



**Regular Council Meeting Agenda
for Monday, September 13, 2021 at 1:00 p.m.
to be held in person and electronically via Council Chambers,
Town Office at 4512 – 46 Street, Olds, AB**

This Regular Council Meeting will be conducted in Council Chambers at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and is being electronically communicated through ZOOM MEETINGS. The PUBLIC will have opportunity to hear the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 879 6595 3750 and then Password 633852 to listen in to the live meeting.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/87965953750?pwd=R1RNMXZ4UW5KaUtXWCs5Zlg5dTJ1Zz09>

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Page 3 2A) Regular Council Meeting Minutes – August 23
 Special Closed Council Meeting Minutes – August 26

3. PRESENTATION AND DELEGATIONS

Page 17 3A) Delegation (Dana Wild)
 Proclamation: Disability and Family Support Worker
 Appreciation Day – September 29th

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

6. NEW BUSINESS

Page 32 6A) Nu2U Grant Recommendations
Page 36 6B) Truth and Reconciliation Day – September 30th - Information
Page 38 6C) Council Policy - 125C Elected Officials Budget Plan
Page 41 6D) Council Policy - 126C Elected Officials Professional Development
Page 44 6E) Inter-municipal Collaboration Committee (ICC) Terms of Reference
Page 46 6F) Land Transfer – Holy Trinity Catholic School Site
Page 49 6G) OICRD September Loan Payment – Budget Adjustment
Page 57 6H) Proclamation: Rail Safety Week – September 18-27

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

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9A) Correspondence and Information

10. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to our 'Communications Coordinator' at communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, meeting attendees have two options for continued participation in the virtual Council meeting:

- 1) You may click on the 'leave meeting' button and leave the meeting and then watch our Town of Olds Website and Facebook pages for **LIVE Updates** as to when Council will return. Administration will post when the meeting will reconvene and the meeting attendees are able to re-join the virtual meeting at that time; *or you may*
- 2) Stay online in the virtual meeting platform, and Administration will move all meeting attendees into the meeting 'waiting room', while Council is in their **CLOSED SESSION**. Once Council has returned, all meeting attendees in the 'waiting room' will be brought back into the open meeting forum.

Queries to Council can be sent via email during the Council meeting to legislative@olds.ca



Request for Decision

Adoption of Meeting Minutes

September 13, 2021

RECOMMENDATION

That the minutes from the August 23, 2021, Regular Council meeting be adopted as presented.

That the minutes from the August 26, 2021, Special Closed Council meeting be adopted as presented.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)
Town of Olds Procedural Bylaw 2020-15.

BACKGROUND

The purpose of this RFD is to adopt the previous minutes of Council as described in the Municipal Government Act and the Town of Olds Procedural Bylaw.

RISK/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS – N/A

ATTACHMENTS

1. Prior to Adoption: Regular Council meeting minutes of August 23, 2021.
2. Prior to Adoption: Special Closed Council meeting minutes of August 26, 2021.

Author:	Marcie McKinnon Legislative Clerk	Date: September 8, 2021
CAO Signature:	Michael Merritt	Date: September 10, 2021

PRIOR TO ADOPTION

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Minutes of the Town of Olds Regular and Closed Council meeting held on Monday, August 23, 2021 at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location.

PRESENT – ELECTED OFFICIALS:

In the Chair, Deputy Mayor Mary Jane Harper

PRESENT – ELECTED OFFICIALS:

Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson

Participating virtually: Mayor Michael Muzychka

ABSENT– ELECTED OFFICIALS:

STAFF PRESENT for the Regular meeting of Council

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Director of Community Services; Sheena Linderman, Director of Finance; Justin Andrew, Director of Protective Services, Shaun Fox, Human Resources Advisor, and Marcie McKinnon, Legislative Clerk

Participating virtually: Monica Leatherdale, Communications Coordinator

Invited Guest: Mr. Michael Solowan, Brownlee LLP Representative

1. CALL TO ORDER

Deputy Mayor Harper called the meeting to order at 12:59 p.m.

A.) ADDED ITEM(s)

None

B.) ADOPTION OF THE AGENDA

Moved by Councillor Blatz, “to accept the Regular Council meeting agenda for the Monday, August 23, 2021 at 1 PM, as presented.”

Motion Carried 21-324

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – July 12, 2021

Moved by Councillor Thomson, “that the regular Council meeting minutes from July 12, 2021, 1 p.m. be adopted, as presented.”

Motion Carried 21-325

Special Closed Council Meeting Minutes – July 20, 2021

Moved by Councillor Bennett, “that the Special Closed Council Meeting Minutes – July 20, 2021, 1 p.m. be adopted, as presented.”

Motion Carried 21-326

Special Closed Council Meeting Minutes – July 26, 2021 at 10 AM

Moved by Councillor Ryan, “that the Special Closed Council Meeting Minutes – July 26, 2021 at 10 a.m., be adopted, as presented.”

Motion Carried 21-327

Special Council Meeting Minutes – July 26, 2021 at 1 PM

Moved by Councillor Overwater, "that the Special Council Meeting Minutes – July 26, 2021 at 1 p.m.
, be adopted, as amended." (Error on page 16 of agenda, 2nd paragraph change '01' to '01'.)
Motion Carried 21-328

Special Closed Council Meeting Minutes – August 11, 2021
Moved by Councillor Thomson, "that the Special Closed Council Meeting Minutes – August 11, 2021, be adopted, as presented."
Motion Carried 21-329

3. PRESENTATION AND DELEGATIONS

3A) Bylaw 2021-13 Council Code of Conduct Bylaw

CAO Merritt spoke to the process the Council Code of Conduct Bylaw has taken to get before Council and that it had been reviewed by our legal advisors. Mr. Michael Solowan, Brownlee LLP Representative was present at the meeting.

Moved by Councillor Ryan, "that Bylaw 2021-13 Council Code of Conduct, be given first reading, as presented."

Council discussion ensued.

Moved by Councillor Overwater, "that point 14.1(a) be amended from 90 days to 60 days."
Motion Carried 21-330

Councillor Ryan agreed to a friendly amendment to her motion on the floor, to be "as amended instead of as presented".

Council voted on first reading as amended.
Motion carried 21-331

Moved by Councillor Blatz, "that Bylaw 2021-13 Council Code of Conduct, be given second reading, as amended."
Motion Carried 21-332

Moved by Councillor Overwater, "that Council give unanimous consent for third reading of Bylaw 2021-13 Council Code of Conduct, as amended."
Motion Carried 21-333

Moved by Councillor Thomson, "that Bylaw 2021-13 Council Code of Conduct, be given third and final reading, as amended."
Motion Carried 21-334

3B) Council Policy 107C Elected Official Appointments Council Policy 113C Public at Large Appointments Administrative Procedures 113P Public at Large Appointments

Mrs. Kelly Lloyd, Town of Olds Coordinator of Strategic Affairs was participating virtually and present the council policies and supporting procedure on policies that were amended to be in alignment with the Council Code of Conduct Bylaw.

Moved by Councillor Bennett, "that Council Policy 107C Elected Official Appointments and Council Policy 113C Public at Large Appointments be approved, as presented."

Council discussion ensued.

Moved by Councillor Ryan, “that point 2.1 on policy 107C be amended as follows:

- shall not **avoid making** motions”

Motion Carried 21-335

Councillor Bennett agreed to a friendly amendment to her motion on the floor, to be “as amended instead of as presented”.

Council voted on the motion on the floor –changing ‘as presented’ to ‘as amended’.

Motion carried 21-336

3C) Chief Administrative Officer’s Report on the SPENCE Petition

CAO Merritt spoke to the petition received at the July 26, 2021 public hearing. Indicating that as per the Municipal Government Act the petition must be reviewed for sufficiency and then reported on accordingly. The CAO then provided that report to Council to fulfill our legislative requirements.

Moved by Councillor Overwater, “that the Chief Administrative Officer’s Report - Declaration on Sufficiency of Petition to Delay Olds Institute Asset Disposal, (the SPENCE Petition) be received as information.”

Council discussion ensued.

Mr. Solowan provided clarity on population and the legislative requirements for a petition to be sufficient.

Council voted on the motion on the floor.

Motion Carried 21-337

Deputy Mayor Harper recessed the meeting at 1:36 p.m.

Mr. Michael Solowan, Brownlee LLP Representative left the meeting during the recess.

Deputy Mayor Harper reconvened the meeting at 1:41 p.m.

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

Participating virtually: Scott Purich and Craig Teal from Parkland Community Planning Services

5A) Bylaw 2021-10 Land Use Bylaw

A public hearing was held for Bylaw 2021-10 Land Use Bylaw

Deputy Mayor Harper explained that Section 172 of the MGA says that you may not take part in the discussion and decision-making on any matter in which you have a pecuniary interest. The legislation attempts to ensure that you are not discriminated either for or against by virtue of your membership on council. If you have a pecuniary interest:

- You are to disclose that you have an interest and its general nature.
- You are to abstain from any discussion of the matter and from voting.
- You are to leave the room until the matter has been dealt with and you should make sure that your abstention is recorded in the minutes.

You are not to be discriminated against and are entitled to participate in a public hearing as a member of the public.

Deputy Mayor Harper declared the public hearing for **Bylaw No. 2021-10, open at 1:43 p.m.** Deputy Mayor Harper explained that presentations before Council shall be brief and to the point and limited to five (5) minutes; Council shall not allow cross examination of persons giving information and it will not be necessary for the persons giving information to verify his or her qualifications; Council may ask questions of the speakers after each presentation for clarification purposes; no debating or questions from the floor will be allowed and no written or verbal submissions will be received by Council after the Public Hearing is closed. Persons addressing Council will: state their name and address. Indicate if they are speaking on their own behalf or for a client, company or citizens group.

Deputy Mayor Harper then asked Mr. Scott Purich, Parkland Community Planning Services, to explain the purpose and effect of the proposed bylaw.

Mr. Purich gave presentation on information as contained in the agenda package.

Deputy Mayor Harper opened the floor to Council for comments or questions.

Discussion ensued on:

Environmental concerns

Fencing – height and fencing materials

Zoning

Fire suppression

Deputy Mayor Harper called for all those **in support** of the proposed Bylaw to come forward. Mr. Allan Hickok, of Olds, Owner of Diamond Head Properties came forward and spoke in favor of the bylaw.

Mr. Aly Jiwa, of Olds Owner and Operator of one of the businesses within the property came forward and answered Council questions speaking in favor of the bylaw.

Deputy Mayor Harper called for a second time for all those **in support** of the proposed Bylaw to come forward.

Mr. Jiwa, continued speaking to Council in favor of the bylaw and further explaining what the business does.

Deputy Mayor Harper called for all those **opposed** to the proposed Bylaw to come forward. James Rosenberger of Olds, lives directly across the street and is speaking in opposition of amending the bylaw. Mr. Rosenberger spoke too many environmental and safety concerns he has with allowing this business to continue.

Deputy Mayor Harper called for a second time for all those **opposed** to the proposed Bylaw to come forward.

No one came forward.

Deputy Mayor Harper called for all those **deemed affected** by the proposed Bylaw to come forward.

No one came forward.

Deputy Mayor Harper called for a second time for all those **deemed affected** by the proposed Bylaw No one came forward.

