.6 Carried

4. Correspondence

4.1 Ed Discussion

Motion Mary Jane Harper seconded by Cassidy Rochemont to move to Closed session at 7:35 p.m.

Motion Mary Jane Harper seconded Dan Daley to move to Open Session at 8:00 p.m.

Motion Mukdeep Magat Seconded Dan Daley to direct Cassidy to communicate with legal counsel to provide a final offer. Carried

4.2 Community Showcase

Doug informed the board that the Town of Olds community showcase is scheduled for Thursday September 8, 2022 Directors agreed that it would be beneficial for the chamber to have a presence at this event.

Action item: Doug will contact Gary Gaudette to reserve a table for the chamber. Doug will send out an email asking for volunteers to attend the event.

5. Outstanding Business

5.1 Oldstoberfest Pancake Breakfast

Motion Cassidy Rochemont seconded Mary Jane Harper that a budget of \$1500 be set for the pancake breakfast Carried

5.2 Barb Babiak Award

Tabled to September board meeting

5.3 Update on Receivables

Doug reported that our new volunteer has been delivering invoices to various businesses and we have been receiving payments.

5.4 Website project

Tabled to September meeting. Doug will take the lead on this project and Mike will contact those companies that have expressed interest to give them an update.

6. Business Arising

6.1 Olds Institute

The Chamber has not had any information regarding the status of Olds Institute this year.

Action Item: Doug will contact Brett Muzychuka as to the status of OI and report back to the board.

7. Next Meeting September 21 at 6:00 p.m.

Motion Dan Daley to adjourn the meeting at 8:45 p.m.

Minutes approved on September 21, 2022

Doug Reiberger, President



PRIOR TO ADOPTION

Minutes of the Public Art Advisory Committee (PAAC) meeting held Wednesday, June 22, 2022, at 7:00 pm, conducted electronically via ZOOM

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council Committee meetings. The PUBLIC had the opportunity to watch the LIVE STREAM of the Council Committee meeting.

ATTENDANCE:

Lori-Jo Graham, Nan McKernan, Michael Brown, Jeff Fraser, Councillor Wanda Blatz, Councillor James Cummings, Doug Wagstaff (Director of Community Services) and Michelle Jorgensen (Heritage Advisor)

Chair: Lori-Jo Graham Meeting Recorder: Michelle Jorgensen

1. CALL TO ORDER

- a) Check-in - Chair Graham called the meeting to order at 7:02 pm.
- b) Roundtable check-in

2. ADOPTION OF THE AGENDA

- a) Added Item(s) – n/a
- b) Adoption of the Agenda – Motion to adopt the Agenda as presented by M. Brown. Motion Carried PAAC22-04

3. ADOPTION OF PREVIOUS MINUTES

- a) Minutes from the Meeting held January 12, 2022 - Motion to adopt the Minutes from January 12, 2022, by N. McKernan. Motion Carried PAAC22-05

4. PRESENTATIONS

N/A

5. BUSINESS ARISING OUT OF MINUTES

- a) 5013 51 ST Mural Application – Director Wagstaff shared the background around this mural application that is not typical of the regular process including intent, process for applying for Development Permit for murals and LUB re: murals. This mural was created as part of a film production that took place on the location earlier this year and the property owner is applying to keep the mural. He explained that the recommendation/input from PAAC will need to go to MPC (Municipal Planning Commission). Could still paint over the mural if this process is a no. A clear-coat has been applied over it now to protect it from the elements. Property owner is still under agreement for non-disclosure until film released. Discussion held included merits of the film production to the community as well as the benefits of retaining the mural. Suggestion to have a plaque installed to inform and commemorate, PAAC input into that perhaps. Property owner has indicated he will maintain the mural.

