



**Regular and Closed Council Meeting Agenda
for Monday, November 13, 2023, at 1:00 p.m.
to be held in Council Chambers at the,
Municipal Office at 4512 – 46 Street, Olds, AB**

This Regular Council Meeting will be conducted in Council Chambers at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location.

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

- Page 3 2A) **Adoption of the previous Council meeting minutes**
- *Regular Council Meeting Minutes October 10, 2023*
 - *Annual Organizational Meeting Minutes October 23, 2023*
 - *Special Council Meeting Minutes October 23, 2023*

3. DELEGATIONS AND PRESENTATIONS

- Page 15 3A) **Protective Services Quarterly Report**

4. BYLAWS

- Page 22 4A) **Bylaw 2023-34 Land Use Bylaw 01-23 Amendment**
(Public hearing and consideration for 2nd and 3rd reading)
- Page 29 4B) **Bylaw 2023-36 Off Site Levy**
(Introduction)

5. NEW BUSINESS

- Page 51 5A) **Policy 1003C Residential Development Incentive Program - revised**
- Page 54 5B) **Mountain View County – Olds Municipal Library**
(Representative Recommendation)
- Page 57 5C) **Vapour Testing Report**

6. CHIEF ADMINISTRATIVE OFFICER REPORT

- Page 84 6A) **Chief Administrative Officer Report**

7. CORRESPONDENCE AND INFORMATION

- Page 87 7A) **Correspondence and Information**

8. DELEGATION (2-2:30 p.m.)

- Page 107 8A) **O-NET Report**
(Interim CEO Peter Taylor and Chair Michael Wuetherick)

9. CLOSED SESSION

Item #1

FOIP Section 16 – Disclosure harmful to business interests of a third-party

(O-NET)

Item #2

FOIP Section 17 Disclosure harmful to personal privacy

(Public at Large Appointments for Mountain View Power Committee, Olds Municipal Library Board, Economic Development Action Committee)

10. RISE AND REPORT

11. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When the Council goes into a **CLOSED SESSION**, for continued participation in the virtual Council meeting: stay online in the live stream meeting platform, and the meeting stream will be replaced by a graphic and music will play. When the music stops, the meeting is reconvened.

If you choose to shut down your live stream, watch the Town of Olds social media feeds where the reconvening time will be posted. The social media feeds can also be found at the bottom of the homepage on the Town of Olds website.

Minutes of the Town of Olds Regular Council meeting held on Tuesday, October 10, 2023, at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl

Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, Councillor Harvey Walsh, Councillor Heather Ryan, and Councillor Darren Wilson.

ABSENT– ELECTED OFFICIALS:

PRESENT for the Regular meeting of Council – STAFF:

Brent Williams, Chief Administrative Officer; Sheena Linderman, Director of Finance and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 1:00 p.m.

A.) ADDED ITEM(s)

Red Deer River Municipal Users Group – Advocacy support, added as 5D) under New Business.

B.) ADOPTION OF THE AGENDA

Moved by Councillor Ryan, “to accept the Council agenda for the Tuesday, October 10, 2023, Regular Council meeting as presented.”

Motion Carried 23-375

2. ADOPTION OF PREVIOUS MINUTES

2A) Adoption of the previous Council meeting minutes

Mayor Dahl confirmed consensus to adopt the September 25, 2023, regular council meeting minutes, as presented.

The minutes were adopted as presented by consensus of Council.

Motion Carried 23-376

3. DELEGATIONS AND PRESENTATIONS

3A) Citizen Budget Survey Presentation

Director Linderman presented highlights of the Citizen Budget Survey as contained in the agenda package.

Moved by Councillor Wilson, “that the 2023 Citizen budget survey be received for information.”

Motion Carried 23-377

Director Linderman left the meeting at 1:14 p.m.

4. BYLAWS

4A) Bylaw 2023-22 Land Use Bylaw 01-23 Amendment

A public hearing for Bylaw No. 2023-22 was held.

Mayor Dahl declared this public hearing for **Bylaw No. 2023-22 open, at 1:15 p.m.**

Mayor Dahl then asked Mr. Kyle Sloan, Municipal Land Use Planner for the Town of Olds, to explain the purpose and effect of the proposed bylaw.

Mr. Sloan gave a presentation on information as contained in the agenda package.

Mayor Dahl explained the procedure/rules to be followed as follows:

- Presentations before the council should be brief and to the point – limited to five (5) minutes.
- The council shall not allow cross examination of the persons giving information and it will not be necessary for the persons giving information to verify his or her qualifications.
- The council may ask questions of the speakers after each presentation for clarification purposes.
- No debating or questions from the floor will be allowed.
- No written or verbal submissions will be received by Council after the Public Hearing is closed.

Mayor Dahl called for the first time for those “**in support** of the proposed bylaws” to make a presentation.

Mr. Greg Wiens (of Olds), President of Central Alberta Pregnancy Care Centre spoke in favor of the proposed bylaw.

Mrs. Rita Fahlman (of Olds), Centre Director of the Central Alberta Pregnancy Care Centre

No other people were in the gallery to speak on this bylaw.

Mayor Dahl opened the floor to Council for comments or questions.

Mayor Dahl asked Mr. Sloan if he had any further comments. Mr. Sloan did not.

Mayor Dahl declared the public hearing for **Bylaws No. 2023-22 closed at 1:29 p.m.**

Moved by Councillor Ryan, “that Council gives second reading to Bylaw No. 2023-22, as presented.”

Motion Carried 23-378

Moved by Councillor Blatz, “that Council gives third reading to Bylaw No. 2023-22, as presented.”

Motion Carried 23-379

4B) Bylaw 2023-32 Vistas Area Structure Plan Amendment

A public hearing for Bylaw No. 2023-32 was held.

Mayor Dahl declared this public hearing for **Bylaw No. 2023-32, open at 1:30 p.m.**

Mayor Dahl then asked Mr. Kyle Sloan, Municipal Land Use Planner for the Town, to come forward to explain the purpose and effect of the proposed bylaw.

Mr. Sloan gave a presentation on information as contained in the agenda package.

Mayor Dahl confirmed there were no people present in the gallery to speak on this bylaw.

Mayor Dahl opened the floor to Council for comments or questions.

Mayor Dahl asked Mr. Sloan if he had any further comments. Mr. Sloan did not.

Mayor Dahl declared the public hearing for **Bylaws No. 2023-32, closed at 1:34 p.m.**

Moved by Councillor Daley, "that Council gives second reading to Bylaw No. 2023-32, as presented."

Motion Carried 23-380

Moved by Councillor Walsh, "that Council gives third reading to Bylaw No. 2023-32, as presented."

Motion Carried 23-381

4C) Bylaw 2023-34 Land Use Bylaw 01-23 Amendment

Mr. Kyle Sloan, Municipal Land Use Planner for the Town, came forward and explained the purpose and effect of the proposed bylaw.

Moved by Councillor Wilson, "that Council gives first reading to Bylaw No. 2023-34 as presented."

Motion Carried 23-382

Moved by Councillor Wilson, "that Council sets Monday, November 13, 2023, at 1:00 pm in Council Chambers as the date, time, and place for a Public Hearing on Bylaw No. 2023-34."

Motion Carried 23-383

4D) Bylaw 2023-35 Council Ad Hoc Committee

CAO Williams spoke to the bylaw before council today, to create an ad hoc committee of council to review the objectives and functionality of the current committee and provide recommendations to council. The council had a consensus to create this committee.

Moved by Councillor Cummings, "that the Council Ad Hoc Committee Bylaw 2023-35 be given first reading."

Motion Carried 23-384

Moved by Councillor Blatz, "that the Council Ad Hoc Committee Bylaw 2023-35 be given second reading."

Motion Carried 23-385

Moved by Councillor Daley, "that the Council Ad Hoc Committee Bylaw 2023-35 be given unanimous consent for third reading."

Motion Carried 23-386

Moved by Councillor Walsh, "that the Council Ad Hoc Committee Bylaw 2023-35 be given third reading."

Motion Carried 23-387

5. NEW BUSINESS

5A) Council Policies and Priorities Committee

Council agreed to hold a secret vote to determine the committee members, after nominations were put on the floor.

Councillor Daley nominated Councillor Cummings, who accepted the nomination.

Councillor Cummings nominated Councillor Daley, who accepted the nomination.

Mayor Dahl nominated Councillor Walsh, who accepted the nomination.

Councillor Blatz nominated Councillor Wilson, who accepted the nomination.

Secret ballot vote was held.

Moved by Ryan, “that the following members of Council be appointed to the Ad Hoc Council Committee to review the Council Policies and Priorities Committee bylaw: Councillor Cummings, Daley and Wilson.”

Motion Carried 23-388

5B) Sponsorship Request – Chamber of Commerce

CAO Williams spoke on the sponsorship request and funding it through the Mountain View Power budget.

Moved by Councillor Daley, “that Council approves the request for sponsorship in the amount of \$750 to the Olds & District Chamber of Commerce for the Small Business Week Kick-off breakfast.”

Motion Carried 23-389

5C) Olds Housing Needs Assessment

The CAO spoke to the assessment on Olds Housing as presented.
Council discussion ensued.

Moved by Councillor Cummings, “that Council accepts the Olds Housing Needs Assessment (September 2023) as presented.”

Motion Carried 23-390

Added Item

5D) Red Deer River Municipal Users Group (RDRMUG)– Advocacy support

Councillor Cummings is appointed to the RDRMUG as the Town’s representative; he has received a request from executive director seeking support of RDRMUG’s undertaking an immediate and sustained lobby effort with the provincial government to attempt to secure funding in the 2024 provincial budget to begin the study of additional on-stream storage on the Red Deer River.

Council agreed by consensus to support the RDRMUG advocacy efforts.

Moved by Councillor Walsh, “to accept Councillor Cummings report on Red Deer Municipal Users Group for information.”

Motion Carried 23-391

6. CHIEF ADMINISTRATIVE OFFICER’S REPORT

6A) Chief Administrative Officer Report

CAO Williams spoke on the following:

- *the Town’s engagement with Alberta Transportation and their engineering contractor CIMA for a highway traffic flow study to be done on Highway 27 within Olds.*
- *AT Agreed and has hired SEMA to do an Economic Corridor Review on the signalization on the highway in Town and determine what can be done to improve the flow both under our budget and Alberta Transport’s budget.*
- *Survey to be completed by the end of February 2024 and CAO will provide once he receives.*

Moved by Councillor Ryan, “that the Chief Administrative Officer Report be accepted as information.”

Motion Carried 23-392

7. CORRESPONDENCE AND INFORMATION

7A) Correspondence and Information

Moved by Councillor Blatz, "that the Correspondence and Information Report ending September 25, 2023, be received for information."

Motion Carried 23-393

8. CLOSED SESSION

Mayor Dahl provided directions to online meeting participants on Council moving in and out of closed session.

Moved by Councillor Cummings, "that Council moves into closed session in accordance with Section 197(2) of the Municipal Government Act at 2:29 p.m. to discuss matters exempt from disclosure under FOIP Section 17 with CAO Williams to remain in attendance."

Item #1

FOIP Section 16 Disclosure harmful to personal privacy

(Personnel)

Item #2

FOIP Section 17 Disclosure harmful to business interests of a third party

(Real Estate)

Motion Carried 23-394

Mayor Dahl recessed the meeting at 2:30 p.m.

Marcie McKinnon left the meeting, the gallery was cleared, and the live stream was ended.

Mayor Dahl reconvened the meeting at 2:35 p.m. in closed session.

Moved by Councillor Blatz. "that the meeting reconvenes to the regular Council meeting at 3:10 p.m."

Motion Carried 23-395

Marcie McKinnon rejoined the meeting, and the live stream was resumed.

9. RISE AND REPORT

Moved by Councillor Daley, "that council accept the information as presented on personnel."

Motion Carried 23-396

Moved by Councillor Cummings, "that council accept the CAO's report on real property."

Motion Carried 23-397

10. ADJOURNMENT

Mayor Dahl adjourned the meeting at 3:12 p.m.

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

These minutes were approved on the ____ day of ____ 2023.

Minutes of the Annual Organizational and Closed Session Meeting of the Town of Olds Council held on Monday, October 23, 2023, at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

Immediately before calling the meeting to order the Council drew numbers to determine seating for the next year, as per the Town of Olds Procedural Bylaw.

Councillor Blatz drew number three.

Councillor Cummings drew number five.

Councillor Daley drew number six.

Councillor Ryan drew number four.

Councillor Walsh drew number one.

Councillor Wilson drew number two.

Council and Administration took their seats in Council Chambers as determined by the Town of Olds Procedural Bylaw for the Organization Meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl

Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, Councillor Heather Ryan, Councillor Harvey Walsh, and Councillor Darren Wilson.

ABSENT– ELECTED OFFICIALS:

PRESENT for the Regular meeting of Council – STAFF:

Brent Williams, Chief Administrative Officer; and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 1:04 p.m.

2. ADOPTION OF THE ORGANIZATIONAL MEETING AGENDA

Moved by Councillor Ryan, “to accept the Organizational Meeting agenda for Monday, October 23, 2023, as presented.”

Motion Carried 23-398

3. DATE, TIME & PLACE OF REGULAR COUNCIL MEETINGS.

3A) Establish Date, Time, and Location of Regular Council Meetings for the period November 2023 to October 2024

Moved by Councillor Blatz, “that the Regular Council meeting dates for the period of November 2023 to October 2024, be held at 1:00 p.m. in the Council Chambers at the Town Office 4512-46 Street, Olds, Alberta as per the following schedule:

2023		
November	13	27
December	11	-
2024		
January	8	22
February	12	26
March	11	25

April	8	22
May	13	27
June	10	24
July	8	-
August	-	26
September	9	23
October	15 (Tuesday)	-

Motion Carried 23-399

Moved by Councillor Wilson, “that the Annual Organizational meeting be held on Monday, October 28, 2024, at 1:00 p.m. in the Council Chambers at the Town of Olds Office 4512-46 Street, Olds, Alberta.”

Motion Carried 23-400

3B) Special Council Meetings

Moved by Councillor Daley, “that Council holds two special council meetings to consider the 2024 Operating and Capital budgets. Both meetings will be held in the Council Chambers at the Town Office 4512-46 Street, Olds, Alberta as per the following schedule:

1. Wednesday, November 15, 2023, at 9:00 a.m.; and
2. Wednesday, November 22, 2023, at 9:00 a.m.

Motion Carried 23-401

4. POLICIES AND PRIORITIES COMMITTEE MEETINGS

4A) Establish Date, Time and Location of Policies and Priorities Committee Meetings for the period November 2023 to October 2024

Moved by Councillor Walsh, “that Council suspends the Council Policies and Priorities Committee’s meetings, until the Ad Hoc Council Committee has completed the review of the committee’s bylaw and brings their recommendations to Council for consideration (before January 31, 2024).

Motion Carried 23-402

5. DEPUTY MAYORS SCHEDULE

5A) Deputy Mayor Schedule for the period November 2023 to October 2024

Moved by Councillor Wilson, “that the Deputy Mayor schedule for the period November 2023 to October 2024 be approved as amended as per the following schedule:

November and December 2023
January and February 2024
March and April 2024
May and June 2024
July and August 2024
September and October 2024

Councillor Cummings
Councillor Wilson
Councillor Ryan
Councillor Blatz
Councillor Daley
Councillor Walsh

Motion Carried 23-403

6. APPOINTMENTS OF COUNCIL MEMBERS

6A) Appointment of Council Members to Authorities, Boards, Commissions and Committees 2023-2024

Moved by Councillor Ryan, “that the appointment of Elected Officials to the various Authorities, Boards and Commissions and Committees for the period November 2023 to October 2024 be approved as follows:

CENTRAL ALBERTA ECONOMIC PARTNERSHIP (CAEP) Membership	Mayor Dahl Business Representative – to be determined.
ECONOMIC DEVELOPMENT ACTION COMMITTEE Bylaw 2023-28	Councillor Daley Councillor Walsh
EMERGENCY ADVISORY COMMITTEE Bylaw 2019-15	All Council
INTER-MUNICIPAL COOPERATION COMMITTEE (ICC) Master Agreement effective January 1, 2016	Councillor Blatz Councillor Wilson Mayor Dahl - required
MAYORS OF SOUTH-CENTRAL ALBERTA	Mayor Dahl - required
MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION (MVRWMC) Membership	Councillor Cummings Alternate – Cllr. Ryan
MOUNTAIN VIEW REGIONAL WATER SERVICES COMMISSION (MVRWSC) Membership	Councillor Blatz Alternate – Cllr. Wilson
MOUNTAIN VIEW SENIORS HOUSING BOARD (MVSH) Membership	Councillor Ryan
MUNICIPAL AREA PARTNERSHIP (MAP) Membership	Mayor Dahl - required
OLDS & DISTRICT CHAMBER OF COMMERCE Membership	Councillor Cummings
OLDS HEALTH PROFESSIONAL ATTRACTION AND RETENTION COMMITTEE (Terms of Reference)	Councillor Daley
OLDS MUNICIPAL LIBRARY BOARD (OML) Bylaw 2023-27	Councillor Walsh

PARKLAND REGIONAL LIBRARY (PRL) Membership	Councillor Walsh
RED DEER RIVER MUNICIPAL USERS GROUP (RDRMUG) Membership	Councillor Cummings Alternate – Cllr. Walsh
SOUTH RED DEER REGIONAL WASTEWATER COMMISSION (SRDRWC) Membership	Councillor Ryan Alternate – Cllr. Blatz

Motion Carried 23-404

Moved by Councillor Blatz, “that Council appoints Darren Wilson to the Olds Fibre Ltd. Board of Directors for a two (2) year term, effective October 23, 2023.

Motion Carried 23-405

CLOSED SESSION

Mayor Dahl provided directions to online meeting participants on Council moving in and out of closed session.

FOIP Section 17 - Disclosure harmful to personal privacy

Moved by Councillor Wilson, “that Council move to closed session in accordance with section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Section 17 at 1:14 p.m., with CAO Williams and Marcie McKinnon to remain in attendance.”

Motion Carried 23-406

The public was cleared from the chambers and the online streaming was paused.

Moved by Councillor Blatz, “that this meeting reconvenes to the annual council organizational meeting at 1:30 p.m.”

Motion Carried 23-407

Public was allowed back into the chambers and the online streaming was resumed.

7. APPOINTMENTS OF PUBLIC AT LARGE

7A) Public At Large – Appointments

Olds Municipal Library Board (OML)

Moved by Councillor Walsh, “that Shawna Cevraini be appointed to the Olds Municipal Library Board, for a term of three years, to expire at the 2026 Organizational Meeting.”

Motion Carried 23-408

Moved by Councillor Blatz, “that Delin Sheehan-Millang and Jennifer Topiwala be appointed to the Olds Municipal Library Board, for a term of two years, to expire at the 2025 Organizational Meeting.”

Motion Carried 23-409

Mountain View Power Committee (MVPC)

Moved by Councillor Cummings, “that Scott Van de pypekamp, Jessica Hammer, Murray Elliot and Ray Cavin be appointed to the Mountain View Power Committee, for a term of one year, to expire at the 2024 annual Organizational Meeting.”

Motion Carried 23-410

7B) Olds Fibre Ltd. Chairperson Appointment

Moved by Councillor Ryan, "that Michael Wuetherick be appointed as the Olds Fibre Ltd. Board of Directors Chairperson effective immediately."

Motion Carried 23-411

8. ADJOURNMENT

Mayor Dahl adjourned the meeting at 1:33 p.m.

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

These minutes were approved this ____ day of November 2023.

PRIOR TO ADOPTION

Minutes of the Town of Olds Special Council meeting held on Monday, October 23, 2023, at 2:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl
Councillor Wanda Blatz, Councillor James Cummings, Councillor Dan Daley, Councillor Harvey Walsh, Councillor Heather Ryan, and Councillor Darren Wilson.

ABSENT– ELECTED OFFICIALS:

PRESENT for the Regular meeting of Council – STAFF:

Brent Williams, Chief Administrative Officer; Sheena Linderman, Director of Finance, and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 2:01 p.m.

2. ADOPTION OF THE AGENDA

Council accepted by consensus the agenda for the Special Council meeting for Monday, October 23, 2023, as presented.

3. BUSINESS FOR SPECIAL MEETING

3A) 2023 Budget Amendment

Moved by Councillor Blatz, “that Council approves the adjustments to the 2023 approved Operating Budget in the amount \$330,301 for a total 2023 Operating Budget of \$33,457,961.”
Motion Carried 23-412

Moved by Councillor Cummings, “that Council approves the adjustments to the 2023 approved Capital Budget for a decrease of \$26,968 and a total 2023 Capital Budget of \$8,279,103.”
Motion Carried 23-413

3B) 2024 Franchise Fees

Moved by Councillor Daley, “that Council approves the Fortis Franchise fee increase from 15% to 17% effective January 1, 2024.”
Motion Carried 23-414

4. CLOSED SESSION

Mayor Dahl provided directions to online meeting participants on Council moving in and out of closed session.

Moved by Councillor Wilson, “that Council moves into closed session in accordance with Section 197(2) of the Municipal Government Act at 2:12 p.m. to discuss matters exempt from disclosure under the FOIP Act as follows:

FOIP Section 16 – Disclosure harmful to business interests of a third party

FOIP Section 17 – Disclosure harmful to personal privacy

FOIP Section 25 – Disclosure harmful to economic and other interests of a public body

FOIP Section 27 – Privileged Information

with required attendees CAO Williams, Director Linderman, and Marcie McKinnon to remain in attendance.

Motion Carried 23-415

The gallery was cleared, and staff left the meeting, and the live stream was paused.

*Mayor Dahl left the meeting at 2:51 p.m. and returned at 2:53 p.m.
Director Linderman and Marcie McKinnon left the meeting at 3:05 p.m.*

Moved by Councillor Wilson, “that the closed session reconvenes back to the special council meeting at 3:28 p.m.”

Motion Carried 23-416

4. RISE AND REPORT

Moved by Councillor Blatz, “that Council accepts the compensation and benefits presentation, for information.”

Motion Carried 23-417

5. ADJOURNMENT

Mayor Dahl adjourned the meeting at 3:29 p.m.

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

These minutes were approved on the ____ day of ____ 2023.



Request for Decision

Protective Services Quarterly Report

November 13, 2023

RECOMMENDATION

That Council accepts the Protective Services Quarterly Report as presented.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.
Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

Presentation to Council of the 2nd and 3rd Quarter Report for Protective Services.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

KEY MESSAGES

These presented statistics foster a better understanding of the Protective Services Department by highlighting notable achievements, milestones, or challenges the department has met during the quarter.

ATTACHMENTS

1. Protective Services 2 & 3 Quarterly Reports - 2023

CAO Review: Brent Williams	Date: 9 Nov 2023
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PROTECTIVE SERVICES

2nd & 3rd Quarter Reports - 2023

Protective Services Summary

Fire:

- Continued wildland fire events in the province put a heavy strain on all municipal fire departments as we have become a go to for the Province to assist as there simply are not enough resources and manpower to manage such extreme events. We are proud to have been able to continue to assist and as a result gives our members opportunity for training and experience not otherwise gained in regular service. We strive to maintain the balance of providing coverage at home, and offering assistance and that is why this year we were able to answer some requests but not others.
- Call volumes continued steady through the summer months this year which contributes to higher volumes anticipated for year end. We continue to work on reducing low acuity calls with the implementation of a full-time chief officer on call schedule to remove the need for general page outs for paid on call members.
- Fire inspection program is continuing to show positive outcomes with minimal dollar loss fires occurring in commercial and industrial properties. Progress has been made in gaining compliance with long standing issues in some occupancies that are seeing the positive results now.

Municipal Enforcement:

- Parking complaints continue to be an issue with citizens complaining about vehicles parked on public roads outside their houses.
- Increased attention to dog/cat related nuisance calls. These types of calls require an officer to have continuous contact with the complainant.
- Implementation of the new Playground Zones and the educational campaign surrounding these changes required Officers to be out patrolling and conducting traffic stops to ensure everyone was aware of the changes.
- The Bylaw Summer student position focused mainly on waste management infractions, working closely with our Waste Management contractor to address growing complaints.
- Increased homelessness had Municipal Enforcement, RCMP, and FCSS working closely on providing support services for permanent housing solutions.



