



**Regular and Closed Council Meeting Agenda
for Monday, November 8, 2021 at 1:00 p.m.
to be held in Council Chambers,
Town Office at 4512 – 46 Street, Olds, AB**

This Regular Council Meeting will be conducted in Council Chambers at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and will be live streamed out via the Town of Olds website.

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Page 3 2A) Regular Council Meeting Minutes – October 12, 2021
Annual Organizational Meeting Minutes – October 25, 2021
Special Closed Council Meeting – October 29, 2021

3. PRESENTATION AND DELEGATIONS

Page 18 3A) Recognition of Departing Elected Officials
Page 19 3B) Mountain View Emergency Shelter Society

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

Page 35 5A) Bylaw 2021-18 Borrowing Bylaw

6. NEW BUSINESS

Page 38 6A) Proclamation - Veteran's Week November 5-11, 2021
Page 40 6B) Proclamation - Metis Week November 15-21, 2021

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

Page 46 9A) Correspondence and Information

10. CLOSED SESSION

FOIP Section 17 Disclosure harmful to personal privacy
Page 55 10A) Public at Large Appointments – Olds Policing Advisory Committee

11. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to our 'Communications Coordinator' at communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, meeting attendees have two options for continued participation in the virtual Council meeting:

- 1) You may click on the 'leave meeting' button and leave the meeting and then watch our Town of Olds Website and Facebook pages for **LIVE Updates** as to when Council will return. Administration will post when the meeting will reconvene and the meeting attendees are able to re-join the virtual meeting at that time; *or you may*
- 2) Stay online in the virtual meeting platform, and Administration will move all meeting attendees into the meeting 'waiting room', while Council is in their **CLOSED SESSION**. Once Council has returned, all meeting attendees in the 'waiting room' will be brought back into the open meeting forum.

For a member of the public to speak to Council during a Council meeting, the item for discussion must fall under either one of the two excerpts noted below, as per the Town of Olds Procedural Bylaw.

Queries to Council during Council Meetings:

Excerpts from Town of Olds Procedural Bylaw

Conduct of Meetings

4. The Mayor or other presiding Chair may, upon request of a member of Council, authorize a person in the public gallery to address Council, but only on the topic being debated at that time in the meeting and with time limits specified by the Mayor or other presiding officers.

Delegations

4. Delegations who have not submitted a written letter may be granted by the Mayor or other presiding officer a brief opportunity to outline the matter they wish to present to Council, and following that outline, the Mayor or other presiding officer shall determine if the delegation is to be granted time to present the matter outlined.

Queries to Council can be sent via email during the Council meeting to legislative@olds.ca



Request for Decision

Adoption of Meeting Minutes

November 8, 2021

RECOMMENDATION

That the minutes from the October 12, 2021, Regular Council meeting be adopted as presented.

That the minutes from the October 25, 2021, Annual Organizational meeting be adopted as presented.

That the minutes from the October 29, 2021, Special Closed Council meeting be adopted as presented.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)
Town of Olds Procedural Bylaw 2020-15.

BACKGROUND

The purpose of this RFD is to adopt the previous minutes of Council as described in the Municipal Government Act and the Town of Olds Procedural Bylaw.

RISK/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS – N/A**ATTACHMENTS**

1. Prior to Adoption: Regular Council meeting minutes of October 12, 2021.
2. Prior to Adoption: Annual Organizational meeting minutes of October 25, 2021.
3. Prior to Adoption: Special Closed Council meeting minutes of October 29, 2021.

Author:	Marcie McKinnon Legislative Clerk	Date: November 3, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021

Minutes of the Town of Olds Regular Council meeting held on Tuesday, October 12, 2021 at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location.

This Regular Council Meeting was also electronically communicated through ZOOM Meetings. The PUBLIC had the opportunity to hear the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 838 3886 6499 and then Password 041323 to listen in to the live meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka

Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan, Councillor Debbie Bennett and Councillor Mitch Thomson

ABSENT– ELECTED OFFICIALS:

STAFF participating virtually for the Regular meeting of Council

Sheena Linderman, Acting Chief Administrative Officer; Doug Wagstaff, Acting Director of Operations, Justin Andrew, Director of Protective Services, Shaun Fox, Human Resources Advisor, Monica Leatherdale, Communications Coordinator and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Muzychka called the meeting to order at 1:02 p.m.

A.) ADDED ITEM(s)

Acting CAO Sheena Linderman requested Municipal Intern Finance Position be added.

Councillor Bennett requested Webpage and posting of coming election information be added.

B.) ADOPTION OF THE AGENDA

Moved by Councillor Blatz, “to accept the Regular Council meeting agenda for Tuesday, October 12, 2021, as amended.”

Motion Carried 21-407

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – September 27

Moved by Councillor Ryan, “that the regular Council meeting minutes from September 27, 2021, be adopted, as presented.”

Motion Carried 21-408

Special Closed Council Meeting Minutes – October 1

Moved by Councillor Bennett, “that the Special Closed Council Meeting Minutes of October 1, 2021, be adopted, as presented.”

Motion Carried 21-409

3. PRESENTATION AND DELEGATIONS

None

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

Councillor Ryan was looking to confirm if the correspondence had been sent to the RCMP. A/CAO Linderman will find out and advise Council.

5. BYLAWS

None

6. NEW BUSINESS

6A) Council Strategic Plan - Areas of Focus 2017-2021

Mrs. Kelly Lloyd, spoke to the Council Strategic Plan - Areas of Focus 2017-2021 as contained in the agenda package.

Moved by Councillor Blatz, "that the Strategic Plan for 2017-2021, be accepted for information."

Council discussion ensued on:

Asset Management Inventory

Citizen use of Online Banking

Tangible Capital Assets vs Asset Management

Asset management classifications

When will Council get to an actual plan/inventory to look at

RCMP Back pay

Motion Carried 21-410

Added item

6B) Municipal Intern Finance Position

Mrs. Linderman provided Council with request for decision (RFD) documents (will be held with the minutes) on the requested added item regarding a Municipal Intern Finance Position, she spoke to the Alberta Community Partnership grant which covers \$60,000 of salary, benefits and professional development costs of an intern.

Mrs. Linderman indicated that administration is preparing a grant application for a Finance intern position which is due October 15, 2021 and the application requires Council commitment by way of Council resolution to support the Town's request to host an intern and that sufficient resources will be allocated to support the application.

Moved by Councillor Thomson, "that Council pass a resolution supporting participation in the Alberta Community Partnership – Municipal Finance Internship project, confirming municipal resources are available to host an intern."

Council discussion ensued on:

Finance Department Positions – are currently at full complement

What is this intern going to do?

Full accounting process, Budget, payroll, accounts receivable, accounts payable, asset management, levies, financial bylaw and policy review.

Qualifications required for this intern

Motion Carried 21-411

Added item

6C) Webpage and posting of coming election information

Councillor Bennett queried into the lack of the upcoming election information on the front page of the website.

Council discussion ensued.

Director Wagstaff indicated he would have the website updated.

Moved by Councillor Bennett, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 17 Disclosure harmful to personal privacy at 1:36 p.m. with Acting CAO Sheena Linderman to remain in attendance."

Motion Carried 21-412

The public and staff participants in the meeting were moved to the waiting room.

Moved by Councillor Harper, "that the meeting reconvene to the regular Council meeting."

Motion Carried 21-413

Mayor Muzychka recessed the meeting at 1:55 p.m.

Mayor Muzychka reconvened the meeting at 2:05 p.m.

Public and staff participants in the waiting room were moved back to the meeting.

Rise and Report

Moved by Councillor Bennett, "that council direct administration to bring forward information that was discussed to the CAO."

Motion Carried 21-414

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

7A) Reports from Council, Boards and Committees

Councillor Blatz – thanked everyone for the last four years and thanked the residents to allow her the opportunity to serve them.

Councillor Bennett – spoke to her time as an elected official ending and thanked all she has worked with and is very thankful for the opportunity to serve,

Councillor Harper – emotionally spoke about her time over the years to serve the residents of the Town of Olds and thanked the many staff she has had the pleasure to work with. Councillor Harper looks forward to watching the Town continue to succeed.

Councilor Overwater – spoke on attending the National Indigenous Day events, attended regular and special council meeting, and attended the candidate forum, she noted the RCMP Public engagement on October 14. Councillor Overwater thanked the staff for the support and spoke to her time with her fellow Councillors.

