



**Regular and Closed Council Agenda
for Monday, March 8, 2021 at 1:00 p.m.
to be held electronically via Council Chambers,
Town Office at 4512 – 46 Street, Olds, AB**

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings.

This Regular Council Meeting will be conducted through electronic communications and will be held without the public body present at meeting location and is being electronically communicated through ZOOM MEETINGS. **The PUBLIC will have opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.**

TO JOIN THE TOWN OF OLDS ZOOM MEETING

<https://us02web.zoom.us/j/3379488245?pwd=WmhhUGUrcmlLckZyRzNwL2NjYncvUT09>

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Pages 3-8 2A) Regular Council Meeting Minutes – February 22, 2021

3. PRESENTATION AND DELEGATIONS

Pages 9-18 3A) Emergency Management Agency COVID Update

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

Pages 19-22 5A) Bylaw 2021-02 Land Use Bylaw 01-23 Amendment – Chicken Coops
(Consideration be given for first reading and to set public hearing.)

Pages 23-73 5B) Bylaw 2021-04 Community Standards Bylaw 2018-05 Amendment
(Consideration be given for first reading.)

Pages 74-78 5C) Bylaw 2021-05 Ad-Hoc Committee – Council Bylaw Policy Review
(Consideration be given for first, second, and third reading.)

6. NEW BUSINESS

Pages 79-80 6A) Council Appointment to Ad-Hoc Committee

Pages 81-87 6B) Asset Management Strategy 2021

Pages 88-90 6C) Fraud Prevention Month Proclamation

Page 91 6D) Kiwanis Music Festival – Sponsorship Request

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

Pages 92-105 9A) Correspondence and Information

CLOSED SESSION

FOIP Section 25 – Disclosure harmful to economic and other interests of a public body

10. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to our 'Communications Coordinator' at communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, meeting attendees have two options for continued participation in the virtual Council meeting:

- 1) You may click on the 'leave meeting' button and leave the meeting and then watch our Town of Olds Website and Facebook pages for **LIVE Updates** as to when Council will return. Administration will post when the meeting will reconvene and the meeting attendees are able to re-join the virtual meeting at that time; *or you may*
- 2) Stay online in the virtual meeting platform, and Administration will move all meeting attendees into the meeting 'waiting room', while Council is in their **CLOSED SESSION**. Once Council has returned, all meeting attendees in the 'waiting room' will be brought back into the open meeting forum.

For a member of the public to speak to Council during a Council meeting, the item for discussion must fall under either one of the two excerpts noted below, as per the Town of Olds Procedural Bylaw.

Queries to Council during Council Meetings:

Excerpts from Town of Olds Procedural Bylaw

Conduct of Meetings

4. The Mayor or other presiding Chair may, upon request of a member of Council, authorize a person in the public gallery to address Council, but only on the topic being debated at that time in the meeting and with time limits specified by the Mayor or other presiding officers.

Delegations

4. Delegations who have not submitted a written letter may be granted by the Mayor or other presiding officer a brief opportunity to outline the matter they wish to present to Council, and following that outline, the Mayor or other presiding officer shall determine if the delegation is to be granted time to present the matter outlined.

Queries to Council can be sent via email during the Council meeting to legislative@olds.ca



Request for Decision

Adoption of Meeting Minutes

March 8, 2021

RECOMMENDATION

That the minutes from the February 22, 2021, Regular Council meeting be adopted as presented.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)

The chief administrative officer must ensure that

(a) minutes of each council meeting

- (i) are recorded in the English language without note or comment,*
- (ii) include the names of the councillors present at the council meeting,*
- (iii) are given to council for adoption at a subsequent council meeting, and*
- (iv) are recorded in the manner and to the extent required under section 230(6) when a public hearing is held;*

Town of Olds Procedural Bylaw 2020-15.

BACKGROUND

The purpose of this RFD is to adopt the previous minutes of Council as described in the Municipal Government Act and the Town of Olds Procedural Bylaw.

RISK/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS – N/A**ATTACHMENTS**

1. Prior to Adoption: Regular Council meeting minutes of February 22, 2021.

Author:	Marcie McKinnon Legislative Clerk	Date: March 3, 2021
CAO Signature:	Michael Merritt	Date: March 5, 2021

PRIOR TO ADOPTION

Minutes of the Town of Olds Regular Council meeting conducted electronically through ZOOM Meetings on Monday, February 22, 2021 at 1:00 p.m. in the Council Chambers, at the Town Municipal Office.

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka (From Chambers.)
Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson participated virtually.

ABSENT– ELECTED OFFICIALS:

Participating virtually in the Regular meeting of Council – STAFF:

Chief Administrative Officer, Michael Merritt; Doug Wagstaff, Director of Community Services; Sheena Linderman, Director of Finance; Scott Chant, Director of Operations; Chief Justin Andrew, Director of Protective Services; and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Muzychka called the meeting to order at 1:04 p.m.

A.) ADDED ITEM(s)

Councillor Overwater requested two items under FOIP Section 25 Disclosure harmful to economic and other interests of a public body, in Closed Session.
Councillor Bennett requested one item under new business - Canadian Urban Institute
CAO Merritt requested that Item 6D) be moved to 6A).

B.) ADOPTION OF THE AGENDA

Moved by Councillor Ryan, “to accept the Council agenda for the Monday, February 22, 2021 regular Council meeting, as amended.”
Motion Carried 21-64

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – February 8, 2021

Moved by Councillor Blatz, “to accept the Regular Council Meeting Minutes - February 8, 2021, as presented.”
Motion Carried 21-65

3. PRESENTATION AND DELEGATIONS

3A) Emergency Management Agency – COVID Update

Emergency Managements Agency’s Director, Brian Powell gave PowerPoint Presentation to Council on the local state of COVID-19, as contained in the agenda package.

Moved by Councillor Overwater, “that Council accept the Emergency Managements

presentation on COVID-19 as information.”

Council discussion ensued and Director Powell & Director Wagstaff responded to Council queries.

Motion Carried 21-66

3B) Emergency Management Agency – Emergency Response Plan Annual Review

CAO Merritt spoke to the legislative requirements on the municipality regarding Emergency Management and introduced Mrs. Jennifer Lutz.

Mrs. Lutz is the Deputy Director of Emergency Management for the Town of Olds, made presentation to Council (the Emergency Management Committee) and spoke to the components of the annual review. Documents presented to Council were the Community Emergency Management Plans on Self-assessment and Risk-assessment. The Town of Olds Emergency Response Plan was provided to Council in a separate cover as it contained confidential information.

Moved by Councillor Bennett, “that Council shall approve the Town of Olds Emergency Management plan.”

Council Bennett thanked all staff who has contributed to the plan.
Council discussion ensued, Mrs. Lutz responded to Council questions and comments.

Motion Carried 21-67

CAO Merritt spoke to the amount of time and training staff has put forward to be a very strong management group.

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

Councillor Overwater provided updated to Council on the Alberta Association of Police Governance, Annual Conference on April 23 & 24, that it is being held virtually and by doing so will allow more participants and reduce the budget costs.

5. BYLAWS

5A) Bylaw 2021-01 Land Use Bylaw 01-23 Amendment – Murals

Moved by Councillor Harper, “that Bylaw No. 2021-01 to amend the Land Use Bylaw be given first reading.

Motion Carried 21-68

Moved by Councillor Overwater, “that Council sets Monday, March 22, 2021 at 1:00 pm in as the date, time, and place for a Public Hearing on Bylaw No. 2021-01 to be held via virtual meeting.”

Motion Carried 21-69

6. NEW BUSINESS

Moved item

6A) Council Policy 120C Public Art

CAO Merritt spoke to the amendments to the Council Policy. Director Wagstaff spoke on the amendments as noted on the document in the agenda package.

Councillor asked about art placement/displays and who makes the decision on where the art

will be placed. Director Wagstaff indicated that at this time there is no policy/procedure in place that clearly speaks to where public art goes, historically it has been an Administrative piece.

Council suggests a bigger discussion should be held on this topic.

Council discussion ensued on Public Art and the committee.

CAO Merritt agreed that the policy should and will come back after the public hearing for further Council discussion.

Moved by Councillor Harper, "that Council Policy 120C Public Art, be tabled to an April regular council agenda."

Motion Carried 21-70

6B) Olds College Sponsorship Request

Moved by Councillor Thomson, "That the Town of Olds sponsor a Bronze Package for the Olds College - A Celebration of Alberta AG event, taking place virtually on Friday, April 9, 2021."

Motion Carried 21-71

6C) Proclamation - International Women's Day March 8

Moved by Councillor Overwater, "that Monday March 8, 2021 be recognized as International Women's Day in Olds."

Motion Carried 21-72

6D) Proclamation – Economic Development Week May 9-15

Moved by Councillor Blatz, "that Council proclaim May 9 – 15, 2021 as Economic Development Week in the Town of Olds."

Motion Carried 21-73

ADDED ITEM

6E) Canadian Urban Institute

Councillor Bennett provided Council with information on Canadian Urban Institute. This is a national platform with the main driver being business recovery from COVID, Councillor Bennett spoke to opportunities to collaborate together.

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

7A) Reports from Council, Boards and Committees

Moved by Councillor Blatz, "that the reports from Council, Authorities, Boards, Committees and Commissions ending February 22, 2021 be received for information."

Councillor Blatz read from her prepared report on attending regular Council meetings and Policy and Priorities committee meeting, Broadband Investment Committee meeting, the Alberta Urban Municipal Association Presidential Summit(s), Brownlee Webinar on Emerging Trends in Municipal Law, South Red Deer Regional Wastewater Commission meeting.

Councillor Overwater spoke from her written report on attending Indigenous training through Central Alberta Economic Partnership (CAEP), the CAEP meeting, the Alberta Urban Municipal Association Presidential Summit(s), Brownlee Webinar on Emerging Trends in Municipal Law, regular Council meetings, Broadband Investment Committee meeting the Public Art Advisory Committee meeting and the Olds Policing Advisory Committee meeting and the Mountain View Regional Waste Management Commission meeting.

Councillor Bennett noted she also attended many of the already mentioned meetings.

Councillor Ryan indicated she had provided her written report to Council earlier that day, she also attended the Olds Municipal Library Board meeting and the AGM will be held March 17.

Councillor Thomson reported on attended the Alberta Urban Municipal Association Presidential Summit(s), Brownlee Webinar on Emerging Trends in Municipal Law, the Municipal Planning Commission meeting, regular Council meetings, and Policy and Priorities committee meeting, and the CAO/Council Conversation.

Councillor Harper spoke on attending the Alberta Urban Municipal Association Presidential Summit(s), Brownlee Webinar on Emerging Trends in Municipal Law, the Mountain View regional Water Services Commission, Public Art Advisory Committee meeting, Olds Chamber of Commerce Directors meeting and the AGM is March 10.

Mayor Muzychka indicated he too attended many of the previously mentioned meetings and summits, presentations, webinars and sessions, also noted he attended the Mayors of South Central Alberta meeting.

Motion Carried 21-74

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

CAO Merritt spoke on correspondence received as contained in the agenda package.

Moved by Councillor Ryan, "that the Correspondence and Information Report ending February 22, 2021, be received for information."

Motion Carried 21-75

Moved by Councillor Blatz, "that Administration prepare a letter for the Signature of the Mayor to the Premier and applicable Ministers regarding the lack of public consultation and engagement with municipalities and environmental concerns with coal mining."

Motion Carried 21-76

Council requested that citizens be advised of when the service level discussion will take place in regards to the concerns brought forward to Council.

ADDED ITEM - Closed Session

FOIP Section 25 Disclosure harmful to economic and other interests of a public body(x2)

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

Moved by Councillor Overwater, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Sections 25 at 2:57 p.m. with CAO Merritt in attendance."

Motion Carried 21-77

Directors Linderman, Chant, Wagstaff and Andrew and Town staff and the general public were moved to the waiting room of the meeting platform at 2:57 p.m.

Moved by Councillor , "that the meeting reconvene to the regular Council meeting at p.m."

Motion Carried 21-78

Mayor Muzychka recessed the meeting at p.m.
Mayor Muzychka reconvened the meeting at 335 p.m.

Administration moved the public into the waiting room at 3:35 p.m.

10. ADJOURNMENT

Moved by Councillor Blatz, "that this meeting be adjourned at 3:36 p.m."
Motion Carried 21-79

Michael Muzychka,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on the ____ day of March, 2021.

PRIOR TO ADOPTION



Request for Decision

COVID-19 UPDATE

March 8, 2021

RECOMMENDATION

That Council accept the Emergency Managements presentation on COVID-19 as information.

STRATEGIC ALIGNMENT

The Town of Olds will provide the necessary resources to ensure a safe, secure and healthy community. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable. The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

The *Emergency Management Act*, the *Local Authority Emergency Management Regulation and Bylaw 2019-15 Municipal Emergency Management*, provides the legislative framework for local and provincial management of emergencies and disasters. The Local Authority Emergency Management Regulation 3.(2)(e) Incident Command System (ICS) will be used to support all Emergency Management responses.

BACKGROUND

Town of Olds Director of Emergency Management, Brian Powell will provide an update on the Incident Command Post and the current status of the COVID-19 situation in Olds.

RISK/CONSEQUENCES

1. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS - Not known at this time.

ATTACHMENTS – Presentation

Submitted By:	Jennifer Lutz, Deputy Director of Emergency Management	Date: March 4, 2021
CAO Signature:	Michael Merritt	Date: March 5, 2021

COVID-19 Incident Command Post UPDATE

Town of Olds Council Meeting
March 8, 2021

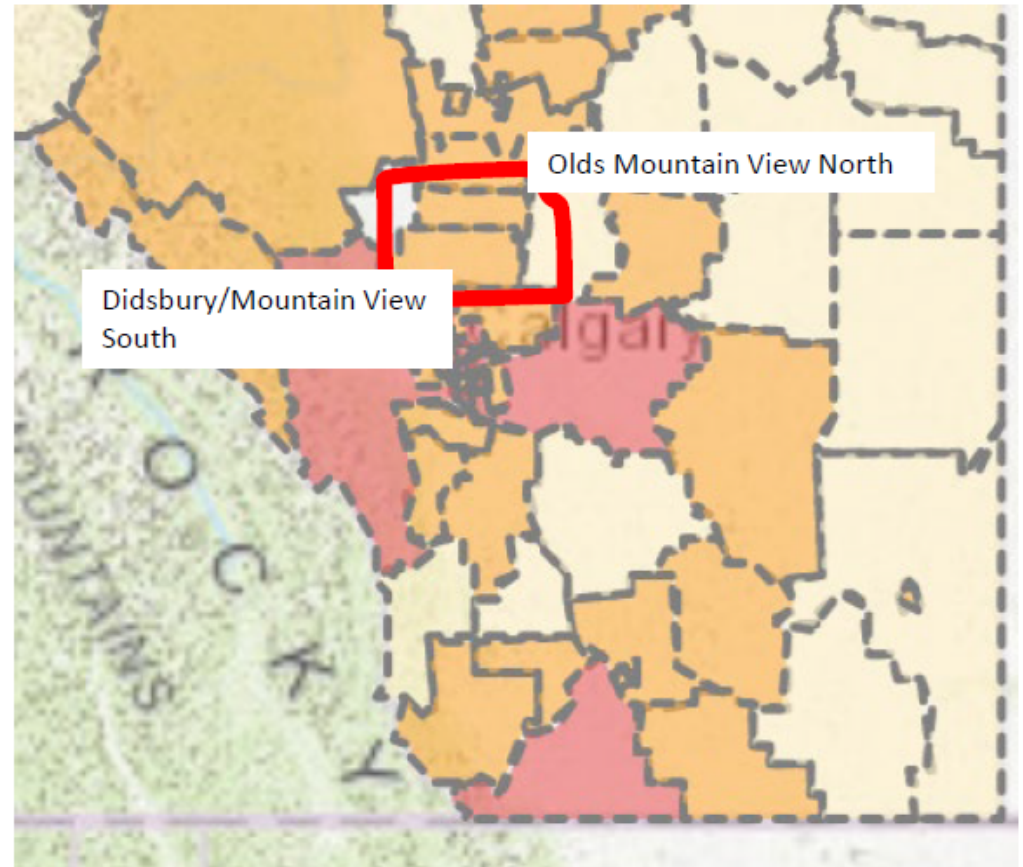


COVID-19 Case Data

11

The area representing local COVID-19 case reporting is based on patient postal codes using the mid-year Alberta Health Care Insurance Plan population file. The area mirrors the local Fire Services map. Population data (12452) differs from Olds census data.

<https://www.alberta.ca/stats/covid-19-alberta-statistics.htm#geospatial>

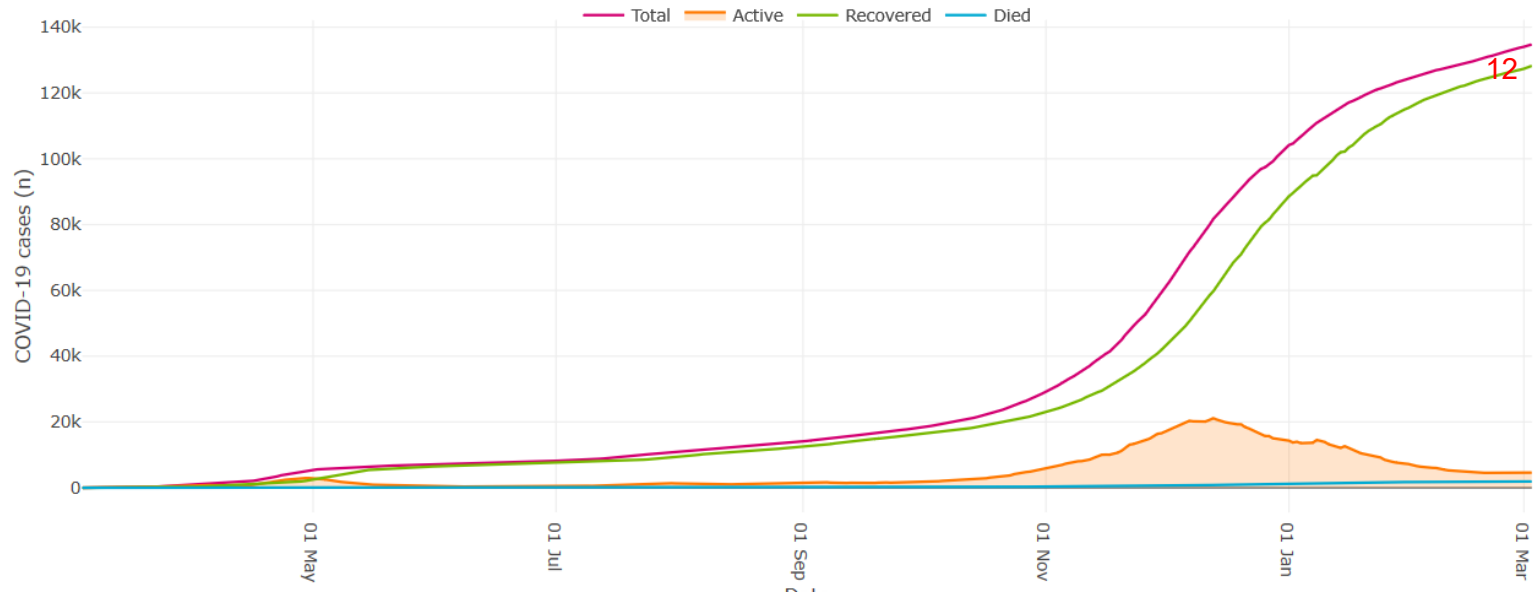


March 4, 2021

Olds – 6 (+4 since last update)

Mountain View County – 23 (+13 since last update)

Provincial COVID-19 cases



COVID-19 patients in hospital, ICU and non ICU

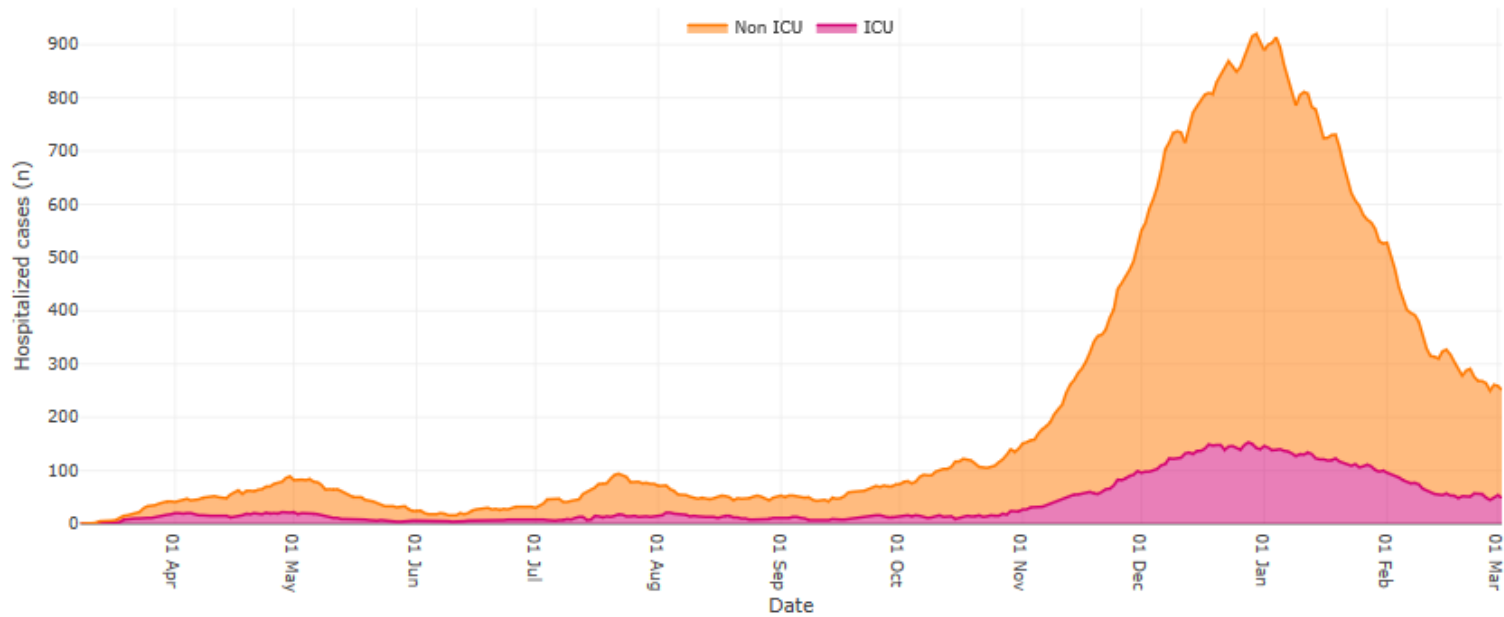


Figure 12: Number of current COVID-19 patients in hospital, ICU and non ICU

Town of Olds Regular Council Meeting Monday, March 8, 2021

Structures that Support

- Established Incident Command Structure on March 16, 2020
- 55 Operational Periods
- Over 150 completed objectives
- Over 40 staff were directly involved with ICP, all staff indirectly supported the response

Structures that Support

- **Town of Olds deactivated ICP March 1, 2021**
 - Emergency Management functions assumes by DEM/DDEM team.
 - On-going communication with RCMP, AHS, Olds Hospital, Olds College, Sundial, Mountain View Seniors Housing, Alberta Emergency Management Agency. All partners are in similar holding pattern.