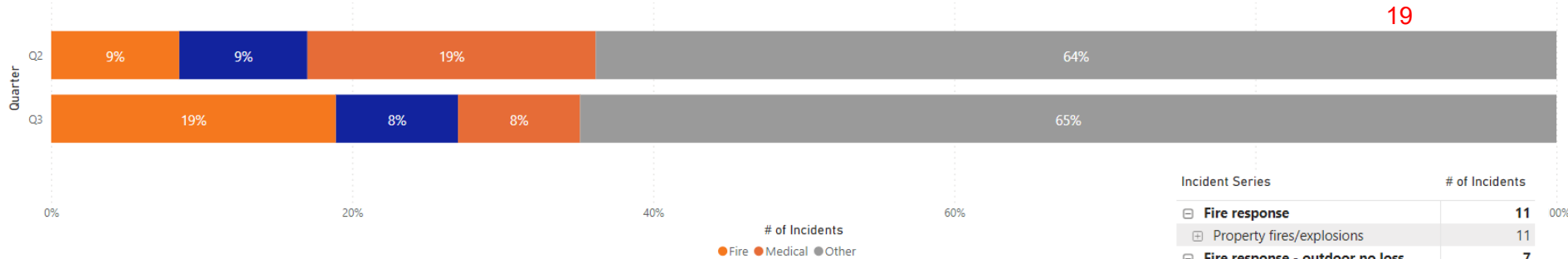
Olds Fire Department

Total Number of Incidents : 229

QUARTERLY AVERAGES

TURN OUT TIME	Rural 5 minutes 50 seconds	Urban 8 minutes 30 seconds
FIREFIGHTERS PER INCIDENT	Rural 6	Urban 5

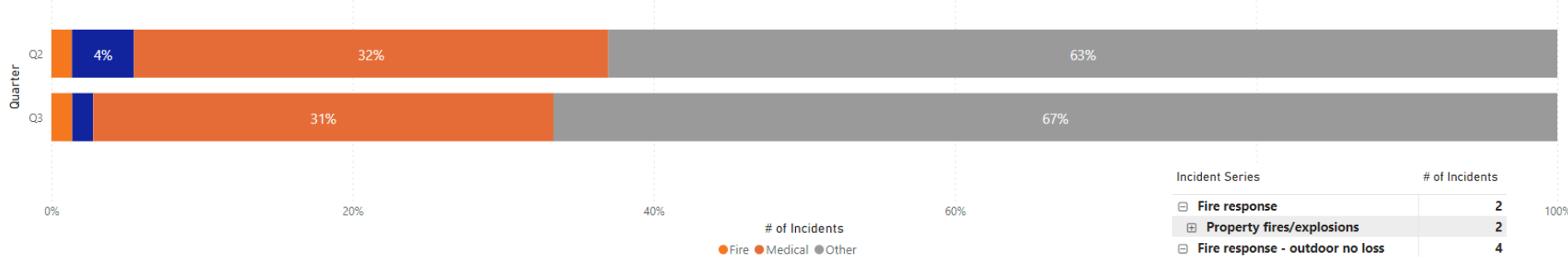
RURAL INCIDENTS – 84



Quarter	Fire	Fire – No Loss	Medical	Other	TOTAL
Q2	4	4	9	30	47
Q3	7	3	3	24	37

Incident Series	# of Incidents
Fire response	11
Property fires/explosions	11
Fire response - outdoor no loss	7
Property fires/explosions	7
Non fire call	66
Pre fire conditions/no fire	2
False fire calls	14
Public Hazard	4
Rescue	24
Medical/resuscitator call	12
Other Response	10
Total	84

URBAN INCIDENTS – 145



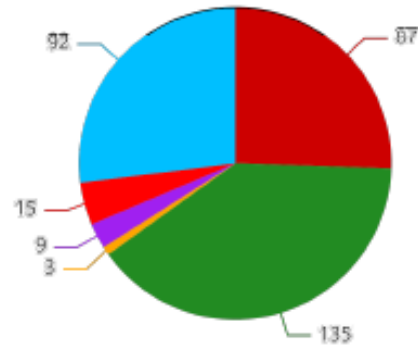
Quarter	Fire	Fire – No Loss	Medical	Other	TOTAL
Q2	1	3	23	46	73
Q3	1	1	22	48	72

Incident Series	# of Incidents
Fire response	2
Property fires/explosions	2
Fire response - outdoor no loss	4
Property fires/explosions	4
Non fire call	139
Pre fire conditions/no fire	5
Burning (controlled)	1
False fire calls	68
CO False calls	2
Public Hazard	7
Rescue	9
Medical/resuscitator call	45
Other Response	2
Other Public Service	2
Total	145

Municipal Enforcement



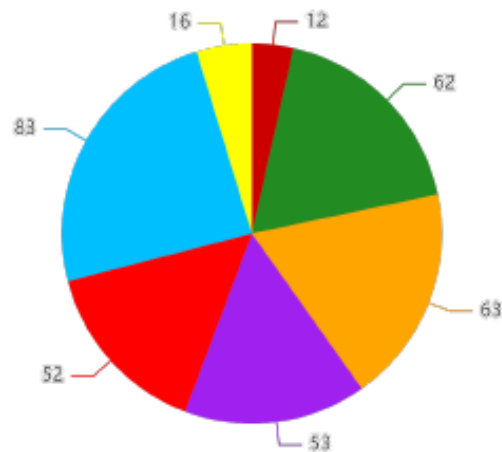
Count of Reports Completed Total:341 | 100.0%



List of Categories

ANIMAL CONTROL	87 25.5%
COMMUNITY STANDARDS	135 39.6%
FOUND	3 0.9%
OCCURRENCE REPORT	9 2.6%
OTHER	15 4.4%
TRAFFIC	92 27.0%

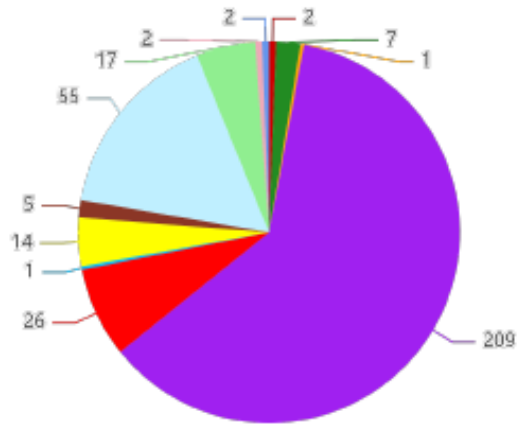
Day of the week of Reports Total:341 | 100.0%



List of Day of the week

SUNDAY	12 3.5%
MONDAY	62 18.2%
TUESDAY	63 18.5%
WEDNESDAY	53 15.5%
THURSDAY	52 15.2%
FRIDAY	83 24.3%
SATURDAY	16 4.7%

Method Of Complaint of Reports Total:341 | 100.0%

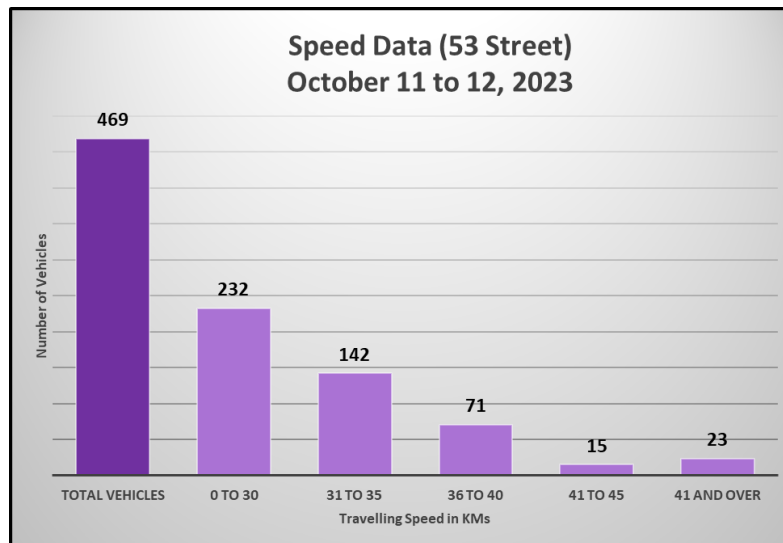


List of Method Of Complaints

ADMIN DIRECTIVE	2 0.6%
COUNTER	7 2.1%
DISPATCH	1 0.3%
DISPATCH SERVICES	209 61.3%
EMAIL	26 7.6%
NO METHOD OF COMPLAINT	1 0.3%
OFFICER OBSERVED	14 4.1%
OTHER ENFORCEMENT AGENCY	5 1.5%
PHONE	55 16.1%
REPORT-A-PROBLEM	17 5.0%
STAFF	2 0.6%
WALK UP	2 0.6%

21

Speed Detection Trailer Results



- The speed detection trailer was located on the north side of 53 Street outside the vacant lot of 5034, roughly opposite to the splash park. This captures vehicle travelling West towards the stop sign at 51st Ave from 50 Ave.
- The bar graph has several bars showing vehicles travelling between different speeds. The last bar shows **all** vehicles travelling 41 and over. This is included to give a representation of vehicles that would traditionally be given a ticket for speeding as 10 Kph over the limit (circumstances dependent) is the usual threshold for enforcement.



Request for Decision
Bylaw 2023-34 – Amendment to Land Use Bylaw
November 13, 2023

RECOMMENDATION

- That a public hearing for Bylaw 2023-34 be held
- That Bylaw 2023-34 be given second reading as presented
- That Bylaw 2023-34 be given third reading as presented

STRATEGIC ALIGNMENT

In Council’s Strategic Plan for 2022-2032, the second strategic goal is: “The Olds community is supported and enabled through skillful governance.”

LEGISLATIVE AUTHORITY

- 1. *Municipal Government Act* – Chapter M-26, Part 17, Division 5 Section 640(1) every municipality must pass a Land Use Bylaw.
- 2. *Municipal Government Act* – Chapter M-26, Part 5, Division 9, Section 191(1) the power to pass a bylaw...includes a power to amend or repeal the bylaw.

BACKGROUND

The Town has received an application to change the designation of two lots located on 4218 46 Ave (Lots 23 & 24, Block 56, Plan 4227GH), in the northeast industrial area from the Direct Control 7 (DC7) land use district to the Light Industrial District (I1). This change is presented as an amendment to the Land Use Bylaw 01-23.

Bylaw 2023-03 rezoned the subject parcels from I1 to DC-7 to facilitate the tenancy of a cannabis company in this multi-unit industrial building. That tenant did not move in, but the zoning has remained. Since then, multiple development permit applications for new occupants in the building have required Council approval due to being in a direct control district, while administration would have been able to approve them in the general light industrial district. The landowner has now applied to rezone back to I1 in order to simplify the development permit process for future industrial tenants.

Bylaw No. 2023-34 received first reading on October 10, 2023. A public hearing on the proposed bylaw is required prior to Council giving second reading. The public hearing was advertised in accordance with the Municipal Government Act Section 606. The proposed bylaw was also circulated to referral agencies and adjacent landowners for comment.

To-date, no comments have been received from the general public or adjacent landowners regarding Bylaw No. 2023-34.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable
Details: N/A

KEY MESSAGES

The Town has been seeking ways to reduce red tape throughout the development permit application process. Rezoning this parcel to an industrial land use designation reduces administrative processing time and the number of applications that are presented to Council.

Administration can approve permits more quickly so that businesses can begin operating in a timely manner. ²³

ATTACHMENTS

1. Lots 23 & 24, Block 56, Plan 4227GH Aerial Photo
2. Photo of subject property, November 2022
3. Bylaw 2023-34

CAO Review: Brent Williams	Date: 9 Nov 2023
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Attachment 1: Lots 23 & 24, Block 56, Plan 4227GH - Aerial Photo (2021)



Attachment 2: Photo of subject property (November 2022)



**TOWN OF OLDS
BYLAW NO. 2023-34**

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto, to provide for the amendment of the Land Use Bylaw No. 01-23

WHEREAS Section 640(1) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that every municipality must pass a land use bylaw; and

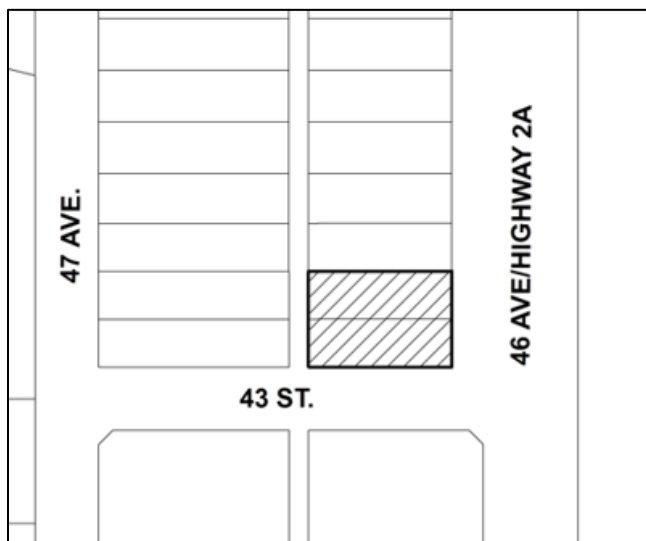
WHEREAS the *Municipal Government Act*, Revised Statutes of Alberta 2000 Chapter M-26 and amendments thereto, permit a Council by bylaw to amend the Land Use Bylaw; and

WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend the Land Use Bylaw No. 01-23

NOW THEREFORE, the Council of the Town of Olds duly assembled enacts as follows:

1. This Bylaw may be cited as the Land Use Amending Bylaw 2023-34
2. Bylaw 01-23, being the Town of Olds Land Use Bylaw, is hereby amended
 - a. That the Land Use District Map, being Schedule A of the Land Use Bylaw No. 01-23, be amended to change the designation of Lots 23 and 24, Block 56, Plan 4227GH from Direct Control District 7 (DC7) to Light Industrial District (I1) as shown on the attached map (Appendix A).
 - b. That Schedule C: Direct Control District 7 (DC7) be amended to remove the following legal land description and map:

Lot 23 and 24, Block 56, Plan 4227GH as shown on the sketch below, is designated Direct Control 7 (DC7).



3. This Bylaw comes into force on the date it is passed.

Read for a first time on the 10th day of October, 2023

Public Hearing held on the ____ day of _____, 2023

Read a second time on the ____ day of _____, 2023

Read a third and final time on the ____ day of _____, 2023

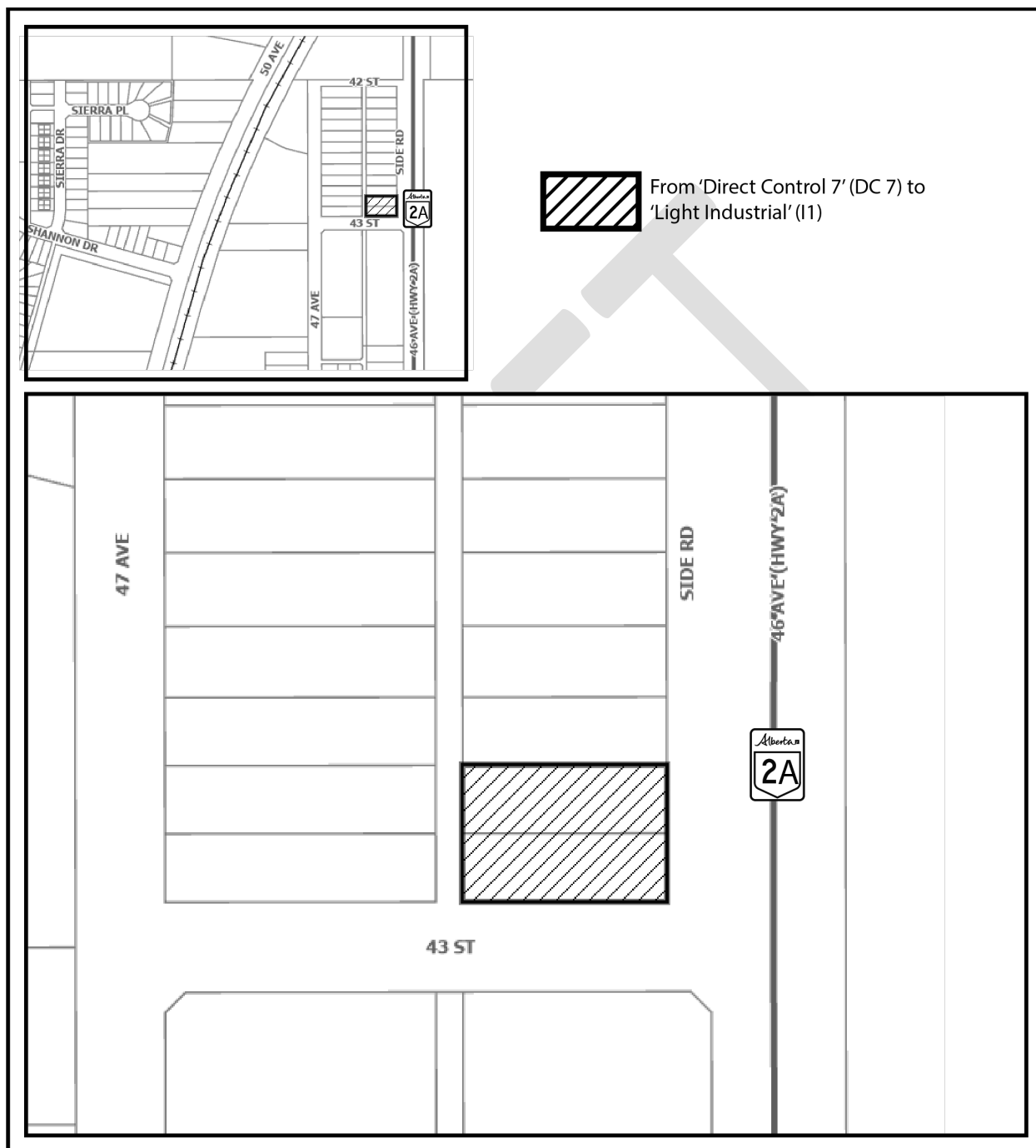
Judy Dahl, Mayor

Brent Williams, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____ 2023.

Schedule A of Bylaw No. 2023-34

Change in Land Use Bylaw Designation for Lots 23 and 24, Block 56, Plan 4227GH





Request for Decision

Bylaw No. 2023-36 Off-Site Levy Bylaw

November 13, 2023

RECOMMENDATION

That Bylaw 2023-36 be given first reading as presented.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for 2022-2032, the second strategic goal is: "The Olds community is supported and enabled through skillful governance."

LEGISLATIVE AUTHORITY

1. *Municipal Government Act* – Chapter M-26, Part 17, Division 6 Section 648(1.1) a municipality may by bylaw provide for the imposition and payment of a levy in respect of land that is to be developed or subdivided.
2. *Municipal Government Act* – Chapter M-26, Part 5, Division 9, Section 191(1) the power to pass a bylaw...includes a power to amend or repeal the bylaw.

BACKGROUND

Early in 2023, the Town contracted ISL Engineering and Land Services to complete an Off-Site Levy for the Town of Olds. The review incorporated the 3 quarter sections annexed since the last review, new and revised Area Structure Plans, an updated project list, as well as updated cost estimates.

Based on the completion of the review, Administration is proposing three main changes to offsite levies:

1. Updated project list: The project list has been updated to capture foreseeable capital expenditures needed to upgrade infrastructure in order to support new development. This includes upgrading water, wastewater, stormwater, and transportation infrastructure.
2. Collection of fees: The bylaw seeks to add clarity around at what stage off-site levies are collected from developers. The current bylaw allows for individual development agreements to stipulate the conditions around payment of levies, as long as they are collected prior to development permit approval.
3. Updated fees: Off-site levy fees are set in Schedule K of the Rates Bylaw. The current rates are set at \$32,818/ha (\$13,281/acre) for development less than 4.05 ha (10 acres) and \$24,241/ha (\$9,810/acre) for developments greater than 4.05 ha. Based on the updated project list and cost estimates, the town is justified in charging up to a maximum of \$169,673/ha in order to fully fund all projects. In an effort to strike a balance between funding required projects and maintaining a competitive advantage, administration is recommending increasing fees to \$72,723/ha (\$29,430/acre) for all developments, regardless of size. The rate approved by Council will be updated in Schedule K of the

Rates Bylaw, which will be brought to Council for approval in a future RFD. Below is a summary of fees for comparable municipalities as well as the Towns current and proposed rates.

Municipality	Minimum (per Hectare)	Maximum (per Hectare)
Olds (current)	\$24,241	\$32,281
Olds (proposed)	\$72,723	
Airdre	\$361,393	\$370,170
Calgary	\$519,668	\$571,554
Carstairs	\$21,329	\$49,716
Didsbury	\$65,572	
Innisfail	\$14,190	\$23,996
Penhold	\$75,711	\$126,043
Red Deer	\$74,190	\$308,956
Sundre	\$16,907	\$37,671

Administration is also proposing that Council allow administration flexibility within the OSL regime. First, an ability to amend the fee collection schedule on a case-by-case basis; and second, to allow developments occurring within 12 months of these new rates becoming effective, to be levied the previous OSL per hectare rate (\$24,241 - \$32,281).

Adoption of Bylaw No. 2023-36 will also repeal the current Off-Site Levy Bylaw, being Bylaw No. 2018-49, and any amendments that were made to it.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☐ Not Applicable

An increase in off-site levies offset future costs associated with capital upgrades of Town infrastructure.

KEY MESSAGES

- N/A

ATTACHMENTS

1. Bylaw No. 2018-49
2. Bylaw No. 2023-36
3. Proposed Rates Bylaw Schedule K
4. Olds Off-Site Levy Bylaw

Submitted By:	Date:
CAO Review: Brent Williams	Date: 9 Nov 2023

31

**Town of Olds
Bylaw No. 2018-49
Off-Site Levy Bylaw**

WHEREAS: pursuant to Section(s) 648 and 649 of the Municipal Government Act, 2000 Chapter M - 26. Council deems it expedient to provide for the imposition and payment of a levy, to be known as an "off-site levy", in respect of land that is to be developed or subdivided; and

WHEREAS: Council deems it expedient to authorize an agreement to be entered into in respect of the payment of the levy.

NOW THEREFORE: the Council of the Town of Olds, in the Province of Alberta duly assembled, enacts as follows:

Title:

1. This bylaw may be cited as the "Off-Site Levy Bylaw".

Definitions:

1. For the purposes of the Bylaw the following definitions apply:

"ACT" means The Municipal Government Act, RSA 2000 c. M-26, as amended or repealed and replaced from time to time;

"ARTERIAL ROAD RIGHT-OF-WAY" means an agreement that confers on a landowner the right to use a landowner's property for an arterial road, which is a high-capacity urban road where the primary function is to deliver traffic from collector roads to highways.

"DEVELOPABLE LAND" means includes all lands utilized for the purposes of growth and which are subdivided or developed (as those terms are defined under the Act, s. 616), except for lands:

- i. Designated as Environmental Reserve,
- ii. Designated as Municipal Reserve, or
- iii. For which an Off-Site Levy was previously paid to the Town of Olds.

"DEVELOPMENT" means:

- i. an excavation or stock pile in the creation of either of them;
- ii. a building or an addition to, or replacement or repair of a building and the construction or placing of any of them in, on, over or under land;
- iii. a change of use of land or a building or an act done in relation to land or a building that results in, or is likely to result in a change in the use of the land or building, or;
- iv. a change in the intensity of use of land, or a building, or an act done in relation to land or a building, that results in or is likely to result in a change in the intensity of use of the land or building.

"DEVELOPMENT AGREEMENT" means an executed contract between a developer and the Town of Olds which establishes servicing and development requirements, and obligations;

“DEVELOPMENT PERMIT” means a document authorizing a development issued pursuant to the Town of Olds Land Use Bylaw;

“EXCESS CAPACITY” means any capacity in excess of that required for a proposed development or subdivision;

“ENVIRONMENTAL RESERVE (ER)” means land designated as environmental reserve by a subdivision authority or municipality in accordance with the Act;

“IMPROVEMENT” means:

- i. a facility or land referred to in section 2, or
- ii. a road, pedestrian walkway, utility or facility referred to in Section 650 (1) or 655(1) (b), of the Act

“LEVY” means **Off-Site Levy** which means the levy imposed pursuant to this Bylaw.

“MUNICIPAL RESERVE (MR)” means the land designated as municipal reserve by a subdivision authority or municipality in accordance with the Act;

“SUBDIVISION” means the division of a parcel of land by an instrument and “Subdivided” has a corresponding meaning.

“Subdivision Authority” means the person(s) or body appointed by Council of the Town of Olds pursuant to the Section 623(1) of the Act;

“WETLANDS DESIGNATED BY PROVINCIAL POLICY” – June 2015 (Assessment) means the Governments of Alberta’s Alberta Wetland Policy, 2012 and the Wetland Assessment and Impact Report Directive, 2015.

2. There is imposed an off-site Levy to be used only to pay for all or part of the capital cost of any or all of the following:
 - new or expanded facilities for the storage, transmission, treatment or supplying of water;
 - new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
 - new or expanded storm sewer drainage facilities;
 - new or expanded roads required for or impacted by a subdivision or development;
 - land required for or in connection with any facilities described in clauses (a. to d.).
3. The Levy for Development shall be as set out in the Town of Olds “Rates Bylaw”.
4. Appendix 1 identifies attached source documents based on a 30 year infrastructure plan process, which identifies benefitting properties and infrastructure forming the basis of this Bylaw.
 - Figure 2.1 - area structure plan map
 - Figure 3.1 - benefitting area map
 - Figure 5.1 - water infrastructure
 - Figure 5.2 - wastewater infrastructure map
 - Figure 5.3 - storm water infrastructure map
 - Figure A.1 - transportation infrastructure plan

5. The Levy as set out in Section 3 shall be paid to the Town of Olds on the following terms³³ and conditions:

- a. Where land is to be subdivided, subdivision approval shall be subject to each landowner affected entering into a Development Agreement with the Town of Olds, with respect to payment of the Levy.
- b. Where land is to be developed, Development Permit approval shall be subject to the developer paying the Off-Site Levy to the Town of Olds.
- c. Where Off-Site Levies will be assessed on all Developable Lands within the development area except land designated as:
 - Environmental Reserve (ER).
 - Municipal Reserve (MR).
 - Arterial Road Right-Of-Way.
 - Wetlands Designated By Provincial Policy - June 2015, (Assessment)

5.(1) An Agreement referred to in Section 5 may require the applicant for a Development Permit or subdivision approval to construct or pay for all or a portion of an improvement with an excess capacity.

