



**Regular and Closed Council Agenda
for Monday, April 26, 2021 at 1:00 p.m.
to be held electronically via Council Chambers,
Town Office at 4512 – 46 Street, Olds, AB**

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings.

This Regular Council Meeting will be conducted through electronic communications and will be held without the public body present at meeting location and is being electronically communicated through ZOOM MEETINGS. **The PUBLIC will have opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.**

TO JOIN THE TOWN OF OLDS ZOOM MEETING

<https://us02web.zoom.us/j/3379488245?pwd=WmhhUGUrcmlLckZyRzNwL2NjYncvUT09>

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Pages 3-12 2A) Regular Council Meeting Minutes – April 12, 2021

3. PRESENTATION AND DELEGATIONS

Pages 13-52 3A) Delegation-AVAIL LLP - 2020 Audited Financial Statements
Pages 53-72 3B) Delegation-Hope 4 MVC Kids Update & Sponsorship Request
Pages 73-78 3C) Delegation-Olds and District Hospice Society - Virtual Hike
 Proclamation: Hospice Palliative Care Week May 3-9
Pages 79-89 3D) Delegation-Emergency Management Agency – COVID Update
 Proclamation 'Emergency Preparedness Week' (May 2 – 8)

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

Pages 90-97 5A) Bylaw 2021-02 Land Use Bylaw 01-23 Amendment – Chicken
 Coops (Consideration be given for third reading.)
Pages 98-149 5B) Bylaw 2021-04 Community Standards Bylaw 2015-08
 Amendment (Consideration be given for third reading.)
Pages 150-155 5C) Bylaw 2021-07 2021 Property Tax and Supplementary
 Property Tax (Consideration be given for first, second, unanimous
 consent and third reading.)

6. NEW BUSINESS

Pages 156-159 6A) Final Update to Council on the 'Report to Council'
Pages 160-162 6B) Proclamation 'National Nursing Week' (May 10 – 16)

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

Pages 163-188 7A) Reports from Council, Boards and Committees

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

Pages 189-217 9A) Correspondence and Information

CLOSED SESSION

FOIP Section 16 – Disclosure harmful to business interests of a third party

10. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to our 'Communications Coordinator' at communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, meeting attendees have two options for continued participation in the virtual Council meeting:

- 1) You may click on the 'leave meeting' button and leave the meeting and then watch our Town of Olds Website and Facebook pages for **LIVE Updates** as to when Council will return. Administration will post when the meeting will reconvene and the meeting attendees are able to re-join the virtual meeting at that time; *or you may*
- 2) Stay online in the virtual meeting platform, and Administration will move all meeting attendees into the meeting 'waiting room', while Council is in their **CLOSED SESSION**. Once Council has returned, all meeting attendees in the 'waiting room' will be brought back into the open meeting forum.

For a member of the public to speak to Council during a Council meeting, the item for discussion must fall under either one of the two excerpts noted below, as per the Town of Olds Procedural Bylaw.

Queries to Council during Council Meetings:

Excerpts from Town of Olds Procedural Bylaw

Conduct of Meetings

4. The Mayor or other presiding Chair may, upon request of a member of Council, authorize a person in the public gallery to address Council, but only on the topic being debated at that time in the meeting and with time limits specified by the Mayor or other presiding officers.

Delegations

4. Delegations who have not submitted a written letter may be granted by the Mayor or other presiding officer a brief opportunity to outline the matter they wish to present to Council, and following that outline, the Mayor or other presiding officer shall determine if the delegation is to be granted time to present the matter outlined.

Queries to Council can be sent via email during the Council meeting to legislative@olds.ca



Request for Decision

Adoption of Meeting Minutes

April 26, 2021

RECOMMENDATION

That the minutes from the April 12, 2021, 1:00 p.m., Regular Council meeting be adopted as presented.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)

The chief administrative officer must ensure that

(a) minutes of each council meeting

(i) are recorded in the English language without note or comment,

(ii) include the names of the councillors present at the council meeting,

(iii) are given to council for adoption at a subsequent council meeting, and

(iv) are recorded in the manner and to the extent required under section 230(6) when a public hearing is held;

Town of Olds Procedural Bylaw 2020-15.

BACKGROUND

The purpose of this RFD is to adopt the previous minutes of Council as described in the Municipal Government Act and the Town of Olds Procedural Bylaw.

RISK/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS – N/A**ATTACHMENTS**

1. Prior to Adoption: Regular Council meeting minutes of April 12, 2021.

Author:	Marcie McKinnon Legislative Clerk	Date: April 20, 2021
CAO Signature:	Michael Merritt	Date: April 20, 2021

Minutes of the Town of Olds Regular and Closed Council meeting conducted electronically through ZOOM Meetings on Monday, April 12, 2021 at 1:00 p.m. in the Council Chambers, at the Town Municipal Office.

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings. The PUBLIC had the opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Michael Muzychka (From Chambers.)
Councillor Debbie Bennett, Councillor Wanda Blatz, Councillor Mary Jane Harper, Councillor Mary Anne Overwater, Councillor Heather Ryan and Councillor Mitch Thomson participated virtually.

ABSENT– ELECTED OFFICIALS:

Participating virtually in the Regular meeting of Council – STAFF:

Michael Merritt, Chief Administrative Officer; Doug Wagstaff, Director of Community Services; Sheena Linderman, Director of Finance; Scott Chant, Director of Operations; Justin Andrew, Director of Protective Services; Monica Leatherdale, Communications Coordinator and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Muzychka called the meeting to order at 1:00 p.m.

A.) ADDED ITEM(s)

CAO Merritt requested item 6C) Special Council Meeting, be removed from the agenda and that a Closed Session item be added under FOIP Section 25 – Disclosure harmful to economic and other interests of a public body/FOIP Section 27 – Privileged Information, to end of the meeting.

Councillor Harper requested a new business item be added; Highway 27 road condition at the railroad track.

B.) ADOPTION OF THE AGENDA

Moved by Councillor Blatz, “to accept the Council agenda for the Monday, April 12, 2021 regular council meeting, as amended.”

Motion Carried 21-121

2. ADOPTION OF PREVIOUS MINUTES

2A) Regular Council Meeting Minutes – March 22, 2021

Moved by Councillor Bennett, “to accept the Regular Council Meeting Minutes – March 22, 2021, as presented.”

Motion Carried 21-122

3. PRESENTATION AND DELEGATIONS

3A) Member of Parliament – Mr. Earl Dreeshen

Mayor Muzychka introduced Mr. Earl Dreeshen the elected Member of Parliament who was participating virtually, who provided update to Council.

Moved by Councillor Harper, “that Mr. Dreeshen be thanked for his virtual attendance to the April 12, 2021 Regular Council Meeting and speaking to Council.”

Council discussion ensued, Mr. Dreeshen responded to Council queries.

Motion Carried 21-123

3B) Emergency Management Agency – COVID Update

Acting Director of Emergency Management, Mrs. Jennifer Lutz gave presentation to Council and provided a COVID update on the local status of the pandemic.

Moved by Councillor Blatz, “that Council accept the Emergency Management presentation on COVID-19 as information.”

Council discussion ensued, Mayor Muzychka suggested a town hall to capture local business concerns and use that information to consider for creating potential grant opportunities.

Motion Carried 21-124

4. BUSINESS ARISING OUT OF MINUTES / UNFINISHED BUSINESS

5. BYLAWS

5A) Bylaw 2021-02 Land Use Bylaw – Chicken Coops

Mayor Muzychka explained that Section 172 of the *MGA* says that you may not take part in the discussion and decision-making on any matter in which you have a pecuniary interest. The legislation attempts to ensure that you are not discriminated either for or against by virtue of your membership on council. If you have a pecuniary interest:

- You are to disclose that you have an interest and its general nature.
- You are to abstain from any discussion of the matter and from voting.
- You are to leave the room until the matter has been dealt with and you should make sure that your abstention is recorded in the minutes.

You are not to be discriminated against and are entitled to participate in a public hearing as a member of the public.

Mayor Muzychka declared this public hearing for **Bylaw No. 2021-02, open at 2:12 p.m.**

Mayor Muzychka then asked Ms. Natasha Wright, Parkland Community Planning Services, to explain the purpose and effect of the proposed bylaw.

Ms. Wright gave presentation on information as contained in the agenda package.

Mayor Muzychka explained that presentations before Council shall be brief and to the point and limited to five (5) minutes; Council shall not allow cross examination of persons giving information and it will not be necessary for the persons giving information to verify his or her qualifications; Council may ask questions of the speakers after each presentation for clarification purposes; no debating or questions from the floor will be allowed and no written or verbal submissions will be received by Council after the Public Hearing is closed. Persons addressing Council will: state their name and address. Indicate if they are speaking on their own behalf or for a client, company or citizens group.

Mayor Muzychka called for all those **in support** of the proposed Bylaw to come forward.

Mrs. Wright read into record correspondence received from the following citizens, in support of

the proposed bylaw.

Edward Furst

Hello,

I wanted to write a short note to indicate my support for chickens in back yards in the Town of Olds.

Last summer, my neighbor has about a dozen chickens in his yard next door and there were no problems.

Thanks

Edward Furst

Amy Smart

To whom it may concern,

As a neighbor to two families with chickens, we do not see a problem with having them on our street.

The chickens teach children about agriculture and how to care for a pet other than the normal dog or cat.

They also provide emotional support for children with special needs.

These families invite my children to visit the chickens and on occasion my children have helped clean their pens and collected eggs.

I feel that urban chickens are cleaner and more welcome than the public with cats that roam the street and defecate in my flower beds.

I am open to discussing this in more detail.

Sincerely,

Amy Smart

Gina Belcastro

Hello, my name is Gina and I am Meg McVeity's neighbor. I don't see anything wrong with her having chickens. They are very quiet and very clean. I actually forget that they have chickens, unless I happen to go over there and see them or we chat about them. I think it's great for the kids to have some responsibility in having to take care of them, clean their coups and know where our food comes from. I hope that you take this into consideration and let them keep them.

Thank you for your time.

Gina Belcastro

Susan Brandon's letter of support was read into record (will be held with the meeting minutes).

Amanda Lutz and **Lindsay Ehler** both spoke in favor of the proposed bylaw.

Drew Marceton spoke in favor of chickens however is not in favor of all proposed restrictions.

Robert Rudd spoke in favor of chickens but was not in favor of all proposed restrictions.

Caleb McVeity spoke in favor of chickens however is not in favor of all proposed restrictions.

Mayor Muzychka called for a second time for all those in support of the proposed Bylaw to come forward.

No one came forward.

Mayor Muzychka called for all those **opposed** to the proposed Bylaw to come forward.

Gloria Ulry spoke against chickens and the proposed bylaw.

Mrs. Wright read into record correspondence received for the following citizens, opposed of the proposed bylaw.

Baron and Evelyn Smith

To the mayor and council

Since you are having a zoom meeting on a Monday afternoon which most people can not join I am sending this email to voice our concerns about this bylaw land use change.

You already have by-laws for cats and dogs that by-law does not enforce. Not sure about other parts of town but we have coyotes and a fox. These chickens will attract other predators. Chickens are livestock not a pet and most people do not look after their pets or pick up after them. Dog park is a good example. I have a green space across the street from us and I see it every day. These are just some of the concerns we have.

On another topic it was in the newspaper about back yard rinks. Instead of making another bylaw that will not be enforced how about neighbors talk to each other. We have noticed kids out playing with these crazy times and it is good to see. Do not let some sour people dictate what goes on in others yards when it come to kids.

Baron and Evelyn Smith

Darren Wilson – was on line and confirmed the comments read into record.

To: Jennifer Lutz; Doug Wagstaff; Wanda Blatz; Heather Ryan

Regarding the urban chicken rules and bylaw discussion, I offer the following comments for consideration by the Mayor, Council and Administration:

- 1) proceed cautiously with a, measured, long- term view, perspective and time line*
- 2) meaning that if possible.....begin with a "test" or pilot project methodology and approach in mind*
- 3) in some cases and this is a prime example, "less is more".....as relates to the number of allowable hens per coop and number of allowable coops per capita*
- 4) if the decision is made to allow urban hens/coops, I would encourage the Mayor, Council and Administration to consider a limit of no more than 4 hens per coop and approved licence/application*
- 5) if the decision is made to allow urban hens/coops, I would encourage the Mayor, Council and Administration to consider an initial cap or limit of 1 coop/1,000 residents as part of a pilot project. After a suitable assessment and review/trial period (ie. 6 months; 1 year) the cap or limit could be reviewed and consideration given to increasing the cap/limit. Continuous improvement of the bylaw will be key.....implement, execute, feedback, assess, revise.*
- 6) it would be nice to know, once permits/licences are approved, where in town the approved urban hens/coops will be located and whether there should be a limit of the concentration of urban hens/coops in a particular residential area*
- 7) if the decision is made to allow urban hens/coops, a requirement to obtain a license/permit should be proof of completion of a training course on ethically raising/maintaining urban hens. From my conversation with a local hobby farmer who has egg laying hens.....there are many tips, tricks, suggestions, learnings and knowledge related to proper and ethical care of egg laying hens.*
- 8) bylaw 2021-2 established the Municipal Planning Commission as decision-maker for applications.....I would like to know what is the complaint/mediation/dispute resolution process*
- 9) as a word of caution.....in speaking with a hobby farm owner who has upwards of 20 hens.....the coop is messy, dirty and smells. And not pleasant to clean.....which could impact quality of life for neighbouring residents and may lead to waste disposal concerns.*

I apologize for sending this email so late in the process and on the eve of the public hearing.....I hope it is beneficial/meaningful/impactful regarding urban hen and chicken bylaw content and consideration for approval.

Sincerely

Darren Wilson

Legislative Clerk, Marcie McKinnon read **Mr. Christiaan Liebenberg's** email provided comments into the record.

I'm opposed to the Bylaw as it will not create responsible pet ownership nor foster humane keeping of farm animals. Enforcement and disease is a concern too. What would Council like to achieve with bylaw? Mayor Muzychka called for a second time for all those opposed to the proposed Bylaw to come forward.

No one came forward.

Mayor Muzychka called for all those **deemed affected** by the proposed Bylaw to come forward.

John Palardy spoke as affected by the proposed bylaw.

Mayor Muzychka called for a second time for all those deemed affected by the proposed Bylaw No one came forward.

Mayor Muzychka opened the floor to Council for comments or questions.

Council discussion ensued on proposed amendments such as:

Coop(s) regulation (size, location)

Development permit costs for coops

Municipal Planning Commission as the development authority and process for approving coops

Mayor Muzychka asked Ms. Wright if she had any further comments. Ms. Wright did not.

Mayor Muzychka declared the public hearing for **Bylaw No. 2021-02, closed at 3:46 p.m.**

Moved by Councillor Blatz, "that Bylaw No. 2021-02 to amend the Land Use Bylaw be given second reading, as amended."

Council discussion continued on the proposed amendments:

Coop(s) regulation (size, location)

Development permit requirements for all coops

Municipal Planning Commission as the development authority and process.

Council agreed through a straw poll to keep approval with MPC. **CONSENSUS**

Council discussion held for existing chicken owners agreed to provide time to existing chicken owners to come in to compliance by January 2023. **CONSENSUS**

Director Wagstaff explained a period of time between the passing of this Bylaw in the late spring and January of 2022 would provide existing owners an opportunity to become complaint with coops.

Council discussion ensued on adding a clause, that when a development application comes forward that adjacent landowners 'will' be asked for comments before a decision is made. Mrs. Wright and Director Chant spoke to the current process that does include that step however, Director Chant did note that it is currently not in the Land Use Bylaw but is a consideration for a future amendment to the LUB.

Motion Carried 21-125

Councillor Thomson agreed to withdraw his motion (third reading) on the floor and moved "that Council table the vote to a future council meeting."

Motion Carried 21- 126

Mayor Muzychka recessed the meeting 4:35 p.m.

Mayor Muzychka reconvened the meeting at 4:45 p.m.

5B) Bylaw 2021-04 Community Standards Bylaw 2015-08 Amendments

Director Wagstaff provided highlights on the proposed amendments to the Community Standards Bylaw 2015-08 as contained in the agenda package.

Moved by Councillor Blatz, "that Bylaw 2021-04 Community Standards Amendment Bylaw be given second reading."

Council discussion ensued on:

Keeping of chickens - under point 6.51 (suggestion to delete "a hen" from the point b.)

Trial period for the chicken program.

Director Wagstaff spoke to the 'trial/pilot programs' question. In communities that had pilots they did trials administratively not with a bylaw, those bylaws won't come forward until pilots are concluded. The pilots are very limited in size.

Enforcement – how is this enforced (smell, sound, waste)?

Senior Community Peace Officer, Eric Christensen indicated that it is complaint driven.

Council Straw Polls held on the following:

6.51 Keeping of chickens

b. suggestion to delete "a hen" from the point b.	NO CONSENSUS TO AMEND
c. change number to 6	CONSENSUS

6.54 Add Education course requirement to come with application

CONSENSUS

ADD applicant must register with P.I.D. to application

CONSENSUS

Maximum licenses the Town should be given 40

CONSENSUS

6.61 No person who keeps Urban Hens shall:

a. sell eggs, manure, meat, or other products derived from an Urban Hen;	
	CONSENSUS

6.61 Responsibilities of Owners Keeping of Urban Hens

c. suggestion to allow supervised free range in the yard no poll held	
	NO CONSENSUS TO AMEND

Director Wagstaff explained a period of time between the passing of this Bylaw in the late spring and January of 2022 and the passing of the rates bylaw in September would provide existing owners an opportunity to become complaint with the number of chickens. A phased in enforcement implementation approach to monitor flock size for existing owners could be achieved with an enforcement directive from Director or CAO as has been done with implementation of other sections of the Community Standards Bylaw.

Councillor Blatz, will make friendly amendment by adding "as amended as discussed".

Motion Carried 21-127

Moved by Councillor Ryan, "that Council table third reading of the Bylaw 2021-04 Community Standards Amendment Bylaw to a future council meeting."

Motion Carried 21-128

5C) Bylaw 2021-06 Supplementary Assessment Bylaw

Director Linderman spoke to the Supplementary Assessment Bylaw being presented to Council for their approval.

Moved by Councillor Blatz, "that Supplementary Assessment Bylaw 2021-06 is given first reading."

Motion Carried 21-129

Moved by Councillor Bennett, "that Supplementary Assessment Bylaw 2021-06 is given second reading."

Motion Carried 21-130

Moved by Councillor Ryan, "that Council give unanimous consent for presentation of the third reading of Supplementary Assessment Bylaw 2021-06."

Motion Carried 21-131

Moved by Councillor Thomson, "that Supplementary Assessment Bylaw 2021-06 be given third and final reading."

Motion Carried 21-132

5D) Bylaw 2021-08 Road Closure

Moved by Councillor Harper, "that Road Closure Bylaw No. 2021-08 be given first reading."

Motion Carried 21-133

Moved by Councillor Bennett, "that Council sets Monday, May 10, 2021 at 1:00 pm in Council Chambers as the date, time and place for a virtual Public Hearing on Bylaw No. 2021-08."

Motion Carried 21-134

6. NEW BUSINESS

6A) Spring Budget Adjustments

Director Linderman presented the Spring Budget Adjustments to Council as contained in the agenda package.

Council discussion ensued on the operating budget.

Moved by Councillor Blatz, "that Council approves the adjustments to the 2021 approved operating budget in the amount of \$277,122 for a total 2021 Operating Budget of \$30,688,823 as amended."

Motion Carried 21-135

Moved by Councillor Harper, "that Council approves the adjustments to the 2021 approved capital budget in the amount of \$4,208,319 for a total 2021 Capital Budget of \$12,684,919 as presented."

Motion Carried 21-136

6B) Proclamation for National day of mourning April 28

Moved by Councillor Ryan, "that April 28, 2021, be proclaimed 'National Day of Mourning' in the Town of Olds."

Motion Carried 21-137

~~**6C) Special Meeting of Council**~~ — removed from agenda.

6D) Farm Centre Safety Smarts Program – Donation Request

Moved by Councillor Harper, "that Council approve sponsorship of \$250 to the Farm Safety Centre Safety Smarts Program as a one-time contribution, with future funding decisions made year to year."

Motion Carried 21-138

Added Item

6E) Highway 27 Road Condition at the railway tracks

Councillor Harper requested this item be added to the agenda, she expressed concerns over the condition of the road over the railway tracks on highway 27 and 50 Avenue.

Director Chant spoke on this issue; CP Rail has indicated that as of April 15 CP Rail will work to rectify this situation with a temporary overlay and within the next twelve (12) months the transition will be re-done. The Town is continuing to seek clarity from CP Rail what the fix (smoothing out) will look like. Director Chant noted that he had information posted on social media and he will request more signage be put up by highway maintenance contractor.

Council suggested that the Mayor prepare and send a letter to CP Rail and the Province.

Moved by Councillor Harper, "that Council accept Director Chant's update on the road condition on Highway 27 at the railway tracks."

Motion Carried 21-139

7. REPORTS FROM COUNCIL, BOARDS AND COMMITTEES

8. QUARTERLY FINANCIAL POSITION UPDATE

9. CORRESPONDENCE AND INFORMATION

9A) Correspondence and Information

Moved by Councillor Blatz, "that the Correspondence and Information Report ending April 12, 2021 be received for information, as amended."

Motion Carried 21-140

CLOSED SESSION

Item 1

FOIP Section 17 – Disclosure harmful to personal privacy

FOIP Section 20 – Disclosure harmful to law enforcement

Moved by Councillor Overwater, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Sections 17 & 20 at 6:51 p.m. with CAO Merritt and Director Andrew to remain in attendance."

Motion Carried 21-141

Item 2

FOIP Section 25 – Disclosure harmful to economic and other interests of a public body

FOIP Section 27 – Privileged Information, to end of the meeting

Moved by Councillor Ryan, "that Council move to closed session in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under FOIP Sections 25 & 27 at 6:51 p.m. with CAO Merritt and Director Wagstaff, Director Linderman, Monica Leatherdale and Marcie McKinnon to remain in attendance."

Motion Carried 21-142

Mayor Muzychka explained the process to the meeting participants for when Council moves in and out of the Closed Session.

The general public were moved to the waiting room of the meeting platform at 6:52 p.m.

Director Andrew left the meeting at 7:16 p.m.

Director Wagstaff, Monica Leatherdale, and Marcie McKinnon were allowed in from the waiting room at 7:17 p.m.

Moved by Councillor Blatz, "that the meeting reconvene to the regular Council meeting at 7:19 p.m."

Motion Carried 21-143

Mayor Muzychka recessed the meeting at 7:19 p.m.
Mayor Muzychka reconvened the meeting at 7:30 p.m.

Administration moved the public from the waiting room back to the meeting at 7:30 p.m.

RISE AND REPORT

Moved by Councillor Overwater, "that Council direct the Mayor act as discussed in closed session."

Motion Carried 21-144

10. ADJOURNMENT

Moved by Councillor Overwater, "that this meeting be adjourned at 7:31 p.m."

Motion Carried 21-145

Michael Muzychka,
Mayor

Michael Merritt,
Chief Administrative Officer

These minutes were approved on the ____ day of _____, 2021.

PLEASE NOTE: Live streaming of Town of Olds Council meeting began in October of 2020. To watch recordings of council meetings please visit the Town of Olds – YouTube Channel.



Request for Decision

2020 Audited Financial Statements

April 26, 2020

RECOMMENDATION

That the Town of Olds 2020 Audited Financial Statements and the 2020 Province of Alberta Financial Information Return be approved as presented.

STRATEGIC ALIGNMENT

The Town of Olds will ensure responsible fiscal balance between community expectations and available revenues.

LEGISLATIVE AUTHORITY

Section 276(1) of the Municipal Government Act states each Municipality must prepare annual financial statements of the municipality for the immediately preceding year in accordance with

- (a) Canadian generally accepted accounting principles for municipal governments, which are the standards approved by the Public Sector Accounting Board included in the CPA Canada Public Sector Accounting handbook published by the Chartered Professional Accountants of Canada, as amended from time to time, and
- (b) Any modification of the principles or any supplementary accounting standards or principles established by the minister by regulation.

(2) The municipality's financial statements must include

- (a) the municipality's debt limit, and
- (b) the amount of the municipality's debt as defined in the regulations under section 271.

(3) Each municipality must make its financial statements, or a summary of them, and the auditors report of the financial statements available to the public in the manner the council considers appropriate by May 1 of the year following the year for which the financial statements have been prepared.

Section 277(1) Each municipality must prepare a financial information return respecting the financial affairs of the municipality for the immediately preceding calendar year.

Section 278 Each municipality must submit

- (a) Its financial information return and the auditors report on the financial information return, and
- (b) Its financial statements and the auditors report on the financial statements

To the minister by May 1 of the year following the year for which the financial information return and statements have been prepared.

BACKGROUND

Through an RFP process, the accounting firm of Avail CPA was awarded the contract to complete the Town's year-end audit for a 3-year period with two (2) optional one (1) year extensions. At the August 27, 2018 regular council meeting, Council passed a motion to appoint Avail CPA as the auditor for the Town of Olds for the 2018, 2019 and 2020 fiscal years.

The audit by Avail CPA of the Town of Olds entails completing the Town's:

- Audited Financial Statements
- Financial Information Return (FIR)
- Local Authorities Pension Plan review
- Annual Income Tax Return
- FCSS review

Avail CPA representatives will be present to review the 2020 audit findings and their recommendations to Council. Council may also choose to meet with the Avail CPA representative independent of Administration.

RISK/CONSEQUENCES

- The audited Financial Statements and Financial Information Return are to be submitted to Municipal Affairs May 1. Should Council not approve them today, we would need to seek an extension.

FINANCIAL CONSIDERATIONS

✓ **Approved by budget**

Cost	Funding Source (budget/in kind/grant) with G/L Code
\$28,000	2-1200-231-00 Auditor
\$3,700	2-5100-231-00 FCSS Auditor
Total Cost	\$31,700

ATTACHMENTS

Attachment 1- Town of Olds 2020 Management Letter

Attachment 2 – Town of Olds 2020 Financial Statements

Attachment 3 – Town of Olds 2020 Alberta Financial Information Return

Author: Sheena Linderman	Director of Finance	Date: April 20, 2020
Director Signature:		Date:
CAO Signature:	Michael Merritt	Date: April 23, 2021

April 26, 2021

Mayor and Council
Town of Olds
4512 46 Street
Olds, Alberta T4H 1R5

Ladies and Gentlemen:

We have completed our audit of the financial statements of the Town of Olds for the year ended December 31, 2020. Our audit included consideration of internal control relevant to the preparation of the financial statements to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, our review of any given control was limited and would not disclose all weaknesses in the system or all matters which an in-depth study might indicate. As you know, the maintenance of an adequate system of internal controls is the responsibility of the Mayor and Council.

During the course of our audit for the year ended December 31, 2020, we identified no significant matters which may be of interest to the Council.

This communication is prepared solely for the information of the Council members and management of the Town of Olds and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

We would like to thank Sheena Linderman and the administration staff for their assistance during our audit. Thank you for the continuing opportunity to be of service to your organization and we look forward to serving you in the future. If you have any questions or concerns regarding our audit or any other issues with which you may require our assistance, please do not hesitate to contact us.

Thank you.

Yours truly,

AVAIL LLP

Darren Adamson, CPA, CA

TOWN OF OLDS

Consolidated Financial Statements

For the year ended December 31, 2020

Draft - April 20, 2021

TOWN OF OLDS
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For the year ended December 31, 2020

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INDEPENDENT AUDITOR'S REPORT

To: The Mayor and Members of Council of
the Town of Olds

Opinion

We have audited the consolidated financial statements of the Town of Olds which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of operations, change in net financial debt and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town of Olds as at December 31, 2020, the results of its operations, change in its net financial debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

INDEPENDENT AUDITOR'S REPORT, continued

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

- Debt Limit Regulation:
In accordance with Alberta Regulation 255/2000, we confirm that the Town is in compliance with the Debt Limit Regulation. A detailed account of the Town's debt limit can be found in note 22.
- Supplementary Accounting Principles and Standards Regulation:
In accordance with Alberta Regulation 313/2000, we confirm that the Town is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 18.

Lethbridge, Alberta

April 26, 2021

Chartered Professional Accountants

MANAGEMENT REPORT

The consolidated financial statements are the responsibility of the management of the Town of Olds.

These consolidated financial statements have been prepared from information provided by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The Town maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Town's assets are properly accounted for and adequately safeguarded.

The elected Council of the Town of Olds is responsible for ensuring that management fulfils its responsibilities for financial statements. Council carries out its responsibility as a whole.

The Council meets annually with management and the external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council also considers the engagement or re-appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Avail LLP Chartered Professional Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Town. Avail LLP has full and free access to the Council.

Municipal Manager

TOWN OF OLDS
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2020

	2020	2019
Financial assets		
Cash	\$ 15,593,995	\$ 3,997,477
Taxes and grants in place of taxes receivable (note 2)	644,711	547,654
Trade and other receivables (note 3)	4,858,907	6,388,763
Loan receivable (note 4)	14,095,626	14,095,626
Investments (note 5)	81,760	81,742
Inventory held for resale	17,825	22,516
	35,292,824	25,133,778
Liabilities		
Accounts payable and accrued liabilities	3,807,677	2,789,112
Employee benefit obligations (note 7)	323,492	272,110
Deposits	786,625	784,255
Deferred revenue (note 8)	1,626,071	474,785
Long-term debt (note 9)	31,936,804	22,100,186
	38,480,669	26,420,448
Net financial debt	(3,187,845)	(1,286,670)
Non-financial assets		
Prepaid expenses	19,974	187,170
Tangible capital assets (schedule 2)	95,297,595	91,224,539
	95,317,569	91,411,709
Accumulated surplus (note 11 and schedule 1)	\$ 92,129,724	\$ 90,125,039

Commitments and contingencies (note 20)

Approved on behalf of Council:

Mayor _____

Councillor _____

TOWN OF OLDS
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2020

	Budget (Unaudited)	2020	2019
Revenue			
Net municipal taxes (note 14)	\$ 9,835,420	\$ 9,813,008	\$ 9,497,406
User fees and sales of goods	9,886,426	9,074,761	10,063,757
Government transfers for operating (note 15)	1,693,893	2,228,873	1,338,399
Investment income	235,000	338,800	380,295
Penalties and costs of taxes	251,000	205,764	254,411
Development levies	-	-	91,431
Licenses and permits	355,500	259,855	360,245
Franchise and concession contracts	1,989,239	2,226,478	2,010,333
Rentals and other	220,513	217,936	218,939
Sales to other governments	256,392	221,755	208,339
	24,723,383	24,587,230	24,423,555
Expenses (note 16)			
Legislative	420,830	378,978	425,195
Administration	2,022,498	2,221,950	2,090,802
Protective services	3,251,215	3,532,219	3,270,887
Common and equipment pool	174,086	211,532	114,324
Transportation services	2,016,372	3,373,784	3,292,872
Storm sewers and drainage	39,050	141,665	144,395
Other transportation	49,339	62,379	70,769
Water and waste water	2,885,685	3,010,844	3,221,354
Wastewater treatment and disposal	3,914,602	4,309,460	4,181,580
Waste management	1,013,225	1,058,648	1,152,725
Public health and welfare services	637,426	666,788	685,647
Planning and development	1,289,422	885,192	1,642,873
Recreation, parks and culture	4,959,537	5,154,560	5,124,482
	22,673,287	25,007,999	25,417,905
Excess (deficiency) of revenue over expenses before other	2,050,096	(420,769)	(994,350)
Other			
Government transfers for capital (note 15)	2,853,185	1,898,032	3,674,930
Capital donations	187,500	60,422	1,512,885
Contributed assets	-	467,000	40,600
	3,040,685	2,425,454	5,228,415
Excess of revenue over expenses	5,090,781	2,004,685	4,234,065
Accumulated surplus, beginning of year	90,125,039	90,125,039	85,890,974
Accumulated surplus, end of year	\$ 95,215,820	\$ 92,129,724	\$ 90,125,039

TOWN OF OLDS
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL DEBT
For the year ended December 31, 2020

	Budget (Unaudited)	2020	2019
Excess of revenue over expenses	\$ 5,090,781	\$ 2,004,685	\$ 4,234,065
Acquisition of tangible capital assets	(13,620,466)	(7,538,905)	(8,994,276)
Amortization of tangible capital assets	463,100	3,886,999	3,502,248
Loss on disposal of tangible capital assets	-	39,300	37,029
Proceeds on disposal of tangible capital assets	-	6,551	124,000
Contributed assets	-	(467,000)	(40,600)
	(13,157,366)	(4,073,055)	(5,371,599)
Net change in prepaid expense	-	167,195	(126,098)
Increase in net financial debt	(8,066,585)	(1,901,175)	(1,263,632)
Net financial debt, beginning of year	(1,286,670)	(1,286,670)	(23,038)
Net financial debt, end of year	\$ (9,353,255)	\$ (3,187,845)	\$ (1,286,670)

TOWN OF OLDS
CONSOLIDATED STATEMENT OF CASH FLOW
For the year ended December 31, 2020

	2020	2019
Operating transactions		
Excess of revenue over expenses	\$ 2,004,685	\$ 4,234,065
Adjustments for items which do not affect cash		
Loss on disposal of tangible capital assets	39,300	37,029
Amortization of tangible capital assets	3,886,999	3,502,248
Contributed assets	(467,000)	(40,600)
	5,463,984	7,732,742
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	(97,057)	(80,449)
Trade and other receivables	1,529,856	(1,371,635)
Inventory held for resale	4,691	6,968
Prepaid expenses	167,195	(126,098)
Accounts payable and accrued liabilities	1,018,565	(2,006,795)
Employee benefit obligations	51,382	5,504
Deposits	2,370	(440,400)
Deferred revenue	1,151,286	303,118
Cash provided by operating transactions	9,292,272	4,022,955
Capital transactions		
Proceeds on disposal of tangible capital assets	6,551	124,000
Acquisition of tangible capital assets	(7,538,905)	(8,994,276)
Cash applied to capital transactions	(7,532,354)	(8,870,276)
Investing transactions		
Change in investments	(18)	-
Proceeds on sale of investments	-	2,222,630
Cash applied to (provided by) investing transactions	(18)	2,222,630
Financing transactions		
Proceeds of long-term debt	10,734,023	1,930,000
Repayment of long-term debt	(897,405)	(708,587)
Cash provided by financing transactions	9,836,618	1,221,413
Increase (decrease) in cash and temporary investments	11,596,518	(1,403,278)
Cash, beginning of year	3,997,477	5,400,755
Cash, end of year	\$ 15,593,995	\$ 3,997,477

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

1. Significant accounting policies

The consolidated financial statements of the Town of Olds are the representations of management prepared in accordance with public sector accounting standards for local government established by Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenses, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Inventories for resale

Land held for resale is recorded at the lower of cost and net realizable value.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(e) Debt charges recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

1. Significant accounting policies, continued

- (f) Requisition over-levy and under-levy
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

- (g) Use of estimates
The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

- (h) Tax revenue
Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

- (i) Contaminated sites liability
Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

- (j) Government transfers
Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

1. Significant accounting policies, continued

(k) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Debt for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	15-25
Buildings	25-50
Engineered structures	15-75
Machinery and equipment	5-40

Assets under construction are not amortized until put into use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories of materials and supplies are valued at the lower of cost or net realizable value with cost determined by the first-in first-out method.

(v) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets.

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

2. Taxes and grants in place of taxes receivables

	2020	2019
Taxes and grants in place of taxes receivable	\$ 430,216	\$ 390,943
Arrears taxes receivable	210,372	107,534
	640,588	498,477
Under-levies	4,123	49,177
	\$ 644,711	\$ 547,654

3. Trade and other receivables

	2020	2019
Utility accounts receivable	\$ 896,419	\$ 1,163,207
Goods and services tax	333,597	210,637
Trade and other receivables	3,628,891	5,014,919
	\$ 4,858,907	\$ 6,388,763

4. Loan receivable

Olds Institute for Community and Regional Development (OICRD) was granted a loan to fund the installation of fibre optics within the Town boundaries in order to provide high speed internet service for residents and businesses. Principal and interest are payable in installments which match the payments on the debenture the Town has taken from Alberta Capital Finance. The term of the receivable matches the term of the debenture, maturing in March 2043.