Recovery Objective Updates¹⁵

- **Business Sector Support**
 - Information sharing – “Did You Know” business supports, deadlines, links, such as:
 - Critical Worker Benefit
 - Deadline March 19, 2021
 - Small and Medium Enterprise Relaunch Grant
 - Deadline March 31, 2021
 - Enhanced COVID-19 Business Benefit
 - Beginning April 2021

Recovery Objective Updates¹⁶

- **Facilities**

- Sportsplex is open for booking one-on-one lessons, teams up to 10 with a certified instructor, and to families/households.
- Olds Aquatic Centre re-opened March 1.
- Olds Municipal Library re-opened March 3.

Public health measures eased based on hospitalization benchmarks

STEP 1 <600 hospitalizations	STEP 2 <450 hospitalizations	STEP 3 <300 hospitalizations	STEP 4 <150 hospitalizations
<p>Restrictions eased Feb. 8:</p> <ul style="list-style-type: none"> • Restaurants • Indoor fitness • Children's sport and performance activities 	<p>Restrictions eased March 1:</p> <ul style="list-style-type: none"> • Further easing of indoor fitness activities • Libraries <div>Step 3 - March 22</div>	<p>Potential easing in these areas:</p> <ul style="list-style-type: none"> • Adult team sports • Banquet halls, community halls, conference centres and hotels • Casinos, racing centres and bingo halls • Further easing of performance activities • Further easing of youth sport and recreation activities • Indoor social gatherings, with restrictions • Indoor seated events (movie theatres and auditoria) • Museums, art galleries, zoos, interpretive centres • Places of worship • Retail 	<p>Potential easing in these areas:</p> <ul style="list-style-type: none"> • Amusement parks • Concerts (indoor) • Festivals (indoor and outdoor) • Funeral receptions • Indoor entertainment centres and play centres • Performance activities (singing, dancing and wind instruments) • Sporting events (indoor and outdoor) • Tradeshows, conferences and exhibiting events • Wedding ceremonies and receptions • Workplaces (lift working from home) • Day and overnight camps

Questions?

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Request for Decision

Bylaw No. 2021-02 Land Use Bylaw Amendment – Chicken Coops

March 8, 2021

RECOMMENDATION

That Bylaw No. 2021-02 to amend the Land Use Bylaw be given first reading.

That Council sets Monday, April 12, 2021 at 1:00 pm in Council Chambers as the date, time and place for a Public Hearing on Bylaw No. 2021-02.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021, focus area one is Good Governance. The goal for this area is: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."*

LEGISLATIVE AUTHORITY

1. *Municipal Government Act* – Chapter M-26, Part 17, Division 5 Section 639 every municipality must pass a Land Use Bylaw.
2. *Municipal Government Act* – Chapter M-26, Part 5, Division 9, Section 191(1) the power to pass a bylaw...includes a power to amend or repeal the bylaw.

BACKGROUND

In October 2020, Council reviewed the results of a community survey and engagement about the keeping of urban hens in Olds. Administration was directed to prepare amendments to the Land Use Bylaw for Council consideration.

Bylaw No. 2021-02 contains proposed changes to the Land Use Bylaw to address the development of Chicken Coops for urban hens. The main elements of the approach that Bylaw No. 2021-02 proposes to put in place are as follows:

1. "Chicken Coop" is a separately defined use to allow for specific regulation;
2. The Municipal Planning Commission is the Development Authority for "Chicken Coops", with no variance granting capabilities for "Chicken Coop" development standards;
3. Allowed as a discretionary use in the Low Density Residential (R1), General Residential (R2), General Residential Narrow Lot (R2N), Medium Density Residential (R3), Country Residential (R5), Country Residential A (R5A), Direct Control District 2 (DC2), Direct Control District 3 (DC3), Direct Control District 5 (DC5) and Urban Reserve (UR) districts;
4. "Chicken Coops" will be restricted to parcels with either a detached dwelling or a duplex as the principal use;
5. "Chicken Coops" will be limited to one (1) per parcel;

6. "Chicken Coops" cannot be placed in the front yard of a parcel;
7. "Chicken Coops" will be subject to the same setbacks as accessory buildings, being 1 m from side and rear parcel boundaries and not be closer to a street than a principal building;
8. "Chicken Coops" will also be included in the maximum area provisions for accessory buildings;
9. A "Chicken Coop" development permit will require a valid Urban Hen License issued under the Community Standards Bylaw;
10. After a "Chicken Coop" has been approved, the coop may be moved to other areas on the same parcel, as long as they meet the required yards and setbacks.

The proposed bylaw would be strictly for the development and placement of the "Chicken Coop", with the number of chickens and their keeping addressed in the Community Standards Bylaw. The decision of Municipal Planning Commission on the permit may be appealed by the applicant and other affected parties. Notice of the decision would appear in the newspaper.

RISK/CONSEQUENCES



1. Council may request further information from Administration prior to proceeding with first reading of the bylaw.
2. Council may provide direction to Administration on changes to the proposed bylaw with the amended bylaw coming before Council for first reading at a later date.
3. Council may defeat first reading of the bylaw.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1. Bylaw No. 2021-02

Author: Natasha Wright, Planner, PCPS	Date: March 2, 2021
Director Signature: 	Date: <i>March 3/21</i>
CAO Signature: 	Date: <i>March 3/2021</i>

**TOWN OF OLDS
BYLAW NO. 2021-02**

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, to provide for the amendment of Land Use Bylaw No. 01-23

WHEREAS Section 639 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that every municipality must pass a land use bylaw; and

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, permit a Council by bylaw to amend the Land Use Bylaw; and

WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend Land Use Bylaw No. 01-23

NOW THEREFORE, the Council of the Town of Olds duly assembled enacts as follows:

1. That Section 1.3 Definitions is amended by adding the following definition of “*chicken coop*” where it would appear in alphabetical order:

“**chicken coop**” means a fully enclosed weather proof structure and attached outdoor enclosure used for the keeping of urban hens, that is no larger than 10 m² (107.63 ft²) in floor area, and no more than 2 m (6.56 ft.) in height;”
2. That Section 2.3 Permission for Development is amended by including the following text at the end of subsection (4):

“, with the exception of:

 - (a) Development standards and requirements for chicken coops which shall not be relaxed or varied.”
3. That Schedule B: Supplementary Regulations Section 6.0 Miscellaneous is amended by adding the following text as a new subsection 6.0(19) Chicken Coops:

6(19) Chicken Coops

- (a) Chicken coops shall be restricted to a site occupied by a detached dwelling or a duplex within a residential land use district.
- (b) One chicken coop may be allowed per lot containing a detached dwelling or duplex in a residential district.
- (c) Chicken coops shall not be erected or placed in the front yard of a parcel.
- (d) A chicken coop on an interior parcel shall be situated so that the exterior wall is at least 1 m (3.3 ft.) from the side and rear boundaries of the parcel.

- (e) A chicken coop on a corner parcel shall not be situated closer to the street than the main building. It shall not be closer than 1 m (3.3 ft.) to the other side parcel boundary or the rear parcel boundary.
 - (f) Chicken coops shall be included in all maximum total area provisions contained within Schedule B: Supplementary Regulations Section 1(1) Accessory Buildings subsections (vi) and (vii).
 - (g) A chicken coop shall not be developed without a valid license issued by the municipality under the Community Standards Bylaw.
 - (h) An approved chicken coop may be moved to a new location on the same parcel as long as the siting of the chicken coop meets all required yards and setbacks and remains on the same approved parcel.
4. That Schedule C: Land Use District Regulations is amended by adding "Chicken coops" to the list of discretionary uses where it would appear in alphabetical order in the following Districts:
- Low Density Residential (R1)
 - General Residential (R2)
 - General Residential Narrow Lot (R2N)
 - Medium Density Residential (R3)
 - Country Residential (R5)
 - Country Residential A (R5A)
 - Direct Control District 2 (DC2)
 - Direct Control District 3 (DC3)
 - Direct Control District 5 (DC5)
 - Urban Reserve (UR)
5. This Bylaw comes into force on the date it is passed.

Read for a first time on the ____ day of _____, 2021

Public Hearing held on the ____ day of _____, 2021

Read a second time on the ____ day of _____, 2021

Read a third and final time on the ____ day of _____, 2021

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____ 2021.



Request for Decision

2021-04 CSB Amendment Bylaw

March 8, 2021

RECOMMENDATION

That Bylaw 2021-04 Community Standards Amendment Bylaw be given first reading.

That Council direct Administration to bring back 2021-04 Community Standards Amendment Bylaw for consideration at a future Regular Council Meeting.

STRATEGIC ALIGNMENT

The Town of Olds will provide the necessary resources to ensure a safe, secure and healthy community. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable. The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

The *Municipal Government Act*, (S.145) Part 2 Division 1 provides that a municipality has the general jurisdiction to pass and enforce a bylaw in relation to the safety, health, and welfare of people and the protection of people and property; people, activities and things in, on or near a public place or a place open to the public; nuisances; wild and domestic and activities in relation to them.

BACKGROUND

The Community Standards Bylaw 2015-08 came into effect on July 4, 2016. A first set of amendments came stemming from the one year review resulting in Bylaw 2017-18 CSB Amendment Bylaw was passed at the October 10, 2017, Regular Council Meeting. In 2018 Council directed Administration to review parking of heavy vehicles in such a way as to balance residential district aesthetics and operational impacts resulting in Community Standards Amendment Bylaw 2019-01 was passed at the January 14, 2019, Regular Council Meeting. In 2019 a public consultation regarding the regulation of dogs was conducted. Citizen feedback combined with administrative research and legal advice led to amendments regarding the keeping of dogs.

In October 2020, Council reviewed the results of a community survey and engagement about animal control. Administration was directed to prepare amendments to the Land Use Bylaw and Community Standards for Council consideration. At the March 2, 2021 Policies & Priorities Council Meeting, Council reviewed the Community Standards Bylaw Amendment Draft – Animal Section, specifically addressing the keeping of chickens.

The attached Draft Bylaw No. 2021-04 contains proposed changes to the Community Standards Bylaw incorporating regulations on the keeping of urban hens. Other amendments regarding animals and other sections are to be presented to Council at a later date.

The general concept for regulating urban chickens is to keep it simple and enforceable within a manageable scope limiting the need to increase service levels.

- Only Hens will be allowed.
- Roosters are not allowed.

- No more than 6 Hens can be kept on a single property.
- Coops are regulated per the Land Use Bylaw.
- Provisions for Hen care sufficient to maintain good health.
- Provisions for the Coop to be kept in good shape and sanitary condition.
- No Hen shall be slaughtered on the property.
- Keeping of Hens for personal use only, no sale of eggs, manure, meat, or other products derived from the chickens.

The main elements of the approach that Bylaw No. 2021-04 would put in place are as follows:

- Add definitions: Coop; Hen; Rooster; Urban Area; Urban Hen; Urban Hen Licence
- Amend definitions: Owner and Licence to include Urban Hens
- Part Six: Dogs and Cats retitled Responsible Ownership of Dogs, Cats, and Chickens
- Add Urban Chicken Section
- Align license purchase deadlines with the Rates Bylaw
- Amend: Appeal process to include Urban Hen Licence sections
- Add: Schedule A Charges

The Land Use Bylaw will regulate the development permit for Coops and district control, while the Community Standards Bylaw will regulate the licensing and responsible keeping of chickens.

RISK/CONSEQUENCES

At the Policies and Priorities Committee Meeting Council discussed a few items regarding possible changes in the proposed draft:

- whether taking an educational course be a requirement for issuance of an Urban Hen Licence be added to the bylaw (regardless suggestions for taking chicken keeping course and care and training resources will be included in awareness and education promotions);
- the maximum number of chickens under one Urban Hen Licence being either of 4 or 6; and
- if there should be a maximum number of Urban Hen Licences issued annually.

Council can make requests on further information or suggest amendments citing by consensus or additional motion in what it wishes to direct as an alternate follow up. Council would need to be specific in the information or amendments they are seeking.

FINANCIAL CONSIDERATIONS

The more requirements that are added to the bylaw may require assessment of resources for enforcement and administration of the bylaw. Implementation of the amendments would not require addition budget at this time.

ATTACHMENTS

Draft Amendment Bylaw No. 2021-04

Draft Consolidated Bylaw 2015-08 with proposed revisions in red

Author:	Doug Wagstaff, Director of Community Services	Date: March 3, 2021
Director Signature:	Approved Electronically Doug Wagstaff	Date: March 4, 2021
CAO Signature:	Michael Merritt	Date: March 4, 2021

**TOWN OF OLDS
BYLAW 2021-04**

Community Standards Amendment Bylaw

PURPOSE

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto, to provide for the amendment of the Community Standards Bylaw No. 2015-08.

WHEREAS it is desirable for regulations which influence neighbourhood liveability to be located, as much as possible, in one bylaw; notwithstanding, Council has adopted various specific bylaws establishing community living standards,

WHEREAS community standards are intended to be reviewed regularly and amended as Council deems appropriate. Council's desire is to influence respect for each other as neighbours and balance enforcement with the liveability of neighbours and neighbourhoods;

AND WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend the Community Standards Bylaw No. 2015-08,

NOW, THEREFORE, the Council of the Town of Olds, in the province of Alberta, duly assembled, enacts as follows:

That the Community Standards Bylaw 2015-08 be amended to change the wording as follows:

Numeric order corresponding with any amendments herein.

Page 6 (amendment/add to definitions)

"Coop" means a fully enclosed outdoor weather proof structure used for the keeping of Urban Chickens meeting required structural specifications in the Land Use Bylaw.

Page 8 (amendment/add to definitions)

"Hen" means a domesticated female chicken;

Page 8 (amendment/deletion to wording/ add to definitions)

"Licence" means a Dog, Cat, or Urban Hen License issued by the Town to the Owner of a Dog, a Cat, or Urban Hen.

Page 10 (amendment/deletion to wording/ add to definitions)

"Owner" or "Owners" in respect to a Dog, Cat, Hen, or Rooster means:

- a. a Person, partnership, association or corporation owning, possessing or having control over a Dog, Cat, Hen, or Rooster;
- b. a Person permitting any Dog or Cat, to remain about his/her house or Premises;
- c. a Person whom a Dog, Cat, or Urban Hen License has been issued; or

a Person who collects or assumes responsibility for a Dog, Cat, Hen, or Rooster that has been seized pursuant to the provisions of this Bylaw

Page 11 (amendment/add to definitions)

“Rooster” means a domesticated male chicken.

Page 12 (amendment/add to definitions)

“Urban area” means lands located within the Town on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted or a discretionary use under Bylaws of the Town.

“Urban Hen” means a hen that is at least sixteen (16) weeks of age.

“Urban Hen Licence” means a licence issued pursuant to this bylaw which authorizes the holder to keep urban hens on a specific property within the Town.

Page 22 (amendment to wording)

PART SIX: RESPONSIBLE OWNERSHIP OF DOGS, CATS, AND CHICKENS

Page 22 (amendment add)

Keeping of Chickens

- 6.51 No person in an urban area shall keep:
- a. a Rooster;
 - b. a hen, other than an Urban Hen for which a valid Chicken Licence has been issued;
 - or
 - c. more than six (6) Urban Hens.
- 6.52 A person may keep up to six (6) Urban Hens upon:
- a. Issuance of Development Permit for a Coop;
 - b. Approval of an Urban Hen Licence application; and
 - c. Paid an annual Urban Hen Licence fee as set out in the Town of Olds Rate Bylaw.
- 6.53 An Urban Hen Licence may be issued or renewed if the Town is satisfied that:
- a. the applicant is the owner of the property on which the Urban Hens will be kept; or that the owner of the property has provided written consent to the applicant;
 - b. the land use designation of the property on which the Urban Hens will be kept allows the placement of a Coop for the keeping of Urban Hens;
 - c. the applicant resides on the property on which the Urban Hens will be kept;
 - d. all required information has been provided; and
 - e. the applicable licence fee has been paid.
- 6.54 An Urban Hen Licence is valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to February 28 of each subsequent year:
- a. Urban Hen Licence fees shall not be reduced or prorated no matter the month of purchase;

- b. Urban Hen Licence fees shall not be refunded or rebated.
- 6.55 An Urban Hen Licence is not transferable from one person to another.
- 6.56 An Urban Hen Licence is not transferable from one property to another except:
- a. when a licence holder has moved to a new property within the Town, then:
 - i. the licence holder may apply to transfer the licence; and
 - ii. an inspection of the new property must be carried out to determine the licence holder is still able to meet all requirements for an Urban Hen Licence at such a property.
- 6.57 A person to whom an urban hen licence has been issued shall produce the licence upon the demand of a Peace Officer.
- 6.58 An Urban Hen Licence may be revoked or may not be renewed by the Town if:
- a. the applicant or licence holder does not meet or no longer meets the requirements for an Urban Hen Licence as set out in this Bylaw;
 - b. the applicant or licence holder furnishes false information or misrepresents any Bylaw, fact or circumstance required pursuant to this Bylaw;
 - c. the applicant or licence holder has, in the opinion of the CAO or designate, based on reasonable grounds, contravened any part of this Bylaw whether or not the contravention has been prosecuted;
 - d. the applicant or licence holder fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of animals/livestock;
 - e. the applicant or licence holder fails to pay any fee required by this Bylaw;
 - f. the applicant fails to comply with any applicable Provincial and Federal Regulations for the keeping of chickens; or
 - g. in the opinion of the Town based on reasonable grounds, it is in the public interest to do so.
- 6.59 In the case of a refusal or revocation of an Urban Hen License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Responsibilities of Owners Keeping of Urban Hens

- 6.60 A person who keeps Urban Hens must:
- a. must ensure that Coop size meets the Land Use Bylaw;
 - b. ensure that each Coop is located as a structure within the Land Use Bylaw;
 - c. keep each Urban Hen in a Coop or pen at all times, and shall not be free range in the yard;

- d. provide each Urban Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dust-bathing, and roosting, all sufficient to maintain the urban hen in good health;
- e. maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
- f. construct and maintain the Coop to prevent any rodent from harbouring underneath, within, or within its walls, and to prevent entrance by any other animal;
- g. keep a food container and water container in the Coop;
- h. keep the Coop and pen secured at all times;
- i. remove leftover feed, trash, and manure in a timely manner;
- j. store feed within a fully enclosed container;
- k. store manure within a fully enclosed container, and store no more than 85 litres (3 cubic feet) of manure at any time;
- l. remove all other manure not used for composting or fertilizing and dispose of such in accordance with Town Bylaws;
- m. follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- n. keep Urban Hens for personal use only.

6.61 No person who keeps Urban Hens shall:

- a. sell eggs, manure, meat, or other products derived from an Urban Hen;
- b. slaughter any Urban Hen on the property;
- c. dispose of an Urban Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and
- d. keep an Urban Hen in a cage, kennel, or any other form of shelter other than a Coop as designated by the Land Use Bylaw.

Page 23 (amendment to wording)

6.3 a. on or before February 28 of the current License year;

Page 28 (amendment to wording)

6.32 a. on or before February 28 of the current License year;

Page 33 (amendment to wording)

7.9 The Owner of an Animal who has received a notice that their Dog is declared a Vicious Dog pursuant to section 6.16 or their Licence has been refused or revoked pursuant to sections 6.7, 6.35, or 6.59 of this Bylaw within fourteen (14) days after the date the decision was communicated to the Person or Owner respectively, may by written notice request the Chief Administrative Officer review the decision. After reviewing the decision, the Chief Administrative Officer may confirm, contrast, add to, or cancel the decision.