Motion that PAAC has no objections to the application to the mural at 5013 51 ST. by Councillor Cummings. Motion Carried PAAC22-06

- b) Sculpture Pathway Engagement Plan - Director Wagstaff reported on the Briefing Note that was circulated regarding the Sculpture Pathway process over the last 8 years of getting to where we are now. Discussed proposed Engagement Plan for community around the future of the sculpture pathway. May request PAAC attend future session to assist with facilitation. Director Wagstaff indicated that Council is asking for input from the community around what the future of the pathway and the sculptures might look like. This item is just an introduction to the future plan for engagement on this.

Councillor Cummings further reported that Council debated/discussed and decided to purchase the sculptures that had been on temporary exhibition, and indicated the desire of Council for input on the future for the sculptures and the pathway from PAAC and public at large, desire is for informed decisions long-term and short-term around the art and the space.

Councillor Blatz shared Council's desire to ensure citizens have some say in the future of these public sculptures, public funding of the future of this space and the sculptures.

Further discussion around previous engagement in 2017 around visual representation for the community of Olds and steps to this point in the process.

Accepted for information.

6. NEW BUSINESS

N/A

7. ACTION ITEMS

N/A

8. ADJOURNMENT

- a) Next Meeting of PAAC TBD as needed.

- b) Check Out – Discussed preferred way to meeting in the future, enjoyable in person, but zoom is good too. Discussion tabled.

Adjournment – Chair Graham moved to adjourn the meeting at 8:06 pm. Motion Carried PAAC22-07

Lori-Jo Graham, Chair

Michelle Jorgensen, Recording Clerk

These minutes were approved on the ____ day of _____, 20____.



Request for Decision

Correspondence and Information

September 26, 2022

RECOMMENDATION

That the Correspondence and Information Report ending September 26, 2022, be received for information.

STRATEGIC ALIGNMENT

Our residents and town staff actively communicate and engage with us through open dialogue

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

Council Communication Response Policy

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to Council as information. Council may choose to provide direction to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:


ITEM #	FROM / TO	REGARDING
A	Olds & District Hospice Society	September 2022 Newsletter
B	Kiwanis Music Festival	Thank you note
C	Starland County	Re: Broadband Funding Envelope

RISK/CONSEQUENCES

1. Council can provide further direction on any of the correspondence or information items.
2. Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS - Correspondence and Information packet is attached.

Author:	Marcie McKinnon Legislative Clerk	Date: September 15, 2022
CAO Signature:	Brent Williams 	Date: September 22, 2022

SEPTEMBER 2022 NEWSLETTER

Olds & District Hospice Society



Mailing Address
Box 4231
Olds, Alberta T4H 1P8

Office Address
4920 50th Ave.
Olds, Alberta

Phone: 403-586-9992
Email: ed@hospiceolds.com



Lori Jean Elizabeth Rosehill
*Thursday, March 26th, 1959 -
Sunday, July 31st, 2022*

In Memoriam

The Olds & District Hospice Society joins the community in grieving the loss of Lori Rosehill.

Lori was a force --- a beautiful, generous, shining presence in our community.

She was a volunteer at our first Hike for Hospice in 2012 and every subsequent hike. She mapped our routes, rounded up volunteers, organized food and drink donations for the day, led the hike warm-up and was, in general, a major factor in the success of every hike.

She did it all with humility, kindness and support. Our society is better because of her "fingerprint" on hospice and we will miss her.

Our entire community is better because she was part of it. We send our deepest condolences to her family and to all those who were touched by her life.

"Lori was an absolute sweetheart; she always had time for a visit and a hug. She was loved by everyone who knew her and will be dearly missed. I know I'm going to dearly miss having her on our Hike committee, we always had some good laughs and visits. I know she is out of pain and is at peace."






National Children's Hospice Palliative Care Day

80

Many of us associate hospice palliative care with seniors and adults, but children with life-threatening illnesses need that comfort as well. Pediatric hospice palliative care is an active, holistic approach to care which focuses on relieving the physical, social, psychological and spiritual suffering experienced by children and families who face a progressive, life-threatening condition, and helping them fulfill their physical, psychological, social and spiritual goals.

The Canadian Hospice Palliative Care Association offers several resources and has special events with various speakers surrounding the day.