Whether or not located on the land to be developed or subdivided, and whether or not constructed at the time of development or subdivision approval.

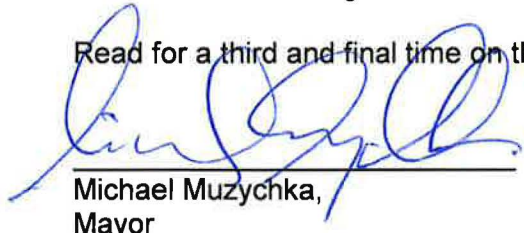
REPEAL: This Bylaw repeals Bylaw # 2016-27 (Off-Site Levy Bylaw) and 2018-27 (Off-Site Levy Amending Bylaw).

Read for a first time on this 26th day of November, 2018.

Read for a second time on this 26th day of November, 2018.

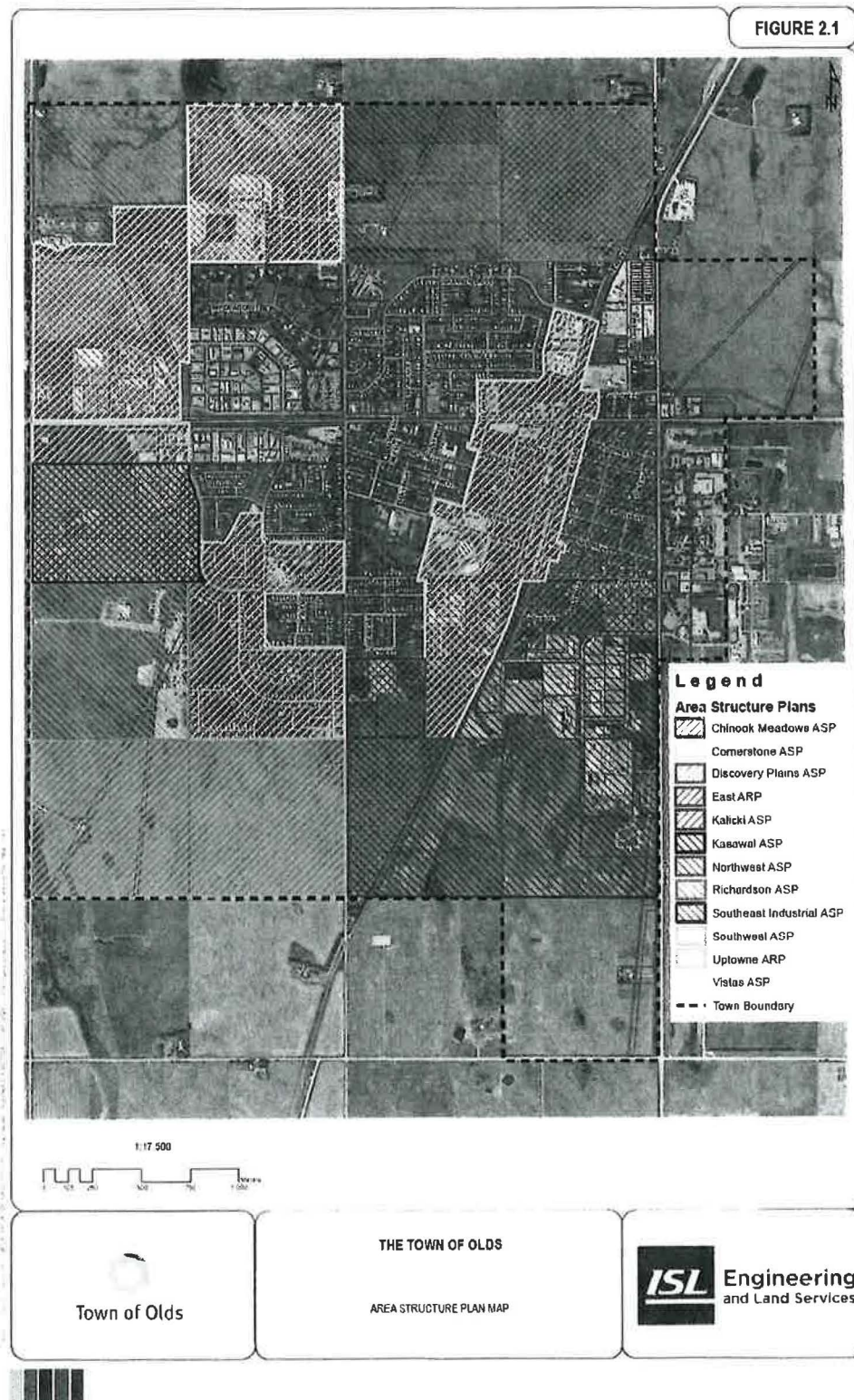
Unanimous consent given for third reading on this 26th day of November, 2018.

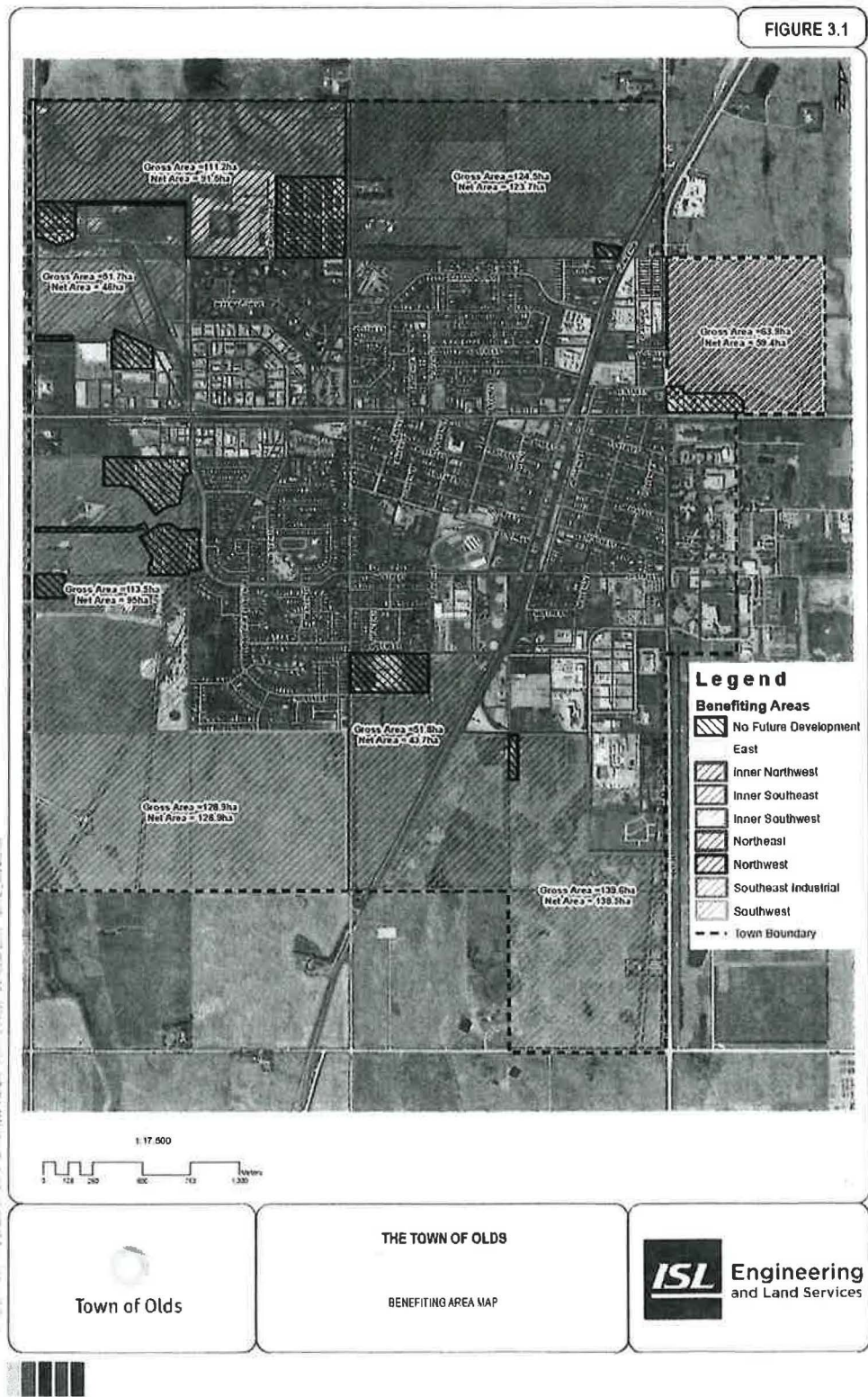
Read for a third and final time on this 26th day of November, 2018.

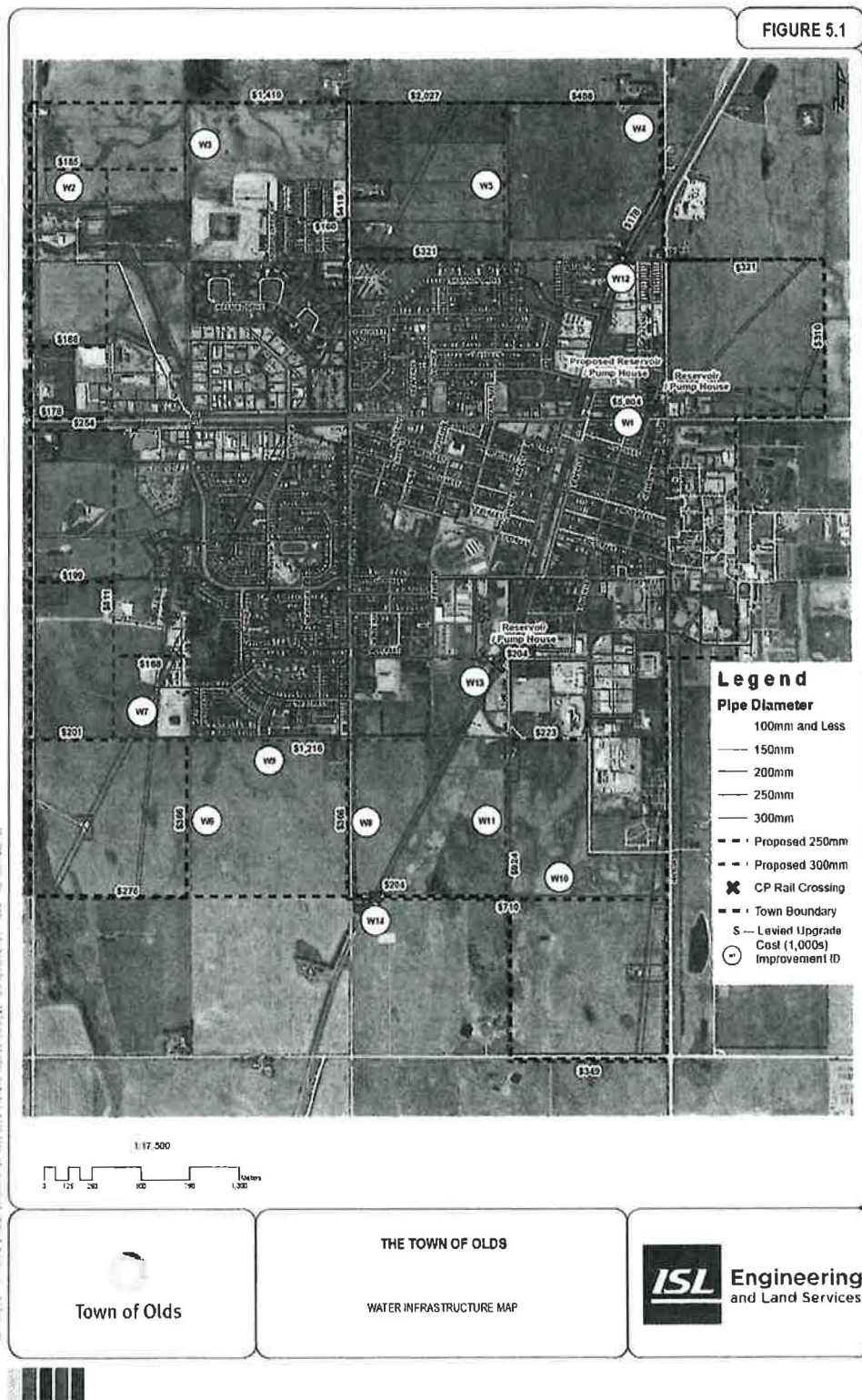

Michael Muzychka,
Mayor

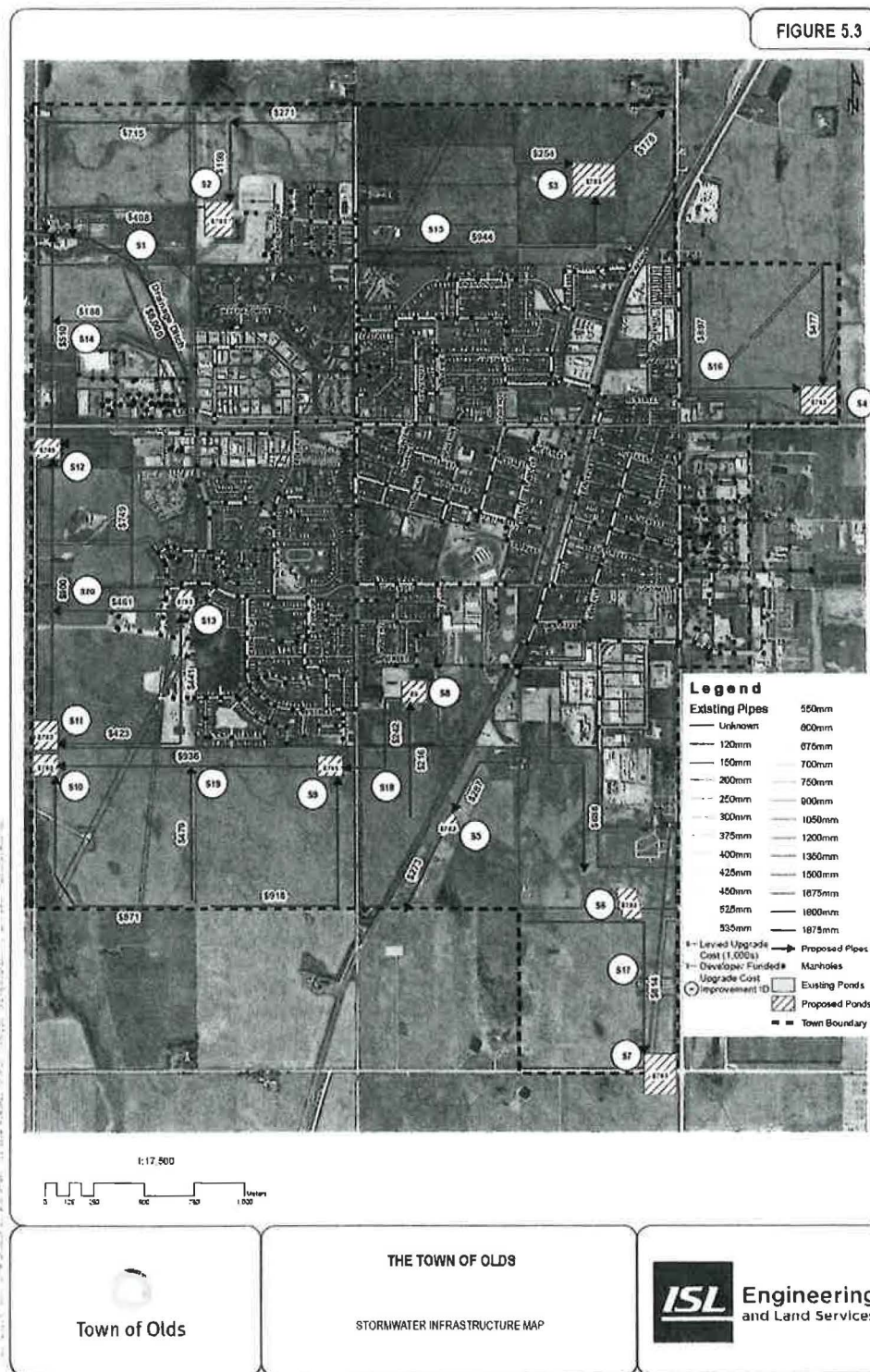

Michael Merritt,
Chief Administrative Officer

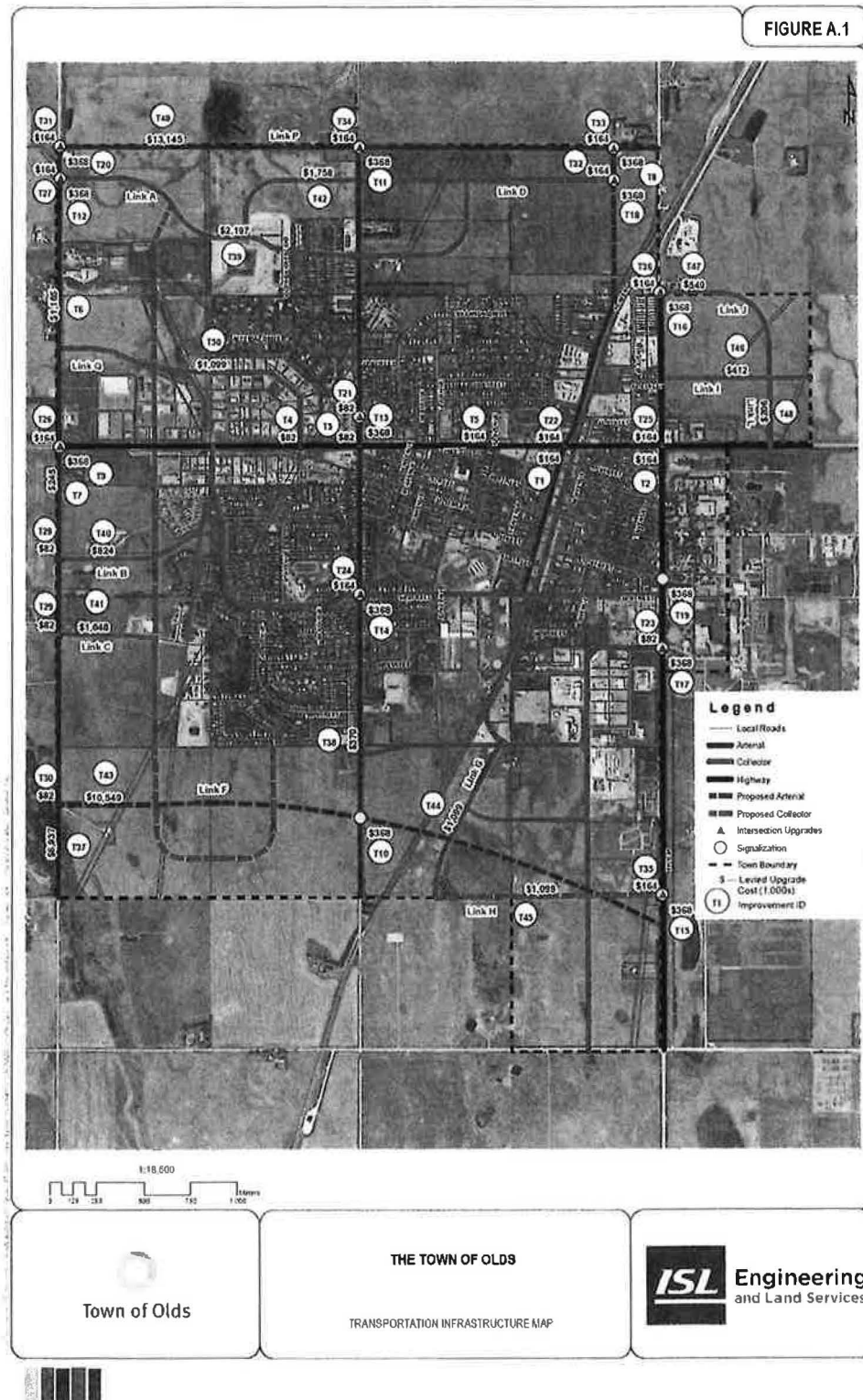
SIGNED by the Chief Elected Official and Chief Administrative Officer this 27th day of November, 2018.











Town of Olds

BYLAW NO. 2023-36 OFF-SITE LEVY BYLAW

A BYLAW TO ESTABLISH OFF-SITE LEVIES FOR THE TOWN OF OLDS

WHEREAS sections 648 and 649 of the *Municipal Government Act* states that Council may by bylaw provide for the imposition and payment of off-site levies;

NOW THEREFORE, Council of the Town of Olds enacts as follows:

TITLE

- 1) This bylaw may be cited as the “Off-Site Levy Bylaw.”

DEFINITIONS

- 2) For the purposes of the Bylaw, the following words and terms are defined as follows:

- a) “Act” means the Municipal Government Act, Chapter M-26 of the Revised Statutes of Alberta 2000, as amended.
- b) “Arterial Road Right-Of-Way” means an agreement that confers on a landowner the right to use a landowner’s property for an arterial road, which is a high-capacity urban road where the primary function is to deliver traffic from collector roads to highways.
- c) “Developable Land” means all lands utilized for the purposes of growth and which are subdivided or developed (as those terms are defined under the Act, s. 616), except for lands:
 - i) Designated as Environmental Reserve,
 - ii) Designated as Municipal Reserve, or
 - iii) For which an Off-Site Levy was paid to the Town of Olds.
- d) “Development” means:
 - i) an excavation or stock pile in the creation of either of them;
 - ii) a building or an addition to, or replacement or repair of a building and the construction or placing of any of them in, on, over, or under land;
 - iii) a change of use of land or a building or an act done in relation to land or a building that results in, or is likely to result in a change in the use of the land or building, or;
 - iv) a change in the intensity of use of land, or a building, or an act done in relation to the land or a building, that results in or is likely to result in a change in the intensity of use of the land or building.
- e) “Development Agreement” means an executed contract between a developer and the Town of Olds which established servicing and development requirements, and obligations.

- f) "Development Permit" means a document authorizing a development issued pursuant to the Town of Olds Land Use Bylaw.
- g) "Excess Capacity" means any capacity in excess of that required for a proposed development or subdivision.
- h) "Environmental Reserve (ER)" means land designated as environmental reserve by subdivision authority or municipality in accordance with the Act.
- i) "Improvement" means:
 - i) a facility or land referred to in Section 2, or
 - ii) a road, pedestrian walkway, utility or facility referred to in Section 650 (1) or 655 (1) (b) of the Act.
- j) "Levy" means Off-Site Levy which means the levy imposed pursuant to this Bylaw.
- k) "Municipal Reserve (MR)" means the land designated as municipal reserve by a subdivision authority or municipality in accordance with the Act.
- l) "Subdivision" mean the division of a parcel of land by an instrument and "Subdivided" has a corresponding meaning.
- m) "Subdivision Authority" means the person(s) or body appointed by Council of the Town of Olds pursuant to the Section 623 (1) of the Act.
- n) "Wetlands Designated by Provincial Policy – June 2015 (Assessment)" means the Government of Alberta's Alberta Wetland Policy, 2012 and the Wetland Assessment and Impact Report Directive

ADMINISTRATION

- 3) There is imposed an off-site levy to be used only to pay for all or part of the capital cost of any or all of the following:
 - a) new or expanded infrastructure for the storage, transmission treatment or supplying of water;
 - b) new or expanded infrastructure for the treatment, movement or disposal of wastewater;
 - c) new or expanded infrastructure for the drainage of stormwater;
 - d) new or expanded transportation infrastructure required for or impacted by a subdivision or development;
 - e) land required for or in connection with any facilities described in clauses (a) to (d).
- 4) The Levy for Development shall be as set out in the Town of Olds "Rates Bylaw".

- 5) Appendix 1 identifies attached source documents based on a 30 year infrastructure plan process, which identifies benefitting areas and infrastructure forming the basis of this bylaw.
 - a) Figure 4.1 – Town ASP/ARP Areas
 - b) Figure 4.2 – Benefiting Areas
 - c) Figure 6.1 – Water Infrastructure Map
 - d) Figure 6.2 – Wastewater Infrastructure Map
 - e) Figure 6.3 – Stormwater Infrastructure Map
 - f) Figure 6.4 – Transportation Infrastructure Map
- 6) The Levy set out in Section 4 shall be paid to the Town of Olds on the following terms and conditions:
 - a) Where land is to be subdivided, subdivision approval shall be subject to each landowner of a new parcel that is created as part of a subdivision entering into a Development Agreement with the Town of Olds. Any required Levy is to be paid upon the execution of the Development Agreement. The CAO or designate may amend the fee collection schedule, with the amended schedule to be included in the Development Agreement.
 - b) Where land is to be developed, Development Permit approval shall be subject to the developer having paid the Levy.
 - c) Where Off-Site Levies will be assessed on all Developable Lands within the development area except land designated as:
 - i) Environmental Reserve (ER)
 - ii) Municipal Reserve (MR)
 - iii) Arterial Road Right-Of-Way.
 - iv) Wetlands Designated by Provincial Policy – June 2015, (Assessment)
- 7) An Agreement referred to in Section 6 may require the applicant for a Development Permit or subdivision approval to construct or pay for all or a portion of an improvement with an excess capacity whether or not located on the land to be developed or subdivided, and whether or not constructed at the time of development or subdivision approval.