Pages 34-36 (amendment/add)

Rooster on premises	6.51 a.	125.00	250.00	500.00	1000.00
Unlicenced Hens on premises	6.51 b.	125.00	250.00	500.00	1000.00
Keeping more than 6 Hens	6.51 c.	125.00	250.00	500.00	1000.00
Fail to obtain Coop Development Permit	6.52 a.	125.00	250.00	500.00	1000.00
Fail to obtain an Urban Hen Licence	6.52 b.	125.00	250.00	500.00	1000.00
Fail to purchase an annual Urban Hen Licence	6.52 c.	125.00	250.00	500.00	1000.00
Fail to produce a valid Urban Hen Licence	6.57	125.00	250.00	500.00	1000.00
Fail to follow regulations for Keeping of Urban Hens	6.60 a.- l. & 6.61 d.	125.00	250.00	500.00	1000.00
Sale of products derived from an Urban Hen	6.61 a.	125.00	250.00	500.00	1000.00
Slaughter Urban Hen on property	6.61 b.	300.00	500.00	1000.00	1500.00
Fail of proper disposal of a deceased Hen	6.61 c.	300.00	500.00	1000.00	1500.00

Read for a first time on the ____ day of _____, 2021

Read a second time on the ____ day of _____, 2021

Read a third and final time on the ____ day of _____, 2021

Michael Muzychka
Mayor

Michael Merritt,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____ 2021.



**TOWN OF OLDS
COMMUNITY STANDARDS
BYLAW 2015-08**
(This Bylaw came into effect July 4, 2016.)

This document represents a compilation of the Town of Olds Community Standards Bylaw 2015-08, Community Standards Amendment Bylaw 2017-18, Community Standards Amendment Bylaw 2019-01, and Community Standards Amendment Bylaw 2019-30 up to January 27, 2020.

To obtain true copies of the original bylaw and/or all successive amending bylaws, please contact the Town of Olds.

CONSOLIDATED TO JANUARY 27, 2020 (Municipal Government Act RSA 2000 Chapter M-26, Part 3, Division 7, Section 69 (1), (2), (3))

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WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting the safety, health and welfare of people and protection of people and property;

AND WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws regarding the remedying of contraventions of bylaws;

AND WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting nuisances, including unsightly property;

AND WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting wild and domestic animals and activities in relation to them;

AND WHEREAS the Traffic Safety Act authorizes a municipality to pass bylaws with respect to Highways under its direction, control and management and the parking of vehicles on public and private property;

AND WHEREAS public engagement with Town of Olds citizens identified four primary themes which influence neighbourhood liveability, being: Public Behaviours and Nuisances; Care of Property; Traffic and Parking; and, Pets;

AND WHEREAS community standards are intended to be reviewed regularly and amended as Council deems appropriate. Council's desire is to influence respect for each other as neighbours and balance enforcement with the liveability of neighbours and neighbourhoods;

AND WHEREAS it is desirable for regulations which influence neighbourhood liveability to be located, as much as possible, in one bylaw; notwithstanding, Council has adopted various specific bylaws establishing community living standards.

NOW THEREFORE THE COUNCIL OF THE TOWN OF OLDS ENACTS AS FOLLOWS:

PART ONE: INTERPRETATION

- 1.1. Nothing in this Bylaw shall be interpreted as conflicting with any Provincial or Federal legislation.
- 1.2. Where any provision of this Bylaw conflicts with any Provincial or Federal legislation, the Provincial or Federal legislation shall take precedence.
- 1.3. Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and in force.

- 1.4. Nothing in this Bylaw relieves a Person from complying with any provisions of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 1.5. Any headings, sub-headings, or tables of contents in this Bylaw are included for guidance purposes and convenience only and shall not form part of this Bylaw.
- 1.6. All of the schedules attached to this Bylaw form a part of this Bylaw.

PART TWO: DEFINITIONS

NOTE: Throughout the Bylaw all definitions appear with the capitalization of each word, as shown below.

"Animal" means any domesticated animal.

"Animal Material" means any excrement and includes all material accumulated on Property from pet pens or pet yards, stables, veterinary clinics, animal hospitals, kennels or feed lots.

"Accessory Parking Pad" means an area providing for the parking of Vehicles and Utility Trailers but does not include a Driveway and is located on the same parcel of land.

"At Large" means a Dog or Cat that is not on a Leash, except:

- a. when the Dog or Cat is fully contained upon and within private Property with the consent of the Owner or Person in control of the Property;
- b. when the Dog is under control of the Owner or of a Competent Person and upon the Property of the Owner or within an Off Leash Area, or
- c. while the Dog is participating in an organized Dog show or competition and under the control of a Competent Person.

"Attack" means any application of force by an animal causing an injury (minor or severe).

"Biological Waste" means the carcass and offal of an animal in whole or in part, and includes, animal or human excrement or manure.

"Bite" means an injury by teeth, including but not limited, to a bruise, a laceration, a puncture, or a bone break.

"Building" includes anything constructed or placed on, in, over or under land but does not include a highway or road or a bridge forming part of a highway or public road;

"Building Material" means material or debris which may result from the construction, renovation or demolition of any Building and includes, but is not limited to, wood, gypsum board, roofing, vinyl siding, metal, packaging material and containers of Building Material, gravel, concrete and asphalt and any earth, rocks and vegetation displaced during such construction, renovation or demolition of any Building or other structure.

“Business Day” means the regular business days of the Town of Olds Office, excluding Statutory Holidays.

“Camper” means any portable structure designed to be loaded onto, or affixed to, the bed or chassis of a truck, capable of providing temporary accommodation for travel, vacation, or recreational use, includes but not limited to: slide in campers, chassis-mounted campers, camper-van conversions, campers which are mounted on trucks, and trailers to carry them.

“Cat” means any domestic member of the felidae family.

“Chief Administrative Officer” means the Chief Administrative Officer (CAO) of the Town appointed by Council in accordance with the provision of the Municipal Government Act., or his/her designate.

“Community Container” or community bin means a large metal bin of a standard design and size for compostable purposes.

“Competent Person” means a Person who is physically and mentally capable of restraining and controlling a Dog or a Cat to an extent that the Dog or a Cat cannot interfere with other Persons or animals or cause Damage To Property.

“Coop” means a fully enclosed outdoor weather proof structure used for the keeping of Urban Chickens, that is no larger than 10 m² in floor area, and no more than 2.4m in height and meeting required structural specifications in the Land Use Bylaw.

“Council” means the Council of the Town of Olds.

“Damage To Property” means Damage To Property other than the Owner’s Property, and includes Defecating or Urinating on such Property.

“Defecate” means to discharge waste matter from the bowels.

“Development Authority” means the Person, commission or organization authorized to exercise development powers and perform duties on behalf of the Town as referred to in Division 3 of the Municipal Government Act.

“Disabled Parking Zone” means a space or portion of a Highway or parking lot set apart and designated exclusively for the parking of a Vehicle bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the Chief Administrative Officer.

“Driveway” means a vehicle access route used on a parcel between the access point of a public roadway that leads to a garage or accessory parking area.

"Dwelling" means any Building or place including the land upon which the Building is located, which is occupied or used as a place of abode other than a hotel, restaurant or apartment house.

"Dog" means a domestic member of the canidae family.

"Façade" means the front of a dwelling, generally parallel to the street and usually includes the front entrance. The front Facade may be a different depth from the front property line on each side of the house, depending on the house design.

"False Alarm" means an alarm signal necessitating response where an emergency situation does not exist.

"Fight" means any confrontation involving violent physical contact between two or more people.

"Front Yard" means a yard extending across the full width of a parcel measured perpendicularly from the front boundary of the parcel to the front wall(s) of the main building situated on the parcel [see sketch in Schedule B].

"General Waste" means ceramic, rags, cast-off clothing, food containers, packaging, wood, ashes excepting those generated from incinerators, and other non-decaying materials not exceeding ten pounds in weight or four feet in any dimension.

"Garage" means an accessory building or part of a principal building designed and intended to be used for the storage of motor vehicles.

"Garbage" means any household or commercial rubbish including, but not limited to, boxes, cartons, bottles, cans, containers, packaging, wrapping material, paper, cardboard, food, discarded clothing or fabric and discarded household items.

"Graffiti" means the defacement or disfigurement of any Property or object, through the performance of any of the following acts:

- a. the application of any substance, including paint, ink, stain or whitewash to any surface;
- b. the affixing of any form of adhesion that does not remove cleanly when pulled away from the applied surface; or
- c. the marking, scratching, etching or other alteration or disfigurement of any surface.

"Heavy Vehicle" means a Motor Vehicle, alone or together with any Trailer or other Vehicle being towed by the Motor Vehicle, exceeding any of the following:

- i. 2 axels (excluding trailer);
- ii. 6.5 metres length (excluding trailer);
- iii. 9 metres in total length; or
- iv. a gross Vehicle weight of 4,540 kg.

"Hen" means a domesticated female chicken.

"Highway" means a highway as defined by the Traffic Safety Act, RSA 2000, c. T-6 as amended Including but not limited to:

- a. thoroughfare, street, road, trail, avenue, parkway, driveway, lane, alley, square, or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use;
- b. a sidewalk, including a boulevard adjacent to the sidewalk;
- c. if a ditch lies adjacent to and parallel with the Roadway, the ditch; and
- d. if a highway right of way is contained between fences or between a fence and one side of the Roadway, all the land between the fences, or all the land between the fence and the edge of the Roadway, as the case may be.

"Impound" means to take possession of and arrange for the lodging of and caring for a Dog, or a Cat, at a facility contracted to the Town for that purpose.

"Including" means that when introducing a list of items, does not limit the meaning of the words to those items or to items of a similar kind.

"Landscaped Area" means an area of land made attractive and desirable by the use of any or all of the following: grass, trees, shrubs, ornamental plantings, fences, walls and associated earthworks; however, it shall not include areas occupied by garbage containers, storage, parking areas, or driveways;

"Land Use Bylaw" means the Town of Olds Land Use Bylaw and any amendment to the Land Use Bylaw.

"Leash" means a chain or other material capable of humanely restraining a Dog, or a Cat.

"License" means a Dog, ~~or a Cat~~, or Urban Hen License issued by the Town to the Owner of a Dog, ~~or a Cat~~, or Urban Hen.

"Load" means any Vehicle with anything put in, on, connected to, or hitched to the Vehicle for conveyance or transportation.

"Loiter" means to stand around or move slowly about without apparent purpose or action in a Public Place.

"Minor Injury" means any physical injury to another domestic animal or a person, caused by a Dog, that results in bleeding, bruising, tearing of skin or any other injury that is not life-threatening, disfiguring or debilitating.

"Median" means a physical barrier or area that separates lanes of traffic traveling on a Highway.

“Motor Vehicle” means

- a. a Vehicle propelled by any power other than muscular power; or
- b. a moped,

but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a Motor Vehicle that runs only on rails.

“Noise” means sound which in the opinion of the Peace Officer, having regard for all circumstances, Including the time of day and the nature of the activity generating the sound, is likely to unreasonably annoy or disturb persons or to injure, endanger or detract from the comfort, repose, health, peace or safety of persons within the boundary of the Town.

“Nuisance” means, in the opinion of the Peace Officer, any act or deed, or omission, or thing, which is, or could reasonably be expected to be annoying, or troublesome, or destructive, or harmful, or inconvenient, or injurious to another Person and/or their Property, but does not include Noise or inconvenience which results from commercial or municipal activities, reasonably conducted, which provides service to the community such as snow clearing or construction activities.

“Off Leash Area” means an area established, by resolution of Council, as being an area where a Dog, that is under the control of a Competent Person, is permitted with such Dog being off a Leash.

“Other Premises” means any Building or place, including the land upon which the Premises is located, which is occupied or used for:

- a. commercial or industrial purposes;
- b. government or institutional purposes; or
- c. an apartment house containing more than four Dwelling units.

“Owner” or “Owners” in respect to a Parcel of land means:

- a. a Person who is registered under the Land Titles Act as the Owner of a Parcel of land;
- b. a Person who is recorded as the Owner of a Property on the tax assessment roll of the Town,
- c. a Person who has purchased or otherwise acquired a Parcel of land, whether he has purchased or otherwise acquired the land directly from the Owner or from another purchaser, and has not yet become the registered Owner thereof;
- d. a Person holding himself out as the Person having the powers and authority of ownership of a Property or Premises or who for the time being exercises the powers and authority of ownership;
- e. a Person controlling a Property or Premises under construction; or
- f. a Person who is the occupant of a Property or Premises pursuant to a rental or lease agreement, license or permit.

“Owner” or “Owners” in respect to a Dog, ~~or a Cat~~, ~~Hen~~, or ~~Rooster~~ means:

- a. a Person, partnership, association or corporation owning, possessing or having control over a Dog, ~~or a Cat~~, ~~Hen~~, or ~~Rooster~~;
- b. a Person permitting any Dog or Cat, to remain about his/her house or Premises;
- c. a Person whom a D Dog, ~~or a Cat~~, or ~~Urban Hen~~ License has been issued; or
- d. a Person who collects or assumes responsibility for a Dog, ~~or a Cat~~, ~~Hen~~, or ~~Rooster~~ that has been seized pursuant to the provisions of this Bylaw.

“Parcel” means the aggregate of the one or more areas of land described in a certificate of title or described in a certificate of title by reference to a plan filed or registered in a land titles office.

“Park” means allowing a Vehicle to remain stationary in one place, except:

- a. while actually engaged in loading or unloading passengers; or
- b. when complying with a direction given by a Peace Officer or traffic control device.

“Peace Officer” means:

- a. a member of the Royal Canadian Mounted Police;
- b. a Community Peace Officer appointed by the Solicitor General of Alberta; or
- c. a Bylaw Enforcement Officer employed by the Town.

“Person” means any individual, firm, partnership, association, corporation, company or society but unless the context otherwise requires, does not include the Town.

“Premises” means any land situated in whole or in part within the Town, including external surfaces of all Buildings and land immediately adjacent to any Building or Buildings and includes any land or Buildings owned or leased by the Town.

“Projectile” means any object projected into space (empty or not) by the exertion of a force.

“Property” means any public or private land or Building located within the Town.

“Public Place” means any place within the Town to which the public may have either express or implied access Including, but not limited to, areas such as streets, sidewalks, pathways, trails, and any fixture or sculpture located in such area.

“Qualified Service Dog” is defined as the Service Dogs Act, RSA 2000, c. S-7.5.

"Rear Yard" means a yard extending across the full width of a parcel measured perpendicularly from the rear wall(s) of the main building situated on the parcel to the rear property boundary of the parcel [see sketch in Schedule B].

“Recreation Vehicle” or “RV” means any vehicle or a trailer that is designed, constructed and equipped, either temporarily or permanently, as a temporary accommodation for travel, vacation, or recreational use, includes but not limited to: motor home, travel trailer, tent trailer, or fifth wheel trailer, and any bus or truck converted for use as a Recreational Vehicle.

“Residential Building” means a structure used as a residence containing one or more Dwelling units, including a detached and semi-detached Dwelling, multi-family Dwelling, apartment Building, lodging house, manufactured home.

“Residential District” means a district defined as such in the Land Use Bylaw.

“Residential Use” means the use of land or buildings for the purpose of a residential development such as a detached dwelling, duplex, or multiplex as defined in the Land Use Bylaw.

“Roadway” means that part of a Highway intended for use by vehicular traffic.

“Rooster” means a domesticated male chicken.

“Severe Injury” means any physical injury to another domestic animal or a person caused by a Dog that is life threatening or results in broken bones or lacerations requiring sutures or cosmetic surgery.

“Side Yard” means extending from the Front Yard to the Rear Yard between the side boundary of the Parcel and the wall of the main Building thereon [see sketch in Schedule B].

“Special Event” means any public or private event, gathering, celebration, festival, competition, contest, exposition or similar type of activity as defined in the Town of Olds Special Events Bylaw and any amendments to the Special Events Bylaw.

“Spit” means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth.

“Statutory Holiday” means News Years Day, Alberta Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Heritage Day, Labour Day, Thanksgiving, Remembrance Day, Christmas Day and Boxing Day.

“Threatening Behaviour” means a behaviour that creates a reasonable apprehension of a threat of physical injury and may include growling, lunging, snarling or chasing in a menacing fashion.

“Town” means the Town of Olds, a municipal corporation in the Province of Alberta and where the context so requires, means the area contained within the corporate boundaries of the Town.

"Toxic Waste" means ashes generated by an incinerator and any other solid, liquid or gaseous substance defined by the Province of Alberta as toxic and/or hazardous.

"Truck Route" means a Highway/Roadway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such.

"Unightly Premises" means any Property, or part of, which is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation of:

- a. uncut grass, dust or excessive weeds;
- b. Garbage, Animal Material, General Waste, Biological Waste, Building Materials, Toxic Waste, Wood Waste, Yard Material, petroleum products, hazardous materials, disassembled equipment or machinery, broken household chattels or goods,
- c. the whole or any part of any Vehicle or Vehicles which are not registered with the Motor Vehicle Registry for the current year and which are inoperative by reason of disrepair, removed parts or missing equipment;
- d. equipment or machinery which has been rendered inoperative by reason of disassembly, age or mechanical condition, including household appliances; or
- e. any other form of scrap, litter, trash, or waste of any kind.

"Urban area" means lands located within the Town on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted or a discretionary use under Bylaws of the Town.

"Urban Hen" means a hen that is at least sixteen (16) weeks of age.

"Urban Hen Licence" means a licence issued pursuant to this bylaw which authorizes the holder to keep urban hens on a specific property within the Town.

"Urinate" means to discharge urine from the body.

"Utility Trailer" means a vehicle so designed that it may be attached to or drawn by a motor vehicle and intended to transport or store property or goods, includes but not limited to hauling: boats, jet skis, all-terrain vehicles, off road motor bikes, snowmobiles, and trailers to carry them.

"Vehicle" means a device in, on or by which a Person or thing may be transported or drawn on a Highway and includes a combination of Vehicles but does not include a mobility aid.

"Vicious Dog" means a Dog that, whether on public or private Property, has:

- a. bitten, attacked, chased, injured or caused injury to a Person or other animal;
- b. created the reasonable apprehension of a threat of physical injury to a Person or other Animals;
- c. in the opinion of a Peace Officer, based on-observation or on the basis of facts gathered through an investigation, or which in the opinion of a Judge or Justice of the Provincial

- Court who has entered a conviction in respect of the Dog for a contravention of this Bylaw, presents a threat of serious harm to a Person or persons or other animals; or
- d. been declared by a Court to be a "Dangerous Dog", or declared pursuant to a Bylaw of another municipal jurisdiction to be a Vicious Dog or otherwise a danger or threat to persons or other animals.

"Veterinarian" means a registered Veterinarian as defined in the Veterinary Profession Act, R.S.A. 2000, c.V-2;

"Violation Tag" means a tag or similar document issued by the Town pursuant to the Municipal Government Act, R.S.A. 2000, c.M-26 as amended.

"Violation Ticket" means a ticket issued pursuant to Part II and/or Part III of the Provincial Offences Procedures Act, R.S.A. 2000.

"Wood Waste" means dry and burnable wood products.

"Xeriscape" means a creative, natural approach for constructing low maintenance, water efficient, and sustainable landscapes. It includes designing the landscape using native plants and drought-tolerant species which require less water and chemicals.

"Yard Material" means waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.

PART THREE: PUBLIC BEHAVIOURS and NUISANCES

Cause a Disturbance

- 3.1 No Person located in a Public Place shall disturb the peace and enjoyment of other members of the public by:
- a. screaming, shouting, or using loud, abusive or grossly insulting language;
 - b. being intoxicated by alcohol or other substances; or
 - c. openly exposing or exhibiting an indecent act.

Dangerous Practices

- 3.2 No Person shall throw or propel an object that is reasonably likely to cause injury to another Person or Damage To Property. A Special Event held on public Property that uses a Projectile, or Projectiles, may require a Special Event permit.

Fighting

- 3.3 No Person shall participate in a Fight in any Public Place or within the sight or hearing of the public on any Property.

Graffiti

- 3.4 No Person shall place Graffiti or cause it to be placed on any Property.
- 3.5 No Owner shall cause, allow or permit Graffiti on their Premises:
- a. All Graffiti shall be removed, painted over, or otherwise permanently blocked from public view.
 - b. Within seventy-two (72) hours of becoming aware of the Graffiti, the Property Owner shall ensure that all reasonable steps are taken to minimize the duration and visual impact of Graffiti placed on their Property.

Interference with Property

- 3.6 No Person shall damage, destroy, deface, tamper or otherwise interfere with any Property.

Loitering

- 3.7 No Person shall Loiter in a Public Place and thereby obstruct the passage of any other Person.
- 3.8 No Person shall stand or put his/her feet on the top or surface of any table, bench, planter, sculpture or other fixture in a Public Place.

Noise

3.9 No Person shall cause or permit Noise.

3.10 No Person shall permit Property that they own or control to be used so that Noise from the Property annoys or disturbs the peace of any other Person.