Councillor Ryan – spoke to her time serving the Town of Olds and working with the staff, she is proud of the accomplishments. Councillor Ryan spoke to attending a public hearing for the regional sub-division appeal board. .

Councillor Thomson – spoke to his time on Council and thanked everyone who has contributed to his time and his experience on Council.

Mayor Muzychka – an absolute honor to serve the citizens of this community, working with the all the Town of Olds Staff who make this community great. Best of luck to everyone!

Moved by Councillor Harper, "that the reports from Council, Authorities, Boards, Committees and Commissions for week ending October 12, 2021 be received for information."

Motion Carried 21-415

8. QUARTERLY FINANCIAL POSITION UPDATE

None

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

Acting CAO Linderman spoke on the items contained in the agenda package.

Moved by Councillor Thomson, "that the Correspondence as information report ending October 12, 2021 be received for information."

Motion Carried 21-416

10. ADJOURNMENT

Moved by Councillor Bennett, "that this meeting be adjourned at 2:22 p.m."

Motion Carried 21-417

Michael Muzychka,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on the day of , 2021.

Minutes of the Annual Organizational and closed session Meeting of the Town of Olds Council held on Monday, October 25, 2021 at 6:00 p.m. in the Council Chambers, Olds Town Office.

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings. The PUBLIC had the opportunity to watch the LIVE STREAM of the Council meeting. The PUBLIC also had opportunity to attend the council meeting in person.

Immediately before calling the meeting to order Council drew numbers to determine seating for the next year, as per the Town of Olds Procedural Bylaw.

Councillor Wilson drew number one.

Councillor Blatz drew number two.

Councillor Walsh drew number three.

Councillor Cummings drew number four.

Councillor Ryan drew number five.

Councillor Daley drew number six.

Council and Administration took their seats in Council Chambers as set by the Town of Olds Procedural Bylaw for the Organization Meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl

Councillor Wanda Blatz, Councillor Cummings, Councillor Daley, Councillor Heather Ryan, Councillor Walsh and Councillor Wilson.

ABSENT– ELECTED OFFICIALS:

PRESENT for the Regular meeting of Council – STAFF:

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Acting Director of Operations
Sheena Linderman, Director of Finance; Justin Andrew, Director of Protective Services;
Michelle LaRoche, Acting Director of Community Services, Monica Leatherdale,
Communications Coordinator and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

CAO Merritt called the meeting to order at 6:14 p.m.

CAO Merritt, administered the oath of office to Mrs. Judy Dahl as the Mayor for the Town of Olds. Mayor Dahl and CAO Merritt signed the Mayor's Official Oath of Office and a photo was taken.

CAO Merritt administered the oath of office to each member of the 2021-2025 Town of Olds Council: Councillor Wanda Blatz, Councillor James Cummings, Councillor Daniel Daley, Councillor Heather Ryan, Councillor Harvey Walsh and Councillor Darren Wilson.

All elected officials signed their Official Oath of Office document after the oath was administered, as well as individual photos were taken. Council then participated in a group photo of the elected officials for the Communications Department, media and family present.

CAO Merritt presented Mayor Dahl with a gavel as an important symbol of the role the Mayor has in presiding over our Council's deliberations; and of fairness and wisdom as she presides over the meetings of this important and duly elected body.

2. ADOPTION OF THE ORGANIZATIONAL MEETING AGENDA

Moved by Councillor Blatz, "to accept the Organizational Meeting agenda for October 25, 2021 as presented."

Motion Carried 21-418

3. DATE, TIME & PLACE OF REGULAR COUNCIL MEETINGS.

3A) Establish Date, Time and Location of Regular Council Meetings for the period November 2021 to October 2022

Moved by Councillor Ryan, "that the Regular Council meeting dates for the period November 2021 to October 2022, be held in the Council Chambers Town Office 4512-46 Street, Olds, Alberta as per the following schedule:

2021	1:00 P.M.	
November	8	22
December	13	-
2022		
January	10	24
February	14	28
March	14	28
April	11	25
May	9	24 (Tuesday)
June	13	27
July	11	-
August	-	22
September	12	26
October	11 (Tues)	

Motion Carried 21-419

Moved by Councillor Blatz, "that the Annual Organizational meeting be held on Monday, October 24, 2022 at 1:00 p.m. in the Council Chambers at the Town Office 4512-46 Street, Olds, Alberta."

Motion Carried 21-420

4. DATE, TIME & PLACE OF POLICIES AND PRIORITIES COMMITTEE MEETINGS.

4A) Establish Date, Time and Location of Policies and Priorities Committee Meetings for the period November 2021 to October 2022

Moved by Councillor Daley, "that the Committee of Council Policies and Priorities meetings for the period November 2021 to October 2022, be held on the following dates at 10:00 a.m. in the Council Chambers Town Office 4512-46 Street, Olds, Alberta:

<u>2021</u>	<u>2022</u>
November 1	January 3
December 6	February 7

March 7
April 4
May 2
June 7 (Tuesday)
July 4
September 6 (Tuesday)
October 3

Motion Carried 21-421

5. DEPUTY MAYORS SCHEDULE

5A) Deputy Mayor Schedule for the period November 2021 to October 2022

Moved by Councillor Walsh, "that the Deputy Mayor schedule for the period November 2021 to October 2022 be approved as follows:

November and December 2021	Councillor Blatz
January and February 2022	Councillor Wilson
March and April 2022	Councillor Cummings
May and June 2022	Councillor Walsh
July and August 2022	Councillor Daley
September and October 2022	Councillor Ryan

Motion Carried 21-422

6. APPOINTMENTS OF COUNCIL MEMBERS

6A) Appointment of Council Members to Authorities, Boards, Commissions and Committees 2021-2022

Moved by Councillor Ryan, "that the appointment of Elected Officials to the various Authorities, Boards and Commissions and committees for the period November 2021 to October 2022 be approved as follows:

CENTRAL ALBERTA ECONOMIC PARTNERSHIP (CAEP) Membership	Councillor Wilson Community Rep – James Carpenter
EMERGENCY MANAGEMENT/DISASTER SERVICES Bylaw 2019-15	All Council
FAMILY & COMMUNITY SUPPORT SERVICES (FCSS) Bylaw 2019-25	Councillor Daley Alternate – Councillor Blatz
INTER-MUNICIPAL COOPERATION COMMITTEE (ICC) Master Agreement effective January 1, 2016	Councillor Walsh Councillor Blatz Mayor Dahl - required

MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION (MVRWMC) Membership	Councillor Cummings Alternate – Councillor Ryan
MOUNTAIN VIEW REGIONAL WATER SERVICES COMMISSION (MVRWSC) Membership	Councillor Wilson Alternate – Mayor Dahl
MOUNTAIN VIEW SENIORS HOUSING BOARD (MVSH) Membership	Councillor Ryan Alternate – Councillor Blatz
MUNICIPAL AREA PARTNERSHIP (MAP) Membership	Mayor Dahl - required
MUNICIPAL PLANNING COMMISSION (MPC) Bylaw 2019-23 & 2020-10	Councillor Wilson Councillor Cummings Councillor Blatz Alternate – Councillor Daley
OLDS & DISTRICT CHAMBER OF COMMERCE Membership	Councillor Daley Alternate – Councillor Cummings
OLDS CITIZENS ON PATROL SOCIETY (COP) Membership	Councillor Daley Alternate – Councillor Wilson
OLDS INSTITUTE FOR COMMUNITY & REGIONAL DEVELOPMENT (OICRD) Membership	Councillor Cummings Alternate – Councillor Daley
OLDS POLICING ADVISORY COMMITTEE (OPAC) Terms of Reference – Approved by Council on June 22, 2020	Councillor Ryan Councillor Blatz Alternate – Mayor Dahl
OLDS MUNICIPAL LIBRARY BOARD (OML) Bylaw 2019-17	Councillor Walsh
PARKLAND COMMUNITY PLANNING SERVICES (PCPS) Membership	Councillor Ryan Alternate – Councillor Wilson
PARKLAND REGIONAL LIBRARY (PRL) Membership	Councillor Ryan
PUBLIC ART ADVISORY COMMITTEE (PAAC) Council Policy 120C	Councillor Blatz Councillor Cummings

RED DEER RIVER MUNICIPAL USERS GROUP (RDRMUG) Membership	Councillor Cummings Alternate – Councillor Walsh
SOUTH RED DEER REGIONAL WASTEWATER COMMISSION (SRDRWC) Membership	Councillor Walsh Alternate – Councillor Blatz
SOUTHERN ALBERTA ENERGY FROM WASTE ASSOCIATION (SAEWA) Membership	Mr. Larry Wright Alternate - Councillor Ryan
Central Alberta Regional Joint Assessment Review Board <i>Legislated 2020-01 (City of Red Deer and Partner Municipalities)</i>	<i>Town Council does not appoint Elected Officials to this Board.</i>
Regional Inter-Municipal Subdivision and Development Appeal Board <i>Legislated 2018-43 (Town of Olds, Parkland Community Planning Services and Partner Municipalities)</i>	<i>Town Council does not appoint Elected Officials to this Board.</i>
INTER-MUNICIPAL PLANNING COMMISSION <i>Bylaw 2008-13</i>	<i>This Board has been eliminated by the 2020 Inter-municipal Development Plan (IDP).</i>
INTER-MUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD <i>Bylaw 2008-02</i>	<i>This Board has been eliminated by the 2020 Inter-municipal Development Plan (IDP).</i>

Motion Carried 21-423

Mayor Dahl explained reasons why Council is going into Closed Session and how to continue to participate in the council meeting.