EFFECTIVE DATE

- 8) Bylaw No. 2018-49, and all amendments thereto, is hereby repealed.
- 9) This Bylaw takes effect on the date that third and final reading is given.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Received Unanimous Consent for presentation of third reading this ____ day of _____, 2023.

Read a third and final time this ____ day of _____, 2023.

Judy Dahl, Mayor

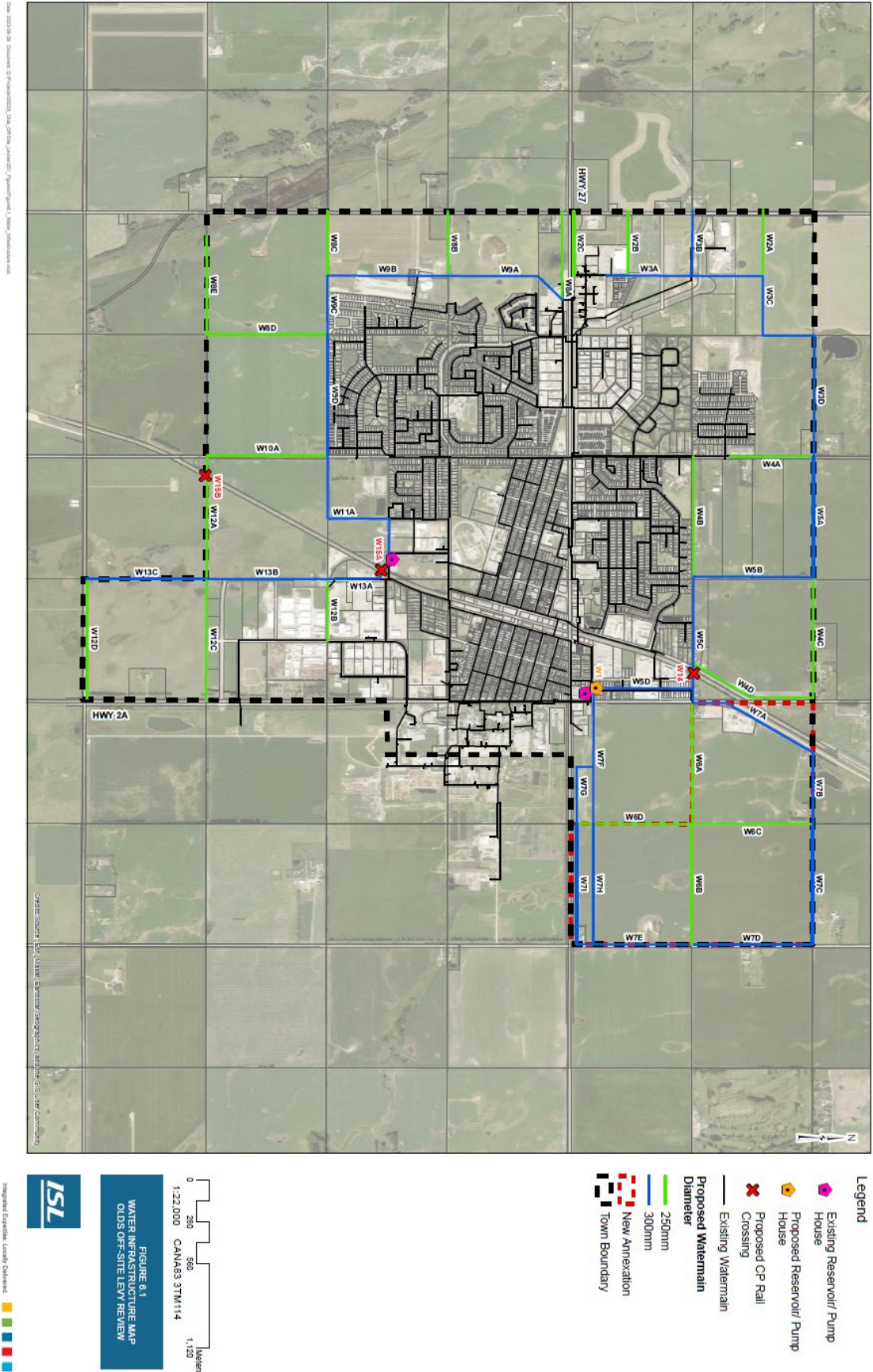
Brent Williams, Chief Administrative
Officer

SIGNED by the Chief Elected Officer and the Chief Administrative Officer this ____ day of _____, 2023

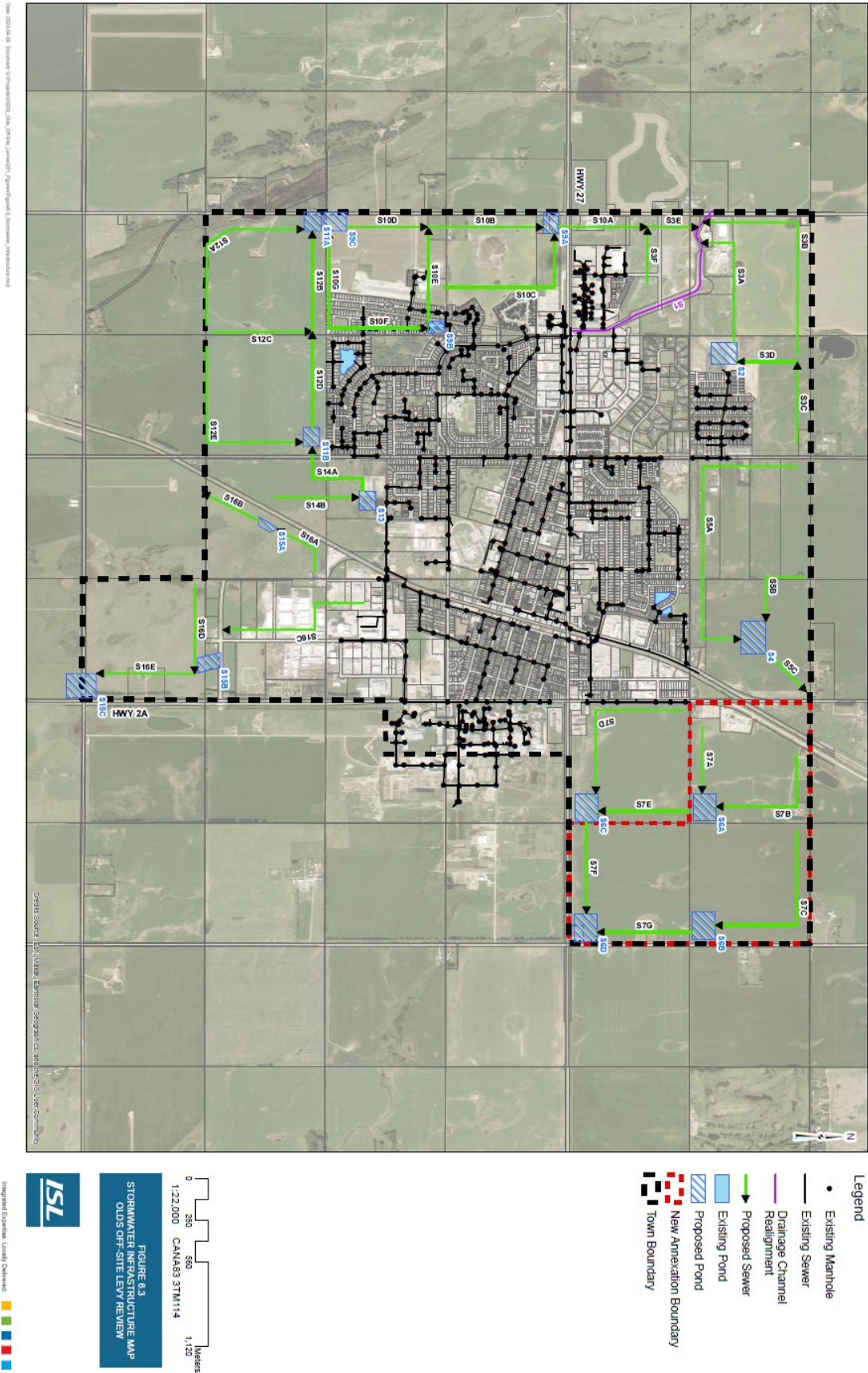
DRAFT

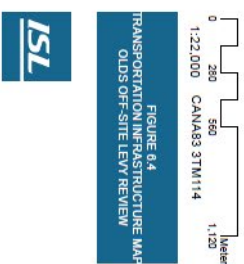












Schedule 'K' Offsite Levies

Rates effective January 1, 2024

Payment upon execution of Development Agreement

Description	Rate
Off-Site Levy	\$72,723 per Hectare
Allocation	
Water Infrastructure	17.7%
Wastewater Infrastructure	16.6%
Stormwater Infrastructure	11.9%
Transportation Infrastructure	53.8%
Facilities	0.0%



Request for Decision

51

Council Policy 1003C
Residential Development Incentive Program

November 13, 2023

RECOMMENDATION

That Council approves the revised Policy 1003C *Residential Development Incentive Program, as presented.*

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.
 Our thriving community is built on strong and collaborative relationships.
 Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

1. Municipal Government Act

BACKGROUND

The town recognizes the important role residential developers play in the growth and sustainability of our community and wishes to facilitate a competitive and cost-effective business environment for developers to operate. At the October Council P&P meeting, the council given a presentation on possible opportunities the Town may have to encourage and incentivize more residential housing growth in Olds. One of the recommended changes was to the recently approved Policy 1003C where new developments were given a 3-year scaling tax break for unsold lots. That policy has been revised to include proposed language and is being presented to the council for their consideration.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES

A municipality has a responsibility to ensure that the dream of a safe, stable, and affordable home is within reach for residents. Affordable housing is not merely a policy; it is a cornerstone of a thriving, inclusive community that we all aspire to build and be part of.

ATTACHMENTS

1. Revised Policy 1003C Draft

CAO Review:	Brent Williams	Date: 9 Nov 23
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POLICY #1003C

4512 – 46 Street, Olds, AB Canada T4H 1R5

T 403-556-6981 F 403-559-6537

www.olds.ca

Policy Title:	Residential Development Incentive Program
Policy Number:	1003C
Approval:	Town Council Motion 22-287
Effective Date:	September 26, 2022
Supersedes Policy No.:	New
Revised and presented to Council:	November 13, 2023 Motion # _____

Policy Statement:

The town recognizes the important role residential developers play in the growth and sustainability of our community and wishes to facilitate a competitive and cost-effective business environment for developers to operate.

Purpose:

To provide financial incentives for residential developers in the Town of Olds to promote the development of new residential lands.

Definitions:

High Density Residential Developments are defined as buildings or land that can accommodate more than 4 individual residential units.

Municipal Taxes means: Tax rates imposed by the Town annually but not including Education Tax, Seniors Housing Tax, Local Improvement Tax, and Special Tax.

Vacant Lot means: A lot that contains no improvements, such as a house or other structure.

Standards:

1. The town shall add the clause '*Development Incentive Program*' to all residential development agreements that propose to create at least 7 new residential lots through subdivision.
2. This policy only applies to land and does not apply to improvements on the land.
3. Program eligibility comes into effect the year lots are first assessed following subdivision.
4. The development incentive program will function on a granting basis.
5. Each grant must receive the annual approval of the Council, as per s.347(1) of the *Municipal Government Act*.
6. The development incentive program shall last for a maximum of 3 years and the grant shall adhere to the following schedule:

- a. Year 1 of the program will see a grant equal to 80% of municipal taxes for each eligible parcel.
 - b. Year 2 of the program will see a grant equal to 60% of municipal taxes for each eligible parcel.
 - c. Year 3 of the program will see a grant equal to 40% of municipal property taxes.
- 7. If a vacant lot within the program is sold or transfers owners, it immediately ends its eligibility for and participation in the development incentive program. In such situations, the taxes owing shall be prorated to reflect the period in which the vacant lot was eligible within that year.
- 8. High Density Residential Development Stream
 - a. High Density Residential Developments are eligible for the above noted incentive program upon completion of a subdivision or rezoning, or execution of a development permit or agreement.
 - b. There are no minimum lot requirements for High Density Residential Developments to be eligible for this policy.
 - c. High Density Residential Developments shall be eligible for 1-year tax cancellation of the municipal portion of property taxes on any improvements to the land, in addition to the land incentive referenced above.

Authority:

- 1. Responsibility will be with the CAO and/or designate to implement this program.
- 2. The CAO has the authority to determine the start date of the incentive program.
- 3. The development incentive program shall remain in place until this policy is amended or revoked by Council.



Request for Decision

Mountain View County Library Representative

November 13, 2023

RECOMMENDATION

That the Council appoints Mountain View County Councillor Jennifer Lutz to the Olds Municipal Library Board (OML) for a term of one (1) year, starting from the 2023 organizational meeting and to expire at the 2024 Organizational Meeting.

STRATEGIC ALIGNMENT

*Municipal Government Act
Library Act and Regulations*

LEGISLATIVE AUTHORITY

1. *Municipal Government Act*
2. *Library Act and Regulations*
3. *Olds Library Board Bylaw*

BACKGROUND

Olds Municipal Library Board (OML) Excerpt from Bylaw 2023-27:

STRUCTURE

5.
 - (b) *The Board shall consist of not fewer than 5 and not more than ten (10) members appointed by Council.*
 - (c) *A minimum of one (1) to a maximum of two (2) representatives of Town of Olds Council may be appointed to be members of the Board at any one time.*
 - (d) **One representative of Mountain View County Council or a County resident will be appointed by Mountain View County, and further endorsed by Town of Olds Council.**
 - (e) *Factoring the number of Town of Olds Council appointees, between three (3) and eight (8) members at large who can be residents of the Town of Olds or Mountain View County as long as the majority are residents of the Town of Olds.*

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

KEY MESSAGES

Our libraries are the heart of our community, fostering learning, connection, and cultural enrichment for residents of all ages. By appointing a councillor from the county to the library board, we are working towards a more collaborative and interconnected future for our community.

ATTACHMENTS

1. Correspondence from Mountain View County on Council Appointments

CAO Review: Brent Williams	Date: 9 Nov 2023
----------------------------	------------------



October 27, 2023

Via Email: bwilliams@olds.ca

Brent Williams
Chief Administrative Officer
Town of Olds
4512 - 46th Street
Olds, AB T4H 1R5

RE: 2023-2024 Mountain View County Appointments

Mountain View County Council, at its Organizational Council Meeting held on October 25, 2023, amended the representatives appointed to the following Committees until the October 2024 Organizational meeting.

Inter-Municipal Collaboration Committee

Reeve	Angela Aalbers	403-507-1057	aaalbers@mvcounty.com
Councillor	Greg Harris	403-586-6267	gharris@mvcounty.com
Councillor	Jennifer Lutz	403-556-6002	jlutz@mvcounty.com

Municipal Area Partnership

Reeve	Angela Aalbers	403-507-1057	aaalbers@mvcounty.com
Deputy Reeve	Dwayne Fulton	403-606-8925	dfulton@mvcounty.com
Councillor	Alan Miller	403-556-0551	amiller@mvcounty.com

Olds and Area Health Professionals Attraction and Retention

Councillor	Jennifer Lutz	403-556-6002	jlutz@mvcounty.com
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Olds Library

Councillor	Jennifer Lutz	403-556-6002	jlutz@mvcounty.com
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Please update your records and forward any information pertaining to this matter to the appointed representatives. If you have any questions concerning the above, I would be happy to discuss them with you.

Sincerely,

Christofer Atchison, Director
Legislative, Community and Agricultural Services
/ab

T 403.335.3311 1.877.264.9754 F 403.335.9207
1408 - Twp Rd 320 Postal Bag 100 Didsbury, AB, Canada T0M 0W0
www.mountainviewcounty.com

Building Rural Better



Request for Decision

Vapour Testing Report

November 13, 2023

RECOMMENDATION

That the Council accepts the Vapour Testing Report as presented.

STRATEGIC ALIGNMENT

Our thriving community is built on strong and collaborative relationships.

Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

1. *Municipal Government Act*

BACKGROUND

SFE Global was retained by the Town of Olds to provide consulting, technical services, and equipment related to sanitary testing. All testing was conducted from September 13th to September 25th, 2023. This final report provides details of the tests conducted by SFE and all incidents whereby smoke was observed, or not observed within the Town.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ **Not Applicable**

Details:

KEY MESSAGES

The Town has conducted sanitary vapour testing as part of our ongoing efforts to ensure the integrity of our sewer system. This testing is essential to identify issues, such as damaged sanitary manholes, storm system cross connections, and other matters, and to enhance the overall functionality of this essential infrastructure.

ATTACHMENTS

1. SFE Global - Vapour Testing Final Report

CAO Review: Brent Williams

Date: 9 Nov 2023

**Final Report
Town of Olds**

Attn: Brent Williams

Sanitary Sewer Smoke Testing Town of Olds - 2023



Prepared and submitted by:

SFE Global - Edmonton

10707-181 Street

Edmonton, AB, T5S 1N3



October 18, 2023

Brent Williams

Chief Administrative Officer

Town of Olds
4512 – 46 St
Olds, Alberta
T4H 1R5

FINAL REPORT: SEWER SMOKE TESTING TOWN OF OLDS 2023

Please find enclosed SFE's Final Report for the above-mentioned project. Once you have had a chance to review the report, please contact me directly with any comments or questions you may have.

Although we encourage our clients not to print reports that can be utilized digitally, please feel free to let us know if you require hard copies. Thank you for having SFE conduct this work on your behalf. We appreciate the business.

Sincerely,
SFE Global

Nick Schellenberg
Director of Operations
(780) 461-0171
Nick.Schellenberg@sfeglobal.com
www.sfeglobal.com

TABLE OF CONTENTS

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Section 2

2.1 Smoke Testing Procedures

2.2 Smoke Testing Incidents.....

Section 3

QA/QC and Safety

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Appendix 2 – No Smoke/Smoke in homes

1. Introduction

SFE Global was retained by the Town of Olds, under the direction of Scott Grieco, to provide consulting, technical services and equipment related to sanitary sewer smoke testing.

All smoke testing was conducted from September 13th to September 25th, 2023. This final report provides details of the tests conducted by SFE and all incidents whereby smoke was observed, or not observed in each area are outlined in Appendix 2. Mr. Nick Schellenberg from SFE Global acted as Project Manager.

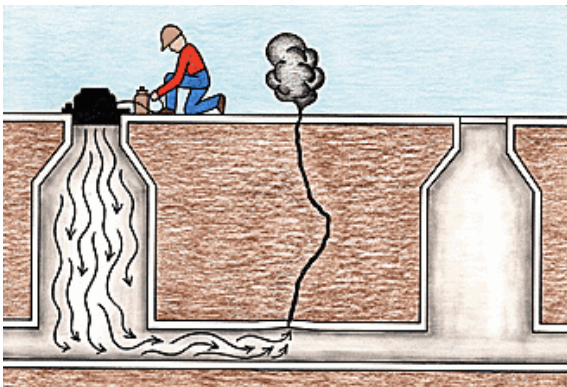
2. Smoke Testing

2.1 Smoke Testing Procedures

Smoke testing is one of the most efficient and cost-effective methods of locating sources of inflow and infiltration (I&I) problems within sanitary sewers.

The non-toxic “smoke” will help find locations where storm and other sources of rainwater enter the sanitary sewers. It is conducted by placing a blower over a centrally located manhole and forcing non-toxic smoke into the sanitary sewer line. As the air inside the sewer is pressurized, the smoke will fill the main line plus all connections. The smoke will then follow the path of any leaks to the ground’s surface, quickly revealing the source of inflow and infiltration (I&I).

The smoke will be noticeable wherever there is a leak in a sanitary sewer pipe, such as a crack in a sewer pipe, a cross-connection between a storm sewer and a sanitary sewer, where a roof drain is connected to the sanitary sewer, from a broken cleanout cap, or from a defective or damaged manhole.



2.2 Smoke Test Incidents

All recorded incidents are in Appendix 1 of this report. The incidents recorded should be corrected as soon as possible to avoid stormwater infiltration into the sanitary system. All no smoke, and smoke in homes are included as Appendix 2 of this report.

3. QA/QC and Safety Statement

SFE confirms that all pipeline runs were smoke tested according to industry standards and SFE's QA/QC methodology and protocol, and standard industry practice. All equipment has been removed from the site locations.

SFE has a comprehensive Company Safety Manual and can be reviewed upon request.

Where required, confined space entry procedures and general site/traffic safety were adhered to during site installation and site maintenance. SFE utilizes the "DBI SALA" rescue system, a 2800 CFM air induction device and MSA air quality monitors. All our staff members are thoroughly trained and certified in confined space entry procedures. Certificates are available on request.

Where required, a thorough traffic control plan was established and used by SFE Global crews. All SFE crews and vehicles are outfitted with high visibility traffic safety equipment.

A pre-job safety inspection and meeting was conducted by SFE personnel, and the following potential hazards were identified:

- Need for Personal Protective Equipment
- Traffic Control Requirements
- Heavy Lifting

This project was conducted in accordance with the WCB and OSHA safety standards as documented in SFE's Safety Procedures Manual. Local emergency response procedures were reviewed. A "tailgate" meeting was conducted by SFE to review work to be completed and the hazards present prior to this work.

Quality Assurance and Quality Control Procedures:

- All Field Crews are supplied with SFE smoke test field sheets for documentation of pertinent information.
- All Field Crews are supplied with legible town maps detailing the sewer lines, manhole numbers and street names.
- Pre-planning shall include an outline of runs laid out on the map with smoke induction and run end manholes noted.
- All incidents are detailed on the field sheets by the SFE crew foreman and shall include addresses, photos, GPS coordinates (decimal degrees), incident description, etc.
- All data entry into the SFE Smoke Testing software shall be conducted by SFE Data Processing.
- The smoke test final report shall include report body, smoke test run details, incident details and locations, maps detailing runs and if requested, raw databases for GIS.
- A minimum of 10% of the incidents shall be checked for a correlation between the incident location (i.e., address, street location) and the GPS coordinates. The SFE project manager (PM) shall ensure checks and balances are conducted for 10% of all readings. If mistakes are discovered, all incidents shall be checked by the PM.
- As a minimum, a PDF version of the final report shall be supplied to the client and printed only upon their request.

4. Conclusion

The sanitary sewer test, conducted by SFE Global, has determined that the incidents recorded would impact the sanitary system during high intensity storm events. All major incidents should be further investigated to determine the full impact on the sanitary system. Collectively, all the incidents recorded would amount to high infiltration.