Noise: Exception

3.11 The regulation of Noise shall not apply to Special Event activities under the Town of Olds Special Events Bylaw.

Noise: Industrial

3.12 Nothing in this bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which is a permitted use or, an approved discretionary use under the Land Use Bylaw.

Noise: Construction

3.13 Unless permission from the Development Officer of the Town for such operation is first obtained:

- a. no Person shall carry on the construction of any type of structure which involves hammering, sawing or the use of any mechanical tools or equipment capable of creating a sound which may be heard outside the boundary of the site on which the activity is being carried on in any district other than one designated in the Land Use Bylaw as an industrial district after the hour of ten (10) o'clock in the evening and before the hour of seven (7) o'clock in the morning of any day.

Noise: Construction: Exception

3.14 Nothing in this Bylaw shall apply to work carried on by the Town, or by a contractor carrying out the instructions of the Town.

3.15 Nothing in this Bylaw shall prevent contractors carrying out snow removal from commercial or industrial sites which are not adjacent to Residential Districts.

Bylaw No. 2017-18 Amending:

3.16 In the case of snow removal from commercial or industrial sites located adjacent to Residential Districts and/or areas of Residential Use, and where in the reasonable opinion of the Community Peace Officer it is necessary to ensure the peace and quiet of residents, the Community Peace Officer may require Noise abatement practices including one or both of the following:

- a. a requirement that snow not be removed between 12:00 a.m. and 6:00 a.m.;
- b. a requirement that snow be removed from a site in a sequence which is least disruptive to the peace and quiet of residents.

Nuisance

3.17 No Person shall cause a Nuisance.

Spitting

3.18 No Person shall Spit in any Public Place or within the sight of the public on any Property.

3.19 No Person located in or on any Public Place shall Spit into or onto any other Property; with the exception of individuals participating in an organized sporting event on public Property wherein participants are governed by rules of conduct.

Urination & Defecation

3.20 No Person shall Defecate or Urinate in or on a Public Place or within the sight of the public on any Property.

3.21 No Person located in or on any Public Place shall Defecate or Urinate into or onto any other Property.

PART FOUR: CARE OF PROPERTIES

Grass, Trees and Weeds

4.1 An Owner is required to control all Yard Material on their Property and on any boulevard which abuts or adjoins the Property, including up to the center of lanes or alleys at the rear or side of the Property.

4.2 An Owner is required to maintain or remove any and all trees on their Property that, due to deterioration of condition or for any other reason, are a public safety hazard.

4.3 All parts of a Parcel not covered by Buildings, driveways, parking areas, pedestrian circulation facilities, storage and display areas and not part of a minimum required landscaped area shall be seeded to grass, sodded, cultivated as a garden, Xeriscaped or left with its natural grass.

Bylaw No. 2017-18 Amending:

4.4 No Owner or occupant of private Property located at an intersection of Roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the Property closest to the intersection, measured from the corner of the intersection to a distance of six (6) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the Roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the said portion of the Property, to a height less than one (1) metre.

Bylaw No. 2017-18 Amending:

- 4.5 Any vegetation overhanging a boulevard, Roadway or alley must be more than four (4) metres above public sidewalk, boulevard, Roadway or alley.

Any vegetation overhanging a sidewalk, must be more than three (3) meters above public sidewalk.

Security / Intruder Alarms

- 4.6 No Person shall cause nor allow the issuing of a False Alarm due to or resulting from faulty, damaged or malfunctioning alarm equipment.
- 4.7 Prior fines or warning letters shall be deemed to have not occurred if a one (1) year period has elapsed between the time of a previous warning letter or fine and a new alleged violation.

Snow on Sidewalk

- 4.8 An Owner shall ensure the removal from any improved public sidewalk located adjacent to the Property, including private driveway crossings, all snow and ice deposited, whether from natural or unnatural means, within forty-eight (48) hours of deposit.
- 4.9 An Owner shall ensure that no snow is removed from their Property and placed on any public sidewalk, alley, Roadway, or street in the Town, with the exception of properties at the following locations:
- a. 50 Avenue from 46 Street (Hwy27) to 53 Street;
 - b. 51 Street from 50 Avenue to 51 Avenue;
 - c. 50 Street from 50th Avenue to 51 Avenue;
 - d. Commercial properties on the north side of the 5100 block of 50 Street, being 5102, 5110, 5113 and 5118 50 Street;
 - e. 49 Street from 50th Avenue to 51 Avenue;
 - f. South side of the 5000 block of 48 Street between 50 Avenue to the first alley access to the west of 50 Avenue;
 - g. East side of 49 Avenue from 46 Street (Hwy 27) to 52 Street; and
 - h. The following addresses on 50th Street, being 5001, 4919 and 4834.
- 4.10 Snow and ice will be considered removed when the sidewalk is cleaned for the entire width of the sidewalk to the sidewalk surface as completely and as reasonably possible.
- 4.11 Where an Owner is absent, the Owner must make arrangements to ensure the sidewalks are maintained in accordance with this Bylaw.

Unsightly Premises

- 4.12 No Owner shall cause, allow or permit their Premises to become or to continue to be an Unsightly Premise.
- 4.13 Exterior storage of materials in an unsightly condition on a Parcel in any district, that is deemed to require screening by the Development Authority, has three (3) months to install screening to the satisfaction of the Development Authority.
- 4.14 An Owner shall ensure that Building Material on their Premises is removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the Property.
- 4.15 The provisions of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to a Premises.
- 4.16 The Owner of a Premises that carries on or, permits the carrying on of any activities referred to in section 4.17 shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the Premises.

Waste Management

- 4.17 As per Town of Olds Waste Management Bylaw 2005-21, the Owner or occupant of a Dwelling or Other Premises shall be responsible to:
- a. Prevent the accumulation of waste at a Dwelling or Other Premises to the point where an unsanitary, unsafe or unsightly condition develops.
 - b. Store all waste in such a manner as to prevent any material from being scattered, blown, spilled or otherwise dispersed, to prevent any odours from escaping or any Nuisance being caused.
 - c. Bag all General Waste and place it in the container or receptacle assigned.
 - d. Not overfill the container beyond its normal, lid closed capacity.
 - e. Keep that portion of the lane and street adjacent to the Dwelling or Other Premises from the Property line to the centerline of the lane or street, in a clean and tidy condition and free from waste.
 - f. Dispose in a proper manner, at an approved site, any waste for which the Town or its agent does or does not accept responsibility for collection and disposal.
 - g. Where directed, comply with any requirements to separate any materials for separate collection and disposal.
 - h. Place front street roll-out bins against the curb on the street and remove within twelve (12) hours of collection day.

- i. Place bins for alley pick up off of the driving portion of the alley as to allow room for the collection truck and other traffic.

4.18 No Owner, occupant or employee of a Dwelling or Other Premises shall:

- a. dispose of any waste at a location not designated by the Town for disposal;
- b. place any waste at a Dwelling or Other Premises at which they are not the Owner, occupant or employee;
- c. place any waste into a container or receptacle that is not designated for that use; or
- d. overfill a container beyond its normal, lid closed capacity.

4.19 No Person shall burn or be responsible for the burning of any waste.

4.20 Notwithstanding section 4.21 the Town may permit controlled burning in accordance with the Town of Olds Fire Bylaw 2005-06.

4.21 No Person shall illegally dispose of toxic or Biological Waste within the corporate limits of the Town.

4.22 No Person shall place grass clippings from outside of Town boundaries in any Community Container or receptacle.

4.23 No Person shall have exterior storage of piles of wood or metal, or other salvage materials that are in an unsightly condition on a Parcel in any district, unless it is suitably housed or screened to the satisfaction of the Development Authority.

PART FIVE: PARKING AND TRAFFIC

5.1 As per the Town of Olds Land Use Bylaw 01-23, no Person shall allow a Motor Vehicle that is unregistered or derelict to remain or to be parked on a Parcel in a Residential District, unless it is suitably housed or screened to the satisfaction of the Development Authority.

Bylaw No. 2017-18 Amending:

5.2 As per the Land Use Bylaw 01-23, a holiday trailer, motor home or camper parked in any land use district, excluding a designated campground or Recreational Facility district, may be used for living and sleeping accommodation for a maximum period of thirty (30) days per annum.

Bylaw No. 2017-18 Amending:

5.3 No Person shall Park on a Roadway in a Residential District any Vehicle of more than 4,540 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) including but not limited to: a truck, bus, trailer, or delivery van, except:

- a. when such Vehicle is actively engaged in bona fide delivery, transport, or other similar activities; or
- b. when such Heavy Vehicle does not exceed 6.75 metres in length, and does not have a Load and/or Trailer.

Bylaw No. 2017-18 Amending:

5.4 Heavy Vehicle Parking within residential areas by permit only. Unless authorized by special permit, no person shall allow any Vehicle over 4,540 kg (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.

- a. A Heavy Vehicle Parking permit may be issued by the Town for the purpose of allowing Vehicles between 4,540 kg. and 11,500 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) to be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.
- b. No Heavy Vehicle exceeding the following is permitted:
 - i. 2 axels ;
 - ii. 9 metres length;
 - iii. 11,500 GVW.
- c. No person shall Park in excess of One (1) Heavy Vehicle per Parcel;
- d. A person may drive a Heavy Vehicle to and from the place where it is stored or parked, and in doing so, shall drive it on the Roadway forming the most direct accessible connection between the location where the Heavy Vehicle is permitted to be parked and the nearest Truck Route.

5.5 No Person shall allow any Vehicle of more than 11,500 kg. and/or a length of more than 9 metres and/or an overall height of 2.75 meters and/or an overall width of 2.25 meters, other than a Recreational Vehicle or Camper, to be parked or stored on a Parcel in a Residential District and/or area of Residential Use. A Vehicle is more than 11,500 kg. G.V.W. when a gross allowable maximum vehicle weight in excess of 11,500 kg. as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time.

5.6 No Person shall Park any trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any Roadway or public parking lot unless said trailer is fully attached to a Vehicle by which it may safely and lawfully be drawn along a Roadway.

5.7 The operator or Owner of a Motor Vehicle that has a Camper shall not remove or leave the Camper on or extending over any sidewalk, boulevard, alley or any portion of a Roadway.

5.8 No Person shall Park any Vehicle on a Highway, Roadway, alley or public parking lot owned by or in the care, custody and control of the Town, unless otherwise provided for in this Bylaw, for a period exceeding seventy-two (72) hours.

For the purposes of this section, after exceeding the seventy-two (72) hour parking allowance, the Vehicle must be moved at least two hundred (200) meters from its original location for a period of at least forty-eight (48) hours.

5.9 Front Yard parking in a Residential District; Vehicles, Recreation Vehicles, and Utility Trailers must park on a Driveway or Accessory Parking Pad as approved by the Development Authority.

- a. An Accessory Parking Pad in the Front Yard shall require a Landscaped Area of a minimum 1.5 m from the Roadway to buffer access to sidewalk or Roadway, and no Vehicle shall park in the buffer area.
- b. No person shall park a RV on an Accessory Parking Pad in a Front Yard where the location of the RV blocks the view of the entrance of the dwelling from the street.
- c. No person shall park a RV on an Accessory Parking Pad in the Front Yard between the Façade and the front street property line, excluding an area in front of a Garage.

Exception: the regulation of Front Yard RV parking 5.9 (b) and (c) shall not apply to parcels defined in the Land Use Bylaw as UR, R5, and R5A.

5.10 Recreation Vehicles and Utility Trailers may be parked on a residential parcel:

- a. on an approved Driveway;
- b. in the Rear Yard of the residential property;
- c. in a Garage; or
- d. on a Side Yard on an approved Accessory Parking Area.

5.11 No Person shall Park a Recreation Vehicle, whether designed for occupancy or for the carrying of goods and equipment, on a Highway, Roadway, alley, or public parking lot owned by or in the care, custody and control of the Town, unless otherwise provided for in this Bylaw, for a period exceeding forty-eight (48) hours.

For the purposes of this section, a Recreation Vehicle shall be considered to have remained parked in a particular location until such time as the Vehicle has been moved at least two hundred (200) metres from its original location for a period of at least forty-eight (48) hours.

5.12 No Person shall Park a Vehicle on private Property with any part of the Vehicle extending over a sidewalk or Roadway.

5.13 The Chief Administrative Officer is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he/she deems necessary for the exclusive parking of Vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.

- 5.14 No Person shall Park or stop a Vehicle which does not display a disabled placard or license plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated as a Disabled Parking Zone.
- 5.15 No Person shall allow the engine or motor of any stationary Vehicle to remain running for a period of time longer than twenty (20) minutes:
- a. in a residential area, or
 - b. in any other area where prohibited by traffic control device.
- 5.16 No Person shall place an electrical cord on or above a sidewalk, unless it is a minimum height of 2.5 metres above the sidewalk.
- 5.17 No Person shall damage a sidewalk.
- 5.18 No Person shall wash, service or repair a Vehicle on any Roadway, sidewalk, boulevard or Median within the Town.
- 5.19 All Persons shall take due care and attention when washing, servicing or repairing Vehicles on a property so that no Person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the wastewater.
- 5.20 No Owner or occupant of Property shall Park a Vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within six (6) metres of the nearest corner of a street intersection where visibility is obstructed for safe traffic flow.
- 5.21 No Person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a Roadway, sidewalk, boulevard or Median, excepting Vehicles and materials for which specific permission has been granted by the Chief Administrative Officer.

PART SIX: ~~DOGS AND CATS~~ RESPONSIBLE OWNERSHIP OF DOGS, CATS, AND CHICKENS

Dog Licensing

Bylaw No. 2019-30 Amending:

- 6.1 An Owner of a Dog shall provide the necessary documentation, including, but not limited to, Veterinarian records, when requested by a Peace Officer.

Bylaw No. 2019-30 Amending:

- 6.2 The Owner and/or Person in care or control of a Dog is guilty of an offence, whether the Dog is leashed or at-large, if such Dog enters into or on to the immediate area of a green space, playground, sports field, cemetery, swimming area, splash park pad, recreational facility, or

any other area which a Dog is prohibited by posted Town signs or prohibited as directed by a Peace Officer.

- 6.3 An Owner of a Dog shall annually purchase a Dog License from the Town for each Dog owned at the annual fee as set out in the Town of Olds Rates Bylaw:
- on or before **February 28** of the current License year;
 - within thirty (30) days following the Dog having attained three (3) months of age;
 - within thirty (30) days after acquiring possession of the Dog, whichever date is the latter.
- 6.4 Notwithstanding section 6.1 where the Town is satisfied that a Dog is being used as a Qualified Service Dog, the Dog must be licensed and no fee will be payable.
- 6.5 An Owner of a Dog shall not allow the Dog to leave the Premises of the Owner unless the Dog is wearing a collar and current License tag assigned for that Dog.

Bylaw No. 2019-30 Amending:

- 6.6 A Dog Licence may be refused or revoked because of substantiated complaints received from at least two (2) or more Persons residing in the Town, that the permitting of a Dog License would, in the opinion of the Peace Officer, be detrimental to residents of the Town. The documented concerns of an applicant/registered Owner and/or behavior of the Dog shall be a consideration in the sanctioning of a licence. The Town shall have seven (7) business days following the issuance of a Dog Licence to inform the applicant that a Dog Licence is refused/revoked. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Bylaw No. 2017-18 Amending:

- 6.7 In the case of a refusal or revocation of a Dog License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Bylaw No. 2019-30 Amending:

- 6.8 No Person shall keep in a Dwelling more than three (3) Dogs of an age more than three (3) months.

Dog Owner Responsibilities

Bylaw No. 2017-18 Amending:

- 6.9 The Owner of a Dog shall:
- purchase an annual License;
 - ensure that the Dog is not At Large;
 - ensure that the Dog, when off the Owner's Property, is on a Leash and under the control of a Competent Person; and

- d. when the Dog Defecates on any Property other than the Property of the Owner, immediately remove all feces.

6.10 No Person shall leave a Dog inside an unattended Motor Vehicle, whether on public or private Property, unless:

- a. there is adequate ventilation and temperature control provided for the health and well-being of the Dog; and
- b. the Dog is restricted and restrained so as to prevent the Dog's escape from the Vehicle, or it's access to Persons or animals in the vicinity of the Vehicle.

6.11 The Owner of a Motor Vehicle involved in a contravention of section 6.9 of this Bylaw is guilty of an offence unless that Vehicle Owner satisfies the Court that the Vehicle was being driven or was parked by another Person that did not have the Vehicle Owner's express or implied consent to operate the Vehicle.

Bylaw No. 2019-30 Amending:

6.12 An Owner of a Dog shall ensure that the Dog:

- a. does not Attack, Bite, or cause injury (Minor or Severe Injury) to a Person or another Animal, whether on or off the Property of the Owner;
- b. does Threatening Behaviour that causes a Person to fear for their safety while on public or private Property, except where that Person is actually trespassing on the Property of the Dog Owner;
- c. does not chase another Animal, bicycle, Motor Vehicle or other Vehicle;
- d. does not engage in any other activity that causes injury to a Person or another Animal whether on the Property of the Owner or not;
- e. does not cause damage to public Property or private Property, not including the private Property owned or occupied by the Owner;
- f. does not do anything to cause Garbage retained in waste receptacles or other containers to be scattered on public or private Property;
- g. in the case of a female Dog in heat, is not kept at any location where the Dog is a source of attraction to other Dogs;
- h. does not enter a garden or floral area on public or private Property;
- i. does not enter into or upon the immediate area of a playground equipment area or a sand play area of a playground, or splash park pad; and
- j. does not habitually or excessively bark, howl or engage in any other activity that causes Noise. In determining what constitutes Noise, consideration may be given, but is not limited to:
 - i. Proximity of the property where the dog resides;
 - ii. Type, volume and duration of the noise or sound;
 - iii. Time of day or night and day of the week;
 - iv. Nature and use of the surrounding area;
 - v. Whether the noise or sound is recurrent or constant; and
 - vi. Any other relevant factor deemed reasonable by the Peace Officer.

Bylaw No. 2019-30 Amending

6.13 A Peace Officer may request any Person complaining about a Dog excessively barking, howling or engaging in any other activity that causes noise to keep a log of all occurrences for a period of time specified by the Peace Officer. Any Person complaining about a Dog excessively barking, howling or engaging in any other activity that causes noise, when requested shall submit a statement in writing to a Peace Officer of the Town, and agree to give testimony in any court proceeding that may arise.

6.14 An Owner or occupant of Premises where one (1) or more Dogs are kept shall not allow the Premises to become littered with Dog feces to an extent that the Premises becomes objectionable, either visually or because of foul odours, to residents of neighbouring properties.

6.15 Through a resolution of Council, the Town may designate areas as an Off Leash Area.

Vicious Dog

Bylaw No. 2019-30 Amending

6.16 A Dog may be declared by a Peace Officer to be a Vicious Dog pursuant to this Bylaw and will be licensed as such by the Town and subject to special provisions of this Bylaw pertaining to Vicious Dogs. A Peace Officer may declare an Animal of any age to be a Vicious if the Peace Officer has reasonable and probable grounds, based on their own observations or an investigation, to believe that the Animal has, on public or private property:

- a. Attacked, Bitten, caused injury (Minor or Severe Injury), or exhibited Threatening Behaviour to a Person;
- b. Attacked, Bitten, or caused injury (Minor or Severe Injury) to any Animal;
- c. chased any Animal, bicycle, Vehicle, or Person;
- d. caused damage to, or destroyed, any public or private property.

6.17 The Owner of a Dog declared to be a Vicious Dog pursuant to this Part shall be served with a Notice setting out the reasons therefore, the responsibilities of an Owner of a Vicious Dog pursuant to this Bylaw and the process of appeal available to the Owner of the Dog:

- e. The Owner of a Vicious Dog must be at least eighteen (18) years of age.
- f. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.
- g. Where a Notice has been served on the Owner of a Dog declared to be a Vicious Dog, for the purposes of this Bylaw, the Dog will be deemed to be a Vicious Dog throughout any appeal proceedings unless a decision arising from an appeal is rendered that the Dog is not a Vicious Dog.

6.18 Within five (5) days of a Dog being declared a Vicious Dog pursuant to this Bylaw, the Owner shall:

- a. arrange to have the Dog tattooed or implanted with an electronic identification microchip by a licensed veterinarian and provide the Town with documentary proof of doing so immediately thereafter; and
- b. license the Dog as a Vicious Dog with the Town.

6.19 The Owner of a Vicious Dog shall:

- a. Ensure adherence to Dog Owner responsibilities pursuant to this Part.
- b. When selling or otherwise giving the Dog to a new Owner, fully inform the new Owner that the Dog has been declared a Vicious Dog by the Town.
- c. Notify the Town of a change in ownership of the Dog or the death of the Dog within three (3) Business Days of the date of change in ownership or death.
- d. When becoming a new Owner of a Dog known to be declared a Vicious Dog pursuant to this Bylaw, license the Dog with the Town within three (3) Business Days, excluding weekends and Statutory Holidays of acquiring the Dog.
- e. Obtain an annual Vicious Dog License from the Town as required by this Bylaw.
- f. Ensure that the Dog is wearing a collar and current License tag assigned for that Dog whenever the Dog is off the Property of the Owner.

6.20 When a Vicious Dog is on the Premises of the Owner, the Owner shall ensure that:

- a. the Dog is confined indoors; or
- b. when the Dog is not confined indoors, it is confined in a locked pen or other structure that complies with the provisions of Section 6.19 of this Bylaw, and which is constructed so as to prevent the escape of the Dog and the entry of any Person not in possession or control of the Dog.