The loan receivable is secured by a collateral mortgage over land, a mortgage of rights of way, an assignment of insurance policies, an assignment of leases and rents, an assignment of contracts, construction documents, plans, and designs, an assignment of the network system, an unlimited guarantee from Olds Fibre Ltd., and general security agreements.

On May 22, 2020 the Town of Olds issued demand for payment and unlimited guarantee on the loan with OICRD. As a result of the demand for payment the Town entered into a forbearance agreement with OICRD and Olds Fibre Ltd. (guarantor of the loan). The forbearance agreement was in effect until September 30, 2020 but has been extended to June 25, 2021.

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

5. Investments

Investments consist of a guaranteed investment certificate that bears interest at a rate of 2.40% (2019 - 2.10%) per annum and matures in January 2024.

6. Line of credit

The Town has established an operating loan with a Canadian chartered bank to a maximum of \$2,000,000 which bears interest at prime minus 1.00% per annum. At December 31, 2020 the balance outstanding was nil.

7. Employee benefit obligations

	2020	2019
Vacation payable	\$ 299,838	\$ 227,812
Overtime payable	23,654	44,298
	<u>\$ 323,492</u>	<u>\$ 272,110</u>

Vacation and overtime

The vacation and overtime liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

8. Deferred revenue

Deferred revenue consists of prepaid expenses and government transfers.

Government transfers consist of funding received from the federal and provincial governments for which stipulations have not yet been met. The use of these funds is restricted to eligible projects approved under the funding agreements.

	2020	2019
Municipal Sustainability Initiative - capital	\$ 854,477	\$ 306,271
Federal Gas Tax Fund - capital	97,005	-
New Police Officers Grant	25,000	25,000
Alberta Community Partnership	200,000	-
Community and Regional Economic Support (CARES)	219,235	-
Pinty's Grand Slam	154,347	65,150
Other	76,007	78,364
	<u>\$ 1,626,071</u>	<u>\$ 474,785</u>

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

9. Long-term debt

	2020	2019
Debentures supported by general tax levies	\$ 14,522,971	\$ 10,848,945
Debentures supported by utility rates	7,305,028	1,142,436
Debentures supported by loan repayment agreement	10,108,805	10,108,805
	<u>\$ 31,936,804</u>	<u>\$ 22,100,186</u>
Current portion	<u>\$ 1,213,006</u>	<u>\$ 778,936</u>

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2021	\$ 1,213,006	\$ 1,008,827	\$ 2,221,833
2022	1,378,870	957,268	2,336,138
2023	1,301,127	903,348	2,204,475
2024	1,156,396	855,102	2,011,498
2025	1,195,746	815,753	2,011,499
Thereafter	25,691,659	8,093,295	33,784,954
	<u>\$ 31,936,804</u>	<u>\$ 12,633,593</u>	<u>\$ 44,570,397</u>

Debenture debt is repayable to the Treasury Board and Finance and bears interest at rates ranging from 2.605% to 6.25% per annum, before Provincial subsidy, and matures in periods 2021 through 2050.

Debenture debt is issued on the credit and security of the Town at large.

Interest on long-term debt amounted to \$564,332 (2019 - \$450,603).

The Town's total cash payments for interest were \$907,375 (2019 - \$773,930).

10. Contaminated sites liability

The Town adopted PS3260 Liability for Contaminated sites. The Town did not identify any financial liabilities in 2020 (2019 - nil) as a result of this standard.

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

11. Accumulated surplus

Accumulated surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2020	2019
Unrestricted surplus	\$ 4,274,480	\$ 1,422,655
Internally restricted surplus (reserves) (note 12)	9,637,053	8,999,594
Equity in tangible capital assets (note 13)	78,218,191	79,702,790
	\$ 92,129,724	\$ 90,125,039

12. Reserves

Council has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2020	2019
Operating		
General	\$ 2,138,012	\$ 1,998,666
Utilities	750,623	774,980
Tax stabilization fund	284,922	284,922
Fire reserve	68,079	68,079
NU2U	35,396	45,982
Olds Fashioned Christmas	17,434	13,302
	3,294,466	3,185,931
Capital		
Utility reserve	2,481,651	2,246,696
Building reserve	1,828,473	1,510,432
Municipal reserve	138,087	138,087
Restricted reserves for specific purposes	67,250	76,497
General	67,252	67,252
Fire - small equipment	22,897	37,722
Offsite levies - transportation	724,549	724,549
Offsite levies - water	433,557	433,557
Offsite levies - wastewater	314,837	314,837
Offsite levies - storm sewer	264,034	264,034
	6,342,587	5,813,663
	\$ 9,637,053	\$ 8,999,594

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

13. Equity in tangible capital assets

	2020	2019
Tangible capital assets (schedule 2)	\$ 161,893,299	\$ 154,477,909
Accumulated amortization (schedule 2)	(66,595,704)	(63,253,370)
Long-term debt (note 9)	(31,936,804)	(22,100,186)
Unused capital debt	4,748,595	469,632
Non-capital long-term debt (note 9)	10,108,805	10,108,805
	\$ 78,218,191	\$ 79,702,790

14. Net municipal property taxes

	Budget (Unaudited)	2020	2019
Taxation			
Real property taxes	\$ 14,553,748	\$ 14,277,880	\$ 13,748,175
Linear property taxes	-	153,563	158,871
	14,553,748	14,431,443	13,907,046
Requisitions			
Alberta School Foundation Fund	4,163,245	4,059,706	4,042,360
Mountain View Senior Housing	555,083	557,573	367,280
Other	-	1,156	-
	4,718,328	4,618,435	4,409,640
	\$ 9,835,420	\$ 9,813,008	\$ 9,497,406

15. Government transfers

	Budget (Unaudited)	2020	2019
Transfers for operating:			
Provincial conditional grants	\$ 1,086,597	\$ 1,643,998	\$ 764,587
Other local governments	572,296	584,875	573,812
Federal conditional grants	35,000	-	-
	1,693,893	2,228,873	1,338,399
Transfers for capital:			
Provincial grants	2,314,685	1,466,496	2,629,471
Federal grants	538,500	431,536	1,045,459
	2,853,185	1,898,032	3,674,930
	\$ 4,547,078	\$ 4,126,905	\$ 5,013,329

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

16. Expenses by object

	Budget (Unaudited)	2020	2019
Salaries, wages and benefits	\$ 8,449,651	\$ 7,692,689	\$ 7,309,727
Contracted and general services	4,065,948	3,770,290	4,159,694
Materials, goods, supplies and utilities	1,585,400	1,654,795	1,840,903
Bank charges and short term interest	10,000	16,256	33,613
Interest on long term debt	554,975	564,332	450,603
Other expenditures	29,000	200,250	90,358
Transfers to organizations and others	1,294,713	1,129,638	1,958,059
Purchases from other governments	6,220,500	6,053,450	6,035,671
Amortization of tangible capital assets	463,100	3,886,999	3,502,248
Loss on disposal of tangible capital assets	-	39,300	37,029
	\$ 22,673,287	\$ 25,007,999	\$ 25,417,905

17. Local authorities pension plan

Employees of the Town participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The plan serves about 265,000 people and 421 employers. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Town is required to make current service contributions to the LAPP of 9.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.84% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 8.39% of pensionable salary up to the year's maximum pensionable salary and 12.84% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2020 were \$530,277 (2019 - \$448,811). Total current service contributions by the employees of the Town to the LAPP in 2020 were \$479,606 (2019 - \$405,409).

At December 31, 2019, the LAPP disclosed an actuarial surplus of \$7.9 billion.

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

18. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1)	(2)	2020	2019
	Salary	Benefits & allowances		
Council				
Mayor Muzychka	\$ 60,908	\$ 8,255	\$ 69,163	\$ 74,607
Councillor Bennett	40,242	7,192	47,434	48,056
Councillor Harper	36,992	4,162	41,154	40,083
Councillor Overwater	41,017	7,233	48,250	47,651
Councillor Blatz	40,417	7,201	47,618	47,647
Councillor Ryan	37,742	7,061	44,803	47,254
Councillor Thomson	30,449	1,576	32,025	-
Councillor Bearchell	-	-	-	28,618
Chief Administrative Officer	\$ 234,600	\$ 38,158	\$ 272,758	\$ 236,206

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long- and short-term disability plans, professional memberships, and tuition.

Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

19. Segmented disclosure

The Town provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to the schedule of segmented disclosure (schedule 3).

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

20. Commitments and contingencies

a) The Town is a member of the Alberta Municipal Insurance Exchange. Under the terms of membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

b) The Town has agreed to guarantee a line of credit for \$4,000,000 received by the Olds Institute for Community and Regional Development from a local financial institution. As at December 31, 2020, the principal balance of the loan was \$3,521,682 (2019 - \$3,681,709).

c) The Town has entered into operating leases for vehicles and equipment as follows.

Payments over the next four years are as follows:

2021	\$ 214,807
2022	125,108
2023	54,973
2024	21,704
	<hr/> \$ 416,592 <hr/>

21. Budget amounts

The 2020 budget for the Town was approved by Council on December 9, 2019 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified.

The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements.

Budgeted surplus per financial statements	\$ 5,090,781
Less: Capital expenditures	(13,620,466)
Capital long-term debt repayments	(907,972)
Transfers to reserves	(1,652,339)
Add: Transfers from reserves	2,726,341
Debt proceeds	8,363,655
	<hr/>
Equals: Balanced budget	\$ - <hr/>

TOWN OF OLDS
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

22. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town be disclosed as follows:

	2020	2019
Total debt limit	\$ 36,880,847	\$ 36,635,333
Total debt	35,458,486	25,781,895
	\$ 1,422,361	\$ 10,853,438
Debt servicing limit	\$ 6,146,808	\$ 6,105,889
Debt servicing	2,221,833	1,544,730
	\$ 3,924,975	\$ 4,561,159

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

The total debt of \$35,458,486 includes the principal balance of the loan guarantee (\$3,521,682) for the Olds Institute for Community and Regional Development, as disclosed in note 21.

23. COVID-19

Events have occurred as a result of the COVID-19 (coronavirus) pandemic that have caused economic uncertainty. The duration and impact of the pandemic, as well as the effectiveness of government responses, remain unclear at this time.

Potential impacts on the Town's business could include future decreases in revenue and delays in completing capital project work, temporary declines in investment income, closure of facilities including recreation, library, and administrative buildings, temporary and/or permanent termination of public employees and mandatory working from home requirements for those able to do so.

The Town has continued to develop strategies to manage the impacts of the COVID-19 outbreak. Administration continues to monitor revenue, expenses, and projects for the Town. Cost saving measures have been instituted where appropriate. The Town continues to follow protocols set by the Alberta Government and to make suitable adjustments in the face of the pandemic.

Management is not aware of any material impairments, at this time, that will impact the financial assets or liabilities of the Town due to the pandemic.

The situation is continually changing and the future impact on the Town is not readily determinable at this time.

24. Financial instruments

The Town's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, bank indebtedness, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy, and long-term debt. It is management's opinion that the Town is not exposed to significant interest or risk arising from these financial instruments.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

25. Approval of financial statements

These financial statements were approved by Council and Management.

26. Comparative figures

Where necessary the comparative figures for the 2019 year have been reclassified to conform with 2020 financial statement presentation.

TOWN OF OLDS
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

Schedule of changes in accumulated surplus

Schedule 1

	Unrestricted	Restricted	Equity in tangible capital assets	2020	2019
Balance, beginning of year	\$ 1,422,655	\$ 8,999,594	\$ 79,702,790	\$ 90,125,039	\$ 85,890,974
Excess of revenue over expenses	2,004,685	-	-	2,004,685	4,234,065
Unrestricted funds designated for future use	(1,124,262)	1,124,262	-	-	-
Restricted funds used for operations	139,408	(139,408)	-	-	-
Restricted funds used for tangible capital assets	-	(347,395)	347,395	-	-
Current year funds used for tangible capital assets	(7,191,511)	-	7,191,511	-	-
Disposal of tangible capital assets	45,852	-	(45,852)	-	-
Amortization of tangible capital assets	3,886,999	-	(3,886,999)	-	-
Long-term debt repaid	(897,405)	-	897,405	-	-
Capital long-term debt proceeds	6,455,059	-	(6,455,059)	-	-
Contributed tangible capital assets	(467,000)	-	467,000	-	-
Change in accumulated surplus	2,851,825	637,459	(1,484,599)	2,004,685	4,234,065
Balance, end of year	\$ 4,274,480	\$ 9,637,053	\$ 78,218,191	\$ 92,129,724	\$ 90,125,039

TOWN OF OLDS
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

Schedule of tangible capital assets

Schedule 2

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2020	2019
Cost:									
Balance, beginning of year	\$ 4,149,861	\$ 6,085,595	\$ 24,127,237	\$ 101,347,490	\$ 6,087,245	\$ 4,819,923	\$ 7,860,557	\$ 154,477,909	\$ 146,242,977
Acquisitions	-	84,919	46,165	1,100,785	334,097	567,442	5,872,498	8,005,906	9,034,871
Transfers	-	6,263,868	88,928	-	15,276	-	(6,368,072)	-	-
Disposals	-	-	-	(355,489)	-	(235,027)	-	(590,516)	(799,939)
Balance, end of year	4,149,861	12,434,382	24,262,330	102,092,786	6,436,618	5,152,338	7,364,983	161,893,299	154,477,909
Accumulated amortization:									
Balance, beginning of year	-	2,387,816	10,076,380	46,405,570	2,575,218	1,808,385	-	63,253,370	60,390,035
Annual amortization	-	475,647	495,107	2,258,549	387,605	270,091	-	3,886,999	3,502,247
Disposals	-	-	-	(355,490)	-	(189,175)	-	(544,665)	(638,912)
Balance, end of year	-	2,863,463	10,571,487	48,308,629	2,962,823	1,889,301	-	66,595,704	63,253,370
Net book value	\$ 4,149,861	\$ 9,570,919	\$ 13,690,843	\$ 53,784,157	\$ 3,473,795	\$ 3,263,037	\$ 7,364,983	\$ 95,297,595	\$ 91,224,539
2019 net book value	\$ 4,149,861	\$ 3,697,778	\$ 14,050,857	\$ 54,941,920	\$ 3,512,027	\$ 3,011,538	\$ 7,860,557	\$ 91,224,539	

TOWN OF OLDS
SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2020

Schedule of segmented disclosure								Schedule 3
	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
Revenue								
Net municipal taxes	\$ 9,813,008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,813,008
User fees and sales of goods	13,212	106,590	2,985	8,267,558	177,427	17,501	489,488	9,074,761
Government transfers for operating	955,788	378,588	-	-	282,004	-	612,493	2,228,873
Investment income	338,800	-	-	-	-	-	-	338,800
Penalties and costs of taxes	110,312	81,496	-	13,956	-	-	-	205,764
Licenses and permits	-	21,627	2,026	-	-	236,202	-	259,855
Franchise and concession contracts	2,226,478	-	-	-	-	-	-	2,226,478
Rentals and other	-	212,936	-	-	-	-	5,000	217,936
Sales to other governments	-	213,755	8,000	-	-	-	-	221,755
	13,457,598	1,014,992	13,011	8,281,514	459,431	253,703	1,106,981	24,587,230
Expenses								
Salaries, wages and benefits	1,652,357	1,206,086	656,470	946,268	414,131	501,490	2,315,886	7,692,689
Contracted and general services	642,638	375,781	640,304	1,194,429	77,551	92,160	747,426	3,770,290
Materials, goods, supplies and utilities	130,412	184,545	672,370	109,806	15,757	9,246	532,659	1,654,795
Bank charges and short term interest	14,336	-	-	-	-	-	1,920	16,256
Interest on long term debt	-	111,420	155,315	176,865	-	-	120,732	564,332
Other expenditures	814	173,990	-	(7)	-	25,453	-	200,250
Transfers to organizations and others	49,496	841	-	250,770	128,754	167,710	532,067	1,129,638
Purchases from other governments	-	1,147,482	-	4,817,118	-	88,850	-	6,053,450
Amortization of tangible capital assets	110,873	303,326	1,654,350	883,702	30,595	283	903,870	3,886,999
Loss on disposal of tangible capital assets	-	28,751	10,551	-	-	-	-	39,300
	2,600,926	3,532,222	3,789,360	8,378,951	666,788	885,192	5,154,560	25,007,999
Excess (deficiency) of revenue over expenses before other	10,856,672	(2,517,230)	(3,776,349)	(97,437)	(207,357)	(631,489)	(4,047,579)	(420,769)
Other								
Government transfers for capital	-	619	986,312	-	-	5,664	905,437	1,898,032
Capital donations	-	5,500	-	-	-	-	54,922	60,422
Contributed assets	-	467,000	-	-	-	-	-	467,000
	-	473,119	986,312	-	-	5,664	960,359	2,425,454
Excess (deficiency) of revenue over expenses	\$ 10,856,672	\$ (2,044,111)	\$ (2,790,037)	\$ (97,437)	\$ (207,357)	\$ (625,825)	\$ (3,087,220)	\$ 2,004,685

MUNICIPAL FINANCIAL INFORMATION RETURN

For the Year Ending December 31, 2020

Municipality Name: Town of Olds

CERTIFICATION

The information contained in this Financial Information Return is presented fairly to the best of my knowledge.

Michael Merritt

Print Name

April 26, 2021

Date

	Total
	1
Assets	0010
Cash and Temporary Investments	0020 15,593,995
Taxes and Grants in Place of Taxes Receivable.....	0030
. Current	0040 434,339
. Arrears	0050 210,372
. Allowance	0060
Receivable From Other Governments	0070 333,597
Loans Receivable	0080 14,095,626
Trade and Other Receivables	0090 4,525,310
Debt Charges Recoverable.....	0095
Inventories Held for Resale	0130
. Land	0140 17,825
. Other	0150
Long Term Investments	0170
. Federal Government	0180
. Provincial Government	0190
. Local Governments	0200
. Other	0210 81,760
Other Current Assets	0230
Other Long Term Assets	0240
Total Financial Assets	0250
	0260 35,292,824
Liabilities	0270
Temporary Loans Payable	0280
Payable To Other Governments	0290
Accounts Payable & Accrued Liabilities	0300 4,131,169
Deposit Liabilities	0310 786,625
Deferred Revenue	0340 1,626,071
Long Term Debt	0350 31,936,804
Other Current Liabilities	0360
Other Long Term Liabilities	0370
Total Liabilities	0380
	0390 38,480,669
Net Financial Assets (Net Debt)	0395 -3,187,845
Non Financial Assets	
Tangible Capital Assets.....	0400 95,297,594
Inventory for Consumption.....	0410
Prepaid Expenses	0420 19,975
Other.....	0430
Total Non-Financial Assets	0440 95,317,569
Accumulated Surplus	0450 92,129,724

CHANGE IN ACCUMULATED SURPLUS

Schedule 9B

		Unrestricted	Restricted	Equity in TCA	⁴³ Total
		1	2	3	4
Accumulated Surplus - Beginning of Year	0500	1,422,655	8,999,594	79,702,790	90,125,039
Net Revenue (Expense)	0505	2,004,685			2,004,685
Funds Designated For Future Use.....	0511	-1,124,262	1,124,262		
Restricted Funds - Used for Operations.....	0512	139,408	-139,408		
Restricted Funds - Used for TCA.....	0513		-347,395	347,395	
Current Year Funds Used for TCA	0514	-7,191,509		7,191,509	
Donated and Contributed TCA.....	0516	-467,000		467,000	
Disposals of TCA.....	0517	45,852		-45,852	
Annual Amortization Expense.....	0518	3,886,998		-3,886,998	
Long Term Debt - Issued.....	0519			6,455,058	6,455,058
Long Term Debt - Repaid.....	0521	-897,405		897,405	
Capital Debt - Used for TCA.....	0522			-6,455,058	-6,455,058
	0523				
Other Adjustments.....	0524	6,455,058		-6,455,058	
Accumulated Surplus - End of Year.....	0525	4,274,480	9,637,053	78,218,191	92,129,724

FINANCIAL ACTIVITIES BY FUNCTION

Schedule 9C

44

	Revenue	Expense
	1	2
Total General	0700 9,813,008	
Function	0710	1150
General Government	0720	1160
Council and Other Legislative	0730 1,000	1170 378,979
General Administration	0740 3,643,591	1180 2,221,950
Other General Government.....	0750	1190
Protective Services	0760	1200
Police	0770 537,406	1210 1,568,767
Fire	0780 917,610	1220 1,375,355
Disaster and Emergency Measures	0790	1230 208,561
Ambulance and First Aid	0800	1240
Bylaws Enforcement	0810 33,096	1250
Other Protective Services.....	0820	1260 379,536
Transportation	0830	1270
Common and Equipment Pool	0840 61,900	1280 211,532
Roads, Streets, Walks, Lighting	0850 937,423	1290 3,373,784
Airport	0860	1300
Public Transit	0870	1310
Storm Sewers and Drainage	0880	1320 141,665
Other Transportation	0890	1330 62,379
Environmental Use and Protection	0900	1340
Water Supply and Distribution	0910 2,870,615	1350 3,010,844
Wastewater Treatment and Disposal	0920 4,378,418	1360 4,309,460
Waste Management	0930 1,032,481	1370 1,058,648
Other Environmental Use and Protection	0940	1380
Public Health and Welfare	0950	1390
Family and Community Support	0960 279,379	1400 336,010
Day Care	0970	1410
Cemeteries and Crematoriums	0980 45,406	1420 188,021
Other Public Health and Welfare	0990 134,646	1430 142,757
Planning and Development	1000	1440
Land Use Planning, Zoning and Development	1010 250,765	1450
Economic/Agricultural Development	1020 8,601	1460 314,647
Subdivision Land and Development	1030	1470
Public Housing Operations	1040	1480
Land, Housing and Building Rentals	1050	1490
Other Planning and Development.....	1060	1500 570,545
Recreation and Culture	1070	1510
Recreation Boards	1080	1520
Parks and Recreation	1090 2,020,967	1530 4,396,980
Culture: Libraries, Museums, Halls	1100 46,373	1540 757,580
Convention Centres	1110	1550
Other Recreation and Culture.....	1120	1560
Other Utilities	1125	1565
Gas	1126	1566
Electric	1127	1567
Other	1130	1570
Total Revenue/Expense	1140 27,012,685	1580 25,008,000
Net Revenue/Expense		1590 2,004,685

FINANCIAL ACTIVITIES BY TYPE / OBJECT

Schedule 9D

45

		Total
		1
Revenues	1700	
Taxation and Grants in Place	1710	
Property (Net Municipal)	1720	9,813,008
Business	1730	
Business Revitalization Zone	1740	
Special	1750	
Well Drilling	1760	
Local Improvement	1770	
Sales To Other Governments	1790	221,755
Sales and User Charges	1800	9,074,764
Penalties and Costs on Taxes	1810	205,764
Licenses and Permits	1820	259,855
Fines	1830	
Franchise and Concession Contracts	1840	2,226,478
Returns on Investments	1850	338,801
Rentals	1860	217,937
Insurance Proceeds	1870	
Net Gain on Sale of Tangible Capital Assets	1880	
Contributed and Donated Assets	1885	467,000
Federal Government Unconditional Transfers	1890	
Federal Government Conditional Transfers	1900	431,536
Provincial Government Unconditional Transfers	1910	1,466,495
Provincial Government Conditional Transfers	1920	1,643,997
Local Government Transfers	1930	584,875
Transfers From Local Boards and Agencies	1940	
Developer Agreements and Levies	1960	
Other Revenues	1970	60,420
Total Revenue	1980	27,012,685
Expenses	1990	
Salaries, Wages, and Benefits	2000	7,692,690
Contracted and General Services	2010	3,770,290
Purchases from Other Governments	2020	6,053,450
Materials, Goods, Supplies, and Utilities	2030	1,654,795
Provision For Allowances	2040	
Transfers to Other Governments	2050	
Transfers to Local Boards and Agencies	2060	
Transfers to Individuals and Organizations	2070	1,129,638
Bank Charges and Short Term Interest	2080	16,256
Interest on Operating Long Term Debt	2090	
Interest on Capital Long Term Debt	2100	564,332
Amortization of Tangible Capital Assets	2110	3,886,998
Net Loss on Sale of Tangible Capital Assets	2125	39,302
Write Down of Tangible Capital Assets	2127	
Other Expenditures	2130	200,249
Total Expenses	2140	25,008,000
Net Revenue (Expense)	2150	2,004,685

REVENUE AND EXPENSE SUPPLEMENTARY DETAIL

Schedule 9E

46

		Revenue		Expenses	
		Sales and User Charges	Provincial Capital Transfers	Annual Amortization Expense	Capital Long Term Debt Interest Expense
		1	2	3	4
General Government	2200				
Council and Other Legislative	2210	1,000			
General Administration	2220	12,213		110,873	
Other General Government.....	2230				
Protective Services	2240				
Police	2250	8,867	619	41,710	23,969
Fire	2260	97,724		249,295	87,451
Disaster and Emergency Measures	2270				
Ambulance and First Aid	2280				
Bylaws Enforcement	2290				
Other Protective Services.....	2300			12,321	
Transportation	2310				
Common and Equipment Pool	2320		61,900		70,791
Roads, Streets, Walks, Lighting	2330	2,985	496,076	1,526,719	84,524
Airport	2340				
Public Transit	2350				
Storm Sewers and Drainage	2360			114,338	
Other Transportation	2370			13,292	
Environmental Use and Protection	2380				
Water Supply and Distribution	2390	2,856,658		439,433	61,250
Wastewater Treatment and Disposal	2400	4,378,419		425,779	115,615
Waste Management	2410	1,032,481		18,490	
Other Environmental Use and Protection	2420				
Public Health and Welfare	2430				
Family and Community Support	2440			543	
Day Care	2450				
Cemeteries and Crematoriums	2460	45,406		30,052	
Other Public Health and Welfare	2470	132,021			
Planning and Development	2480				
Land Use Planning, Zoning and Development	2490	8,900	5,664		
Economic/Agricultural Development	2500	8,601			
Subdivision Land and Development	2510				
Public Housing Operations	2520				
Land, Housing and Building Rentals	2530				
Other Planning and Development.....	2540			283	
Recreation and Culture	2550				
Recreation Boards	2560				
Parks and Recreation	2570	489,489	902,236	825,190	106,448
Culture: Libraries, Museums, Halls	2580			78,680	14,284
Convention Centres	2590				
Other Recreation and Culture.....	2600				
Other Utilities	2605				
Gas	2606				
Electric	2607				
Other	2610				
Total	2620	9,074,764	1,466,495	3,886,998	564,332

TANGIBLE CAPITAL ASSETS SUPPLEMENTARY DETAIL

Schedule 9F

		Tangible Capital Assets		Capital Long Term Debt	
		Purchased	Donated or Contributed	Principal Additions	Principal Reductions
		1	2	3	4
General Government	2700				
Council and Other Legislative	2710				
General Administration	2720				
Other General Government.....	2730				
Protective Services	2740				
Police	2750	619			98,945
Fire	2760	69,785	467,000		81,277
Disaster and Emergency Measures	2770				
Ambulance and First Aid	2780				
Bylaws Enforcement	2790				
Other Protective Services.....	2800				
Transportation	2810				
Common and Equipment Pool	2820	5,353,077		6,455,059	118,469
Roads, Streets, Walks, Lighting	2830	999,843			165,398
Airport	2840				
Public Transit	2850				
Storm Sewers and Drainage	2860				
Other Transportation	2870				
Environmental Use and Protection	2880				
Water Supply and Distribution	2890	5,593			37,910
Wastewater Treatment and Disposal	2900	176,372			176,411
Waste Management	2910				
Other Environmental Use and Protection	2920				
Public Health and Welfare	2930				
Family and Community Support	2940				
Day Care	2950				
Cemeteries and Crematoriums	2960				
Other Public Health and Welfare	2970				
Planning and Development	2980				
Land Use Planning, Zoning and Development	2990				
Economic/Agricultural Development	3000				
Subdivision Land and Development	3010				
Public Housing Operations	3020				
Land, Housing and Building Rentals	3030				
Other Planning and Development.....	3040	5,664			
Recreation and Culture	3050				
Recreation Boards	3060				
Parks and Recreation	3070	927,952			192,407
Culture: Libraries, Museums, Halls	3080				26,588
Convention Centres	3090				
Other Recreation and Culture.....	3100				
Other Utilities	3105				
Gas	3106				
Electric	3107				
Other	3110				
Total	3120	7,538,905	467,000	6,455,059	897,405

CHANGE IN TANGIBLE CAPITAL ASSETS

Schedule 9G

48

		Balance at Beginning of Year 1	Additions 2	Reductions 3	Balance at End of Year 4
Tangible Capital Assets - Cost					
Engineered Structures	3200				
Roadway Systems.....	3201	42,604,417	999,843	355,489	43,248,771
Light Rail Transit Systems.....	3202				
Water Systems.....	3203	25,851,307	5,593		25,856,900
Wastewater Systems.....	3204	25,299,415	176,372		25,475,787
Storm Systems.....	3205	8,393,347			8,393,347
Fibre Optics.....	3206				
Electricity Systems.....	3207				
Gas Distribution Systems.....	3208				
Total Engineered Structures	3210	102,148,486	1,181,808	355,489	102,974,805
Construction In Progress.....	3219				
Buildings	3220	25,113,234	5,326,967		30,440,201
Machinery and Equipment	3230	6,092,745	343,873		6,436,618
Land	3240	4,149,861			4,149,861
Land Improvements.....	3245	12,153,662	585,815		12,739,477
Vehicles	3250	4,819,919	567,442	235,028	5,152,333
Total Capital Property Cost	3260	154,477,907	8,005,905	590,517	161,893,295
Accumulated Amortization					
Engineered Structures	3270				
Roadway Systems	3271	21,881,777	1,341,747	355,489	22,868,035
Light Rail Transit Systems	3272				
Water Systems	3273	9,462,893	411,201		9,874,094
Wastewater Systems	3274	12,246,536	392,800		12,639,336
Storm Systems	3275	2,814,363	112,800		2,927,163
Fibre Optics	3276				
Electricity Systems	3277				
Gas Distribution Systems	3278				
Engineered Structures	3280	46,405,569	2,258,548	355,489	48,308,628
Buildings	3290	10,076,379	495,107		10,571,486
Machinery and Equipment	3300	2,575,217	387,605		2,962,822
Land	3310				
Land Improvements.....	3315	2,387,818	475,647		2,863,465
Vehicles	3320	1,808,384	270,091	189,175	1,889,300
Total Accumulated Amortization	3330	63,253,367	3,886,998	544,664	66,595,701
Net Book Value of Capital Property	3340	91,224,540			95,297,594
Capital Long Term Debt (Net)	3350	11,521,750			17,079,403
Equity in Tangible Capital Assets	3400	79,702,790			78,218,191

LONG TERM DEBT SUPPORT

Schedule 9H

49

		Operating Purposes 1	Capital Purposes 2	Total 3
Long Term Debt Support	3405			
Supported by General Tax Levies	3410	4,748,596	9,774,376	14,522,972
Supported by Special Levies	3420			
Supported by Utility Rates	3430		7,305,027	7,305,027
Other	3440		10,108,805	10,108,805
Total Long Term Debt Principal Balance	3450	4,748,596	27,188,208	31,936,804

LONG TERM DEBT SOURCES

Schedule 9I

		Operating Purposes 1	Capital Purposes 2	Total 3
Alberta Capital Finance Authority	3500	4,748,596	27,188,208	31,936,804
Canada Mortgage and Housing Corporation	3520			
Mortgage Borrowing	3600			
Other	3610			
Total Long Term Debt Principal Balance	3620	4,748,596	27,188,208	31,936,804

FUTURE LONG TERM DEBT REPAYMENTS

Schedule 9J

		Operating Purposes 1	Capital Purposes 2	Total 3
Principal Repayments by Year	3700			
Current + 1	3710		1,213,006	1,213,006
Current + 2	3720		1,378,870	1,378,870
Current + 3	3730		1,301,127	1,301,127
Current + 4	3740		1,156,396	1,156,396
Current + 5	3750		1,195,746	1,195,746
Thereafter	3760	4,748,596	20,943,063	25,691,659
Total Principal	3770	4,748,596	27,188,208	31,936,804
Interest by Year	3780			
Current + 1	3790		1,008,827	1,008,827
Current + 2	3800		957,268	957,268
Current + 3	3810		903,348	903,348
Current + 4	3820		855,102	855,102
Current + 5	3830		815,753	815,753
Thereafter	3840		8,093,295	8,093,295
Total Interest	3850		12,633,593	12,633,593

PROPERTY TAXES AND GRANTS IN PLACE
Schedule 9K

50

		Property Taxes 1	Grants - in Place 2	Total 3
Property Taxes	3900			
Residential Land and Improvements	3910	9,597,998		9,597,998
Non-Residential	3920			
Land and Improvements (Excluding M & E).....	3935	4,174,494	31,544	4,206,038
Machinery and Equipment	3950	472,731		472,731
Linear Property	3960	153,563		153,563
Railway	3970	9,537		9,537
Farm Land	3980	4,528		4,528
Adjustments to Property Taxes	3990		-12,952	-12,952
 Total Property Taxes and Grants In Place	4000	14,412,851	18,592	14,431,443
 Requisition Transfers	4010			
Education				
Residential/Farm Land	4031			2,928,145
Non-Residential	4035			1,131,561
Seniors Lodges	4090			557,573
Other	4100			1,156
Adjustments to Requisition Transfers	4110			
 Total Requisition Transfers	4120			4,618,435
 Net Municipal Property Taxes and Grants In Place	4130			9,813,008

GRANTS IN PLACE OF TAXES
Schedule 9L

		Property Taxes 1	Business Taxes 2	Other Taxes 3	Total 4
Federal Government	4200	5,640			5,640
Provincial Government	4210	12,952			12,952
Local Government	4220				
Other	4230				
 Total	4240	18,592			18,592

DEBT LIMIT**Schedule 9AA**

51

		1
Debt Limit	5700	36,880,847
Total Debt	5710	35,458,486
Debt Service Limit	5720	6,146,808
Total Debt Service Costs	5730	2,221,833

Enter prior year Line 3450 Column 2 balance here:

21,630,554

GRANT AND DEFERRED GRANT REVENUE SCHEDULE**Schedule 9P****Cash and Temporary Investments**

8820 15,593,995

Restricted Cash by Grant

Municipal Sustainability Initiative Capital	8825	854477
Municipal Sustainability Initiative Operating	8826	
Federal Gas Tax Fund	8827	97025
Alberta Community Partnership- Intermunicipal Collaboration	8828	200000
Alberta Community Partnership- Municipal Restructuring	8829	
Alberta Community Partnership- Mediation and Cooperative Processes	8830	
Alberta Community Partnership- Municipal Internship	8831	
Alberta Community Partnership- Local Land Use Planning	8832	
Alberta Community Partnership- Strategic Initiative	8833	
Alberta Community Partnership- Regional Collaboration Program	8834	
Other Grants	8835	271377

Total Restricted Cash

8865 1422879

Unrestricted Cash

8870 14,171,116

Accounts Recievable - Grants

8872

Deferred Revenue

8875 1,626,071

Deferred Revenue by Grant

Municipal Sustainability Initiative Capital	8880	854477
Municipal Sustainability Initiative Operating	8881	
Federal Gas Tax Fund	8882	97025
Alberta Community Partnership- Intermunicipal Collaboration	8883	200000
Alberta Community Partnership- Municipal Restructuring	8884	
Alberta Community Partnership- Mediation and Cooperative Processes	8885	
Alberta Community Partnership- Municipal Internship	8886	
Alberta Community Partnership- Local Land Use Planning	8887	
Alberta Community Partnership- Strategic Initiative	8888	
Alberta Community Partnership- Regional Collaboration Program	8889	
Other Grants	8890	271377

Other Defered Revenue

8899 203192



Request for Decision

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Hope 4 MVC Kids Society Presentation and Donation

April 26, 2021

RECOMMENDATION

That Council thank the Mrs. Nicholson and receive the Hope 4 MVC Kids Society presentation for information.