Report End
October 18th, 2023

SFE Global
Project A23-158

Appendix 1

Map of Premises Incidents

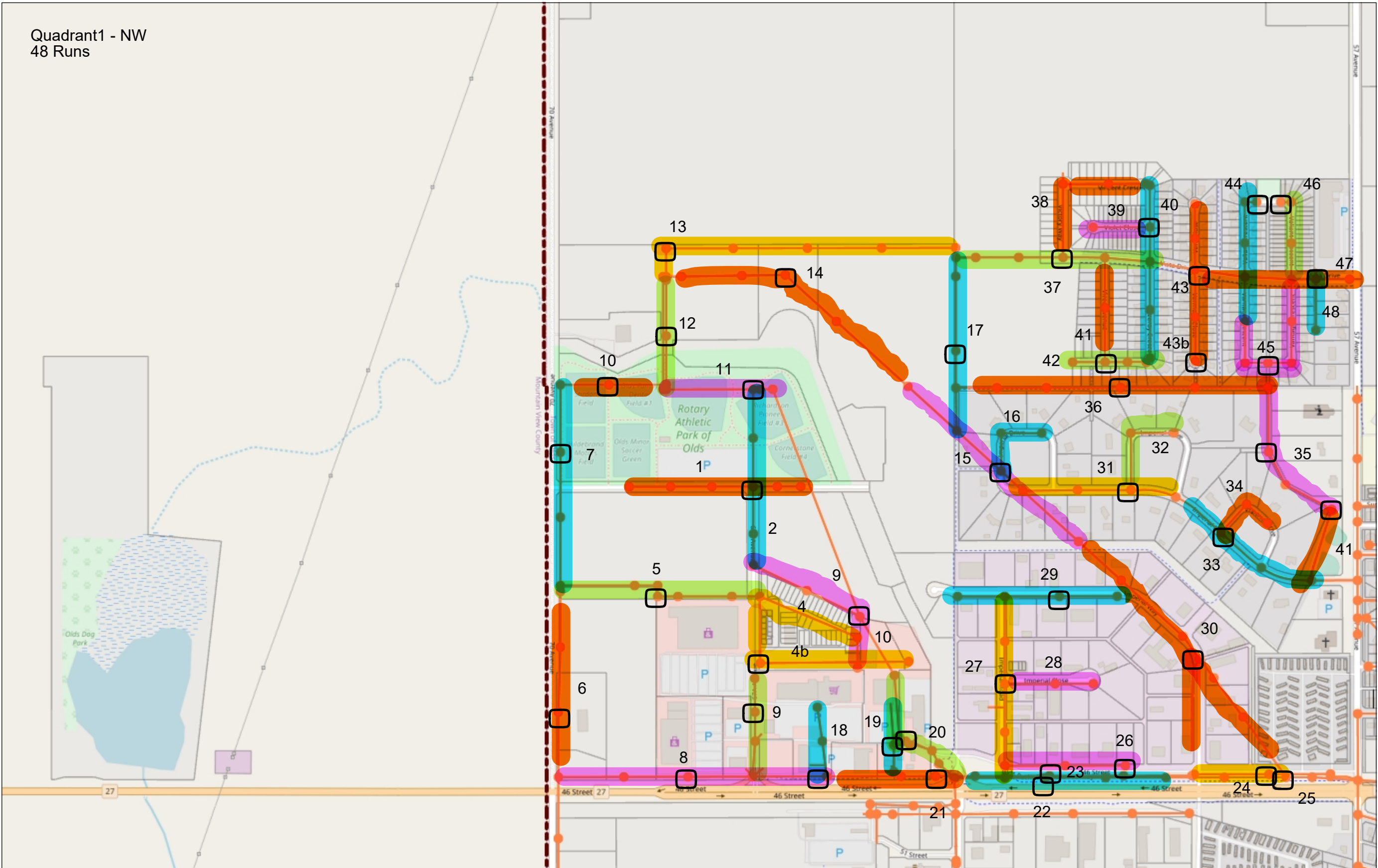
Town of Olds



Quadrant1 - NW
48 Runs

Legend

- Town Boundary
- Road Labels
- Block Text Line
- Sanitary Pressure Main
- Sanitary Manhole
- Sanitary Flow Direction
- Sanitary Gravity Main
- Parcels



1: 12,286



0.6 0 0.31 0.6 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© OpenStreetMap contributors

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

© Town of Olds

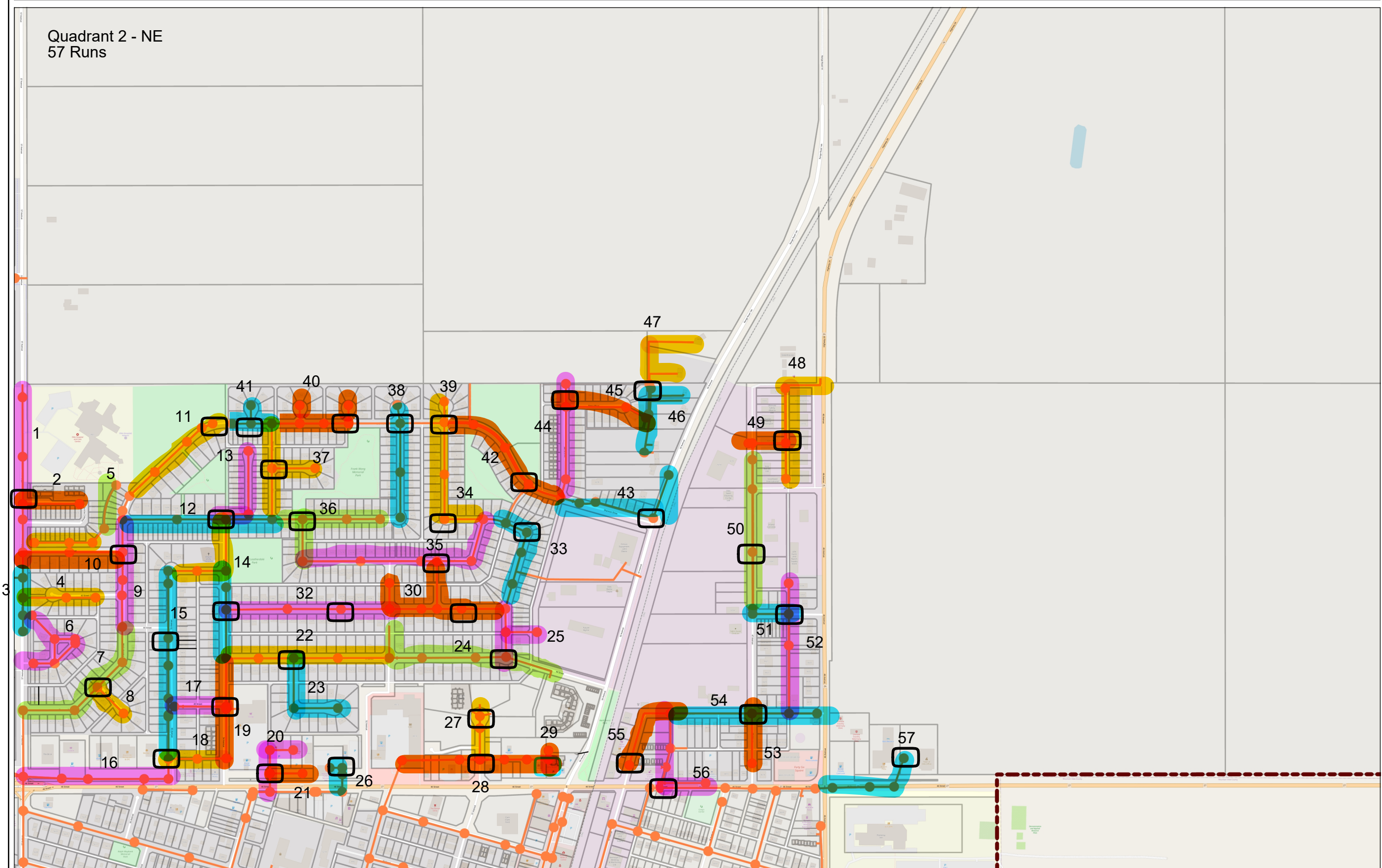
Town of Olds



Quadrant 2 - NE
57 Runs

Legend

- Town Boundary
- Road Labels
- Block Text Line
- Sanitary Pressure Main
- Sanitary Manhole
- Sanitary Flow Direction
- Sanitary Gravity Main
- Parcels



1: 12,287



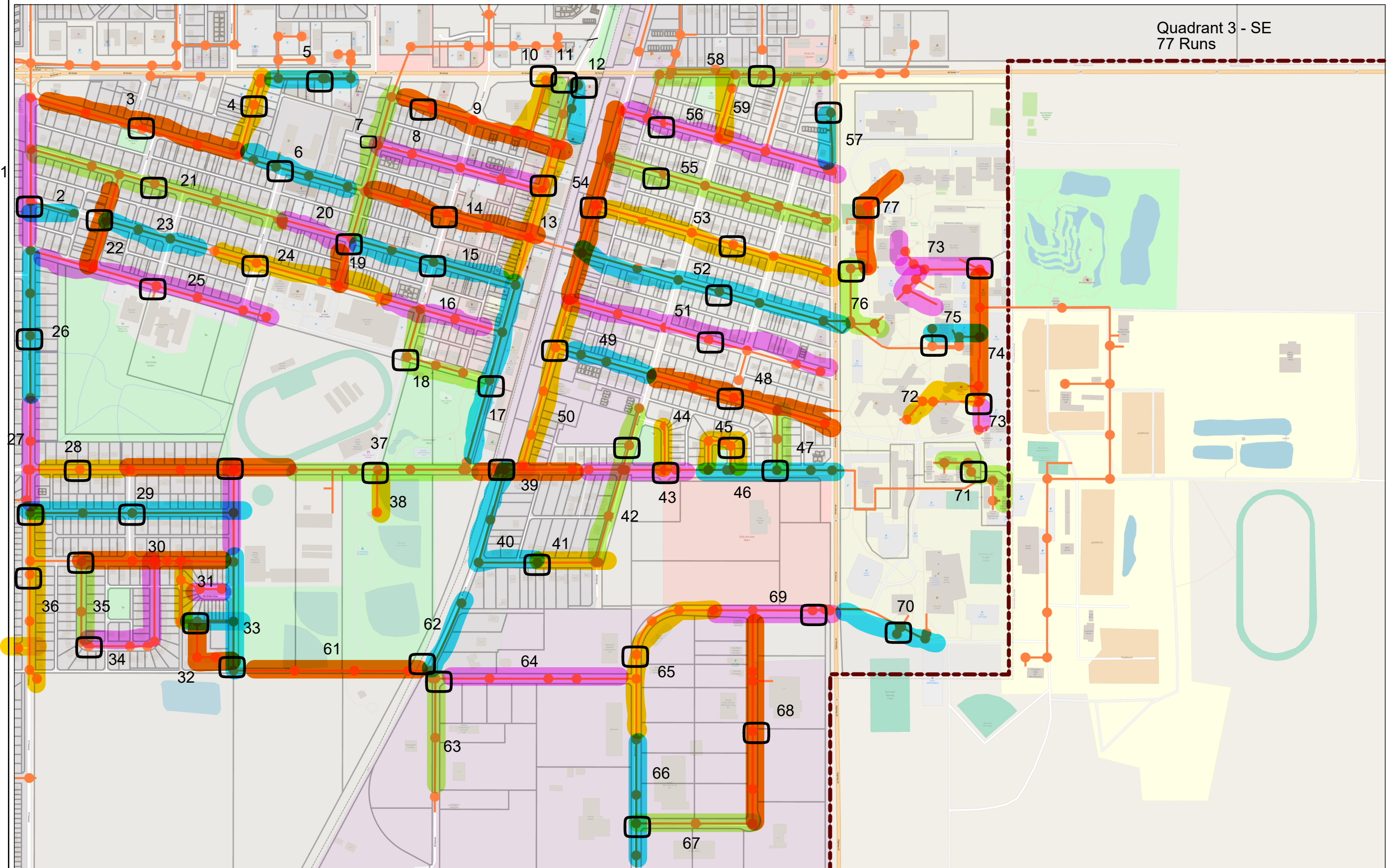
0.6 0 0.31 0.6 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
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Notes
© Town of Olds

Town of Olds



- Legend
- Town Boundary
 - Road Labels
 - Block Text Line
 - Sanitary Pressure Main
 - Sanitary Manhole
 - Sanitary Flow Direction
 - Sanitary Gravity Main
 - Parcels

1: 12,287



0.6 0 0.31 0.6 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
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THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes
© Town of Olds

Town of Olds



Quadrant 4 - SW
55 Runs

Legend

- Town Boundary
- Road Labels
- Block Text Line
- Sanitary Pressure Main
- Sanitary Manhole
- Sanitary Flow Direction
- Sanitary Gravity Main
- Parcels

1: 12,287



Notes

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Incident 01

Location North of Rotary Athletic Park **Run** 12 (Quad 1)

Latitude 51.80324

Longitude -114.14012

Leaking Manhole #77

Leak Size Moderate Inflow

Adjacent Manhole 1 #76

Leak Source Main Sewer

Adjacent Manhole 2 #79

Surface Cover Trees/Shrubs

Leak Type Manhole Cover

Smoke Intensity Moderate

Incident Comments: Smoke around risers, moderate intensity.



Incident 02

Location End of Vista Dr. **Run** 37 (Quad 1)

Latitude 51.80467

Longitude 114.12977

Leaking Manhole 696

Leak Size Low Inflow

Adjacent Manhole 1 695

Leak Source Main Sewer

Adjacent Manhole 2 697

Surface Cover Gravel

Leak Type Manhole Cover

Smoke Intensity Low

Incident Comments: Low intensity smoke emitting from collar of manhole cover.



Incident 03

Location West of Vista Dr. **Run** 17 (Quad 1)

Latitude 51.80468

Longitude 114.13162

Leaking Manhole 698

Leak Size Moderate Inflow

Adjacent Manhole 1 84

Leak Source Main Sewer

Adjacent Manhole 2 85

Surface Cover Trees/Shrubs

Leak Type Manhole Cover

Smoke Intensity Moderate

Incident Comments: Moderate intensity smoke emitting from ground near manhole along with smoke coming from ring of manhole cover. Manhole is in sloped area.



Incident 04

Location West of Vista Dr.

Run 17

Latitude 51.80433

Longitude 114.13162

Leaking Manhole 85

Leak Size Moderate Inflow

Adjacent Manhole 1 698

Leak Source Main Sewer

Adjacent Manhole 2 86

Surface Cover Trees/Shrubs

Leak Type Manhole Cover

Smoke Intensity Moderate

Incident Comments: Moderate intensity smoke emitting from manhole collar.



Incident 05

Location West of Vista Dr.

Run 17 (Quad 1)

Latitude 51.80299

Longitude 114.13162

Leaking Manhole 86

Leak Size Low Inflow

Adjacent Manhole 1 85

Leak Source Main Sewer

Adjacent Manhole 2 95

Surface Cover Trees/Shrubs

Leak Type Manhole Cover

Smoke Intensity Low

Incident Comments: Low intensity smoke emitting from manhole collar.



Incident 06

Location Behind Viceroy Cres.

Run 36 (Quad 1)

Latitude 51.80231

Longitude 114.13042

Leaking Manhole 94

Leak Size Low Inflow

Adjacent Manhole 1 95

Leak Source Main Sewer

Adjacent Manhole 2 93

Surface Cover Landscaped Area

Leak Type Manhole Cover

Smoke Intensity Low

Incident Comments: Low intensity smoke emitting from the ground about a foot away from manhole.



Incident 07

Location Behind Vermont Cl **Run** 36 (Quad 1)
Latitude 51.80232 **Longitude** 114.12463
Leaking Manhole 91 **Leak Size** Low Inflow
Adjacent Manhole 1 92 **Leak Source** Main Sewer
Adjacent Manhole 2 90 **Surface Cover** Asphalt Lane
Leak Type Manhole Cover **Smoke Intensity** Low

Incident Comments: Very low smoke emitting from cracked walking path.



Incident 08

Location 5801 Imperial Dr. **Run** 33 (Quad 1)
Latitude 51.798580 **Longitude** 114.122094
Leaking Manhole N/A **Leak Size** Low Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area
Leak Type Cleanout cap defective **Smoke Intensity** Low

Incident Comments: Low intensity smoke emitting from a defective cleanout cap that appears to be covered by a piece plywood.



Incident 09

Location 5842 Imperial Dr. **Run** 32 (Quad 1)
Latitude 51.801605 **Longitude** 114.126283
Leaking Manhole N/A **Leak Size** Moderate Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area
Leak Type Broken Cleanout Cap **Smoke Intensity** Moderate

Incident Comments: Moderate intensity smoke emitting from a broken cleanout cap.



Incident 10

Location 5826 Imperial Dr. **Run** 32 (Quad 1)
Latitude 51.800456 **Longitude** 114.124834
Leaking Manhole N/A **Leak Size** Moderate Inflow
Adjacent Manhole 1 N/A **Leak Source** Main Sewer
Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area
Leak Type Broken Cleanout Cap **Smoke Intensity** Moderate

Incident Comments: Moderate intensity smoke emitting from a suspected broken cleanout cap and appears to be landscaped over top.



Incident 11

Location East of 70 Ave. In grass Area **Run** 6 (Quad 1)
Latitude 51.79873 **Longitude** 114.14317
Leaking Manhole 745 **Leak Size** Low Inflow
Adjacent Manhole 1 72 **Leak Source** Main Sewer
Adjacent Manhole 2 71 **Surface Cover** Trees/Shrubs
Leak Type Manhole Cover **Smoke Intensity** Low

Incident Comments: Low intensity smoke emitting from manhole cover.



Incident 12

Location Cornerstone Cres **Run** 4 (Quad 1)
Latitude 51.79762 **Longitude** 114.13590
Leaking Manhole N/A **Leak Size** High Inflow
Adjacent Manhole 1 N/A **Leak Source** Main Sewer
Adjacent Manhole 2 N/A **Surface Cover** Gravel area
Leak Type Manhole Cover **Smoke Intensity** High

Incident Comments: High intensity smoke emitting from manhole cover. A storm manhole lid is installed on a sanitary manhole leading to heavy infiltration. The road is sloped towards the Manhole. The manhole is not located on GIS maps.



Incident 13

Location Cornerstone Cres. **Run** 4 (Quad 1)

Latitude 51.79782 **Longitude** 114.13590

Leaking Manhole N/A **Leak Size** Low Inflow

Adjacent Manhole 1 N/A **Leak Source** Main Sewer

Adjacent Manhole 2 N/A **Surface Cover** Un landscaped Area

Leak Type Manhole Cover **Smoke Intensity** Low

Incident Comments: Low intensity smoke emitting from manhole cover. Manhole is also not located on GIS maps.



Incident 14

Location Imperial Way **Run** 29 (Quad 1)

Latitude 51.79852 **Longitude** 114.1268

Leaking Manhole 546 **Leak Size** Moderate Inflow

Adjacent Manhole 1 631 **Leak Source** Main Sewer

Adjacent Manhole 2 580 **Surface Cover** Gravel Area

Leak Type Manhole Cover **Smoke Intensity** Moderate

Incident Comments: Moderate intensity smoke emitting from manhole cover.



Incident 15

Location 6619 Imperial Way **Run** 29 (Quad 1)

Latitude 51.79871 **Longitude** 114.13124

Leaking Manhole N/A **Leak Size** Low Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area

Leak Type Broken Cleanout Cap **Smoke Intensity** Low

Incident Comments: Low intensity smoke emitting from a broken cleanout cap.



Incident 16

Location 4501 Imperial Rd. **Run** 27 (Quad 1)
Latitude 51.79645 **Longitude** 114.13003
Leaking Manhole N/A **Leak Size** High Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Asphalt Lane
Leak Type Unknown **Smoke Intensity** High

Incident Comments: High intensity smoke emitting from what appears to be a metal hatch bolted to the ground. No indication of a manhole on GIS maps. The lane is sloped towards the gate. This will cause heavy rainfall infiltration from each downspout located in the area. Further investigation is recommended.



Incident 17

Location 4504 Imperial Rd. **Run** 27 (Quad 1)
Latitude 51.79643 **Longitude** 114.13047
Leaking Manhole N/A **Leak Size** Moderate Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Asphalt Lane
Leak Type Service Connection **Smoke Intensity** Moderate

Incident Comments: Moderate intensity smoke emitting from RV sanitary drain station. Main concern of this is the grated cover, which allows for rainfall infiltration.



Incident 18

Location 5413 51 St. **Run** 21 (Quad. 3)
Latitude 51.79266 **Longitude** 114.11514
Leaking Manhole N/A **Leak Size** Low Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area
Leak Type Broken Cleanout Cap **Smoke Intensity** Low

Incident Comments: Low intensity smoke emitting from broken cleanout cap. Cap was broken off the top.



Incident 19

Location Olds Splash Park **Run** 18 (Quad 3)
Latitude 51.78934 **Longitude** 114.10785
Leaking Manhole N/A **Leak Size** Low Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area
Leak Type Defective Cleanout Cap **Smoke Intensity** Moderate

Incident Comments: Moderate intensity smoke emitting from what appears to a cleanout cap.



Incident 20

Location Olds Splash Park **Run** 18 (Quad 3)
Latitude 51.78925 **Longitude** 114.10778
Leaking Manhole N/A **Leak Size** High Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Sidewalk
Leak Type Drain Tile **Smoke Intensity** High

Incident Comments: High intensity smoke emitting from drain tile in splash park. Heavy infiltration from both rainfall and usage of the splash park equipment. Further investigation is recommended.



Incident 21

Location 5223 54 St. **Run** 38 (Quad 3)
Latitude 51.78745 **Longitude** 114.11103
Leaking Manhole N/A **Leak Size** Moderate Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Un Landscaped Area
Leak Type Broken Cleanout Cap **Smoke Intensity** Moderate

Incident Comments: Moderate intensity smoke emitting from broken cleanout cap.



Incident 22

Location 4802 56 St. **Run** 44 (Quad 3)

Latitude 51.78620 **Longitude** 114.10354

Leaking Manhole N/A **Leak Size** Low Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Asphalt Lane

Leak Type Broken Cleanout Cap **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from a suspected cleanout cap.



Incident 23

Location 5327 50 Ave. (Bowling Alley) **Run** 17 (Quad 3)

Latitude 51.78796 **Longitude** 114.10662

Leaking Manhole N/A **Leak Size** High Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Landscaped Area

Leak Type Missing Cleanout Cap **Smoke Intensity** High

Incident Comments: High smoke intensity emitting from a suspected missing cleanout cap.



Incident 24

Location Olds College Campus **Run** 77 (Quad 3)

Latitude 51.79220 **Longitude** 114.09575

Leaking Manhole N/A **Leak Size** Moderate Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Non-Movable Structure

Leak Type Service Connection **Smoke Intensity** Moderate

Incident Comments: Moderate smoke intensity emitting from a broken service connection in a demolition site. The demo site's foundation is exposed and open to heavy infiltration from rainfall. Along with the broken service connection pipe, smoke was also visible from under the foundation. The site ends up becoming a drain pool whenever rainfall occurs.



Incident 25

Location Olds College Campus **Run** 77 (Quad 3)

Latitude 51.79218 **Longitude** 114.09586

Leaking Manhole N/A **Leak Size** Moderate Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Non-Movable Structure

Leak Type Service Connection **Smoke Intensity** Moderate

Incident Comments: Moderate smoke intensity emitting from a broken service connection pipe. The pipe is exposed and open to rainfall infiltration. Along with Incident 18, smoke was seen emitting from below the foundation of the pipe and is also contributing to rainfall infiltration.



Incident 26

Location Olds College Campus **Run** 77 (Quad 3)

Latitude 51.79226 **Longitude** 114.09581

Leaking Manhole N/A **Leak Size** Low Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Non-Movable Structure

Leak Type Service Connection **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from a broken service connection pipe. The pipe is open to rainfall infiltration, but unlike the previous two incidents, there was no visible smoke rising from below the rubble.



Incident 27

Location #22 Destination Pl. **Run** 5 (Quad 4)

Latitude 51.78089 **Longitude** 114.12347

Leaking Manhole N/A **Leak Size** Low Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Asphalt Lane

Leak Type Defective Cleanout Cap **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from a defective cleanout cap cover. Cleanout Cap may be broken or defective underneath the cover.



Incident 28

Location 25 Park Lane **Run** 7 (Quad 4)
Latitude 51.78156 **Longitude** 114.12697
Leaking Manhole N/A **Leak Size** Low Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Sidewalk
Leak Type Broken Cleanout Cap **Smoke Intensity** High

Incident Comments: High smoke intensity emitting from cleanout cap on the side of building. Pipe is exposed to rainfall infiltration.



Incident 29

Location 5302 Alder Cl. **Run** 50 (Quad 4)
Latitude 51.79165 **Longitude** 114.12123
Leaking Manhole N/A **Leak Size** Moderate Inflow
Adjacent Manhole 1 N/A **Leak Source** Service Connection
Adjacent Manhole 2 N/A **Surface Cover** Trees/Shrubs
Leak Type Broken Cleanout Cap **Smoke Intensity** Moderate

Incident Comments: Moderate smoke intensity emitting from a suspected broken cleanout cap. Could not verify due to dense shrubs.



Incident 30

Location Memorial Way in grass area **Run** 41 (Quad 4)
Latitude 51.79040 **Longitude** 114.13087
Leaking Manhole 612 **Leak Size** Low Inflow
Adjacent Manhole 1 611 **Leak Source** Main Sewer
Adjacent Manhole 2 613 **Surface Cover** Landscaped Area
Leak Type Manhole Cover **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from collar of manhole cover.



Incident 31

Location Olds Fire Department **Run** 51 (Quad 4)

Latitude 51.79374 **Longitude** 114.13207

Leaking Manhole N/A **Leak Size** Low Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Asphalt Lane

Leak Type Defective Cleanout Cap **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from defective cleanout cap cover. Cleanout cap may be either missing or broken underneath cover.



Incident 32

Location Chevrolet Motors Building **Run** 52 (Quad 3)

Latitude 51.79433 **Longitude** 114.12859

Leaking Manhole N/A **Leak Size** Moderate Inflow

Adjacent Manhole 1 N/A **Leak Source** Service Connection

Adjacent Manhole 2 N/A **Surface Cover** Asphalt Lane

Leak Type Missing Cleanout Cap **Smoke Intensity** Moderate

Incident Comments: Moderate smoke intensity emitting from missing cleanout cap.



Incident 33

Location Mountain View Credit Union **Run** 54 (Quad 4)

Latitude 51.79471 **Longitude** 114.13213

Leaking Manhole 803 **Leak Size** Low Inflow

Adjacent Manhole 1 804 **Leak Source** Main Sewer

Adjacent Manhole 2 616 **Surface Cover** Landscaped Area

Leak Type Manhole Cover **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from collar of manhole.



Incident 34

Location Olds College Campus **Run** 71 (Quad 3)

Latitude 51.78794 **Longitude** 114.09301

Leaking Manhole 663 **Leak Size** Moderate

Adjacent Manhole 1 662 **Leak Source** Main Sewer

Adjacent Manhole 2 N/A **Surface Cover** Sidewalk

Leak Type Manhole Cover **Smoke Intensity** Moderate

Incident Comments: Moderate smoke intensity emitting from cracked sidewalk next to manhole. Smoke was leaking from sides of concrete and cracks along the sidewalk.