For more information, please visit the Canadian Hospice Palliative Care Association Website.




Did you know that pediatric palliative care significantly improves children's quality of life and lowers symptom burden?

Children of Today deserve access to quality hospice palliative care

**DID YOU
KNOW?**

**DID YOU
KNOW?**



Did you know that pediatric palliative care is based on the needs of the child, not on the patient's prognosis?

Children of Today deserve a tailored approach to care



October 13th marks National Children's Hospice Palliative Care Day in Canada. The campaign aims to raise awareness about the importance of pediatric hospice palliative care and improve the quality of living and dying for infants, children and youth with life-threatening conditions and their families.

For more information, visit this website: <https://bit.ly/3KCUuPU>

Town of Olds Regular Council Meeting Monday September 26, 2022

National Bereavement Day

81

The third Tuesday in November marks the annual National Grief and Bereavement Day in Canada. On this day, CHPCA encourages Canadians to engage government and all sectors of Canadian society in a national dialogue to identify and support access to the necessary resources for those living with grief

For more information, please visit the Canadian Hospice Palliative Care Association Website:

<https://bit.ly/3KDyXqj>



Bereavement Session

Starting in October, there will be an 8-week bereavement session with Lee-Anne and Nan.



Tinsel & Tears

Tinsel and Tears is an evening of support and education for those grieving at Christmastime. This year's session will be held in November. The event is free of charge, but we encourage you to donate to your local food bank.



To Register for the Bereavement Session or Tinsel & Tears:

Please contact the Olds & District Hospice Society's Services Coordinator Ruby Elliot

Phone: 403-586-9992

Email: sc@hospiceolds.com

Town of Olds Regular Council Meeting Monday September 26, 2022



Day Hospice Update

82

A Way Forward: Day Hospice Program

The Olds & District Hospice Society's Day Hospice Program provides support to adults with a palliative diagnosis by offering opportunities to participate with others in activities that meet their physical, emotional, social and spiritual needs. Day programs aim to enhance quality of life through participation in a variety of activities and provide opportunities to socialize with others who are on a similar journey in a meaningful and stimulating way.

Recognizing the need to support palliative community members and offer respite for caregivers, "A Way Forward" was modeled after successful day hospice programs operating in larger centres.

A Typical Day:

- Arrival at Olds Municipal Library by 1:00 pm
- Welcome conversation
- Afternoon tea (light refreshments and snacks)
- Group activity or project (music, craft, art, humour)
- Prepare to depart at 4:00 pm

A Way Forward:

- Encourages and supports individuals
- Can provide meaningful social contacts
- Encourages a sense of accomplishment through a variety of activities
- Increases access to a variety of community resources
- Provides respite for the caregiver

For the Caregiver:

A Way Forward can provide a chance for you to spend time with family/friends, run errands, or just relax. It can also provide that feeling of comfort and peace of mind knowing that your loved one is safe while you are away.

To Register for Fall 2022:

Please contact the Olds & District Hospice Society's Services Coordinator

Phone: 403-586-9992

Email: sc@hospiceolds.com

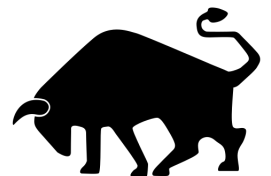
Butterfly Release Fundraiser⁸³

In July we held our second annual Memorial Butterfly Release. Thank you to everyone that came out and helped make our event a success. Also thank you to Melissa Furst, Bruce Achor and Jim Adamchick for sharing their words and gifts with the society.



2nd Annual Les Supernant Memorial Bull Bash

The Les Supernant memorial Bull Bash was an amazing event. Thank you to the Supernant family, all of the sponsors, the community supporters for coming out. They have chosen the Olds & District Hospice Society to donate the proceeds to. We are incredibly grateful for the support as we continue to provide end of life support to individuals and families in need. Over the past 1.5 years, the society has had an over 95% occupancy rate and a continual wait list to access supports. We are looking to expand our palliative suite offerings and with community support shown here that may become a reality sooner rather than later. Thank you for helping us help those in need.