6.21 A locked pen or other structure required pursuant to Section 6.18 shall:

- a. be of minimum dimensions of one and one half (1.5) metres by three (3) metres, and three (3) metres in height;
- b. have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded into the ground to a minimum depth of thirty (30) centimetres; and
- c. not be located within one (1) metre of the Property line of the Owner of the Dog or within five (5) metres of a neighbouring residential Dwelling.

6.22 When a Vicious Dog is off the Property of the Owner, the Owner shall ensure that the Dog:

- a. is securely muzzled;
- b. is secured in a harness or Leash which shall not exceed one (1) metre in length and is adequate to control the Dog;
- c. is under the control of a Competent Person who is at least eighteen (18) years of age; and

- d. when the Dog is At Large, the Town is notified immediately.

Dog Impound

- 6.23 A Peace Officer may capture and Impound any Dog which is not adequately confined or restrained so as to prevent it from being At Large.
- 6.24 A Peace Officer may enter onto the land surrounding any Building for the purpose of impounding a Dog on private or public Property.
- 6.25 A Peace Officer may use any humane method, including, but not limited to, the use of capture devices or tranquilizer equipment to capture a Dog that is subject to impoundment.
- 6.26 An impounded Dog may be reclaimed by or on behalf of the Owner after payment is first made to the Town during normal office hours for:
- a. any required Dog License fee;
 - b. other fees as set out in the Town of Olds Rates Bylaw relating to the Dog's capture, impoundment, care and subsistence; and
 - c. costs paid directly to a veterinary clinic for any required veterinary services provided while impounded.
- 6.27 An impounded Dog will be retained for a minimum of three (3) Business Days where the identity of the Owner is not determined within that time, or a minimum of five (5) Business Days where the identity of the Owner is known and the Dog is not claimed within that time by the Owner by either taking possession of the Dog or by making arrangements through the Town for further retention of the Dog.
- 6.28 A Peace Officer may retain a Dog for a longer period than provided in section 6.27 of this Bylaw, if it is determined that the circumstances warrant the extension. The decision to allow such an extension is at the discretion of the Peace Officer and all additional expenses are the responsibility of the Owner.

An impounded Dog that is not claimed within the applicable time period and in accordance with the provisions this Bylaw, may be disposed of under the authorization of a Peace Officer by:

- a. adopting the Dog out; or
- b. euthanization by a qualified veterinarian when the Peace Officer is satisfied, through consultation with a qualified veterinarian, that the Dog is ill or injured to an extent that medical treatment is not practical, and under the circumstances, such measure is appropriate for humane purposes.

When an impounded Dog is disposed of in accordance with section 6.28 of this Bylaw, the owner of the Dog at the time of impoundment shall cease to have any right or title to the Dog. If the Dog is adopted, the ownership shall transfer to the Person(s) adopting the Dog.

When in the judgement of a licensed veterinarian, a Dog should be euthanized for humane reasons; such Dog may not be redeemed by the owner of the Dog at the time of impoundment.

6.29 In the case of a Dog that is obviously in extreme distress due to injury, a Peace Officer may perform, or cause to be performed, euthanization in a humane manner without consultation with a qualified veterinarian when such consultation cannot be done in a timely manner.

6.30 The regulation of Dogs in this Bylaw shall not apply to Special Event activities under the Town of Olds Special Events Bylaw.

Interference with a Dog

6.31 No Person shall:

- a. untie, loosen or otherwise free a Dog which has been tied up or otherwise restrained, or willfully or negligently open a gate, door or other opening in a fence, pen or other enclosure in which a Dog has been confined and thereby allow the Dog to be At Large; or
- b. abuse, tease, torment or annoy a Dog.

Cat Licensing

6.32 An Owner of a Cat shall annually purchase a License from the Town for each Cat owned at the annual fee as set out in the Town of Olds Rates Bylaw:

- a. on or before **February 28** of the current License year; or
- b. within thirty (30) days following the Cat having attained three (3) months of age; or
- c. within thirty (30) days after acquiring possession of the Cat; whichever date is the latter.

6.33 An Owner of a Cat shall not allow the Cat to leave the Premises of the Owner unless the Cat is wearing a collar and current License tag assigned for that Cat.

Bylaw No. 2017-18 Amending:

6.34 A Cat License may be refused or revoked because of substantiated complaints received from at least two (2) or more persons residing in the Town that the granting of the Hobby License would be detrimental to other residents of the Town.

Bylaw No. 2017-18 Amending:

6.35 In the case of a refusal or revocation of a Cat License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Bylaw No. 2017-18 Amending:

6.36 No Person shall keep in a household more than six (6) Cats of an age more than three (3) months unless that Person has obtained a valid business license from the Town.

Cat Owner Responsibilities

Bylaw No. 2017-18 Amending:

6.37 An Owner of a Cat shall:

- a. purchase an annual License;
- b. ensure that the Cat is not At Large;
- c. ensure that the Cat, when off the Owner's Property, is on a Leash and under the control of a Competent Person;
- d. restrict their Cat from defecating on any Property other than the Property of the Owner;
- e. when the Cat Defecates on any Property other than the Property of the Owner, immediately remove all feces; and
- f. ensure that the Cat is wearing a collar and current License tag assigned for that Cat whenever the Cat is off the Property of the Owner.

6.38 No person shall leave a Cat inside an unattended motor vehicle, whether on public or private property, unless:

- a. there is adequate ventilation and temperature control provided for the health and well-being of the Cat; and
- b. the Cat is restricted and restrained so as to prevent the cat's escape from the vehicle, or it's access to persons or animals in the vicinity of the vehicle.

6.39 The owner of a motor vehicle involved in a contravention of section 6.39 of this Bylaw is guilty of an offence unless that vehicle owner satisfies the Court that the vehicle was being driven or was parked by another person that did not have the vehicle owner's express or implied consent to operate the vehicle.

6.40 An owner of a Cat shall ensure that the Cat:

- a. does not attack or bite a Person or another animal, whether on or off the Property of the Owner;
- b. does not engage in any activity that causes injury to a person or another animal whether on the property of the owner or not;
- c. does not cause damage to public property or private property, not including the private property owned or occupied by the owner;
- d. does not do anything to cause garbage retained in waste receptacles or other containers to be scattered on public or private property;
- e. in the case of a female Cat in heat, is not kept at any location where the Cat is a source of attraction to other Cats;
- f. does not enter a garden or floral area on public or private property;

- g. does not enter into or upon the immediate area of a playground equipment area or a sand play area of a playground; and
- h. does not habitually or excessively engage in any activity that causes noise.

Cat Impound**6.41 A Peace Officer:**

- a. May seize and Impound any Cat which is not adequately confined or restrained so as to prevent it from being At Large.
- b. Will not pursue a Cat At Large.
- c. May enter onto the land surrounding any Building for the purpose of impounding a Cat on private or public Property.

6.42 To assist in the seizure or capture of Cats, the Peace Officer may utilize live traps. Traps shall be used in a humane manner and shall be setup and monitored with authorization by the Peace Officer.**6.43 A Town of Olds resident may contact the Peace Officer for the authorization to obtain a live cat trap from the Town. Live traps shall be used in a humane manner and shall be setup and monitored with authorization from the Peace Officer.****6.44 An impounded Cat may be reclaimed by or on behalf of the Owner after payment is first made to the Town during normal office hours for:**

- a. any required Cat License fee;
- b. other fees as set out in the Town of Olds Rates Bylaw relating to the Cat's capture, impoundment, care and subsistence; and
- c. costs paid directly to a veterinary clinic for any required veterinary services provided while impounded.

6.45 An impounded Cat will be retained for a minimum of three (3) Business Days where the identity of the Owner is not determined within that time, or a minimum of five (5) Business Days where the identity of the Owner is known and the Cat is not claimed within that time by the Owner by either taking possession of the Cat or by making arrangements through the Town for further retention of the Cat. During this period any healthy cat may be redeemed by its owner or agent of the owner upon payment per section 6.45 for the costs of impoundment.**6.46 A Peace Officer may retain a Cat for a longer period than provided in section 6.46 of this Bylaw, if it is determined that the circumstances warrant the extension. The decision to allow such an extension is at the discretion of the Peace Officer and all additional expenses are the responsibility of the Owner.**

- 6.47 An impounded Cat that is not claimed within the applicable time period and in accordance with the provisions this Bylaw, may be disposed of under the authorization of a Peace Officer by:
- adopting the Cat out; or
 - euthanization by a qualified veterinarian when the Peace Officer is satisfied, through consultation with a qualified veterinarian, that the Cat is ill or injured to an extent that medical treatment is not practical, and under the circumstances, such measure is appropriate for humane purpose,
- 6.48 When an impounded Cat is disposed of in accordance with section 6.50 of this Bylaw, the owner of the Cat at the time of impoundment shall cease to have any right or title to the Cat. If the Cat is adopted, the ownership shall transfer to the Person(s) adopting the Cat.
- 6.49 When in the judgement of a licensed veterinarian, a Cat should be euthanized for humane reasons; such Cat may not be redeemed by the owner of the Cat at the time of impoundment.
- 6.50 In the case of a Cat that is obviously in extreme distress due to injury, a Peace Officer may perform, or cause to be performed, euthanization in a humane manner without consultation with a qualified veterinarian when such consultation cannot be done in a timely manner.

Bylaw No. 2021-04 Amending:**Keeping of Chickens**

- 6.51 No person in an urban area shall keep:
- a Rooster;
 - a hen, other than an Urban Hen for which a valid Chicken Licence has been issued; or
 - more than six (6) Urban Hens.
- 6.52 A person may keep up to six (6) Urban Hens upon:
- Issuance of Development Permit for a Coop;
 - Approval of an Urban Hen Licence application; and
 - Paid an annual Urban Hen Licence fee as set out in the Town of Olds Rate Bylaw.
- 6.53 An Urban Hen Licence may be issued or renewed if the Town is satisfied that:
- the applicant is the owner of the property on which the Urban Hens will be kept; or that the owner of the property has provided written consent to the applicant;
 - the land use designation of the property on which the Urban Hens will be kept allows the placement of a Coop for the keeping of Urban Hens;
 - the applicant resides on the property on which the Urban Hens will be kept;
 - all required information has been provided; and
 - the applicable licence fee has been paid.

6.54 An Urban Hen Licence is valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to February 28 of each subsequent year:

- a. Urban Hen Licence fees shall not be refunded or rebated.

6.55 An Urban Hen Licence is not transferable from one person to another.

6.56 An Urban Hen Licence is not transferable from one property to another except:

- a. when a licence holder has moved to a new property within the Town, then:
 - i. the licence holder may apply to transfer the licence; and
 - ii. an inspection of the new property must be carried out to determine the licence holder is still able to meet all requirements for an Urban Hen Licence at such a property.

6.57 A person to whom an urban hen licence has been issued shall produce the licence upon the demand of a Peace Officer.

6.58 An Urban Hen Licence may be revoked or may not be renewed by the Town if:

- a. the applicant or licence holder does not meet or no longer meets the requirements for an Urban Hen Licence as set out in this Bylaw;
- b. the applicant or licence holder furnishes false information or misrepresents any Bylaw, fact or circumstance required pursuant to this Bylaw;
- c. the applicant or licence holder has, in the opinion of the CAO or designate, based on reasonable grounds, contravened any part of this Bylaw whether or not the contravention has been prosecuted;
- d. the applicant or licence holder fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of animals/livestock;
- e. the applicant or licence holder fails to pay any fee required by this Bylaw;
- f. the applicant fails to comply with any applicable Provincial and Federal Regulations for the keeping of chickens; or
- g. in the opinion of the Town based on reasonable grounds, it is in the public interest to do so.

6.59 In the case of a refusal or revocation of an Urban Hen License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Responsibilities of Owners Keeping of Urban Hens

6.60 A person who keeps Urban Hens must:

- a. must ensure that Coop size meets the Land Use Bylaw;
- b. ensure that each Coop is located as a structure within the Land Use Bylaw;

- c. keep each Urban Hen in a Coop or pen at all times, and shall not be free range in the yard;
- d. provide each Urban Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dust-bathing, and roosting, all sufficient to maintain the urban hen in good health;
- e. maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
- f. construct and maintain the Coop to prevent any rodent from harbouring underneath, within, or within its walls, and to prevent entrance by any other animal;
- g. keep a food container and water container in the Coop;
- h. keep the Coop and pen secured at all times;
- i. remove leftover feed, trash, and manure in a timely manner;
- j. store feed within a fully enclosed container;
- k. store manure within a fully enclosed container, and store no more than 85 litres (3 cubic feet) of manure at any time;
- l. remove all other manure not used for composting or fertilizing and dispose of such in accordance with Town Bylaws;
- m. follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- n. keep Urban Hens for personal use only.

6.61 No person who keeps Urban Hens shall:

- a. sell eggs, manure, meat, or other products derived from an Urban Hen;
- b. slaughter any Urban Hen on the property;
- c. dispose of an Urban Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and
- d. keep an Urban Hen in a cage, kennel, or any other form of shelter other than a Coop as designated by the Land Use Bylaw.

PART SEVEN: OFFENCES AND ENFORCEMENT

A Person who contravenes any provision of this Bylaw is guilty of an offence.

- (i) A Person who is guilty of an offence is liable to a fine in an amount not less than that established in this Bylaw, and not exceeding \$10,000, and it imprisonment for not more than six (6) months for non-payment of a fine, and
- (ii) Without restricting the generality of subsection (i) the fine amount established are as set out in Schedule 'A'.

Powers of the Chief Administrative Officer (CAO)

- 7.1 Without restricting any other power, duty or function granted by this Bylaw, the CAO may:
- a. carry out any inspections to determine compliance with this Bylaw;
 - b. take any steps or carry out any actions required to enforce this Bylaw;

- c. take any steps or carry out any actions required to remedy a contravention of this Bylaw;
- d. establish investigation and enforcement procedures with respect to residential, commercial, industrial or other types of Property and such procedures may differ depending on the type of Property in question;
- e. establish areas where activities restricted by this Bylaw are permitted;
- f. establish forms for the purposes of this Bylaw;
- g. issue permits with such terms and conditions as are deemed appropriate;
- h. establish the criteria to be met for a permit pursuant to this Bylaw; and
- i. delegate any powers, duties or functions under this Bylaw to an employee of the Town.

Enforcement

- 7.2 A Person to whom a permit or License has been issued pursuant to this Bylaw and any Person carrying out an activity otherwise regulated, restricted or prohibited by this Bylaw pursuant to such permit or License, shall comply with any terms or conditions forming part of the permit or License.
- 7.3 A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a permit or License pursuant to this Bylaw.
- 7.4 The onus of proving a permit or License has been issued in relation to any activity otherwise regulated, restricted or prohibited by this Bylaw is on the Person alleging the existence of such a permit or License on a balance of probabilities.
- 7.5 A Peace Officer is hereby authorized and empowered to issue a Notice, Violation Tag, or Ticket to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. The Peace Officer may commence proceedings against such Person by:
- a. issuing the Person a Violation Ticket pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act;
 - b. swearing out an Information and complaint against the Person; or
 - c. in lieu of prosecution, issuing the Person a Bylaw Violation Tag.
- 7.6 Where a Peace Officer issues a Person a Notice, Violation Tag, or Ticket in accordance of this Bylaw, the Officer may either:
- a. allow the Person to pay the specified penalty indicating such specified penalty on the Violation Tag or Ticket; or
 - b. require a Court appearance of the Person where the Peace Officer believes that such appearance is in the public interest, pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act.

- 7.7 Where a Bylaw Violation Tag issued to a Person is not paid within fourteen (14) days of the date of issue, the Peace Officer may proceed by way of prosecution in accordance with section 7.6 of this Bylaw.
- 7.8 No provision of this Bylaw nor any action taken pursuant to any provision of this Bylaw shall restrict, limit, prevent or preclude the Town from pursuing any other remedy in relation to a Premises, Property or Person provided by the Municipal Government Act, or any other law of the Province of Alberta.

Appeal

Bylaw No. ~~2019-30~~ 2021-04 Amending

- 7.9 The Owner of an Animal who has received a notice that their Dog is declared a Vicious Dog pursuant to section 6.~~44~~16 or their Licence has been refused or revoked pursuant to sections 6.~~57~~ ~~or~~, 6.35, or 6.59 of this Bylaw within fourteen (14) days after the date the decision was communicated to the Person or Owner respectively, may by written notice request the Chief Administrative Officer review the decision. After reviewing the decision, the Chief Administrative Officer may confirm, contrast, add to, or cancel the decision.

PART EIGHT: GENERAL PROVISIONS

Severability

If any provision of these bylaws shall be held invalid or unenforceable, the invalidity or unenforceability shall attach only to that provision and shall not in any manner affect or render invalid or unenforceable any other provision, and these bylaws shall be interpreted and enforced as if the invalid or unenforceable provision were not contained herein.

SCHEDULE 'A'

Charge Description	Section	Penalty in lieu of Prosecution	1st Offence	Subsequent Offences within 365 days/2nd Offence	3rd Offence
Cause a Disturbance	3.1		250.00	500.00	500.00
Dangerous Practices	3.2		250.00	500.00	500.00
Fighting in Public	3.3		250.00	500.00	500.00
Place or Cause Graffiti	3.4		500.00	750.00	750.00
Failure to Remove Graffiti	3.5		100.00	200.00	300.00
Interference with Property	3.6		250.00	500.00	500.00
Loitering	3.7 & 3.8		250.00	500.00	500.00
Noise	3.9 - 3.16		250.00	500.00	1000.00
Causing a Nuisance	3.17		250.00	500.00	500.00
Spitting	3.18 & 3.19		250.00	500.00	500.00
Urination & Defecation	3.20 & 3.21		250.00	500.00	500.00
Yard Maintenance	4.1 - 4.5	50%	250.00	500.00	500.00
False Alarm	4.6 & 4.7		100.00	500.00	1000.00
Snow on Sidewalk	4.8 - 4.11	250.00	300.00	500.00	1000.00
Unightly Premises	4.12 - 4.16	250.00	300.00	500.00	1000.00
Waste Management	4.17 - 4.23		100.00	200.00	200.00
Failure to house or screen unregistered or derelict motor vehicle in residential district	5.1	125.00	250.00	500.00	500.00
Exceeding the maximum days for living and sleeping accommodation in a holiday trailer, motor home or camper	5.2	125.00	250.00	500.00	500.00

Parking a commercial Vehicle exceeding 4540 kg. G.V.W. on a Roadway in an area of Residential Use	5.3	125.00	250.00	500.00	500.00
Parking or storing a Vehicle of more than 4540 kg. G.V.W. and/or a length of more than 9 m in an area of Residential Use without a permit	5.4a	125.00	250.00	500.00	500.00
Parking or storing a Vehicle of more than 11,000 kg. G.V.W. and/or a length of more than 9 m in an area of Residential Use	5.4b	125.00	250.00	500.00	500.00
Parking or storing in excess of one (1) a Heavy Vehicle on a parcel	5.4b	125.00	250.00	500.00	500.00
Driving a Heavy Vehicle off a designated truck route	5.4c	125.00	250.00	500.00	500.00
Parking or storing a vehicle of more than 11000kg G.V.W. and/or a length of more than 9 m in an area of Residential Use	5.5	125.00	250.00	500.00	500.00
Trailer not attached to a vehicle while parked on a roadway or public parking lot	5.6	125.00	250.00	500.00	500.00
Camping accommodation extending over a sidewalk, boulevard, alley or any portion of roadway	5.7	125.00	250.00	500.00	500.00
Parked exceeding 72 hours	5.8	125.00	250.00	500.00	500.00
Failure to abide by Front Yard parking in a Residential District on a Driveway or Accessory Parking Pad	5.9	125.00	250.00	500.00	500.00
Parking of RV exceeding 48 hours	5.11	125.00	250.00	500.00	500.00
Vehicle extending over a sidewalk or roadway	5.12	125.00	250.00	500.00	500.00
Failure to display disabled identification	5.14	125.00	250.00	500.00	500.00
Run engine (a) in a residential area (b) where prohibited by traffic control device longer than 20 minutes	5.15	125.00	250.00	500.00	500.00
Electrical cord less than 2.5 metres above a sidewalk	5.16	125.00	250.00	500.00	500.00
Damage sidewalk	5.17	125.00	250.00	500.00	500.00