Incident 35

Location Olds College Campus **Run** 71 (Quad 3)

Latitude 51.787793 **Longitude** 114.09231

Leaking Manhole 662 **Leak Size** High Inflow

Adjacent Manhole 1 663 **Leak Source** Main Sewer

Adjacent Manhole 2 661 **Surface Cover** Sidewalk

Leak Type Drain Tile **Smoke Intensity** Moderate

Incident Comments: Moderate smoke intensity emitting from sidewalk. The smoke leaks from base of sidewalk foundation and travels a long towards a drain tile. The leak will attribute to high rainfall infiltration from all college dorm down spouts near manhole. The flow will channel directly into this drain tile.



Incident 36

Location Olds College Campus **Run** 73 (Quad 3)

Latitude 51.79128 **Longitude** 114.09385

Leaking Manhole 644 **Leak Size** Low

Adjacent Manhole 1 645 **Leak Source** Main Sewer

Adjacent Manhole 2 643 **Surface Cover** Trees/Shrubs

Leak Type Manhole Cover **Smoke Intensity** Low

Incident Comments: Low smoke intensity emitting from manhole cover.



Appendix 2

No Smoke & Smoke In Homes

No Smoke Observations and Smoke in Homes

D	ADDRESS	DETAILS	RUN
1	#15 Vincent Cr.	Smoke in house, coming from tiling in main floor bathroom	40(Q1)
2	4501 Imperial Rd.	Smoke coming from shop laundry room	27(Q1)
3	6319 Imperial Way	Smoke coming from drain in shop	29(Q1)
4	42 Violet Cl.	No smoke	37(Q1)
5	4317 Shannon Dr.	Smoke from dry trap in basement bathroom	07(Q2)
6	5610 Sherwood Cres.	No Smoke	06(Q2)
7	5614 43 St.	Homeowner not home, called the town office	04(Q2)
8	5125 43 St.	Smoke from floor drain	30(Q2)
9	5114 43 St.	Smoke from broken service connection	30(Q2)
10	5105 43 St.	Smoke from basement bathtub/bathroom	30(Q2)
11	Olds Pump house	Smoke in building, set off alarm	42(Q2)
12	Co-op Grocery Store	Smoke from concreted sealed grease line	17(Q2)
13	Forthright Auto Care	Smoke from floor drain	48(Q2)
14	Mr. Mikes Steakhouse	Smoke Coming from kitchen drain	03(Q)
15	5301 51 St.	Smoke in house, set off fire alarm	06(Q3)
16	5514 53 St.	Smoke coming from floor drain	24(Q3)
17	5436 55 St.	No smoke	29(Q3)
18	5617 56 Ave.	No smoke	40(Q3)
19	5501 58 St.	No smoke	44(Q3)
20	4812 51 St.	Smoke coming from laundry unit	51(Q3)
21	4710 51 St.	Smoke coming from kitchen sink	51(Q3)
22	4718 51 St.	Smoke coming from furnace room	51(Q3)
23	52 Lake Ridge	No smoke	11(Q4)
24	56 Lake Ridge	No smoke	11(Q4)



Request for Decision

Chief Administrative Officer Report

November 13, 2023

RECOMMENDATION

That the Chief Administrative Officer Report be accepted for information.

STRATEGIC ALIGNMENT

Our residents and town staff actively communicate and engage with us through open dialogue.

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)

BACKGROUND

One of the Chief Administrative Officer's responsibilities is to advise and inform the council on the operations and affairs of the municipality. CAO Williams will present his monthly report to council for their information.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES

A Chief Administrative Officer's responsibility is to advise and inform the council on the operations and affairs of the municipality. The CAO Verbal Report is meant to provide information to Council that is more routine in nature and does not require a decision from Council.

ATTACHMENTS –

1. Report a Problem Summary
2. Action Items

CAO Review:

Brent Williams

Date: November 10, 2023

Council Action Items

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Number	Item	Date Added	Status	Note
2023-01	Create an RFD for CSB Bylaw Review	06-Jan	Complete	
2023-02	Bring forward further FCSS restructuring information	06-Mar	Complete	
2023-03	Build recurring reporting on Org Review Implementation	06-Mar	Complete	
2023-04	Bring forward community grants policy	03-Apr	Complete	
2023-05	Bring forward LUB amendments regarding setbacks in R4 districts	24-Apr	Complete	
2023-06	Research changes to approvals in Direct Control Districts	08-May	Incomplete	LUB Amendmnt TBD
2023-07	Bring back CSB review plan following consolidation	23-May	Complete	
2023-08	Invite Minister McIver to Olds	26-Jun	Complete	
2023-09	Bring forward speed radar information	05-Jul	Complete	
2023-10	Schedule councillor engagement sessions	05-Jul	Complete	
2023-11	Adjust MVP Committee Bylaw and bring forward	11-Sep	Complete	
2023-12	Report on Community Showcase Attendance	11-Sep	Complete	
2023-13	Provide information on Community Resource Officer Activities	25-Sep	Incomplete	Staff Sgt. Wright - Nov. 27th
2023-14	Organize Fall Session of Coffee with Council	25-Sep	Complete	
2023-15	Advertise Reporting Procedure for Bylaw Complaints	02-Oct	Complete	
2023-16	Compensation and Benefits Review Presentation	02-Oct	Complete	
2023-17	Housing Incentive Policy Update	02-Oct	Complete	
2023-18	Vapour Testing Report	02-Oct	Complete	November 13th
2023-20	Onboarding Process: Staff Engagement and Survey	02-Oct	Incomplete	Ongoing
2023-21	Professional Development Procedure	02-Oct	Incomplete	Ongoing
2023-22	Residential Incentive Changes	02-Oct	Incomplete	LUB Amendmnt TBD

	Start		End
	2-Oct-23		31-Oct-23
August 2023 RAP Summary			
Type of Problem	Number Received	Problems Closed	Problems Open
Bylaw: Animals	0	0	0
Bylaw: Other Enforcement	0	0	0
Bylaw: Parking	1	0	1
Bylaw: Unsightly Property	0	0	0
Ops: Road Issues	6	0	6
Ops: Back Alleys	2	0	2
Ops: Sidewalks	3	0	3
Ops: Utilities & Garbage Collection	13	0	13
Ops: Drainage	0	0	0
Other	1	0	1
P&R: Olds Aquatic Centre	0	0	0
P&R: Sportsplex	4	0	4
P&R: Parks & Trails	1	0	1
Town Administration	0	0	0
Traffic: Speed	0	0	0
Total	31	0	31

Start		End
		31-Oct-23
3-Jan-23		
2023 Year to Date		
Number Received	Problems Closed	Problems Open
10	1	9
28	4	24
5	3	2
4	0	4
176	140	36
51	44	7
52	42	10
60	41	19
61	59	2
36	22	14
10	9	1
8	3	5
77	70	7
8	3	5
2	0	2
588	441	147

86



Request for Decision

Correspondence and Information

November 13, 2023

RECOMMENDATION

That the Correspondence and Information Report ending November 13, 2023, be received for information.

STRATEGIC ALIGNMENT

*Our residents and town staff actively communicate and engage with us through open dialogue.
Our community is supported and enabled through skillful governance.
Our thriving community is built on strong and collaborative relationships.*

LEGISLATIVE AUTHORITY

Council Communication Response Policy

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to the Council as information. The council may choose to provide directions to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Mountain View Regional Waste Management Commission	2024 Operating Budget Information and Fee Schedule
B	Central Alberta Regional Assessment Review Board	New Members Needed Poster
C	Mountain View Seniors Housing Foundation	Thank You Letter: Annual Golf Classic
D	CPKC Holiday Train	Email to Mayor Dahl
E	Town of Olds: Office of the Mayor to Holy Trinity Catholic School	Grade 6 Letters
F	Rotary Club of Olds	Thank You Letter

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

KEY MESSAGES

The Town is dedicated to building and maintaining a reputation as a transparent, authoritative, and engaged partner in the community and internally with employees.

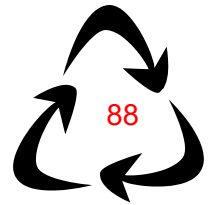
ATTACHMENTS

1. Correspondence and Information packet is attached.

CAO Review:	Brent Williams	Date: October 5, 2023
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Box 2130
Didsbury, AB
T0M 0W0
403-335-4901



October 13th, 2023

Delivered via email.

Attention: Member CAO's

**Re: Mountain View Regional Waste Management Commission
2024 Operating Budget Information and Fee Schedule**

The objective of this letter is to provide all members of the Mountain View Regional Waste Management Commission ("MVRWMC" or the "Commission") with an update to the Commission's approved 2024 operating budget and fee schedule. The board approved the 2024 budget with the following key elements:

- 1. Landfill tipping fee to remain at \$97.00 charged to municipal and commercial customers.**
- 2. Municipal fee for service set at \$11.46 down materially from the \$24.64 in 2023, or a 53% decrease over 2023 rates. The biggest driver in the reduced fees is related to the Commission's decision to close the regional recycling centres in August 2023.**
- 3. Tipping fee for raw metal reduced to \$50.00 per tonne, down 31% from prior years as handling costs are partially covered by increased revenue of collected metals from processors.**
- 4. The Commission's capital budget of \$355,000 is focused on capital renewal of operating equipment and facilitating a change in operating procedure to minimize leachate collection and disposal fees.**

The Commission's financial sustainability is heavily dependent on the uncontracted Commercial volumes. Despite the modest increase in tipping fees for 2023, Commercial tonnage remained within historical range however over-pricing landfill services can quickly erode the Commission's strong financial position.

2023 Amended Municipal Fee for Service

With the suspension of recycling services in August 2023, the Commission amended the municipal fees invoiced in Q4-2023 to reflect a reduction in estimated operations costs of \$157,900. Distribution of the refund was included in the Q4-2023 invoices to reflect a credit to each member prorated on a per capita basis. The following table outlines the prorate share of the distribution to each member:

	Olds	Sundre	Cremona	Didsbury	Carstairs	MV County	Total
Per Capita Share (2021 Census)	26.11223%	7.57649%	1.23915%	14.37605%	13.88834%	36.80778%	100.00004%
Approved 2023 Recycle Assessment	\$ 130,831.00	\$ 37,961.00	\$ 6,208.00	\$ 72,029.00	\$ 69,585.00	\$ 184,419.00	\$ 501,033.00
Recycle Assessment Quarterly Payments	\$ 32,707.75	\$ 9,490.25	\$ 1,552.00	\$ 18,007.25	\$ 17,396.25	\$ 46,104.75	\$ 125,258.25
Per Capita Credit	-\$ 41,231.21	-\$11,963.28	-\$1,956.62	-\$22,699.78	-\$21,929.69	-\$ 58,119.48	-\$157,900.06

2024 Fee for Service Summary

The approved 2024 municipal fee of \$11.46 per capita municipal fee for service is a 53% reduction from the 2023 provision. The following table outlines the approved structure for 2024:

	2023 Budget	2024 Budget	Yr/Yr Change
Tipping Fee Schedule			
Landfill Tip (\$/tonne)	\$97	\$97	0%
Transfer Station Tip (\$/tonne)	\$230	\$230	0%
HC Contaminated Soil (\$/tonne)	\$50	\$50	0%
Metal (\$/tonne)	\$72	\$50	-31%
Concrete (\$/tonne)	\$23	\$23	0%
Municipal Fee for Service			
Landfill requisition	\$3.38	\$2.95	-28%
Transfer station requisition	\$6.91	\$6.53	-5%
Recycling requisition	\$14.35	\$1.98	-86%
Total per capital requisition	\$24.64	\$11.46	-53%

Most of the reduction in the municipal fee is related to the recycling component, however the landfill and transfer station segments are also lower than 2023.

2023 Operating and Capital Budget Summary:

At the MVRMWC Board meeting on September 25th, 2023, the board approved the 2024 operating and capital budget including the following:

1. Operating Budget for 2023 is based on total revenue of \$3.04 million, with \$2.63 mm (87% of revenue) derived from sale of services, and \$0.404 mm (23% of revenue) from municipal fee for service.

2. Capital budget for 2024 of \$355,000 for purchase of a Tractor and attachments to enhance volume reduction through evaporation. All leachates will remain on the engineered liner, however spreading over the surface is known to significantly reduce the volume of leachate to be collected and disposed of.
3. **Maintain MSW tipping fees at \$97/tonne for all MSW Class II waste** accepted at the landfill from municipal members and commercial haulers working within the county.
4. **Maintain Transfer station tipping fees at \$230/tonne, at the Water Valley and Sundre transfer stations.**
5. Tipping fee for metal decreased to \$50/tonne, cement maintained at \$23/tonne.
6. No changes to fees for mattresses at \$10/unit and \$5/unit for couches and upholstered furniture items. Revenue from these products is used to offset the operating costs of the shredder.

Extended Producer Responsibility Program Update

Alberta will be introducing an Extended Producer Responsibility (“EPR”) program which is intended to shift the physical and financial burden of collecting, sorting, processing, and recycling waste to the producer and away from local governments and taxpayers. The province is targeting full implementation of the EPR program by April 2025 to be managed by Alberta Recycling Management Authority (ARMA).

Additional information is available at the following website:

https://www.alberta.ca/regulated-extended-producer-responsibility-programs#jumplinks-0?utm_source=QR&utm_medium=all&utm_campaign=GoA&utm_term=qr0071

The Commission continues to closely monitor developments in the EPR program and encourages each member community to also monitor developments. The provincial program is intended to compensate municipalities and regional service commissions for costs associated with “Blue cart” programs and other recycling services.

Submissions to ARMA to register collection and management plans are due by April 1st, 2024.

Forecast of MSW Tonnage per Member for 2024

Administration based the 2024 budget using a 3-year average for each community to forecast MSW rates to be received at the landfill. The following table outlines the historical tonnage by customer for the period 2020 – 2023, and the risk adjusted volume included in the 2024 Budget projections. In addition, the monthly historical tonnage summaries and annualized cumulative waste generation charts per community are included as an attachment for your reference.

	2020	2021	2022	2023	3-Year	Spark	2024 Risk Adjusted Volume		
	Actual	Actual	Actual	Projection	SMA	Line	Target	COS	Risk Adj
Landfill Class II MSW									
Commercial Tipping (Uncontracted)	17,002	15,262	15,425	17,154		15,947	16,250	98%	15,925
Contracted Outside Municipal Tipping									
Municipal Tipping - Olds	1,305	1,306	1,274	1,448		1,343	1,345	100%	1,345
Municipal Tipping - Sundre	365	345	336	328		336	335	100%	335
Municipal Tipping - Cremona	100	93	90	93		92	93	100%	93
Municipal Tipping - Didsbury	1,040	943	930	1,025		966	945	100%	945
Municipal Tipping - Carstairs	1,120	1,073	1,067	1,091		1,077	1,080	100%	1,080
Total Municipal Tipping	3,930	3,760	3,697	3,985		3,814	3,798		3,798
Class II Transfer Site MSW									
Didsbury Transfer	2,590	1,870	1,997	1,914		1,927	1,925	95%	1,829
Water Valley Transfer Site	406	415	408	414		412	410	100%	410
Sundre Transfer Site	452	485	485	476		482	485	100%	485
Total Transfer Station Tipping	3,448	2,770	2,890	2,804		2,821	2,820		2,724
Total Class II MSW Received at Landfill	24,380	21,792	22,012	23,943		23,032	22,868		22,447
Hydrocarbon Contaminated Soil									
Contracted HC Contaminated Soil	-	7,607	344	630		2,145	5,000	25%	1,250
Revenue Generating Recyclables									
Cement	322	875	585	584		681	580	85%	493
Metals	288	324	226	210		253	255	95%	242
Mattresses	-	3,092	2,581	2,791		2,821	2,820	90%	2,538
Couches/Chairs	-	-	-	2,105		702	1,900	90%	1,710

Municipal sourced MSW tonnage continues to be essentially flat year-over-year, with the Town of Olds showing modest increase in total tonnage while Sundre and Cremona are trending slightly lower year-over-year. With the reduction of regional recycling pick-up, the Commission is expecting an increase in materials in the MSW stream however “recycle” materials typically don’t weigh as much as MSW.

Forecast of 2024 Municipal Contributions

The year-over-year per capita forecast all-in cost for 2024 is \$21.90 down 36% compared to 2023. The following table outlines the 2023 budget basis, forecast 2024 costs by category and finally the net changes to 2024 charges compared to last year. Overall, the Commission will be charging members \$438,000 less than 2023.

Landfill Tipping Fee (\$/tonne)	2023 Approved Budget						
	\$ 97.00	Municipal Contribution Summary					
Per Capital Municipal Fee	\$ 24.64	Olds	Sundre	Cremona	Didsbury	Carstairs	MV County
Transfer Site	\$ 240,078	\$ 63,402	\$ 18,840	\$ 3,065	\$ 36,368	\$ 28,146	\$ 90,257
Recycling	\$ 498,965	\$ 131,772	\$ 39,156	\$ 6,371	\$ 75,585	\$ 58,497	\$ 187,585
Landfill	\$ 117,701	\$ 31,084	\$ 9,236	\$ 1,503	\$ 17,830	\$ 13,799	\$ 44,250
Municipal Fee for Services	\$ 856,744	\$ 226,258	\$ 67,232	\$ 10,938	\$ 129,783	\$ 100,441	\$ 322,092
Landfill Cost MSW Class II	\$ 353,565	\$ 119,504	\$ 32,107	\$ 9,021	\$ 91,762	\$ 101,171	\$ -
Total Cost of Waste Services	\$ 1,210,309	\$ 345,762	\$ 99,339	\$ 19,959	\$ 221,545	\$ 201,612	\$ 322,092
All-in Per Capita	\$ 34.32						

Landfill Tipping Fee (\$/tonne)	2024 Approved Budget						
	\$ 97.00	Municipal Contribution Summary					
Per Capital Municipal Fee	\$ 11.46	Olds	Sundre	Cremona	Didsbury	Carstairs	MV County
Transfer Site	\$ 230,345	\$ 60,148	\$ 17,452	\$ 2,854	\$ 33,115	\$ 31,991	\$ 84,785
Recycling	\$ 69,668	\$ 18,192	\$ 5,278	\$ 863	\$ 10,016	\$ 9,676	\$ 25,643
Landfill	\$ 103,997	\$ 27,156	\$ 7,879	\$ 1,289	\$ 14,951	\$ 14,443	\$ 38,279
Total Municipal Fee	\$ 404,010	\$ 105,496	\$ 30,610	\$ 5,006	\$ 58,081	\$ 56,110	\$ 148,707
Landfill Cost MSW Class II	\$ 368,406	\$ 130,465	\$ 32,495	\$ 9,021	\$ 91,665	\$ 104,760	\$ -
Total Cost of Waste Services	\$ 772,416	\$ 235,961	\$ 63,105	\$ 14,027	\$ 149,746	\$ 160,870	\$ 148,707
All-in Per Capita	\$ 21.90						

Net Change compared to 2023	\$ (437,893)	\$ (109,801)	\$ (36,234)	\$ (5,932)	\$ (71,799)	\$ (40,742)	\$ (173,385)
------------------------------------	---------------------	---------------------	--------------------	-------------------	--------------------	--------------------	---------------------

The Commission's Organizational meeting is scheduled for Monday, November 27th, 2023 at the Mountain View County offices. Once your local organizational meetings are completed, please let me know the names and contact information for your municipality's appointed Director and Alternate for 2024.

If you have any questions, please give me a call.

Sincerely,



Michael Wuetherick, P.Eng.

CAO, Mountain View Regional Waste Management Commission

Email: cao.mvrwmn@airenet.com

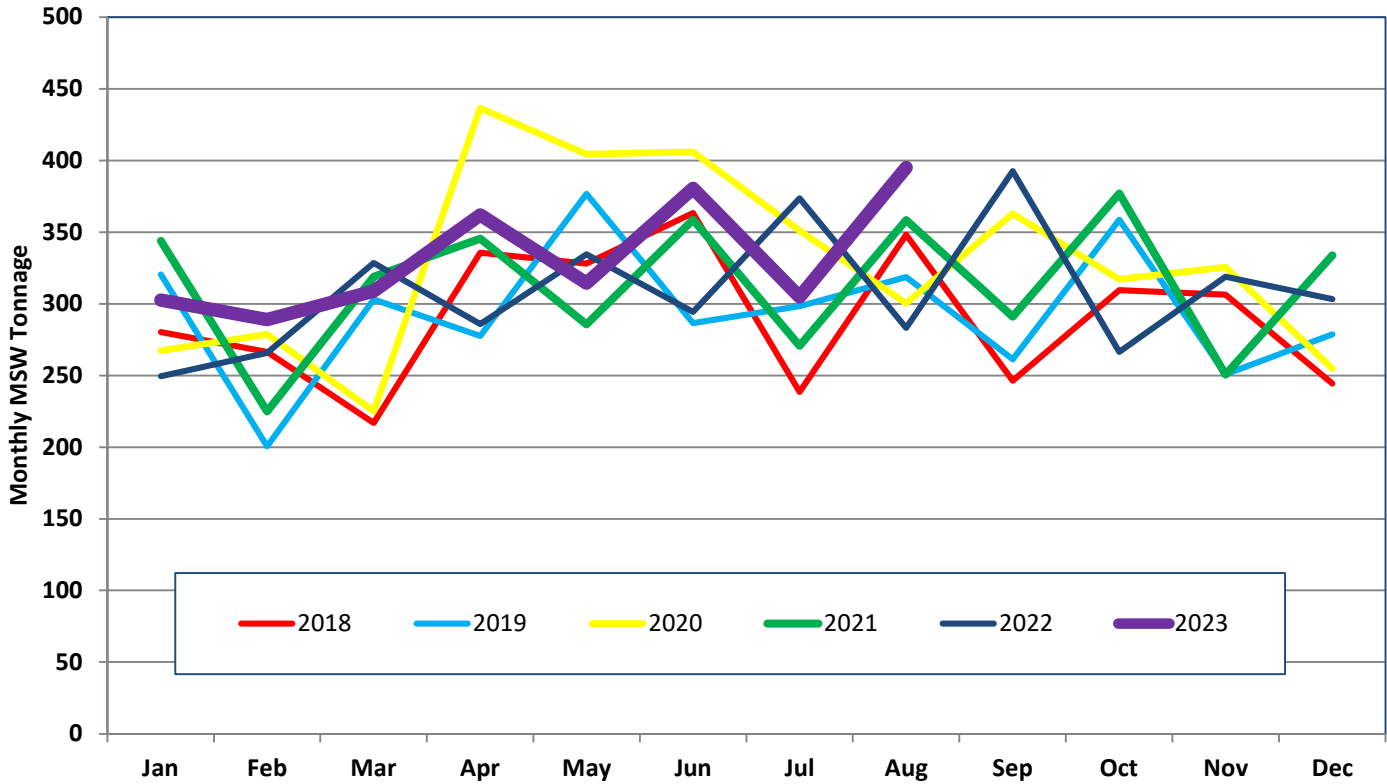
Cell: (403)863-4245 or (403)994-0645

Attachments:

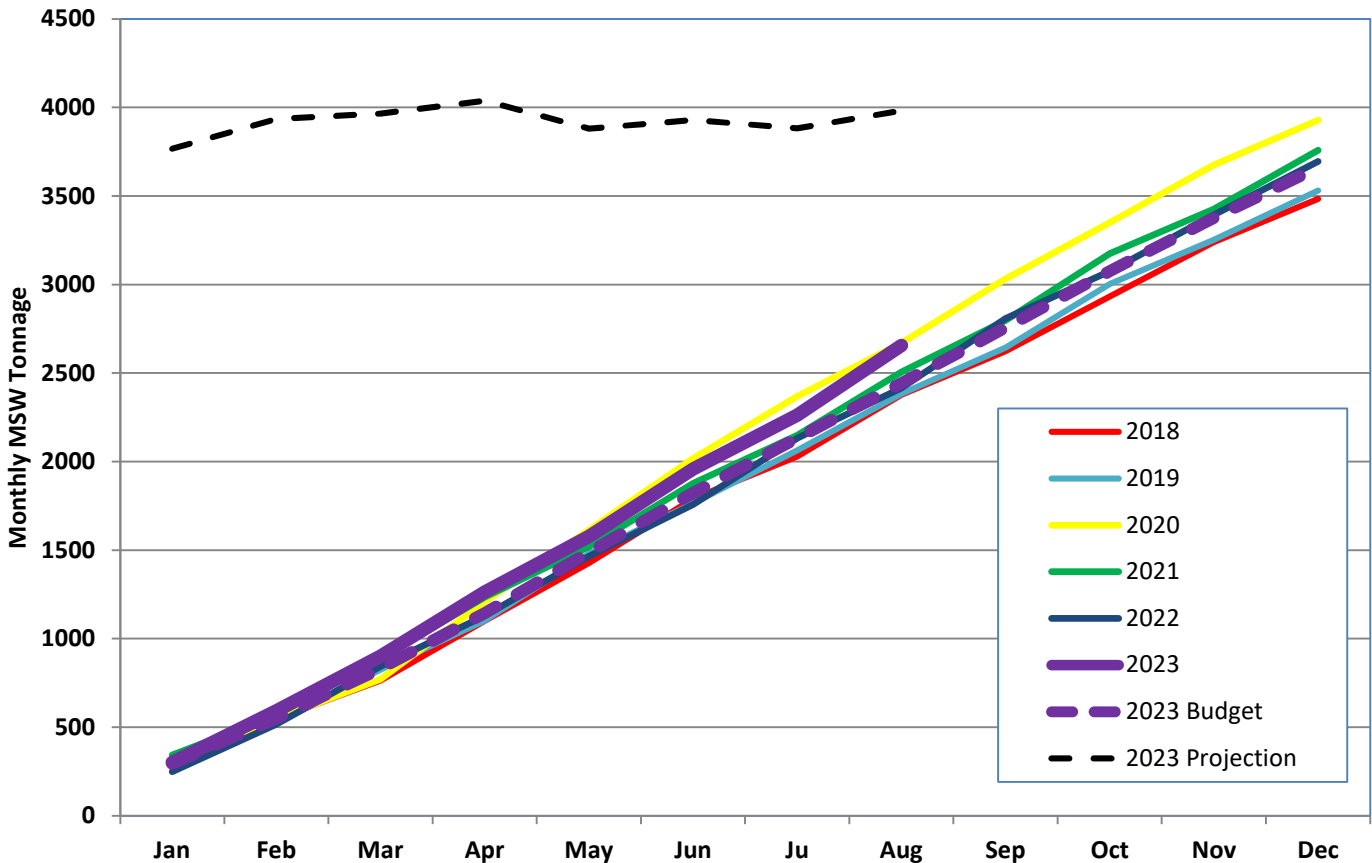
1. 2023 Commercial and Municipal Tonnage reports
2. 2024 Fee Schedule