That Council approve a donation of \$250.00 to the Hope 4 MVC Kids Society.

That Council direct Administration to provide silent auction item(s) or door prize of an approximate total value of \$125 for the November 2021 Hope 4 MVC Kids Society fundraiser Dinner.

STRATEGIC ALIGNMENT

The Town of Olds will provide the necessary resources to ensure a safe, secure and healthy community.

LEGISLATIVE AUTHORITY

Policy 803C Requests for Donations, Sponsorships and Promotional Items.

BACKGROUND

Founder of Hope 4 MVC Kids Society, Lisa Nicholson; made request to speak to Council, to update Council on the society and advise them about a fundraiser that is coming up.

RISK/CONSEQUENCES

1. Council could approve purchase of two tickets for November fundraising dinner for \$180.00 for Town representatives to attend; to be determined closer to the event; either in addition to or in place of a cash donation.
2. Council may make another recommendation, Council would need to be specific in what it wishes to direct as an alternate follow up.

FINANCIAL IMPLICATIONS

Cost	Source of Funding
\$250	2-1103-221-01 Council Sponsorships
Total Cost \$250	

ATTACHMENTS

1. Town of Olds Presentation – Hope 4 MVC Kids Society

Submitted By:	Marcie McKinnon Legislative Clerk	Date:	April 20, 2021
CAO Signature:	Michael Merritt	Date:	April 23, 2021





Hope 4 MVC Kids Society

Who Are We?

We are a **non-profit society** and **CRA registered charity** formed in November of 2013. It is ran by volunteers non of which get paid for their roles. There are 11 board members. It was founded by Lisa Nicholson and co- founded by Suzanne Young. Lisa Nicholson has four children. One of her daughters has a chronic medical condition, that required prolonged hospitalisations and medical interventions/supports and another daughter has nonverbal low functioning autism and global development delay. Lisa also worked with children with disabilities for many years. She found a great need for supports for families and found limited resources in our local area. In 2010 it was recommended from a medical professional that her daughter Hope needed a therapy pool. The local community helped raise \$15,000 of the \$20,000 needed. Lisa wanted to pay this support forward but also wanted to ensure families had somewhere to go locally. So 'Hope 4 MVC Kids Society' was born from this. Most of the board members have personal or professional experience from children with medical challenges. This organisation is ran on drive, determination, love and **hope** for local children and families to get the supports they need when they need them most. 100% of donations goes to approved families. Operating costs are paid from grants.





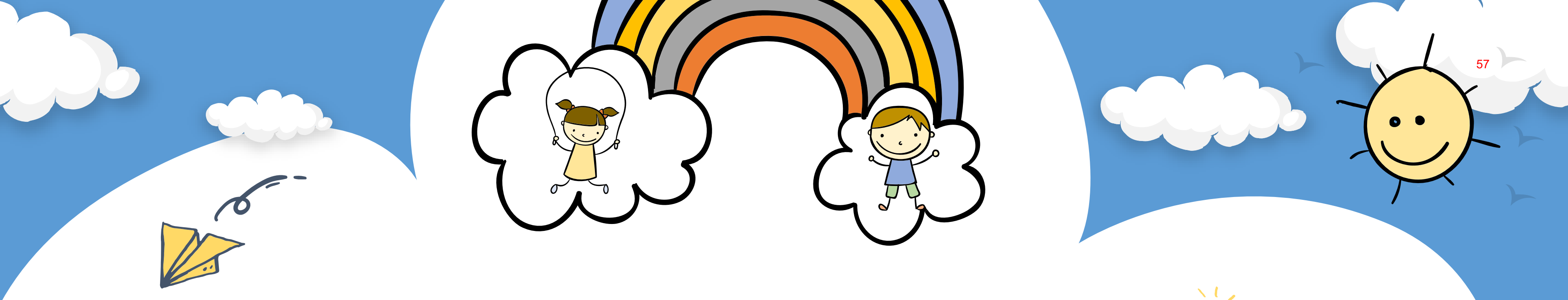
Mission

Our Mission is based on a foundation of compassion. We strive to ‘pay it forward’ by providing support to those families with children in medical need across ‘Mountain View County’.

Vision

Supporting families with children in medical need.

Mission and Vision



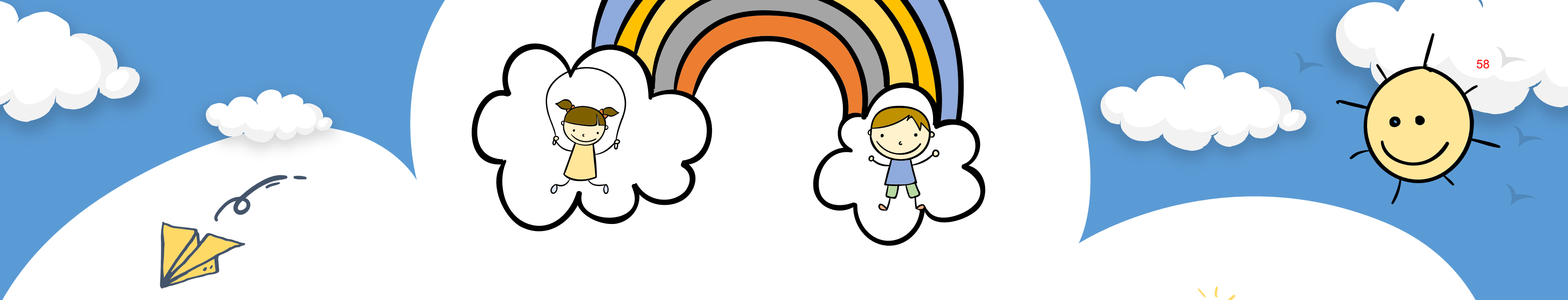
Hope 4 MVC Kids Provides assistance in the following ways:

Hope 4 MVC Kids Society assists families across Mountain view county with children in medical need by providing 6 clear programs.

Program 1 -

Can assist if a local child is hospitalized (admitted). The program can assist with car parking, meals, fuel, and sibling care. If it is a long-term admission there is the potential for additional supports such as rent/mortgage/utility assistance.

Supporting documentation from a medical professional is required.



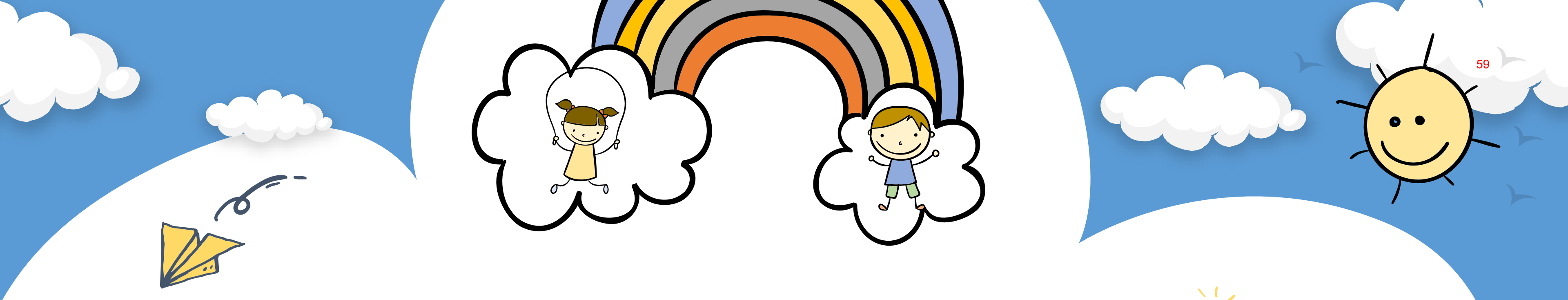
Hope 4 MVC Kids Provides assistance in the following ways: 

Hope 4 MVC Kids Society assists families across Mountain view county with children in medical need by providing 6 clear programs.

Program 2 -

Can assist a local child that needs adaptive equipment for home or school that is not covered by other sources.

Supporting documentation from a medical professional is required.



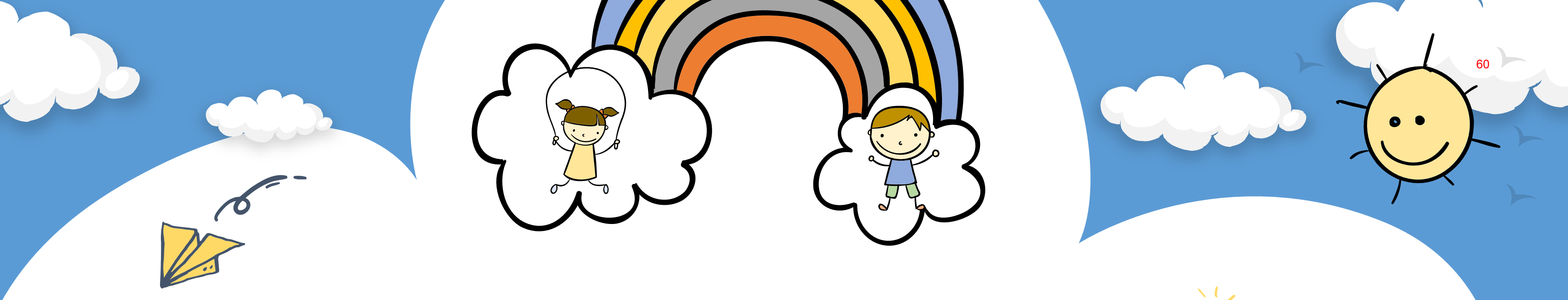
Hope 4 MVC Kids Provides assistance in the following ways: 

Hope 4 MVC Kids Society assists families across Mountain view county with children in medical need by providing 6 clear programs.

Program 3 -

Can assist a local child local that requires home adaptations due to illness or disability. That is not covered by other sources.

Supporting documentation from a medical professional is required.



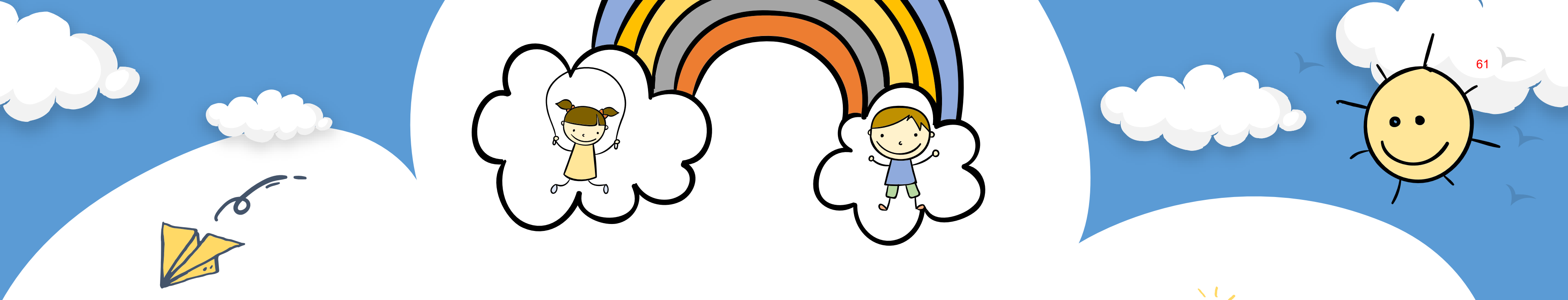
Hope 4 MVC Kids Provides assistance in the following ways: 

Hope 4 MVC Kids Society assists families across Mountain view county with children in medical need by providing 6 clear programs.

Program 4 -

Can assist a local child who requires therapy, such as counselling, private o/t, p/t, mental health needs, alternative therapy not covered by health insurance or other sources.

Supporting documentation from a medical professional is required.



Hope 4 MVC Kids Provides assistance in the following ways: 

Hope 4 MVC Kids Society assists families across Mountain view county with children in medical need by providing 6 clear programs.

Program 5 -

The program can assist a local child that requires prescription supports not covered by health insurance or other sources.

Supporting documentation from a medical professional is required.

Hope 4 MVC Kids Provides assistance in the following ways:

Hope 4 MVC Kids Society assists families across Mountain view county with children in medical need by providing 6 clear programs.

Program 6 -

The program can assist local families with support, advocacy, and information. Navigating a child's illness or diagnosis can be overwhelming. Due to personal journeys of many on the board we have been where you are. We assist families with understanding and advice of where to find additional resources or support.

Eligibility and selection criteria

Hope 4 MVC Kids Society covers all families with children in Mountain View County aged 0-18 (chronological age not development age), when the child has a medical diagnosis from a certified medical practitioner. This could be in the form of a doctor, physiotherapist, psychologist, Occupational therapist, School Outreach worker consented by parent to disclose. For equipment a certified current letter or prescription is required along with quotes by 2 sources. The Families must reside within the boundary of Mountain View County.



Some of the conditions we support

Pulmonary Disorders, Development Disorders, Diabetes, Ear Nose and Throat diagnosis, Gynecological diagnosis, Surgical Intervention, Hematology, Loss of Hearing, Neurology, Nephrology, Neuromotor Disorder, Neuromuscular disorders, Psychology, Perinatal, Plastic surgery, Infectious Diseases, Epilepsy, Rheumatology, Sleep disorders, Urological disorders, Vision problems, Dental, Chronic pain diagnosis, Urological Disorders, Orthopedic diagnosis, Behavioral diagnosis, Hair loss, Emotional Disturbance, Dermatological diagnosis, Learning Disabilities, Genetic Disorders, Blood Disorders, Cleft Palate, Endocrine, Oncology, Organ transplant, Cardiology, Gastrointestinal disorders, Virus, Autism, Metabolic Disorders, Aids/HIV, Eating disorders, Physical disabilities, ADHD/ADD, Acute medical crisis where medical intervention is imminent ie appendicitis, car accident.

How Funds Are Distributed



Item	How funds are distributed
Car Parking Fees	Directly purchase hospital pass or pre-paid credit card
Meals	Pre paid credit cards
Accommodation Costs – Hotels, RMH	Paid directly to accommodation provider
Rent/Mortgage	Paid directly to mortgage provider
Sibling Care	Paid directly to childcare provider
Fuel	Pre-paid gas card
Groceries/Meals	Pre-paid credit/grocery cards
Medical Bills	Paid directly to provider of service
Equipment. Home or School	Paid directly to equipment provider
Therapy	Paid directly to therapy provider
Prescription Drugs	Payable to pharmacy or pharmacy gift card
Surgeries outside Canada	Payable directly to provider.
Utilities	Payable to Utility provider

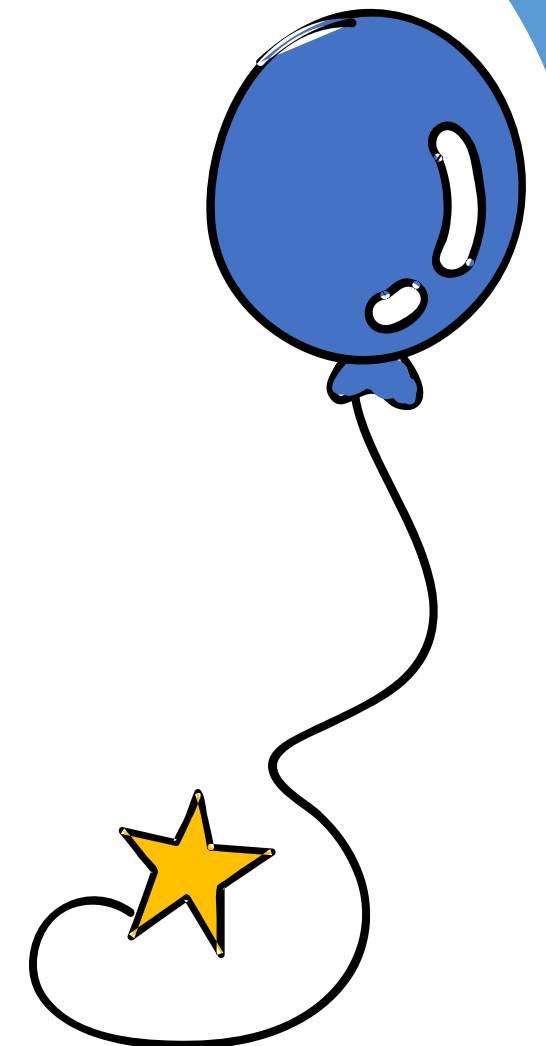
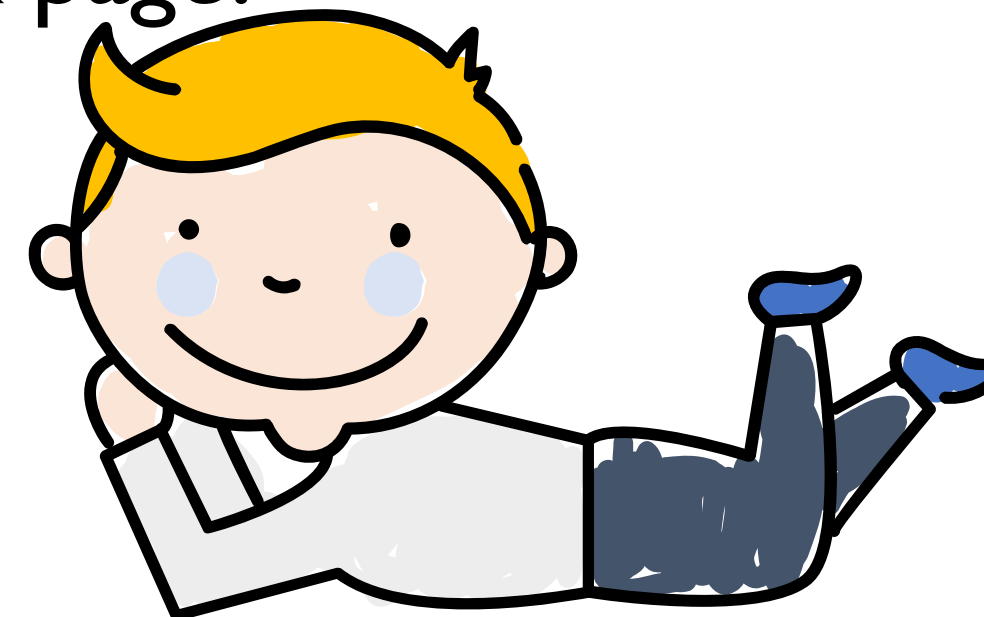
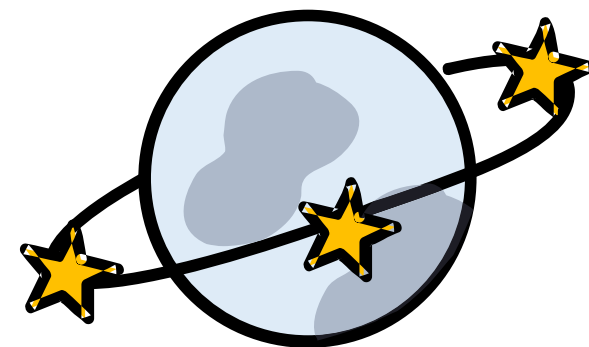
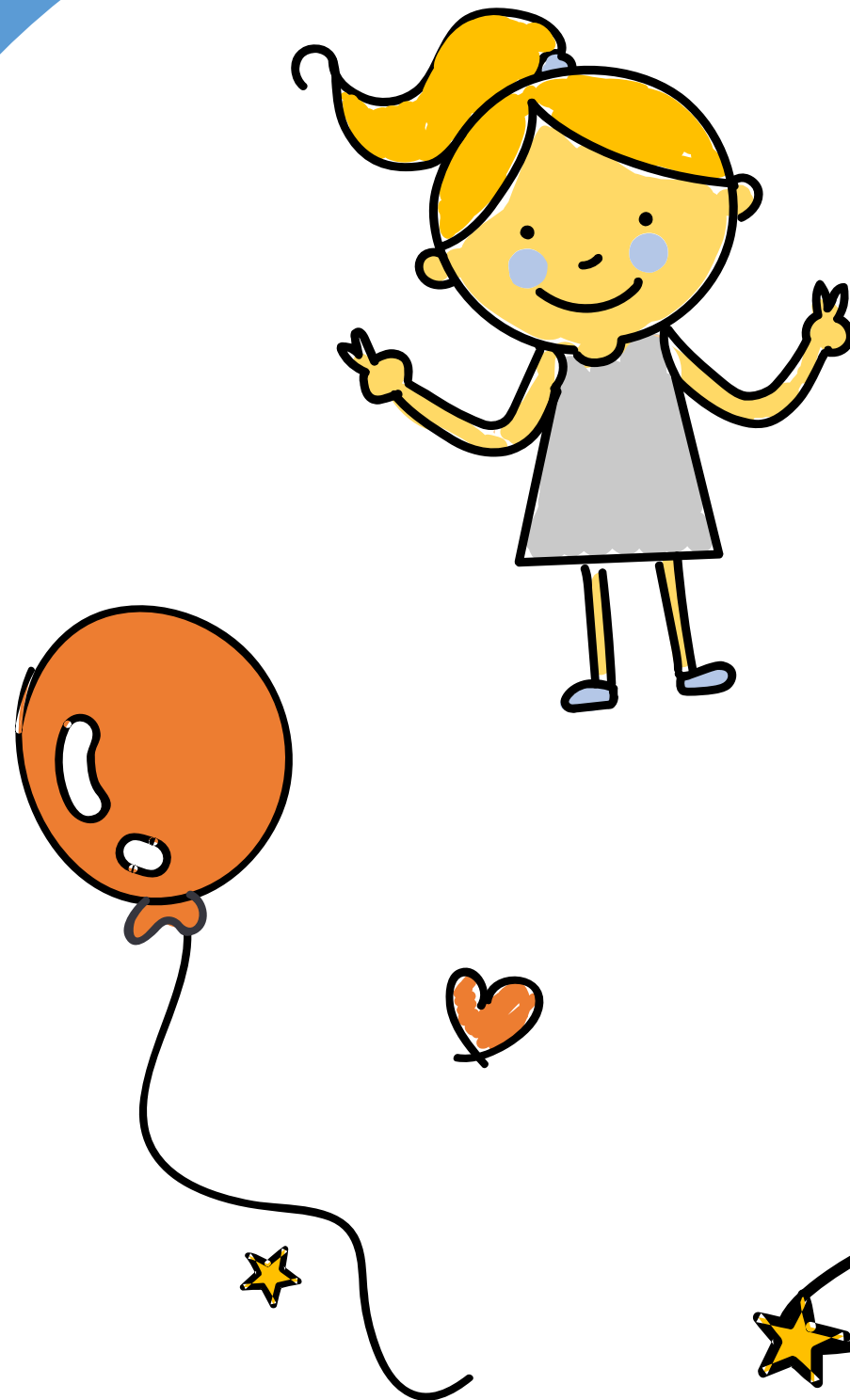
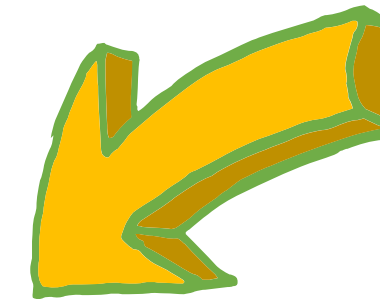




75+ Application approved to date.

Totalling over \$200,000 +

Stories can be found on our webpage
and Facebook page.





Growth Predications Next 5 Years

Every year we are seeing a 30% average rise in applications
The next 5 years we will need just to fulfill applications

Nov 2020/Oct 2021 \$80,000
Nov 2021/Oct 2022 \$104,000
Nov 2022/Oct 2023 \$135,000
Nov 2023/Oct 2024 \$175,000

This has grown to way more than just a small charity ran by volunteers.
If we can not support this growth we can not continue.
With Cov-19 we are anticipating an increase of the following applications –

- Mental health support.
- Prescription assistance.
- Equipment for home.



Premiers Council Award

Award for 2019 for excellence in community. – presented to an organisation that has made a significant contribution to a barrier-free, inclusive community in Alberta. Let's continue to make the Mountain View County a barrier free and inclusive community.



How Can You Help?

**Attend our Event in 2021
(if you cannot attend send a
family of hope instead)**



How Can You Help?

Or Donate your coffee

DONATE YOUR COFFEE

FOR HOPE 4 MVC KIDS SOCIETY

Hope 4 MVC Kids Society
hope4mvckids.org

PLEASE CONSIDER SKIPPING
YOUR COFFEE FOR A MORNING,
DAY, WEEK OR EVEN MONTH.

DONATE WHAT YOU WOULD
HAVE SPENT TO
HOPE 4 MVC KIDS

IN PARTNERSHIP WITH ATB CARES, YOUR DONATION
GOES RIGHT BACK INTO THE COMMUNITY

VISIT [HOPE4MVCKIDS.ORG](https://hope4mvckids.org) FOR MORE DETAILS!



How Can You Help?

Volunteer

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- 1) We need a representative from each area – Carstairs, Olds, Didsbury, Sundre, Cremona, Water Valley and Rural Mountain View County.

This rep will distribute leaflets, find community events we can attend and share our message.

- 2) We need help at community events such as community showcase etc
- 3) We need help at community fundraising events such as bbq's and breakfasts.
- 4) We need help at our annual fundraising event – Set up, Take Down, Waiting staff, selling tickets and obtaining silent and live auction items.
- 5) We need help spreading our message to help local families with children in medical need.

- 6) Maybe you have a special talent you can help us with such as graphics, entertainment, love public speaking etc

WE NEED YOU – LOCAL COMMUNITY HEROES WITH INVISIBLE CAPES.

SIGN UP TODAY.

All Volunteers must obtain a FOC criminal record check including venerable sector





Thank You

**Hope 4 MVC Kids Society would like to thank you for learning
about our local service group.**

**Families can call 403 507 2299 for information open 24 hrs, 7 days
a week.**

www.hope4mvckids.org

Facebook - <https://www.facebook.com/groups/235088373318474/>



**HOPE 4 MVC KIDS SOCIETY
Site 15, Box 14 - RR2
Olds, AB T4H 1P3**





Request for Decision

Proclamation: Hospice Palliative Care Week

April 26, 2021

RECOMMENDATION

That May 2-8, 2021 be declared “Hospice Palliative Care Week”, in the Town of Olds.

STRATEGIC ALIGNMENT

Good Governance; the Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

The Olds & District Hospice Society is requesting that Town Council proclaim the week of May 2-8, 2021 as “Hospice Palliative Care Week” in Olds.

This particular week is recognized nationwide, and it is an opportunity to offer education, and awareness to the importance of walking with others in the journey of end of life.

“Hike for Hospice”, will be a virtual event again this year. As COVID-19 continues to impact gathering rituals, the Society has chosen to host another Virtual Hike. Details can be found at www.oldshospice.com. In the past, the Hike for Hospice has been a wonderfully successful event to recognize the journey people have shared with their loved ones. In the last few years of offering volunteer services in Olds, Sundre, Didsbury, and Mountain View County, the Olds and District Hospice Society has been able to provide quality, compassionate care in a home like setting for those facing a palliative journey by offering support to individuals, their families and community at the end of life and during bereavement.

RISK/CONSEQUENCES

1. Council can receive the request for information thereby not making the declaration.
2. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Correspondence from the Olds and District Hospice Society
2. Hike for Hospice Event Poster
3. Hospice Palliative Care Week Proclamation

Submitted By:	Michelle Jorgensen Heritage Advisor Community Services	Date: April 20, 2021
Director Signature:	Doug Wagstaff – Electronically Reviewed and Approved	Date: April 20, 2021
CAO Signature:	Michael Merritt	Date: April 23, 2021



February 16, 2021

Attention: Mayor Mike Muzychka and Olds Town Council

Re: Application for Proclamation of May 2-8, 2021 as Hospice Palliative Care Week in the Community of Olds

Dear Mayor and Council,

This year the Canadian Hospice Palliative Care Association recognizes the 21th Anniversary of National Hospice Palliative Care Week May 2nd to May 8th. This time has been set aside to recognize the importance of palliative care and support awareness and education of this important aspect of life in our society.

The Olds & District Hospice Society has supported the national organization each year by hosting a local Hike for Hospice. This year will be the 10th Annual Hike for Hospice for our community. Last spring, because of health regulations, O&DHS held the hike virtually. Although we hope to gather in person this year, we realize that it is highly unlikely and, as such, will be inviting supporters to participate in a Virtual Hike for Hospice. Please visit our website www.oldshospice.com for more information and for the to create a team and a chance to share your own story.

The Town of Olds has always been supportive of our endeavours as a Society. We would like to request once more that May 2 to 8, 2021 be proclaimed as Hospice Palliative Care Week in our community.

We thank you for your commitment to our community and look forward to hearing back from you.

Sincerely,

Charlene Schramm

O&DHS Board Member and Chair of the Hike for Hospice Committee



It is hard to believe, on May 2, 2021, the Olds & District Hospice Society will be hosting our 10th annual Hike for Hospice. This hike is our major fundraiser and every spring we are humbled and inspired by the support we receive from our community and from individuals and families who have experienced an end-of-life journey. It is a time to come together and remember, to laugh, cry, share stories, and show support. The money raised at the hike is used to offset expenses related to the two hospice suites located in the Seasons Encore assisted living facility in Olds. The suites are just one of the seven major pillars of support offered by the O&DHS to individuals, their families, and friends who are facing end of life journeys.

To date:

- » Hike for Hospice has generated over \$205,000
- » 54 families have used our suites
- » Over 600 families have benefitted from the Society's programs
- » Over 2400 volunteer hours contributed annually
- » 72 volunteers are currently supporting the Society



HIKE FOR HOSPICE 2021

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We live in an incredibly supportive community!

As much as we wish we could come together in person, this year, like last year, Hike for Hospice will proceed as a virtual hike with an emphasis on connection, education, awareness, and support. As this will be our 10th Hike – we are going to throw in some history and celebration of past hikes as well.

Our primary goal is participation. We understand the last year has taken a toll on Albertans financially and emotionally. The reality is, clients and families in our area still need our help. We intend to support them in every way we possibly can. If we can raise funds for our cause, that will be great – but our major focus will still be supporting one another.

What is a Virtual Hike?

A virtual hike is an online event that provides an opportunity for participants to connect, support, and celebrate while you participate in your own hike within your neighborhood.

How does it work?

Sign up as an individual or as a team and gather pledges online. Once you register, you will have your very own pledge page where you can share your story and invite friends and family to view and contribute.

On May 2nd 2021, the Olds & District Hospice Society will be live streaming. You are invited to post your own hike photos and videos. Plan to walk, run, wheel, cycle or crawl a 1km or 5km route around your acreage, range road, driveway, or around your house, parks, or neighborhood.



Click here to register yourself or your team... or visit <https://www.canadahelps.org/en/charities/olds-district-hospice-society/p2p/hikeforhospice2021/>



Hike for Hospice Palliative Care

Hospice palliative care helps to relieve suffering and improve end-of-life care for all Canadians.

Sunday May 2nd 2021

9:30 am

10 give aways
for our 10th
anniversary so
get registered!

Sign up as an individual or as a team and gather pledges online. Once you register, you will have your very own pledge page where you can share your story and invite friends and family to view and contribute.

On May 2nd, the Olds & District Hospice Society will be live streaming. You are invited to post your own hike photos and videos. Plan to walk, run, wheel, cycle or crawl a 1km or 5km route around your acreage, range road, driveway, or around your house, parks, or neighborhood.



Click here to register yourself or your team...
or visit <https://www.canadahelps.org/en/charities/olds-district-hospice-society/p2p/hikeforhospice2021/>
Or visit www.olds hospice.com

For more information call 403-559-7214





OFFICE OF THE MAYOR

PROCLAMATION

“Hospice Palliative Care Week” May 2nd to May 8th, 2021

- WHEREAS:** Hospice Palliative Care aims to relieve suffering and improve the quality of living and dying for persons with terminal illness facing end of life and;
- WHEREAS:** Olds and District Hospice Society is a registered charitable society raising awareness, education and support for those facing end of life and;
- WHEREAS:** this year for the tenth year in a row, Olds & District Hospice Society will host “Hike for Hospice” as part of the national awareness campaign initiated by Canadian Hospice Palliative Care Association,
- NOW THEREFORE:** Olds Town Council, Olds Alberta, do hereby proclaim Sunday, May 2nd to Saturday, May 8th, 2021 as “Hospice Palliative Care Week”, in the Town of Olds.

Signed the _____ day of April 2021.

His Worship,
Mayor Michael Muzychka
Town of Olds



Request for Decision

COVID-19 UPDATE**April 26, 2021****RECOMMENDATION**

That Council accept the Emergency Managements presentation on COVID-19 as information.

STRATEGIC ALIGNMENT

The Town of Olds will provide the necessary resources to ensure a safe, secure and healthy community. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable. The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

The *Emergency Management Act*, the *Local Authority Emergency Management Regulation and Bylaw 2019-15 Municipal Emergency Management*, provides the legislative framework for local and provincial management of emergencies and disasters. The Local Authority Emergency Management Regulation 3.(2)(e) Incident Command System (ICS) will be used to support all Emergency Management responses.

BACKGROUND

Town of Olds Deputy Director of Emergency Management, Jennifer Lutz will provide an update and the current status of the COVID-19 situation in Olds.

RISK/CONSEQUENCES

1. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS - Not known at this time.