Director Andrew indicated that he understands that this particular business has been inspected and was not aware of any outstanding issues.

Deputy Mayor Harper declared the public hearing for **Bylaw No. 2021-10, closed at 2:31 p.m.**

Moved by Councillor Thomson, "that Schedule C Light Industrial District (I1) is amended by adding Special Provisions for Salvage Yard on Lots 1 & 2, Block 54, Plan 131 1897. The maximum height for stacked vehicles or any other material waiting to be salvaged or partially salvaged shall not exceed 3.5 m (11.48 ft)."

Council discussion ensued on:

Process of approval

Height of stacked vehicles

Provincial regulations

Moved by Councillor Ryan, "that the amendment be amended as follows; "The maximum height for stacked vehicles or any other material waiting to be salvaged or partially salvaged shall not exceed 8 feet or 2.4 meters."

Motion defeated 21-338

Council returned to motion on the floor and voted:

"that Schedule C Light Industrial District (I1) is amended by adding Special Provisions for Salvage Yard on Lots 1 & 2, Block 54, Plan 131 1897. The maximum height for stacked vehicles or any other material waiting to be salvaged or partially salvaged shall not exceed 3.5 m (11.48 ft)."

Motion Carried 21-339

Moved by Councillor Bennett, "that Council gives second reading to Bylaw No. 2021-10, as amended."

Motion Defeated 21-340

**5B) Bylaw 2021-15 Uptown Olds Area Redevelopment Plan Amendment
Bylaw 2021-16 Land Use Bylaw 01-23 Amendment**

A public hearing was held for Bylaw 2021-15 Uptown Olds Area Redevelopment Plan Amendment and Bylaw 2021-16 Land Use Bylaw 01-23 Amendment

Deputy Mayor Harper declared the public hearing for Bylaw No. 2021-15 and Bylaw 2021-16, open at 2:44 p.m.

Deputy Mayor Harper then asked Mr. Scott Purich, Parkland Community Planning Services, to explain the purpose and effect of the proposed bylaw.

Mr. Purich gave presentation on information as contained in the agenda package.

Where there are no persons present as delegations in Council Chambers, the hearing procedure shall eliminate the presentation from those in favor, opposed or deemed affected, as per the procedural bylaw.

Deputy Mayor Harper declared the public hearing for **Bylaw No. 2021-15 & 2021-16, closed at 2:54 p.m.**

Moved by Councillor Bennett, "that Council gives second reading to Bylaw No. 2021-15."

Motion Carried 21-341

Moved by Councillor Ryan, "that Council gives third reading to Bylaw No. 2021-15."
Motion Carried 21-342

Moved by Councillor Blatz, "that Council gives second reading to Bylaw No. 2021-16."
Motion Carried 21-343

Moved by Councillor Thomson, "that Council gives third reading to Bylaw No. 2021-16."
Motion Carried 21-344

5C) Bylaw 2021-08 Road Closure

Mr. Craig Teal, Parkland Community Planning Services (PCPS) participated virtually, he gave presentation to Council as contained in the agenda package.

Council discussion ensued.

Moved by Councillor Overwater, "that Council gives second reading to Bylaw No. 2021-08."
Motion Carried 21-345

Moved by Councillor Bennett, "that Council gives third reading to Bylaw No. 2021-08."
Motion Carried 21-346

Deputy Mayor Harper recessed the meeting at 3:12p.m.
Deputy Mayor Harper reconvened the meeting at 3:19 p.m.

6. NEW BUSINESS

Deputy Mayor Harper declared pecuniary interest on item 6A) on the agenda, as a member of the applicant group and left the meeting at 3:19 p.m. and Councillor Blatz took over as Chair for item 6A).

6A) Request for tax exemption and cancellation

Moved by Councillor Overwater, "that the Application for municipal Property Tax Exemption submitted by Mountain View Lodge No. 16 (of the Grand Lodge of Alberta A.F. & A.M) be accepted for the 2022 Taxation Year."

Director Linderman spoke to the request before council as contained in the agenda package. Council discussion ensued on request before council.

Motion Carried 21-347

Moved by Councillor Ryan, "that Council approves the cancellation of the municipal property taxes, tax penalty revenue and miscellaneous finance charge on Roll Number 4016200 for outstanding portions."
Council discussion ensued.

Moved by Councillor Bennett, "that Council cancel all outstanding portions for Roll Number 4016200 a total of \$4,100.77."
Motion Carried 21-348

Councillor Ryan withdrew her motion on the floor.

Deputy Mayor Harper rejoined the meeting and returned to the Chair seat at 3:40 p.m.

6B) Proclamation: Back to School Traffic Safety Month

CPO Eric Christensen was present and presented the proclamation request to Council along with the Back to School Traffic Safety Month promotional plan as contained in the agenda package.

Moved by Councillor Overwater, "that Council proclaims September 1st to September 30th, Back to School Traffic Safety Month in the Town of Olds."

Motion Carried 21-349

6C) Sponsorship: Olds Minor Baseball U15 Boys Baseball provincials

Director Wagstaff spoke to the sponsorship request before council as contained in the agenda package.

Moved by Councillor Bennett, "that a sponsorship of \$500.00 for the Olds Minor Ball 2021 U15 Boys Provincial Championship Tournament August 27-29, 2021 be approved."

Council discussion ensued.

Motion Carried 21-350

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

7A) Reports from Council, Boards and Committees

Moved by Councillor Overwater, "that the reports from Council, Authorities, Boards, Committees and Commissions ending August 23, 2021, be received for information."

Councillor Overwater spoke on attending the Mountain View Regional Waste Management Commission meeting, Special meetings of Council, the Ag Smart event at the Olds College, Municipal Planning Commission.

Councillor Bennett summer break has been quiet, attended Special meetings of Council.

Councillor Thomson spoke on attending Special meetings of Council.

Councillor Blatz spoke on attending Special meetings of Council, Broadband Investment Committee meeting, the Ag Smart Event at Olds College and South Red Deer River Municipal Users Group meeting.

Councillor Ryan spoke on attending Special meetings of Council, the Ag Smart Event at Olds College and the Parkland Regional Library Executive Board meeting.

Mayor Muzychka spoke on attending Special meetings of Council and Ag Smart Presidential Reception at Olds College.

Councillor Harper spoke on attending Olds & District Chamber of Commerce meeting, the Mountain View Regional Water Services Commission meeting as well as the special meetings of Council.

Motion Carried 21-351

8. QUARTERLY FINANCIAL POSITION UPDATE

8A) Financial Updated to June 30, 2021

Director Linderman provided the Financial Update as contained in the agenda package.

Moved by Councillor Blatz, "that the financial report for the six (6) month period January 1st, 2021 to June 30, 2021 be accepted for information. "

Motion Carried 21-352

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

CAO Merritt spoke on the items contained in the agenda package.

Moved by Councillor Overwater, "that the Correspondence and Information Report ending August 23, 2021 be received for information."

Mrs. Heather Dixon, Town of Olds Facilitator was present to speak to Council regarding the Grand Opening being planned for the Rotary Athletic Park of Olds on September 11, 2021.

Motion Carried 21-353

10. CLOSED SESSION

FOIP Section 16 – Disclosure harmful to business interests of a third party

FOIP Section 25 – Disclosure harmful to economic and other interests of a public body

FOIP Section 27 – Privileged Information

Moved by Councillor Overwater, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16, 25 and 27 at 4:19 p.m. with CAO Merritt, Rodd Thorkelsson, Director Wagstaff, Director, Linderman, Monica Leatherdale and Marcie McKinnon to remain in attendance."

Motion Carried 21-354

Meeting was closed to the public at 4:19 p.m.

Moved by Councillor Ryan, "that the meeting reconvene to the regular Council meeting at 5:13 p.m."

Motion Carried 21-355

Meeting was opened to the public at 5:13

Deputy Mayor Harper reconvened the meeting at 5:13 p.m.

11. ADJOURNMENT

Moved by Councillor Blatz, "that this meeting be adjourned at 5:14 p.m."

Motion Carried 21-356

Michael Muzychka,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on the day of , 2021.

PLEASE NOTE: Live streaming of Town of Olds Council meeting began in October of 2020. To watch recordings of council meetings please visit the Town of Olds – YouTube Channel.

PRIOR TO ADOPTION

Minutes of the Town of Olds Special Council meeting held on Thursday, August 26, 2021 at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka

PRESENT – ELECTED OFFICIALS:

Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson

Invited Guests: Brownlee Representative, Mr. Rodd Thorkelsson
BDO Representative, Mr. David Lewis

ABSENT– ELECTED OFFICIALS:

STAFF PRESENT for the Regular meeting of Council

Michael Merritt, Chief Administrative Officer; Sheena Linderman, Director of Finance; Monica Leatherdale, Communications Coordinator, and Marcie McKinnon, Legislative Clerk

1. CALL TO ORDER

Mayor Michael Muzychka called the meeting to order at 1:10 p.m.

A.) ADDED ITEM(s)

None

B.) ADOPTION OF THE AGENDA

Moved by Councillor Harper, “to accept the Special Council meeting agenda for the Thursday, August 26, 2021 at 1 p.m. as presented.”

Motion Carried 21-357

2. PRESENTATIONS AND DELEGATIONS

2A) BDO Delegation: Presentation of the *Summary of the Financial Advisor Report*

Mr. Dave Lewis, with BDO presented the *Summary of the Financial Advisors Report*, dated August 25, 2021 as contained in the agenda package.

Due to a technical disruption the ZOOM Meeting was ended at 1:25 p.m.

Mayor Muzychka called a recess at 1:25 p.m.

Mayor Muzychka recessed the meeting at 1:51 p.m.

Mr. Lewis continued presenting his report.

Council discussion ensued.

Mr. Lewis and Mr. Thorkelsson responded to questions from Council.

Monica Leatherdale left the meeting at 2:00 p.m.

Monica Leatherdale rejoined the meeting at 2:07 p.m.

Moved by Councillor Ryan, “that Council accept the BDO report as presented.”

Motion Carried 21-358

3. CLOSED SESSION

Section three (3) business will be conducted in a CLOSED SESSION under FOIP as follows:
FOIP Section 16 – Disclosure harmful to business interests of a third party
FOIP Section 25 – Disclosure harmful to economic and other interests of a public body
FOIP Section 27 – Privileged Information

Moved by Councillor Blatz, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16, 25 and 27 at 2:48 p.m. with CAO Merritt, Director Linderman, Rodd Thorkelsson, David Lewis, Monica Leatherdale and Marcie McKinnon to remain in attendance.”
Motion Carried 21-359

No public was present in the council chambers.

Mayor Muzychka recessed the meeting at 2:49 p.m.
Mayor Muzychka reconvened the meeting at 3:00 p.m.

Confidential presentation of:
BDO Business Plan and Supplement Business Plan for OFL
Acquiring the shares of OFL from the Receiver
Unanimous Shareholder Agreement

Moved by Councillor Bennett, “that the meeting reconvene to the regular Council meeting.”
Motion Carried 21-360

Mayor Muzychka reconvened the meeting at 3:50 p.m.