CLOSED SESSION

FOIP Section 17 - Disclosure harmful to personal privacy

Moved by Councillor Blatz, “that Council move to closed session in accordance with section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 17 at 7:53 p.m., with CAO Michael Merritt, Directors Andrew, Linderman, Wagstaff, and LaRoche along with Legislative Clerk, Marcie McKinnon to remain in attendance.”

Motion Carried 21-424

Public was cleared from the chambers and the online streaming was paused.

Moved by Councillor Walsh, "that this meeting reconvene to the regular Council meeting."
Motion Carried 21-425

The regular Council meeting reconvened at 8:18 p.m.

Mayor Dahl recessed the meeting at 8:18 p.m.

Mayor Dahl reconvened the meeting at 8:30 p.m.

Public was allowed back into the chambers and the online streaming was resumed.

7. APPOINTMENTS OF PUBLIC AT LARGE

7A) Public At Large – Appointments

Family & Community Support Services Advisory Board (FCSS)

Moved by Councillor Daley, "that Janelle Adams and Jill Zurkan be appointed to the Family & Community Support Services Advisory Board (FCSS), for a term of two years, to expire at the 2023 Organizational Meeting.

Motion Carried 21-426

Municipal Planning Commission (MPC)

Moved by Councillor Cummings, "that Leon Muir, Daniel Peters and Mary Anne Overwater be appointed to the Municipal Planning Commission (MPC), for a term of two years, to expire at the 2023 Organizational Meeting."

Motion Carried 21-427

Olds Municipal Library Board (OML)

Moved by Councillor Blatz, "that Inez Hannett, Shawna Cevraini, Barbara Olsen and Jody Hegel be appointed to the Olds Municipal Library Board (OML), for a term of two years, to expire at the 2023 Organizational Meeting."

Motion Carried 21-428

Public Art Advisory Committee (PAAC)

Moved by Councillor Wilson "that Kathrin Escher and Jeff Fraser be appointed to the Public Art Advisory Committee (PAAC), for a term of two years, to expire at the 2023 Organizational Meeting."

Motion Carried 21-429

Olds Policing Advisory Committee (OPAC)

Moved by Councillor Ryan, "that the appointments to the Olds Policing Advisory Committee (OPAC) be deferred until the November 8, 2021 regular council meeting."

Motion Carried 21-430

SPECIAL THANKS

The Mayor and Council wish to thank the following volunteers for the time they have dedicated to their respective boards and committees over the years and wish them all the best in their future endeavors:

Rose Haugen – Family and Community Support Services

Barb Adair - Family and Community Support Services

Joleen Staples – Family and Community Support Services

Rudy Durieux – Municipal Planning Commission

Lisa Szafron – Olds Municipal Library Board

Carolyn Horne – Olds Municipal Library Board

James Cummings – Olds Policing Advisory Committee

Michael Keeling-Barrand - Olds Policing Advisory Committee
Renu Mathew – Public Art Advisory Committee
Judy Douglas – Public Art Advisory Committee

8. ADJOURNMENT

Moved by Councillor Daley, “that this meeting adjourn.”

Motion Carried 21-431

The meeting adjourned at 8:39 p.m.

Judy Dahl,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved this _____ day of November, 2021.

NOTE: Live streaming of Town of Olds Council meeting began on October 26, 2020, to watch recordings of meetings please visit the Town of Olds – YouTube Channel.

PRIOR TO ADOPTION

Minutes of the Town of Olds Special Closed Council meeting held on Friday, October 29, 2021 at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds.

This Special Closed Council Meeting was held with the public body present at meeting location and was electronically communicated through ZOOM MEETINGS. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID **813 9817 1393** and then Password **944830** to listen in to the live meeting

ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl

Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, Councillor Heather Ryan, Councillor Harvey Walsh and Councillor Darren Wilson

Participating virtually invited guests:

Brownlee Representative, Mr. Rodd Thorkelsson
BDO Representative, Mr. David Lewis

ABSENT– ELECTED OFFICIALS:

STAFF Participating Virtually

Michael Merritt, Chief Administrative Officer; Sheena Linderman, Director of Finance; Doug Wagstaff, Acting Director of Operations, and Marcie McKinnon, Legislative Clerk

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 1:10 p.m.

A.) ADDED ITEM(s)

None

B.) ADOPTION OF THE AGENDA

Moved by Councillor Ryan, “to accept the Special Closed Council meeting agenda for the Friday, October 29, 2021, as presented.”

Motion Carried 21-432

2. CLOSED SESSION

Section three (2) business will be conducted in a CLOSED SESSION under FOIP as follows:

FOIP Section 16 – Disclosure harmful to business interests of a third party

FOIP Section 25 – Disclosure harmful to economic and other interests of a public body

FOIP Section 27 – Privileged Information

Moved by Councillor Blatz, “that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 16, 25 and 27 at 1:14 p.m. with CAO Merritt, Director Linderman, Director Wagstaff, Rodd Thorkelsson, David Lewis, John McDonnell and Marcie McKinnon to remain in attendance.”

Motion Carried 21-433

There were no public or staff participants in the meeting to be moved to the waiting room.

Moved by Councillor Blatz, "that the meeting reconvene to the regular Council meeting."
Motion Carried 21-434

Mayor Dahl reconvened the meeting at 3:39 p.m.

There were no public or staff participants in the waiting room to be moved back to the meeting.

Rise and Report

Councillor Daley made the following resolutions of the sole shareholder of Olds Fibre Ltd., effective October 29, 2021;

WHEREAS the shareholder of the Corporation wishes to remove the following persons from the Board of Directors of the Corporation:

MICHAEL MUZYCHKA
DEBRA BENNETT
MARY JANE HARPER
MARY ANNE OVERWATER

AND WHEREAS the following persons have signed Consents to Act as Directors of the Corporation:

JUDY DAHL
DANIEL DALEY
DARREN WILSON
JAMES CUMMINGS
HARVEY WALSH

AND WHEREAS it is in the best interests of the Corporation to confirm the new Board of Directors of the Corporation, being the following persons:

JUDY DAHL
DANIEL DALEY
DARREN WILSON
JAMES CUMMINGS
HARVEY WALSH
WANDA BLATZ
HEATHER RYAN

NOW THEREFORE BE IT RESOLVED THAT:

1. The following persons are removed from the Board of Directors:
MICHAEL MUZYCHKA
DEBRA BENNETT
MARY JANE HARPER
MARY ANNE OVERWATER
2. The appointment of the following Board of Directors is hereby confirmed:
JUDY DAHL
DANIEL DALEY
DARREN WILSON
JAMES CUMMINGS
HARVEY WALSH
WANDA BLATZ
HEATHER RYAN

3. The solicitors for the Corporation, as its agents, are authorized to, without further action or authorization from the Corporation, its Directors or Officers, as the case may be, to execute and file with Alberta Corporate Registry a Notice of Change of Directors.
4. These resolutions may be signed by the shareholder of the Corporation in as many counterparts as may be necessary and delivered by electronic means, including facsimile and email, and such counterparts shall constitute one and the same original instrument, each of which so signed shall be deemed to be an original.

These resolutions have been signed in accordance with the provisions of the *Business Corporations Act* (Alberta) by the sole shareholder of the Corporation to take effect on October 29, 2022.

Motion Carried 21-435

3, ADJOURNMENT

Moved by Councillor Walsh, "that this meeting be adjourned at 3:42 p.m."