Wash, service or repair a vehicle on a roadway, sidewalk, boulevard or median	5.18	125.00	250.00	500.00	500.00
Permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the wastewater	5.19	125.00	250.00	500.00	500.00
Interference with safe traffic flow due to existence of a visual obstruction within eight metres of the nearest corner of a street intersection	5.20	125.00	250.00	500.00	500.00
Place objects or material on roadway, sidewalk boulevard or median without specific permission	5.21	125.00	250.00	500.00	500.00
Fail to provide documentation when requested by a Peace Officer.	6.1	125.00	250.00	500.00	500.00
Animal in prohibited area by posted Town signs or prohibited as directed by a Peace Officer.	6.2	125.00	250.00	500.00	500.00
Fail to obtain an annual dog license	6.3, 6.4 & 6.9.a.	125.00	250.00	500.00	500.00
Fail to ensure dog wears a license tag when off property of the owner	6.5	125.00	250.00	500.00	500.00
Keeping more than 3 dogs per dwelling	6.8	125.00	250.00	500.00	1000.00
Fail to ensure dog is not at large – licensed dog	6.9.b.	125.00	250.00	500.00	1000.00
Fail to ensure dog is not at large – unlicensed dog	6.9.b.	250.00	500.00	750.00	1000.00
Fail to ensure a licensed dog is on leash & under the control of a competent person	6.9.c.	125.00	250.00	300.00	1000.00
Fail to ensure an unlicensed dog is on leash & under the control of a competent person	6.9.c.	250.00	500.00	750.00	1000.00
Fail to ensure a vicious dog is on leash & under the control of a competent person	6.22.b. & c.	500.00	1000.00	2000.00	2500.00
Fail to immediately remove feces from any property other than the property of the owner	6.9.d.	125.00	250.00	500.00	1000.00
Leave dog in unattended motor vehicle without adequate ventilation	6.10.a. & 6.11	250.00	500.00	1000.00	1500.00

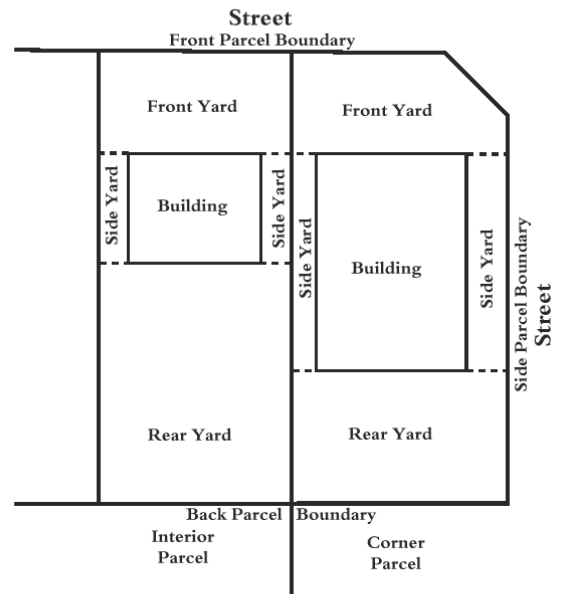
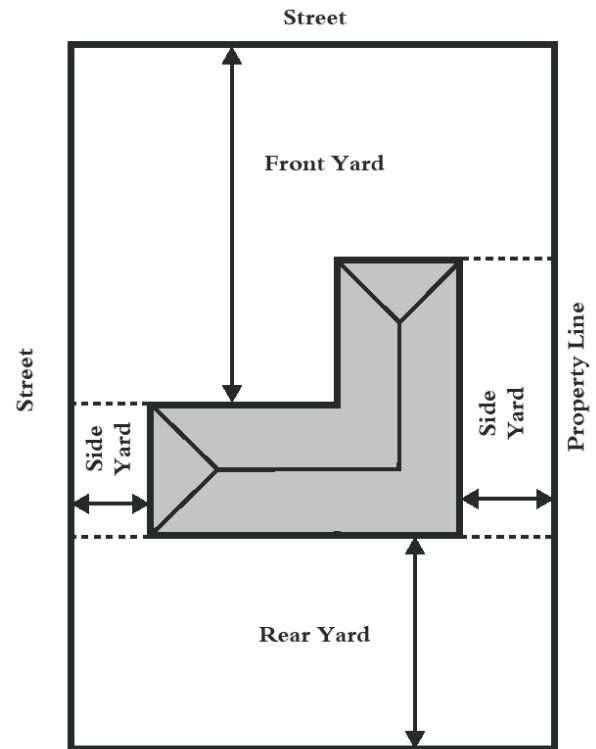
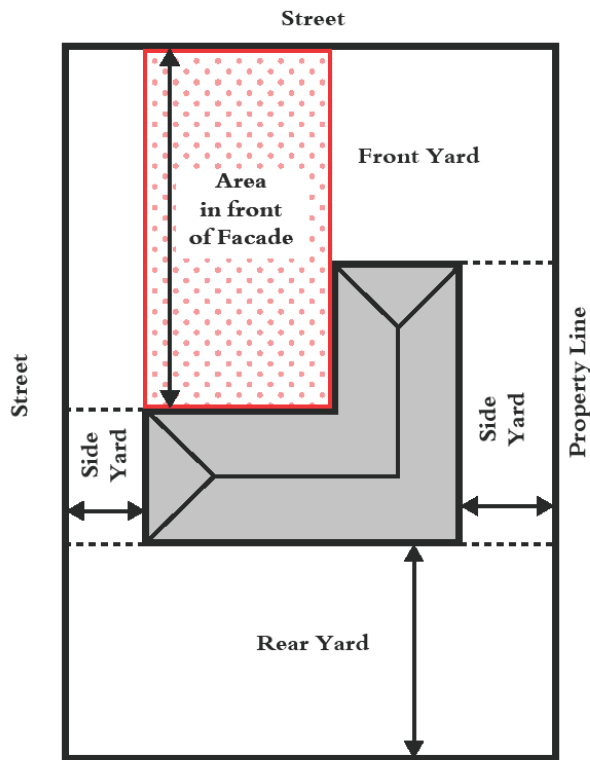
Leave dog in unattended motor vehicle without required restraints	6.10.b. & 6.11	125.00	250.00	500.00	1000.00
Dog attacks, bites, or causes injury to a person or animal (Minor Injury)	6.12.a.	300.00	500.00	1000.00	1500.00
Dog attacks, bites, or causes injury to a person or animal (Severe Injury)	6.12.a.	600.00	1000.00	2000.00	3000.00
Vicious dog attacks, bites, or causes injury to a person or animal (Minor Injury)	6.12.a.	1000.00	2000.00	2500.00	5000.00
Vicious dog attacks, bites, or causes injury to a person or animal (Severe Injury)	6.12.a.	2000.00	4000.00	5000.00	10000.00
Dog exhibits threatening behavior	6.12.b.	200.00	400.00	800.00	1200.00
Vicious dog exhibits threatening behavior	6.12.b.	1000.00	1500.00	2500.00	2500.00
Dog chases an animal, bicycle or vehicle	6.12.c.	200.00	400.00	800.00	1200.00
Vicious dog chases an animal, bicycle or vehicle	6.12.c.	1000.00	1500.00	2500.00	2500.00
Dog causes minor injury to a person or animal	6.12.d.	300.00	500.00	1000.00	1500.00
Dog causes severe injury to a person or animal	6.12.d.	500.00	100.00	2500.00	5000.00
Vicious dog causes minor injury to a person or animal	6.12.d.	1000.00	2000.00	2500.00	2500.00
Vicious dog causes severe injury to a person or animal	6.12.d.	2000.00	4000.00	5000.00	10000.00
Dog causes damage to public or private property	6.12.e.	300.00	500.00	800.00	1000.00
Vicious dog causes damage to public or private property	6.12.e.	1000.00	500.00	1000.00	1500.00
Dog causes garbage to be scattered	6.12.f.	125.00	500.00	1000.00	1000.00
Dog in heat, is kept where it is an attraction to other dogs	6.12.g.	125.00	250.00	500.00	1000.00
Dog enters a garden or floral area	6.12.h.	125.00	250.00	500.00	1000.00
Dog enters into or upon playground equipment area, sand play area in playground, or splash park pad	6.12.i.	125.00	250.00	500.00	1000.00
Dog habitually or excessively barks, howls, or other activity that causes noise	6.12.j.	125.00	250.00	500.00	1000.00
Owner/occupant of premises allows excessive accumulation of dog feces	6.14	125.00	250.00	500.00	1000.00

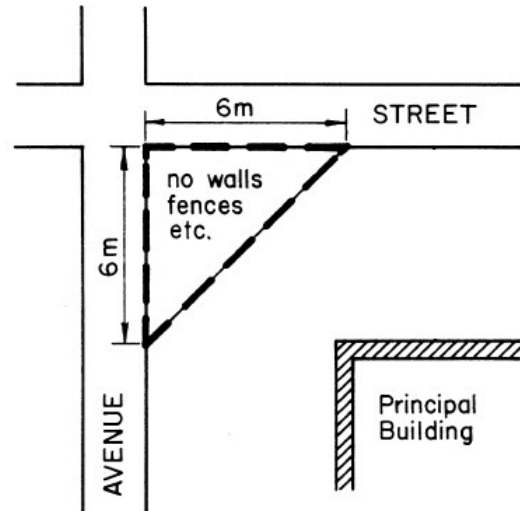
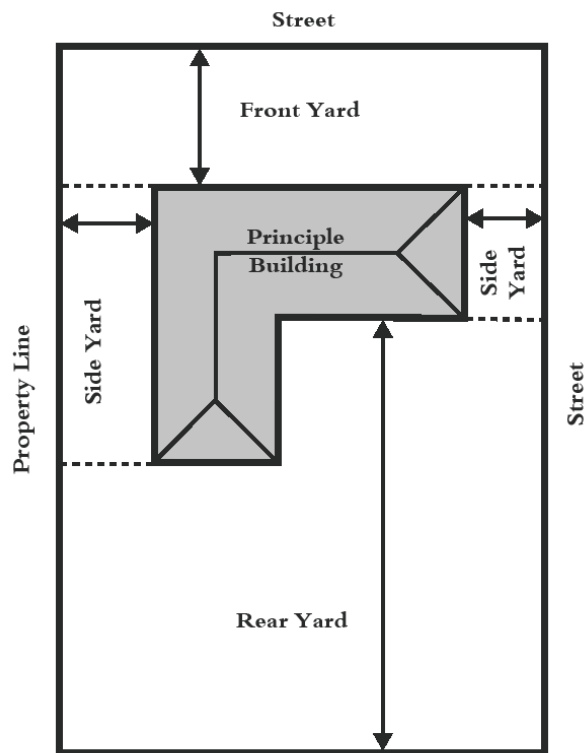
Fail to license, tattoo/microchip or identify a vicious dog	6.18.a., 6.18.b. & 6.19.e.	500.00	1000.00	2000.00	2500.00
Failure to ensure adherence to responsibilities of owning a vicious dog	6.19 & 6.22	500.00	1000.00	2000.00	2500.00
Fail to ensure vicious dog wears a collar and license tag when off property of the owner	6.19.f.	500.00	1000.00	2000.00	2500.00
Fail to confine vicious dog indoors or in locked pen outdoors	6.20 & 6.21	500.00	1000.00	2000.00	2500.00
Fail to follow regulations for a locked pen or structure	6.21	500.00	1000.00	2000.00	2500.00
Fail to follow regulations to control a vicious dog when off the property of the owner	6.22	500.00	1000.00	2000.00	2500.00
Interference with a dog	6.32	300.00	500.00	1000.00	1500.00
(Bylaw No. 2017-18 Amending) Fail to purchase an annual cat license	6.32 & 6.37	125.00	250.00	500.00	500.00
(Bylaw No. 2017-18 Amending) Keeping more than 6 cats per household	6.36	125.00	250.00	500.00	1000.00
Fail to ensure cat is not at large – licensed cat	6.38 b.	125.00	250.00	500.00	1000.00
Fail to ensure cat is not at large – unlicensed cat	6.38 b.	250.00	500.00	750.00	1000.00
Fail to ensure a cat is on leash & under the control of a competent person - licensed cat	6.38 c.	125.00	250.00	300.00	1000.00
Fail to ensure cat is on leash & under the control of a competent person - unlicensed cat	6.38 c.	250.00	500.00	750.00	1000.00
Fail to restrict cat from defecating on any property, other than the property of the cat owner	6.38 e.	125.00	250.00	500.00	1000.00
Fail to immediately remove feces from any property other than the property of the owner	6.38 f.	125.00	250.00	500.00	1000.00
Fail to ensure cat wears a license tag when off property of the owner	6.38 g.				

Leave cat in unattended motor vehicle without adequate ventilation	6.39 a. & 6.40	250.00	500.00	1000.00	1500.00
Leave cat in unattended motor vehicle without required restraints	6.39 b.	125.00	250.00	500.00	1000.00
Cat bites or attacks a person or animal	6.41 a.	300.00	500.00	1000.00	1500.00
Cat causes injury to a person or animal	6.41 b.	300.00	500.00	1000.00	1500.00
Cat causes damage to property other than the owners property	6.41 c.	125.00	500.00	1000.00	1000.00
Cat causes garbage to be scattered	6.41 d.	125.00	500.00	1000.00	1000.00
Cat in heat is kept where it is an attraction to other cats	6.41 e.	125.00	250.00	500.00	1000.00
Cat enters a garden or floral area	6.41 f.	125.00	250.00	500.00	1000.00
Cat enters into or upon playground equipment area or sand play area in playground	6.41 g.	125.00	250.00	500.00	1000.00
Fail to ensure cat is not causing noise	6.41 h.	125.00	250.00	500.00	1000.00
Rooster on premises	6.51 a.	125.00	250.00	500.00	1000.00
Unlicenced Hens on premises	6.51 b.	125.00	250.00	500.00	1000.00
Keeping more than 6 Hens	6.51 c.	125.00	250.00	500.00	1000.00
Fail to obtain Coop Development Permit	6.52 a.	125.00	250.00	500.00	1000.00
Fail to obtain an Urban Hen Licence	6.52 b.	125.00	250.00	500.00	1000.00
Fail to purchase an annual Urban Hen Licence	6.52 c.	125.00	250.00	500.00	1000.00
Fail to produce a valid Urban Hen Licence	6.57	125.00	250.00	500.00	1000.00
Fail to follow regulations for Keeping of Urban Hens	6.60 a.-m. & 6.61 d.	125.00	250.00	500.00	1000.00
Sale of products derived from an Urban Hen	6.61 a.	125.00	250.00	500.00	1000.00
Slaughter Urban Hen on property	6.61 b.	300.00	500.00	1000.00	1500.00
Fail of proper disposal of a deceased Hen	6.61 c.	300.00	500.00	1000.00	1500.00

Note: Not all Penalties are reduced in lieu of Prosecution.

SCHEDULE 'B' YARD DEFINITIONS





2015-08 Bylaw came into force the 4th day of July 2016

Read for a first time on the 29th day of March 2016.

Read for a second time on the 29th day of March 2016.

Read for a third and final time on the 24th day of May 2016.

2017-18 Amendment Bylaw

Read for a first time on the 10th day of October, 2017.

Read for a second time on the 10th day of October, 2017.

Received Unanimous Consent for presentation of third reading the 10th day of October, 2017.

Read for a third and final time on the 10th day of October, 2017.

2019-01 Amendment Bylaw

Read for a first time on the 14th day of January, 2019.

Read for a second time on the 14th day of January, 2019.

Received Unanimous Consent for presentation of third reading the 14th day of January, 2019.

Read for a third and final time on the 14th day of January, 2019.

2019-30 Amendment Bylaw

Read for a first time on the 9th day of December, 2019.

Read for a second time on the 27th day of January, 2020.

Read for a third and final time on 27th day of January, 2020.

2021-04 Amendment Bylaw

Read for a first time on the XX day of XXXXXX, 2021.

Read for a second time on the XX day of XXXXXX, 2021.

Read for a third and final time on XX day of XXXXXX, 2021.

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

Signed by the Mayor and Chief Administrative Officer this XX day of XXXXXXXXXX.



Request for Decision

Bylaw 2021-05 Code of Conduct Review Ad Hoc Committee

March 8, 2021

RECOMMENDATION

That Bylaw 2021-05 Code of Conduct Review Ad Hoc Committee, be given first reading.

That Bylaw 2021-05 Code of Conduct Review Ad Hoc Committee, be given second reading.

That Council give unanimous consent to Bylaw 2021-05 Code of Conduct Review Ad Hoc Committee, and that it be given third reading.

That Bylaw 2021-05 Code of Conduct Review Ad Hoc Committee, be given third and final reading.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021 term, focus area one is Good Governance. The goal for this area is: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."*

LEGISLATIVE AUTHORITY

Section 7, under Part 2, Division 1 of the *Municipal Government Act* sets out the parameters under which elected officials have jurisdiction in which to pass bylaws.

Section 145 of the *Municipal Government Act*, provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees;

Section 146(a) of the *Municipal Government Act* provides that a council committee may consist entirely of councillors;

BACKGROUND

As a result of the revised Municipal Government Act in October 2017, all municipalities were mandated to draft a Code of Conduct Bylaw. Council populated an Ad Hoc Committee to prepare the mandated Bylaw, and at the same time, review affiliated policies. Council approved the Code of Conduct Bylaw 2018-01 for the Town of Olds in July of 2018.

As the Code of Conduct Bylaw was used for the first time in 2020, Council wishes to make revisions to this Bylaw. In tandem, the Code of Conduct Bylaw would be reviewed with affiliated policies that speak to council and council committees.

The creation of this bylaw will enable council to appoint three members to participate in the review of the 2018 Bylaw. This Ad Hoc Committee, by definition in policy, has a beginning and an end. The Ad Hoc Committee intent is to complete the bylaw and affiliated policies by June 30th. Affiliated policies include: 103C Terms of Reference, 107C Elected Official Appointments and 113C Public at Large Appointments.

RISK/CONSEQUENCES

- Council can suggest amendments to the bylaw but will require specific direction in the revisions for the bylaw.
- Council can receive the bylaw for information. In doing so, a committee will not be struck and a review of the Code of Conduct Bylaw 2018-01 will not take place, nor be updated.

FINANCIAL CONSIDERATIONS

n/a

ATTACHMENTS

1. Code of Conduct Review Ad Hoc Committee Bylaw 2021-05

Author:	Kelly Lloyd, Coordinator of Strategic Affairs	Date: March 3, 2021
CAO Signature:	Michael Merritt	Date: March 5, 2021

TOWN OF OLDS Bylaw 2021-05

BEING A BYLAW OF THE TOWN OF OLDS ESTABLISHING AN ADHOC COUNCIL COMMITTEE to Review the Code of Conduct Bylaw

WHEREAS section 145 of the *Municipal Government Act*, RSA 2000, c. M-26 (the MGA) provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees;

WHEREAS section 146(a) of the MGA provides that a council committee may consist entirely of councillors;

WHEREAS Council wishes to establish an Ad Hoc Council Committee to review the Code of Conduct Bylaw 2018-01; and

NOW THEREFORE the Council of the Town of Olds, in the Province of Alberta, in open meeting assembled, enacts as follows:

TITLE: This Bylaw may be referred to as the, '**Code of Conduct Review Ad Hoc Committee Bylaw.**'

Name and Composition:

1. (1) The '**Code of Conduct Review Ad Hoc Committee**' (the Committee) is established as a council committee.
- (2) There shall be a maximum of three elected officials appointed to the Code of Conduct Review Ad Hoc Committee.

Staff Support:

2. (1) The Chief Administrative Officer (CAO), or their designate, is the principal advisor to the Code of Conduct Review Ad Hoc Committee. Attendance of specific municipal staff at meetings of the Committee is at the discretion of the CAO.

Authority:

3. (1) The Code of Conduct Review Ad Hoc Committee is advisory in nature, making recommendations to Council by way of motion/resolution to Council at a regular or special council meeting on matters related to the Town of Olds Code of Conduct Bylaw and affiliated policies.

Frequency of meetings:

4. (1) Meetings will be held at the call of the Chair.
- (2) The Code of Conduct Review Ad Hoc Committee shall complete the review by June 30th, 2021.

Chairperson:

5. (1) The Chair shall be chosen amongst the appointed officials.
- (2) Meetings will be chaired by the Mayor (Chief Elected Official) of the Town of Olds.

Regulations:

6. (1) Committee meetings are to comply with the provisions that are applicable to council committee meetings as prescribed in the MGA, as well as adhere to the Town of Olds Council and Committee Procedural Bylaw.
6. (2) The Code of Conduct Review Ad Hoc Committee meetings shall be open to the public, subject to the right of the Committee to close all or part of their meetings to the public in accordance with section 197 of the MGA.
6. (3) Delegations may make presentations to this Committee by appointment only.
6. (4) Minute recording will take place at each meeting of the Code of Conduct Review Ad Hoc Committee and will be maintained as an official record of the Town of Olds.

Mandate:

7. The Committee shall review and make recommendations to Council in the following areas:
 - (a) matters related to the Town of Olds Code of Conduct Bylaw 2018-01; and
 - (b) matters related to the Town of Olds affiliated policies related to Council and Council Committees, namely, 103C Terms of Reference, 107C Elected Official Appointments and 113C Public at Large Appointments.

Order of Business:

8. The business of the Committee intended to be dealt with shall be stated in the agenda in the following order:
 1. Call to order
 - a) Added Items
 - b) Adoption of the agenda
 2. Adoption of Previous Minutes
 3. Presentations and Delegations
 4. Business Arising Out of the Minutes
 5. New Business
 6. Adjournment

Quorum:

9. MGA quorum requirements will prevail for the Code of Conduct Review Ad Hoc Committee.

Review:

10. The Code of Conduct Bylaw is to be reviewed at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Councillors.

Effective Date:

11. This Bylaw shall come into force and effect upon receipt of third reading and being duly signed.

Read a first time this day of , 2021.

Read a second time this day of , 2021.

Received Unanimous Consent for presentation of third reading this day of , 2021

Read a third time this day of , 2021.

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this day of , 2021.