RISE AND REPORT

Councillor Harper read the following into the record:

WHEREAS

- A. *Olds Fibre Ltd. is incorporated pursuant to the Business Corporations Act (the “BCA”);*
- B. *The Town of Olds (the “Town”) intends to acquire the all of the issued and outstanding shares of Olds Fibre Ltd. (the “OFL”) from the Olds Institute for Community and Regional Development (“Olds Institute”) in order to operate and maintain the Olds Connected Community Network and ensure continuity and quality in the provision of fibre optic internet services to the residents and businesses of the Town and the surrounding services areas as set forth herein;*
- C. *The Olds Institute is the sole shareholder of OFL;*
- D. *The Olds Institute has been placed into receivership by its creditors, one of which creditors is the Town;*
- E. *The Court appointed receiver of the Olds Institute is BDO Canada Limited (the “Receiver”);*
- F. *The Town proposes acquiring all of the shares of OFL from the Receiver;*

- G. *If the Town acquires the shares of OFL from the Receiver, OFL shall be deemed to be a municipally controlled corporation ("MCC") as per Division 9 of Part 3 of the Municipal Government Act (the "MGA") and the Municipally Controlled Corporation Regulation (the "MCC Regulation");*
- H. *Pursuant to both the terms of the MGA and the MCC Regulation, a Town may only control a corporation incorporated pursuant to the BCA if certain preliminary steps are taken;*
- I. *Prior to acquiring the shares of OFL, the Town must first consider a business plan which shall satisfy the obligations of the MGA and the MCC Regulation;*
- J. *OFL has prepared a business plan, as presented in an in-camera meeting of the Council of the Town on 26th day of August, 2021; (the "Business Plan");*
- K. *A supplemental business plan has been prepared, as presented in an in-camera meeting of the Council of the Town on 26th day of August, 2021, to address the mandatory legislative obligations of the MGA and the MCC Regulation (the "Supplemental Business Plan").*

Moved by Councillor Harper, "that the Town has considered both the Business Plan and the Supplemental Business Plan and has approved the contents of both of them, in consideration of the decision in order to acquire the shares of OFL."

Motion Carried 21-361

Councillor Overwater read the following into the record:

WHEREAS

- A. *Olds Fibre Ltd. is incorporated pursuant to the Business Corporations Act (the "BCA");*
- B. *The Town of Olds (the "Town") intends to acquire the all of the issued and outstanding shares of Olds Fibre Ltd. (the "OFL") from the Olds Institute for Community and Regional Development ("Olds Institute") in order to operate and maintain the Olds Connected Community Network and ensure continuity and quality in the provision of fibre optic internet services to the residents and businesses of the Town and the surrounding services areas as set forth herein;*
- C. *The Olds Institute is the sole shareholder of OFL;*
- D. *The Olds Institute has been placed into receivership by its creditors, one of which creditors is the Town;*
- E. *The Court appointed receiver of the Olds Institute is BDO Canada Limited (the "Receiver");*
- F. *The Town proposes acquiring all of the shares of OFL from the Receiver of the Olds Institute;*
- G. *If the Town acquires the shares of OFL from the Receiver, OFL shall be deemed to be a municipally controlled corporation ("MCC") as per Division 9 of Part 3 of the Municipal Government Act (the "MGA") and the Municipally Controlled Corporation Regulation (the "MCC Regulation");*

- H. *Pursuant to both the terms of the MGA and the MCC Regulation, a municipality may only control a corporation incorporated pursuant to the BCA if certain preliminary steps are taken;*
- I. *The Town has considered the contents of both the business plan respecting OFL, as well as the supplemental business plan respecting OFL, both as presented in an in-camera meeting of the Council of the Town on 26th day of August, 2021;*
- J. *The Town has considered a proposed Unanimous Shareholder Agreement with OFL contents of both the business plan respecting OFL, as presented in an in-camera meeting of the Council of the Town on 26th day of August, 2021;*
- K. *On the 26th day of July, 2021, the Town held a public hearing respecting the control of the MCC;*
- L. *The Council of the Town wishes to comply with all obligations under the MGA and the MCC Regulation to acquire the shares of OFL can control OFL.*

Councillor Thomson requested the vote be recorded.

Moved by Councillor Overwater, "that

- 1. Upon the Receiver obtaining all necessary judicial consents from the Court of Queen's Bench of Alberta to sell the shares of OFL to the Town, the Town shall acquire all the shares of OFL, resulting in the Town as the sole shareholder of OFL.
- 2. Further, upon the Town acquiring all the shares of OFL from the Receiver as stated in section 1 of this Resolution, the Town shall enter into the Unanimous Shareholder Agreement with OFL, in form and in content as presented in an in-camera meeting of the Council of the Town on 26th day of August, 2021, as required by the MGA and the MCC Regulation.
- 3. The Town shall appoint its Chief Administrative Officer to do all things as necessary in order to implement the transactions considered herein."

Motion Carried 21-362

Muzychka, Blatz, Ryan, Overwater, Harper, Bennett voted in favor of this motion
Thomson voted against this motion

3, ADJOURNMENT

Moved by Councillor Blatz, "that this meeting be adjourned at 3:58 p.m."

Motion Carried 21-363

Michael Muzychka,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on the day of , 2021.



Proclamation: Support Worker Appreciation Day, September 29 2021

September 13, 2021

RECOMMENDATION

That September 29, 2021 be proclaimed as Support Worker Appreciation Day in the Town of Olds.

STRATEGIC ALIGNMENT

Communication and Engagement. The Town of Olds is committed to transparent and inclusive processes that are responsive, accountable, and engage with our residents and key partners.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

COVID-19 brought challenges to many people while also highlighting and providing thanks to many service sectors for the work they do. In the spring of 2020, support service workers found themselves as a collective among many campaigns to support 'essential workers', many of whom were recognizable in the community by the uniform they wore, the vehicle they drove, or the building they worked in.

During the spring of 2020 it came to the attention of local Olds and area disability and family support service providers that employees working front line deserved specific recognition; free coffee, a potluck and parade. However, little is known within the community of the work they do. Front line support workers do not wear a uniform, drive marked vehicles, or work in a specific building. Frontline support workers are trained to blend in, to offer support as required to individuals and families. The work they do is essential to the lives of the people they support. These essential services support individuals with disabilities to attend medical appointments, buy groceries, volunteer, work and socialize in their communities. Additionally, these workers also work with parents and families to provide education and support ensuring safe and health environments for children to learn and grow.

Five service providers in Olds and Area worked together to in the summer of 2020 to recognize the collective support workers on the last Wednesday of September 2020, internally proclaiming it as Support Worker Appreciation Day.

As we move forward into 2022, the Olds and Area Service Providers Group is requesting that Town Council proclaim, each year, the last Wednesday of September as 'Support Worker Appreciation Day' in Olds.

RISK/CONSEQUENCES

1. Council can receive the request for information.
2. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up. Council would need to be specific in the information they are seeking.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. 2021 Proclamation of Support Worker Appreciation Day
2. Support Worker Appreciation Day - PowerPoint

Submitted By:	Katharine Doyle Community Facilitator	Date: July 28, 2021
Director Signature:	Michelle LaRoche	Date: Sept 8, 2021
CAO Signature:	Michael Merritt	Date: September 10, 2021



OFFICE OF THE MAYOR

PROCLAMATION

“Support Worker Appreciation Day” March 2021

WHEREAS: Support Workers, working front line deserved specific recognition; *and*

WHEREAS: Front line support workers do not wear a uniform, drive marked vehicles, or work in a specific building. Frontline support workers are trained to blend in, to offer support as required to individuals and families; *and*

WHEREAS: The work they do is essential to the lives of the people they support; *and*

THEREFORE: Olds Town Council, Olds Alberta, do hereby proclaim **September 29, 2021** as **“Support Worker Appreciation Day”**, in the Town of Olds.

Signed the ____ day of September, 2021.

Michael Muzychka
Town of Olds

Disability and Family

Support Worker

Appreciation Day



Established 1992



Established 1989



Fisher Farm Residential Association



Established 1975



Established 1990

Established 1987

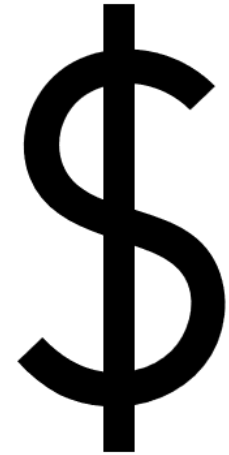
Working collectively for the people we support, the community and our employees.



21 Board²²
Members

25
Community
Volunteers

Children's Services
Alberta Health Services
Family Community Support Services
Persons with Developmental Disabilities
Family Supports for Children with Disabilities
Fetal Alcohol Spectrum Disorder Network
Canadian Mental Health Association
Mountain View County



24-hour Residential Support

24

Employment Support

Children's & Adult Respite

Community Access Programs

Brain Injury Support

Healthy Families & PCAP

Senior Companion Supports

Triple P – Positive Parenting Program

COMMUNITY DISABILITY SERVICES SECTOR WORKFORCE 2019



25

15,000 people employed in the Community Disability Services sector in Alberta



73%
of workers identified
as female



60%
of workers
were younger
than 45



60%
of employees worked
full-time hours

87% of staff were in frontline
direct service positions

27% of employees worked multiple
positions within the same organization*

94% of staff who held multiple positions
were frontline employees

*This reflects the employment status reported by the employer, not employee.
Many workers hold multiple jobs across different organizations

\$21.27
average hourly wage in sector

56% of workers earned <\$20 / hour
84% of workers earned <\$25 / hour

Average Range of Wages by Position



Community Disability
Services Worker
\$16.68 | \$21.04

Complex Support
Needs: Tier 1
\$20.26 | 25.03

Community Disability
Services Practitioner
\$19.74 | \$26.02

Complex Support
Needs: Tier 2
\$20.57 | \$24.57



26%
annual worker turnover
rate across all positions

47%
of workers have been at their
position for under 3 years



250 employees serve 180 adults and over 400 families a year!

Identifying and responding to client needs

27

Self-advocacy skills

Supporting individuals with complex service need

Supporting people to develop and maintain respectful relationships

Medical appointments

Tracheostomy care

Information privacy

Physical personal care

Catheter care

Effective problem-solving skills

Extensive training to maintain skills

Meeting professional standards of practice

Range of motion exercises

Medication Administration

Burn Care

Promoting better mental health & behavioural stability

Gastrointestinal tube care & replacement



We go to work
for you.