Donation Thanks

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Thank you to everyone who continues to support the Olds & District Hospice Society. Together we are able to support individuals and their families and friends who are facing end of life. Thank you for sharing the care.



Thank you OHS grad class of 1971 for your generosity! This amazing class has been donating to local charities since they graduated. This year they have chosen the hospice society in memory of those classmates they have lost over the years. Thank you again for your support.



Thank you to the Chic and Billie Miller fundraiser for your amazing support. It was the vision of Chic and Billie Miller to support outreach endeavours that help enhance the lives of the people of Olds.



Amazing support from the Red Deer District Community Foundation! Thank you for your generosity to help us help those in need.



Thank you Nu2u for your generosity.



Charlene Wilson

Administration Assistant
Introduction

Why O&DHS

I worked with the Executive Director before and knew the work environment would be positive and knew that it would be a good team. Also just came from being a caregiver with my own parents that are beginning their palliative journey and know this is meaningful and extremely needed in our society.

Strongest Attributes

Organization, a more fluent flow of communication and information. Improve day to day operations. Providing support to the Service coordinators & Executive Director so they can focus more on their specific work.

Challenges

Coping with the perpetual losses.

Where do you get your strength?

My daughter and my husband. My daughter has a tattoo that says "I am strong", I live by those words.



Favourites

- Flower - Tulip
- Colour - Blue
- Saying - I am strong

Skill

Organization 100%



Support 100%



Attitude 100%



Fun Stuff

- Has two dogs
- bakes
- Originally from Ontario
- Has a big heart <3

Volunteer Training

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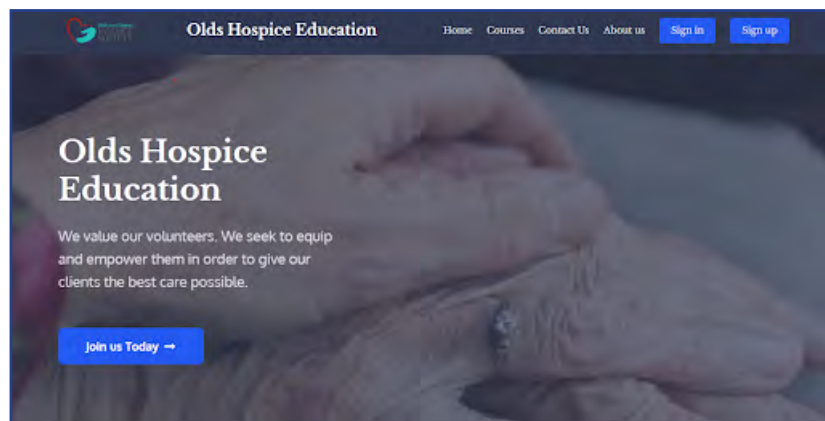


We are looking for volunteers to join our Fund Development team. No experience required, just a willingness to help support our growing Hospice Society. Many minds working together make up the best plans. Most meetings occur over coffee at Bean Brokers.

TRAINING

Please continue to do your training.

On our website: <https://www.oldshospice.com/about-us/> go to the Online Training tab and this will bring you to this screen:



You will have to sign up to take these two courses. Input your full name (first and last), your email and pick a password. Then you will have to pick a course:

Courses

 <p>Hospice Palliative Care</p> <p>A course designed equip volunteers with the knowledge required to effectively serve our clients</p>	 <p>Nav-CARE</p> <p>Price: CAS99</p>
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Once you have chosen your course, you may apply our discount code, which is: **oldshospice5** and this should bring the price to under \$5.00. You will be able to proceed at your own pace.