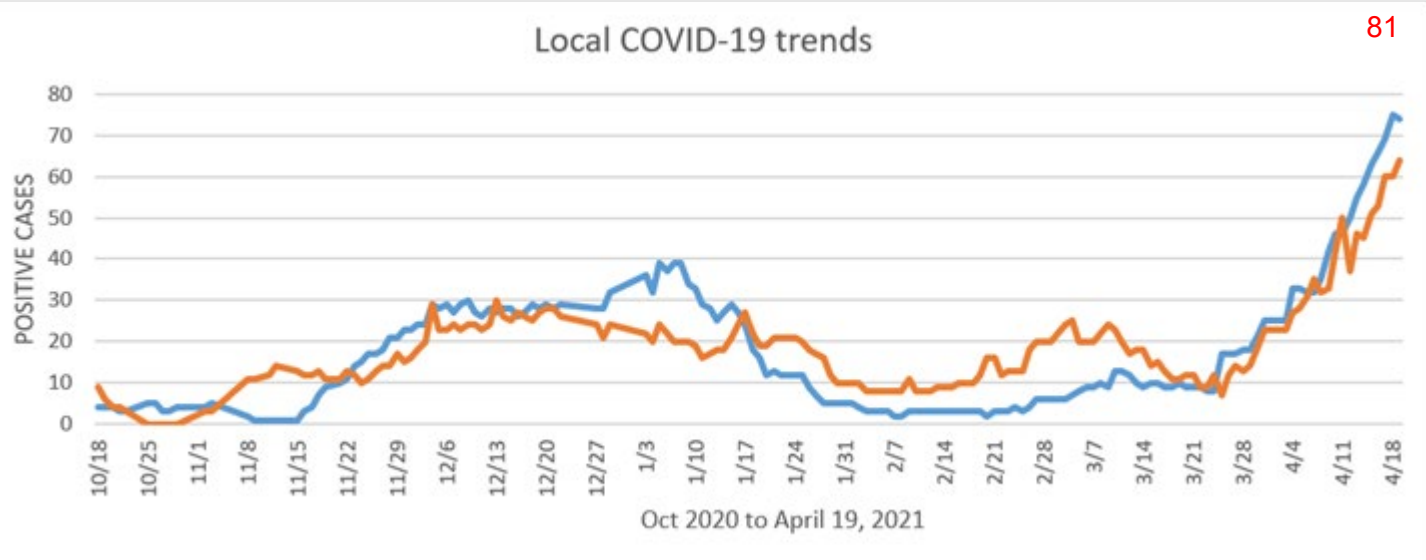
ATTACHMENTS – Presentation

Submitted By:	Jennifer Lutz, Deputy Director of Emergency Management	Date: April 23, 2021
CAO Signature:	Michael Merritt	Date: April 23, 2021

COVID-19 Incident Command Post - UPDATE

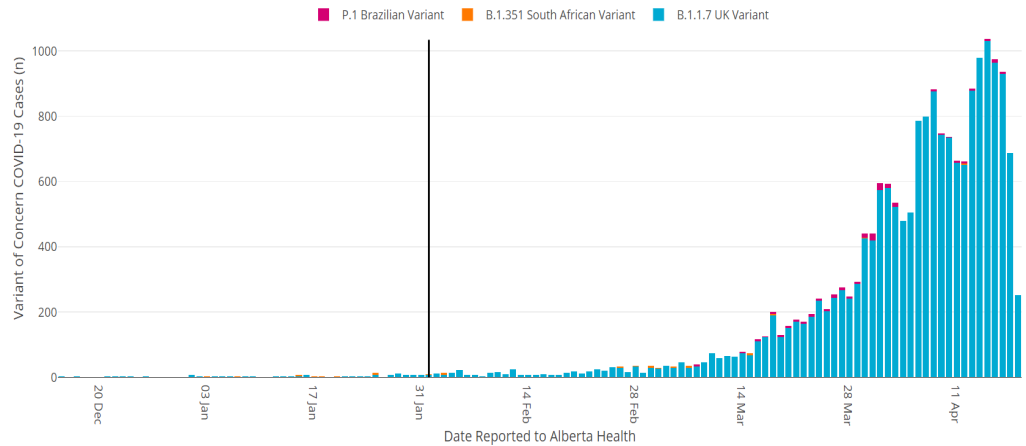
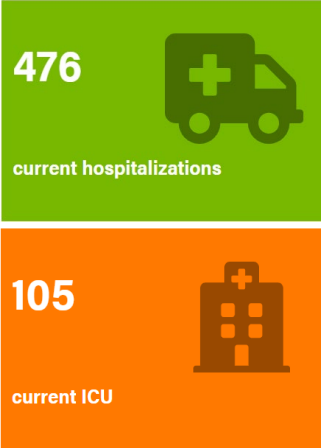
Town of Olds Council Meeting
April 26, 2021

Provincial COVID-19 cases as of April 19, 2021



COVID-19 Hospitalization and ICU totals

Variants of Concern COVID-19 patients April 19, 2021



COVID-19 Positive Cases (*As of April 21, 2021 @ 08:09*)

82

- **Olds – 74**
(+26 since April 11 Council update)
- **Mountain View County – 83**
(+33 since April 11 Council update)
- There are currently 2 Town of Olds staff isolating

ICP Update

83

Incident Command Post continues to meet weekly

- Maintaining communication, coordination and assurance that sufficient span of control is maintained
- Ensures issues that arise are addressed quickly and efficiently

Information Officer

- Continues to work closely with the Town of Olds Communication department ensuring all social media platforms have current COVID-19 updates

Liaison Officer

- Continues to receive updates from external stakeholders and ensures a direct line of communications is open

Safety Officer

- Continues to support and oversee the safety of Town of Olds staff

Public Works

- As more staff return to work duties return to normal
- Focus continues to be on utilities and public works

Municipal Enforcement

- Continues to provide assistance with public health measures to RCMP and AHS in a supportive role and, when necessary, providing education and awareness to citizens

ESS

- People looking to book vaccine appointments can book online or call 811 directly
- Persons that receive a positive test and are unable to isolate at home can call 211 to access a government approved hotel isolation option

Operations Continued

85

Fire

- Performing small group in-person training adhering to all public health measures
- Staffing levels continue at full capacity

Facilities

- Sportsplex and Aquatic Centre continue to run at status quo while adhering to all public health measures

Planning

Planning Section Chief

- Rapid screening is underway for staff members

Planning Continued

86

Business Recovery

- Continues to work on Business Recovery and maintaining open communication with local businesses
- Launched 2nd Business Impact Survey

Logistics

Logistics Section Chief

- Continues to monitor Provincial PPE supply

Finance/Admin

Finance/Admin Section Chief

- Continues to monitor time tracking for the COVID-19 incident

Questions?



Request for Decision

Proclamation: Emergency Preparedness WeekApril 26th, 2021**RECOMMENDATION**

That Sunday May 2, 2021 to Saturday May 8, 2021 be proclaimed as Emergency Preparedness Week in the Town of Olds.

BACKGROUND

Emergency Preparedness Week is an annual national awareness campaign introduced by provincial and territorial emergency management organizations in concert with Public Safety Canada and partners in 1996. The week is an opportunity for all levels of government to encourage the public to take proactive actions to better prepare to protect themselves, their families and property during emergencies.

Disasters have occurred more frequently and becoming more expensive, creating increased liabilities. Six of the top 10 costliest Canadian natural disasters for insurance payouts in the last 10 years have occurred in Alberta.

Everyone has a role to play in an emergency. Emergency Preparedness Week is an opportunity for citizens to take action to ensure people are prepared to protect themselves their families and the community during an emergency. This year, the theme is Emergency Preparedness: Be Ready for Anything. The intent of this theme is to encourage Canadians to take action to become better prepared for the range of emergencies they could face in their region.

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

ALTERNATIVE OPTIONS

1. Council can receive the request for information thereby not making the declaration.

ATTACHMENTS - Draft proclamation

Submitted By:	Jennifer Lutz, Deputy Director Emergency Management	Date: April 20 th , 2021
CAO Signature:	Michael Merritt	Date: April 23, 2021

OFFICE OF THE MAYOR

PROCLAMATION

“EMERGENCY PREPAREDNESS WEEK”

May 2 to May 8, 2021

- WHEREAS: The Town of Olds recognizes the importance of emergency preparedness in Canada, Alberta and in our community;
- WHEREAS: Unforeseen events such as major road accidents, high intensity fires, severe weather events, hazardous material industrial, or transportation emergencies, can occur quickly and without warning, and understanding these risks helps each of us to be better prepared: and
- WHEREAS: The Town of Olds, on behalf of all citizens and all involved in emergency preparedness, emergency response and disaster recovery which includes emergency management, fire, police, public works, ambulance, health, emergency social services and volunteers; and
- WHEREAS: Emergency Preparedness Week is declared across the nation to increase public awareness of how everyone can improve their personal preparedness to better cope with emergencies and disasters.
- NOW THEREFORE: Olds Town Council, Olds Alberta, do hereby proclaim Sunday May 2nd, 2021 to Saturday May 8th, 2021 as "Emergency Preparedness Week" in the Town of Olds.

Signed the ____ day of April, 2021.

Michael Muzychka, Mayor
Town of Olds

**RECOMMENDATION**

That Bylaw No. 2021-02 to amend the Land Use Bylaw, as amended, be given third reading.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for the 2017-2021, focus area one is Good Governance. The goal for this area is: *"The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made."*

LEGISLATIVE AUTHORITY

1. *Municipal Government Act* – Chapter M-26, Part 17, Division 5 Section 639 every municipality must pass a Land Use Bylaw.
2. *Municipal Government Act* – Chapter M-26, Part 5, Division 9, Section 191(1) the power to pass a bylaw...includes a power to amend or repeal the bylaw.

BACKGROUND

In October 2020, Council reviewed the results of a community survey and engagement about the keeping of urban hens in Olds. Administration was directed to prepare amendments to the Land Use Bylaw for Council consideration.

Bylaw No. 2021-02 contains proposed changes to the Land Use Bylaw to address the development of Chicken Coops for urban hens. The main elements of the approach that Bylaw No. 2021-02 proposes to put in place are as follows:

1. "Chicken Coop" is a separately defined use to allow for specific regulation;
2. The Municipal Planning Commission is the Development Authority for "Chicken Coops", with no variance granting capabilities for "Chicken Coop" development standards;
3. Allowed as a discretionary use in the Low Density Residential (R1), General Residential (R2), General Residential Narrow Lot (R2N), Medium Density Residential (R3), Country Residential (R5), Country Residential A (R5A), Direct Control District 2 (DC2), Direct Control District 3 (DC3), Direct Control District 5 (DC5) and Urban Reserve (UR) districts;
4. "Chicken Coops" will be restricted to parcels with either a detached dwelling or a duplex as the principal use;
5. "Chicken Coops" will be limited to one (1) per parcel;
6. "Chicken Coops" cannot be placed in the front yard of a parcel;

7. "Chicken Coops" will be subject to the same setbacks as accessory buildings, being 1 m from side and rear parcel boundaries and not be closer to a street than a principal building;
8. "Chicken Coops" will also be included in the maximum area provisions for accessory buildings;
9. A "Chicken Coop" development permit will require a valid Urban Hen License issued under the Community Standards Bylaw;
10. After a "Chicken Coop" has been approved, the coop may be moved to other areas on the same parcel, as long as they meet the required yards and setbacks.

The proposed bylaw would be strictly for the development and placement of the "Chicken Coop", with the number of chickens and their keeping addressed in the Community Standards Bylaw. The decision of Municipal Planning Commission on the permit may be appealed by the applicant and other affected parties. Notice of the decision would appear in the newspaper.

Proposed Revisions

Bylaw No. 2021-02 was presented to Council for public hearing and consideration of second and third reading on April 12. During discussion Council requested amendments to the proposed bylaw to address:

- A longer timeframe to allow existing Chicken Coop structures to come into compliance, and
- Mandatory notification requirements to adjacent landowners when an application is made, so they may submit comments.

Administration is recommending the following clause to address Council's amendment to include adjacent landowner notification, to be added in Part 3 of the Bylaw as a new sub clause (i):

- (i) *Prior to an application for a Chicken Coop being decided upon, the Development Officer shall send a notice by mail to all assessed property owners of adjacent land. The notice shall be sent at least fourteen (14) days prior to the Municipal Planning Commission meeting date to decide upon the application and must include the date of the Municipal Planning Commission meeting, in order for landowners to submit written comments and/or attend the meeting. The Development Officer shall present all comments received to the Municipal Planning Commission for consideration.*

This clause will be inserted into the Chicken Coop regulations so as to not disrupt other administrative processes of the Land Use Bylaw. This clause will require the Development Officer to refer all Chicken Coop applications to adjacent landowners, notify them when the MPC meeting will be held and submit all received comments to MPC for consideration prior to making a decision.

To address Council's amendment to incorporate provisions for existing Chicken Coops to have more time to come into compliance with the development standards, the following clause has been prepared, and will be included in Part 3 of the Bylaw as a new sub clause (j):

- (j) *All new Chicken Coop structures constructed on or after April 27, 2021 must meet the development standards outlined in Section 6(19). Chicken Coop type structures that are existing as of April 26, 2021, shall have until January 1, 2023 to meet the development standards of Section 6(19), or be removed.*

This clause will also be inserted into the Chicken Coop regulations. The wording will ensure that all new Chicken Coop structures developed after the passing of this Bylaw, being April 27, 2021, will need to be in compliance with the development standards. For those structures existing at the time of adoption of this Bylaw, April 26, 2021, they will have until January 1, 2023 to come into compliance or be removed.

RISK/CONSEQUENCES



1. Council may request further information from Administration prior to proceeding with third reading of the bylaw.
2. Council may provide direction to Administration on changes to the proposed bylaw with the amended bylaw coming before Council for third reading at a later date.
3. Council may defeat third reading of the bylaw.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1. Bylaw No. 2021-02
2. Bylaw No. 2021-02, as amended

Author: Natasha Wright, Planner, PCPS	Date: April 21, 2021
Director Signature: 	Date:
CAO Signature: 	Date: April 21/2021

**TOWN OF OLDS
BYLAW NO. 2021-02**

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, to provide for the amendment of Land Use Bylaw No. 01-23

WHEREAS Section 639 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that every municipality must pass a land use bylaw; and

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, permit a Council by bylaw to amend the Land Use Bylaw; and

WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend Land Use Bylaw No. 01-23

NOW THEREFORE, the Council of the Town of Olds duly assembled enacts as follows:

1. That Section 1.3 Definitions is amended by adding the following definition of “*chicken coop*” where it would appear in alphabetical order:

“**chicken coop**” means a fully enclosed weather proof structure and attached outdoor enclosure used for the keeping of urban hens, that is no larger than 10 m² (107.63 ft²) in floor area, and no more than 2 m (6.56 ft.) in height;”
2. That Section 2.3 Permission for Development is amended by including the following text at the end of subsection (4):

“, with the exception of:

 - (a) Development standards and requirements for chicken coops which shall not be relaxed or varied.”
3. That Schedule B: Supplementary Regulations Section 6.0 Miscellaneous is amended by adding the following text as a new subsection 6.0(19) Chicken Coops:

6(19) Chicken Coops

- (a) Chicken coops shall be restricted to a site occupied by a detached dwelling or a duplex within a residential land use district.
- (b) One chicken coop may be allowed per lot containing a detached dwelling or duplex in a residential district.
- (c) Chicken coops shall not be erected or placed in the front yard of a parcel.
- (d) A chicken coop on an interior parcel shall be situated so that the exterior wall is at least 1 m (3.3 ft.) from the side and rear boundaries of the parcel.

- (e) A chicken coop on a corner parcel shall not be situated closer to the street than the main building. It shall not be closer than 1 m (3.3 ft.) to the other side parcel boundary or the rear parcel boundary.
 - (f) Chicken coops shall be included in all maximum total area provisions contained within Schedule B: Supplementary Regulations Section 1(1) Accessory Buildings subsections (vi) and (vii).
 - (g) A chicken coop shall not be developed without a valid license issued by the municipality under the Community Standards Bylaw.
 - (h) An approved chicken coop may be moved to a new location on the same parcel as long as the siting of the chicken coop meets all required yards and setbacks and remains on the same approved parcel.
4. That Schedule C: Land Use District Regulations is amended by adding "Chicken coops" to the list of discretionary uses where it would appear in alphabetical order in the following Districts:
- Low Density Residential (R1)
 - General Residential (R2)
 - General Residential Narrow Lot (R2N)
 - Medium Density Residential (R3)
 - Country Residential (R5)
 - Country Residential A (R5A)
 - Direct Control District 2 (DC2)
 - Direct Control District 3 (DC3)
 - Direct Control District 5 (DC5)
 - Urban Reserve (UR)
5. This Bylaw comes into force on the date it is passed.

Read for a first time on the ____ day of _____, 2021

Public Hearing held on the ____ day of _____, 2021

Read a second time on the ____ day of _____, 2021

Read a third and final time on the ____ day of _____, 2021

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____ 2021.

**TOWN OF OLDS
BYLAW NO. 2021-02**

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, to provide for the amendment of Land Use Bylaw No. 01-23

WHEREAS Section 639 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that every municipality must pass a land use bylaw; and

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, permit a Council by bylaw to amend the Land Use Bylaw; and

WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend Land Use Bylaw No. 01-23

NOW THEREFORE, the Council of the Town of Olds duly assembled enacts as follows:

1. That Section 1.3 Definitions is amended by adding the following definition of “*chicken coop*” where it would appear in alphabetical order:

“**chicken coop**” means a fully enclosed weather proof structure and attached outdoor enclosure used for the keeping of urban hens, that is no larger than 10 m² (107.63 ft²) in floor area, and no more than 2 m (6.56 ft.) in height;”
2. That Section 2.3 Permission for Development is amended by including the following text at the end of subsection (4):

“, with the exception of:

 - (a) Development standards and requirements for chicken coops which shall not be relaxed or varied.”
3. That Schedule B: Supplementary Regulations Section 6.0 Miscellaneous is amended by adding the following text as a new subsection 6.0(19) Chicken Coops:

6(19) Chicken Coops

- (a) Chicken coops shall be restricted to a site occupied by a detached dwelling or a duplex within a residential land use district.
- (b) One chicken coop may be allowed per lot containing a detached dwelling or duplex in a residential district.
- (c) Chicken coops shall not be erected or placed in the front yard of a parcel.
- (d) A chicken coop on an interior parcel shall be situated so that the exterior wall is at least 1 m (3.3 ft.) from the side and rear boundaries of the parcel.

- (e) A chicken coop on a corner parcel shall not be situated closer to the street than the main building. It shall not be closer than 1 m (3.3 ft.) to the other side parcel boundary or the rear parcel boundary.
 - (f) Chicken coops shall be included in all maximum total area provisions contained within Schedule B: Supplementary Regulations Section 1(1) Accessory Buildings subsections (vi) and (vii).
 - (g) A chicken coop shall not be developed without a valid license issued by the municipality under the Community Standards Bylaw.
 - (h) An approved chicken coop may be moved to a new location on the same parcel as long as the siting of the chicken coop meets all required yards and setbacks and remains on the same approved parcel.
 - (i) Prior to an application for a Chicken Coop being decided upon, the Development Officer shall send a notice by mail to all assessed property owners of adjacent land. The notice shall be sent at least fourteen (14) days prior to the Municipal Planning Commission meeting date to decide upon the application and must include the date of the Municipal Planning Commission meeting, in order for landowners to submit written comments and/or attend the meeting. The Development Officer shall present all comments received to the Municipal Planning Commission for consideration.
 - (j) All new Chicken Coop structures constructed on or after April 27, 2021 must meet the development standards outlined in Section 6(19). Chicken Coop type structures that are existing as of April 26, 2021, shall have until January 1, 2023 to meet the development standards of Section 6(19), or be removed.
4. That Schedule C: Land Use District Regulations is amended by adding "Chicken coops" to the list of discretionary uses where it would appear in alphabetical order in the following Districts:
- Low Density Residential (R1)
 - General Residential (R2)
 - General Residential Narrow Lot (R2N)
 - Medium Density Residential (R3)
 - Country Residential (R5)
 - Country Residential A (R5A)
 - Direct Control District 2 (DC2)
 - Direct Control District 3 (DC3)
 - Direct Control District 5 (DC5)
 - Urban Reserve (UR)
5. This Bylaw comes into force on the date it is passed.

Read for a first time on the ____ day of _____, 2021

Public Hearing held on the ____ day of _____, 2021

Read a second time on the ____ day of _____, 2021

Read a third and final time on the ____ day of _____, 2021

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____ 2021.



Request for Decision

2021-04 CSB Amendment Bylaw

April 26, 2021

RECOMMENDATION

That Bylaw 2021-04 Community Standards Amendment Bylaw be given third reading.

STRATEGIC ALIGNMENT

The Town of Olds will provide the necessary resources to ensure a safe, secure and healthy community. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable. The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

The *Municipal Government Act*, (S.145) Part 2 Division 1 provides that a municipality has the general jurisdiction to pass and enforce a bylaw in relation to the safety, health, and welfare of people and the protection of people and property; people, activities and things in, on or near a public place or a place open to the public; nuisances; wild and domestic and activities in relation to them.

BACKGROUND

The Community Standards Bylaw 2015-08 came into effect on July 4, 2016. A first set of amendments came stemming from the one year review resulting in Bylaw 2017-18 CSB Amendment Bylaw was passed at the October 10, 2017, Regular Council Meeting. In 2018 Council directed Administration to review parking of heavy vehicles in such a way as to balance residential district aesthetics and operational impacts resulting in Community Standards Amendment Bylaw 2019-01 was passed at the January 14, 2019, Regular Council Meeting. In 2019 a public consultation regarding the regulation of dogs was conducted. Citizen feedback combined with administrative research and legal advice led to amendments regarding the keeping of dogs.

In October 2020, Council reviewed the results of a community survey and engagement about animal control. Administration was directed to prepare amendments to the Land Use Bylaw and Community Standards for Council consideration. The Land Use Bylaw will regulate the development permit for Coops and district control, while the Community Standards Bylaw will regulate the licensing and responsible keeping of chickens. At the March 2, 2021 Policies & Priorities Council Meeting, Council reviewed the Community Standards Bylaw Amendment Draft – Animal Section, specifically addressing the keeping of chickens. Bylaw 2021-04 Community Standards Amendment Bylaw was given first reading on March 8, 2021, second reading on April 12, 2021, and Administration was asked to bring back with amendments for third reading to the meeting of April 26, 2021.

RISK/CONSEQUENCES

Council can make additional motions to amend and pass third reading today, or make requests on further information, or suggest amendments citing by consensus tabling the third reading to a

future Council Meeting. Council would need to be specific in the information or amendments they are seeking.

FINANCIAL CONSIDERATIONS

Implementation of the amendments would not require addition budget at this time.

ATTACHMENTS

- 1) Amendment Bylaw No. 2021-04
- 2) Draft Consolidated Bylaw 2015-08

Author:	Doug Wagstaff, Director of Community Services	Date: April 12, 2021
Director Signature:	Approved Electronically Doug Wagstaff	Date: April 12, 2021
CAO Signature:	Michael Merritt	Date: April 13, 2021

**TOWN OF OLDS
BYLAW 2021-04**

100

Community Standards Amendment Bylaw

PURPOSE

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto, to provide for the amendment of the Community Standards Bylaw No. 2015-08.

WHEREAS it is desirable for regulations which influence neighbourhood liveability to be located, as much as possible, in one bylaw; notwithstanding, Council has adopted various specific bylaws establishing community living standards,

WHEREAS community standards are intended to be reviewed regularly and amended as Council deems appropriate. Council's desire is to influence respect for each other as neighbours and balance enforcement with the liveability of neighbours and neighbourhoods;

AND WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend the Community Standards Bylaw No. 2015-08,

NOW, THEREFORE, the Council of the Town of Olds, in the province of Alberta, duly assembled, enacts as follows:

That the Community Standards Bylaw 2015-08 be amended to change the wording as follows:

Numeric order corresponding with any amendments herein.

Page 6 (amendment/add to definitions)

"Coop" means a fully enclosed outdoor weather proof structure used for the keeping of Urban Chickens meeting required structural specifications in the Land Use Bylaw.

Page 8 (amendment/add to definitions)

"Hen" means a domesticated female chicken;

Page 8 (amendment/deletion to wording/ add to definitions)

"Licence" means a Dog, Cat, or Urban Hen License issued by the Town to the Owner of a Dog, a Cat, or Urban Hen.

Page 10 (amendment/deletion to wording/ add to definitions)

"Owner" or "Owners" in respect to a Dog, Cat, Hen, or Rooster means:

- a. a Person, partnership, association or corporation owning, possessing or having control over a Dog, Cat, Hen, or Rooster;
- b. a Person permitting any Dog or Cat, to remain about his/her house or Premises;
- c. a Person whom a Dog, Cat, or Urban Hen License has been issued; or

a Person who collects or assumes responsibility for a Dog, Cat, Hen, or Rooster that has been seized pursuant to the provisions of this Bylaw

Page 11 (amendment/add to definitions)

“Rooster” means a domesticated male chicken.

Page 12 (amendment/add to definitions)

“Urban area” means lands located within the Town on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted or a discretionary use under Bylaws of the Town.

“Urban Hen” means a hen that is at least sixteen (16) weeks of age.

“Urban Hen Licence” means a licence issued pursuant to this bylaw which authorizes the holder to keep urban hens on a specific property within the Town.

Page 22 (amendment to wording)

PART SIX: RESPONSIBLE OWNERSHIP OF DOGS, CATS, AND CHICKENS

Page 31 (amendment add)

Keeping of Chickens

6.51 No person in an urban area shall keep:

- a. a Rooster;
- b. a hen, other than an Urban Hen for which a valid Chicken Licence has been issued;
or
- c. more than six (6) Urban Hens.

6.52 A person may keep up to six (6) Urban Hens upon:

- a. Issuance of Development Permit for a Coop;
- b. Approval of an Urban Hen Licence application; and
- c. Paid an annual Urban Hen Licence fee as set out in the Town of Olds Rate Bylaw.

6.53 An Urban Hen Licence may be issued or renewed if the Town is satisfied that:

- a. the applicant is the owner of the property on which the Urban Hens will be kept; or that the owner of the property has provided written consent to the applicant;
- b. the land use designation of the property on which the Urban Hens will be kept allows the placement of a Coop for the keeping of Urban Hens;
- c. the applicant resides on the property on which the Urban Hens will be kept;
- d. all required information has been provided;
- e. the applicant has taken a course on the safe handling of hens and eggs, prior to issuance of a licence;
- f. the applicant has registered with Alberta’s Premises Identification Program (PID);
- g. the applicant has complied with all other Provincial and Federal Regulations for the keeping of chickens; and
- h. the applicable licence fee has been paid.

6.54 The maximum number of Urban Hen Licenses that may be issued shall be one Urban Hen License per two hundred fifty (250) persons based on the population of the Town of Olds as determined in the most recent municipal census.

6.55 An Urban Hen Licence is valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to February 28 of each subsequent year:

- a. Urban Hen Licence fees shall not be reduced or prorated no matter the month of purchase;
- b. Urban Hen Licence fees shall not be refunded or rebated.

6.56 An Urban Hen Licence is not transferable from one person to another.

6.57 An Urban Hen Licence is not transferable from one property to another except:

- a. when a licence holder has moved to a new property within the Town, then:
 - i. the licence holder may apply to transfer the licence; and
 - ii. an inspection of the new property must be carried out to determine the licence holder is still able to meet all requirements for an Urban Hen Licence at such a property.

6.58 A person to whom an urban hen licence has been issued shall produce the licence upon the demand of a Peace Officer.

6.59 An Urban Hen Licence may be revoked or may not be renewed by the Town if:

- a. the applicant or licence holder does not meet or no longer meets the requirements for an Urban Hen Licence as set out in this Bylaw;
- b. the applicant or licence holder furnishes false information or misrepresents any Bylaw, fact or circumstance required pursuant to this Bylaw;
- c. the applicant or licence holder has, in the opinion of the CAO or designate, based on reasonable grounds, contravened any part of this Bylaw whether or not the contravention has been prosecuted;
- d. the applicant or licence holder fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of animals/livestock;
- e. the applicant or licence holder fails to pay any fee required by this Bylaw;
- f. the applicant fails to comply with any applicable Provincial and Federal Regulations for the keeping of chickens; or
- g. in the opinion of the Town based on reasonable grounds, it is in the public interest to do so.

6.60 In the case of a refusal or revocation of an Urban Hen License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Responsibilities of Owners Keeping of Urban Hens

6.61 A person who keeps Urban Hens must:

- a. must ensure that Coop size meets the Land Use Bylaw;
- b. ensure that each Coop is located as a structure within the Land Use Bylaw;
- c. keep each Urban Hen in a Coop or pen at all times, and shall not be free range in the yard;
- d. provide each Urban Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dust-bathing, and roosting, all sufficient to maintain the urban hen in good health;
- e. maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
- f. construct and maintain the Coop to prevent any rodent from harbouring underneath, within, or within its walls, and to prevent entrance by any other animal;
- g. keep a food container and water container in the Coop;
- h. keep the Coop and pen secured at all times;
- i. remove leftover feed, trash, and manure in a timely manner;
- j. store feed within a fully enclosed container;
- k. store manure within a fully enclosed container, and store no more than 85 litres (3 cubic feet) of manure at any time;
- l. remove all other manure not used for composting or fertilizing and dispose of such in accordance with Town Bylaws;
- m. follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- n. keep Urban Hens for personal use only.

6.62 No person who keeps Urban Hens shall:

- a. sell manure, meat, or other products derived from an Urban Hen;
- b. slaughter any Urban Hen on the property;
- c. dispose of an Urban Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and
- d. keep an Urban Hen in a cage, kennel, or any other form of shelter other than a Coop as designated by the Land Use Bylaw.

Page 23 (amendment to wording)

6.3 a. on or before February 28 of the current License year;

Page 28 (amendment to wording)

6.32 a. on or before February 28 of the current License year;

Page 33 (amendment to wording)

7.9 The Owner of an Animal who has received a notice that their Dog is declared a Vicious Dog pursuant to section 6.16 or their Licence has been refused or revoked pursuant to sections

6.7, 6.35, or 6.59 of this Bylaw within fourteen (14) days after the date the decision was communicated to the Person or Owner respectively, may by written notice request the Chief Administrative Officer review the decision. After reviewing the decision, the Chief Administrative Officer may confirm, contrast, add to, or cancel the decision.

Pages 34-36 (amendment/add)

Rooster on premises	6.51 a.	125.00	250.00	500.00	1000.00
Unlicenced Hens on premises	6.51 b.	125.00	250.00	500.00	1000.00
Keeping more than 6 Hens	6.51 c.	125.00	250.00	500.00	1000.00
Fail to obtain Coop Development Permit	6.52 a.	125.00	250.00	500.00	1000.00
Fail to obtain an Urban Hen Licence	6.52 b.	125.00	250.00	500.00	1000.00
Fail to purchase an annual Urban Hen Licence	6.52 c.	125.00	250.00	500.00	1000.00
Fail to produce a valid Urban Hen Licence	6.58	125.00	250.00	500.00	1000.00
Fail to follow regulations for Keeping of Urban Hens	6.61 & 6.62 d.	125.00	250.00	500.00	1000.00
Sale of products derived from an Urban Hen	6.62 a.	125.00	250.00	500.00	1000.00
Slaughter Urban Hen on property	6.62 b.	300.00	500.00	1000.00	1500.00
Fail of proper disposal of a deceased Hen	6.62 c.	300.00	500.00	1000.00	1500.00

Read for a first time on the 8 day of March, 2021

Read a second time on the 12 day of April, 2021

Read a third and final time on the 26 day of April, 2021

Michael Muzychka
Mayor

Michael Merritt,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of
_____ 2021.



**TOWN OF OLDS
COMMUNITY STANDARDS
BYLAW 2015-08**
(This Bylaw came into effect July 4, 2016.)

This document represents a compilation of the Town of Olds Community Standards Bylaw 2015-08, Community Standards Amendment Bylaw 2017-18, Community Standards Amendment Bylaw 2019-01, and Community Standards Amendment Bylaw 2019-30 up to January 27, 2020.

To obtain true copies of the original bylaw and/or all successive amending bylaws, please contact the Town of Olds.

CONSOLIDATED TO JANUARY 27, 2020 (Municipal Government Act RSA 2000 Chapter M-26, Part 3, Division 7, Section 69 (1), (2), (3))

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WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting the safety, health and welfare of people and protection of people and property;

AND WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws regarding the remedying of contraventions of bylaws;

AND WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting nuisances, including unsightly property;

AND WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting wild and domestic animals and activities in relation to them;

AND WHEREAS the Traffic Safety Act authorizes a municipality to pass bylaws with respect to Highways under its direction, control and management and the parking of vehicles on public and private property;

AND WHEREAS public engagement with Town of Olds citizens identified four primary themes which influence neighbourhood liveability, being: Public Behaviours and Nuisances; Care of Property; Traffic and Parking; and, Pets;

AND WHEREAS community standards are intended to be reviewed regularly and amended as Council deems appropriate. Council's desire is to influence respect for each other as neighbours and balance enforcement with the liveability of neighbours and neighbourhoods;

AND WHEREAS it is desirable for regulations which influence neighbourhood liveability to be located, as much as possible, in one bylaw; notwithstanding, Council has adopted various specific bylaws establishing community living standards.

NOW THEREFORE THE COUNCIL OF THE TOWN OF OLDS ENACTS AS FOLLOWS:

PART ONE: INTERPRETATION

- 1.1. Nothing in this Bylaw shall be interpreted as conflicting with any Provincial or Federal legislation.
- 1.2. Where any provision of this Bylaw conflicts with any Provincial or Federal legislation, the Provincial or Federal legislation shall take precedence.
- 1.3. Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and in force.

- 1.4. Nothing in this Bylaw relieves a Person from complying with any provisions of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 1.5. Any headings, sub-headings, or tables of contents in this Bylaw are included for guidance purposes and convenience only and shall not form part of this Bylaw.
- 1.6. All of the schedules attached to this Bylaw form a part of this Bylaw.

PART TWO: DEFINITIONS

NOTE: Throughout the Bylaw all definitions appear with the capitalization of each word, as shown below.

"Animal" means any domesticated animal.

"Animal Material" means any excrement and includes all material accumulated on Property from pet pens or pet yards, stables, veterinary clinics, animal hospitals, kennels or feed lots.

"Accessory Parking Pad" means an area providing for the parking of Vehicles and Utility Trailers but does not include a Driveway and is located on the same parcel of land.

"At Large" means a Dog or Cat that is not on a Leash, except:

- a. when the Dog or Cat is fully contained upon and within private Property with the consent of the Owner or Person in control of the Property;
- b. when the Dog is under control of the Owner or of a Competent Person and upon the Property of the Owner or within an Off Leash Area, or
- c. while the Dog is participating in an organized Dog show or competition and under the control of a Competent Person.

"Attack" means any application of force by an animal causing an injury (minor or severe).

"Biological Waste" means the carcass and offal of an animal in whole or in part, and includes, animal or human excrement or manure.

"Bite" means an injury by teeth, including but not limited, to a bruise, a laceration, a puncture, or a bone break.

"Building" includes anything constructed or placed on, in, over or under land but does not include a highway or road or a bridge forming part of a highway or public road;

"Building Material" means material or debris which may result from the construction, renovation or demolition of any Building and includes, but is not limited to, wood, gypsum board, roofing, vinyl siding, metal, packaging material and containers of Building Material, gravel, concrete and asphalt and any earth, rocks and vegetation displaced during such construction, renovation or demolition of any Building or other structure.

“Business Day” means the regular business days of the Town of Olds Office, excluding Statutory Holidays.

“Camper” means any portable structure designed to be loaded onto, or affixed to, the bed or chassis of a truck, capable of providing temporary accommodation for travel, vacation, or recreational use, includes but not limited to: slide in campers, chassis-mounted campers, camper-van conversions, campers which are mounted on trucks, and trailers to carry them.

“Cat” means any domestic member of the felidae family.

“Chief Administrative Officer” means the Chief Administrative Officer (CAO) of the Town appointed by Council in accordance with the provision of the Municipal Government Act., or his/her designate.

“Community Container” or community bin means a large metal bin of a standard design and size for compostable purposes.

“Competent Person” means a Person who is physically and mentally capable of restraining and controlling a Dog or a Cat to an extent that the Dog or a Cat cannot interfere with other Persons or animals or cause Damage To Property.

“Coop” means a fully enclosed outdoor weather proof structure used for the keeping of Urban Chickens, that is no larger than 10 m² in floor area, and no more than 2.4m in height and meeting required structural specifications in the Land Use Bylaw.

“Council” means the Council of the Town of Olds.

“Damage To Property” means Damage To Property other than the Owner’s Property, and includes Defecating or Urinating on such Property.

“Defecate” means to discharge waste matter from the bowels.

“Development Authority” means the Person, commission or organization authorized to exercise development powers and perform duties on behalf of the Town as referred to in Division 3 of the Municipal Government Act.

“Disabled Parking Zone” means a space or portion of a Highway or parking lot set apart and designated exclusively for the parking of a Vehicle bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the Chief Administrative Officer.

“Driveway” means a vehicle access route used on a parcel between the access point of a public roadway that leads to a garage or accessory parking area.

"Dwelling" means any Building or place including the land upon which the Building is located, which is occupied or used as a place of abode other than a hotel, restaurant or apartment house.

"Dog" means a domestic member of the canidae family.

"Façade" means the front of a dwelling, generally parallel to the street and usually includes the front entrance. The front Facade may be a different depth from the front property line on each side of the house, depending on the house design.

"False Alarm" means an alarm signal necessitating response where an emergency situation does not exist.

"Fight" means any confrontation involving violent physical contact between two or more people.

"Front Yard" means a yard extending across the full width of a parcel measured perpendicularly from the front boundary of the parcel to the front wall(s) of the main building situated on the parcel [see sketch in Schedule B].

"General Waste" means ceramic, rags, cast-off clothing, food containers, packaging, wood, ashes excepting those generated from incinerators, and other non-decaying materials not exceeding ten pounds in weight or four feet in any dimension.

"Garage" means an accessory building or part of a principal building designed and intended to be used for the storage of motor vehicles.

"Garbage" means any household or commercial rubbish including, but not limited to, boxes, cartons, bottles, cans, containers, packaging, wrapping material, paper, cardboard, food, discarded clothing or fabric and discarded household items.

"Graffiti" means the defacement or disfigurement of any Property or object, through the performance of any of the following acts:

- a. the application of any substance, including paint, ink, stain or whitewash to any surface;
- b. the affixing of any form of adhesion that does not remove cleanly when pulled away from the applied surface; or
- c. the marking, scratching, etching or other alteration or disfigurement of any surface.