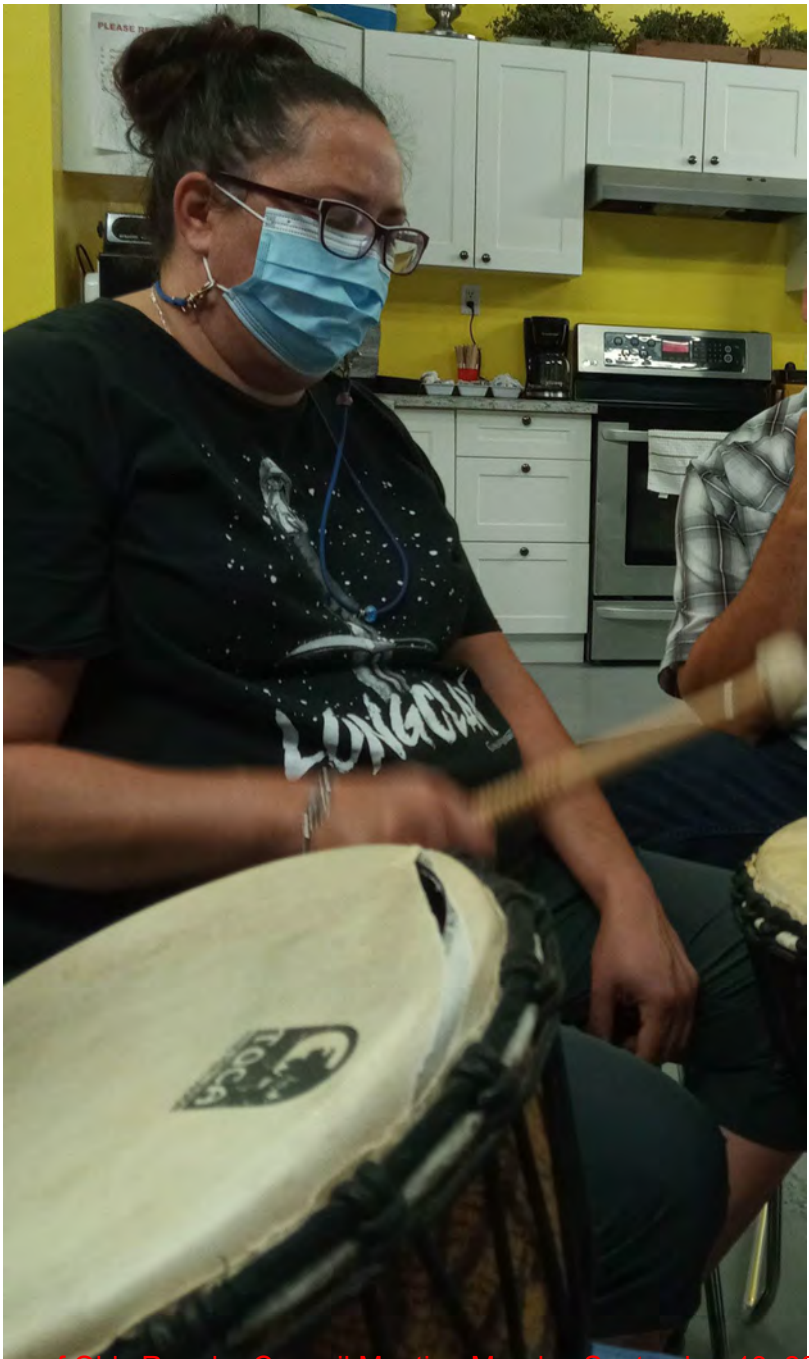
Please stay
home for us.



[TORONTO.CA/COVID19](https://toronto.ca/covid19)

 **Toronto** Public Health







"Helping People Help Themselves"
Regional Living Skills Ltd.



Farm Residential Association



Town of Olds Regular Council Meeting Monday September 13, 2021



Fisher Farm Residential Association





Request for Decision

Nu2U Grant Distribution – Summer 2020

September 13, 2021

RECOMMENDATION

That the Nu2U grant allocations for summer 2021 be approved for funding as follows:

Organization	Amount
Mountain View Emergency Shelter Society	\$2,000
Olds & District Hospice	\$2,000
CLC Fitness Centre	\$2,000
Youth Empowerment Support (YES)	\$2,000
Total	\$8,000

STRATEGIC ALIGNMENT

The Town of Olds provides safe, affordable and cost-effective service delivery to our community and region.

LEGISLATIVE AUTHORITY

Administration reviewed the request to ensure it meets basic criteria and requirements of *Nu2U Grant Guidelines Policy 801C*.

BACKGROUND

The Nu2U Thrift Store is committed to supporting community initiatives that focus on healthy living, fitness, and community well-being. In addition to the distribution of grant funds generated in the previous calendar year, projects requiring household furniture and houseware articles may be considered for donations directly from the store. Individuals in need referred by various community agencies are regularly supported with goods. The initiatives of the Nu2U Store are all made possible by the generous donations of goods by members of the community that are sorted, priced and sold by a very enthusiastic group of volunteers that is dedicated to supporting the community. Since the fall of 2011 the Nu2U grant program has allocated \$324,421 to programs and services in Olds.

The application deadline is advertised through the Town website and at the Nu2U store. Typically there is a spring and fall application, applications were accepted however with the COVID-19 disruption evaluation of grants was deferred until the summer. Eleven grant applications were received for this round of funding. The grant review committee scrutinized the applications based on the Council approved guidelines. The above recommendations are based on the criteria, timing of requested projects and dollars available for this round of funding.

RISK/CONSEQUENCES

- The reserve is currently at \$35,396. In 2020 with costs associated with the store closure during COVID Nu2U had a deficit of \$10,585.81 which was drawn from reserve.
- No further call for Nu2U grant application will occur in 2021, financial analysis in the late spring of 2022 will determine if a spring application will occur.
- Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS

A \$8,000 grant distribution will come from reserves leaving an estimated \$27,396.00 in the reserve.

Nu2U grant distributions are not included in the annual budget, Nu2U grant distributions are approved by Council as required and are considered a new expenditure.



Approved by budget



New = Budget Adjustment

ATTACHMENTS – n/a

Author:	Heather Dixon Acting Manager of Community Services	Date: August 19, 2021
Director Signature:		Date:
CAO Signature:	Michael Merritt	Date: September 10, 2021

Attachment 1 - Nu2U Grant recipient totals to date since November 2011

Boys and Girls Club of Olds and Area	\$7,000
Canadian Parents for French	\$900
Canadian Tire Jump Start Program	\$2,000
Citizens on Patrol	\$700
Community Learning Campus (CLC)	\$21,250
Community Lending Shelf	\$1,000
Community Lifestyles Committee (OI)	\$1,000
Deer Meadow School	\$1,570
Habitat for Humanity Mountain View Chapter	\$500
Holy Trinity Playground	\$2,489
Hope-4-MVC Kids Society	\$11,200
Horizon School Parent Advisory Council Society	\$16,625
Meadow Creek Vaulting Club	\$3,100
Meals on Wheels Olds	\$2,000
Mountain View Community Adult Learning Society	\$7,300
Mountain View Emergency Shelter	\$10,000
Mountain View Special Riding Association (MVSRA)	\$4,000
Olds & District Evergreen Club	\$2,000
Olds & District Hospice Society	\$104,300
Olds 4-H Multi Club	\$600
Olds and District Kiwanis Music Festival	\$2,000
Olds Aquatic Centre	\$500
Olds Calico Capers Square Dance Club	\$1,230
Olds College Broncos	\$3,700
Olds Community Chorus	\$3,150
Olds Curling Club	\$2,000
Olds Elementary School Playground	\$5,000
Olds Elementary School	\$1,000
Olds Emergency Shelter Society	\$21,000
Olds Healthcare Fundraising Committee	\$2,000
Olds High School	\$7,650
Olds High School Workplace Readiness/ Kaleidoscope Class	\$1,000
Olds Historical Society	\$13,500
Olds Hospital and Care Center	\$14,500
Olds Hospital Auxiliary	\$400
Olds Hospital Garden Group	\$500
Olds Institute Indigenous Peoples Day	\$1,500
Olds Minor Baseball	\$3,950
Olds Rapids Swim Club	\$2,500
Olds Tai Chi Association	\$1,335
Padnoma Support Services	\$500
Parkinson Association of AB	\$1,000
Peaks to Prairies Primary Care Network	\$1,407
ROAR Fundraising Society (Holy Trinity Playground)	\$4,500
Special Olympics Olds & District	\$12,565
Youth Empowerment & Support Program (YES)	\$16,500
Total	\$324,421

Attachment 2

Organization	Recommended	Summary
Olds Hospice	\$ 2,000	Strong support from volunteers at store for this cause. Provides unique county wide support to fill a gap. Strong historical affinity to supporting this service.
Mountain View Emergency Shelter	\$2,000	Used towards hiring an Assistant Outreach Coordinator.
CLC Fitness Centre	\$2,000	The funding received from the grant will be used to purchase eight portable pickle ball nets.
YES Program	\$2,000	Materials and program supplies for universal and targeted Mental Health Programming held at Olds Schools



Recognize September 30, 2021 – National Day for Truth and Reconciliation

September 13, 2021

RECOMMENDATION

That September 30, 2021 be recognized as a general holiday for Town of Olds employees called National Day for Truth and Reconciliation and direct administration to reevaluate in 2022 and bring back for future years consideration.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Council's principal role in municipal organization: Section 201(1) (a): A council is responsible for developing and evaluating the policies and programs of the municipality; and General Duties of Councillors: Section 153(b) Councillors have the duty to participate generally in developing and evaluating the policies and programs of the municipality.

BACKGROUND

The Government of Canada recently passed Legislation to make September 30th a federal statutory holiday called the National Day for Truth & Reconciliation for federal public servants (federal government employees, Post Office, Banks). "Like all Canadians this day provides an opportunity for each public servant to recognize and commemorate the legacy of residential schools".

While the government of Alberta "encourages all Albertans to reflect on the legacy of residential schools" on September 30th, it is leaving the implementation of a statutory holiday up to individual employers for provincially-regulated industries, such as municipalities.

The Town of Olds will continue to proclaim September 30 as Orange Shirt Day and recognize it as an important day of remembrance for those who have suffered harm and to honour those lives that were lost at residential schools.

On September 30, the Town of Olds will be lowering its flags to half mast in recognition of this day of reflection.

May 26, 2021 His Worship Mayor Michael Muzychka signed the Declaration to Join Coalition of Inclusive Municipalities and to be part of UNESCO's international Coalition.


Budget implications for full time staff would not be affected. The additional holiday more so affects operational requirements and productivity / workload. Analysis shows that the main financial impact is in Aquatics in terms of wages for working on a statutory holiday.

RISK/CONSEQUENCES

1. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.
2. Council can direct closure of all Town facilities including the Sportsplex and the Aquatic Centre.

FINANCIAL IMPLICATIONS

Cost	Source of Funding
\$900.00	Aquatics wages
Total Cost	Approximately \$900.00

Author:	Debbie Rogers	Date: September 8, 2021
CAO Signature:		Date: 



Town of

Request for Decision

Council Policy 125C Elected Official Budget Plan

September 23, 2021

RECOMMENDATION

That the Elected Official Budget Plan Policy 125C be approved as presented.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021 term, Good Governance is a focus area with the goal: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."* One of the strategies to accomplish this is identified as item 1.4: *"Develop a strategic, comprehensive review of all by-laws and policies over the next four years."*

LEGISLATIVE AUTHORITY

Council's principal role in municipal organization: Section 201(1) (a): A council is responsible for developing and evaluating the policies and programs of the municipality; and General Duties of Councillors: Section 153(b) Councillors have the duty to participate generally in developing and evaluating the policies and programs of the municipality.

BACKGROUND

Upon review, administration has determined that the current Professional Development Policy 126C be split into two policies. The split clarifies Council's responsibility to create a budget plan in proposed policy 125C. The second policy is 126C Elected Official Professional Development, which outlines the parameters of what professional development is, attendance at, and reporting on.