Request for Decision

Code of Conduct Review Ad Hoc Committee Appointments

March 8, 2021

RECOMMENDATION

That _____, _____, and _____ be appointed to the Code of Conduct Review Ad Hoc Committee.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021 term, focus area one is Good Governance. The goal for this area is: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."*

LEGISLATIVE AUTHORITY

Section 7, under Part 2, Division 1 of the *Municipal Government Act*, RSA 2000, c. M-26 (the MGA) sets out the parameters under which elected officials have jurisdiction in which to pass bylaws.

Section 145 of the *Municipal Government Act*, provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees;

Section 146(a) of the MGA provides that a council committee may consist entirely of councillors;

BACKGROUND

As a result of the revised Municipal Government Act in October 2017, all municipalities were mandated to draft a Code of Conduct Bylaw. Council populated an Ad Hoc Committee to prepare the mandated Bylaw, and at the same time, review affiliated policies. Council approved the Code of Conduct Bylaw 2018-01 for the Town of Olds in July of 2018.

As the Code of Conduct Bylaw was used for the first time in 2020, Council wishes to make revisions to this Bylaw. In tandem, the Code of Conduct Bylaw would be reviewed with affiliated policies that speak to council and council committees.

This Ad Hoc Committee, by definition in policy, has a beginning and an end. The Ad Hoc Committee intent is to complete the bylaw and affiliated policies by June 30th. Affiliated policies include: 103C Terms of Reference, 107C Elected Official Appointments and 113C Public at Large Appointments.

RISK/CONSEQUENCES

Council can choose not to appoint individuals to the Committee. In doing so, a committee will not be struck and a review of the Code of Conduct Bylaw 2018-01 will not take place, nor be updated.

FINANCIAL CONSIDERATIONS

n/a

ATTACHMENTS

n/a

Author: Kelly Lloyd, Coordinator of Strategic Affairs	Date: March 3, 2021
CAO Signature: Michael Merritt	Date: March 5, 2021



Request for Decision

Asset Management Strategy

March 8, 2021

RECOMMENDATION

That Council approve the 2021 Asset Management Strategy.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021 term, focus area one is Good Governance. The goal for this area is: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."*

Service Sustainability is another focus area that asset management falls under with a goal *"to provide safe, affordable and cost-effective service delivery to our community and region."*

LEGISLATIVE AUTHORITY

As stated in the Municipal Government Act, Part 1, Section 3, the purposes of a municipality are to: (a) provide good government, (a.1) foster the well-being of the environment, (b) provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality, (c) develop and maintain safe and viable communities, and (d) work collaboratively with neighbouring municipalities to plan, deliver and fund intermunicipal services.

BACKGROUND

Council has made the commitment to sustainable service delivery and as such, made possible through policy, to make decisions about the use and care of physical and natural assets in a way that considers current and future needs, manages risks and opportunities, and makes the best use of resources to support sustainable service delivery.

The first asset management strategy was presented to Council in 2016. The Asset Management Team has completed a revised strategy to identify and describe a set of planned actions that will support decisions to provide the desired levels of service in a sustainable way, while managing risk, at the lowest lifecycle cost. This strategy will be the link between policy and technical asset management plans (or the day to day implementation) and links asset management to other corporate initiatives.

RISK/CONSEQUENCES

- Council can suggest amendments to the strategy but will require specific direction in the revisions for the Asset Management Strategy.
- Council can receive the strategy for information.

FINANCIAL CONSIDERATIONS

n/a

ATTACHMENTS

1. Asset Management Strategy

Author:	Kelly Lloyd, Coordinator of Strategic Affairs	Date: March 3, 2021
CAO Signature:	Michael Merritt	Date: March 5, 2021

ASSET MANAGEMENT STRATEGY

2021

What is Asset Management?

The Town of Olds has defined Asset Management as the process of making decisions about the use and care of physical and natural assets in a way that considers current and future needs, manages risks and opportunities, and makes the best use of resources to support sustainable service delivery.

Why do we need an Asset Management Strategy?

As the quote to the right states, municipal governments own and operate a majority of core public infrastructure. Municipalities across the country provide services through physical assets such as water and sewer pipes, land and buildings, roads, etc. According to the 2016 and 2019 Infrastructure Report Card, “A concerning amount of municipal infrastructure in the country is poor or very poor condition, increasing the risk of service disruption”.

At the end of the day, asset management is about making the right infrastructure decisions and at the right time. It is a never ending area of continuous improvement.

Developing an asset management strategy will assist the Town in making better decisions about infrastructure and the service these assets provide. The strategy will be the link between policy and technical asset management plans (or the day to day implementation) and links asset management to other corporate initiatives. The strategy will identify and describe a set of planned actions that will support decisions to provide the desired levels of service in a sustainable way, while managing risk, at the lowest lifecycle cost.

“Almost 60% of Canada’s core public infrastructure is owned and maintained by municipal governments and is estimated at \$1.1 trillion dollars, or about \$80,000 per household”.

– Canadian Infrastructure Report Card 2016



In this document

- Sustainable Service Delivery
- Community Vision
- Council Priorities
- The Framework
- The Strategy



Sustainable Service Delivery

Olds is committed to a sustainable service delivery model that evaluates current community service needs, and how those services are delivered (in a socially, economically and environmentally responsible manner), do not compromise the ability of future generations to meet their own needs.

Communities build and maintain infrastructure to provide services. These services support our quality of life, protect our health and safety, and promote social, economic and environmental well-being. Failure to care for our infrastructure, manage our natural resources and protect the benefits provided by nature, risks degrading, or even losing, the services communities enjoy, and that future generations may rely on.

Sound asset management practices support Sustainable Service Delivery by considering community priorities, informed by an understanding of the trade-offs between the available resources and the desired services.

- Asset Management British Columbia (AMBC) Framework

Community Vision

“It is 2046 and the Town of Olds has surpassed a population of 18,000 residents and is now the City of Olds. Olds is known as the Connected City and is the gateway to the connected world. Residents appreciate Olds and regard it as a desirable community to call home offering a good balance between economic opportunities and high quality of life. Community facilities, amenities and social opportunities are part of the attraction along with Olds’ commitment to environmentally responsible growth and the creation of a sustainable community. Through its internationally recognized engagement policy, the City of Olds has worked alongside the community to accomplish a multitude of shared goals and achievements.”

- Town of Olds Municipal Development Plan

fiscal health **Service Sustainability**
growth and expansion communication
and engagement

Council’s Role in Asset Management

Council is responsible for:

- Adopting an Asset Management Policy;
- Providing high level oversight of the delivery of the organization’s Asset Management Strategy; and
- Approving levels of service, risk allowance, and budget.

Council Priorities

The Asset Management Strategy supports Council’s Goals for the 2017-2021 term.

The Town of Olds will ensure responsible fiscal balance between community expectations and available revenues by providing safe, affordable and cost-effective service delivery to our community and region. The Town of Olds will lay the foundation to ensure responsible and sustainable growth and is committed to transparent and inclusive processes that are responsive and accountable.

*- Corporate Strategic Plan
2017-2021*

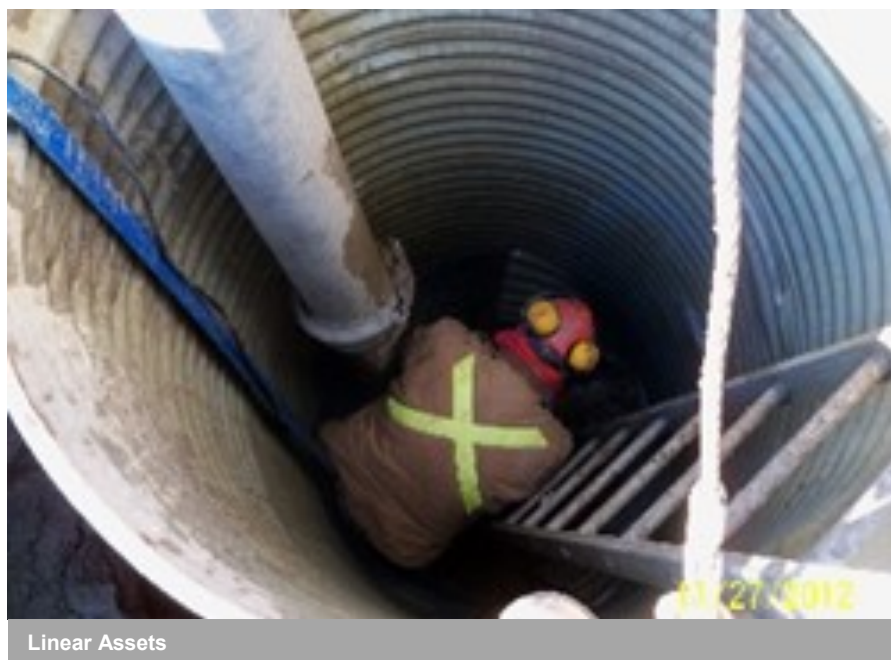
Town of Olds Municipal Development Plan

If we know what our capacities are, existing, future and fringe, then we can make informed decisions on where we should develop and what infrastructure requirements there are, for capital and operational budgets and long term financial plans.

Growing Together with Mountain View County

Under the Inter-municipal Cooperation Committee and Intermunicipal Collaborative Framework required by the Province, Mountain View County and the Town of Olds have signed sub-agreements for shared facility use, fire services, FCSS, and cemetery. Both municipalities have also approved their second iteration of an Inter-municipal Development Plan.

There is the potential to develop a joint Asset Management Plan to ensure that both municipalities can provide and support the lifestyles our residents have grown to depend on.



Linear Assets

The Framework

Olds has chosen the British Columbia Asset Management Framework as it focuses on desired outcomes rather than prescribing specific methodologies. This approach allows for the tailoring of individual needs and capacity of our organization. This framework reflects current best practices and aligns with and is supported by ISO 55000 Standard for Asset Management and the International Infrastructure Management Manual.

People, Information, Assets, and Finances are the core elements necessary for sustainable service delivery. Success requires the integration of these four elements throughout the process of asset management.

Assets (Physical Infrastructure to enable Service Delivery)

Assessing the type of raw asset data available, the quality of the data, and the accessibility of the data.

Information (to support decision making for Sustainable Service Delivery)

Assessing the translation of data into information and understanding of assets and the activities that are required.

Finances (Understanding Long Term Costs of Service Delivery)

Assessing the state of financial information, plans, and resources required to meet future level of service requirements.

People (Culture and capacity for informed decision making)

Assessing the awareness, capacities, and alignment of people to enable sustainable service delivery.

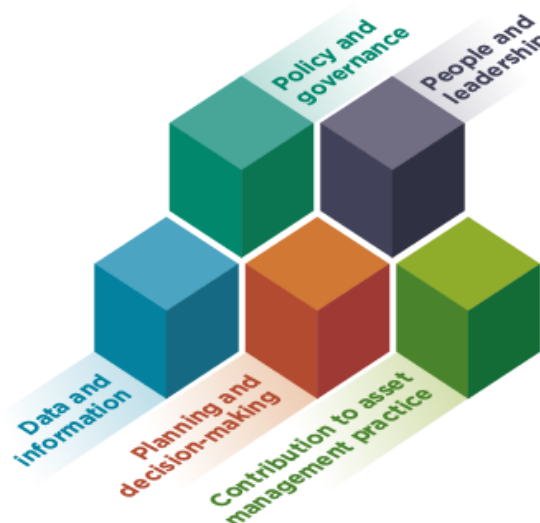
- Asset Management British Columbia (AMBC) Framework



The Strategy

The Town of Olds Asset Management Strategy supports Council's policy purpose to govern asset management practices taking into consideration the successful delivery of core services, long-term financial sustainability and continuous assessment and improvement.

The strategy will be based on the five competencies that are key for sustainable service delivery.



How are we going to do it?

An Asset Management Team (AMT) has been created from various representatives from across departments. The AMT is comprised of representatives from Finance, Operations, Community Services and the Office of the CAO. This team will create the Asset Management Program for the Town of Olds that includes policy, strategy, asset plans, risk and condition methodologies, asset performance and financial planning scenarios.

Key Questions

In order to begin developing an AMP, the Asset Management Team will answer the following questions:

- What do we own? (inventory)
- Where is it? (inventory)
- What is it worth? (costs/replacement rates)
- What condition is it in and what is its remaining service life? (condition and capability analysis)
- What is the level of service expectation and what needs to be done? (capital and operating plans)
- When do we need to do it ? (capital and operating plans)
- How much will it cost and what is the acceptable level of risk (s)? (short and long term financial plan?) Does it need to be prioritized or managed?
- What is our funding shortfall? Current plan to fund that gap?
- What are the funded and unfunded needs over the next 10 years for the total infrastructure?

We know that as we progress, asset management needs to be part of the way we do business. We know that infrastructure is very much linked to risk and service levels. Through the development of Asset Management Plans, we will answer the following questions:

- How do we find a way to ensure services provided will be there in the future?
- How do we fund depreciation to ensure dollars are there to replace critical infrastructure?
- How do we determine the trade offs between community expectations and the current reality of municipal government?
- How do assets support economic activity and impact quality of life?
- What can we do to make our asset reporting beneficial across the organization?

Where are our Program Gaps?

The Asset Management Team has identified that the Town of Olds is at a level 2 competency (*out of the five on the previous page*) when it comes to asset management practices. This means there are areas for improvement to close the gap.

By following the competencies and aligning our strategy to these competencies, may allow for more success in federal and/or provincial funding opportunities.

3 year financial and 10 year capital plan

Annually, a service level review is completed for the operating side of the municipality that feeds the newly required 3 year financial plan. Operating and maintenance budgets are an integral part of ensuring our assets continue to provide reliable and safe service to our residents and businesses. The capital plan is also reviewed from year to year and is adjusted according to need, risk and available dollars.

Infrastructure is tied to our quality of life.

At its core, Asset Management is about the physical assets and the services they provide to our community that are critical to the quality of life for our residents.

As such, and to determine advancement in the management of our assets, the following goals and strategies follow the five asset management maturity competencies. The approach will take place over a number of years, revisiting the strategy regularly.

Goal 1: The municipality's staff displays organizational alignment and commitment to asset management.

- Develop and present an educational component for staff. Staff understand the benefits and implications of what AM how it reflects their job
- Assign different roles of AM to specific departments
- An AMP is a living document and staffs ability to commit to the continual input and growth of the AM movement in our organization

Goal 2: Municipal staff and leadership understand their role and responsibility in implementing AM

- Roles and responsibilities defined from the AM team down to the boots on the ground
- Clearly identify which department roles affect which roles of AM through systemic thinking
- Understand and implementation of what training is necessary, either technical or strategic

Goal 3: Provide consistent means of collecting and capturing data, both quantitative and qualitative.

- Develop process and procedure and incorporate into daily activities
- Standardized way to identify condition
- Standardized way to identify risk
- Check Citywide parameters for data input

Goal 4: Sufficient resources are in place to support asset management (both the practice of asset management and the replacement and renewal of assets).

- Having a dedicated resource for collection of information
- Dedicated resource to input data into system to provide a holistic picture of our assets
- Have appropriate technological support/tools in place to support AM
- Financial data to support potential additional human resources

Goal 5: Strive to deliver services at approved level of service while minimizing lifecycle costs

- Develop replacement costs and determine our infrastructure gap
- Determine what the approved level of service is and the costs associated with it i.e. pothole costs
- Determine methods of minimizing life cycle costs

Sustainable Olds

As communities grow, there is an increased demand for better roads, sidewalks, recreational facilities, lights and improved sewer and water systems. Balancing community expectation with the risk of aging infrastructure and potential service disruption along with limited funding available to municipalities requires us to be diligent in taking action to make our communities more sustainable and resilient.

The community of Olds has a vision for creating a sustainable future within each of the pillars of sustainability and collectively, supported by responsible management of Olds' natural and built assets, will contribute to the quality of life our residents have come to expect.



Contact Us

(403) 556-6981

www.olds.ca



4512 46 Street
Olds, AB T4H 1R5





Request for Decision

Fraud Prevention Month Proclamation

March 8, 2021

RECOMMENDATION

That March 2021, be proclaimed as Fraud Prevention Month in the Town of Olds.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds will provide the necessary resources to ensure a safe, secure and healthy community.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

In March of each year, *Fraud Prevention Month* is coordinated provincially by the Alberta Community Crime Prevention Association (ACCPA), a nonprofit, community-based organization dedicated to enhancing education and building awareness of the importance of crime prevention.

ACCPA's Fraud Prevention Month Committee, is comprised of representatives from government departments, police agencies, Alberta Motor Association, the financial industry, crime prevention practitioners and numerous community partners to coordinate a month-long awareness and education campaign.

This year, in an effort to inform people about the importance of protecting themselves from fraudulent scams, *Fraud Prevention Month* will kick-off on Monday, March 1, 2021.

www.albertacrimeprevention.com

Themes for *Fraud Prevention Month 2021* are:

Week 1: Cyber Crime/Online Scams (online marketplace/Facebook scams, employment scams, phishing, advance fee scams, loan scams, and online ticket sale scams)

Week 2: Identity Theft/Fraud (identity theft/fraud, phone scams – goal to steal identity, email scams – goal to steal identity, mail theft, security of documents/shredding etc.)

Week 3: Business Fraud/Scams (scams targeting businesses and/or Businesses targeting consumers, phishing targeting businesses, phone scams targeting businesses, business email compromise, mortgage fraud, money laundering in real estate, contractor scams, door to door scams)

Week 4: Mass Marketing/Phone Scams (spoofed phone numbers/calls, phone scams – tech support, Microsoft, CRA, airlines, etc., fraudulent telemarketers, mass mail-outs/subscriptions)

RISK/CONSEQUENCES

1. Council can receive the request for information thereby not making the declaration.

2. Council can pass make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – n/a**ATTACHMENTS**

1. Fraud Prevention Proclamation

Author:	Marcie McKinnon Legislative Clerk	Date: March 3, 2021
Director Signature:	Justin Andrew	Date: March 4, 2021
CAO Signature:	Michael Merritt	Date: March 4, 2021



OFFICE OF THE MAYOR

PROCLAMATION

“Fraud Prevention Month” March 2021

WHEREAS: Fraud takes many shapes; from identity theft to romance scams, and mass marketing scams; and criminals will do whatever it takes to steal hard-earned money from innocent victims; *and*

WHEREAS: each year, during Fraud Prevention Month, police agencies, community groups and government agencies work together to educate the public about the various types of fraud, and how to avoid being targeted by criminals; *and*

WHEREAS: Fraud Prevention Month 2021 will showcase Cyber Crime/Online Scams, Identity Theft/Fraud, Business Fraud/Scams Mass Marketing/Phone Scams; *and*

THEREFORE: Olds Town Council, Olds Alberta, do hereby proclaim **March 2021 as “Fraud Prevention Month”**, in the Town of Olds.

Signed the ____ day of March, 2021.

Michael Muzychka
Town of Olds



Request for Decision

Sponsorship: Olds & District Kiwanis Music Festival 2021

March 8, 2021

RECOMMENDATION

That a donation of \$1,000 for the Olds & District Kiwanis Music Festival, March 15–25, 2021, be approved

STRATEGIC ALIGNMENT

Goal 2: The Town of Olds will ensure responsible fiscal balance between community expectations and available revenues.

LEGISLATIVE AUTHORITY

Administration reviewed the request to ensure it meets basic criteria and required information per Council Policy 803C Requests for Donations, Sponsorships and Promotional Items.

BACKGROUND

The Town received a request from the Olds & District Kiwanis Music Festival Society, requesting a donation towards the annual Olds & District Kiwanis Music Festival to be held March 15 to March 25, 2021. Due to COVID-19 and the uncertainty of being able to host a live Music Festival, the Board of the Olds & District Kiwanis Music Festival has opted to host a Virtual Festival in 2021. The Olds & District Kiwanis Music Festival is the largest rural music festival in Alberta and proceeds provides scholarships to musicians across the region.

ALTERNATIVE OPTIONS

Council can:

1. Approve a donation in an amount more or less than \$1,000.00;
2. Receive this request as information only, thus not approving the request.

FINANCIAL IMPLICATIONS

X Approved by budget

Cost	Source of Funding
\$1,000	2-1103-221-01 Council Sponsorships
Total Cost	\$1,000.00
COUNCIL SPONSORSHIPS Budget	
2021	\$6,000.00
2021 - Actual to Date	-

Submitted By:	Terri Sperle, Grant Coordinator & Admin Support Community Services	Date: March 3, 2021
Director Signature:	Approved Electronically Doug Wagstaff	Date: March 3, 2021
CAO Signature:	Michael Merritt	Date: March 5, 2021



Request for Decision

Correspondence and Information

March 8, 2021

RECOMMENDATION

That the Correspondence and Information Report ending March , 2021 be received for information.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Excerpt from Council Communication Response Policy:

Town of Olds will strive to respond to the public in a timely fashion after receiving general inquiries in an effort to provide good customer service and to demonstrate professional business practices.

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to Council as information. Council may choose to provide direction to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Alberta Justice and Solicitor General Minister Kaycee Madu (dated February 8, 2021)	Fair Deal Panel
B	Town of Olds to Barb Adair (dated February 25, 2021)	Coal Development in Alberta
C	Town of Olds to James Wilde (dated February 25, 2021)	Open Pit Coal Mining
D	Town of Olds to Premier Kenney (dated February 25, 2021)	Coal Mining Policy
E	Council Blatz, March 4, 2021	Alberta Coal Mining Policy Information
F	Crowsnest Pass letter to Minister of Justice and Solicitor General (dated March 1, 2021)	President's Summit on Policing
G	Westlock County letter to Alberta Energy Regulator dated February 23, 2021	Proposed changes to the Alberta Energy Regulator – Directive 067

RISK/CONSEQUENCES

1. Council can provide further direction on any of the correspondence or information items.
2. Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS - Correspondence and Information packet is attached.