"Heavy Vehicle" means a Motor Vehicle, alone or together with any Trailer or other Vehicle being towed by the Motor Vehicle, exceeding any of the following:

- i. 2 axels (excluding trailer);
- ii. 6.5 metres length (excluding trailer);
- iii. 9 metres in total length; or
- iv. a gross Vehicle weight of 4,540 kg.

“Hen” means a domesticated female chicken.

“Highway” means a highway as defined by the Traffic Safety Act, RSA 2000, c. T-6 as amended Including but not limited to:

- a. thoroughfare, street, road, trail, avenue, parkway, driveway, lane, alley, square, or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use;
- b. a sidewalk, including a boulevard adjacent to the sidewalk;
- c. if a ditch lies adjacent to and parallel with the Roadway, the ditch; and
- d. if a highway right of way is contained between fences or between a fence and one side of the Roadway, all the land between the fences, or all the land between the fence and the edge of the Roadway, as the case may be.

“Impound” means to take possession of and arrange for the lodging of and caring for a Dog, or a Cat, at a facility contracted to the Town for that purpose.

“Including” means that when introducing a list of items, does not limit the meaning of the words to those items or to items of a similar kind.

"Landscaped Area" means an area of land made attractive and desirable by the use of any or all of the following: grass, trees, shrubs, ornamental plantings, fences, walls and associated earthworks; however, it shall not include areas occupied by garbage containers, storage, parking areas, or driveways;

“Land Use Bylaw” means the Town of Olds Land Use Bylaw and any amendment to the Land Use Bylaw.

“Leash” means a chain or other material capable of humanely restraining a Dog, or a Cat.

“Licence” means a Dog, Cat, or Urban Hen License issued by the Town to the Owner of a Dog, a Cat, or Urban Hen.

"Load" means any Vehicle with anything put in, on, connected to, or hitched to the Vehicle for conveyance or transportation.

“Loiter” means to stand around or move slowly about without apparent purpose or action in a Public Place.

“Minor Injury” means any physical injury to another domestic animal or a person, caused by a Dog, that results in bleeding, bruising, tearing of skin or any other injury that is not life-threatening, disfiguring or debilitating.

“Median” means a physical barrier or area that separates lanes of traffic traveling on a Highway.

“Motor Vehicle” means

- a. a Vehicle propelled by any power other than muscular power; or
- b. a moped,

but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a Motor Vehicle that runs only on rails.

“Noise” means sound which in the opinion of the Peace Officer, having regard for all circumstances, Including the time of day and the nature of the activity generating the sound, is likely to unreasonably annoy or disturb persons or to injure, endanger or detract from the comfort, repose, health, peace or safety of persons within the boundary of the Town.

“Nuisance” means, in the opinion of the Peace Officer, any act or deed, or omission, or thing, which is, or could reasonably be expected to be annoying, or troublesome, or destructive, or harmful, or inconvenient, or injurious to another Person and/or their Property, but does not include Noise or inconvenience which results from commercial or municipal activities, reasonably conducted, which provides service to the community such as snow clearing or construction activities.

“Off Leash Area” means an area established, by resolution of Council, as being an area where a Dog, that is under the control of a Competent Person, is permitted with such Dog being off a Leash.

“Other Premises” means any Building or place, including the land upon which the Premises is located, which is occupied or used for:

- a. commercial or industrial purposes;
- b. government or institutional purposes; or
- c. an apartment house containing more than four Dwelling units.

“Owner” or “Owners” in respect to a Parcel of land means:

- a. a Person who is registered under the Land Titles Act as the Owner of a Parcel of land;
- b. a Person who is recorded as the Owner of a Property on the tax assessment roll of the Town,
- c. a Person who has purchased or otherwise acquired a Parcel of land, whether he has purchased or otherwise acquired the land directly from the Owner or from another purchaser, and has not yet become the registered Owner thereof;
- d. a Person holding himself out as the Person having the powers and authority of ownership of a Property or Premises or who for the time being exercises the powers and authority of ownership;
- e. a Person controlling a Property or Premises under construction; or
- f. a Person who is the occupant of a Property or Premises pursuant to a rental or lease agreement, license or permit.

“Owner” or “Owners” in respect to a Dog, Cat, Hen, or Rooster means:

- a. a Person, partnership, association or corporation owning, possessing or having control over a Dog, Cat, Hen, or Rooster;
- b. a Person permitting any Dog or Cat, to remain about his/her house or Premises;
- c. a Person whom a Dog, Cat, or Urban Hen License has been issued; or
- d. a Person who collects or assumes responsibility for a Dog, Cat, Hen, or Rooster that has been seized pursuant to the provisions of this Bylaw.

“Parcel” means the aggregate of the one or more areas of land described in a certificate of title or described in a certificate of title by reference to a plan filed or registered in a land titles office.

“Park” means allowing a Vehicle to remain stationary in one place, except:

- a. while actually engaged in loading or unloading passengers; or
- b. when complying with a direction given by a Peace Officer or traffic control device.

“Peace Officer” means:

- a. a member of the Royal Canadian Mounted Police;
- b. a Community Peace Officer appointed by the Solicitor General of Alberta; or
- c. a Bylaw Enforcement Officer employed by the Town.

“Person” means any individual, firm, partnership, association, corporation, company or society but unless the context otherwise requires, does not include the Town.

“Premises” means any land situated in whole or in part within the Town, including external surfaces of all Buildings and land immediately adjacent to any Building or Buildings and includes any land or Buildings owned or leased by the Town.

“Projectile” means any object projected into space (empty or not) by the exertion of a force.

“Property” means any public or private land or Building located within the Town.

“Public Place” means any place within the Town to which the public may have either express or implied access Including, but not limited to, areas such as streets, sidewalks, pathways, trails, and any fixture or sculpture located in such area.

“Qualified Service Dog” is defined as the Service Dogs Act, RSA 2000, c. S-7.5.

“Rear Yard” means a yard extending across the full width of a parcel measured perpendicularly from the rear wall(s) of the main building situated on the parcel to the rear property boundary of the parcel [see sketch in Schedule B].

“Recreation Vehicle” or “RV” means any vehicle or a trailer that is designed, constructed and equipped, either temporarily or permanently, as a temporary accommodation for travel, vacation, or recreational use, includes but not limited to: motor home, travel trailer, tent trailer, or fifth wheel trailer, and any bus or truck converted for use as a Recreational Vehicle.

“Residential Building” means a structure used as a residence containing one or more Dwelling units, including a detached and semi-detached Dwelling, multi-family Dwelling, apartment Building, lodging house, manufactured home.

“Residential District” means a district defined as such in the Land Use Bylaw.

“Residential Use” means the use of land or buildings for the purpose of a residential development such as a detached dwelling, duplex, or multiplex as defined in the Land Use Bylaw.

“Roadway” means that part of a Highway intended for use by vehicular traffic.

“Rooster” means a domesticated male chicken.

“Severe Injury” means any physical injury to another domestic animal or a person caused by a Dog that is life threatening or results in broken bones or lacerations requiring sutures or cosmetic surgery.

“Side Yard” means extending from the Front Yard to the Rear Yard between the side boundary of the Parcel and the wall of the main Building thereon [see sketch in Schedule B].

“Special Event” means any public or private event, gathering, celebration, festival, competition, contest, exposition or similar type of activity as defined in the Town of Olds Special Events Bylaw and any amendments to the Special Events Bylaw.

“Spit” means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth.

“Statutory Holiday” means News Years Day, Alberta Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Heritage Day, Labour Day, Thanksgiving, Remembrance Day, Christmas Day and Boxing Day.

“Threatening Behaviour” means a behaviour that creates a reasonable apprehension of a threat of physical injury and may include growling, lunging, snarling or chasing in a menacing fashion.

“Town” means the Town of Olds, a municipal corporation in the Province of Alberta and where the context so requires, means the area contained within the corporate boundaries of the Town.

“Toxic Waste” means ashes generated by an incinerator and any other solid, liquid or gaseous substance defined by the Province of Alberta as toxic and/or hazardous.

“Truck Route” means a Highway/Roadway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such.

“Unsightly Premises” means any Property, or part of, which is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation of:

- a. uncut grass, dust or excessive weeds;
- b. Garbage, Animal Material, General Waste, Biological Waste, Building Materials, Toxic Waste, Wood Waste, Yard Material, petroleum products, hazardous materials, disassembled equipment or machinery, broken household chattels or goods,
- c. the whole or any part of any Vehicle or Vehicles which are not registered with the Motor Vehicle Registry for the current year and which are inoperative by reason of disrepair, removed parts or missing equipment;
- d. equipment or machinery which has been rendered inoperative by reason of disassembly, age or mechanical condition, including household appliances; or
- e. any other form of scrap, litter, trash, or waste of any kind.

“Urban area” means lands located within the Town on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted or a discretionary use under Bylaws of the Town.

“Urban Hen” means a hen that is at least sixteen (16) weeks of age.

“Urban Hen Licence” means a licence issued pursuant to this bylaw which authorizes the holder to keep urban hens on a specific property within the Town.

“Urinate” means to discharge urine from the body.

“Utility Trailer” means a vehicle so designed that it may be attached to or drawn by a motor vehicle and intended to transport or store property or goods, includes but not limited to hauling: boats, jet skis, all-terrain vehicles, off road motor bikes, snowmobiles, and trailers to carry them.

“Vehicle” means a device in, on or by which a Person or thing may be transported or drawn on a Highway and includes a combination of Vehicles but does not include a mobility aid.

“Vicious Dog” means a Dog that, whether on public or private Property, has:

- a. bitten, attacked, chased, injured or caused injury to a Person or other animal;
- b. created the reasonable apprehension of a threat of physical injury to a Person or other Animals;
- c. in the opinion of a Peace Officer, based on-observation or on the basis of facts gathered through an investigation, or which in the opinion of a Judge or Justice of the Provincial

- Court who has entered a conviction in respect of the Dog for a contravention of this Bylaw, presents a threat of serious harm to a Person or persons or other animals; or
- d. been declared by a Court to be a “Dangerous Dog”, or declared pursuant to a Bylaw of another municipal jurisdiction to be a Vicious Dog or otherwise a danger or threat to persons or other animals.

“Veterinarian” means a registered Veterinarian as defined in the Veterinary Profession Act, R.S.A. 2000, c.V-2;

“Violation Tag” means a tag or similar document issued by the Town pursuant to the Municipal Government Act, R.S.A. 2000, c.M-26 as amended.

“Violation Ticket” means a ticket issued pursuant to Part II and/or Part III of the Provincial Offences Procedures Act, R.S.A. 2000.

“Wood Waste” means dry and burnable wood products.

“Xeriscape” means a creative, natural approach for constructing low maintenance, water efficient, and sustainable landscapes. It includes designing the landscape using native plants and drought-tolerant species which require less water and chemicals.

“Yard Material” means waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.

PART THREE: PUBLIC BEHAVIOURS and NUISANCES

Cause a Disturbance

- 3.1 No Person located in a Public Place shall disturb the peace and enjoyment of other members of the public by:
- screaming, shouting, or using loud, abusive or grossly insulting language;
 - being intoxicated by alcohol or other substances; or
 - openly exposing or exhibiting an indecent act.

Dangerous Practices

- 3.2 No Person shall throw or propel an object that is reasonably likely to cause injury to another Person or Damage To Property. A Special Event held on public Property that uses a Projectile, or Projectiles, may require a Special Event permit.

Fighting

- 3.3 No Person shall participate in a Fight in any Public Place or within the sight or hearing of the public on any Property.

Graffiti

- 3.4 No Person shall place Graffiti or cause it to be placed on any Property.
- 3.5 No Owner shall cause, allow or permit Graffiti on their Premises:
- All Graffiti shall be removed, painted over, or otherwise permanently blocked from public view.
 - Within seventy-two (72) hours of becoming aware of the Graffiti, the Property Owner shall ensure that all reasonable steps are taken to minimize the duration and visual impact of Graffiti placed on their Property.

Interference with Property

- 3.6 No Person shall damage, destroy, deface, tamper or otherwise interfere with any Property.

Loitering

- 3.7 No Person shall Loiter in a Public Place and thereby obstruct the passage of any other Person.
- 3.8 No Person shall stand or put his/her feet on the top or surface of any table, bench, planter, sculpture or other fixture in a Public Place.

Noise

3.9 No Person shall cause or permit Noise.

3.10 No Person shall permit Property that they own or control to be used so that Noise from the Property annoys or disturbs the peace of any other Person.

Noise: Exception

3.11 The regulation of Noise shall not apply to Special Event activities under the Town of Olds Special Events Bylaw.

Noise: Industrial

3.12 Nothing in this bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which is a permitted use or, an approved discretionary use under the Land Use Bylaw.

Noise: Construction

3.13 Unless permission from the Development Officer of the Town for such operation is first obtained:

- a. no Person shall carry on the construction of any type of structure which involves hammering, sawing or the use of any mechanical tools or equipment capable of creating a sound which may be heard outside the boundary of the site on which the activity is being carried on in any district other than one designated in the Land Use Bylaw as an industrial district after the hour of ten (10) o'clock in the evening and before the hour of seven (7) o'clock in the morning of any day.

Noise: Construction: Exception

3.14 Nothing in this Bylaw shall apply to work carried on by the Town, or by a contractor carrying out the instructions of the Town.

3.15 Nothing in this Bylaw shall prevent contractors carrying out snow removal from commercial or industrial sites which are not adjacent to Residential Districts.

Bylaw No. 2017-18 Amending:

3.16 In the case of snow removal from commercial or industrial sites located adjacent to Residential Districts and/or areas of Residential Use, and where in the reasonable opinion of the Community Peace Officer it is necessary to ensure the peace and quiet of residents, the Community Peace Officer may require Noise abatement practices including one or both of the following:

- a. a requirement that snow not be removed between 12:00 a.m. and 6:00 a.m.;
- b. a requirement that snow be removed from a site in a sequence which is least disruptive to the peace and quiet of residents.

Nuisance

3.17 No Person shall cause a Nuisance.

Spitting

3.18 No Person shall Spit in any Public Place or within the sight of the public on any Property.

3.19 No Person located in or on any Public Place shall Spit into or onto any other Property; with the exception of individuals participating in an organized sporting event on public Property wherein participants are governed by rules of conduct.

Urination & Defecation

3.20 No Person shall Defecate or Urinate in or on a Public Place or within the sight of the public on any Property.

3.21 No Person located in or on any Public Place shall Defecate or Urinate into or onto any other Property.

PART FOUR: CARE OF PROPERTIES

Grass, Trees and Weeds

4.1 An Owner is required to control all Yard Material on their Property and on any boulevard which abuts or adjoins the Property, including up to the center of lanes or alleys at the rear or side of the Property.

4.2 An Owner is required to maintain or remove any and all trees on their Property that, due to deterioration of condition or for any other reason, are a public safety hazard.

4.3 All parts of a Parcel not covered by Buildings, driveways, parking areas, pedestrian circulation facilities, storage and display areas and not part of a minimum required landscaped area shall be seeded to grass, sodded, cultivated as a garden, Xeriscaped or left with its natural grass.

Bylaw No. 2017-18 Amending:

4.4 No Owner or occupant of private Property located at an intersection of Roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the Property closest to the intersection, measured from the corner of the intersection to a distance of six (6) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the Roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the said portion of the Property, to a height less than one (1) metre.

Bylaw No. 2017-18 Amending:

- 4.5 Any vegetation overhanging a boulevard, Roadway or alley must be more than four (4) metres above public sidewalk, boulevard, Roadway or alley.

Any vegetation overhanging a sidewalk, must be more than three (3) meters above public sidewalk.

Security / Intruder Alarms

- 4.6 No Person shall cause nor allow the issuing of a False Alarm due to or resulting from faulty, damaged or malfunctioning alarm equipment.
- 4.7 Prior fines or warning letters shall be deemed to have not occurred if a one (1) year period has elapsed between the time of a previous warning letter or fine and a new alleged violation.

Snow on Sidewalk

- 4.8 An Owner shall ensure the removal from any improved public sidewalk located adjacent to the Property, including private driveway crossings, all snow and ice deposited, whether from natural or unnatural means, within forty-eight (48) hours of deposit.
- 4.9 An Owner shall ensure that no snow is removed from their Property and placed on any public sidewalk, alley, Roadway, or street in the Town, with the exception of properties at the following locations:
- a. 50 Avenue from 46 Street (Hwy27) to 53 Street;
 - b. 51 Street from 50 Avenue to 51 Avenue;
 - c. 50 Street from 50th Avenue to 51 Avenue;
 - d. Commercial properties on the north side of the 5100 block of 50 Street, being 5102, 5110, 5113 and 5118 50 Street;
 - e. 49 Street from 50th Avenue to 51 Avenue;
 - f. South side of the 5000 block of 48 Street between 50 Avenue to the first alley access to the west of 50 Avenue;
 - g. East side of 49 Avenue from 46 Street (Hwy 27) to 52 Street; and
 - h. The following addresses on 50th Street, being 5001, 4919 and 4834.
- 4.10 Snow and ice will be considered removed when the sidewalk is cleaned for the entire width of the sidewalk to the sidewalk surface as completely and as reasonably possible.
- 4.11 Where an Owner is absent, the Owner must make arrangements to ensure the sidewalks are maintained in accordance with this Bylaw.

Unsightly Premises

- 4.12 No Owner shall cause, allow or permit their Premises to become or to continue to be an Unsightly Premise.
- 4.13 Exterior storage of materials in an unsightly condition on a Parcel in any district, that is deemed to require screening by the Development Authority, has three (3) months to install screening to the satisfaction of the Development Authority.
- 4.14 An Owner shall ensure that Building Material on their Premises is removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the Property.
- 4.15 The provisions of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to a Premises.
- 4.16 The Owner of a Premises that carries on or, permits the carrying on of any activities referred to in section 4.17 shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the Premises.

Waste Management

- 4.17 As per Town of Olds Waste Management Bylaw 2005-21, the Owner or occupant of a Dwelling or Other Premises shall be responsible to:
- a. Prevent the accumulation of waste at a Dwelling or Other Premises to the point where an unsanitary, unsafe or unsightly condition develops.
 - b. Store all waste in such a manner as to prevent any material from being scattered, blown, spilled or otherwise dispersed, to prevent any odours from escaping or any Nuisance being caused.
 - c. Bag all General Waste and place it in the container or receptacle assigned.
 - d. Not overfill the container beyond its normal, lid closed capacity.
 - e. Keep that portion of the lane and street adjacent to the Dwelling or Other Premises from the Property line to the centerline of the lane or street, in a clean and tidy condition and free from waste.
 - f. Dispose in a proper manner, at an approved site, any waste for which the Town or its agent does or does not accept responsibility for collection and disposal.
 - g. Where directed, comply with any requirements to separate any materials for separate collection and disposal.
 - h. Place front street roll-out bins against the curb on the street and remove within twelve (12) hours of collection day.
 - i. Place bins for alley pick up off of the driving portion of the alley as to allow room for the collection truck and other traffic.

- 4.18 No Owner, occupant or employee of a Dwelling or Other Premises shall:
- dispose of any waste at a location not designated by the Town for disposal;
 - place any waste at a Dwelling or Other Premises at which they are not the Owner, occupant or employee;
 - place any waste into a container or receptacle that is not designated for that use; or
 - overfill a container beyond its normal, lid closed capacity.
- 4.19 No Person shall burn or be responsible for the burning of any waste.
- 4.20 Notwithstanding section 4.21 the Town may permit controlled burning in accordance with the Town of Olds Fire Bylaw 2005-06.
- 4.21 No Person shall illegally dispose of toxic or Biological Waste within the corporate limits of the Town.
- 4.22 No Person shall place grass clippings from outside of Town boundaries in any Community Container or receptacle.
- 4.23 No Person shall have exterior storage of piles of wood or metal, or other salvage materials that are in an unsightly condition on a Parcel in any district, unless it is suitably housed or screened to the satisfaction of the Development Authority.

PART FIVE: PARKING AND TRAFFIC

- 5.1 As per the Town of Olds Land Use Bylaw 01-23, no Person shall allow a Motor Vehicle that is unregistered or derelict to remain or to be parked on a Parcel in a Residential District, unless it is suitably housed or screened to the satisfaction of the Development Authority.

Bylaw No. 2017-18 Amending:

- 5.2 As per the Land Use Bylaw 01-23, a holiday trailer, motor home or camper parked in any land use district, excluding a designated campground or Recreational Facility district, may be used for living and sleeping accommodation for a maximum period of thirty (30) days per annum.

Bylaw No. 2017-18 Amending:

- 5.3 No Person shall Park on a Roadway in a Residential District any Vehicle of more than 4,540 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) including but not limited to: a truck, bus, trailer, or delivery van, except:
- when such Vehicle is actively engaged in bona fide delivery, transport, or other similar activities; or

- b. when such Heavy Vehicle does not exceed 6.75 metres in length, and does not have a Load and/or Trailer.

Bylaw No. 2017-18 Amending:

5.4 Heavy Vehicle Parking within residential areas by permit only. Unless authorized by special permit, no person shall allow any Vehicle over 4,540 kg (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.

- a. A Heavy Vehicle Parking permit may be issued by the Town for the purpose of allowing Vehicles between 4,540 kg. and 11,500 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) to be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.
- b. No Heavy Vehicle exceeding the following is permitted:
 - i. 2 axels ;
 - ii. 9 metres length;
 - iii. 11,500 GVW.
- c. No person shall Park in excess of One (1) Heavy Vehicle per Parcel;
- d. A person may drive a Heavy Vehicle to and from the place where it is stored or parked, and in doing so, shall drive it on the Roadway forming the most direct accessible connection between the location where the Heavy Vehicle is permitted to be parked and the nearest Truck Route.

5.5 No Person shall allow any Vehicle of more than 11,500 kg. and/or a length of more than 9 metres and/or an overall height of 2.75 meters and/or an overall width of 2.25 meters, other than a Recreational Vehicle or Camper, to be parked or stored on a Parcel in a Residential District and/or area of Residential Use. A Vehicle is more than 11,500 kg. G.V.W. when a gross allowable maximum vehicle weight in excess of 11,500 kg. as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time.

5.6 No Person shall Park any trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any Roadway or public parking lot unless said trailer is fully attached to a Vehicle by which it may safely and lawfully be drawn along a Roadway.

5.7 The operator or Owner of a Motor Vehicle that has a Camper shall not remove or leave the Camper on or extending over any sidewalk, boulevard, alley or any portion of a Roadway.

5.8 No Person shall Park any Vehicle on a Highway, Roadway, alley or public parking lot owned by or in the care, custody and control of the Town, unless otherwise provided for in this Bylaw, for a period exceeding seventy-two (72) hours.

For the purposes of this section, after exceeding the seventy-two (72) hour parking allowance, the Vehicle must be moved at least two hundred (200) meters from its original location for a period of at least forty-eight (48) hours.

5.9 Front Yard parking in a Residential District; Vehicles, Recreation Vehicles, and Utility Trailers must park on a Driveway or Accessory Parking Pad as approved by the Development Authority.

- a. An Accessory Parking Pad in the Front Yard shall require a Landscaped Area of a minimum 1.5 m from the Roadway to buffer access to sidewalk or Roadway, and no Vehicle shall park in the buffer area.
- b. No person shall park a RV on an Accessory Parking Pad in a Front Yard where the location of the RV blocks the view of the entrance of the dwelling from the street.
- c. No person shall park a RV on an Accessory Parking Pad in the Front Yard between the Façade and the front street property line, excluding an area in front of a Garage.

Exception: the regulation of Front Yard RV parking 5.9 (b) and (c) shall not apply to parcels defined in the Land Use Bylaw as UR, R5, and R5A.

5.10 Recreation Vehicles and Utility Trailers may be parked on a residential parcel:

- a. on an approved Driveway;
- b. in the Rear Yard of the residential property;
- c. in a Garage; or
- d. on a Side Yard on an approved Accessory Parking Area.

5.11 No Person shall Park a Recreation Vehicle, whether designed for occupancy or for the carrying of goods and equipment, on a Highway, Roadway, alley, or public parking lot owned by or in the care, custody and control of the Town, unless otherwise provided for in this Bylaw, for a period exceeding forty-eight (48) hours.

For the purposes of this section, a Recreation Vehicle shall be considered to have remained parked in a particular location until such time as the Vehicle has been moved at least two hundred (200) metres from its original location for a period of at least forty-eight (48) hours.

5.12 No Person shall Park a Vehicle on private Property with any part of the Vehicle extending over a sidewalk or Roadway.

5.13 The Chief Administrative Officer is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he/she deems necessary for the exclusive parking of Vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.

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- 5.14 No Person shall Park or stop a Vehicle which does not display a disabled placard or license plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated as a Disabled Parking Zone.
- 5.15 No Person shall allow the engine or motor of any stationary Vehicle to remain running for a period of time longer than twenty (20) minutes:
- a. in a residential area, or
 - b. in any other area where prohibited by traffic control device.
- 5.16 No Person shall place an electrical cord on or above a sidewalk, unless it is a minimum height of 2.5 metres above the sidewalk.
- 5.17 No Person shall damage a sidewalk.
- 5.18 No Person shall wash, service or repair a Vehicle on any Roadway, sidewalk, boulevard or Median within the Town.
- 5.19 All Persons shall take due care and attention when washing, servicing or repairing Vehicles on a property so that no Person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the wastewater.
- 5.20 No Owner or occupant of Property shall Park a Vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within six (6) metres of the nearest corner of a street intersection where visibility is obstructed for safe traffic flow.
- 5.21 No Person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a Roadway, sidewalk, boulevard or Median, excepting Vehicles and materials for which specific permission has been granted by the Chief Administrative Officer.

PART SIX: RESPONSIBLE OWNERSHIP OF DOGS, CATS, AND CHICKENS

Dog Licensing

Bylaw No. 2019-30 Amending:

- 6.1 An Owner of a Dog shall provide the necessary documentation, including, but not limited to, Veterinarian records, when requested by a Peace Officer.

Bylaw No. 2019-30 Amending:

- 6.2 The Owner and/or Person in care or control of a Dog is guilty of an offence, whether the Dog is leashed or at-large, if such Dog enters into or on to the immediate area of a green space, playground, sports field, cemetery, swimming area, splash park pad, recreational facility, or any other area which a Dog is prohibited by posted Town signs or prohibited as directed by a Peace Officer.

- 6.3 An Owner of a Dog shall annually purchase a Dog License from the Town for each Dog owned at the annual fee as set out in the Town of Olds Rates Bylaw:
- on or before February 28 of the current License year;
 - within thirty (30) days following the Dog having attained three (3) months of age;
 - within thirty (30) days after acquiring possession of the Dog, whichever date is the latter.
- 6.4 Notwithstanding section 6.1 where the Town is satisfied that a Dog is being used as a Qualified Service Dog, the Dog must be licensed and no fee will be payable.
- 6.5 An Owner of a Dog shall not allow the Dog to leave the Premises of the Owner unless the Dog is wearing a collar and current License tag assigned for that Dog.

Bylaw No. 2019-30 Amending:

- 6.6 A Dog Licence may be refused or revoked because of substantiated complaints received from at least two (2) or more Persons residing in the Town, that the permitting of a Dog License would, in the opinion of the Peace Officer, be detrimental to residents of the Town. The documented concerns of an applicant/registered Owner and/or behavior of the Dog shall be a consideration in the sanctioning of a licence. The Town shall have seven (7) business days following the issuance of a Dog Licence to inform the applicant that a Dog Licence is refused/revoked. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Bylaw No. 2017-18 Amending:

- 6.7 In the case of a refusal or revocation of a Dog License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Bylaw No. 2019-30 Amending:

- 6.8 No Person shall keep in a Dwelling more than three (3) Dogs of an age more than three (3) months.

Dog Owner Responsibilities

Bylaw No. 2017-18 Amending:

- 6.9 The Owner of a Dog shall:
- purchase an annual License;
 - ensure that the Dog is not At Large;
 - ensure that the Dog, when off the Owner's Property, is on a Leash and under the control of a Competent Person; and
 - when the Dog Defecates on any Property other than the Property of the Owner, immediately remove all feces.

6.10 No Person shall leave a Dog inside an unattended Motor Vehicle, whether on public or private Property, unless:

- a. there is adequate ventilation and temperature control provided for the health and well-being of the Dog; and
- b. the Dog is restricted and restrained so as to prevent the Dog's escape from the Vehicle, or it's access to Persons or animals in the vicinity of the Vehicle.

6.11 The Owner of a Motor Vehicle involved in a contravention of section 6.9 of this Bylaw is guilty of an offence unless that Vehicle Owner satisfies the Court that the Vehicle was being driven or was parked by another Person that did not have the Vehicle Owner's express or implied consent to operate the Vehicle.

Bylaw No. 2019-30 Amending:

6.12 An Owner of a Dog shall ensure that the Dog:

- a. does not Attack, Bite, or cause injury (Minor or Severe Injury) to a Person or another Animal, whether on or off the Property of the Owner;
- b. does Threatening Behaviour that causes a Person to fear for their safety while on public or private Property, except where that Person is actually trespassing on the Property of the Dog Owner;
- c. does not chase another Animal, bicycle, Motor Vehicle or other Vehicle;
- d. does not engage in any other activity that causes injury to a Person or another Animal whether on the Property of the Owner or not;
- e. does not cause damage to public Property or private Property, not including the private Property owned or occupied by the Owner;
- f. does not do anything to cause Garbage retained in waste receptacles or other containers to be scattered on public or private Property;
- g. in the case of a female Dog in heat, is not kept at any location where the Dog is a source of attraction to other Dogs;
- h. does not enter a garden or floral area on public or private Property;
- i. does not enter into or upon the immediate area of a playground equipment area or a sand play area of a playground, or splash park pad; and
- j. does not habitually or excessively bark, howl or engage in any other activity that causes Noise. In determining what constitutes Noise, consideration may be given, but is not limited to:
 - i. Proximity of the property where the dog resides;
 - ii. Type, volume and duration of the noise or sound;
 - iii. Time of day or night and day of the week;
 - iv. Nature and use of the surrounding area;
 - v. Whether the noise or sound is recurrent or constant; and
 - vi. Any other relevant factor deemed reasonable by the Peace Officer.

Bylaw No. 2019-30 Amending

- 6.13 A Peace Officer may request any Person complaining about a Dog excessively barking, howling or engaging in any other activity that causes noise to keep a log of all occurrences for a period of time specified by the Peace Officer. Any Person complaining about a Dog excessively barking, howling or engaging in any other activity that causes noise, when requested shall submit a statement in writing to a Peace Officer of the Town, and agree to give testimony in any court proceeding that may arise.
- 6.14 An Owner or occupant of Premises where one (1) or more Dogs are kept shall not allow the Premises to become littered with Dog feces to an extent that the Premises becomes objectionable, either visually or because of foul odours, to residents of neighbouring properties.
- 6.15 Through a resolution of Council, the Town may designate areas as an Off Leash Area.

Vicious Dog

Bylaw No. 2019-30 Amending

- 6.16 A Dog may be declared by a Peace Officer to be a Vicious Dog pursuant to this Bylaw and will be licensed as such by the Town and subject to special provisions of this Bylaw pertaining to Vicious Dogs. A Peace Officer may declare an Animal of any age to be a Vicious if the Peace Officer has reasonable and probable grounds, based on their own observations or an investigation, to believe that the Animal has, on public or private property:
- a. Attacked, Bitten, caused injury (Minor or Severe Injury), or exhibited Threatening Behaviour to a Person;
 - b. Attacked, Bitten, or caused injury (Minor or Severe Injury) to any Animal;
 - c. chased any Animal, bicycle, Vehicle, or Person;
 - d. caused damage to, or destroyed, any public or private property.
- 6.17 The Owner of a Dog declared to be a Vicious Dog pursuant to this Part shall be served with a Notice setting out the reasons therefore, the responsibilities of an Owner of a Vicious Dog pursuant to this Bylaw and the process of appeal available to the Owner of the Dog:
- e. The Owner of a Vicious Dog must be at least eighteen (18) years of age.
 - f. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.
 - g. Where a Notice has been served on the Owner of a Dog declared to be a Vicious Dog, for the purposes of this Bylaw, the Dog will be deemed to be a Vicious Dog throughout any appeal proceedings unless a decision arising from an appeal is rendered that the Dog is not a Vicious Dog.

6.18 Within five (5) days of a Dog being declared a Vicious Dog pursuant to this Bylaw, the Owner shall:

- a. arrange to have the Dog tattooed or implanted with an electronic identification microchip by a licensed veterinarian and provide the Town with documentary proof of doing so immediately thereafter; and
- b. license the Dog as a Vicious Dog with the Town.

6.19 The Owner of a Vicious Dog shall:

- a. Ensure adherence to Dog Owner responsibilities pursuant to this Part.
- b. When selling or otherwise giving the Dog to a new Owner, fully inform the new Owner that the Dog has been declared a Vicious Dog by the Town.
- c. Notify the Town of a change in ownership of the Dog or the death of the Dog within three (3) Business Days of the date of change in ownership or death.
- d. When becoming a new Owner of a Dog known to be declared a Vicious Dog pursuant to this Bylaw, License the Dog with the Town within three (3) Business Days, excluding weekends and Statutory Holidays of acquiring the Dog.
- e. Obtain an annual Vicious Dog License from the Town as required by this Bylaw.
- f. Ensure that the Dog is wearing a collar and current License tag assigned for that Dog whenever the Dog is off the Property of the Owner.

6.20 When a Vicious Dog is on the Premises of the Owner, the Owner shall ensure that:

- a. the Dog is confined indoors; or
- b. when the Dog is not confined indoors, it is confined in a locked pen or other structure that complies with the provisions of Section 6.19 of this Bylaw, and which is constructed so as to prevent the escape of the Dog and the entry of any Person not in possession or control of the Dog.

6.21 A locked pen or other structure required pursuant to Section 6.18 shall:

- a. be of minimum dimensions of one and one half (1.5) metres by three (3) metres, and three (3) metres in height;
- b. have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded into the ground to a minimum depth of thirty (30) centimetres; and
- c. not be located within one (1) metre of the Property line of the Owner of the Dog or within five (5) metres of a neighbouring residential Dwelling.

6.22 When a Vicious Dog is off the Property of the Owner, the Owner shall ensure that the Dog:

- a. is securely muzzled;
- b. is secured in a harness or Leash which shall not exceed one (1) metre in length and is adequate to control the Dog;
- c. is under the control of a Competent Person who is at least eighteen (18) years of age; and
- d. when the Dog is At Large, the Town is notified immediately.

Dog Impound

- 6.23 A Peace Officer may capture and Impound any Dog which is not adequately confined or restrained so as to prevent it from being At Large.
- 6.24 A Peace Officer may enter onto the land surrounding any Building for the purpose of impounding a Dog on private or public Property.
- 6.25 A Peace Officer may use any humane method, including, but not limited to, the use of capture devices or tranquilizer equipment to capture a Dog that is subject to impoundment.
- 6.26 An impounded Dog may be reclaimed by or on behalf of the Owner after payment is first made to the Town during normal office hours for:
- a. any required Dog License fee;
 - b. other fees as set out in the Town of Olds Rates Bylaw relating to the Dog's capture, impoundment, care and subsistence; and
 - c. costs paid directly to a veterinary clinic for any required veterinary services provided while impounded.
- 6.27 An impounded Dog will be retained for a minimum of three (3) Business Days where the identity of the Owner is not determined within that time, or a minimum of five (5) Business Days where the identity of the Owner is known and the Dog is not claimed within that time by the Owner by either taking possession of the Dog or by making arrangements through the Town for further retention of the Dog.
- 6.28 A Peace Officer may retain a Dog for a longer period than provided in section 6.27 of this Bylaw, if it is determined that the circumstances warrant the extension. The decision to allow such an extension is at the discretion of the Peace Officer and all additional expenses are the responsibility of the Owner.