The Elected Official Budget Plan Policy 125C, is presented to Council for approval.

RISK/CONSEQUENCES

1. Council can table policy 125C and request additional information. Council would need to be specific in the information they are seeking.
2. Council can direct administration to make changes on this policy. Council would need to be specific in the requested changes.
3. Council can receive this RFD for information.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1. Council Policy 125C Elected Official Budget Plan

Author: Kelly Lloyd, Coordinator of Strategic Affairs	Date: September 8, 2021
Director Signature	Date:
CAO Signature: Michael Merritt	Date: September 10, 2021

**125C
Elected Official Budget Plan**

Supporting Procedure n/a

Prepared By: Office of the CAO

Council Approval Date:

Effective Date: Immediately

Council Motion No.:

References: Municipal Government Act
Council Code of Conduct Bylaw
Records Management Retention Schedule Bylaw
Council Remuneration and Benefits Policy
Elected Official Professional Development Policy
Elected Official Budget Plan Template

POLICY STATEMENT

The Town of Olds annual operating budget provides funding to support Councillor Operations.

PURPOSE

The purpose of the Elected Official Budget Plan is for individual Elected Officials to identify all of the meetings and professional development they will be attending in the next budget year.

Within the Council operating budget, Councillors are provided with resources through several budget lines:

- Per diems
- Conferences/Conventions and Training
- Travel and Subsistence

SCOPE

This policy applies to all Elected Officials of the Town of Olds. Council members must meet the duties expected of them, as per the Municipal Government Act (MGA), other legislation and Council policies, procedures and bylaws.

- Town of Olds considers it important that Council members, during their tenure, develop a knowledge and awareness of issues pertaining to their mandate of effectively representing their electorate.

RESPONSIBILITIES

The Chief Administrative Officer (CAO) and/or designate is responsible for ensuring the standards are performed as set out in this policy.

STANDARDS

1. By October 1st of each year, all members of Council are to submit their Elected Official Budget Plan for the next calendar year to the Mayor, for inclusion in the annual budget.
2. As a whole, Council shall review each plan as part of the budget review process.
3. The Elected Official Budget Plan is to include all meetings, conferences, workshops, strategic planning, orientation and seminars where a remuneration is claimed, and the projected remuneration to be claimed (i.e. 4 hour meeting = \$250.00). When an Elected Official plans to

include their spouse, it must be incorporated in the Elected Official Budget Plan.

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4. The Elected Official Budget Plan is to include an unallocated allowance for unscheduled meetings and conferences for the discretionary use of each member of Council.
5. It is recognized that costs associated with each Elected Official's area(s) of responsibility may vary as the year progresses, and that in some cases, a mid-year review of the Elected Official Budget Plan may become necessary, if changes occur.
6. Spending of Elected Official Budget Plans will be presented to Council and posted on the Town of Olds website quarterly.



Request for Decision

Council Policy 126C Elected Official Professional Development

September 23, 2021

RECOMMENDATION

That the Elected Official Professional Development Policy 126C be approved as presented.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021 term, Good Governance is a focus area with the goal: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."* One of the strategies to accomplish this is identified as item 1.4: *"Develop a strategic, comprehensive review of all by-laws and policies over the next four years."*

LEGISLATIVE AUTHORITY

Council's principal role in municipal organization: Section 201(1) (a): A council is responsible for developing and evaluating the policies and programs of the municipality; and General Duties of Councillors: Section 153(b) Councillors have the duty to participate generally in developing and evaluating the policies and programs of the municipality.

BACKGROUND

Upon review, administration has determined that the current Professional Development Policy 126C be split into two policies. The split clarifies Council's responsibility to create a budget plan in proposed policy 125C. The second policy is 126C Elected Official Professional Development, which outlines the parameters of what professional development is, attendance at, and reporting on.

The Elected Official Professional Development Policy 126C, is presented to Council for approval.

RISK/CONSEQUENCES

1. Council can table policy 126C and request additional information. Council would need to be specific in the information they are seeking.
2. Council can direct administration to make changes on this policy. Council would need to be specific in the requested changes.
3. Council can receive this RFD for information.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1. Council Policy 126C Elected Official Professional Development

Author: Kelly Lloyd, Coordinator of Strategic Affairs	Date: September 8, 2021
CAO Signature: Michael Merritt	Date: , 2021



126C
Elected Official Professional Development

Prepared By: Office of the CAO

Council Approval Date:

Effective Date: Immediately

Council Motion No.:

References: Municipal Government Act
Council Code of Conduct Bylaw
Council Remuneration and Benefits Policy
Records Management Retention Schedule Bylaw
Budget Adjustment Policy

POLICY STATEMENT

The Town of Olds encourages and supports participation and attendance of Council at annual conventions, conferences, seminars and other Professional Development during their tenure.

PURPOSE

The purpose of this policy is to outline the parameters for all Elected Officials in order to attend Professional Development sessions, which support their role.

DEFINITIONS

“Professional Development” means annual conventions, conferences, courses, seminars, workshops, orientation and other training.

“Professional Development Plan” includes identified training needs to become more adept in the performance of professional duties.

SCOPE

This policy applies to all Elected Officials of the Town of Olds. Elected Officials must meet the duties expected of them as per the Municipal Government Act (MGA), other legislation and Council policies, procedures and bylaws.

- Town of Olds considers it important that Elected Officials, during their tenure, develop a knowledge and awareness of issues pertaining to their mandate of effectively representing their electorate.
- Council recognizes that certain conventions must be available for all Elected Officials to attend, while at some conventions, the Town need only be represented by a few Elected Officials.

RESPONSIBILITIES

The Chief Administrative Officer (CAO) and/or designate is responsible for ensuring the standards are performed as set out in this policy.

STANDARDS

- 1) Conference Attendance
 - a) All Elected Officials are entitled to attend the Alberta Urban Municipalities Association (AUMA) Convention & Tradeshow.
 - b) The Mayor and up to three Councillors are approved to attend either the spring and/or the fall

convention of the Rural Municipalities of Alberta (RMA).

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- c) The Mayor is approved to attend every year, the annual conference of the Federation of Canadian Municipalities (FCM).
- d) Up to two Elected Officials (unless the Mayor is not able to attend, then there will be three) are approved to attend FCM conferences and attendance will be completed on a two year rotating basis. All Elected Officials will be permitted to attend FCM when the FCM Conference is held in Alberta.
- e) A maximum of two Elected Officials per year, are approved to attend an out-of-province conference/convention, with the exception of the annual conference of the Federation of Canadian Municipalities.

2) Arrangements

- a) Elected Officials and administration will attempt to ensure that registration occurs before early incentive registration deadlines (if applicable) upon approval of the Town of Olds operating budget and administration's receipt of Elected Official Budget Plans.
- b) Administration will attempt to book accommodations for Alberta Urban Municipalities Association (AUMA), Federation of Canadian Municipalities (FCM) and the Rural Municipalities of Alberta (RMA) one year in advance at the host hotel (if available). In cases where there is insufficient lead time to book Elected Officials into a host hotel, a close alternative will be found.
- c) Elected Officials will strive for fiscal responsibility when booking accommodations and travelling. This means standard accommodations and the use of the town vehicle or carpool whenever possible. Travel by commercial carrier such as airlines, rail, taxi or bus may be claimed at the most economical costs of travel where possible. Most economical does not always mean lowest base fare as luggage fees, seat selection fees and air and airport time are also factors.
- d) Elected Officials are responsible for all expenses unrelated to the approved event.
- e) Elected Officials will be responsible for reimbursing the Town the registration fee(s) for non-attendance unless due to extenuating circumstances as approved by the Mayor.
- f) Per Diems and expenses will be claimed as per Council Policy on Remuneration and Benefits.

3) Reporting

- a) Elected Officials who attend a convention/conference are expected to provide Council with a report at a Council meeting within a month of event attended.
- b) Convention/conference materials or handouts which are of benefit to all Elected Officials shall be made available electronically to them.



Request for Decision

Inter-municipal Cooperation Committee (ICC) Terms of Reference

September 13, 2021

RECOMMENDATION

That Council complete the annual review and approval of the Inter-municipal Cooperation Committee (ICC) Terms of Reference, as presented.

STRATEGIC ALIGNMENT

In Councils Strategic Plan for the 2017-2021 term, Good Governance is a focus area with the goal: "The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."

LEGISLATIVE AUTHORITY

1. Municipal Government Act
2. Inter-municipal Cooperation Committee (ICC) Master Agreement

BACKGROUND

As per the Inter-municipal Cooperation Committee (ICC) Master Agreement the Terms of Reference for the IC Committee are to be reviewed annually by both Councils.

RISK/CONSEQUENCES

If Council decides to not review and approve the ICC Member Terms of Reference, they would be in conflict of the Inter-municipal Cooperation Committee (ICC) Master Agreement annual requirements.

Council may propose amendments to be taken back to the Committee however, would need to be specific in what they want amended.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS

1. Inter-municipal Cooperation Committee (ICC) Terms of Reference

Author:	Marcie McKinnon Legislative Clerk	Date: September 8, 2021
CAO Signature:	Michael Merritt	Date: September 10, 2021

Terms of Reference

Inter-municipal Cooperation Committee

Town of Olds and Mountain View County

Purpose

To foster open, meaningful and ongoing communication, with the broad intent of fostering effective collaboration ensuring routine monitoring of the health of their inter-municipal relationship and agreements; and providing a forum both for dealing with issues before they become problems and capitalizing on opportunities that might arise in a mutually beneficial and timely fashion.

Mandate

The mandate of the ICC given by both Councils is to carry out the work identified in the Inter-Municipal Cooperation Master Agreement:

To foster open, meaningful and ongoing communication, the Signatories agree to establish a joint *Inter-Municipal Cooperation Committee* (the “Committee”) with the broad intent of fostering effective collaboration between them; ensuring routine monitoring of the health of their inter-municipal relationship and agreements; and providing a forum both for dealing with issues before they become problems and capitalizing on opportunities that might arise in a mutually beneficial and timely fashion.

Duration

As long as the Master Agreement is in place, the ICC is required.

Composition

The Chief Elected Officials, Two Councillors and CAOs (or designates for CAOs) from each signatory.

Quorum

Six members consisting of any two elected officials and CAOs (or CAO designates).

Deliverables

Review of Master Agreement as per section 18.1

Development of Sub-Agreements listed in Section 23 for Councils to approve.

Any other matter fits with the ICC mandate or directive from Councils

Reporting

Report to Councils in closed session(s) the summary session notes from each ICC meeting. The Committee will routinely report annually to the Signatory Councils in open session on the health of their inter-municipal relationship and cooperation agreements. The full Councils of the Signatories are to meet together as required but no less than once a year once per year with the primary intent of receiving the annual report of the Inter-municipal Cooperation Committee in accordance with Article 9.4 and of maintaining and building the relationship between the Town and the County.

Administrative Support

The Committee Chair shall be elected by the members of the Committee from amongst the Elected Officials and shall normally serve for a term of two years however with permission of the ICC Members the Chair role may be adjusted. Unless otherwise determined by the Committee, the Signatory from which the Chair is chosen shall normally provide the administrative support to the Committee for the term of the Chair.