Motion Carried 21-436

Judy Dahl,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on the _____ day of November, 2021.



Request for Decision

Recognition of Departing Elected Officials

November 8, 2021

RECOMMENDATION

That Council recognize the service and dedication of the departing Elected Officials; Michael Muzychka as Mayor (2017-2021) along with Debbie Bennett (2010-2021), Mary Jane Harper (2007-2021), Mary Anne Overwater (2013-2021) and Mitch Thomson (2020-2021) as Councillors and wish them all the best in their future endeavors.

STRATEGIC ALIGNMENT

The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Council Policy 109C Recognition of Departing Elected Officials

BACKGROUND

As per Council Policy 109C, recognition of departing Council members shall be at the first Regular Meeting of Council after their departure.

RISK/CONSEQUENCES

- Council reserves the right to withhold any form of recognition if an Elected Official is relieved of their office.
- The Chief Administrative Officer reserves the right to determine if any form of (pro-rated) recognition is granted, if an Elected Official resigns.

FINANCIAL CONSIDERATIONS – Service Recognition Honorarium is based on completion of terms served.

ATTACHMENTS

1. Council Policy 109C Recognition of Departing Elected Officials

Author:	Marcie McKinnon Legislative Clerk	Date: October 3, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021

**Delegation: Mountain View Emergency Shelter Society**

November 8, 2021

RECOMMENDATION

That Council thank Mountain View Emergency Shelter Society presenting to Council and accept the presentation for information.

That November 2021 be proclaimed as Family Violence Prevention Month in the Town of Olds and that their presentation be accepted for information.

STRATEGIC ALIGNMENT

Communication and Engagement. The Town of Olds is committed to transparent and inclusive processes that are responsive, accountable, and engage with our residents and key partners.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

Mountain View Emergency Shelter Society promotes and supports Outreach Services for individuals and families who may be in an abusive relationship, are seeking information surrounding issues of domestic violence and/or are seeking support in pursuing healthier lifestyle changes. Emilie Webb, Coordinator, Outreach Services, will make a presentation on the activities of the Society. Further November is Family Violence Prevention Month, and MVESS is requesting consideration for a proclamation as family violence affects a large portion of the population and crosses all demographic and cultural boundaries. It is not just an individual, private, or family matter but unquestionably a public concern. Family violence is a social issue, a criminal justice issue, a public health issue and a human rights issue. The financial implications of family violence include heavy demands on the health care system, education and social services and judicial services. Most importantly, the human costs and impact are immeasurable.

RISK/CONSEQUENCES

Council can receive the request for information and not entertain the proclamation.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. 2021 Proclamation of Family Violence Prevention Month
2. Mountain View Emergency Shelter Society Presentation

Submitted By:	Katharine Doyle Community Facilitator	Date: October 27, 2021
Director Signature:	Michelle LaRoche, Acting Director of Community Services	Date: November 1, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021



OFFICE OF THE MAYOR

PROCLAMATION "FAMILY VIOLENCE PREVENTION MONTH"

November 2021

Alberta has the third highest rate of self-reported spousal violence among Canadian provinces, yet family violence is preventable. November is Family Violence Prevention Month (FVPM) in Alberta. It is a time to increase awareness of the warning signs of family violence and the resources and supports available so we can work together to end family violence and build healthier relationships in our communities.

WHEREAS, everyone has a role in preventing family violence.

AND WHEREAS, annually, the government of Alberta invests nearly \$70 million on crisis services.

AND WHEREAS, when COVID-19 first hit, calls to police and support hotlines went down but have since increased by a 57 per cent spike in rates of domestic violence.

AND WHEREAS, declaring November 2021 to be Family Violence Prevention Month will encourage Olds and area residents to recognize this issue and learn what resources are available to support those affected by family violence.

THEREFORE, we, the Elected Officials of the Town of Olds, do hereby proclaim November 2021 as **"FAMILY VIOLENCE PREVENTION MONTH"** in the Town of Olds.

Signed this 8th day of November 2021

Her Worship,
Mayor Judy Dahl

4512 46 St. Olds, (Alberta) Canada T4H 1R5
Email admin@olds.ca
Main 403.556.6981 Fax 403.556.6537
www.olds.ca

MOUNTAIN VIEW EMERGENCY SHELTER SOCIETY

www.mountainviewemergencyshelter.ca

403-586-5765



About Us



The Mountain View Emergency Shelter Society promotes and supports Outreach Services for individuals and families who may be in an abusive relationship, are seeking information surrounding issues of domestic violence and/or are pursuing healthier lifestyle changes.

Our Outreach Coordinator is available for meetings at any of our offices within Mountain View County.

Vision Statement

- ▶ To be a self-sustaining organization working to eliminate family violence.

Mission Statement

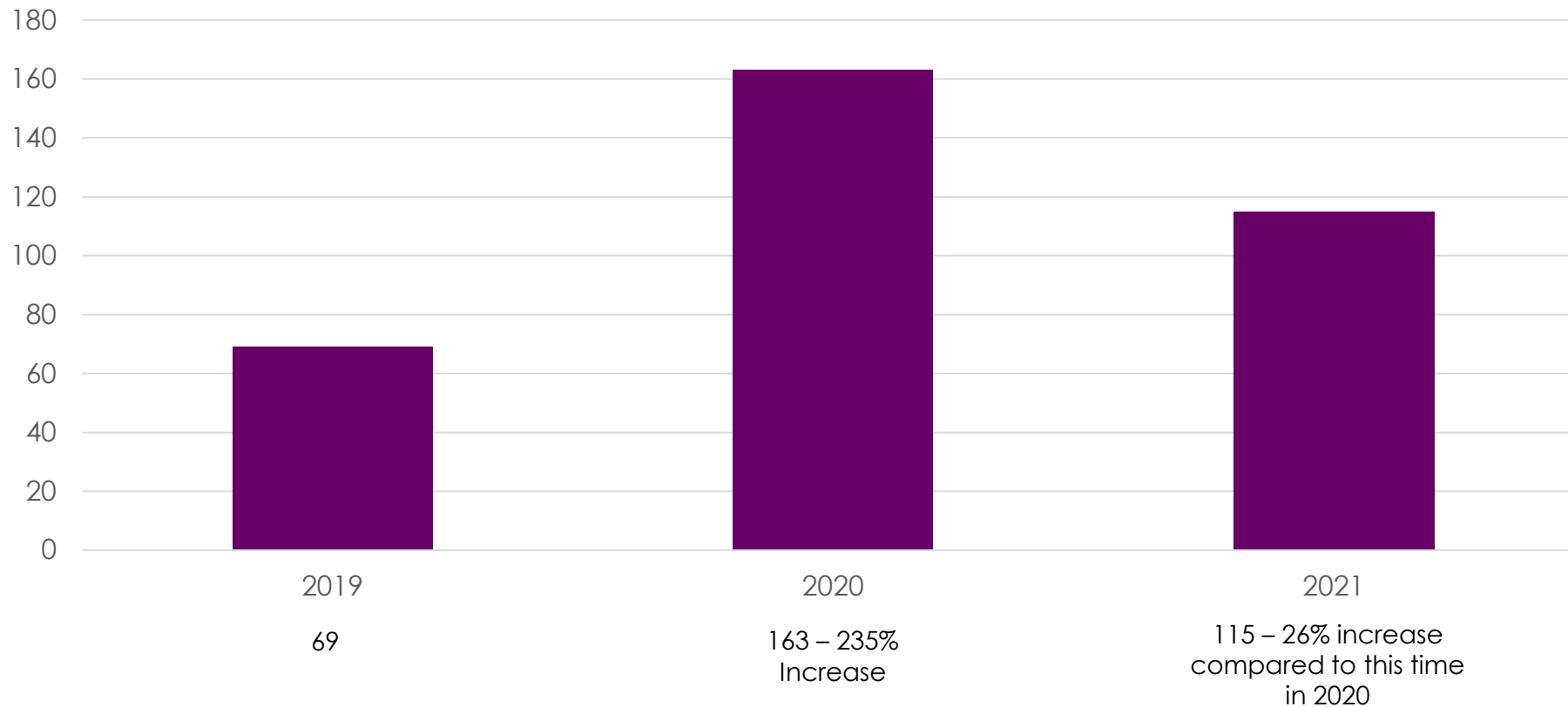
- ▶ Mountain View Emergency Shelter Society is an all inclusive organization that provides support and shelter for adults and children escaping violence.
- ▶ Mountain View Emergency Shelter Society assists victims of family violence in rebuilding their lives by providing referrals and support services.
- ▶ Mountain View Emergency Shelter Society promotes awareness, education and advocates for early intervention and prevention of family violence.