An impounded Dog that is not claimed within the applicable time period and in accordance with the provisions this Bylaw, may be disposed of under the authorization of a Peace Officer by:

- a. adopting the Dog out; or
- b. euthanization by a qualified veterinarian when the Peace Officer is satisfied, through consultation with a qualified veterinarian, that the Dog is ill or injured to an extent that medical treatment is not practical, and under the circumstances, such measure is appropriate for humane purposes.

When an impounded Dog is disposed of in accordance with section 6.28 of this Bylaw, the owner of the Dog at the time of impoundment shall cease to have any right or title to the Dog. If the Dog is adopted, the ownership shall transfer to the Person(s) adopting the Dog.

When in the judgement of a licensed veterinarian, a Dog should be euthanized for humane reasons; such Dog may not be redeemed by the owner of the Dog at the time of impoundment.

6.29 In the case of a Dog that is obviously in extreme distress due to injury, a Peace Officer may perform, or cause to be performed, euthanization in a humane manner without consultation with a qualified veterinarian when such consultation cannot be done in a timely manner.

6.30 The regulation of Dogs in this Bylaw shall not apply to Special Event activities under the Town of Olds Special Events Bylaw.

Interference with a Dog

6.31 No Person shall:

- a. untie, loosen or otherwise free a Dog which has been tied up or otherwise restrained, or willfully or negligently open a gate, door or other opening in a fence, pen or other enclosure in which a Dog has been confined and thereby allow the Dog to be At Large; or
- b. abuse, tease, torment or annoy a Dog.

Cat Licensing

6.32 An Owner of a Cat shall annually purchase a License from the Town for each Cat owned at the annual fee as set out in the Town of Olds Rates Bylaw:

- a. on or before February 28 of the current License year; or
- b. within thirty (30) days following the Cat having attained three (3) months of age; or
- c. within thirty (30) days after acquiring possession of the Cat; whichever date is the latter.

6.33 An Owner of a Cat shall not allow the Cat to leave the Premises of the Owner unless the Cat is wearing a collar and current License tag assigned for that Cat.

Bylaw No. 2017-18 Amending:

6.34 A Cat License may be refused or revoked because of substantiated complaints received from at least two (2) or more persons residing in the Town that the granting of the Hobby License would be detrimental to other residents of the Town.

Bylaw No. 2017-18 Amending:

6.35 In the case of a refusal or revocation of a Cat License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Bylaw No. 2017-18 Amending:

6.36 No Person shall keep in a household more than six (6) Cats of an age more than three (3) months unless that Person has obtained a valid business license from the Town.

Cat Owner Responsibilities

Bylaw No. 2017-18 Amending:

6.37 An Owner of a Cat shall:

- a. purchase an annual License;
- b. ensure that the Cat is not At Large;
- c. ensure that the Cat, when off the Owner's Property, is on a Leash and under the control of a Competent Person;
- d. restrict their Cat from defecating on any Property other than the Property of the Owner;
- e. when the Cat Defecates on any Property other than the Property of the Owner, immediately remove all feces; and
- f. ensure that the Cat is wearing a collar and current License tag assigned for that Cat whenever the Cat is off the Property of the Owner.

6.38 No person shall leave a Cat inside an unattended motor vehicle, whether on public or private property, unless:

- a. there is adequate ventilation and temperature control provided for the health and well-being of the Cat; and
- b. the Cat is restricted and restrained so as to prevent the cat's escape from the vehicle, or it's access to persons or animals in the vicinity of the vehicle.

6.39 The owner of a motor vehicle involved in a contravention of section 6.39 of this Bylaw is guilty of an offence unless that vehicle owner satisfies the Court that the vehicle was being driven or was parked by another person that did not have the vehicle owner's express or implied consent to operate the vehicle.

6.40 An owner of a Cat shall ensure that the Cat:

- a. does not attack or bite a Person or another animal, whether on or off the Property of the Owner;
- b. does not engage in any activity that causes injury to a person or another animal whether on the property of the owner or not;
- c. does not cause damage to public property or private property, not including the private property owned or occupied by the owner;
- d. does not do anything to cause garbage retained in waste receptacles or other containers to be scattered on public or private property;
- e. in the case of a female Cat in heat, is not kept at any location where the Cat is a source of attraction to other Cats;
- f. does not enter a garden or floral area on public or private property;

- g. does not enter into or upon the immediate area of a playground equipment area or a sand play area of a playground; and
- h. does not habitually or excessively engage in any activity that causes noise.

Cat Impound

6.41 A Peace Officer:

- a. May seize and Impound any Cat which is not adequately confined or restrained so as to prevent it from being At Large.
- b. Will not pursue a Cat At Large.
- c. May enter onto the land surrounding any Building for the purpose of impounding a Cat on private or public Property.

6.42 To assist in the seizure or capture of Cats, the Peace Officer may utilize live traps. Traps shall be used in a humane manner and shall be setup and monitored with authorization by the Peace Officer.

6.43 A Town of Olds resident may contact the Peace Officer for the authorization to obtain a live cat trap from the Town. Live traps shall be used in a humane manner and shall be setup and monitored with authorization from the Peace Officer.

6.44 An impounded Cat may be reclaimed by or on behalf of the Owner after payment is first made to the Town during normal office hours for:

- a. any required Cat License fee;
- b. other fees as set out in the Town of Olds Rates Bylaw relating to the Cat's capture, impoundment, care and subsistence; and
- c. costs paid directly to a veterinary clinic for any required veterinary services provided while impounded.

6.45 An impounded Cat will be retained for a minimum of three (3) Business Days where the identity of the Owner is not determined within that time, or a minimum of five (5) Business Days where the identity of the Owner is known and the Cat is not claimed within that time by the Owner by either taking possession of the Cat or by making arrangements through the Town for further retention of the Cat. During this period any healthy cat may be redeemed by its owner or agent of the owner upon payment per section 6.45 for the costs of impoundment.

6.46 A Peace Officer may retain a Cat for a longer period than provided in section 6.46 of this Bylaw, if it is determined that the circumstances warrant the extension. The decision to allow such an extension is at the discretion of the Peace Officer and all additional expenses are the responsibility of the Owner.

- 6.47 An impounded Cat that is not claimed within the applicable time period and in accordance with the provisions this Bylaw, may be disposed of under the authorization of a Peace Officer by:
- a. adopting the Cat out; or
 - b. euthanization by a qualified veterinarian when the Peace Officer is satisfied, through consultation with a qualified veterinarian, that the Cat is ill or injured to an extent that medical treatment is not practical, and under the circumstances, such measure is appropriate for humane purpose,
- 6.48 When an impounded Cat is disposed of in accordance with section 6.50 of this Bylaw, the owner of the Cat at the time of impoundment shall cease to have any right or title to the Cat. If the Cat is adopted, the ownership shall transfer to the Person(s) adopting the Cat.
- 6.49 When in the judgement of a licensed veterinarian, a Cat should be euthanized for humane reasons; such Cat may not be redeemed by the owner of the Cat at the time of impoundment.
- 6.50 In the case of a Cat that is obviously in extreme distress due to injury, a Peace Officer may perform, or cause to be performed, euthanization in a humane manner without consultation with a qualified veterinarian when such consultation cannot be done in a timely manner.

Bylaw No. 2021-04 Amending:

Keeping of Chickens

- 6.51 No person in an urban area shall keep:
- a. a Rooster;
 - b. a hen, other than an Urban Hen for which a valid Chicken Licence has been issued; or
 - c. more than six (6) Urban Hens.
- 6.52 A person may keep up to six (6) Urban Hens upon:
- a. Issuance of Development Permit for a Coop;
 - b. Approval of an Urban Hen Licence application; and
 - c. Paid an annual Urban Hen Licence fee as set out in the Town of Olds Rate Bylaw.
- 6.53 An Urban Hen Licence may be issued or renewed if the Town is satisfied that:
- a. the applicant is the owner of the property on which the Urban Hens will be kept; or that the owner of the property has provided written consent to the applicant;
 - b. the land use designation of the property on which the Urban Hens will be kept allows the placement of a Coop for the keeping of Urban Hens;
 - c. the applicant resides on the property on which the Urban Hens will be kept;
 - d. all required information has been provided;
 - e. the applicant has taken a course on the safe handling of hens and eggs, prior to issuance of a licence;

- f. the applicant has registered with Alberta's Premises Identification Program (PID);
- g. the applicant has complied with all other Provincial and Federal Regulations for the keeping of chickens; and
- h. the applicable licence fee has been paid.

6.54 The maximum number of Urban Hen Licenses that may be issued shall be one Urban Hen License per two hundred fifty (250) persons based on the population of the Town of Olds as determined in the most recent municipal census.

6.55 An Urban Hen Licence is valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to January 31 of each subsequent year:

- a. Urban Hen Licence fees shall not be refunded or rebated.

6.56 An Urban Hen Licence is not transferable from one person to another.

6.57 An Urban Hen Licence is not transferable from one property to another except:

- a. when a licence holder has moved to a new property within the Town, then:
 - i. the licence holder may apply to transfer the licence; and
 - ii. an inspection of the new property must be carried out to determine the licence holder is still able to meet all requirements for an Urban Hen Licence at such a property.

6.58 A person to whom an urban hen licence has been issued shall produce the licence upon the demand of a Peace Officer.

6.59 An Urban Hen Licence may be revoked or may not be renewed by the Town if:

- a. the applicant or licence holder does not meet or no longer meets the requirements for an Urban Hen Licence as set out in this Bylaw;
- b. the applicant or licence holder furnishes false information or misrepresents any Bylaw, fact or circumstance required pursuant to this Bylaw;
- c. the applicant or licence holder has, in the opinion of the CAO or designate, based on reasonable grounds, contravened any part of this Bylaw whether or not the contravention has been prosecuted;
- d. the applicant or licence holder fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of animals/livestock;
- e. the applicant or licence holder fails to pay any fee required by this Bylaw;
- f. the applicant fails to comply with any applicable Provincial and Federal Regulations for the keeping of chickens; or
- g. in the opinion of the Town based on reasonable grounds, it is in the public interest to do so.

6.60 In the case of a refusal or revocation of an Urban Hen License, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Responsibilities of Owners Keeping of Urban Hens

6.61 A person who keeps Urban Hens must:

- a. must ensure that Coop size meets the Land Use Bylaw;
- b. ensure that each Coop is located as a structure within the Land Use Bylaw;
- c. keep each Urban Hen in a Coop or pen at all times, and shall not be free range in the yard;
- d. provide each Urban Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dust-bathing, and roosting, all sufficient to maintain the urban hen in good health;
- e. maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
- f. construct and maintain the Coop to prevent any rodent from harbouring underneath, within, or within its walls, and to prevent entrance by any other animal;
- g. keep a food container and water container in the Coop;
- h. keep the Coop and pen secured at all times;
- i. remove leftover feed, trash, and manure in a timely manner;
- j. store feed within a fully enclosed container;
- k. store manure within a fully enclosed container, and store no more than 85 litres (3 cubic feet) of manure at any time;
- l. remove all other manure not used for composting or fertilizing and dispose of such in accordance with Town Bylaws;
- m. follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- n. keep Urban Hens for personal use only.

6.62 No person who keeps Urban Hens shall:

- a. sell manure, meat, or other products derived from an Urban Hen;
- b. slaughter any Urban Hen on the property;
- c. dispose of an Urban Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and
- d. keep an Urban Hen in a cage, kennel, or any other form of shelter other than a Coop as designated by the Land Use Bylaw.

PART SEVEN: OFFENCES AND ENFORCEMENT

A Person who contravenes any provision of this Bylaw is guilty of an offence.

- (i) A Person who is guilty of an offence is liable to a fine in an amount not less than that established in this Bylaw, and not exceeding \$10,000, and it imprisonment for not more than six (6) months for non-payment of a fine, and
- (ii) Without restricting the generality of subsection (i) the fine amount established are as set out in Schedule 'A'.

Powers of the Chief Administrative Officer (CAO)

- 7.1 Without restricting any other power, duty or function granted by this Bylaw, the CAO may:
- a. carry out any inspections to determine compliance with this Bylaw;
 - b. take any steps or carry out any actions required to enforce this Bylaw;
 - c. take any steps or carry out any actions required to remedy a contravention of this Bylaw;
 - d. establish investigation and enforcement procedures with respect to residential, commercial, industrial or other types of Property and such procedures may differ depending on the type of Property in question;
 - e. establish areas where activities restricted by this Bylaw are permitted;
 - f. establish forms for the purposes of this Bylaw;
 - g. issue permits with such terms and conditions as are deemed appropriate;
 - h. establish the criteria to be met for a permit pursuant to this Bylaw; and
 - i. delegate any powers, duties or functions under this Bylaw to an employee of the Town.

Enforcement

- 7.2 A Person to whom a permit or License has been issued pursuant to this Bylaw and any Person carrying out an activity otherwise regulated, restricted or prohibited by this Bylaw pursuant to such permit or License, shall comply with any terms or conditions forming part of the permit or License.
- 7.3 A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a permit or License pursuant to this Bylaw.
- 7.4 The onus of proving a permit or License has been issued in relation to any activity otherwise regulated, restricted or prohibited by this Bylaw is on the Person alleging the existence of such a permit or License on a balance of probabilities.
- 7.5 A Peace Officer is hereby authorized and empowered to issue a Notice, Violation Tag, or Ticket to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. The Peace Officer may commence proceedings against such Person by:
- a. issuing the Person a Violation Ticket pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act;
 - b. swearing out an Information and complaint against the Person; or
 - c. in lieu of prosecution, issuing the Person a Bylaw Violation Tag.

- 7.6 Where a Peace Officer issues a Person a Notice, Violation Tag, or Ticket in accordance of this Bylaw, the Officer may either:
- allow the Person to pay the specified penalty indicating such specified penalty on the Violation Tag or Ticket; or
 - require a Court appearance of the Person where the Peace Officer believes that such appearance is in the public interest, pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act.
- 7.7 Where a Bylaw Violation Tag issued to a Person is not paid within fourteen (14) days of the date of issue, the Peace Officer may proceed by way of prosecution in accordance with section 7.6 of this Bylaw.
- 7.8 No provision of this Bylaw nor any action taken pursuant to any provision of this Bylaw shall restrict, limit, prevent or preclude the Town from pursuing any other remedy in relation to a Premises, Property or Person provided by the Municipal Government Act, or any other law of the Province of Alberta.

Appeal

Bylaw No. 2021-04 Amending

- 7.9 The Owner of an Animal who has received a notice that their Dog is declared a Vicious Dog pursuant to section 6.16 or their Licence has been refused or revoked pursuant to sections 6.7, 6.35, or 6.59 of this Bylaw within fourteen (14) days after the date the decision was communicated to the Person or Owner respectively, may by written notice request the Chief Administrative Officer review the decision. After reviewing the decision, the Chief Administrative Officer may confirm, contrast, add to, or cancel the decision.

PART EIGHT: GENERAL PROVISIONS

Severability

If any provision of these bylaws shall be held invalid or unenforceable, the invalidity or unenforceability shall attach only to that provision and shall not in any manner affect or render invalid or unenforceable any other provision, and these bylaws shall be interpreted and enforced as if the invalid or unenforceable provision were not contained herein.

SCHEDULE 'A'

Charge Description	Section	Penalty in lieu of Prosecution	1st Offence	Subsequent Offences within 365 days/2nd Offence	3rd Offence
Cause a Disturbance	3.1		250.00	500.00	500.00
Dangerous Practices	3.2		250.00	500.00	500.00
Fighting in Public	3.3		250.00	500.00	500.00
Place or Cause Graffiti	3.4		500.00	750.00	750.00
Failure to Remove Graffiti	3.5		100.00	200.00	300.00
Interference with Property	3.6		250.00	500.00	500.00
Loitering	3.7 & 3.8		250.00	500.00	500.00
Noise	3.9 - 3.16		250.00	500.00	1000.00
Causing a Nuisance	3.17		250.00	500.00	500.00
Spitting	3.18 & 3.19		250.00	500.00	500.00
Urination & Defecation	3.20 & 3.21		250.00	500.00	500.00
Yard Maintenance	4.1 - 4.5	50%	250.00	500.00	500.00
False Alarm	4.6 & 4.7		100.00	500.00	1000.00
Snow on Sidewalk	4.8 - 4.11	250.00	300.00	500.00	1000.00
Unsightly Premises	4.12 - 4.16	250.00	300.00	500.00	1000.00
Waste Management	4.17 - 4.23		100.00	200.00	200.00
Failure to house or screen unregistered or derelict motor vehicle in residential district	5.1	125.00	250.00	500.00	500.00
Exceeding the maximum days for living and sleeping accommodation in a holiday trailer, motor home or camper	5.2	125.00	250.00	500.00	500.00

Parking a commercial Vehicle exceeding 4540 kg. G.V.W. on a Roadway in an area of Residential Use	5.3	125.00	250.00	500.00	500.00
Parking or storing a Vehicle of more than 4540 kg. G.V.W. and/or a length of more than 9 m in an area of Residential Use without a permit	5.4a	125.00	250.00	500.00	500.00
Parking or storing a Vehicle of more than 11,000 kg. G.V.W. and/or a length of more than 9 m in an area of Residential Use	5.4b	125.00	250.00	500.00	500.00
Parking or storing in excess of one (1) a Heavy Vehicle on a parcel	5.4b	125.00	250.00	500.00	500.00
Driving a Heavy Vehicle off a designated truck route	5.4c	125.00	250.00	500.00	500.00
Parking or storing a vehicle of more than 11000kg G.V.W. and/or a length of more than 9 m in an area of Residential Use	5.5	125.00	250.00	500.00	500.00
Trailer not attached to a vehicle while parked on a roadway or public parking lot	5.6	125.00	250.00	500.00	500.00
Camping accommodation extending over a sidewalk, boulevard, alley or any portion of roadway	5.7	125.00	250.00	500.00	500.00
Parked exceeding 72 hours	5.8	125.00	250.00	500.00	500.00
Failure to abide by Front Yard parking in a Residential District on a Driveway or Accessory Parking Pad	5.9	125.00	250.00	500.00	500.00
Parking of RV exceeding 48 hours	5.11	125.00	250.00	500.00	500.00
Vehicle extending over a sidewalk or roadway	5.12	125.00	250.00	500.00	500.00
Failure to display disabled identification	5.14	125.00	250.00	500.00	500.00
Run engine (a) in a residential area (b) where prohibited by traffic control device longer than 20 minutes	5.15	125.00	250.00	500.00	500.00
Electrical cord less than 2.5 metres above a sidewalk	5.16	125.00	250.00	500.00	500.00
Damage sidewalk	5.17	125.00	250.00	500.00	500.00

Wash, service or repair a vehicle on a roadway, sidewalk, boulevard or median	5.18	125.00	250.00	500.00	500.00
Permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the wastewater	5.19	125.00	250.00	500.00	500.00
Interference with safe traffic flow due to existence of a visual obstruction within eight metres of the nearest corner of a street intersection	5.20	125.00	250.00	500.00	500.00
Place objects or material on roadway, sidewalk boulevard or median without specific permission	5.21	125.00	250.00	500.00	500.00
Fail to provide documentation when requested by a Peace Officer.	6.1	125.00	250.00	500.00	500.00
Animal in prohibited area by posted Town signs or prohibited as directed by a Peace Officer.	6.2	125.00	250.00	500.00	500.00
Fail to obtain an annual dog license	6.3, 6.4 & 6.9.a.	125.00	250.00	500.00	500.00
Fail to ensure dog wears a license tag when off property of the owner	6.5	125.00	250.00	500.00	500.00
Keeping more than 3 dogs per dwelling	6.8	125.00	250.00	500.00	1000.00
Fail to ensure dog is not at large – licensed dog	6.9.b.	125.00	250.00	500.00	1000.00
Fail to ensure dog is not at large – unlicensed dog	6.9.b.	250.00	500.00	750.00	1000.00
Fail to ensure a licensed dog is on leash & under the control of a competent person	6.9.c.	125.00	250.00	300.00	1000.00
Fail to ensure an unlicensed dog is on leash & under the control of a competent person	6.9.c.	250.00	500.00	750.00	1000.00
Fail to ensure a vicious dog is on leash & under the control of a competent person	6.22.b. & c.	500.00	1000.00	2000.00	2500.00
Fail to immediately remove feces from any property other than the property of the owner	6.9.d.	125.00	250.00	500.00	1000.00
Leave dog in unattended motor vehicle without adequate ventilation	6.10.a. & 6.11	250.00	500.00	1000.00	1500.00

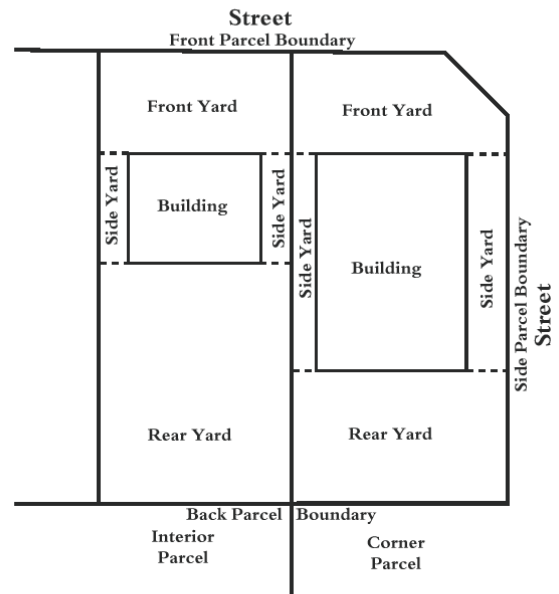
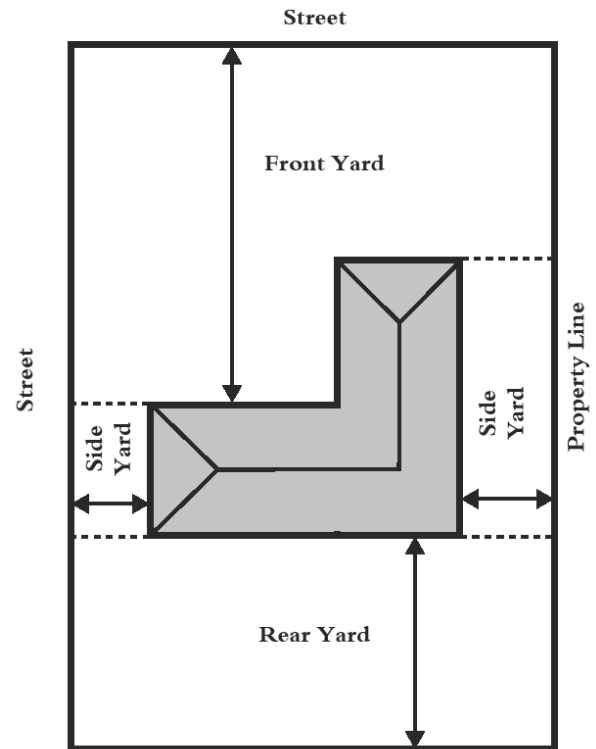
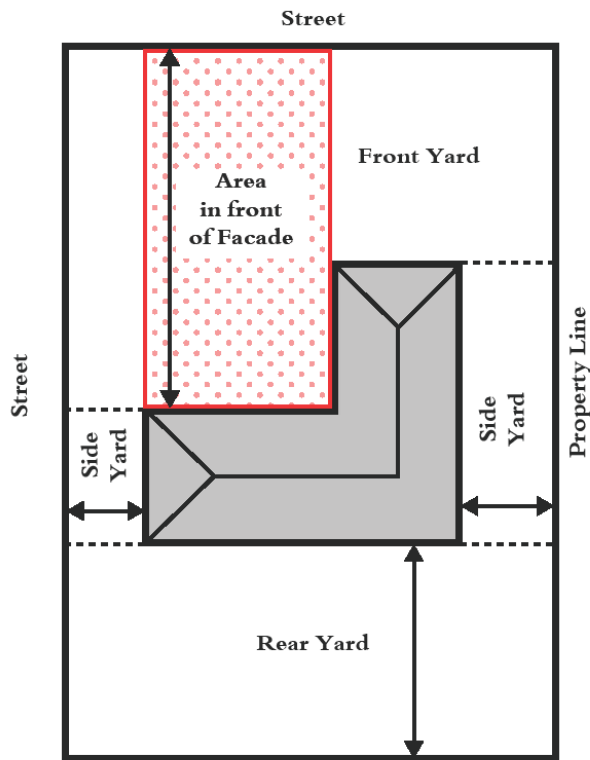
Leave dog in unattended motor vehicle without required restraints	6.10.b. & 6.11	125.00	250.00	500.00	1000.00
Dog attacks, bites, or causes injury to a person or animal (Minor Injury)	6.12.a.	300.00	500.00	1000.00	1500.00
Dog attacks, bites, or causes injury to a person or animal (Severe Injury)	6.12.a.	600.00	1000.00	2000.00	3000.00
Vicious dog attacks, bites, or causes injury to a person or animal (Minor Injury)	6.12.a.	1000.00	2000.00	2500.00	5000.00
Vicious dog attacks, bites, or causes injury to a person or animal (Severe Injury)	6.12.a.	2000.00	4000.00	5000.00	10000.00
Dog exhibits threatening behavior	6.12.b.	200.00	400.00	800.00	1200.00
Vicious dog exhibits threatening behavior	6.12.b.	1000.00	1500.00	2500.00	2500.00
Dog chases an animal, bicycle or vehicle	6.12.c.	200.00	400.00	800.00	1200.00
Vicious dog chases an animal, bicycle or vehicle	6.12.c.	1000.00	1500.00	2500.00	2500.00
Dog causes minor injury to a person or animal	6.12.d.	300.00	500.00	1000.00	1500.00
Dog causes severe injury to a person or animal	6.12.d.	500.00	100.00	2500.00	5000.00
Vicious dog causes minor injury to a person or animal	6.12.d.	1000.00	2000.00	2500.00	2500.00
Vicious dog causes severe injury to a person or animal	6.12.d.	2000.00	4000.00	5000.00	10000.00
Dog causes damage to public or private property	6.12.e.	300.00	500.00	800.00	1000.00
Vicious dog causes damage to public or private property	6.12.e.	1000.00	500.00	1000.00	1500.00
Dog causes garbage to be scattered	6.12.f.	125.00	500.00	1000.00	1000.00
Dog in heat, is kept where it is an attraction to other dogs	6.12.g.	125.00	250.00	500.00	1000.00
Dog enters a garden or floral area	6.12.h.	125.00	250.00	500.00	1000.00
Dog enters into or upon playground equipment area, sand play area in playground, or splash park pad	6.12.i.	125.00	250.00	500.00	1000.00
Dog habitually or excessively barks, howls, or other activity that causes noise	6.12.j.	125.00	250.00	500.00	1000.00
Owner/occupant of premises allows excessive accumulation of dog feces	6.14	125.00	250.00	500.00	1000.00

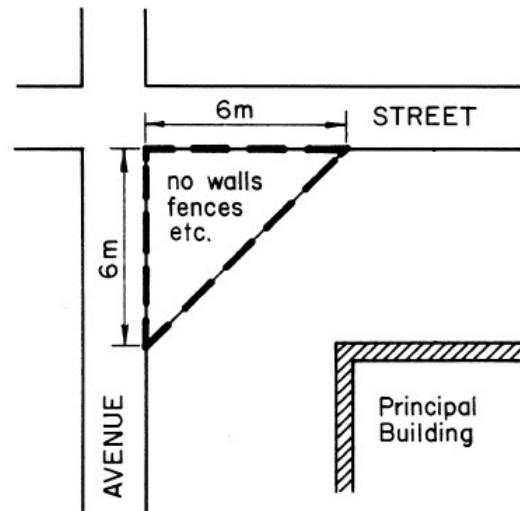
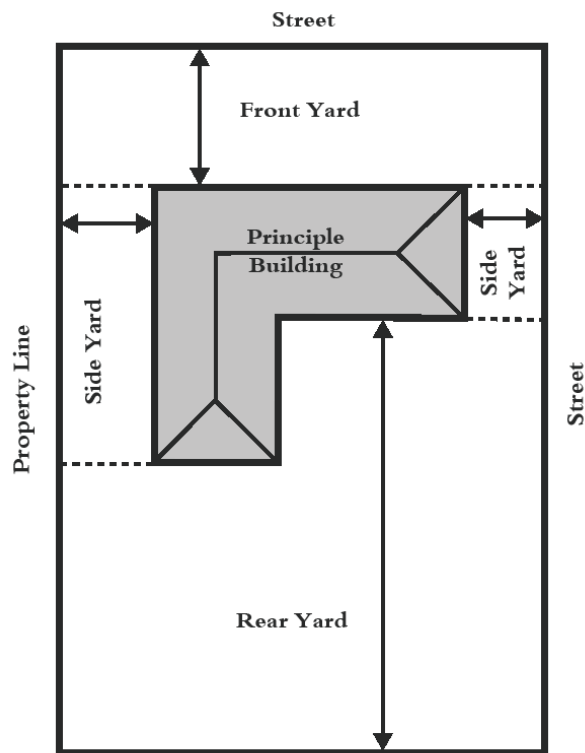
Fail to license, tattoo/microchip or identify a vicious dog	6.18.a., 6.18.b. & 6.19.e.	500.00	1000.00	2000.00	2500.00
Failure to ensure adherence to responsibilities of owning a vicious dog	6.19 & 6.22	500.00	1000.00	2000.00	2500.00
Fail to ensure vicious dog wears a collar and license tag when off property of the owner	6.19.f.	500.00	1000.00	2000.00	2500.00
Fail to confine vicious dog indoors or in locked pen outdoors	6.20 & 6.21	500.00	1000.00	2000.00	2500.00
Fail to follow regulations for a locked pen or structure	6.21	500.00	1000.00	2000.00	2500.00
Fail to follow regulations to control a vicious dog when off the property of the owner	6.22	500.00	1000.00	2000.00	2500.00
Interference with a dog	6.32	300.00	500.00	1000.00	1500.00
(Bylaw No. 2017-18 Amending) Fail to purchase an annual cat license	6.32 & 6.37	125.00	250.00	500.00	500.00
(Bylaw No. 2017-18 Amending) Keeping more than 6 cats per household	6.36	125.00	250.00	500.00	1000.00
Fail to ensure cat is not at large – licensed cat	6.38 b.	125.00	250.00	500.00	1000.00
Fail to ensure cat is not at large – unlicensed cat	6.38 b.	250.00	500.00	750.00	1000.00
Fail to ensure a cat is on leash & under the control of a competent person - licensed cat	6.38 c.	125.00	250.00	300.00	1000.00
Fail to ensure cat is on leash & under the control of a competent person - unlicensed cat	6.38 c.	250.00	500.00	750.00	1000.00
Fail to restrict cat from defecating on any property, other than the property of the cat owner	6.38 e.	125.00	250.00	500.00	1000.00
Fail to immediately remove feces from any property other than the property of the owner	6.38 f.	125.00	250.00	500.00	1000.00
Fail to ensure cat wears a license tag when off property of the owner	6.38 g.				

Leave cat in unattended motor vehicle without adequate ventilation	6.39 a. & 6.40	250.00	500.00	1000.00	1500.00
Leave cat in unattended motor vehicle without required restraints	6.39 b.	125.00	250.00	500.00	1000.00
Cat bites or attacks a person or animal	6.41 a.	300.00	500.00	1000.00	1500.00
Cat causes injury to a person or animal	6.41 b.	300.00	500.00	1000.00	1500.00
Cat causes damage to property other than the owners property	6.41 c.	125.00	500.00	1000.00	1000.00
Cat causes garbage to be scattered	6.41 d.	125.00	500.00	1000.00	1000.00
Cat in heat is kept where it is an attraction to other cats	6.41 e.	125.00	250.00	500.00	1000.00
Cat enters a garden or floral area	6.41 f.	125.00	250.00	500.00	1000.00
Cat enters into or upon playground equipment area or sand play area in playground	6.41 g.	125.00	250.00	500.00	1000.00
Fail to ensure cat is not causing noise	6.41 h.	125.00	250.00	500.00	1000.00
Rooster on premises	6.51 a.	125.00	250.00	500.00	1000.00
Unlicensed Hens on premises	6.51 b.	125.00	250.00	500.00	1000.00
Keeping more than 6 Hens	6.51 c.	125.00	250.00	500.00	1000.00
Fail to obtain Coop Development Permit	6.52 a.	125.00	250.00	500.00	1000.00
Fail to obtain an Urban Hen Licence	6.52 b.	125.00	250.00	500.00	1000.00
Fail to purchase an annual Urban Hen Licence	6.52 c.	125.00	250.00	500.00	1000.00
Fail to produce a valid Urban Hen Licence	6.58	125.00	250.00	500.00	1000.00
Fail to follow regulations for Keeping of Urban Hens	6.61 & 6.62 d.	125.00	250.00	500.00	1000.00
Sale of products derived from an Urban Hen	6.62 a.	125.00	250.00	500.00	1000.00
Slaughter Urban Hen on property	6.62 b.	300.00	500.00	1000.00	1500.00
Fail of proper disposal of a deceased Hen	6.62 c.	300.00	500.00	1000.00	1500.00

Note: Not all Penalties are reduced in lieu of Prosecution.

SCHEDULE 'B' YARD DEFINITIONS





2015-08 Bylaw came into force the 4th day of July 2016

Read for a first time on the 29th day of March 2016.

Read for a second time on the 29th day of March 2016.

Read for a third and final time on the 24th day of May 2016.

2017-18 Amendment Bylaw

Read for a first time on the 10th day of October, 2017.

Read for a second time on the 10th day of October, 2017.

Received Unanimous Consent for presentation of third reading the 10th day of October, 2017.

Read for a third and final time on the 10th day of October, 2017.

2019-01 Amendment Bylaw

Read for a first time on the 14th day of January, 2019.

Read for a second time on the 14th day of January, 2019.

Received Unanimous Consent for presentation of third reading the 14th day of January, 2019.

Read for a third and final time on the 14th day of January, 2019.

2019-30 Amendment Bylaw

Read for a first time on the 9th day of December, 2019.

Read for a second time on the 27th day of January, 2020.

Read for a third and final time on 27th day of January, 2020.

2021-04 Amendment Bylaw

Read for a first time on the 8th day of March, 2021.

Read for a second time on the 12th day of April, 2021.

Read for a third and final time on 26th day of April, 2021.

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

Signed by the Mayor and Chief Administrative Officer this ____ day of _____ 2021.



Request for Decision

2021 Tax Rate Bylaw

April 26, 2021

RECOMMENDATION

That Tax Rate Bylaw 2021-07 is given first reading;

That Tax Rate Bylaw 2021-07 is given second reading;

That Council give unanimous consent for presentation of the third reading of Tax Rate Bylaw 2021-07; and

That Tax Rate Bylaw 2021-07 is given third and final reading.

LEGISLATIVE AUTHORITY

MGA Section 353 – Each council must pass a property tax bylaw annually. The property tax bylaw authorizes council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of a) the expenditures and transfers set out in the budget of the municipality, and b) the requisitions.

MGA Section 369 – If in any year a council passes a bylaw authorizing supplementary assessments to be prepared in respect of property, the council must, in the same year; pass a bylaw authorizing it to impose supplementary tax in respect of that property.

BACKGROUND

The assessed value of a residential property is a calculation based upon the market value of a property and reflects a combination of any changes/improvements made to the property and the current real estate market conditions for residential properties. For non-residential properties the assessed value could reflect one or more of the estimated business value based on profit estimates, the estimated value of the investment in the business or the estimated cost of replacement of the business or components of the business.

The valuation date for property assessment is July 1 of the previous year. Meaning the assessment values used for 2021 property taxes reflects the value of the property as of July 1, 2020. The second date used for valuation is the 'characteristics and physical condition' date. This is the date on which the condition of the property is recorded. In Alberta this date is December 31 of the previous year.

The average assessment for single family residential properties for 2021 is \$308,579 (2020 - \$303,581). This is an increase of 1.65%. With a 1.65% increase in assessment the average residential property owner will see an increase of approximately \$30 in the municipal portion of their 2021 property taxes. The average assessment of a non-residential commercial property for 2021 is \$909,624 (2020 - \$935,010). This is a decrease of 2.72%. With a 2.72% decrease in assessment the average non-residential property owner will see a decrease of approximately \$206 in the municipal portion of their 2021 property taxes.