Review

Terms of Reference shall be reviewed by December 31 of each year.

Dissolution

The ICC remains in place unless the Master Agreement is terminated as per section 18.3.



RECOMMENDATION

That Council approves the transfer of the Town's interest in the south portion of the Holy Trinity Catholic School site shown as Lot 64SR on the proposed plan of subdivision to the Board of Trustees of Red Deer Catholic Regional Division No. 39.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021, focus area one is Good Governance. The goal for this area is: *"The Town of Olds respects people and the process, ensuring a healthy environment where great decisions are made."*

LEGISLATIVE AUTHORITY

1. *Municipal Government Act* - Chapter M-26, Part 17, Section 673(1)...municipality may transfer...its interest in municipal and school reserve to a school board...

BACKGROUND

Lot 34MSR, Block 3, Plan 091 5582 was created in 2009 and shortly thereafter the Holy Trinity Catholic School was built on the lot. The "MSR" letters that follow the lot number stand for "municipal and school reserve." The Town of Olds (Town) and the Board of Trustees of Red Deer Catholic Regional Division No. 39 (Board) are joint owners of the lot.

Lot 34MSR contains 4.13 hectares (10.20 acres) and was planned to accommodate the school and community playing fields. At the time that Lot 34MSR was created, the precise location of the school building, its related parking area and playgrounds was not known. For this reason the lot was dedicated as a single lot jointly owned by the Town and Board. The original intent was to divide the lot once the school had been constructed and the boundaries could be established. A builder's lien related to contract work on the school building was registered against Lot 34MSR. This prevented the subdivision and creation of solely owned Town and Board lots until the recent removal of the lien.

Where reserve land is used to create a school site and community park/playing fields it is a common practice for two lots to be created: one for the municipality (municipal reserve or MR lot) and one for the school board (school reserve or SR lot). This is done to keep clear lines of responsibility and management for each respective parcel. For example, the municipal reserve lot for the use of the general public is clearly subject to the bylaws, policies and decisions of the municipality. Similarly, use of the school reserve lot is clearly subject to the policies and decisions made by the Board.

Town Administration approached the Board Administration regarding the creation of two separately owned lots and the potential boundary. The attached plan of subdivision reflects joint recommendation between Administrations on the boundary to be used. The air photo is from May 2017. The plan shows the creation of Lot 64SR containing the school building, parking lot, yards around the building and the playgrounds that are east of the building. It also shows Lot 65MR containing the drainage swale to the north of the school building, the playing field portion

of the site and the drainage/utility corridor along the southeast edge of the site. Lot 64SR⁴⁷ would be owned by the Board and Lot 65MR would be owned by the Town.

To effect the change in ownership of the two lots, the Town must transfer its interest in Lot 64SR to the Board and the Board must transfer its interest in Lot 65MR to the Town. This requires the motion listed in the recommendation. Transfer documents from the Town and Board will need to accompany the plan of subdivision when it is registered at Land Titles. For the transfer from the Board, written authorization from the Minister of Education is required under the Education Act.

RISK/CONSEQUENCES


1. Proceed with the transfer (the land managed by the Town will be under Town ownership and the land managed by the Board will be under Board ownership).
2. Request more information from Administration (a decision would be made later after Council received the information requested).
3. Do not to proceed with the transfer (the land would remain jointly owned by the Town and Board).

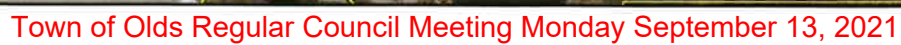
FINANCIAL CONSIDERATIONS

The transfer of land is being proposed with no monetary funds exchanged between the Town and the Board. The cost of creating the subdivision and registering the changes in ownership is being borne by the Town as part of a regular operating budget.

ATTACHMENTS

Proposed Plan of Subdivision to create Lot 64SR and Lot 65MR

Author:	Craig Teal, RPP MCIP, Director, PCPS	Date: September 9, 2021
Director Signature:	Doug Wagstaff, Acting Director Operations	Date: September 9, 2021
CAO Signature:		Date: September 9, 2021





RECOMMENDATION

That Council approves the adjustment to the 2021 approved operating budget in the amount of \$452,647 for a total 2021 Operating Budget of \$31,141,470.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

BACKGROUND

The Town of Olds' involvement and support in the fibre optic network project (high speed internet) has been to provide loans to Olds Institute to finance the construction of the Olds Connected Community Network (OCCN) and the creation of O-NET which operates under Olds Fibre Ltd.

In 2017 the Town of Olds refinanced the \$14M loan to OICRD

- Alberta Capital Finance Authority agreed to refinancing the total debt that was outstanding with them, which at that time was \$10,108,805.
- The other \$3,887,191 was re-loaned to Olds Institute by the Town.
- The refinanced debenture and re-loan from the Town was setup as an interest only loan for 3 years. With principle payments beginning in September 2021.

The Town of Olds issued a Forbearance Agreement on May 22, 2020. The Forbearance Agreement was issued to set a time period for the Olds Institute and Olds Fibre Ltd. to find a long term solution for the continuance of O-NET.

On June 19, 2020, BDO Canada Limited (BDO) was engaged as Financial Advisor through Brownlee LLP, legal counsel for the Town of Olds for the purpose of providing the following financial and other advisory services in respect of loans made to Olds Institute for Community and Regional Development (OICRD). BDO determined that combined projected revenues of Olds Institute and Olds Fibre would be insufficient to cover the loan installments of principal and interest payments owed to the Town. BDO also confirmed that a substantial risk exists for the Town of Olds, in terms of default on payment as the Town would be required to make payments on the funds borrowed from Alberta Capital Finance Authority (ACFA).

On June 25, 2021 The Town of Olds resolved not to renew or extend the existing Forbearance Agreement with Olds Institute for Community and Regional Development (OICRD) and Olds Fibre Ltd. (OFL), and has requested that BDO Canada Limited be appointed as Receiver of OICRD.

On August 31, 2021 correspondence was received from the appointed receiver (BDO) indicating that OICRD would be unable to make the September loan payments to the Town of Olds as required. ⁵⁰

Administration is recommending that a budget adjustment be done to cover the payment of the ACFA debenture and the Town of Olds re-loan. The funds required to cover these payments would come from the general operating reserve. As at December 31, 2020 the general operating reserve had a balance of \$2,138,012 of which \$1,635,745 has not been specifically designated to other areas.

RISK/CONSEQUENCES

1. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS

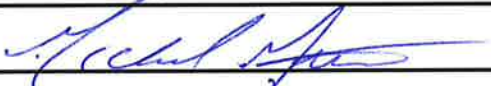
☐ Approved by budget

☒ New = Budget Adjustment

Cost	Funding Source (budget/in kind/grant) with G/L Code
326,930.57	ACFA – Debenture Payment
125,716.29	Town of Olds – Re-loan Payment
Total Cost	\$452,646.87 Total to come from general operating reserves

ATTACHMENTS

1. 2021 Amended Operating Budget
2. December 31, 2020 Reserves Balances

Author: Sheena Linderman	Director of Finance	Date: September 8, 2021
CAO Signature: 		Date: Sept 9/2021

2021 Operating Budget Adjustment September 13, 2021

51

		2018 YTD	2019 YTD	2020 BUDGET	2020 ACTUAL	2021 BUDGET Approved May 25, 2021	2021 Adjustment Sept 13, 2021	2021 Amended
Tax Requirement Summary								
00	General Government Services	(9,478,855)	(10,724,586)	(10,900,694)	(12,102,817)	(11,148,765)	-	(11,148,765)
11	Council	382,410	430,196	420,830	377,979	460,815	-	460,815
12	Finance	1,004,665	994,156	1,015,469	1,385,403	1,066,419	-	1,066,419
12-01	Office of the CAO	802,192	917,702	946,559	955,414	924,024	-	924,024
21	Police Services	956,996	1,041,961	1,120,923	1,174,426	1,349,489	-	1,349,489
23	Fire Services	858,835	961,877	855,636	1,016,556	829,115	-	829,115
24	Emergency Management	11,692	28,259	52,602	224,049	108,588	-	108,588
26	Municipal Enforcement	241,098	274,497	321,199	355,160	365,989	-	365,989
31	Common Services	102,294	113,179	243,320	270,766	419,035	-	419,035
32	Roads	3,197,879	3,186,259	1,790,872	3,226,852	1,739,989	-	1,739,989
37	Storm Water Sewer	99,433	107,889	-	114,338	-	-	-
41	Water	422,474	432,026	-	439,433	-	-	-
42	Wastewater	1,482,120	991,514	-	424,015	-	-	-
43	Solid Waste	18,490	18,490	-	18,490	-	-	-
51	F.C.S.S.	55,117	58,681	61,271	56,631	58,246	-	58,246
52	Social Development	(10,509)	(9,987)	(8,850)	(2,475)	25,219	-	25,219
56	Cemetery	141,445	123,950	113,224	145,116	101,669	-	101,669
61-00	Planning & Development	386,857	412,014	580,682	426,452	526,385	-	526,385
61-01	Economic Development	335,742	277,788	331,240	213,492	165,148	-	165,148
62	Sunshine Bus	69,137	62,359	34,339	49,166	33,858	-	33,858
72-02	Recreation Administration	612,848	639,731	669,460	608,290	691,482	-	691,482
72-04	Aquatic Centre	688,794	652,177	591,386	586,589	515,045	-	515,045
72-05	Sportsplex	537,430	536,558	477,949	696,765	494,700	-	494,700
72-06	Recreation - Parks	1,009,474	1,020,343	904,139	1,045,798	897,096	-	897,096
72-07	Recreation - Special Events	64,961	109,010	17,671	-	-	-	-
72-08	Recreation - Splash Park	61,426	62,735	25,500	68,576	31,177	-	31,177
72-09	Recreation - Sports Fields	84,088	334,751	343,974	550,564	353,975	-	353,975
72-10	Recreation - Campground	(2,728)	(2,007)	(8,700)	10,976	(8,700)	-	(8,700)
74-01	Museum	1,815	1,815	-	1,815	-	-	-
74-02	Evergreen Centre	7,026	7,026	-	7,026	-	-	-
74-03	Library	66,810	63,780	-	63,780	-	-	-
74-04	Heritage Arts & Culture	-	6,059	-	6,059	-	-	-
Operating (Surplus) Deficit		4,211,453	3,130,201	(0)	2,414,684	(0)	-	(0)