Outreach Services

- ▶ Outreach Services are available to individuals and families who have been affected by Family Violence
- ▶ The number of meetings each client has with the Outreach coordinator will be determined based upon the goals the client has chosen related to the abuse in their life
- ▶ The Outreach coordinator will provide assistance with safety issues and short term education with respect to issues of the abuse in the client's life
- ▶ Advocacy
- ▶ Assistance with basic needs and referrals to other agencies, resources and shelters will be provided if needed
- ▶ The Outreach coordinator can be a source of support as you seek information, engage in self exploration and make healthier choices for your life
- ▶ The Outreach coordinator can assist in securing safe supportive housing for survivors of domestic violence

2019 vs. 2021 Statistics

25



Highlights in 2020 & 2021

- ▶ Despite COVID, we were able to continue to run supportive programming for our clients within the county.
- ▶ With a huge increase in clients utilizing our services, we have been able to hire an Administrative Assistant for 12 hours per week to provide Admin support to our Outreach Coordinator. This support allows our Outreach Services to continue and not have to be capped due to a maximum capacity.
- ▶ An initial 10 year lease with the town of Olds has been signed for a piece of land, with the ability to extend this lease up to 50 years.
- ▶ On May 12, 2021, in conjunction with Wildrose Royal LePage and CkFM, we hosted a radiothon, raising \$38,000 towards our shelter building fund!

Highlights in 2020 & 2021 continued.

- ▶ On August 11, 2021, we hosted our first annual “Nine With Wine Is Fine” Ladies Golf Tournament at Trail Creek Golf Course.
- ▶ We have expanded our current programming for our clients since 2020. You can find a full list outline of them in the attachment, “MVESS Program Outlines”. Our programs are run throughout the county, cycled throughout each town.
- ▶ MVESS has partnered with Sageesse, a provincial wide organization whose aim is to empower individuals, organizations and communities to break the cycle of domestic violence. Through this partnership, we have expanded our programming and are more able to offer domestic violence specific programs to our clients.



Upcoming Initiatives and Projects

► It is the hope of MVESS to eventually build a physical shelter in Olds which would serve Mountain View County. Funds are required to make this possible and therefore we continue to run our Outreach Programs from an office. Outreach Services will continue when the shelter is built, as a large percentage of a shelter's services are Outreach

►As part of our fundraising efforts, some of the following events are planned and others are a potential within the next year:

- Family Violence Prevention Month fundraising – November, 2021
- Gift of Hope Campaign – December, 2021
- Radiothon – May, 2022
- Walk a Mile In Her Shoes – To be determined
- “Nine With Wine Is Fine” Ladies Annual Golf Tournament - 2022

► We have recently partnered with the Mountain Rose Women's Shelter in Rocky Mountain House on a webinar series. We are hopeful that this series will help those fleeing an abusive relationship with knowing what to expect from different service providers and agencies through interviews and video tours.



Trends and Patterns Emerging in Domestic Violence

Within the Province of Alberta, the Alberta Council of Women's Shelters (ACWS) with whom we are a member, reported some interesting facts in 2020.

Despite calls for Domestic Violence supports increasing, the number of women and children staying in shelters has decreased. The "2020 Shelter Snapshot" from ACWS explains below.

Why shelter numbers are down

Across the province, ACWS members have seen a decrease in the number of women coming to shelters and describe the pandemic as an additional barrier, preventing some women experiencing domestic violence to access support from shelters because:

- Despite public messaging about the measures that shelters have taken to be as safe as possible, women may be fearful of catching the virus in the shelter and are concerned about a potential lock down.
- Many women are not able to call for help or safely leave their homes, since their abusive partners are always there with more people working from home or unemployed.
- Many shelters have had to reduce the available number of spaces to comply or exceed public health recommendations and In addition to the reduction in the number of women seeking shelter access due to COVID-19, the availability of shelter spaces is also down in some communities as a result of physical distancing requirements and how a given shelter was structured.



Additional Trends and Patterns Emerging in Domestic Violence



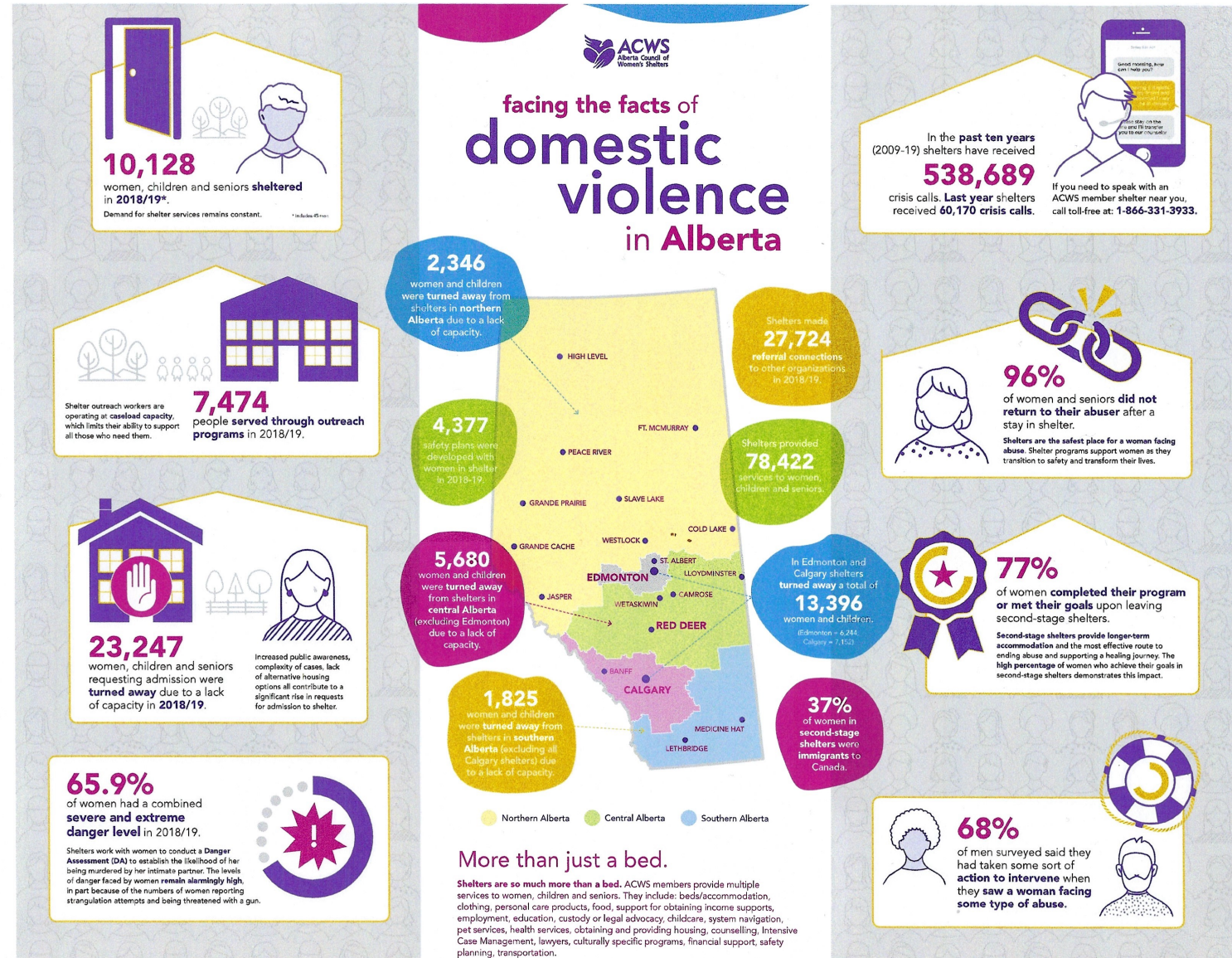
Domestic violence calls to police have increased across the province

- ▶ The RCMP saw an 11.7% increase of domestic violence calls from March to September, 2020 compared to 2019⁴.
- ▶ The Edmonton Police Service saw a 16% increase from January to November, 2020 in comparison to the same time period in 2019⁵.
- ▶ The Calgary Police Service reports that they have responded to 9% more domestic violence incidents in comparison to average but 10% less calls involving threatened/actual violence between January and September of 2020⁶.