The Educational Property Tax Requisition for 2021 is \$4,191,126 (2020 – 4,116,830). This is an increase of 1.8%. During the appeal process each year assessment are changed, this normally will result in an over or under levy in education tax. In 2020 there was an under levy of \$3,605.

This has been added to the 2021 requisition for a total amount to be collected for the education requisition of \$4,194,731.

During the 2021 provincial budget announcement the provincial government announced a freeze to education property taxes. This freeze was to the amount of total revenue the province will receive from education property taxes. Not necessarily a freeze to the amounts requisitioned. As was mentioned above, The Town of Olds has seen an increase to our requisition. This is due to the equalized assessment that is used by the Province. Equalized assessment is two years behind the taxation year. Meaning that for the 2021 taxation year the equalized assessment used is from 2019. This can cause increases/decreases to the amounts that are then taxed to residents as municipalities levy the taxes required based on assessment that is only one year behind the taxation year (for 2021 taxes the assessment is based on 2020). Disparity comes if there has been a significant change to the assessment base. Unfortunately, for 2021 this is the case for Non-Residential properties. There was a significant decrease to the 2020 assessment base in which we apply the education tax to. For 2021 the average non-residential property will see an increase of \$854 (or 30.4%) to the education property tax portion of their tax notice. The average residential property will see a decrease to the education portion of their taxes of \$48 (or -5.7%).

The requisition from Mountain View Seniors Housing for 2021 is \$569,318 (2020 - \$557,386), an increase of 2.14%. There is an under levy of \$519 which will increase the actual levy used to calculate the tax rate for a total amount required to be collected of \$569,837. The increase to the requisition translates to an increase for the average residential property of \$7 (or 5.9%). The average Non-Residential property will see an increase of \$5 (or 1.3%).

The Designated Industrial Requisition, this requisition comes from the province and is used to cover the costs of the provincial assessor assessing all properties categorized as designated industrial. These properties include:

- Properties regulated by the Alberta Energy Regulator, National Energy Board, Alberta Utilities Commission, as well as associated land and improvements;
- Linear Property (wells, pipelines, railways, telecommunications, electric power systems);
- Major plants;

Only the properties classified as designated industrial are levied the designated industrial requisition. There are 21 properties that are levied the designated industrial requisition.

The Town does not have any recourse but to pass along the Educational Property Tax requisition, the Seniors Housing Property Tax requisition and the designated industrial requisition to its rate payers.

The proposed tax rates and the change in assessed values translate into the following tax changes for the average residential and non-residential property owner:

Single Family Dwelling

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Average Assessment	308,579	303,581	321,217	317,275
Municipal Taxes	1,833	1,804	1,908	1,848
ASFF Taxes	789	836	807	814
Seniors Housing Taxes	119	112	80	55
Total Taxes	2,741	2,752	2,795	2,717

Non-Residential Commercial

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Average Assessment	909,624	935,010	923,274	934,919
Municipal Taxes	7,394	7,600	7,505	7,450
ASFF Taxes	3,662	2,809	3,358	3,624
Seniors Housing Taxes	350	346	230	161
Total Taxes	11,406	10,755	11,093	11,235

RISK/CONSEQUENCES

1. Council can recommend changes or amendments to the proposed tax rates. Any recommended change to the proposed municipal tax rates may delay the approval of the Bylaw.

FINANCIAL IMPLICATIONS

Cost	Source of Funding
\$9,659,239	Total of Municipal tax levy
\$4,194,731	Alberta School Foundation Fund requisition
\$ 569,837	Mountain View Seniors Housing requisition
\$ 1,171	Designated Industrial requisition
Total Cost	

ATTACHMENTS

Attachment 1 – Town of Olds Bylaw 2021-07 – Tax Rate Bylaw

Submitted By: Sheena Linderman Director of Finance	Date: April 20, 2021
Director Signature:	Date:
CAO Signature: Michael Merritt	Date: April 23, 2021

Town of Olds

BYLAW NO. 2021-07

2021 PROPERTY TAX and SUPPLEMENTARY PROPERTY TAX BYLAW

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF OLDS FOR THE 2021 TAXATION YEAR.

WHEREAS, the Council of the Town of Olds shall, by Bylaw, authorize the levying of taxes at such uniform rates on the dollar as the Council deems sufficient to produce the amount of revenue required. Section 353 of the Municipal Government Act RSA 2000 Chapter M-26, as amended, requires Council to annually pass a property tax bylaw;

AND WHEREAS, a property tax bylaw authorizes a Council to impose a tax in respect of property to raise revenue to be used towards the payment of requisitions, expenditures and transfers set out in a municipalities budget;

AND WHEREAS, section 369 of the MGA provides that Council must pass a supplementary property tax bylaw annually to authorize the levying of supplementary property tax in respect for which Supplementary Assessments have been made;

WHEREAS, Council has enacted Bylaw No. 2021-06 to authorize the preparation of supplementary assessments for all improvements in the Town of Olds in 2021

AND WHEREAS, the assessed value of all property in the Town of Olds as shown on the 2020 Assessment roll is:

Description	Total Assessment	Non-Taxable Assessment	Taxable Assessment
Municipal	\$1,719,685,240	\$237,552,300	\$1,482,132,940
Education	\$1,719,685,240	\$278,769,060	\$1,440,916,180
Senior's Housing	\$1,719,685,240	\$240,714,130	\$1,478,971,110
DI Property	\$1,719,685,240	\$1,704,401,970	\$15,283,270

WHEREAS, the Town of Olds has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Council meeting held on April 12, 2021.

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Olds for 2021 total \$30,688,823

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$16,263,845 and the balance of \$14,424,978 is to be raised by general municipal taxation; and

WHEREAS, the requisitions pursuant to Sec. 359 (1) Requisitions, are:

Alberta School Foundation Fund (ASFF)	\$4,191,126
Mountain View Senior's Housing	\$569,318
Designated Industrial	\$1,171

NOW THEREFORE, under Section 353 and 369 of the Municipal Government Act, the Council of the Town of Olds, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Olds.

	Tax Levy Required	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$6,487,916	\$1,091,984,380	0.0059414
Vacant Residential	\$92,031	\$11,322,000	0.0081285
Non-Residential	\$2,852,534	\$350,929,930	0.0081285
Machinery & Equipment	\$226,758	\$27,896,630	0.0081285
Total	\$9,659,239	\$1,482,132,940	
Alberta School Foundation Fund			
Residential/Farmland	\$2,794,625	\$1,093,148,080	0.0025565
Non-Residential	\$1,400,106	\$347,768,100	0.0040260
Total	\$4,194,731	\$1,440,916,180	
Includes an Under Levy	\$3,605		
M.V. Senior's Housing			
	\$569,837	\$1,478,971,110	0.00038529
Includes an Over Levy	\$519		
DI Property Requisition			
	\$1,171	\$15,283,270	0.0000766
Grand Total	\$14,424,978		

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this _____ day of _____, 2021

Read a second time this _____ day of _____, 2021

Received Unanimous Consent for presentation of third reading this _____ day of _____, 2021

Read a third and final time this _____ day of _____, 2021

Michael Muzychka,
Mayor

Michael Merritt
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this _____ day of _____, 2021.



Request for Decision

Final Update to Council on the ‘Report to Council’

April 26, 2021

RECOMMENDATION

That Council accept Administration’s final update on the ‘July 13, 2020, Report to Council’ as contained in the request for decision, for information; and further

That Council accept the Election Commissioner’s - Notice of Investigation Outcome correspondence dated April 13, 2021, which concludes the investigation.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

Municipal Government Act & the Local Authorities Election Act

BACKGROUND

The Town of Olds By-Election was held January 20, 2020. In accordance with section 147.4(1) of the *Local Authorities Election Act* (“LAEA”), all candidates are required to file campaign disclosure statements within 120 days following the by-election. In the case of the 2020 by-election, the deadline to file was May 19, 2020.

On July 13, 2020 a “Report to Council” was presented it was indicated that Five (5) of the seven (7) candidates had failed to file the required campaign disclosure statements within the prescribed time in accordance with the LAEA.

On July 16, 2020, a report was submitted to the Elections Commissioner for Elections Alberta in accordance with the LAEA.

On April 13, 2021, Legislative Clerk, Marcie McKinnon was provided with a *Notice of Investigation Outcome* letter from the Chief Electoral Officer and Elections Commissioner from Elections Alberta who thanked us for bring the matter to his attention and that investigation is now concluded.

RISK/CONSEQUENCES**FINANCIAL CONSIDERATIONS – n/a****ATTACHMENTS**

1. April 13, 2021 – Notice of Investigation Outcome correspondence from Elections Alberta

Author:	Marcie McKinnon Legislative Clerk/Returning Officer	Date: April 15, 2021
CAO Signature:	Michael Merritt	Date: April 23, 2021

April 13, 2021

SENT VIA EMAIL AND MAIL

Marcie McKinnon
4512 46 Street
Olds, AB T4H 1R5

File No. 2020-0126

Email: mmckinnon@olds.ca

Dear Ms. McKinnon:

Subject: Notice of Investigation Outcome

I am writing to inform you about the outcome of your July 6, 2020 complaint to the Election Commissioner.

On July 6, 2020, you contacted Elections Alberta with a complaint concerning Mr. Donald Thomson and Mr. Darcy Dobush. Your complaint alleges these individuals failed to file Candidate Campaign Disclosure Statements as required by the *Local Authorities Election Act* (LAEA). As the Returning Officer you also submitted numerous documents supporting this claim.

I approved and have now concluded an investigation of this matter. The following was determined by way of the investigation:

Findings of the Investigation in relation to Mr. Thomson:

1. The Town of Olds held a by-election on January 20, 2020.
2. Mr. Thomson ran as a candidate in that by-election.
3. Mr. Thomson completed a candidate Nomination Paper and Candidate's Acceptance form. Within that form were statements detailing the requirements for filing the Campaign Disclosure forms and the deadlines for filing those forms. Mr. Thomson acknowledged he had read and understood those statements.
4. Mr. Thomson swore to an affidavit indicating he read and understood numerous sections of the LAEA including the sections detailing his filing obligations.
5. May 19, 2020 was the 120-day deadline for candidates to file their Campaign Disclosure forms as legislated under the LAEA.
6. June 18, 2020 was the 150-day deadline for candidates to file their Campaign Disclosure forms as legislated under the LAEA.



Suite 100
11510 Kingsway NW
Edmonton, Alberta
Canada T5G 2Y5

Tel | 780.427.7191
Fax | 780.422.2900

info@elections.ab.ca

7. Mr. Thomson failed to file his Campaign Disclosure form by either of the legislated dates.
8. Mr. Thomson was assessed a late filing fee of \$500 for failure to file the financial statement within legislated timelines.
9. The Town of Olds sent Mr. Thomson a Notice to Candidate via Canada Post registered mail July 3, 2020.
10. Canada Post tracking indicates Mr. Thomson received that notice July 7, 2020.
11. Mr. Thomson filed his Campaign Disclosure form and paid the \$500.00 late filing fee on July 8, 2020.
12. On September 4, 2020, Mr. Thomson made an application to a Court of Queen's Bench Justice who amended the legislated filing date to July 13, 2020. Considering the amended filing date Mr. Thomson was not in violation of the LAEA filing obligations.

Findings of the Investigation in relation to Mr. Dobush:

1. The Town of Olds held a by-election on January 20, 2020.
2. Mr. Dobush ran as a candidate in that by-election.
3. Mr. Dobush completed a candidate Nomination Paper and Candidate's Acceptance form. Within that form were statements detailing the requirements for filing the Campaign Disclosure forms and the deadlines for filing those forms. Mr. Dobush acknowledged he had read and understood those statements.
4. Mr. Dobush swore to an affidavit indicating he read and understood numerous sections of the LAEA including the sections detailing his filing obligations.
5. May 19, 2020 was the 120-day deadline for candidates to file their Campaign Disclosure forms as legislated under the LAEA.
6. June 18, 2020 was the 150-day deadline for candidates to file their Campaign Disclosure forms as legislated under the LAEA.
7. Mr. Dobush failed to file his Campaign Disclosure form by either of the legislated dates.
8. Mr. Dobush was assessed a late filing fee of \$500 for failure to file his financial statement within legislated timelines.

9. The Town of Olds sent Mr. Dobush a Notice to Candidate via Canada Post registered mail July 3, 2020.
10. Canada Post tracking indicates Mr. Dobush received that notice July 7, 2020.
11. Mr. Dobush filed his Campaign Disclosure form and paid the \$500.00 late filing fee on July 24, 2020.
12. The Courts did not dispense or extend the filing deadline. Mr. Dobush is prohibited from being nominated as a candidate for three years following the date of filing (July 23, 2023).
13. On October 21, 2020, the Election Commissioner determined Mr. Dobush was in violation of the LAEA, advised Mr. Dobush of the finding and reminded him that he must familiarize himself with the legislated requirements of candidates as defined by the LAEA and abide by those requirements. Due to the assessment of a late filing fee and a three year prohibition in running as a candidate, no further sanctions were assessed.

Thank you for bringing this matter to my attention. This investigation is now concluded.

Sincerely,



Glen Resler
Chief Electoral Officer and Election Commissioner

HD/as



Proclamation: National Nursing Week May 10-16, 2021

April 26, 2021

RECOMMENDATION

That the week of May 10-16, 2021 be proclaimed as National Nursing Week in the Town of Olds.

STRATEGIC ALIGNMENT

Communication and Engagement. The Town of Olds is committed to transparent and inclusive processes that are responsive, accountable, and engage with our residents and key partners.

LEGISLATIVE AUTHORITY

The request for proclamation meets the criteria established in Policy 114C: Proclamations.

BACKGROUND

In 1971, the International Council of Nurses May 12, the birthday of nursing pioneer Florence Nightingale, as International Nurses Day. In 1985, Canadian Nurses Association (CNA) members passed a resolution to begin negotiations with the federal government to have the week containing May 12 proclaimed as National Nurses Week annually. Soon after, the federal minister of health proclaimed the second week of May as National Nurses Week. In 1993, the name was changed to National Nursing Week to emphasize the profession's accomplishments as a discipline. This week draws attention to nurses, increasing the awareness of the public, policymakers and governments of the many contributions of nursing to the well-being of Canadians.

National Nursing Week occurs annually from the Monday to the Sunday of the same week as Florence Nightingale's birthday, May 12.

The theme this year is #WeAnswerTheCall and was developed by CNA to showcase the many roles that nurses play in a patient's health-care journey. Nursing is known for being a "behind-the-scenes" profession. The pandemic brought to light the courage and commitment that nurses work under every day and showed the important role that nurses play in the community.

During the week of May 10-16, 2021 everyone is encouraged to recognize, acknowledge and celebrate the vital role that nurses play in our society.

RISK/CONSEQUENCES

1. Council can receive the request for information.
2. Council can make another recommendation being specific in what it wishes to direct as an alternate follow up. Council would need to be specific in the information they are seeking.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. 2021 Proclamation of National Nursing Week

Submitted By:	Katharine Doyle Community Facilitator	Date: April 8, 2021
Director Signature:	Doug Wagstaff – Electronically Reviewed and Approved.	Date: April 20, 2021
CAO Signature:	Michael Merritt	Date: April 23, 2021



OFFICE OF THE MAYOR

PROCLAMATION "NATIONAL NURSING WEEK"

May 10-16, 2021

National Nursing Week occurs annually from the Monday to the Sunday of the same week as Florence Nightingale's birthday, May 12.

The 2021 theme is #WeAnswerTheCall and was developed by the Canadian Nurses Association to showcase the many roles that nurses play in a patient's health-care journey. The pandemic brought to light the courage and commitment that nurses work under every day and showed the important role that nurses play in the community.

WHEREAS, registered nurses, nurse practitioners, and licensed practical nurses are the cornerstone of patient care;

AND WHEREAS, nurses are leaders in improving the quality of care and seeking ways to continue increasing access to care;

AND WHEREAS, the demand for nursing services will be greater than ever because of the aging of the population, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services;

AND WHEREAS, declaring the week of May 10-16, 2021 to be National Nursing Week will encourage Canadians to recognize, acknowledge and celebrate nurses;

THEREFORE, we, the Elected Officials of the Town of Olds, do hereby proclaim May 10-16, 2021 as "**NATIONAL NURSING WEEK**" in the Town of Olds.

Signed this day of April, 2021

His Worship,
Mayor Michael Muzychka



Request for Decision

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Reports from Council, Authorities, Boards Committees and Commissions

April 26, 2021

RECOMMENDATION

That the reports from Council, Authorities, Boards, Committees and Commissions ending April 26, 2021 be received for information.

STRATEGIC ALIGNMENT

The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Excerpt from Council Member Appointment Policy:

Members of Olds Town Council are appointed to Authorities, Boards, and Commissions annually. Authority, Board, Commission (ABC)" means a committee that is granted the authority by Council to make decisions on behalf of Council to which elected officials are appointed to at the Town of Olds Organizational Meeting.

BACKGROUND

The appointment of elected officials the various, authorities, boards, commissions and committees provide for the interest of the town to be expressed and to provide a direct communication link on matters that Council as a whole, should be informed of.

Central Alberta Economic Partnership (CAEP)	Olds & District Chamber of Commerce
Broadband Investment Committee	Olds Citizens' on Patrol
Emergency Management	Olds Institute for Community & Regional Development (OICRD)
Family & Community Support Services (FCSS)	Olds Institute Technology Committee
Inter-municipal Cooperation Committee (ICC)	Olds Municipal Library Board (OML)
Inter-municipal Planning Commission	Olds Policing Advisory Committee (OPAC)
Inter-municipal Subdivision and Development Appeal Board	Parkland Community Planning Services (PCPS)
Mountain View Regional Waste Management Commission (MVRWMS)	Parkland Regional Library Board (PRL)
Mountain View Regional Water Services Commission (MVRWSC)	Public Art Advisory Committee (PAAC)
Mountain View Seniors' Housing (MVSH)	Red Deer River Municipal Users Group (RDRMUG)

Municipal Area Partnership (MAP)	South Red Deer Regional Wastewater Commission (SRDRWC)
Municipal Planning Commission (MPC)	Southern Alberta Energy from Waste Association (SAEWA)

RISK/CONSEQUENCES

- Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS

✓ Approved by budget

☐ New = Budget Adjustment

Cost	Funding Source (budget/in kind/grant) with G/L Code
Council Personal Development Plans	2021 Operation Budget
Total Cost	

ATTACHMENTS

Various minutes are attached

Author:	Marcie McKinnon Legislative Clerk	Date: April 20, 2021
CAO Signature:	Michael Merritt	Date: April 22, 2021

April 2021 Council Report

Debbie Bennett

These are highlights of my meetings.

O.I.

The Board is looking for new members and applications may be completed before the Annual General Meeting, May 11, 2021. Council is welcome to attend as well, as is the public

Service Level Review

Two and half days was the correct amount of time to complete the review. Two days has always felt rushed. Hearing from Operations first is perfect. Operations are a large part of the Town's budget and it is best to hear it first, rather than last.

Being mindful of the decrease in money from the Province, 2022 and 2023 Council must take a cautious approach. Director Linderman explained that we received more for 2021 therefore it would be wise to average the fund over the 3 year span. We can move forward without having a major impact and avoiding surprises.

MVC Recreation and Culture Master Plan Survey

Our meeting with the consultants from Expedition was very interesting. Having major facilities built in the County makes the best sense. Community members may have to drive further as do our neighbors in the cities, but this would afford a complete Multi-plex with a higher stand of materials and more amenities. For example a Competition size pool to host high level events. The towns would still have their basic facilities, rinks, pool baseball and soccer fields.

AUMA

AUMA was held over 3 virtual half days, which I found quite good. This allowed smaller towns to have all of Council attend and not worry about the cost of a regular convention.

Red Tape Reduction was discussed. First clarify and remove barriers to enhance the working relationship between the Town and our citizens. Moving to e-forms, payments online marketing and online support guides will enhance the citizen's experience.

In this era of COVID, and business slowdowns, it would help locals to include them for procurement and contract work, even if they only bid on a portion of the RFDs. This would help in the short term and the long term.

Broadband is given short shrift again even when the ministers spoke. Never has so little been done by so many layers of government. Close your eyes and the public will think you are invisible!! I believe Elon Musk will be the savior, as he takes this head on and put satellites all over the world so everyone person has access to reasonable priced broad band.. Hopefully O-Net will expand soon and get our rural neighbors hooked up to excellent broadband.

Daena Douglas discussed stress and mental health during these trying times. She compared us to 'batteries', and action personally and situationally are hard on us. We can feel our energy dissolving like a battery drain. We must learn coping skills and self-care to charge our 'batteries' up and get ready for the next day. Close your eyes and slowly take 3 deep breaths and slowly release them. This is the first step. Do not head to the fridge for food or alcohol drinks. Get a good night's sleep eat well, and exercise. And all above, when you are overwhelmed, seek peer support and/or psychological help.

Rachel Notley discussed the budget, vaccinations and downloading to the municipalities. In particular, Alberta's won't match what other provinces are doing. I do not see any province doing well in this smack-down of thr pandemic. It is learning curve for everyone!

Barry Morishita spoke on Asset Management and the need to move forward. There are online courses now, there were courses and classes before yet many munis are behind.

Daena Douglas spoke the next day about mental hygiene and dumping negative thoughts. Her plan includes: Be aware; Be curious; Choose to keep or change your thoughts; and practice patience!

Minister Talks

These do not change much over the years. I will give Rachel Notley credit with her ministers. When thy spoke at AUMA, each minister had an assistant on the floor who would go to the person with a problem, write it down and get back to that person. To my knowledge, Conservatives have never done this.

Brownlee Synergy Evening for Women

The Theme was Trailblazing and Inspiration

Three very smart and never-say -never-women, spoke about their roles in RCMP depot, University, business and politics. To make it as a woman in male dominated areas, took guts, confidence, patience, being smarter and working harder than anyone else to achieve success. Betty Glassman was an R.N. first and then was part of the first class of women officers in the RCMP. Elizabeth Robert was part of a group of women engineers; they were a tiny percentage of field. While she was working after graduation, she attained a MBA. Talk about a powerful women who has managed large projects ever since! The third speaker is a favourite mentor of mine; Jan Reimer, former Edmonton city councillor and former Mayor of Edmonton. She served Edmonton very well and pushed boundaries along the way. This in a time when councils were known as Alderman! Jan is now the head of Violence Against Women and Children these past years. Jan inspired me to work at W.I.N. House in Edmonton. This is Women in Need society which housed women and children after first leaving a violent house. It often takes 7 – 10 attempts for these women to leave a violent home. There are many success stories, however, the problem never goes away and has worsened with COVID.

I enjoyed this virtual event very much! I love hearing women's "herstory"!!

Submitted by

Debbie Councillor



Minutes of the Town of Olds **MUNICIPAL PLANNING COMMISSION (MPC)** meeting held on Thursday, **January 21, 2021** at 8:30 a.m.

Present – MPC Members

Public at Large: Leon Muir, Dan Peters, Phyllis Horpenuk, Rudy Durieux

Elected Officials: Councillor Mitch Thomson, Councillor Mary Jane Harper, Councillor Mary Anne Overwater

Absent – MPC Members

Absent:

Present – Staff

Scott Chant, Municipal Planning Commission Secretary & Director of Operations; Kyle Sloan, Development Officer; Melissa Kilbride, Scribe; Cara Cochrane, Scribe

Absent – Staff

Absent:

1. Call to Order

Chair Rudy Durieux called the meeting to order at 8:34 a.m.

1A. Added Item(s)**1B. Adoption of Agenda**

Moved by Dan Peters "to adopt the agenda for the Municipal Planning Commission meeting of January 21, 2021 as presented."

Motion Carried 21.001

2. Adoption of Previous Minutes

Moved by Councillor Mary Jane Harper, "to adopt the meeting minutes from December 17, 2020 Municipal Planning Commission meeting as amended."

Motion Carried 21.002

3. Business Arising from the Minutes

4. New Business

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4A) DP20-145

**1 Sea Can Storage Unit
17 Imperial Close**

Scott Chant, Municipal Planning Commission Secretary presented this application as contained in the agenda.

Applicant was not present.

Moved by Dan Peters, "that the Municipal Planning Commission approve Development Permit Application DP20-145 as presented, subject to conditions listed in the attached draft Development Permit."

Motion Carried 21.003

4B) DP20-146

**Coffee Shop with Drive Through
5629 46 Street**

Kyle Sloan, Town of Olds Development Officer presented this application as contained in the agenda.

Applicant was not present.

Councillor Mary Jane Harper expressed concerns regarding traffic congestion.

Councillor Mary Anne Overwater suggested the addition of an exit and enter sign.

Councillor Mary Anne Overwater expressed concerns regarding waste management at the site and suggested the addition of an enclosed garbage area.

MPC committee have put forward the following conditions to the development permit:

1. The addition of an Exit and Enter sign
2. An updated drawing showing the addition of an enclosed garbage area.

Moved by Councillor Mary Ann Overwater, "that the Municipal Planning Commission approve Development Permit Application DP20-146 as amended, subject to conditions listed in the attached draft Development Permit."

Motion Carried 21.004

4C) DP20-152

**Class 2 Home Occupation (Dog Grooming)
21 Hawthorn Crescent**

Kyle Sloan, Town of Olds Development Officer presented this application as contained in the agenda.

Applicant was not present.

Councillor Mary Jane Harper stated to have hours of operation to be outlined in the conditions to adhere to public concern for traffic.

Rudy Durieux second the clarification for hours of operation in development.

Moved by Councillor Mary Jane Harper, "that the Municipal Planning Commission approve Development Permit Application DP20-152 as presented, subject to conditions as amended listed in the attached drafted Development Permit."

Motion Carried 21.005

5. Correspondence and Information

5A) December 2020 Development & Building Permits and Monthly Building Permit Statistics

Kyle Sloan, Town of Olds Development Officer reported on the list of development and building permit approvals and the building permit statistics for December 2020.

Moved by Phylis Horpenuk, "that the development updates be received as information."

Motion Carried 21.006


6. Adjournment

The next Municipal Planning Commission meeting will be February 18, 2021 at 8:30 a.m. Zoom Conference.

Councillor Mitch Thomson moved to adjourn the Municipal Planning Commission meeting at 9:25 a.m.

Motion Carried 21.007

These Minutes approved Feb 18, 2021.



RUDY DURIEUX
CHAIRPERSON



SCOTT CHANT
SECRETARY TO THE COMMISSION



Development & Building Permits

January 2021

171

Permit #	Roll #	Owner	Applicant	Civic Address	Lot	Block	Plan	Land Use District	App Description	Category	Value of Project
20-153	4207000	Noveje Enterprises Ltd.	K-Tek Enterprises	4201A 47 Avenue	6	56	4227GH	I1	Fascia Sign	Signage	\$500.00
20-154	4207000	Noveje Enterprises Ltd.	Infinity Customz	4201B 47 Avenue	6	56	4227GH	I1	2 Fascia Signs	Signage	\$500.00
20-145	4605800	Rocar Holdings Inc.	Mukhdeep Mangat	17 Imperial Close	18A	11	814721	I1	Sea Can in front yard	Accessory Building	\$5,000.00
20-146	3811800	Adelphia Holdings Inc.	Michael Reynolds	5629 46 Street	7	43	7510622	CH	Coffee Shop and Drive Through	Commercial Change of Use	\$20,000.00
20-152	3652400	Gail Schmidt & Earl Menchenton	Michelle Menchenton	21 Hawthorn Crescent	1	12	9912229	R1	Groomer	Home Occupation	\$0.00
20-119	3813200	Bel-Air Foods (1976) Ltd.	Kolb's Fine Meats	5501 46 Street	8	42	4774FM	CH	Butcher Shop	Commercial Change of Use and Renovation	\$80,000.00
21-001	6018700	Richardson Bros Ltd.	G&G Developments	5 Coutts Close	36	1	1611540	R1	Detached Dwelling	New Residential	\$320,000.00
21-002	6019000	Richardson Bros Ltd.	G&G Developments	11 Coutts Close	39	1	1611540	R1	Detached Dwelling	New Residential	\$320,000.00
21-003	4012200	Annette Horrelt & Peter Arthur	Abalon	4737 47 Street	19	24	940IB	R2	Foundation Repair	Residential Renovation	\$100,000.00
21-005	3412100	Craig & Amanda McGee	C.C. Homes Ltd.	9 Viceroy Crescent	58	1	1113165	R1	Basement Renovation	Residential Renovation	\$30,000.00
21-006	3716200	David & Jennifer Machell	Jennifer Machell	5301 51 Street	11	48	3107HF	R1	Art Studio	Home Occupation	\$0.00

\$876,000.00



2021 BUILDING PERMIT STATISTICS

	Residential										Commercial	Industrial	Institutional	172 TOTALS				
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other									
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value		
Jan	2	\$640,000.00							2	\$130,000.00	1	\$80,000.00					5	\$850,000.00
Feb																	0	\$0.00
Mar																	0	\$0.00
Apr																	0	\$0.00
May																	0	\$0.00
Jun																	0	\$0.00
Jul																	0	\$0.00
Aug																	0	\$0.00
Sep																	0	\$0.00
Oct																	0	\$0.00
Nov																	0	\$0.00
Dec																	0	\$0.00
	2	\$640,000.00	0	0	\$0.00	0	0	\$0.00	2	\$130,000.00	1	\$80,000.00	0	\$0.00	0	\$0.00	5	\$850,000.00

2020 BUILDING PERMIT STATISTICS

	Residential										Commercial	Industrial	Institutional	TOTALS				
	Detached Dwelling		Duplex		Multi-Unit		Acc. Bldg/Other											
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value		
Jan											2	\$216,000.00			1	\$200,000.00	3	\$416,000.00
Feb									1	\$16,000.00	4	\$153,000.00					5	\$169,000.00
Mar	1	\$410,000.00							1	\$6,000.00	3	\$11,730.00					5	\$427,730.00
Apr									5	\$89,278.00	2	\$138,000.00			1	\$400,000.00	8	\$627,278.00
May									5	\$51,900.00	2	\$8,500.00	1	\$4,000.00			8	\$64,400.00
Jun	1	\$450,000.00							3	\$31,552.25							4	\$481,552.25
Jul	1	\$500,000.00	1	2	\$900,000.00				16	\$244,274.95	1	\$500.00					19	\$1,644,774.95
Aug			1	2	\$477,000.00				3	\$32,500.00	1	\$7,500.00			2	\$550,000.00	7	\$1,067,000.00
Sep			1	2	\$440,000.00				4	\$172,500.00							5	\$612,500.00
Oct									12	\$159,563.45	1	\$240,000.00	1	\$100,000.00			14	\$499,563.45
Nov	1	\$370,000.00							2	\$121,000.00	3	\$220,000.00	2	\$110,000.00	3	\$23,975,000.00	11	\$24,796,000.00
Dec									1	\$14,165.96	2	\$20,000.00					3	\$34,165.96
	4	\$1,730,000.00	3	6	\$1,817,000.00	0	0	\$0.00	53	\$938,734.61	21	\$1,015,230.00	4	\$214,000.00	7	\$25,125,000.00	92	\$30,839,964.61



Minutes of the Town of Olds **MUNICIPAL PLANNING COMMISSION (MPC)** meeting held on Thursday, **February 18, 2021** at 8:30 a.m.

Present – MPC Members

Public at Large: Leon Muir, Dan Peters, Phyllis Horpenuk, Rudy Durieux

Elected Officials: Councillor Mitch Thomson, Councillor Mary Jane Harper, Councillor Mary Anne Overwater

Absent – MPC Members

Absent:

Present – Staff

Scott Chant, Municipal Planning Commission Secretary & Director of Operations; Kyle Sloan, Development Officer; Melissa Kilbride, Scribe

Absent – Staff

Absent:

1. Call to Order

Chair Rudy Durieux called the meeting to order at 8:30 a.m.

1A. Added Item(s)

1B. Adoption of Agenda

Moved by Commissioner Leon Muir, "to adopt the agenda for the Municipal Planning Commission meeting of February 18, 2021 as presented."

Motion Carried 21.008

2. Adoption of Previous Minutes

Moved by Commissioner Dan Peters, "to adopt the meeting minutes from January 21, 2021 Municipal Planning Commission meeting as presented."

Motion Carried 21.009

3. Business Arising from the Minutes

3A) DP20-146

Coffee Shop with Drive Through

5629 46 Street

Development Permit Revisions and Applicants Letter of Response

Scott Chant, Municipal Planning Commission Secretary presented business arising.
Applicant was not present.

Commissioner Dan Peters finds it regrettable that the applicant decided not to move forward with the development.

Councillor Mitch Thompson stands with the conditions presented as there are other great access points to that location.

Councillor Mary Jane Harper asks MPC to amend or remove condition 4 from DP20-146 and stay firm on the other development conditions that were presented.

Moved by Mary Anne Overwater, "that the Municipal Planning Commission remove condition 4 from DP20-146 and development department to contact the applicant".

Motion Carried 21.010

4. New Business

4A) DP20-149

**Accessory Building – Detached Garage
5530 50 Street**

Kyle Sloan development officer presented this application as contained in the agenda.

Applicant was not presented.

Moved by Councillor Mary Jane Harper, "that the Municipal Planning Commission approve Development Permit Application DP20-149 as presented, subject to conditions listed in the attached draft Development Permit."

Motion Carried 21.011

5. Correspondence and Information

5A) January 2021 Development & Building Permits and Monthly Building Permit Statistics

Kyle Sloan, Town of Olds Development Officer reported on the list of development and building permit approvals and the building permit statistics for January 2021.

Moved by Commissioner Dan Peters "that the development updates be received as information."

Motion Carried 21.012

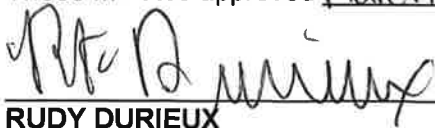
6. Adjournment

The next Municipal Planning Commission meeting will be March 18, 2021 at 8:30 a.m. Zoom Conference.

Commissioner Dan Peters moved to adjourn the Municipal Planning Commission meeting at 9:18 a.m.

Motion Carried 21.013

These Minutes approved March 18, 2021.