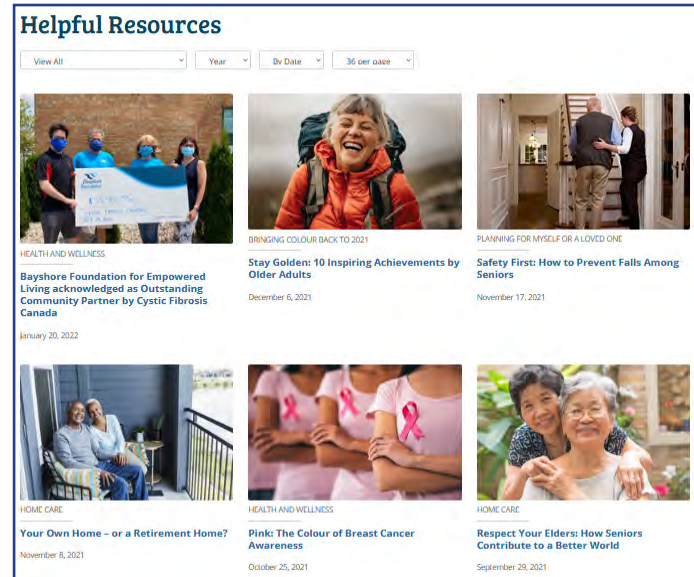
Other Training

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Brochures from Bayshore HealthCare - in Red Deer, Alberta. There are some articles here which may be of interest to you. Take a look.

<https://www.bayshore.ca/resources/>



There are some podcasts from Victoria Hospice that might be interesting:

<https://victoriahospice.org/podcasts/>

The Victoria Hospice Resource Page has lots of resources. Take a look.

<https://victoriahospice.org/resources/helpful-resources/>

Useful Brochures

Caregiver Information

Preparing for Death: A Guide for Caregivers	DOWNLOAD
Palliative Care at Home	DOWNLOAD
Food and Fluids at the End of Life	DOWNLOAD
Hemorrhage Information	DOWNLOAD
Relaxation Techniques	DOWNLOAD
Funeral/Memorial Decision Making and Planning	DOWNLOAD



The Virtual Hospice site, under "For Professionals" has lots of tools. Take a look.

https://www.virtualhospice.ca/en_US/Main+Site+Navigation/Home/For+Professionals.aspx



Volunteer Spotlight

Alice was a Registered Nurse from 1969 until 2007, working in Moose Jaw, Regina, Didsbury and lastly, Olds. She enjoyed working on Medical, Orthopedics, Psychiatry, and Pediatric Surgical specialties and then finished her nursing career at long term care at the Olds hospital. Alice enjoys a very active lifestyle in any season. And she thoroughly enjoys talking with people and listening to their stories.



ALICE ARIE

Fun Facts About Alice:

- Enjoys camping in her 1997 VW camper, hiking, campfires, star watching and catching the aurora borealis.
- Can't swim but kayaked off the diving board at the swimming pool (definitely with a life jacket!)
- Has done extensive long distance biking with her husband: Dempster Highway to Inuvik, NWT, Viking trail in NFLD, Cabot trail in NS, Robert Campbell Hwy in the Yukon, Cassier Hwy to Watson Lake, Road to the Sun in Waterton, and 15 times from Olds to Jasper.
- Is a VERY proud mom of 3 children and grandmother of 2



The reason I love hospice is that I have a firm belief that no one came into this world ALONE and no one should have to leave ALONE! Now that I am retired from my career I feel I have more time to assist those on their final journey.



VOLUNTEER SPOTLIGHT

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MARY TRENHOLM

Mary has been a volunteer with the Olds & District Hospice Society since February 2012. She has helped out in many areas of hospice; sitting with clients in our suites, assisting people in their homes, and counting money at the Hike event to name just a few. She says she loves to volunteer but hates being on the Board of anything.

She is the 10th child in a family of 15 children (only the youngest of the family was born in a hospital). She was born in Manitoba and attended a Catholic school where she was taught by nuns. She attended mass every day and was required to say the mass in Polish and sing parts in Latin. She notes that she cannot speak a word of Polish today.

Her family moved to Alberta when she was 9, where she was raised on a farm that grew and sold different veggies, spuds, etc. Now married for almost 37 years to her husband John, she is a mother of three children and has nine grandchildren.