2021 Operating Budget Adjustment September 13, 2021

52

		2018 YTD	2019 YTD	2020 BUDGET	2020 ACTUAL	2021 BUDGET Approved	2021 Adjustment Sept 13, 2021	2021 Amended
Revenues								
00	General Government Services	(14,894,947)	(16,429,900)	(16,899,956)	(18,118,589)	(17,229,408)	(452,647)	(17,682,055)
11	Council	-	-	-	(1,000)	(10,000)	-	(10,000)
12	Finance	(128,098)	(103,834)	(150,500)	(51,321)	(150,500)	-	(150,500)
12-01	Office of the CAO	(5,899)	(104,905)	(117,000)	(49,496)	(117,000)	-	(117,000)
21	Police Services	(569,729)	(571,246)	(578,472)	(536,787)	(562,892)	-	(562,892)
23	Fire Services	(494,494)	(602,302)	(516,605)	(459,935)	(517,044)	-	(517,044)
24	Disaster Services	(8,664)	-	(5,000)	-	(5,000)	-	(5,000)
26	Municipal Enforcement	(28,469)	(38,720)	(36,000)	(33,096)	(40,500)	-	(40,500)
31	Common Services	-	-	-	-	-	-	-
32	Roads	(489,794)	(443,140)	(346,000)	(489,523)	(475,000)	-	(475,000)
37	Storm Sewer	(77,986)	(34,955)	(39,050)	(31,376)	(54,050)	-	(54,050)
41	Water	(2,921,357)	(3,176,484)	(3,305,445)	(2,870,615)	(3,147,410)	-	(3,147,410)
42	Wastewater	(4,311,773)	(4,689,294)	(4,816,279)	(4,378,418)	(4,624,678)	-	(4,624,678)
43	Solid Waste	(964,897)	(1,134,915)	(1,016,828)	(1,040,838)	(1,070,019)	-	(1,070,019)
51	F.C.S.S.	(333,584)	(278,469)	(278,460)	(279,379)	(278,465)	-	(278,465)
52	Social Development	(176,294)	(193,148)	(165,000)	(145,232)	(155,000)	-	(155,000)
56	Cemeteries	(45,032)	(43,886)	(41,600)	(45,406)	(41,600)	-	(41,600)
61-00	Planning & Development	(282,410)	(247,221)	(256,500)	(143,947)	(166,500)	-	(166,500)
61-01	Economic Development	(691,490)	(705,850)	(121,000)	(101,155)	(106,000)	-	(106,000)
62	Seniors Transportation	(14,060)	(15,410)	(15,000)	(8,601)	(15,000)	-	(15,000)
72-02	Recreation Administration	-	-	-	-	-	-	-
72-04	Aquatic Centre	(577,100)	(596,423)	(569,483)	(400,073)	(438,218)	-	(438,218)
72-05	Sportsplex	(624,541)	(632,409)	(626,383)	(630,168)	(607,933)	-	(607,933)
72-06	Recreation - Parks	(44,225)	(41,738)	(86,000)	(1,200)	-	-	-
72-07	Recreation - Special Events	(146,595)	(56,599)	(98,564)	(107,813)	(116,458)	-	(116,458)
72-08	Recreation - Splash Park	-	-	-	(2,500)	-	-	-
72-09	Recreation - Sports Fields	(7,233)	(8,600)	(30,000)	(10,266)	(30,000)	-	(30,000)
72-10	Recreation - Campground	(11,812)	(11,525)	(11,500)	-	(11,500)	-	(11,500)
74-01	Museum	(57,339)	(61,092)	(69,645)	(63,717)	(69,432)	-	(69,432)
74-02	Evergreen Centre	(1,954)	(4,653)	(7,810)	(7,912)	(8,002)	-	(8,002)
74-03	Library	(507,035)	(531,190)	(535,423)	(539,848)	(537,083)	-	(537,083)
74-04	Heritage Arts & Culture	(98,428)	(106,372)	(109,067)	(97,990)	(104,132)	-	(104,132)
Total Revenues		(28,515,238)	(30,864,278)	(30,848,570)	(30,646,202)	(30,688,823)	(452,647)	(31,141,470)



2021 Operating Budget Adjustment September 13, 2021

53

		2018 YTD	2019 YTD	2020 BUDGET	2020 ACTUAL	2021 BUDGET Approved	2021 Adjustment Sept 13, 2021	2021 Amended
Expenditures								
00	General Government Services	5,416,092	5,705,314	5,999,262	6,015,773	6,080,643	452,647	6,533,290
11	Council	382,410	430,196	420,830	378,979	470,815	-	470,815
12	Finance	1,132,763	1,097,990	1,165,969	1,436,723	1,216,919	-	1,216,919
12-01	Office of the CAO	808,091	1,022,607	1,063,559	1,004,910	1,041,024	-	1,041,024
21	Police Services	1,526,725	1,613,207	1,699,395	1,711,212	1,912,381	-	1,912,381
23	Fire Services	1,353,329	1,564,179	1,372,241	1,476,492	1,346,159	-	1,346,159
24	Disaster Services	20,356	28,259	57,602	224,049	113,588	-	113,588
26	Municipal Enforcement	269,567	313,217	357,199	388,256	406,489	-	406,489
31	Common Services	102,294	113,179	243,320	270,766	419,035	-	419,035
32	Roads	3,687,673	3,629,399	2,136,872	3,716,375	2,214,989	-	2,214,989
37	Storm Sewer	177,418	142,844	39,050	145,715	54,050	-	54,050
41	Water	3,343,831	3,608,511	3,305,445	3,310,048	3,147,409	-	3,147,409
42	Wastewater	5,793,893	5,680,808	4,816,279	4,802,433	4,624,677	-	4,624,677
43	Solid Waste	983,387	1,153,405	1,016,828	1,059,328	1,070,019	-	1,070,019
51	F.C.S.S.	388,701	337,150	339,731	336,010	336,711	-	336,711
52	Social Development	165,785	183,161	156,151	142,757	180,219	-	180,219
56	Cemeteries	186,477	167,836	154,824	190,521	143,269	-	143,269
61	Planning & Development	669,266	659,235	837,182	570,398	692,885	-	692,885
61-01	Economic Development	1,027,232	983,638	452,240	314,647	271,148	-	271,148
62	Seniors Transportation	83,197	77,769	49,339	57,767	48,858	-	48,858
72-02	Recreation Administration	612,848	639,731	669,460	608,290	691,482	-	691,482
72-04	Aquatic Centre	1,265,894	1,248,599	1,160,868	986,663	953,263	-	953,263
72-05	Sportsplex	1,161,972	1,168,967	1,104,332	1,326,933	1,102,633	-	1,102,633
72-06	Recreation - Parks	1,053,698	1,062,081	990,139	1,046,998	897,096	-	897,096
72-07	Recreation - Special Events	211,556	165,610	116,235	107,813	116,458	-	116,458
72-08	Recreation - Splash Park	61,426	62,735	25,500	71,076	31,177	-	31,177
72-09	Recreation - Sports Fields	91,321	343,351	373,974	560,830	383,975	-	383,975
72-10	Recreation - Campground	9,083	9,518	2,800	10,976	2,800	-	2,800
74-01	Museum	59,153	62,907	69,645	65,532	69,432	-	69,432
74-02	Evergreen Centre	8,980	11,679	7,810	14,938	8,002	-	8,002
74-03	Library	573,845	594,970	535,423	603,628	537,084	-	537,084
74-04	Heritage Arts & Culture	98,428	112,431	109,067	104,049	104,132	-	104,132
Total Expenditures		32,726,691	33,994,479	30,848,570	33,060,886	30,688,823	452,647	31,141,470

09/09/2021

	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget Approved May 25	2021 Adjustments	2021 Amended	2021/2020 Diff	Budget Explanation
GENERAL GOVERNMENT REVENUE									
1-0000-111-00 TAXES - RESIDENTIAL	(6,546,680)	(6,794,110)	(9,835,420)	(6,481,215)	(9,659,239)		(9,659,239)	176,181	2% reduction to residential (127K) 5% reduction to non-res (146K) Assessment decrease to large commercial business (265K)
1-0000-111-01 TAXES - RESIDENTIAL (ANNEXED)	-	-	-	-	-		-	-	1% tax rate decrease non-res = 30.5K
1-0000-112-00 TAXES - NON RESIDENTIAL	(2,315,404)	(2,486,311)	-	(2,847,252)	-		-	-	1% tax rate decrease ALL = 92K
1-0000-114-00 TAXES - FARMLAND	(2,930)	(2,987)	-	(2,967)	-		-	-	
1-0000-191-00 TAXES - LINEAR	(103,290)	(106,695)	-	(107,801)	-		-	-	
1-0000-194-00 TAXES - RAILWAY	(6,160)	(6,465)	-	(6,695)	-		-	-	
1-0000-195-00 TAXES - MACHINERY & EQUIPMENT	(66,695)	(77,546)	-	(452,120)	-		-	-	
1-0000-230-00 GRANT IN LIEU - FEDERAL	(4,038)	(3,985)	-	(3,985)	-		-	-	
1-0000-241-00 GRANT IN LIEU - PROVINCIAL	(24,211)	(19,307)	-	(25,904)	-		-	-	
1-0000-290-00 REQUISITION - ASFF	(4,017,125)	(4,042,360)	(4,163,245)	(4,014,838)	(4,191,126)		(4,191,126)	(27,881)	
1-0000-291-00 REQUISITION - MT VIEW SENIORS	(239,863)	(367,280)	(555,083)	(557,386)	(569,318)		(569,318)	(14,235)	
1-0000-292-00 DESIGNATED INDUSTRIAL REQUISITION	(496)	(1,170)	(1,144)	(1,156)	(1,171)		(1,171)	(27)	
1-0000-510-00 PENALTIES ON TAXES	(90,471)	(103,909)	(100,000)	(96,204)	(100,000)		(100,000)	-	
1-0000-540-00 ATCO GAS FRANCHISE TAX	(651,142)	(756,186)	(739,239)	(793,200)	(819,393)		(819,393)	(80,154)	Information received from ATCO
1-0000-541-00 FORTIS ELECTRICAL FRANCHISE	(569,139)	(1,254,147)	(1,250,000)	(1,433,278)	(1,504,161)		(1,504,161)	(254,161)	Information received from FORTIS
1-0000-541-01 STREET LIGHT REVENUE	-	-	-	-	-		-	-	
1-0000-550-00 INTEREST ON INVESTMENTS	(208,169)	(334,577)	(190,000)	(330,066)	(150,000)		(150,000)	40,000	*dependant on OICRD investment (130K), reduced interest rates due to COVID
1-0000-551-00 INTEREST - BANK	(31,370)	(30,641)	(20,000)	(5,819)	(20,000)		(20,000)	-	
1-0000-552-00 DIVIDENDS	(17,764)	(15,077)	(25,000)	(2,916)	(15,000)		(15,000)	10,000	
1-0000-840-00 PROVINCIAL GRANT	-	(27,146)	(20,825)	(955,788)	-		-	20,825	
1-0000-920-00 TRANSFER FROM RESERVES	-	-	-	-	(200,000)	(452,647)	(652,647)	(200,000)	COVID relief (200K), OI Loan Payment
TOTAL REVENUE	(14,894,947)	(16,429,900)	(16,899,956)	(18,118,589)	(17,229,408)	(452,647)	(17,682,055)	(329,452)	
GENERAL GOVERNMENT EXPENSES									
2-0000-741-00 ALBERTA SCHOOL FOUNDATION FUND	4,017,125	4,042,360	4,163,245	4,116,830	4,191,126		4,191,126	27,881	
2-0000-755-00 MOUNTAIN VIEW SENIORS HOUSING	239,863	367,280	555,083	557,386	569,318		569,318	14,235	
2-0000-756-00 DESIGNATED INDUSTRIAL REQUISITION	496	1,171	1,144	1,143	1,171		1,171	27	
2-0000-764-00 TRANSFER TO RESERVES	112,930	190,338	385,581	168,738	157,295		157,295	(228,286)	Destination Olds Collective Fund
2-0000-831-00 OI LOAN INTEREST						235,273			
2-0000-832-00 OI LOAN PRINCIPLE						217,374			
2-0000-960-00 TRANSFER TO OTHER FUNCTION	651,142	686,243	739,239	742,060	771,733		771,733	32,494	Transfer to fund Special Events, Museum, Library, Evergreen, Heritage
2-0000-960-01 TRANSFER TO STREETLIGHTING	394,536	417,922	325,000	429,616	445,000		445,000	120,000	
2-0000-960-02 SALARY, WAGES & BENEFITS ADJUSTMEN	-	-	(170,030)	-	(55,000)		(55,000)	115,030	OT (75K) HSA/HEI (40K) LESS 2% Vacancy
TOTAL EXPENSES	5,416,092	5,705,314	5,999,262	6,015,773	6,080,643	452,647	6,080,643	81,381	
NET	(9,478,855)	(10,724,586)	(10,900,694)	(12,102,817)	(11,148,765)	(0)	(11,601,412)	(248,071)	