Author:	Marcie McKinnon Legislative Clerk	Date: March 3, 2021
CAO Signature:	Michael Merritt	Date: March 5, 2021



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
Deputy Government House Leader
MLA, Edmonton - South West*

AR 43308

February 8, 2021

His Worship Michael Muzychka
Mayor, Town of Olds
4512 - 46 Street
Olds AB T4H 1R5
mmuzychka@olds.ca

Dear Mayor Muzychka:

On June 17, 2020, the Government of Alberta received a report from the province's Fair Deal Panel that contained a number of recommendations to strengthen the province's voice in the confederation. One of the recommendations presented in the report was to "establish a provincial police force by ending the Provincial Police Service Agreement with the Government of Canada." In response to this recommendation, Alberta Justice and Solicitor General, through its contractor PricewaterhouseCoopers LLP (PwC), is conducting a feasibility study on the costs, benefits and structure of a potential Alberta provincial police service with the final report due on April 30, 2021. This transition study will allow the government to make an informed decision as to whether a dedicated provincial police service is in the best interests of Albertans.

As a part of the development of this study, PwC is conducting analysis on current Royal Canadian Mounted Police (RCMP) contract policing arrangements in Alberta. To inform PwC's work, it is necessary to obtain cost information for contract policing and equipment for municipalities' policing by the RCMP under a Municipal Police Service Agreement (MPSA). I am writing to request information from your municipality in regards to the following data relating to your MPSA:

- The final MPSA Contract Partner Report showing the total direct and indirect costs incurred by RCMP K Division under the MPSA for Fiscal Years 2017-18, 2019-19, 2019-20, and the forecasted spend for 2020-21 (per the Multi-Year Financial Plan).

424 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2339 Fax 780-422-6621
5160 Windermere Boulevard, Edmonton, Alberta T6W 0L9 Canada Telephone 780-415-8692

Classification: Protected A

- Cost breakdowns of the following:
 - Gross Full Time Employee utilization, split by Regular Members, Reservists, Civilian Members, Special Constables, Public Service Employees, and paid special leaves;
 - Total annual personnel costs, including pay, overtime, extra duty pay, and transfer costs;
 - Total annual transportation and communication costs;
 - Total annual information costs, including advertising and publication services;
 - Total annual cost of professional and special services, including contract services, training services, etc.;
 - Total annual cost of rentals, including rental fleet, land/buildings, etc.;
 - Total annual cost of repairs, including fleet, buildings, IT, etc.;
 - Total annual cost of utilities, materials, and supplies (such as lab supplies, clothing, stationary, etc.);
 - Total annual cost of acquisitions of machinery and equipment (including fleet);
 - Any subsidies and other payments;
 - Any indirect costs allocated to MPSA, including Custody Transfer costs, employee CPP and EI, Police Reporting and Occurrence System (PROS), Police Dog Service Training Centre, legal services, Cadet Training Program, recruiting, etc.; and
 - Any other annual adjustments.
- Costs of Equipment Type-A and Type-B purchases for FY 2017-18, 2019-19, 2019-20, and details of any equipment equal to or more than \$150,000 and being amortized.
- The proposed multi-year equipment plans for 2020-21.

We ask that the requested information be provided by February 26, 2021. I understand the suggested timeline may be a challenge; if this is the case, the Secretariat and PwC would be happy to request the data from the RCMP with your permission.

Please contact Douglas Morgan, Project Principal, Alberta Provincial Police Service Transition Secretariat, at 587-783-9078 or douglas.morgan@gov.ab.ca to discuss next steps.

Thank you for your time and we appreciate any assistance that you are able to provide.

Yours very truly,



Kaycee Madu, QC
Minister

**OFFICE OF THE MAYOR**

February 25, 2021

Barb Adair
5440 – 56th Street
Olds, Alberta

Dear Ms. Adair;

Thank you for your letter dated February 11th, regarding the provincial government's coal policy. Your letter was discussed at a regular council meeting on February 22nd, where the following motion was made:

Moved by Councillor Blatz, "that Administration prepare a letter for the Signature of the Mayor to the Premier and applicable Ministers regarding the lack of public consultation and engagement with municipalities and environmental concerns with coal mining."

Motion Carried 21-76

As a result, a letter has been sent, as per council's direction. Since this meeting, you may be aware that the province has issued a press release, outlining their intent for public consultation, beginning March 29. "Albertans interested in receiving regular updates about the process, future consultation sessions and how to participate can submit their contact information to alberta.ca/CoalEngagement

Again, thank you for your letter and information on this subject matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Muzychka".

His Worship,
Michael Muzychka
Mayor - Town of Olds
Email: mmuzychka@olds.ca

cc: Michael Merritt, Chief Administrative Officer
Town of Olds Mayor's Read Board

**OFFICE OF THE MAYOR**

February 25, 2021

James B. Wilde
Barrister, Solicitor & Notary
Box 95
Carstairs, AB T0M 0N0

Dear Mr. Wilde,

Thank you for your letter dated January 29, regarding the provincial government's coal policy. Your letter was discussed at a regular council meeting on February 22nd, where the following motion was made:

Moved by Councillor Blatz, "that Administration prepare a letter for the Signature of the Mayor to the Premier and applicable Ministers regarding the lack of public consultation and engagement with municipalities and environmental concerns with coal mining."

Motion Carried 21-76

As a result, a letter has been sent, as per council's direction. Since this meeting, you may be aware that the province has issued a press release, outlining their intent for public consultation, beginning March 29. "Albertans interested in receiving regular updates about the process, future consultation sessions and how to participate can submit their contact information to alberta.ca/CoalEngagement."

Again, thank you for your letter and information on this subject matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Muzychka".

His Worship,
Michael Muzychka
Mayor - Town of Olds
Email: mmuzychka@olds.ca

cc: Michael Merritt, Chief Administrative Officer
Town of Olds Mayor's Read Board



OFFICE OF THE MAYOR

February 25, 2021

The Honourable Jason Kenney
Premier of Alberta
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Via E-mail: premier@gov.ab.ca

RE: Coal Mining Policy

Dear Premier Kenney,

The Town of Olds has received a few letters regarding the province's decision to rescind the 1976 Coal Policy. The letters express concern for that decision, to which the province has reversed as of February 8, reinstating the 1976 policy.

The letters from our residents were discussed at a regular council meeting on February 22nd, where the following motion was made:

Moved by Councillor Blatz, "that Administration prepare a letter for the signature of the Mayor to the Premier and applicable Ministers regarding the lack of public consultation and engagement with municipalities and environmental concerns with coal mining."
Motion Carried 21-76

Since this meeting, the province has outlined their intent for public consultation, beginning March 29. As an added voice, the Town of Olds urges the province to ensure that the public consultation reaches far and wide, and most especially, taking that consultation into consideration prior to any movement on a renewal of the outdated policy.

The Town of Olds is encouraged by the province's willingness to consult Albertans and we look forward to the robust conversation.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Muzychka". The signature is fluid and cursive, with a large, stylized "M" and "Z".

His Worship,
Michael Muzychka
Mayor - Town of Olds
Email: mmuzychka@olds.ca

cc. Michael Merritt, CAO, Town of Olds
Minister Savage, minister.energy@gov.ab.ca
Minister Dreeshen, AF.minister@gov.ab.ca
Minister Nixon, aep.minister@gov.ab.ca
Minister Shandro, health.minister@gov.ab.ca
Minister Wilson, ir.ministeroffice@gov.ab.ca

MinisterPanda, infrastructure.minister@gov.ab.ca
Minister Schweitzer, edt.ministeroffice@gov.ab.ca
Minister McIver, transportation.minister@gov.ab.ca
Minister Toews, tbf.minister@gov.ab.ca
Minister Hunter, associateminister-rtr@gov.ab.ca

Alberta Coal Mining Policy Information

Information provided by Councillor Blatz March 4, 2021

The following link provides an update of the Province's announcement that they are reinstating the 1976 Coal Mining Policy.

[Alberta's 1976 coal policy reinstated | alberta.ca](#)

The link also provides access to "quick facts" and briefings that you may find useful.

The following link contains additional information and concerns pertaining to the Provinces' changes to the Coal Mining Policy.

[Episode 68: The 1976 Coal Policy and stopping open-pit mining in Alberta's Rockies – daveberta.ca – Alberta Politics](#)

Information relating to the Provinces' Coal Mining Policy and active permits and licensing. The following information was received from Dr. I. Urquhart, Conservation Director for the Alberta Wilderness Association (AWA).

- Map 1 shows the approved permits, as noted most are all south of Hwy 532 and west of the Forestry Trunk Road. None of these approvals appear to be in the Red Deer River Basin. The approval that is geographically closest to the Red Deer River Basin is the Valory Resources/Black Eagle Mining – west/southwest of Rocky Mtn. House.
The following link provides a shareholder presentation from Valory Resources: [Valory Resources Inc Investor Presentation 102019.pdf \(miningnewsfeed.com\)](#)
- Map 2 indicates activity within the Clearwater County.
- The following link published in the Calgary Herald recently outlines AWA's view of what future public consultations should look like. [Opinion: What Alberta's public consultation on coal should look like | Calgary Herald](#)



Map 1 Freehold
Leases.pdf

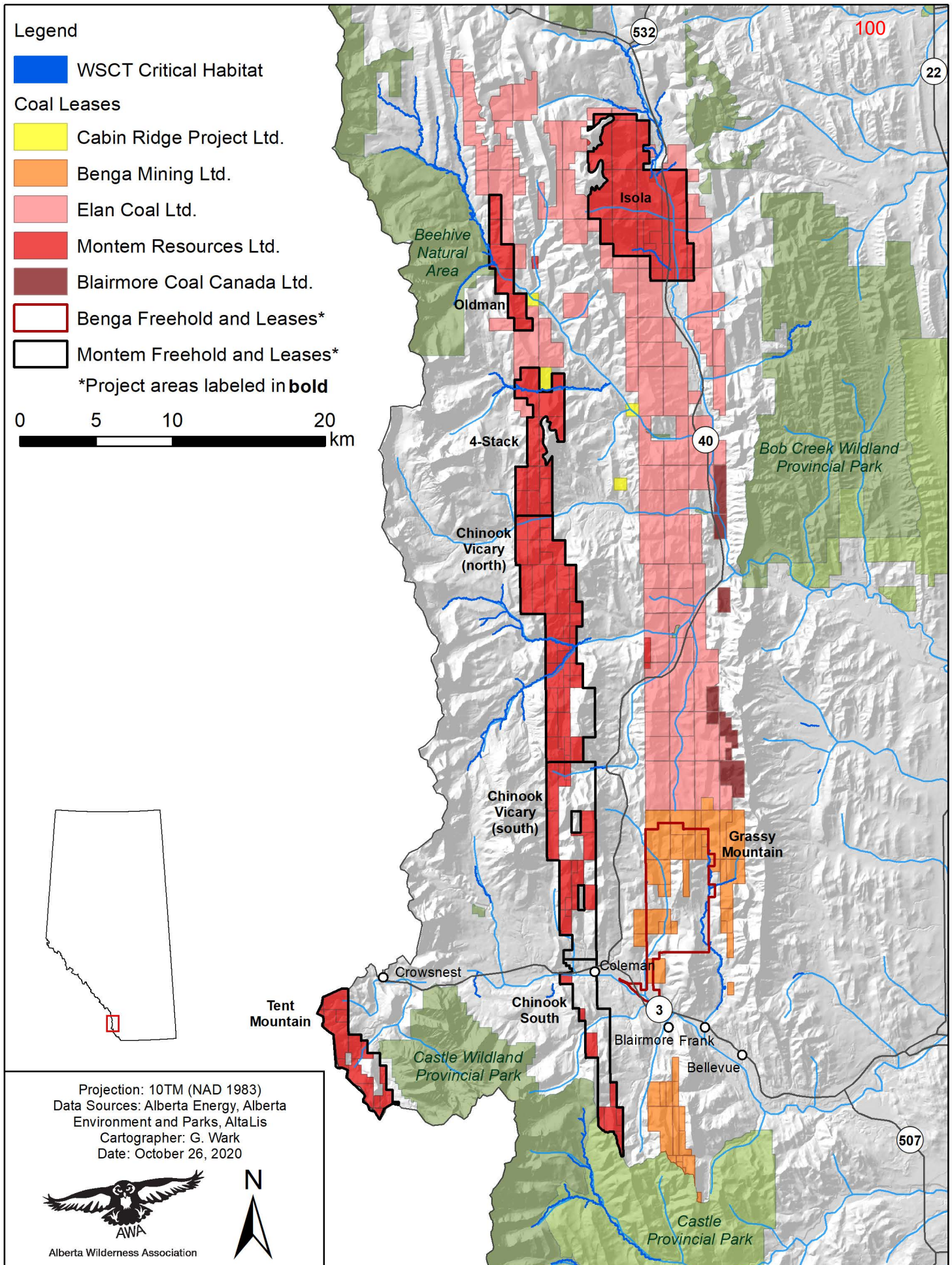


Map 2 Clearwater
County Leases.pdf

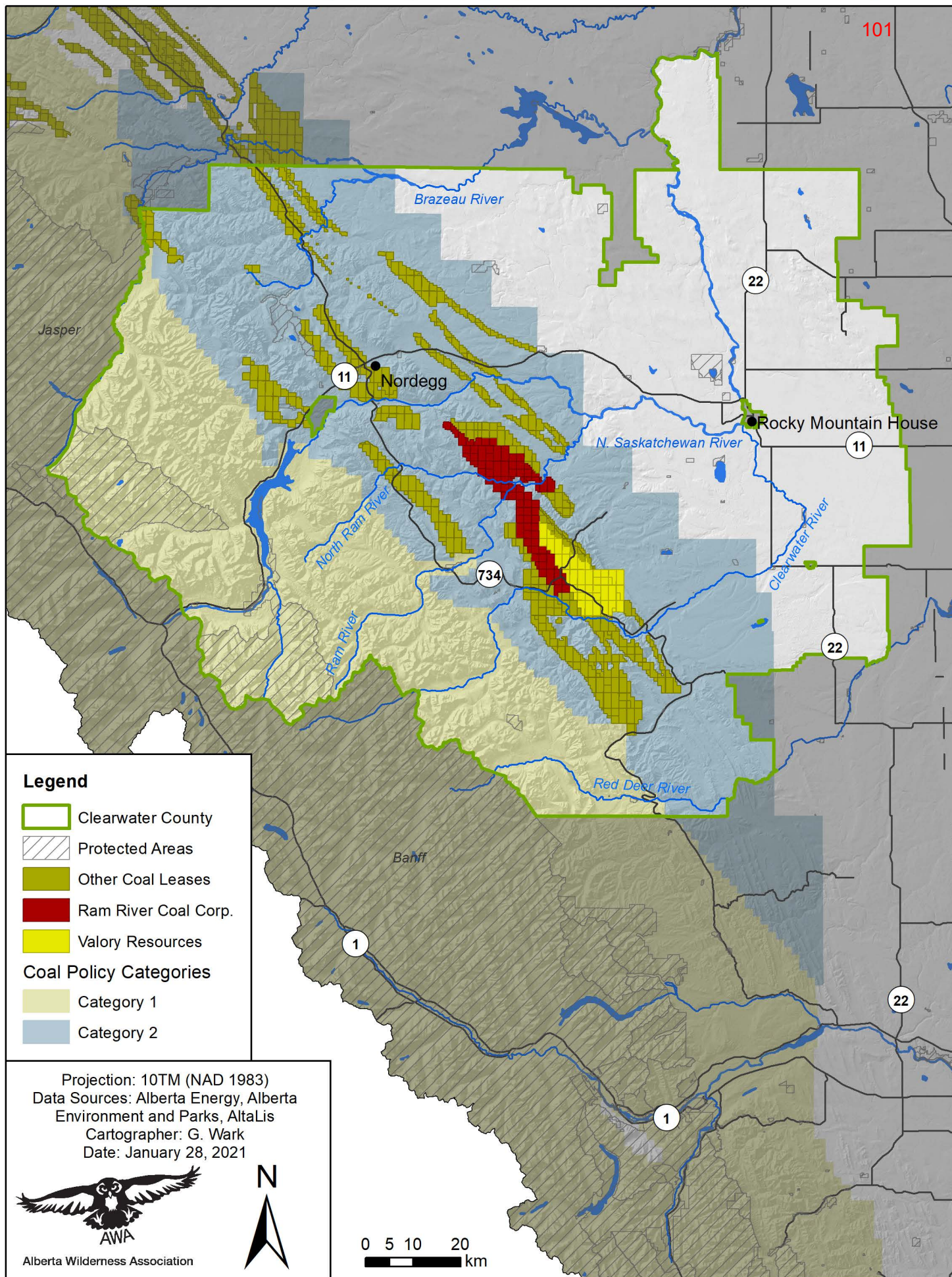
See attached for PDF's to see the referenced maps.

Some of the reports and maps that have been provided deal with the "Six Projects" that were preapproved and exempt from the Government's recent changes to their policy. One or more existing "approved" sites are within the James River Basin, which is a sub-basin of the Red Deer River. It is unclear if there has been any exploration or development of this lease.

Coal Leases and Westslope Cutthroat Trout Critical Habitat along the Eastern Slopes



Leases on Coal Policy (1976) Category 2 Lands in Clearwater County





March 1, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: President's Summit on Policing

On behalf of the Council of the Municipality of Crowsnest Pass, I am writing concerning the recent President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.

We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. These are tangible results from a provincial survey which need to be recognized by the Province as a negative response, and a clear indicator by the people of this Province that the majority is not in favor of a Provincial Police Force.

The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

Finally, we would like to reiterate that the Municipality of Crowsnest Pass is pleased with the level of service provided through our local RCMP. We cannot presume to speak for other communities in Alberta, however we find that the unique circumstances due to our location has fostered highly collaborative relationships between the detachments serving southeastern British Columbia and those serving our neighboring communities in southwestern Alberta. We cannot foresee that the dollars invested would result in an increased level of policing over and above the service we receive now.

We respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,



Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: RMA Membership
AUMA Membership



February 23, 2021

Alberta Energy Regulator (AER) – Directive 067 Feedback
Suite 1000, 250 – 5th Street SW
Calgary, AB
T2P 0R4

Dear Regulator,

RE: Westlock County Concerns Regarding Proposed Changes to AER Directive 067

At the County Council Meeting of February 23, 2021 Westlock Council passed a resolution to forward a letter of concern to the AER. Westlock County has significant concerns regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.

Westlock County (for the tax years 2015 – 2019) has written off \$ 2,377,848 with an additional \$702,000 anticipated for 2020 for a total of \$3,079,848. The annual levy is approximately \$ 11,000,000.

These write-offs represent an average of 7% of our annual levy over the past four years.

Included in these write-offs is \$137,082 in uncollected School Tax and DIP Requisitions, which have been recovered through the PERC and DIRC Grant program. In addition, \$20,320 of uncollected Senior's Housing requisitions are included in the write offs and to date are not recoverable.

In principle Westlock County Council supports changes to this Directive which better protects the interests of all Alberta residents. The proposed changes to the AER that protect the required funding of the province's Orphan Well Fund and ensure the payment of all provincial fees and royalties is encouraging. It is disappointing though to see that the AER has elected to ignore calls (for more than three years now) from over eighty (80) rural municipalities seeking to ensure that the AER (and the Province of Alberta) act to protect municipal taxation and security powers relating to insolvent Licence Holders (or those continuing operations under bankruptcy protection).

Many operators are defaulting on municipal taxes owed (including School and Seniors Foundation levies) which are assessed by (and ultimately owed to) the Province of Alberta. It is disappointing that the AER has ignored these municipal calls and decided not to address these well documented and often communicated concerns.

Westlock County requests that the AER include the following three (3) necessary amendments in conjunction with the current update of Direction 067:

1. "Section 5 – Maintaining Eligibility" the AER should immediately revoke the licenses of continuing viable Licence Holders choosing not to pay all (or any) of their municipal tax obligations.
2. "Section 4.5) -Unreasonable Risk (Obtaining General Licence Eligibility)" the AER should not authorize or permit the purchase or transfer of any licences involving an existing oil or gas licence holder (or operator) currently in default of any municipal tax obligation anywhere in Alberta and
3. "Section 4.5) – Unreasonable Risk (Obtaining General License Eligibility)" the AER should initiate steps with the assistance of the Alberta Government (Municipal Affairs) to ensure that municipalities are recognized as secured creditors (through any bankruptcy involving Licence Holders) to secure and collect that municipality's (and the province's) taxes levied and owed.

Alberta's rural communities are the municipalities that own and are expected to safely maintain the important infrastructure necessary for the oil and gas industry to succeed. As a partner in this success the fair assessment and collection of municipal taxes (including provincial taxes levied for school and seniors) is foundational to the support and maintenance of this infrastructure by our municipality.

Sincerely,



Jared Stitsen
Reeve

cc: Glenn van Dijken, MLA
Shane Getson, MLA
Provincial Caucus
Member Communities – RMA
Member Communities - AUMA