We are very grateful to have Mary as a volunteer with Hospice. Her varied talents and her ability to talk and relate to anyone are gifts we truly appreciate!

FUN FACTS:



- DOES NOT PARTICULARLY LIKE TO COOK, BUT LOVES TO BAKE.
- LOVE DOGS (LABS ARE HER FAVORITE) HATES CATS
- HAS A SHOT PUTT RECORD FROM HIGH SCHOOL THAT STILL HOLDS TODAY!
- FALL IS HER FAVORITE SEASON
- IS DEATHLY AFRAID OF BIRDS
- IS A PEOPLE PERSON- WHICH CAN DRIVE HER HUSBAND CRAZY



DATES TO REMEMBER



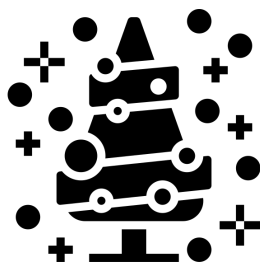
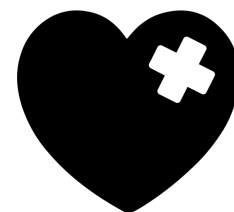
Annual General Meeting
November 09, 2022

**National Children's Hospice
Palliative Care Day**
October 13th, 2022



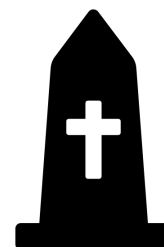
Tree of Remembrance
November 2022

National Grief & Bereavement Day
November 15th, 2022



Tinsel & Tears
November 2022

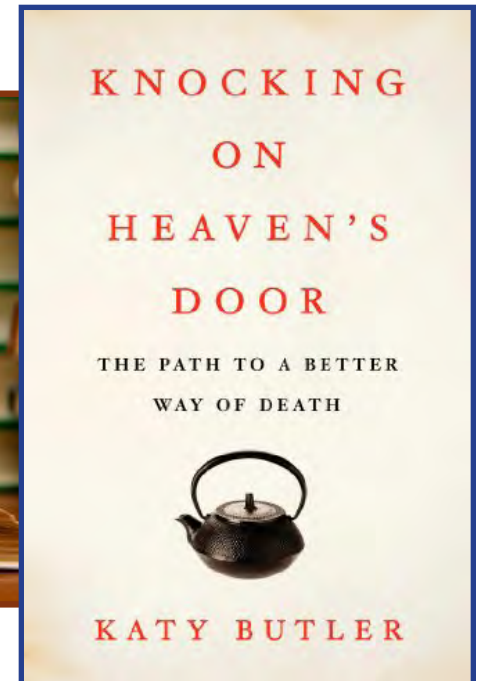
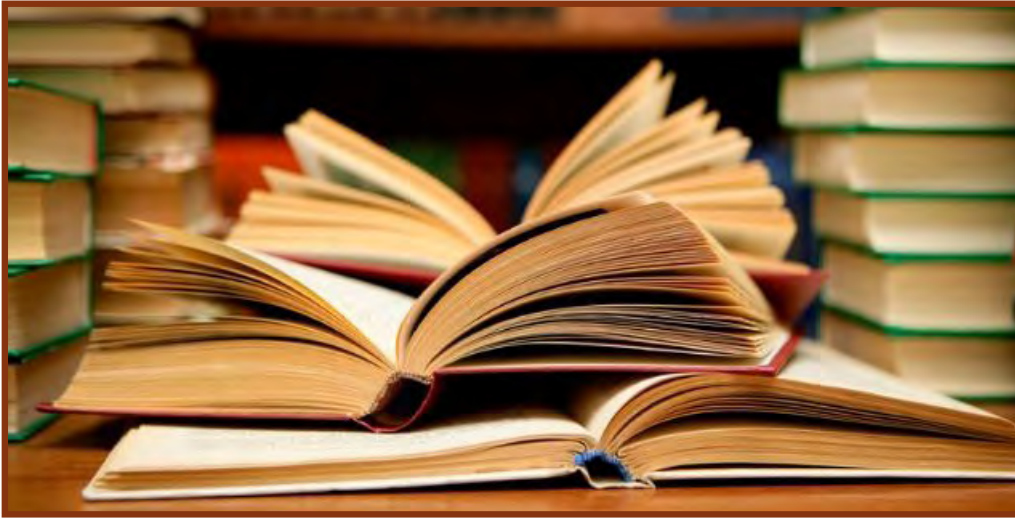
Memorial Service
February 2023