ACWS data shows increased severity in Danger Assessment scores (a tool that assesses the severity of violence and a woman's risk of homicide) for second-stage shelters, and sustained levels of severity in Danger Assessment (DA) scores with emergency shelter clients.

- ▶ MVESS has also shown an increase in Danger Assessment scores and the need to safety plan with high-risk clients.





CAPITAL PLANS

Realizing the importance of Outreach services, and because the need for Outreach services has increased dramatically since we began, the MVESS Board of Directors are busy raising funds to cover the cost of operations and to continue offering Outreach Services to victims of domestic violence.

Our Board of Directors have increased the number of hours our Outreach Coordinator works from 20 to 30 hours a week and still found the need to hire an Administrative Assistant, to take over some of the office duties.

As well as operations, the Board is busy fundraising to build a shelter. All of our services and programs are free and will be ongoing for many years.

A goldfish is captured mid-jump, leaping out of a glass filled with water. The fish is orange and white, and its body is arched as it moves upwards. A large, dynamic splash of water erupts from the point of exit, with many droplets suspended in the air. The background is a soft, out-of-focus blue and white gradient.

Challenges & Opportunities

As a nonprofit organization, the main challenge that we continue to face, is in raising funds to continue offering services and programs to victims of domestic violence in addition to building a physical shelter.

We have grown in recent years, becoming more connected within the community, allowing us to:

- Provide more comprehensive and educational programming to our clients.
- Have our Outreach Coordinator provide drop-in sessions in every town within Mountain View County once per month in addition to client Outreach appointments.
- Partner with different organizations, allowing collaboration for client services and supports.

THANK YOU FOR JOINING US!

Website: www.mountainviewemergencyshester.ca

Emilie Webb

Coordinator, Outreach Services

Cell: (403) 586-4765

mountainviewemergencyshester@gmail.com

Karen Brittain

Administrative Assistant

Phone: (587) 796-1839

officemvess@gmail.com



Request for Decision

Borrowing Bylaw 2021-18 Line of Credit

November 8, 2021

RECOMMENDATION

That Bylaw 2021-18, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses be introduced and given first reading.

That Bylaw 2021-18, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses be given second reading.

That unanimous consent be given to present Borrowing Bylaw 2021-18 for third reading.

That Bylaw 2021-18, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses be given third reading.

LEGISLATIVE AUTHORITY

Section 256 (2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

Section 256 (3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

BACKGROUND

The purpose of a line of credit is to provide a safety net that can be used if any unforeseen/unexpected or emergent situations should arise and the Town needs some additional bridge financing.

As COVID-19 unfolded in March of 2020 the overdraft protection (line of credit) was increased from \$500,000 to \$2,000,000 to ensure adequate funds were available to meet operating expenses and to allow the Town of Olds to extend due dates on utilities and property taxes. ATB has at this time requested a new borrowing bylaw be passed (they like to have a new one annually), and administration is recommending the line of credit be decreased to its pre-covid amount.

This bylaw would rescind borrowing bylaw 2020-03

Author:	Sheena Linderman	Date: September 28, 2021
Director Signature:		Date: November 3, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021

TOWN OF OLDS BYLAW 2021-18

36

LINE OF CREDIT BORROWING BYLAW

THIS BYLAW AUTHORIZES THE COUNCIL OF THE MUNICIPALITY TO ESTABLISH AN OPERATING LINE OF CREDIT FOR THE PURPOSE OF FINANCING OPERATING EXPENDITURES.

WHEREAS, the Council of the Town of Olds (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose financing operating expenditures;

NOW THEREFORE, pursuant to the provisions of Section 256 of the Municipal Government Act, the Council of the Town of Olds, in the Province of Alberta, enacts as follows:

1. The Corporation borrow from Alberta Treasury Branches ("ATB") up to the principal sum of \$500,000 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms, and conditions of the loan and security or securities to be given to ATB;
 - (b) As security for any money borrowed from ATB
 - (i) To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debt;
 - (ii) To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or furnish to ATB the security or securities required by it.
3. The source or sources of money to be used to repay the principle and interest owing under the borrowing from ATB are taxes, reserves and grants.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
5. In the event that the Municipal Government Act permits extensions of the term of the loan and in the event that the Council of the Town of Olds decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note,

or other obligation executed by the officers designated in Paragraph 2 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation and ATB will not be bound to enquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

6. Bylaw 2020-03 is hereby repealed.

Read a first time this _____ day of November, 2021

Read a second time this _____ day of November, 2021

Unanimous consent given to present for third reading this _____ day of November, 2021

Read a third and final time this _____ day of November, 2021

Judy Dahl
Mayor

Michael Merritt
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this _____ day of November, 2021.

**Proclamation: Veterans' Week November 5-11, 2021**

November 8, 2021

RECOMMENDATION

That the week of November 5-11, 2021 be proclaimed as Veterans' Week in the Town of Olds.

STRATEGIC ALIGNMENT

Communication and Engagement. The Town of Olds is committed to transparent and inclusive processes that are responsive, accountable, and engage with our residents and key partners.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

Every year during the lead up to Remembrance Day on November 11, we honor those who have served Canada in times of war, military conflict and peace.

November 5 to 11 is Veterans' Week, an opportunity for Canadians to honor the extraordinary efforts and sacrifices of our veterans. Remembrance Day, November 11, marks the final day of Veterans' Week and recalls the end of hostilities during the First World War on that date in 1918. At the eleventh hour of the eleventh day of the eleventh month, Canadians gather wherever they are and observe a moment of silence to remember those who have fallen in the line of duty and to recognize their service to our country.

This year, the Government of Canada is aiming to recognize several important milestones with its Veterans' Week theme: Service, Courage and Sacrifice- At home, around the world and across generations. Canada's diverse population of Veterans has served on many kinds of missions, both at home and abroad. This year Veterans' Week will highlight the 30th anniversary of the Gulf War, the 10th anniversary of the end of Canada's combat mission in Afghanistan and the 80th anniversary of the Defence of Hong Kong, along with other important milestones commemorated in 2021.

We owe it to our veterans to speak about them, to share their stories, to honor their sacrifices and to keep their memories alive.

RISK/CONSEQUENCES - Council can receive the request for information.

ATTACHMENTS - 2021 Proclamation of Veterans' Week

Submitted By:	Katharine Doyle Community Facilitator	Date: November 3, 2021
Director Signature:	Doug Wagstaff Director of Community Services	Date: November 4, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021



OFFICE OF THE MAYOR

PROCLAMATION "VETERANS' WEEK"

November 5-11, 2021

Veterans' Week occurs annually from November 5 to 11. Remembrance Day, November 11, marks the final day of Veterans' Week.

This year, the Government of Canada is recognizing several important milestones with its Veterans' Week theme: Service, Courage and Sacrifice- At home, around the world and across generations.

WHEREAS, November 5 to 11 is an opportunity for Canadians to honour the extraordinary efforts and sacrifices of our veterans;

AND WHEREAS, as Canadians we have a responsibility remember the importance of paying tribute to Canadian veterans, past and present;

AND WHEREAS, that the message of Remembrance be shared;

AND WHEREAS, declaring the week of November 5-11, 2021 to be Veterans' Week will encourage Canadians to recognize, acknowledge their sacrifices and to keep their memories alive;

THEREFORE, we, the Elected Officials of the Town of Olds, do hereby proclaim November 5-11, 2021 as "**VETERANS' WEEK**" in the Town of Olds.

Signed this day of November, 2021

Her Worship,
Mayor Judy Dahl



Request for Decision

Proclamation of Métis Week

November 8, 2021

RECOMMENDATION

That November 15 – 21, 2021 be recognized as Métis Week in the Town of Olds.

That Council direct Administration to fly the Métis flag in front of the Town of Olds Administration Office commencing November 15 through to November 21, in commemoration of Métis Week in the Town of Olds.

STRATEGIC ALIGNMENT

Council Strategic Areas of Focus for the 2017-2021 term includes that the Town of Olds will: “respect people and the process ensuring a healthy environment where great decisions are made” (Goal 1); “lay the foundation to ensure responsible and sustainable growth” (Goal 4); and commitment to “transparent and inclusive processes that are responsive and Accountable” (Goal 6).

Some of the specific strategies to accomplish these goals include “improved customer service”; fostering “relationships with partners that provide culture and social development programs and services in the community”; and to “facilitate community neighbourliness”.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

On October 26, the attached “Métis Stakeholder Letter” was received by the Town Office and forwarded to the Heritage Advisor. As per protocol, the Heritage Advisor reached out to the Elder for Métis Nation of Alberta Region 3, Elder Doreen Bergum, for further information.