Mountain View Regional Waste Management Commission Total Class 2 Municipal Waste - Historical Monthly MSW Tonnage

93

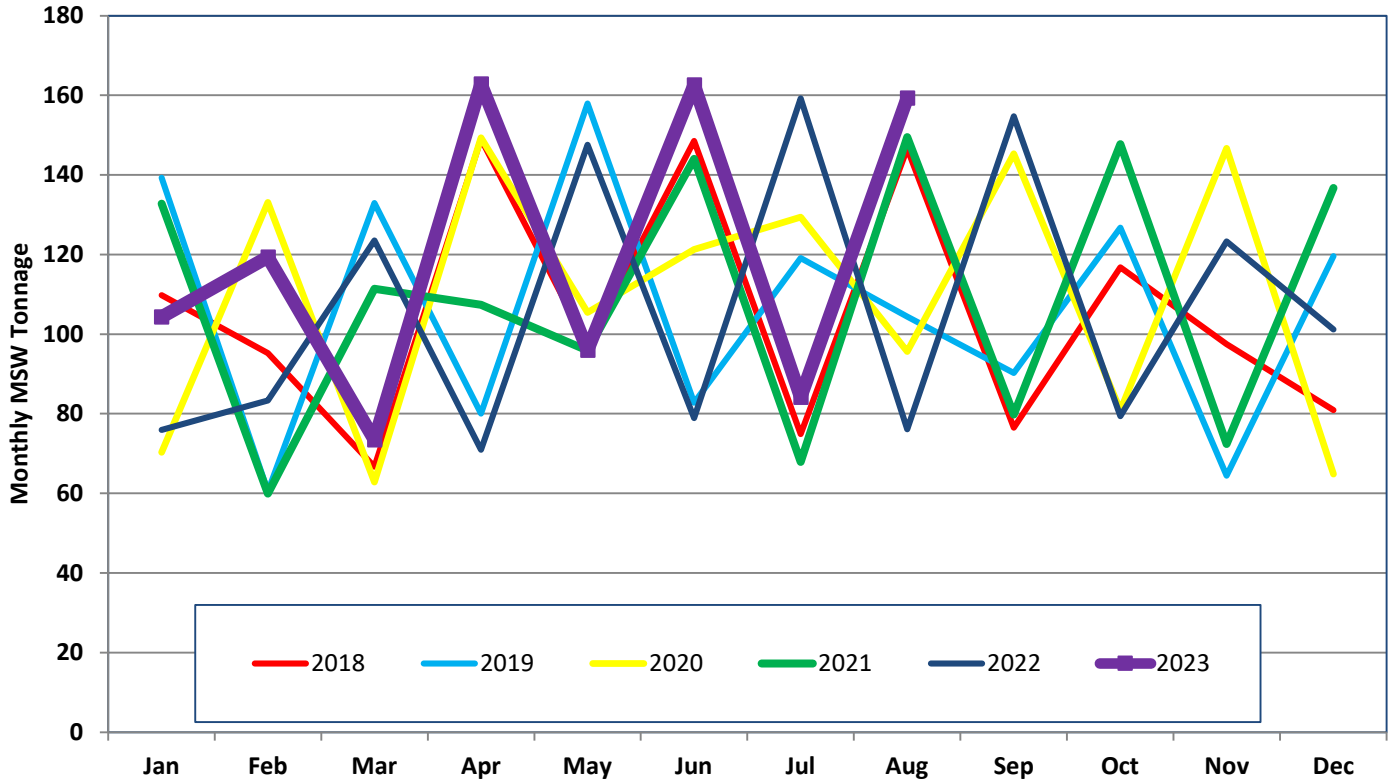


Mountain View Regional Waste Management Commission Total Class 2 Municipal Waste - Cumulative YTD MSW Tonnage

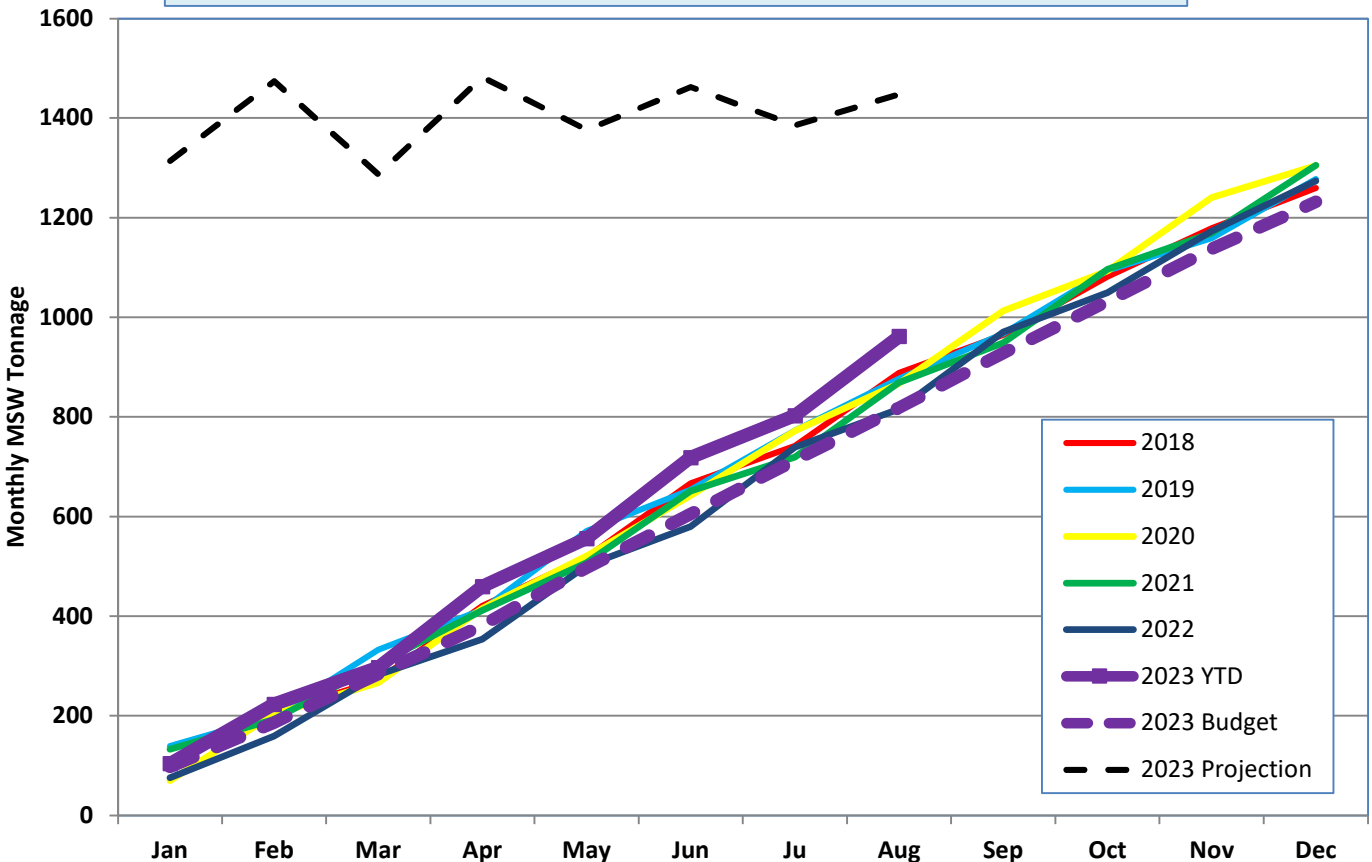


Mountain View Regional Waste Management Commission Olds - Historical Monthly MSW Tonnage

94

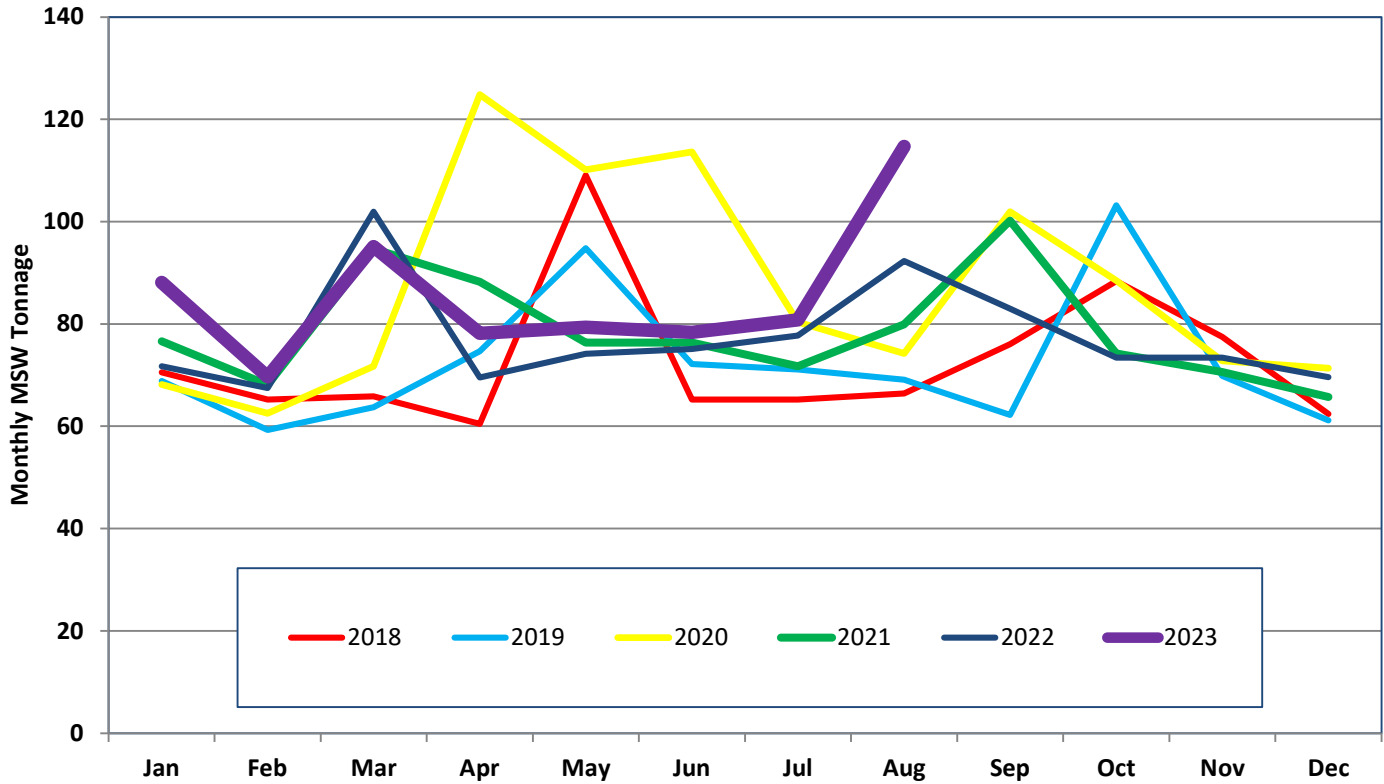


Mountain View Regional Waste Management Commission Olds - Cumulative YTD MSW Tonnage

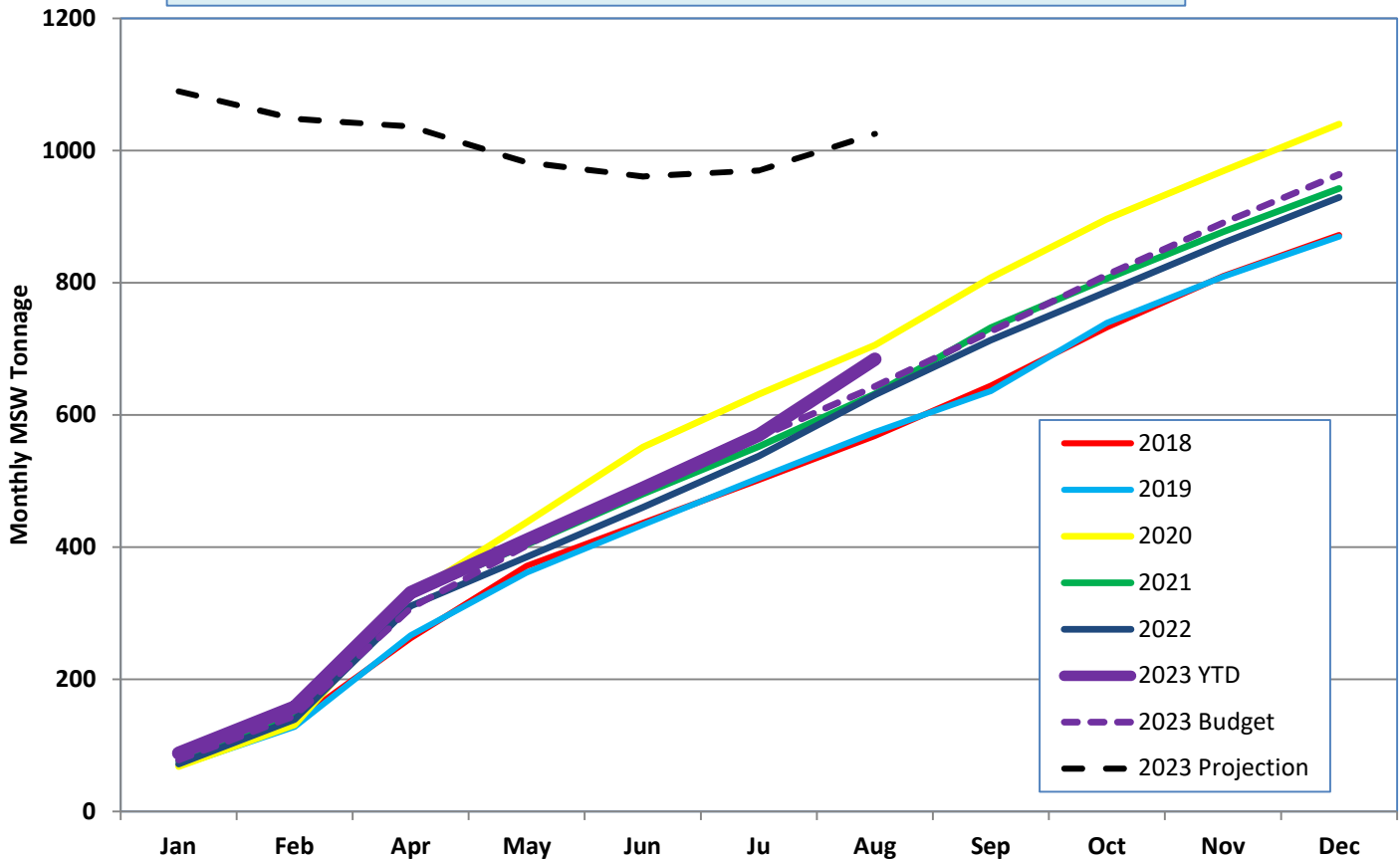


Mountain View Regional Waste Management Commission Didsbury - Historical Monthly MWS Tonnage

95

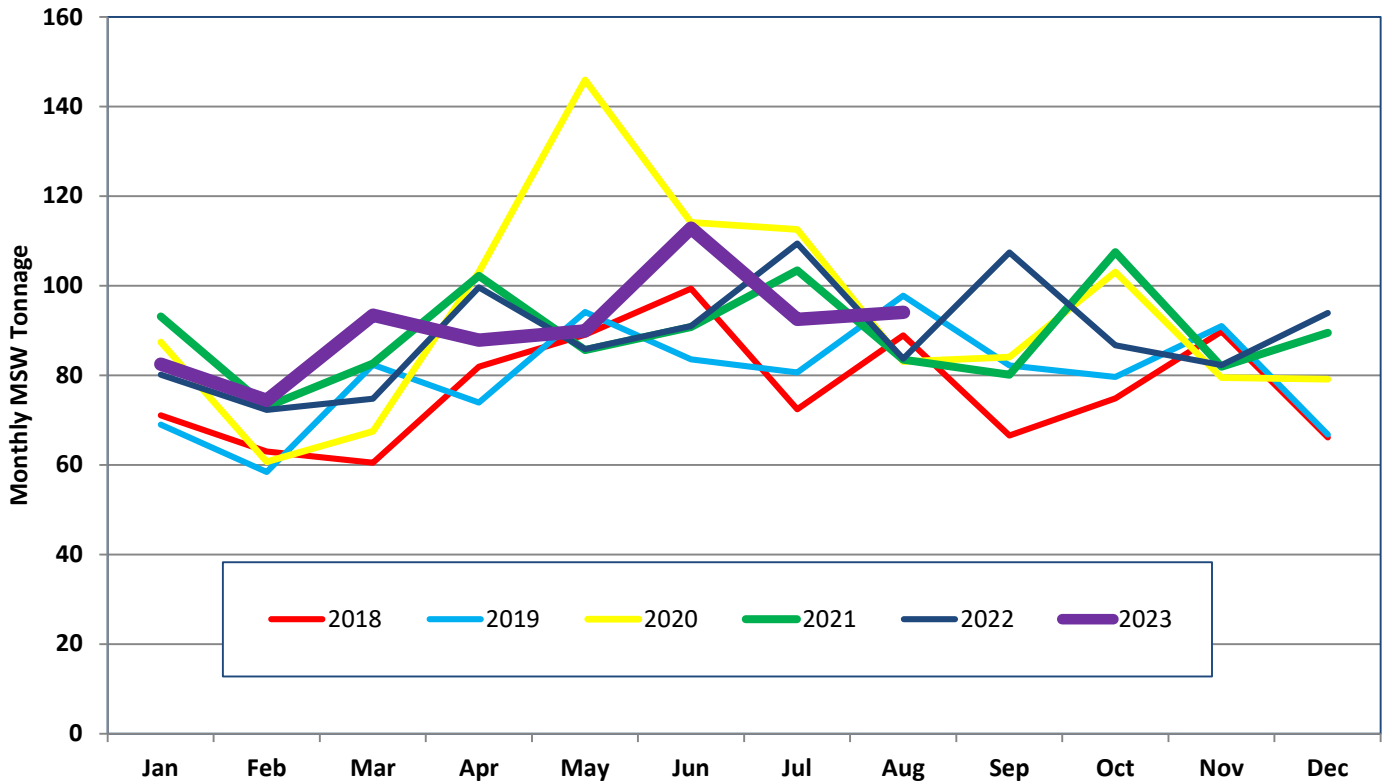


Mountain View Regional Waste Management Commission Didsbury - Cumulative YTD MWS Tonnage

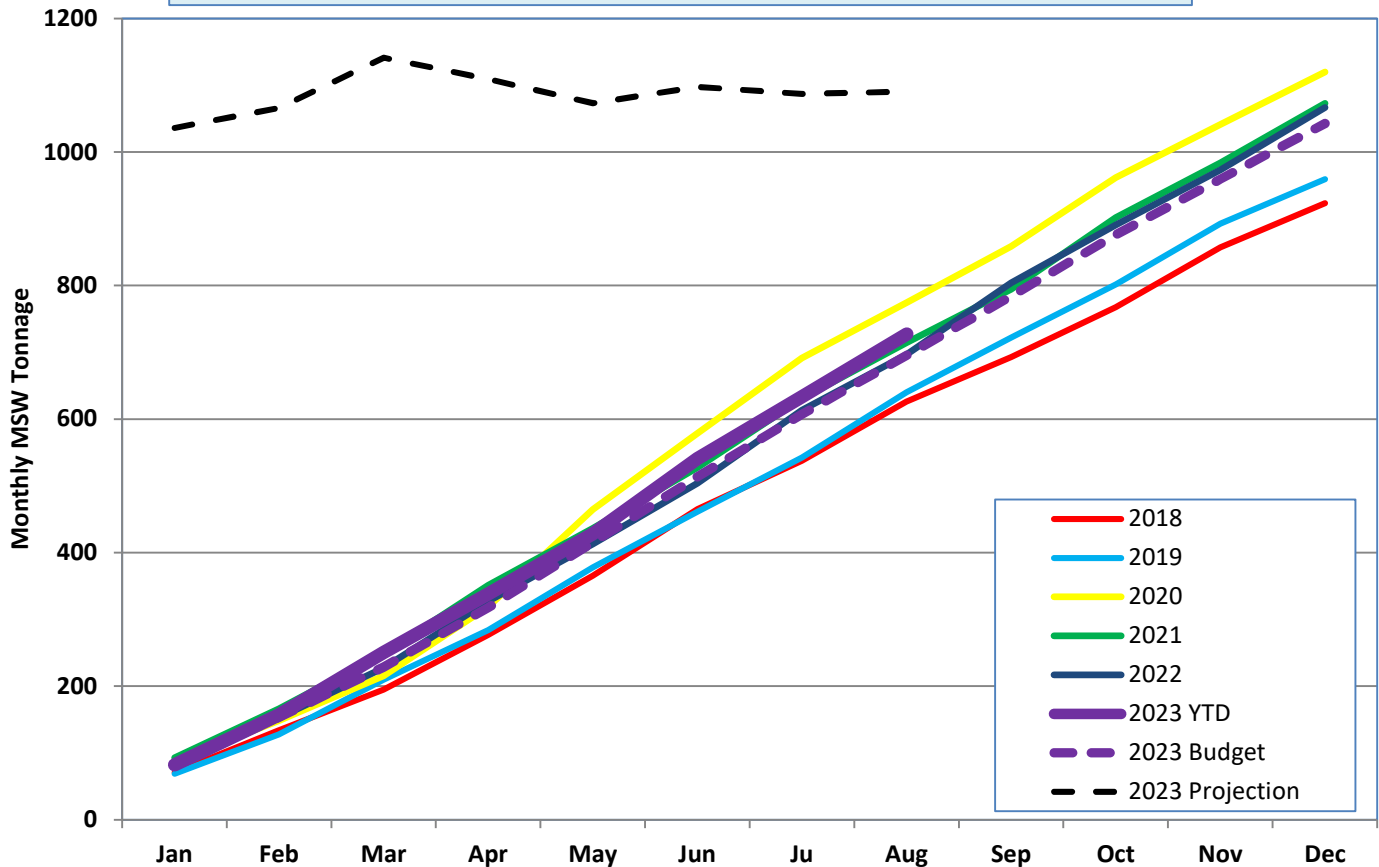


Mountain View Regional Waste Management Commission Carstairs - Historical Monthly MSW Tonnage