Hike for Hospice 2023
Sunday May 7th, 2023

THE BOOK CORNER

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“Knocking on Heaven’s Door: The Path to a Better Way of Death” written by Katy Butler.

Knocking on Heaven’s Door is a visionary map through the labyrinth of a broken and morally adrift medical system. It will inspire the necessary and difficult conversations we all need to have with loved ones as it illuminates a path to a better way of death.

Like so many of us, award-winning writer Katy Butler always assumed her aging parents would experience healthy, active retirements before dying peacefully at home. Then her father suffered a stroke that left him incapable of easily finishing a sentence or showering without assistance. Her mother was thrust into full-time caregiving, and Katy became one of the 24 million Americans who help care for aging parents. In an effort to correct a minor and non-life threatening heart arrhythmia, doctors outfitted her father with a pacemaker. The device kept his heart beating but did nothing to prevent his slide into dementia, incontinence, near-muteness, and misery. After several years, he asked his wife for help, telling her, “I am living too long.”

Mother and daughter faced a series of wrenching moral questions: When does death cease being a curse and become a blessing? Where is the line between saving life and prolonging a dying? When is the right time to say to a doctor, “Let my loved one go”?

When doctors refused to disable the pacemaker, sentencing her father to a protracted and agonizing death, Katy set out to understand why. Her quest had barely begun when her mother faced her own illness, rebelled against her doctors, refused open-heart surgery, and instead met death head-on. Knocking on Heaven’s Door, a revolutionary blend of memoir and investigative reporting, is the fruit of the Butler family’s journey. With a reporter’s skill, a poet’s eye, and a daughter’s love, Butler explores what happens when our terror of death collides with the technological imperatives of modern medicine. Her provocative thesis is that advanced medicine, in its single-minded pursuit of maximum longevity, often creates more suffering than it prevents. Butler lays bare the tangled web of technology, medicine, and commerce that modern dying has become and chronicles the rise of Slow Medicine - a growing movement that promotes care over cure.

--- Gina Reed ---

A LITTLE BIT OF FUN

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**Despite the old
saying, "Don't take
your troubles to
bed," many women
still sleep with
their husbands.**

©womenafter50.com



**Mountain View
COUNTY**



Town of Olds



Olds and District
**HOSPICE
SOCIETY**

Town of Olds Regular Council Meeting Monday September 26, 2022



THANKS

Town of Olds Regular Council Meeting Monday September 26, 2022

Many thanks to the
Town of Olds for your ⁹³
Continuing support of
the Olds & District
Kiwanis Music Festival!
We were very pleased to be
able to return to an in-
person festival, complete
with concerts.

I found that I had
missed mailing the
receipt for your 2021 dona-
tion, so am including it
as well.

Arlene W. Olds
Town of Olds

August 31, 2022

Honourable Nate Horner
Minister for Agriculture, Forestry and Rural Economic Development
131 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

To the Honourable Nate Horner:

RE: Request for Broadband Funding Envelope

We join rural Alberta municipalities wishing to assist the Province in realizing a vision of a connected rural community.

We are seeking the support of the Provincial Government and the Government of Canada as we work to deliver Fiber-to-the-home and Fixed Wireless Access infrastructure that stays publicly owned and accessible to all.