	<u>31-Dec-20</u>	
Operating Reserves		
General Operating Reserve	\$	2,138,012
Tax Stabilization Fund	\$	284,922
Fire Operating Reserve	\$	68,080
Utilities Operating Reserve	\$	750,623
NU2U	\$	35,396
Olds Fashioned Christmas	\$	17,434
Total Operating Reserves	\$	3,294,466

Capital Reserves		
General Capital Reserve	\$	67,252
Asset Replacement/Rehabilitation	\$	1,828,473
MR Municipal Reserve	\$	138,087
Restricted Reserve	\$	67,250
Fire Small Equipment	\$	22,897
Utility Capital Reserve	\$	2,481,651
	\$	-
Offsite Levies - Roads	\$	724,549
Offsite Levies - Storm	\$	264,034
Offsite Levies - Water	\$	433,557
Offsite Levies- Wastewater	\$	314,837

Total Capital Reserves	\$	6,342,585
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Total Reserves	\$	9,637,051
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General Operating Reserve - Detailed Listing

	31-Dec-20
General Operating	\$ 1,635,745
Admin - Diamond Software Costs	\$ (27,950)
ATCO Franchise Fee	\$ 340,046
Election	\$ 10,000
Desitnation Olds Collective	\$ 99,093
Snow Removal	\$ 51,078
RCMP Retro	\$ 30,000
Total General Operating	\$ 2,138,012



Request for Decision

57

Proclamation: Rail Safety Week

Council Meeting Date: September 13, 2021

RECOMMENDATION

That the week of September 20th to 26th be proclaimed as "Rail Safety Week" in the Town of Olds.

STRATEGIC ALIGNMENT

In Councils Strategic Plan for the 2017 – 2021 term, focus areas include:

Goal 5: The Town of Olds will provide the necessary resources to ensure a safe, secure, and healthy community.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in the Town of Olds Policy 114C: Proclamations.

BACKGROUND

Every year, dozens of Canadians are killed or seriously injured in collisions at railway crossings. In fact, there were 129 such incidents in Canada in 2020, which killed 18 people and seriously injured another 12. Sadly, virtually all these tragedies were preventable.

RISK/CONSEQUENCES

1. Council can pass a motion, to proclaim the week of September 20th to 26th Rail Safety Week in the Town of Olds; or,
2. Council can receive the request for information thereby not making the declaration.

FINANCIAL CONSIDERATIONS

☒ **Approved by budget**

☐ **New = Budget Adjustment**

ATTACHMENTS

1. Draft Proclamation
2. Social Media Campaign Schedule

Author: Melanie Lorek	Date: September 9, 2021
Director Signature: 	Date: September 9, 2021
CAO Signature: 	Date: Sep 9/2021

OFFICE OF THE MAYOR

PROCLAMATION

“Rail Safety Week” September 20th to 26th, 2021

Canada observes Rail Safety Week from September 20th to 26th. During that time, Operation Lifesaver (OL) Canada in partnership with HUB Surface Systems will work collaboratively with the rail industry, governments, police services, the media, community groups, and public to raise rail safety awareness around railway property.

- WHEREAS: It is in the public’s interest to raise citizen’s awareness on reducing avoidable accidents, injuries and damage caused by collisions at rail crossing or incidents involving trains and citizens;
- WHEREAS: Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and public to raise rail safety awareness;
- WHEREAS: Operation Lifesaver (OL) Canada has requested Town Council adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including our municipality;
- NOW THEREFORE: Olds Town Council, Olds Alberta, do hereby Proclaim September 20th to September 26th, Rail Safety Week in the Town of Olds.

Signed the [date] day of September 2021

Michael Muzychka, Mayor
Town of Olds

RAIL SAFETY WEEK SOCIAL MEDIA CAMPAIGN

Monday, September 20 th	Don't Get Distracted
Tuesday, September 21 st	Fast & Powerful Trains
Wednesday, September 22 nd	Pop Can Analogy
Thursday, September 23 rd	Press Release/Unveiling of Decals
Friday, September 24 th	How to Cross Tracks on Wheels
Saturday, September 25 th	No Photos on Tracks
Sunday, September 26 th	Tracks Aren't a Playground



Request for Decision

Correspondence and Information

September 13, 2021

RECOMMENDATION

That the Correspondence and Information Report ending September 13, 2021 be received for information.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Excerpt from Council Communication Response Policy:

Town of Olds will strive to respond to the public in a timely fashion after receiving general inquiries in an effort to provide good customer service and to demonstrate professional business practices.

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to Council as information. Council may choose to provide direction to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Village of Elnora	Provincial Policing vs RCMP
B	Andrue – Kiwanis Festival	Thank you note
C	Royal Canadian Mounted Policy	Regular Member Pay Raise
D	Olds College Golf Classic	Thank you note

RISK/CONSEQUENCES

1. Council can provide further direction on any of the correspondence or information items.
2. Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS - Correspondence and Information packet is attached.

Author:	Marcie McKinnon Legislative Clerk	Date: September 8, 2021
CAO Signature:	Michael Merritt	Date: September 10, 2021



P.O. Box 629, Elnora, Alberta T0M 0Y0
Phone: 403-773-3922
Fax: 403-773-3173
Email: elnoraab@gmail.com

June 21, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
EDMONTON, Alberta T5K 2B6

Dear Minister Madu;

RE: Provincial Policing vs. RCMP

The Village of Elnora has been the recipient of numerous letters from both urban and rural municipalities forwarded to you supporting the RCMP versus the proposed provincial policing alternative. It is noted there has been no correspondence in support of provincial policing.

Each letter has reiterated numerous reasons against proceeding with provincial policing, all of which our Council is in agreement with. It is understood the cost will continue to escalate which is alarming in terms of future budgets. The Village will have no control over these costs but will be held accountable by our ratepayers for property tax increases as the municipalities will be required to collect the revenue on behalf of the province.

As stated, municipalities have developed long term partnerships with their local RCMP and have mutually worked together to resolve challenges and issues. The RCMP, through long term service and local commitment, have a keen knowledge and understanding of the communities and regions they serve.

As municipalities struggle with the realities of grant reductions, increasing servicing costs and pandemic recovery, it is not financially feasible to proceed with the proposed provincial policing. The benefit of an APPS over current RCMP policing has not been conveyed.

Yours truly,



Leah Nelson, Mayor
VILLAGE OF ELNORA

:SW

Cc: The Honourable Jason Kenny, Premier
Barry Morshita, President Alberta Urban Municipalities
AUMA Members

Thank you
so much for
investing in my
future piano
endeavors — by
sponsoring this class
@ the Kiwanis Festival
Always in Tune!
Andrue
Z

63



**thanks
so much**

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

August 25, 2021

RECEIVED

SEP 1 / 2021

Mayor Michael Muzychka
Town of Olds
4512 - 46 Street,
Olds, Alberta T4H 1R5

Dear Mayor Muzychka:

RE: Royal Canadian Mounted Police (RCMP) Regular Member Pay Raise

As your community is served by the Alberta Royal Canadian Mounted Police, I want to advise you that a collective agreement has been reached for Regular Member Police Officers working in your community under the Municipal Policing Services Agreement (MPSA). The National Police Federation collective bargaining committee reached a tentative agreement with the Federal Government in June of 2021, and on August 6, 2021 the collective agreement was signed.

The new collective agreement for Regular Members (below the rank of Inspector) and Reservists covers a period of six years beginning on April 1, 2017, and includes economic increases and market adjustments as follows:

Effective Date	Economic Increase	Market Adjustment
April 1, 2017	1.75%	1.50%
April 1, 2018	1.75%	1.50%
April 1, 2019	1.75%	2.50%
April 1, 2020	1.75%	1.75%
April 1, 2021	1.75%	1.50%
April 1, 2022	1.75%	2.27%

The pay raises would see the salary for a first class constable increase from \$86,110 to \$106,576. Further details can be found in the ratified agreement on the Treasury Board Secretariat website in the following link: <https://www.tbs-sct.gc.ca/agreements-conventions/view-visualiser-eng.aspx?id=28>.

With this agreement, RCMP total compensation, including pensions and benefits, is competitive with other police services and fair for our members and reservists. We are mindful that policing represents a significant cost for our municipal partners and that you are currently in the midst of planning budgets for next year. We are working on understanding the financial impacts to your community and will share this information with you as soon as possible.

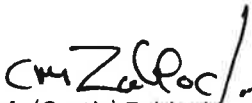
As per the agreement, adjustments to current rates of pay will be made within 90 days of the signing of the collective agreement. Retroactive increases and the associated payment terms will be shared as soon as available. The provisions of the MPSA, including those related to method of payment and financial planning and reports, are unchanged and remain in effect.

Canada

We appreciate your need for further details and we are currently working towards calculating the financial impact to your policing budget. We will share this information with you as soon as it's available. Should you have any questions or concerns, please do not hesitate to contact Supt. Dave Kalist, Operations Strategy Branch at dave.kalist@rcmp-grc.gc.ca.

Thank you for your continued support and collaboration.

Sincerely,




C. M. (Curtis) Zablocki, M.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

cc: Chief Superintendent Trevor Daroux, District Officer, Southern Alberta District, Alberta Royal Canadian Mounted Police
Sergeant Jody Achtymichuk, Olds Acting Detachment Commander, Southern Alberta District, Alberta Royal Canadian Mounted Police
Superintendent Dave Kalist, OIC Operations Strategy Branch, Alberta Royal Canadian Mounted Police

Experience more: oldscollege.ca



Thank You

2021 Olds College Golf Classic

McLEOD LAW LLP

Cocktail Sponsor

BMO

Nesbitt Burns

Olds College Golf Classic

CAM CLARK FORD

BOWEN HI-WAY GOLF COURSE

Olds College 2021 Golf Classic sponsored by
title sponsor Cask Global Canning Solutions.



To Michael!

RECEIVED

SEP 9 / 2021

Olds College is thankful for the support we received
from partners, friends, alumni, staff, and faculty for the
2021 Golf Classic.

Together we raised over \$26,000 in support of
Broncos Athletics!

Thank you so much for your
support, we appreciate it!

Victoria Keeling-Barrand.