96

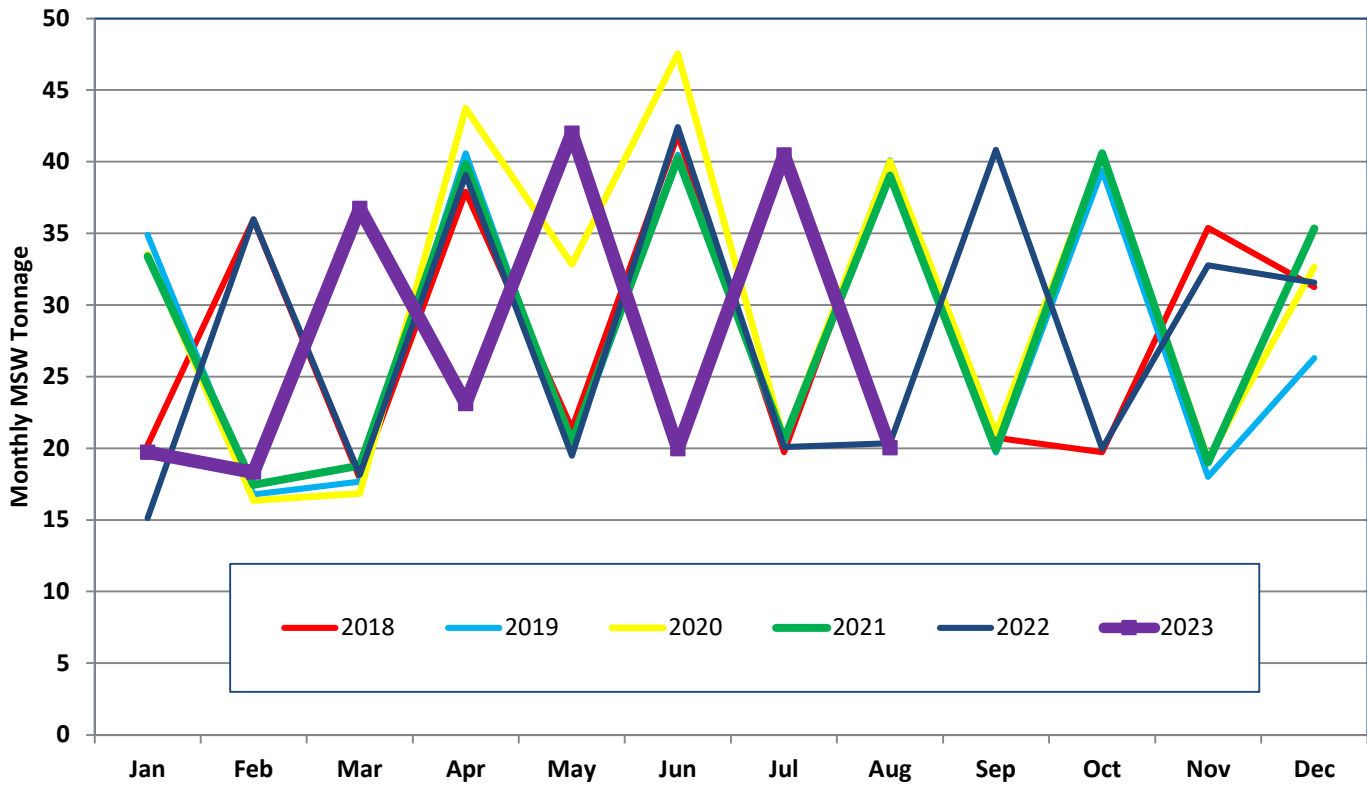


Mountain View Regional Waste Management Commission Carstairs - Cumulative YTD MSW Tonnage

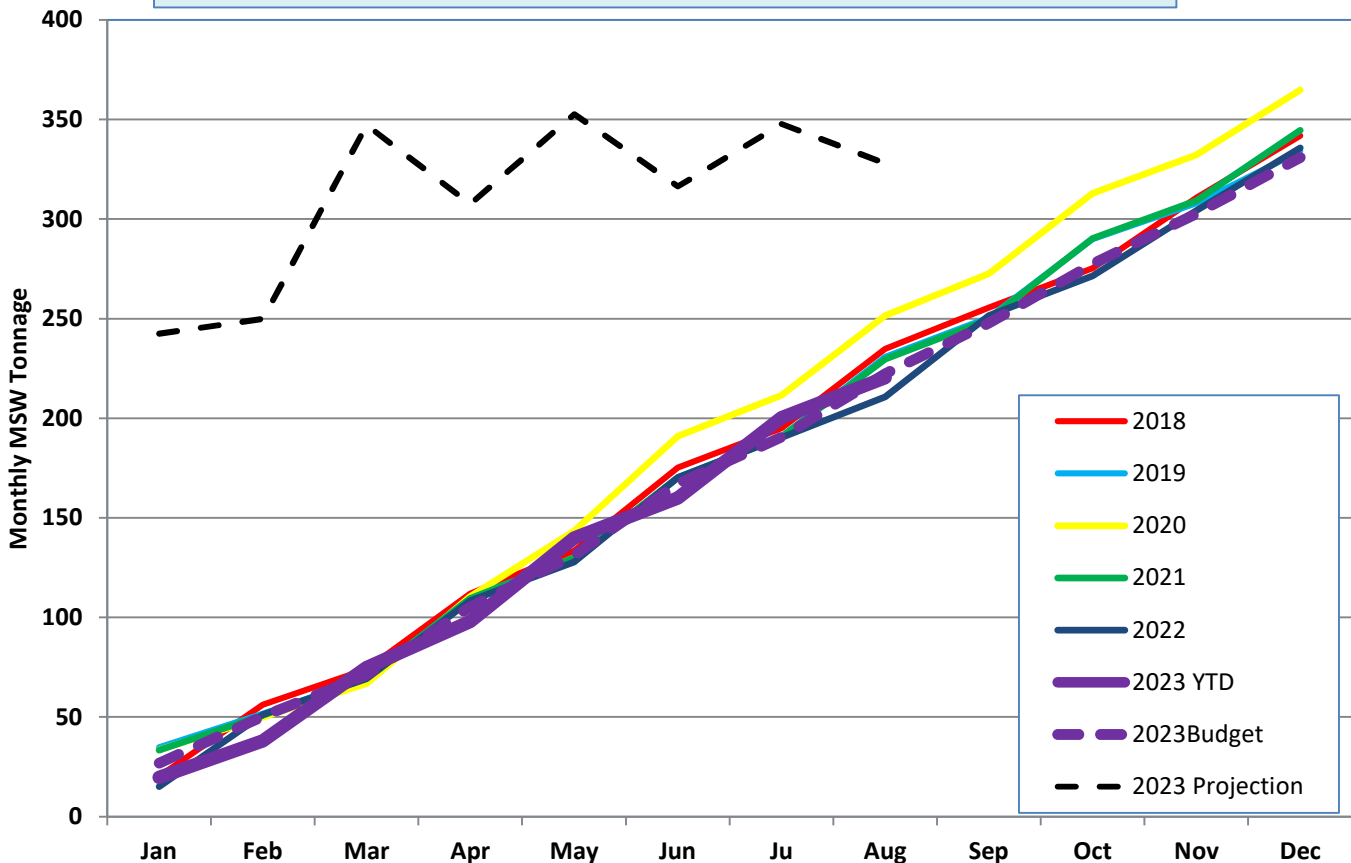


Mountain View Regional Waste Management Commission Sundre - Historical Monthly MSW Tonnage

97

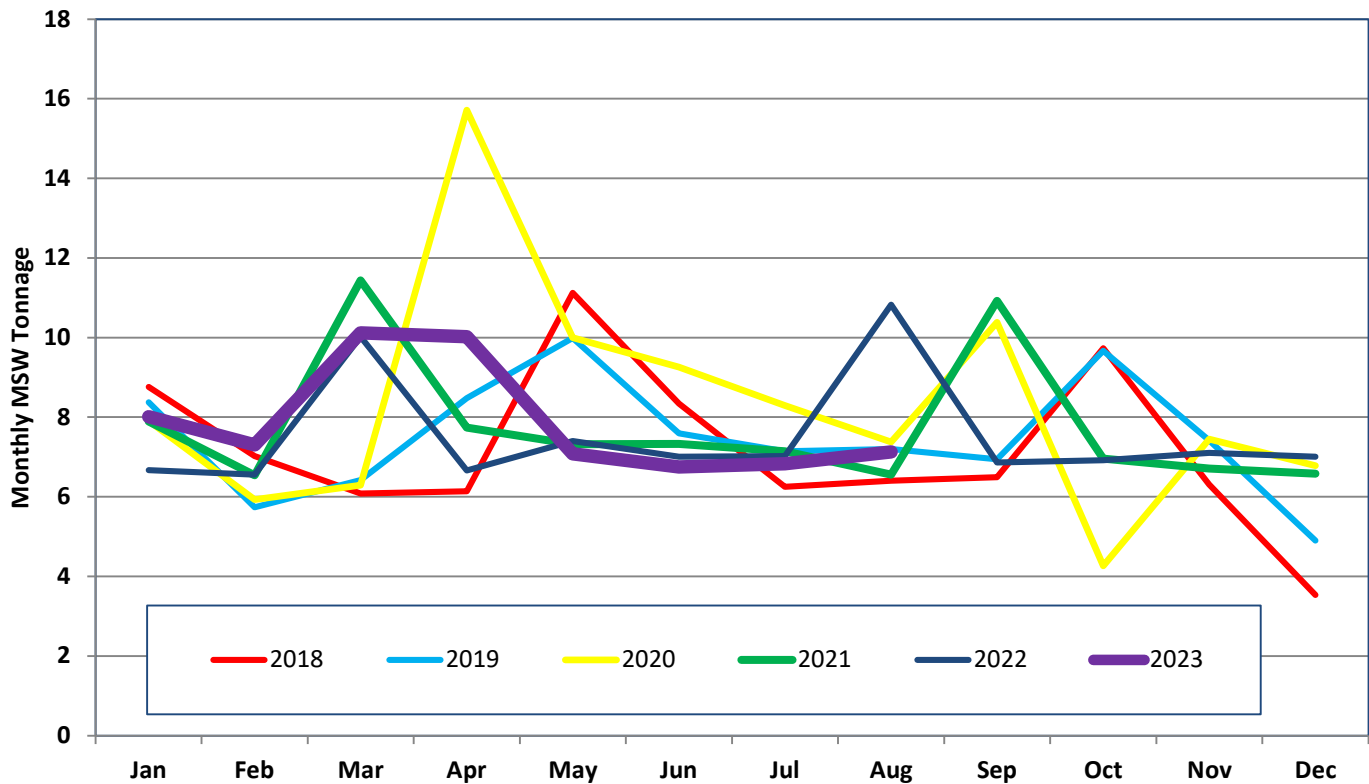


Mountain View Regional Waste Management Commission Sundre - Cumulative YTD MSW Tonnage

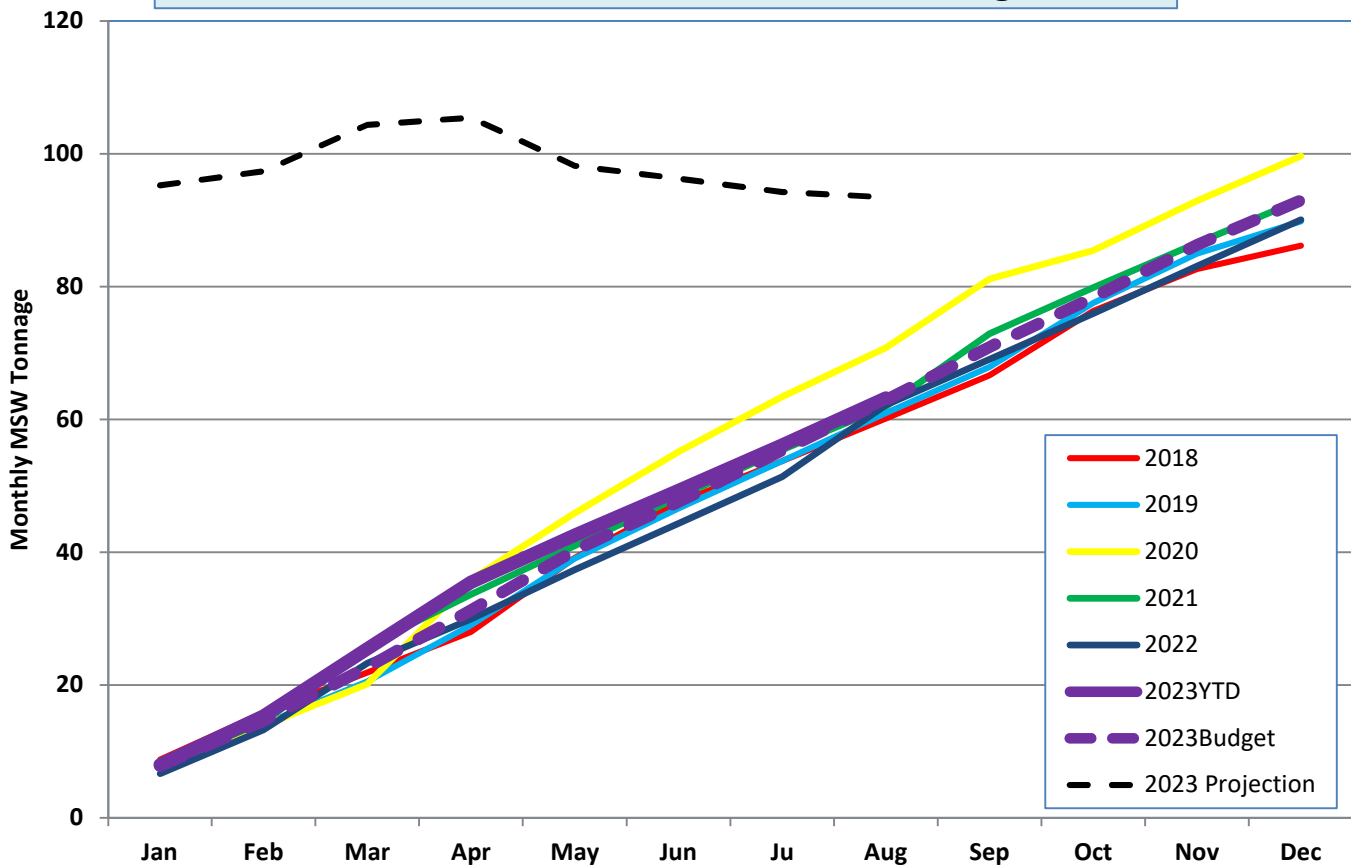


Mountain View Regional Waste Management Commission Cremona - Historical Monthly MSW Tonnage

98



Mountain View Regional Waste Management Commission Cremona - Cumulative YTD MSW Tonnage



Mountain View Regional Waste Management Commission

99

2024 Fee Structure

Fees to Operate: Per Capita

Transfer Station	\$6.53
Recycling/Diversion	\$1.98
Landfill	<u>\$2.95</u>
Total Municipal Fee	\$11.46

<u>Tipping Fee per Tonne:</u>	minimum charge	Residential	Commercial	Sites
Transfer Station (Sorted)	\$5.00	\$230.00	\$300.00	Water Valley & Sundre
Transfer Station (Mixed)		\$350.00	\$350.00	Water Valley & Sundre
Landfill (Sorted)	\$5.00	\$97.00	\$97.00	Didsbury
Landfill (Unsorted)		\$147.00	\$147.00	Didsbury
Mattresses/Box Springs (Any size)		\$10/unit	\$10/unit	Didsbury, Water Valley & Sundre
Couches/Chairs (Upholstered)		\$5/unit	\$5/unit	Didsbury, Water Valley & Sundre

<u>Recyclables per Tonne:</u>	Residential	Commercial
Scrap Metal	\$50.00	\$50.00
Fridge/Freezer/Water Cooler/Air Conditioner	\$28.00/unit	\$28.00/unit

Only Accepted at Didsbury Landfill

Concrete	\$23.00	\$23.00	
Contaminated Soil	\$50.00		(Limit of 5,000 Tonnes for the year)

A late fee payment of 1.5% will be added monthly to the invoice after 60 days



**New
Members
Needed
Apply Today!**

CENTRAL ALBERTA REGIONAL
**Assessment
Review Board**

**Are you interested in making fair
decisions on property assessments?**

The Central Alberta Regional Assessment Review Board is an impartial, independent board responsible for issuing evidence based decisions on complaints relative to property assessments.

APPLY IF YOU HAVE

- experience serving on administrative boards or quasi-judicial boards
- professional or legal writing abilities and computer skills
- a flexible schedule, with availability during the day to attend training and hearings (about three days a month)
- the ability to organize and absorb large amounts of information then analyze and weigh evidence

DEADLINE TO APPLY

November 20, 2023

Apply online at

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QUESTIONS?

403-356-8907

reddeer.ca/RARB

October 12, 2023

Mayor Judy Dahl
Town of Olds
4512 - 46th Street
Olds, AB T4H 1R5

via email: jdahl@olds.ca

Dear Mayor Dahl:

The CPKC Holiday Train (formerly the CP Holiday Train) is returning to Olds to celebrate its 25th season of visiting communities across the CPKC network and helping those in need. The 2023 Holiday Train is scheduled to stop in Olds on Friday, December 8. Thanks to the generous support of great communities like yours, the Holiday Train has raised over \$22.5 million and over 5.1 million pounds of food since 1999 to help people struggling with food insecurity. With your help, we can continue to raise food, money and awareness for people facing hunger issues across North America.

FOOD BANK/FOOD SHELF DONATION

In our messaging leading up to your stop and at the event itself, CPKC will encourage community members to make donations to the local food bank of your choice. In the past, your chosen organization was Mountain View Food Bank Society. If this has changed, please let us know which organization you would like to support this year by Wednesday, October 11. If we do not hear from you by this date, we will liaise with the recipient we donated to last time we visited.

CPKC HAS HEART

CPKC Has Heart is our community investment program aimed at improving the heart health of men, women and children in communities across North America. Heart disease can affect anyone regardless of age or gender.

Prevention is key to eliminating the effects of heart disease, and one of the ways we hope to help is by spreading the message of the importance of quality nutrition. We encourage those attending Holiday Train events to make a monetary donation or donate heart healthy food items, because regardless of circumstance, we believe that everyone should have access to healthy, nutritious food.

HOSTING A SAFE AND FUN EVENT

Safety is always our top priority, and our goal is to continue to make the Holiday Train event safe and fun for everyone. To this end, we ask your office to manage any road or crossing blockages related to this event, including marking a safe perimeter around the Holiday Train for the duration of the show.

We have found that something as simple as "Do Not Cross" tape works well for this purpose, although our preference, if possible, would be to erect barricades that clearly mark out the area. This offers a safe zone for lowering the stage door, provides a clear space for people to board and leave the train and helps to prevent people from trying to cross through the train. Additionally, police or security presence at the event and at nearby crossings is encouraged to help ensure safe passage for the train into and out of the event.

Members of the CPKC Police Service will be on hand to help manage crowds, but we do appreciate your continued support – including the involvement of your local enforcement officials – in keeping the Holiday Train event in your community a safe one.

SOCIAL MEDIA

We use social media to inform and invite community members to the event and encourage food bank donations. Follow us on Facebook, Twitter and Instagram and share our message by using #CPKCHolidaytrain and #HealthyDonations.

EVENT INFORMATION

We will be in touch with you starting late October to discuss additional event information such as the exact stop location, promoting the event and confirmation you will be able to join us on stage to help present a donation to your chosen charitable organization. At this time, we are considering a possible VIP rider program and expect to be in a position to provide details in early October.

Your CPKC contacts for this year's Holiday Train are Christine Brown and Brenda Land. They can be reached at holidaytrain@cpkcr.com.

I look forward to your community's participation in this year's CPKC Holiday Train.

Sincerely,



Mark Piciacchia
Manager, Indigenous Relations and Government Affairs
CPKC

October 10, 2023

Holy Trinity Catholic School
6610 – 57th Street
OLDS, AB T4H 0E1

**Attention : GRADE 6 LA & Inclusion Lead Teacher
Mrs. Katie Feeney**

Greetings Katie, trust this finds you and your students well.

This is confirmation that I received your letter on October 5, 2023, at my office (*written on September 28, 2023*).

On behalf of Olds Town Council members, I extend gratitude and appreciation for the twenty-one (21) handwritten/illustrated letters from your grade 6 Social Studies class students.

I am thrilled to present and share with my colleagues and our CAO, Brent Williams the message and idea your students were educated in regard to community action, particularly, for youth between the ages 9-years to 17-years.

I value the outstanding skills and creative knowledge shared by our youth; it contributes to the Olds community. Their message that the Olds community could benefit from creating a Youth Centre is duly noted.

Yours In Community,



Her Worship,
Mayor Judy Dahl

Copy: Olds Town Council
CAO Brent Williams



Mountain View Seniors' Housing Foundation
301-6501 51st Street
Olds, Alberta T4H 1Y6
Phone: 403-556-2957



October 5, 2023

TOWN OF OLDS
4512 46TH STREET
OLDS, AB T4H 1R5

Dear Town of Olds,

Thank you for being such a generous supporter of Mountain View Seniors' Housing Foundation through your commitment to our annual golf classic. **As we noted during the dinner wrap up, this year's tournament broke EVERY RECORD we have set during the tournament in the past 12 years! We are thrilled to be able to share with you this year we raised over \$30,000 and have achieved the milestone of raising over \$250,000 in 13 years!** None of this is possible without your giving spirit helping us make a real difference in the lives of others.

Our lodges will now work with their residents and team members to consider the unique needs of the residents at their location. These funds will go towards activities, specialized furniture, and equipment. **As our residents at the tournament noted "what's not to love about living at MVSH, we have the greatest events, and staff there is."** – we don't think there is a better compliment to what we do!

We sincerely appreciate you being part of our amazing communities.

Sincerely,

The Board of Mountain View Seniors' Housing Foundation

*Thank you Town of Olds
team! We hope you
had a great day :)
Stacey*



The Rotary Club of Olds
Box 4083 Olds AB T4H 1P7

October 25, 2023

Town of Olds

Dear Donor,

Thank you SO MUCH for your generous donation of a 4 MONTH FAMILY SWIM PASS and BLANKET to the 2023 Rotary Club of Olds Harvest Ball. It is donors like you that helped us fulfill our \$50,000.00 matching pledge to Mountain View Emergency Shelter Society Build Fund this year, which will enable our club to fund even more approved community projects. What an exciting night!

At the event, two brave family members, Brian Gardner and Amanda Sande, shared the devastating story of family violence they experienced with their daughter/stepsister, Kirsten. Because of your donation, the Shelter is that much closer to breaking ground on "Kirsten's House", a safe place for individuals and families experiencing domestic violence.

Thank you again for always coming through for Rotary and the Olds community! You are amazing!

On Behalf of Olds Rotary, THANK YOU SO MUCH for your donation!

Sincerely,

Debbie Unger



Request for Decision

O-NET Report

November 13, 2023

RECOMMENDATION

That Council accepts the O-NET report as presented.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

1. Municipal Government Act

BACKGROUND

Interim CEO Peter Taylor and Chair Michael Wuetherick will provide an update to Council on the O-NET.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES – n/a

ATTACHMENTS – n/a

CAO Review: Brent Williams	Date: 9 Nov 2023
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Request for Decision

Public at Large Appointments

November 13, 2023

RECOMMENDATION**Olds Municipal Library Board (OML)**

That _____ be appointed to the Olds Municipal Library Board, for a term of two years, to expire at the 2025 Organizational Meeting.

Mountain View Power Committee (MVPC)

That _____ and _____ be appointed to the Mountain View Power Committee, for a term of one year, to expire at the 2024 Organizational Meeting.

Economic Development Action Committee (EDAC)

That _____ be appointed to the Economic Development Action Committee, for a term of two years, to expire at the 2025 Organizational Meeting.

STRATEGIC ALIGNMENT

Our residents and town staff actively communicate and engage with us through open dialogue.

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

Municipal Government Act

Council and Council Committee Procedural Bylaw

Elected Official Appointment 107C Council Policy

Public at Large Appointments 113C Council Policy

Governing documents for respective ABCC's

BACKGROUND

Olds Municipal Library Board (OML): Has **THREE** seats to be filled.

Received one application seeking appointments.

*Excerpt from **Bylaw 2023-27***

STRUCTURE

5. (b) *The Board shall consist of not fewer than 5 and not more than ten (10) members appointed by Council.*
- (c) *A minimum of one (1) to a maximum of two (2) representatives of Town of Olds Council may be appointed to be members of the Board at any one time.*
- (d) *One representative of Mountain View County Council or a County resident will be appointed by Mountain View County, and further endorsed by Town of Olds Council.*
- (e) *Factoring the number of Town of Olds Council appointees, between three (3) and eight (8) members at large who can be residents of the Town of Olds or Mountain View County as long as the majority are residents of the Town of Olds.*

Mountain View Power Committee (MVPC):

Has **THREE** one-year terms to be filled.

Received two applications.*Excerpt from **Bylaw 2023-33*****STRUCTURE****3. COMMITTEE COMPOSITION**

- 3.1 The Committee will be comprised of up to seven (7) public-at-large members appointed by the Council.
- 3.2 Only individuals who are Mountain View Power customers are eligible to sit on the committee. This includes individuals who own or reside at any property that is a Mountain View Power customer.

Central Alberta Economic Partnership (CAEP):Has a **BUSINESS REPRESENTATIVE** term to be filled.**Received no applications.***Membership is based on CAEP membership agreement.***Economic Development Action Committee (EDAC):**Has **SEVEN** two-year terms to be filled.**Received one application for appointment.***Excerpt from **Bylaw 2023-28*****STRUCTURE****4. MEMBERSHIP**

- 4.1 The Committee will be comprised of up to nine (9) members appointed by Council and will include:
 - (a) up to two (2) Councillors;
 - (b) seven (7) public-at-large members to be recruited through a public application process.
 - (c) Considerations for public at large appointments for EDAC will include, when possible:
 - Business representative(s) of key industries (agriculture, oil and gas, retail, manufacturing, service)
 - Business & Industry service association representative
 - Educational / research and innovation institution representative
 - Financial institution, business development officer / advisor

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable**KEY MESSAGES**

Public at large volunteers are crucial for promoting inclusivity, transparency, and community engagement in decision-making processes. Their involvement ensures that the governance of a community is not only representative but also benefits from a wide array of skills and perspectives.

ATTACHMENTS – n/a

CAO Review:	Brent Williams	Date: November 9, 2023
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