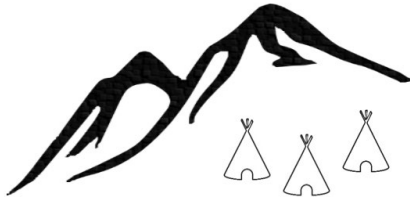
We join the Counties of Red Deer, Paintearth, Kneehill, Stettler, Taber, Cypress, Wheatland, Provost, Two Hills and St. Paul along with the Towns of Olds, Castor, Coronation and the Villages of Delburne and Halkirk to call upon the province to recognize and offer municipally accessible funds for locally-championed collaborative broadband solutions that can offer open access network architecture wholesale services, to support local competition on community-owned infrastructure.

Yours truly,

A handwritten signature in blue ink, appearing to read "Steve Wannstrom", written over a horizontal line.

Steve Wannstrom
Reeve
STARLAND COUNTY

Cc: Red Deer County, Paintearth County, County of Stettler, Kneehill County, Wheatland County, Cypress County, M.D. of Taber, M.D. of Provost, Two Hills County, County of St. Paul, Town of Olds, Town of Castor, Town of Coronation, Village of Delburne and Village of Halkirk.



Mountain View Moccasin House Society
Box 4232, Olds AB T4H 1P8

Mayor Dahl and Council Members of the Town of Olds,
4512 46 St.
Olds Alberta
T4H 1R5

September 22, 2022

Re: Support for Indigenous People in our Community

The Mountain View Moccasin House Society (MVMHS) is a local charity that is made up of area residents including several from the Town of Olds. MVMHS has formed in an effort to create opportunities for people from our local community to come together to learn about each other, and to create a greater awareness, appreciation and respect for Indigenous Peoples and the gifts we all bring to the table.

As you are aware, this year, September 30 has been declared a national holiday in Canada, to be known as The National Day for Truth and Reconciliation. In the past, the Town of Olds declared this day to be “Orange Shirt Day” here, alongside many communities across the country. We anticipate that many of you will be wearing your orange shirts on the 30th, as we will. We are pleased at the increasing recognition by community members of the harms (past and present) experienced by Indigenous people in our country and a greater awareness of the dire individual and social consequences of those harms.

We would like to formally recognize the financial, emotional and “hands on” support we receive from the Town of Olds and thank you for your efforts. Support for FCSS Programming, National Indigenous People’s Day, the recent Alberta Cultural Event and ongoing moral support for our ‘everyday’ endeavours is very appreciated. We are also proud to be able to say that ours is a “Welcoming and Inclusive Community” and thank you for your efforts to that end too.

As there are several new members on Town Council since our last correspondence with you, we wanted to again draw attention to the document that was produced in July of 2021; The Alberta Urban Municipalities Association’s “Municipal Guide to the Truth and Reconciliation Commission’s

Calls to Action". Although we are very happy with the efforts of the Town of Olds representatives and staff towards these Calls to Action, we wanted to make sure that the new council members were also familiar with the guide itself and the suggestions it holds. In our opinion, it is well written and helpful for municipalities who are working towards greater awareness, understanding, reconciliation and reparation for past harms.

https://www.auma.ca/sites/default/files/Advocacy/Programs_Initiatives/WIC/a_municipal_guide_to_the_trcs_calls_to_action_july_2021.pdf

We will continue to work towards an even more inclusive community and increased opportunities for area residents to experience the richness of the unique cultures here. Exciting, meaningful relationships are possible when people get to know each other. Thank you again for your efforts, and your support.

Sincerely,

Mountain View Moccasin House Society



Request for Decision

CAO Report - Verbal

September 26, 2022

RECOMMENDATION

That the verbal CAO Report be accepted for information.

STRATEGIC ALIGNMENT

Our residents and town staff actively communicate and engage with us through open dialogue

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)

BACKGROUND


The purpose of this RFD is to adopt the Chief Administrative Officers verbal report to council for information.

RISK/CONSEQUENCES

1. Council can provide further direction on any of the information received.
2. Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – N/A

ATTACHMENTS – N/A

Author:	Marcie McKinnon Legislative Clerk	Date: September 15, 2022
CAO Signature:	Brent Williams 	Date: September 22, 2022