On November 2, 2021, subsequent to a conversation with Elder Bergum, the second letter “Métis Flag Letter” (attached) was received.

According to the Métis Nation of Alberta, “The Métis are a robust, thriving community and one of three legally, politically, and culturally distinct Indigenous peoples of Canada, recognized by s. 35 (2) of the Constitution Act, 1982. The Métis people have a unique identity, culture, language, way of life, and historic self-government.” The Métis flag is the oldest Canadian patriotic flag indigenous to Canada, pre-dating the Canadian flag by over 150 years. The flag was first used in 1815, after being presented by Alexander MacDonnell, of the North West Company. “The flag symbolizes the creation of a new society, and the infinity symbol suggests that Métis people will exist forever.”

The Métis Local 492, are reaching out to communities and schools, asking for assistance. “We are asking that you help us remember on November 11, the many Métis who had given their lives fighting beside so many others, to make Canada a strong and free country, and to help spread awareness of the Métis culture and heritage during Métis week from November 15 – 21st. We are asking that you help us honour our Métis people and raise our flag during these times. There is no cost to you, and we will gladly provide you with our Métis flag, all we ask from you is that you

show your support to our people, our culture, and our heritage by hanging our flag high among the others.”

May 25, 2021, Council made a motion to endorse the Declaration to Join the Coalition of Inclusive Municipalities to be part of UNESCO’s international coalition. This is a public commitment to being a Welcoming and Inclusive Community. In Alberta, the Welcoming and Inclusive Communities (WIC) initiative is a partnership between the Alberta Urban Municipalities Association (AUMA) and the Government of Alberta to support municipalities to implement policies and practices to help overcome issues of racism and discrimination.

RISK/CONSEQUENCES

1. Council can receive the request for information thereby not endorsing the proclamation.
2. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.
3. Pursuant to building toward actualizing being a Welcoming and Inclusive Community Administration recommends recognizing Métis Week and if Council desires to fly a Métis flag Administration recommends separating the recognition of Veterans’ Week and that of Métis Week.
4. As an alternative, Council could make the following Motion: “That Council direct Administration to fly the Métis flag in front of the Town of Olds Administration Office commencing November 11 through to November 21, in recognition of Métis Veterans and Métis Week November 15 to 21.” Council Policy 205C Rules for Flying Flags cites November 11 mandatory half-masting of Town flags. Regarding recognition or ceremonies on Remembrance Day the Town defers to the Royal Canadian Legion and thus the Town has no precedent for recognizing individual groups other than Veterans as a whole.

FINANCIAL CONSIDERATIONS

Approved by budget

ATTACHMENTS

1. Draft Proclamation
2. Métis Stakeholder Letter
3. Métis Flag Letter

Submitted By:	Michelle Jorgensen Heritage Advisor	Date: November 3, 2021
Director Signature:	Doug Wagstaff Director of Community Services	Date: November 4, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021



OFFICE OF THE MAYOR

PROCLAMATION

“Métis Week” November 15 to 21, 2021

WHEREAS: In addition to recognizing Louis Riel Day on November 16, the Métis Nation of Alberta (MNA) has declared the week surrounding November 16 as “Métis Week”; and

WHEREAS: Louis Riel devoted and sacrificed his life defending the rights of Métis people. Riel’s legacy continues to resonate across the homeland. Each year, on November 16, Métis people across Canada pay tribute to the Right Honourable Louis Riel by holding a commemorative ceremony on the date of his execution. This ceremony symbolizes the commitment Métis people share in striving for and promoting the visions of Louis Riel and is one of the most important dates on the Métis calendar; and

WHEREAS: The week is devoted to commemorating the sacrifices of the Métis who continue to strive toward rights and recognition as a distinct nation.

THEREFORE: Olds Town Council, Olds Alberta, do hereby proclaim **November 15 to 21 as “Métis Week”**, in the Town of Olds.

Signed the ____ day of November, 2021.

Her Worship,
Mayor Judy Dahl



Together, We Can Support Our Métis People

October 11, 2021

Dear Potential Stakeholder,

There is something new and exciting happening with the Métis Local 492! We have recently recruited new Board Members and are looking to make some positive improvements within our local, and our communities. The Local 492 covers a large region extending from Morningside to Didsbury and from Eckville to Castor. We are based out of Red Deer and proudly serve the Métis people within this area by helping to provide cultural support and assisting them to improve themselves and their livelihood. The Métis culture includes arts, hunting, trapping, fishing, and other traditions that we hope to promote within our communities.

According to the Métis Nation of Alberta, “The Métis are a robust, thriving community and one of three legally, politically, and culturally distinct Indigenous peoples of Canada, recognized by [s. 35 \(2\) of the Constitution Act, 1982](#). The Métis people have a unique identity, culture, language, way of life, and historic self-government.” The Métis flag is the oldest Canadian patriotic flag indigenous to Canada, pre-dating the Canadian flag by over 150 years. The flag was first used in 1815, after being presented by Alexander MacDonnell, of the North West Company. “The flag symbolizes the creation of a new society, and the infinity symbol suggests that Métis people will exist forever.”

With this in mind, and the new improvements that our Board wishes to make, we are looking to reach out and build strong, everlasting partnerships within our communities. We have conducted an environmental search and identified your organization as a potential stakeholder. We understand that due to the pandemic, these are trying times for some, but hope that you can see the benefit of partnering with our Métis Local to help bring traditional Métis programs to your community.

If you are interested in your organization being added to our stakeholder list and to future partnership and collaboration, please respond to one of the contact methods below. When responding please specify which resource you wish to be a part of.

Métis Nation of Alberta – Local 492

#4, 5015 – 48 Street
Red Deer, AB T4N 1S9

mnalocal492@metis.org
(587) 447-4090

- Facility/Land Usage
- Food and Drink Donation
- Monetary Donation
- Sponsorship
- Advertising/Marketing
- Equipment Donation
- Ongoing Partnership and Collaboration
- Program/Event Specific Support

We look forward to hearing back from you and for our future collaboration around the support and programs that we can bring to the Métis people within your community.

Sincerely,



Joe Chodzicki
President - Métis Local 492

Métis Nation of Alberta – Local 492

#4, 5015 – 48 Street
Red Deer, AB T4N 1S9

mnalocal492@metis.org
(587) 447-4090



Help Us Remember, Lest We Forget!

October 11, 2021

Dear Community Member,

According to the Métis Nation of Alberta, "The Métis are a robust, thriving community and one of three legally, politically, and culturally distinct Indigenous peoples of Canada, recognized by [s. 35 \(2\) of the Constitution Act, 1982](#). The Métis people have a unique identity, culture, language, way of life, and historic self-government." The Métis flag is the oldest Canadian patriotic flag indigenous to Canada, pre-dating the Canadian flag by over 150 years. The flag was first used in 1815, after being presented by Alexander MacDonnell, of the North West Company. "The flag symbolizes the creation of a new society, and the infinity symbol suggests that Métis people will exist forever."

With an important time of remembrance nearing, we, the Métis Local 492, are reaching out to our communities and schools, asking for your assistance. **We are asking that you help us remember on November 11, the many Métis who had given their lives fighting beside so many others, to make Canada a strong and free country, and to help spread awareness of the Métis culture and heritage during Métis week from November 15 – 21st.** We are asking that you **help us honour our Métis people and raise our flag during these times**. There is no cost to you, and we will gladly provide you with our Métis flag, all we ask from you is that you show your support to our people, our culture, and our heritage by hanging our flag high among the others.

We appreciate you taking the time to read a little bit about our history, and for considering the raising of our flag in remembrance and acknowledgement of Métis week. If you would like to receive one of our flags to hang high in front of your organization, please contact us as the contact details below.

Sincerely,

A handwritten signature in black ink, appearing to be "Joe Chodzicki".

Joe Chodzicki
President - Métis Local 492

Métis Nation of Alberta – Local 492

#4, 5015 – 48 Street
Red Deer, AB T4N 1S9

mnalocal492@metis.org
(587) 447-4090



Town of

Request for Decision

Correspondence and Information

November 8, 2021

RECOMMENDATION

That the Correspondence and Information Report ending November 8, 2021 be received for information.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Excerpt from Council Communication Response Policy:

Town of Olds will strive to respond to the public in a timely fashion after receiving general inquiries in an effort to provide good customer service and to demonstrate professional business practices.

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to Council as information. Council may choose to provide direction to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Alison Mertens	Thank you note
B	Paige Thompson	Thank you note
C	Olds Municipal Library	Congratulations letter
D	Parkbridge	Congratulations letter
E	CAEP Board of Directors	Thank you note
F	Red Deer City	Congratulations letter
G	Mountain View County	Congratulations letter

RISK/CONSEQUENCES

1. Council can provide further direction on any of the correspondence or information items.
2. Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS - Correspondence and Information packet is attached.

Author:	Marcie McKinnon Legislative Clerk	Date: November 3, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021



Dear Town of Olds,

My name is Alison Mertens and I was the recipient of the Grade 11 Green Quiz Highest Academic Standing Award. Thank you so much for sponsoring the award, the school and I greatly appreciate your contribution.

Sincerely,

Alison Mertens

THANK YOU

RECEIVED

OCT 14 2021

RECEIVED



Dear Town of Olds,

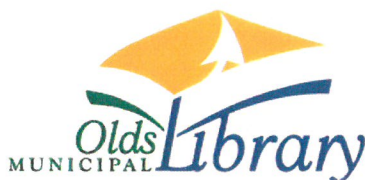
Thank you so much for your donation towards the Green Quad Highest Academic Standing Award for grade 10. I'm proud of the Olds community and appreciate all you do to make it an amazing place to live.

Sincerely,

Paige Thompson

RECEIVED

OCT 14 2021



Dear Council,

On behalf of the Board and Staff of the Olds Public Library, please accept our warm congratulations on your appointments as Councillors and Mayor for the Town of Olds. Your success clearly acknowledges your outstanding service to the community as well as our community's trust in you. We look forward to working with you over the next four years to build on our community's accomplishments.

The Olds Municipal Library actively supports the Town of Olds agenda by being invested in families and communities, promoting early childhood development, providing a welcoming environment to newcomers, supporting educational success, and being part of why Olds is a desirable place to live. Municipal support for the public library has enabled new service developments, resource sharing, and equitable access to high-speed internet. These initiatives are critical in our efforts to ensure excellent library service for all Olds residents.

Although libraries have expanded their services beyond basic reading materials, literacy and reading continue to be an important part of a democratic and culturally robust community. Over 40% of Adult Albertans have difficulty reading,¹ making libraries more essential than ever before. Likewise, reading, viewing, and listening for pleasure can foster mental stimulation, stress reduction, and knowledge building. Libraries have grown to be essential community hubs, improving the health, education, and economy in communities around the province.

We all wish you a successful and exciting term as Councillor for our town, and look forward to working with you as you move the community forward in the next four years.

Sincerely,

Shawna Cevraini, Chair, Olds Municipal Library Board

A handwritten signature in black ink that reads "Shawna Cevraini". The signature is written in a cursive style and is positioned above a horizontal line.

¹ <https://palsedmonton.ca/students/statistics/>



Olds & District Municipal Library



The library had **2,132** open hours in 2020!



2,269 people have a card at our library



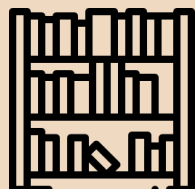
29,241 people walked through our doors last year



In addition to **35,050** website visits



The library added **1,885** new items last year



Bringing the total collection to **37,464**



There were **8,852** downloads of e-Content



Contributing to a total of **71,020** checkouts!



We lent our items to libraries outside of our system **14,595** times



Our service is delivered by **9** dedicated staff



And **22** amazing volunteers



The library has **27** public computers



And brought in **21,013** items upon patron request



COVID responses: Curbside, online and take home programming, online eLibrary investments & seniors outreach.



They were in use for a total of **6,290** hours!



We offered **120** programs for kids



92 for adults and seniors



And **30** for families



7,794 people attended in total!



There were also **21,729** connections to our Wi-Fi

October 21, 2021

His Worship Mayor Darren Wilson and Councilors
c/o Office of the Town Clerk
Town of Olds
4512 46 St.
Olds, AB T4H 1R5

RE: Congratulations

Dear Mayor and Councillors,

I would like to convey our congratulations to each of you on your successful election campaigns.

Parkbridge is Canada's leading owner, operator, and developer of residential land lease and recreational communities with over 90 locations across the country, including 15 properties in Alberta that employ hundreds of people.

We have been providing vibrant and affordable communities and vacation properties for homeowners and resort guests since 1998. We believe that communities thrive when people come together for a shared purpose. This is central to how we work and interact with our homeowners, resort guests and valued employees.

I would be happy to speak with you, if you have any questions about our locations in your area. Should you receive an enquiry or complaint from a constituent regarding Parkbridge, I would be pleased to assist in the response and help address the matter. You would be welcome to contact me directly, or simply forward their email to me while copying the constituent.

If you wish to know more about Parkbridge in your community, you may also like to visit parkbridge.com.

Sincerely,



Mark Bourree,
Sr. Regional Manager
mbourree@parkbridge.com
403 215 2100 ext 1107

Parkbridge Lifestyle Communities Inc.

70 Huron Street, Collingwood, ON L9Y 4L4

705-429-6089 | Parkbridge.com

Town of Olds Regular Council Meeting Monday, November 8, 2021



Kimberley Worthington, MA

Executive Director

kimberley@caepalberta.com

P: 403.357.2237

~~T: 1.888.566.2237~~

C: 587.447.2237

www.caepalberta.com

www.investalberta.ca

5013 - 49 Avenue Red Deer, AB T4N 3X1

RECEIVED

52

OCT 29 2021

Dear Mayor and Council,

*Thank you for continued support on
regional economic development
collaboration.*

*on behalf of the CAEP Board of
Directors,*

Kimberley

53
RECEIVED
NOV 01 2021



OFFICE OF THE MAYOR

October 22, 2021

Judy Dahl
Town of Olds
4512-46 Street,
Olds, AB T4H 1R5

Dear Mayor-Elect Dahl,

I would like extend congratulations on behalf of Red Deer City Council to you and your newly elected Council. I am confident there will be many occasions as a Central Alberta regional caucus where the Town of Olds and the City of Red Deer can work together for the betterment of our citizens and communities.

Congratulations again to you and your Council. We wish you all the best in your new mandate. As always, please do not hesitate to contact the City of Red Deer if there are areas of mutual interest where there are opportunities for collaboration.

Yours truly,

Tara Veer
Mayor

*Congratulations,
Mayor Judy!*



Mountain View C O U N T Y

54

November 1, 2021

Town of Olds
4512 46 St
Olds, Alberta, T4H 1R5

Dear Mayor Judy Dhal:

I would like to congratulate you on your election as Mayor of the Town of Olds.

Our Council would like to extend our congratulations to all the elected officials of the Town of Olds. We look forward to continuing to build a strong relationship through our inter collaboration committees and the municipal area partnership committee.

We wish you all the success in the next 4 years.

Sincerely,

Angela Aalbers
Reeve

AA/lmc



Request for Decision

Public at Large Appointments

November 8, 2021

RECOMMENDATION**OPAC**

That _____, _____ and _____ be appointed to the Olds Policing Advisory Committee (OPAC) upon completion of a suitable criminal record and swearing of an Oath of Office, for a term of two years, to expire at the 2023 Organizational Meeting.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

Municipal Government Act

Procedural Bylaw 2020-15

Elected Official Appointment 107C Council Policy

Public at Large Appointments 113C Council Policy

Governing documents for respective ABCC's

BACKGROUND

Olds Policing Advisory Committee (OPAC) – has **THREE** two-year terms to be filled

Received Five applications

Excerpt from OPAC Terms of Reference:

The OPAC shall consist of a maximum of seven (7) voting members who shall be appointed by resolution of Council as follows:

- (a) two (2) members of Town Council, plus one (1) alternate;*
- b) five (5) citizen members who work or reside in Olds.*

Administration will make every effort when holding committee meetings in a public forums, to be considerate of and adhere to the requirements and recommendations of Alberta Director of Public Health, to ensure public safety.

RISK/CONSEQUENCES

- Council may choose to not appointment members to respective ABC's, however that would limit the ability of said ABC to function as required.
- Council can change the appointments. Council would need to be specific in what changes would be required.

FINANCIAL CONSIDERATIONS – potentially volunteer required training for respective ABC's.

Author:	Marcie McKinnon Legislative Clerk	Date: November 3, 2021
Acting CAO Signature:	Doug Wagstaff	Date: November 4, 2021