**RUDY DURIEUX
CHAIRPERSON**



**SCOTT CHANT
SECRETARY TO THE COMMISSION**



Development & Building Permits

February 2021

Permit #	Roll #	Owner	Applicant	Civic Address	Lot	Block	Plan	Land Use District	App Description	Category	Value of Project
21-007	5221900	Jocelyn & JC El-Khoury	KCB Cabinets	46 Destiny Place	39	6	0811966	DC-5	Basement Renovation	Residential Renovation	\$28,000.00
21-008	4328100	Heide Manangan	Heide Manangan	105 Sierra Place	20	5	0413379	R1	Online Clothing Sales	Home Occupation	\$0.00
21-009	3101600	Cor Kooistra	Cor Kooistra	4805 56 Street	13	B	9710349	R1	Interior and Exterior Renovation	Residential Renovation	\$45,000.00
21-010	3415300	Manor Investments	Stevenson Homes	17 Vireo Avenue	16	5	1512052	R1	Detached Dwelling	New Residential	\$275,000.00
21-011	3415200	Manor Investments	Stevenson Homes	19 Vireo Avenue	15	5	1512052	R1	Detached Dwelling	New Residential	\$275,000.00
21-012	6014700	Richardson Bros Ltd.	Iron Gate Homes	6619 57 Street	18	5	1413182	R2	Detached Dwelling	New Residential	\$150,000.00
21-013	4900207	Karolina Wilson & William Smith	Iron Gate Homes	41 Vantage Crescent	24	1	0715166	R1	Detached Dwelling	New Residential	\$282,000.00
21-017	3720900	Randy & Elaine Barrett	Randy & Elaine Barrett	5608 54 Street	15		7610681	R1	Existing Deck	Residential Addition	\$2,500.00

\$1,057,500.00



2021 BUILDING PERMIT STATISTICS

	Residential										Commercial		Industrial		Institutional		TOTALS	
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other									
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value	#	Value
Jan	2	\$640,000.00							2	\$130,000.00	1	\$80,000.00					5	\$850,000.00
Feb	4	\$982,000.00							3	\$75,500.00							7	\$1,057,500.00
Mar																	0	\$0.00
Apr																	0	\$0.00
May																	0	\$0.00
Jun																	0	\$0.00
Jul																	0	\$0.00
Aug																	0	\$0.00
Sep																	0	\$0.00
Oct																	0	\$0.00
Nov																	0	\$0.00
Dec																	0	\$0.00
	6	\$1,622,000.00	0	0	\$0.00	0	0	\$0.00	5	\$205,500.00	1	\$80,000.00	0	\$0.00	0	\$0.00	12	\$1,907,500.00

2020 BUILDING PERMIT STATISTICS

	Residential										Commercial		Industrial		Institutional		TOTALS	
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other									
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value	#	Value
Jan											2	\$216,000.00			1	\$200,000.00	3	\$416,000.00
Feb									1	\$16,000.00	4	\$153,000.00					5	\$169,000.00
Mar	1	\$410,000.00							1	\$6,000.00	3	\$11,730.00					5	\$427,730.00
Apr									5	\$89,278.00	2	\$138,000.00			1	\$400,000.00	8	\$627,278.00
May									5	\$51,900.00	2	\$8,500.00	1	\$4,000.00			8	\$64,400.00
Jun	1	\$450,000.00							3	\$31,552.25							4	\$481,552.25
Jul	1	\$500,000.00	1	2	\$900,000.00				16	\$244,274.95	1	\$500.00					19	\$1,644,774.95
Aug			1	2	\$477,000.00				3	\$32,500.00	1	\$7,500.00			2	\$550,000.00	7	\$1,067,000.00
Sep			1	2	\$440,000.00				4	\$172,500.00							5	\$612,500.00
Oct									12	\$159,563.45	1	\$240,000.00	1	\$100,000.00			14	\$499,563.45
Nov	1	\$370,000.00							2	\$121,000.00	3	\$220,000.00	2	\$110,000.00	3	\$23,975,000.00	11	\$24,796,000.00
Dec									1	\$14,165.96	2	\$20,000.00					3	\$34,165.96
	4	\$1,730,000.00	3	6	\$1,817,000.00	0	0	\$0.00	53	\$938,734.61	21	\$1,015,230.00	4	\$214,000.00	7	\$25,125,000.00	92	\$30,839,964.61



Minutes of the Town of Olds **MUNICIPAL PLANNING COMMISSION (MPC)** meeting held on Thursday, **March 18, 2021** at 8:30 a.m.

Present – MPC Members

Public at Large: Leon Muir, Dan Peters, Phyllis Horpenuk, Rudy Durieux

Elected Officials: Councillor Mitch Thomson, Councillor Mary Jane Harper, Councillor Mary Anne Overwater

Absent – MPC Members

Absent:

Present – Staff

Scott Chant, Municipal Planning Commission Secretary & Director of Operations; Kyle Sloan, Development Officer; Melissa Kilbride, Scribe

Absent – Staff

Absent:

1. Call to Order

Chair Rudy Durieux called the meeting to order at 8:27 a.m.

1A. Added Item(s)

1B. Adoption of Agenda

Moved by Councillor Mitch Thomson, "to adopt the agenda for the Municipal Planning Commission meeting of March 18, 2021 as presented."

Motion Carried 21.013

2. Adoption of Previous Minutes

Moved by Commissioner Phyllis Horpenuk, "to adopt the meeting minutes from February 18, 2021 Municipal Planning Commission meeting as presented."

Motion Carried 21.014

3. Business Arising from the Minutes

4. New Business

4A) DP21-014

Home Occupation Class 2 – Accounting Business
6215 Douglas Place

Kyle Sloan development officer presented this application as contained in the agenda.

Applicant was not present.

Moved by Commissioner Leon Muir, "that the Municipal Planning Commission approve Development Permit Application DP21-014 as presented, subject to conditions listed in the attached draft Development Permit."

Motion Carried 21.015

4B) DP21-015

**Home Occupation Class 2 – Lawn Maintenance Business
4613 49 Street**

Kyle Sloan development officer presented this application as contained in the agenda.

Applicant was not present.

Councillor Mary Anne Overwater concern for unsightly premise.

Chair Rudy Dureiux moved to add to condition #3 to add storage.

Moved by Councillor Mary Anne Overwater, "that the Municipal Planning Commission approve Development Permit Application DP21-015 as amended, subject to conditions listed in the attached draft Development Permit."

Motion Carried 21.016

4C) DP21-016

**Home Occupation Class 2 – Apparel & Craft Sales
5349 61 Ave**

Kyle Sloan development officer presented this application as contained in the agenda.

Applicant was not present.

Chair Rudy Dureiux raised concern for parking with the potential to have multiple customers.

Councillor Mary Anne Overwater questioned condition #4 the number of clients per day is 2 or 3.

Councillor Mary Jane Harper expressed concern the applicant will be setting up retail sales out her home.

Kyle Sloan development officer stated after conversations with the applicant this business is online sales, and the transactions would take place at the residence.

Councillor Mary Anne Overwater asked for clarity from the applicant this business is online.

Commissioner Dan Peters asks to limit to 3 consumers a day in condition #4

Moved by Councillor Mitch Thomson, "that the Municipal Planning Commission approve Development Permit Application DP21-016 as amended, subject to conditions listed in the attached draft Development Permit."

Motion Carried 21.017

5. Correspondence and Information

5A) February 2021 Development & Building Permits and Monthly Building Permit Statistics

Scott Chant, Municipal Planning Commission Secretary & Director of Operations; Kyle Sloan, Town of Olds Development Officer reported on the list of development and building permit approvals and the building permit statistics for February 2021.

Moved by Commissioner Phyllis Horpenuk "that the development updates be received as information."

Motion Carried 21.018

6. Adjournment

The next Municipal Planning Commission meeting will be April 15, 2021 at 8:30 a.m. Zoom Conference.

Councillor Mary Jane Harper moved to adjourn the Municipal Planning Commission meeting at 8:50 a.m.

Motion Carried 21.019

These Minutes approved April 15, 2021.


 RUDY DURIEUX
 CHAIRPERSON


 SCOTT CHANT
 SECRETARY TO THE COMMISSION



Development & Building Permits

March 2021

Permit #	Roll #	Owner	Applicant	Civic Address	Lot	Block	Plan	Land Use District	App Description	Category	Value of Project
21-020	3417000	Manor Investments	Stevenson Homes	42 Viceroy Crescent	12	7	1512052	R1	Detached Dwelling	New Residential	\$300,000.00
21-021	4302600	Marc Mackinnon	Laura Iversen	4118 50 Avenue	5		2693HV	R5	Online Clothing Sales	Home Occupation	\$0.00
21-023	4422000	Jack & Louise Craig	Cody & Company Law Office	3901 Silverthorn Road	43	4	7710679	R1	Existing Deck	Residential Addition	Unknown
21-024	3325500	Estate of Gail Fairbairn	Lauren Feenstra	6017 60 Street	19		9811967	R1	Existing Deck	Residential Addition	Unknown
21-025	4800300	Huttco Developments Inc.	Huttco Developments Inc.	3801 70 Avenue	5	1	0712788	IB	Wall Reframing and Doors	Industrial Renovation	\$50,000.00
21-026	3313000	Brian & Shannon Basisty	C.C. Homes Ltd.	5723 60 Avenue	5	9	8111119	R2	Covered Deck	Residential Addition	\$20,000.00
21-029	3615200	Jeremy Cazakoff	Jeremy Cazakoff	61 Beech Crescent	7	9	8011536	R1	Existing Deck	Residential Addition	Unknown
21-030	4513700	Thomas Stahl	Alyssia Stahl	5606 Sherwood Crescent	29	9	7711470	R1	Existing Deck	Residential Addition	Unknown
21-031	3805500	Stephanie McConnell	Stephanie McConnell	5230 51 Street	7	39	2774JK	R2	Interior Renovation	Residential Renovation	\$50,000.00
21-032	3325400	Douglas Godberson	Douglas Godberson	6101 60 Street	18		9811967	R1	Existing Covered Deck	Residential Addition	\$10,000.00
21-033	6013600	Richardson Bros (Olds)	Stevenson Homes	87 Harrison Green	23	1	1313404	R1	Detached Dwelling	New Residential	\$340,000.00
21-035	3911300	1407526 Alberta Ltd.	Su Ryoung Kim	5102 46 Avenue	13, 14	33	5046FI	CH	Deck Addition	Commercial Addition	\$7,000.00
21-036	3800400	MDC Forbes Inc.	Michael Forbes	5014 50 Avenue	4	4	868E	C1	Interior Leasehold Improvement	Commercial Renovation	\$50,000.00
21-039	4322500	Ian & Megan Miller	Ian Miller	33 Sierra Road	46	3	0012459	R1	Deck Addition	Residential Addition	\$700.00
21-040	4515900	Walter & Darlene Korolewich	Stan & Keltie Masters	4229 Shannon Drive	25	8	8211582	R1	Online Retail Sales	Home Occupation	\$0.00
21-041	3911200	1346486 Alberta Ltd.	Southern Alberta Construction	5114 46 Avenue	11, 12	33	5046FI	R3	Fire Restoration	Residential Renovation	\$365,000.00

\$1,192,700.00



2021 BUILDING PERMIT STATISTICS

	Residential										Commercial	Industrial	Institutional	181 TOTALS				
	Detached Dwelling		Duplex			Multi-Unit			Acc. Bldg/Other									
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value		
Jan	2	\$640,000.00							2	\$130,000.00	1	\$80,000.00					5	\$850,000.00
Feb	4	\$982,000.00							3	\$75,500.00							7	\$1,057,500.00
Mar	2	\$640,000.00							9	\$445,700.00	2	\$57,000.00	1	\$50,000.00			14	\$1,192,700.00
Apr																	0	\$0.00
May																	0	\$0.00
Jun																	0	\$0.00
Jul																	0	\$0.00
Aug																	0	\$0.00
Sep																	0	\$0.00
Oct																	0	\$0.00
Nov																	0	\$0.00
Dec																	0	\$0.00
	8	\$2,262,000.00	0	0	\$0.00	0	0	\$0.00	14	\$651,200.00	3	\$137,000.00	1	\$50,000.00	0	\$0.00	26	\$3,100,200.00

2020 BUILDING PERMIT STATISTICS

	Residential										Commercial	Industrial	Institutional	TOTALS				
	Detached Dwelling		Duplex		Multi-Unit		Acc. Bldg/Other											
	#	Value	#	Units	Value	#	Units	Value	#	Value	#	Value	#	Value	#	Value		
Jan											2	\$216,000.00			1	\$200,000.00	3	\$416,000.00
Feb									1	\$16,000.00	4	\$153,000.00					5	\$169,000.00
Mar	1	\$410,000.00							1	\$6,000.00	3	\$11,730.00					5	\$427,730.00
Apr									5	\$89,278.00	2	\$138,000.00			1	\$400,000.00	8	\$627,278.00
May									5	\$51,900.00	2	\$8,500.00	1	\$4,000.00			8	\$64,400.00
Jun	1	\$450,000.00							3	\$31,552.25							4	\$481,552.25
Jul	1	\$500,000.00	1	2	\$900,000.00				16	\$244,274.95	1	\$500.00					19	\$1,644,774.95
Aug			1	2	\$477,000.00				3	\$32,500.00	1	\$7,500.00			2	\$550,000.00	7	\$1,067,000.00
Sep			1	2	\$440,000.00				4	\$172,500.00							5	\$612,500.00
Oct									12	\$159,563.45	1	\$240,000.00	1	\$100,000.00			14	\$499,563.45
Nov	1	\$370,000.00							2	\$121,000.00	3	\$220,000.00	2	\$110,000.00	3	\$23,975,000.00	11	\$24,796,000.00
Dec									1	\$14,165.96	2	\$20,000.00					3	\$34,165.96
	4	\$1,730,000.00	3	6	\$1,817,000.00	0	0	\$0.00	53	\$938,734.61	21	\$1,015,230.00	4	\$214,000.00	7	\$25,125,000.00	92	\$30,839,964.61

Olds & District Municipal Library
 2020 Annual General Meeting
 Olds Municipal Library
 March 17, 2021, 6:30 p.m.
 Online Meeting

Present:

Staff: Lesley Winfield, Library Manager; Marilyn Thiessen, Assistant Librarian

Board Members:

Shawna Cevraini (Chair)	Inez Hannett (Secretary)
Dwayne Fulton (County Rep/ Vice chair)	Carolyn Horne (Member)
Heather Ryan (Council Rep)	Lisa Szafron (Member)
Barb Olsen (Treasurer)	Linda Ausum (Member)

Meeting called to order at 6:50 by Chair Shawna Cevraini

1. **Review of Minutes from Previous Year:** Corrections: Inez Hannett was acclaimed as secretary; the Community Relations Committee consisted of Carolyn Horne, Heather Ryan, Barb Olsen, and Arliss Chute-Ibsen; Heather Ryan moved adoption of amended minutes, seconded by Carolyn Horne. Motion Carried.
2. **Reports (Slides were shown during the meeting):**
 1. **Chair (Shawna Cevraini):** 15 amazing employees during the shut-downs and the re-openings; Barb Olsen moved, seconded by Glenice Grover, that this report be accepted. Motion Carried.
 11. **Treasurer (Barb Olsen):** Reviewed 2019 and 2020; appropriations and service donations; short –term refund: recovery of overaccrued vacation time; expenses: major difference in salaries and benefits; no extra staff hired; General admin.: Furniture and equipment storage courtesy of the Town for 2020; Reserves: 83,000; Carolyn Horne moved, seconded by Barb Olsen that 27,600 be kept in Reserves until needed. Motion Carried. Barb Olsen moved the adoption of the report, seconded by Linda Ausum. Motion Carried.
 - a. **Personnel (Shawna)** Health Spending Account changed; slight increase of staff to have someone on the door; feed back good. Dwayne Fulton moved, seconded by Barb Olsen, the report be accepted. Motion Carried.
 - b. **Community Relations (Heather)** Hallowe'en cookies, kits and money collected; Christmas letter earned \$4000; \$250 collected for book purchases; Town Council helped raise this money; Heather Ryan moved the adoption of the report, seconded by Barb Olsen. Motion Carried
 - c. **Safety (Heather)** Walk-through early in Co-Vid to check for hazards; Town helped to store furniture. Created a relaunch plan to ensure the safety of staff and public after the library reopened during the pandemic. Dwayne Fulton moved the adoption of this report, seconded by Lisa

Ausum. Motion Carried.

- d. Librarian (Lesley)** lower numbers across the board in 2020 due to Co-Vid and being shut down to the visiting public twice. Post Co-Vid 100 people per day; 29,000 visitors in 2020; 1800 items added to inventory; Pop. #'s : 9,184; County 3,000; total over 12,000; need to have 40,000 items, currently have 37,000 items; Cloud library increased to 8,852 with 71,020 checkouts; 35,000 visits to library website. When we opened after the shut-down we were not allowed to have volunteers working; The Strategic Plan is still guiding programs for all ages: 184 programs for children and youth; 30 programs for families; for a total of 7,794 people attending all of these programs; The library has 2,151 cardholders; We lent items to libraries outside of our system, and brought in 21,013 items upon patron request. Our 27 public computers were in use for a total of 6,290 hours; there were also 21,729 Wi-Fi connections. Inez Hannett moved, seconded by Dwayne Fulton that this report be accepted. Motion Carried.

Elections of Executive: Shawna Cevraini asked 3 times for nominations for :

- a. Chair - Shawna Cevraini volunteered.** Dwayne Fulton moved that nominations cease, seconded by Glenice Grover. Motion Carried. **Shawna Cevraini acclaimed as Chair**
- b. Vice-Chair – Dwayne Fulton volunteered.** Linda Ausum moved that nominations cease, seconded by Barb Olsen. **Dwayne Fulton acclaimed as Vice-Chair.**
- c. Treasurer – Glenice Grover nominated by Barb Olsen** Dwayne Fulton moved that nominations cease, seconded by Barb Olsen. Motion Carried. **Glenice Grover acclaimed as Treasurer.**
- d. Secretary – Carolyn Horne nominated Inez Hannett as secretary;** Heather Ryan moved that nominations cease, seconded by Barb Olsen. Motion Carried. **Inez Hannett acclaimed as Secretary.**

4. Committee Appointments:

- a. Personnel Committee:** Shawna Cevraini, Glenice Grover, Inez Hannett
- b. Finance Committee:** Glenice Grover, Dwayne Fulton
- c. Community Relations Committee:** Barb Olsen, Linda Ausum, Heather Ryan, Carolyn Horne, Lisa Szafron
- d. Safety Committee:** Heather Ryan, Carolyn Horne

5. Barb Olsen moved to remove messages from agenda and to add Glenice Grover's name as signing authority. Seconded by Carolyn Horne Motion Carried.

This meeting was adjourned at 7:41 p.m.

6. Motion for start-up of new hours including Saturday hours beginning on April 10. Moved by Glenice Grover, seconded by Barb Olsen. Motion Carried.

This meeting adjourned at 7:49 p.m.

PARKLAND COMMUNITY PLANNING SERVICES
MINUTES

184

Board of Directors Meeting Thursday, January 28, 2021

Virtual Meeting

ATTENDANCE: Sharolyn Sanchez, Chair
Tracey Hallman – Vice-chair
Debbie Bennett
Cora Knutson
Vicki Soltermann
Craig Teal, Director
Dionne Comeau, Recording Secretary

REGRETS:

1. CALL TO ORDER – The Chair called the meeting to order at 9:30 a.m.
2. ADOPTION OF AGENDA – *Tracey Hallman moved adoption of the agenda* CARRIED
3. ADOPTION OF MINUTES OF NOVEMBER 12, 2020 – *Debbie Bennett moved to accept the minutes of November 12, 2020 as presented.* CARRIED
4. DIRECTOR'S REPORT – Craig provided the Board with an update on the projects since the last meeting some of which include, Clearwater MDP, Olds annexation, Lacombe Michener Park, Gull Lake MDP, County of Stettler South Shore, and Day to Day work
Cora Knutson moved to receive as information. CARRIED
5. FINANCIAL UPDATE – Craig reviewed the statements for December 2020. He noted that overall there is a slight surplus, but by year-end he anticipated this to drop and be closer to break even.
Debbie Bennett moved to accept the financial update as information. CARRIED
6. FUTURE STAFFING ARRANGEMENTS – Craig indicated that Scott Purich had started on January 4, as Planner for PCPS and that an additional planner would still be required. He reviewed a couple of options with the Board, which included a full-time temporary position and a contract position.
Sharolyn Sanchez moved to go in camera at 10:10 a.m. CARRIED
Tracey Hallman moved to come out of camera at 10:18 a.m. CARRIED
Sharolyn Sanchez moved for Craig to hire an additional full-time temporary planner as presented. CARRIED
7. OTHER
8. NEXT MEETING – *March 25, 2021*
9. ADJOURNMENT – *Sharolyn Sanchez moved adjournment at 10:25 a.m.* CARRIED

Director

Chair

Regular Meeting

March 18, 2021 at 1:00 PM - Via Zoom

Attendance: D. Grover – County of Stettler, B. Windsor – Town of Didsbury, G. Keiver – Kneehill County, W. Blatz – Town of Olds, A. Campbell – Town of Stettler, J. Wallsmith – MD of Acadia Valley, R. Poole – Town of Blackfalds, A. Kemmere – Mountain View County, G. Bates – Town of Innisfail, M. Marshall – Starland County, B. Shaw – City of Red Deer/RDRMUG, G. Champion – Town of Hanna, J. Ireland – Lacombe County, D. Drohomerski – Town of Drumheller, A. Monkman – City of Red Deer, G. Parsons – Town of Sylvan Lake, T. Besuijen – Village of Alix, J. Slemph – Special Areas, B. Kasco – Town of Oyen, A.M. Philipsen – County of Newell, K. Ryder – RDRMUG

VISION

“An enduring healthy Red Deer River system with sufficient flows through all seasons to sustain communities, the economy and healthy aquatic environments”

1. Call to Order:

Co-Chair J. Ireland called the meeting to order at 1:00pm.

2. Adoption of Agenda:

4.1 Additions to Agenda: J. Ireland added a discussion on the status of Strad Board Projects within the area.

Motion: R. Poole moved that the agenda for the March 18, 2021 RDRMUG regular meeting be adopted with addition. **Carried**

3. Presenter(s): Alec Carrigy – Alberta Water Council, (AWC) Project Manager

Provided an update of current Alberta Water Council projects focusing on:

- Source Water Protection
- Drought Simulation

[Click here](#) for presentation.

4. Minutes:

4.1 Confirmation of Minutes of January 21, 2021

5.1 Business arising from Minutes of January 21, 2021: None

MOTION: G. Champion moved that the Red Deer River Municipal User Group Meeting minutes of January 21, 2021 be adopted as presented.

Carried

5. Financial:

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4.1 Financial Statements to February 28, 2021: ([Click here](#) for copy)

Executive Director Keith Ryder provided an overview of the financial statements to December 31, 2020 which is the end of the RDRMUG fiscal year and highlighted the following:

- Balance Statement: Bank Balance - \$ 53,229.34
 - Closing Surplus – \$ 64,459.40
 - Statement of Revenue and Expenses – Revenue - \$ 11,191.82 (includes deferred memberships)
 - Expenses - \$ 4252.05
- Surplus (Loss) for Year to-date – \$ 6,939.77

MOTION G. Bates moved to accept the Financial Statements to February 28, 2021 as presented. **Carried**

5.1 Operating Budget: ([Click here](#) for approved copy)

Presented for reference and information

6. New Business:

4.1 RDRMUG Handbook: “Looking Back – Moving Forward”

- Digital copies are available ([click here](#)). Members are encouraged to share with their Councils, Administration and Water Department Staff.
- Hard copies will be sent to all members. Additional copies available.
- Digital copies have been sent to all “Non” RDRMUG member municipalities within the Red Deer River Basin.
- Digital copies sent to all stakeholders including RDRWA, Alberta Water Council, AUMA, RMA, and Alberta Water Smart.

5.1 Steering Committee – Next Steps – Future Actions

- Meeting March 5, 2021 ([Click here](#) for meeting summary)
- Follow up meeting requested with Alberta Environment
 - Encourage Alberta Environment to review and initiate formal action to secure future storage within the Red Deer River Basin. Consensus is that future storage is required for the overall health of the River along with securing sufficient quality water to ensure the future population and economic growth of all municipalities.
 - Request an update of the status of RDRMUG Municipal Crown Reservation application.

7. Provincial Coal Mining Update:

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RDRMUG will continue to monitor and provide members with relevant information as available pertaining to recent changes to the Provinces Coal Mining Policies and Licensing issues. RDRMUG position is to provide members with information that will assist in any actions or stands they may wish to pursue.

- Communications would request that the Province fully engage in extensive public consultation prior to any additional policy or licensing changes.
- Information has been shared with RDRWA
- Continue to monitor Provincial websites for licensing information.
- Contact execdir@rdrmug.ca if you require information or have information or articles that you wish to share.

8. Agenda Additions:

8.1 Strad Board Projects

J. Ireland asked if any members had received information on a variety of Strad Board or similar projects being pursued in their communities.

Round table discussion ensued:

- G. Keiver, Kneehill County advised that there have been some inquiries in his area, however no concrete applications have been made to date.
- D. Grover, County of Stettler also stated that the County of Stettler has had some interest in a few different projects, no firm commitments or applications have been made.
- Any additional information will be shared with members through execdir@rdrmug.ca

8. Executive Director Report:

K. Ryder advised that:

- Request has been made to Alberta Environment and Parks for a follow up meeting.
- Handbook is at printers.
- Has met with RDRWA to share information on common goals and projects.
- RDRMUG Video is in production, next step will be to send a draft copy for members review.
- WWWsite is being updated – if you need assistance in locating information please contact execdir@rdrmug.ca

9. Correspondence & Articles:

- Email was received from Paintearth County stating that due to budget restraints they would not participate or contribute to RDRMUG.

10. Next Meeting: May 20, 2021 (Format to be confirmed)

11. Adjournment: 2:20pm

Motion by G. Campion to adjourn RDRMUG regular meeting.

Carried

March 26, 2021 - Board Meeting Summary Highlights

A full review of approved meeting minutes is available at: saewa.ca / Board Meeting Minutes

- **The Board did Motion – carried all**
To approve the March 26, 2021 Agenda with additions / amendment to order of to 6.0 New Business Items as noted: 6.1 In-Camera; 6.2 Information Handling; 6.3 Funding Paper; and 6.4 Teleconference with HDR
- **The Board did Motion – carried all**
To approve the minutes from the February 26, 2021 regular meeting with amendment to 8.1 Director Overwater Report (correction to wording of report made as was audibly noted)
- **The Board did Motion – carried all**
To approve the March 12, 2021 Executive Minutes (draft) for information as presented
- **The Board did Motion – carried all**
To proceed In-Camera (motion removed from the floor)
- **The Board did Motion – carried all**
To approve Old Business Item 5.1 Community Policy and Strategy as circulated for information and a reminder to Directors / Members to please refer or familiarize yourself with the SAEWA Communications Policy going forward as it directly sets out the guidelines for communications pertaining to the project. *(important discussion: any / all media / public messaging for the project is to be referred to the Chair and Project Lead to manage project information continuity exchanged with media / public)* (a Director asked if there is consideration being made for hiring a Communication Strategist moving forward and it was determined that this is something that will be reviewed for further discussion at a later date)
- **The Board did Motion – carried all**
To move forward with proposal to purchase laptop, software and ancillary back-up drive for the maximum budget of \$2,000 as per recommendation presented by administration.
- The Board discussed for information the “Funding Discussion Paper” as presented (action completed: copy emailed to all Directors) for all to put forward recommendations / input)
- **The Board did Motion – unanimously**
To move forward on Plan B: Project Lead and Manager to work with HDR on the process for developing an Expression of Interest for Tech Vendors along including costs to do so (action: administration to identify budget feasibility)
- Items Received for Information -
In approval to keep Board Highlights Sheet as a tool to keep Member Council’s Board Meeting progress without the 1-month delay in waiting for Board Minutes to be approved & posted
- Member Reports received for information



Request for Decision

Correspondence and Information

April 26, 2021

RECOMMENDATION

That the Correspondence and Information Report ending April 26, 2021 be received for information.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made. The Town of Olds is committed to transparent and inclusive processes that are responsive and accountable.

LEGISLATIVE AUTHORITY

Excerpt from Council Communication Response Policy:

Town of Olds will strive to respond to the public in a timely fashion after receiving general inquiries in an effort to provide good customer service and to demonstrate professional business practices.

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to Council as information. Council may choose to provide direction to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Town of Bowden – April 9, 2021	Bowden Daze Parade July 17, 2021
B	IODE Alberta – April 12, 2021	National Volunteer Week April 18-24, 2021
C	AB Justice and Solicitor General – Minister Kaycee Madu – April 6, 2021	Summit on Policing
D	Aiden Hoffman – April 13, 2021	Thank you note
E	Amelia Hoffman – April 13, 2021	Thank you note
F	Lize-Marie Hoffman – April 13, 2021	Thank you note
G	High River Mayor Craig Snodgrass – April 19, 2021	Eastern Slopes Coal Exploration & Public Consultation on the 1976 Coal Development Policy
H	Red Deer River Municipal Users Group	April 2021 Newsletter
I	Olds and District Hospice Society	March 2021 Newsletter

RISK/CONSEQUENCES

1. Council can provide further direction on any of the correspondence or information items.
2. Council can pass/make another recommendation being specific in what it wishes to direct as an alternate follow up.

FINANCIAL CONSIDERATIONS – n/a

ATTACHMENTS - Correspondence and Information packet is attached.

Author:	Marcie McKinnon Legislative Clerk	Date: April 20, 2021
CAO Signature:	Michael Merritt	Date: April 20, 2021



Mayor Michael Muzychka
Town of Olds
4512-46 Street
Olds, Alberta
T4H 1R5

Dear Mayor Muzychka,

RE: Bowden Daze Parade July 17, 2021

THIS IS BASED ON IF COVID19 RESTRICTIONS HAVE BEEN LIFTED

Yee Haw! On behalf of the Mayor and Council, we invite you to help The Town of Bowden celebrate its annual Bowden Daze Rodeo Weekend coming up July 17 – 18, 2021. This year our theme is “Salute to Everyday Heroes” to celebrate the local heroes within our community. We encourage participants to incorporate the parade theme into their entry and attire.

If you are unable to attend personally, your designated representative would be most welcome. This year we are asking dignitaries to supply their own vehicles. If you have magnets or signage we encourage you to bring them as well. The Town of Bowden permits the dispensing of wrapped candy along the parade route. You must provide your own candy.

The parade will marshal at Bowden Grandview School, 2238 – 21 Avenue between 9:30 – 10:30 am, and will start at 11:00 sharp. If your community has a parade float or any other unique business representation, we would be delighted to have it in the parade as well. There is a Bowden Daze Parade registration form accompanying this letter for use with additional entry.

To assist with our planning, please RSVP by June 21, 2021 if you are able to participate. We look forward to having you join us!

Warm regards,
Alison Fieguth & Jen Masching
Bowden Daze Parade Coordinators
Town of Bowden
reception@bowden.ca
PH-403-224-3395 FAX-403-224-2244

Bowden Daze

"SALUTE TO EVERYDAY HEROES"

PARADE REGISTRATION

SATURDAY, JULY 17, 2021

NAME OF PARTICIPANT/BUSINESS: _____
 CONTACT PERSON: _____ PHONE: _____
 EMAIL: _____ MAILING ADDRESS: _____

ENTRY TYPE (PLEASE CHECK ALL THAT APPLY):

- ☐ BUSINESS
- ☐ ANTIQUE VEHICLE/ ANTIQUE TRACTOR
- ☐ COMMUNITY
- ☐ HORSE/ HORSE & BUGGY
- ☐ KIDS
- ☐ SPORTS
- ☐ OTHER (PLEASE SPECIFY _____)

BRIEF DESCRIPTION OF ENTRY _____

If horses or other livestock are part of your entry, please advise parade directors if you need special placing. (Away from loud music, flags, etc.)

Marshalling will take place at Bowden Grandview School (2238 - 21 Avenue) between 9:30am and 10:30am. Judging begins at 10am sharp. All floats must be assembled by 10am to be judged.

The parade starts at 11am sharp!

We encourage all participants to incorporate the parade theme into their entry through costume or decoration. Candy is allowed to be thrown from the floats.

Please complete this form and return it to the Town of Bowden office, 2101-20 Ave.
 Phone: 403-224-3395 Fax: 403-224-2244 Email: reception@bowden.ca



IODE Alberta

**P.O. Box 44004 Southcentre
Calgary, AB T2J 7C5**

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**Tel: 403-264-4633 (IODE)/ 1-877-215-8552
Email: iodealberta@gmail.com**

April 12, 2021

Mayor Michael Muzychka
Town of Olds
4512 – 46th Street
Olds, AB
T4H 1R5

Re: National Volunteer Week April 18 – 24, 2021

Dear Mayor Muzychka,

IODE Alberta is celebrating its 101st year of service in the communities across the province. We are extremely proud of our past accomplishments and look forward to continuing our work. Last year, we committed to raising \$100,000 for the Alberta Council of Women's Shelters (ACWS) Children's Curriculum, a program that blends leading-edge neuroscience with practical tips and tools which empower shelter staff, allied professionals and volunteers to create safe, healing spaces for the thousands of children who arrive at the shelters with their mothers every year. Last year, ACWS trained 149 frontline workers. With the IODE donation, ACWS will be able to train over 650 frontline workers on this vital curriculum, reaching traumatized children in more communities all across Alberta. We will present this gift to ACWS in October 2021.

IODE Canada is a national women's organization dedicated to enhancing the quality of life for individuals through education support, community service, and citizenship programs. We have more than 200 members in Alberta contributing thousands of volunteer hours annually to support those who need it most. Scholarships, bursaries, support for our veteran's, frontline workers, women, children and men in vulnerable situations have been a prime focus for our volunteers.

As National Volunteer Week is being celebrated April 18 – 24, 2021, I am pleased to bring to your attention the work done by these dynamic women who truly do make a difference.

Sincerely,

Valerie Braiden
President, IODE Alberta

Enclosures

IODE Canada is a national women's charitable organization
dedicated to enhancing the quality of life for individuals
through education support, community service and citizenship programs

www.IODEAlberta.ca (registered charity #: 130609702 RR0001 Charter #923)

Town of Olds Regular Council Meeting Monday, April 26, 2021



IODE BARON TWEEDSMUIR BEST ACCOMPLISHMENTS SINCE OUR 1935 CHARTER

1. No Stone Left Alone Ceremony – started 2017
 - Over the years, participated in Remembrance Day Services
 - Financial support to Olds Legion #105.
2. Legacy Bench & Water Feature at Olds Cemetery – 2019
 - 1969 – Memorial Wall at Olds cemetery for Queen's Jubilee Year
 - 1946- Clean up of the Olds Cemetery
 - 1938- Funds towards the Cenotaph at Centennial Park with the Olds Legion and other service groups.
3. Legacy Bench at Olds Hospital- 2018
 - 2015- Funds to upgrade TV & WIFI at Olds Hospital
 - Every year provide money towards Christmas Gifts in Long Term Care
 - Numerous donations at Olds Hospital over the years for equipment
 - 1950- Furnished a room in the new Olds Municipal Hospital
4. Sponsor Programs in Olds:
 - 1939- We sent 2 parcels for every local veteran for every year of WWII that included knitted socks, mitts, sweaters, scarves, helmets.
 - 2020 & 2016 – Olds Pregnancy Center- Financial help/ Ongoing support with Gently clothes on a continuous basis
 - 2018 & 2019 – HOPE Program for Mental Illness
 - Olds Air Cadets for chairs for their hall
 - Olds Historical Society (Museum)
 - Mount View Lodge has had many donations over the years including a major sponsorship of the furniture for the Family Dining Room in the present Lodge in 2011.
 - Olds Evergreens was sponsored with a piano.
 - Sponsor Mother's Milk Bank in Calgary
5. Olds & District Hospice:
 - 2014 - Furnished one bedroom for this new Hospice Unit
 - 2018- Furnished bookshelves & popcorn makers

The mission of IODE, a Canadian women's charitable organization, is to improve the quality of life for children, youth and those in need, through educational, social service and citizenship programs.

6. Olds Splash Park – 2015 – Picnic Table & a couple water features

- 1962- Funds supplied to build the 1st pool in Olds which was an outdoor pool
- 1967- Our Centennial project was funds for a wading pool by the outdoor pool. For this, we received from the Alberta Government, an "Achievement Award" given for outstanding service to the community.
- Funds supplied for the feature wall at the New Indoor Pool

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7. School support:

- 1935- Sponsored IODE Awards to Junior & High School in Olds since we Chartered
- 1936- Sponsored essays in the Olds Schools
- Every year since, we have sponsored in all schools: Sunshine Funds, Breakfast Programs, Reading programs, Playground building, High School iPads.
- T shirts for Olds Elementary Choir & Reader's Week
- We now sponsor Kaleidoscope Awards in Olds in grades 9-12.
- We sponsor a Olds College Scholarship yearly
- We sponsor Grade 12 students with University Bursaries.

8. Music Support:

- We yearly support the Kiwanis Music Festival
- We sponsor yearly the Jean Rix Award for the Music Teacher's Award (Jean was a musical member of our Chapter).

9. Feeding the Needy:

- 1935- Made hampers for the needy
- Sponsor meals on Wheels
- Sponsor Olds & District Food Bank
- Sponsor Veteran's Food Bank in Calgary

10. Olds Library:

- 1954- We made a motion to Sponsor the first Library; we supplied books and funds.
- We purchased table & chairs for the new Olds Library- from the funds raised from items sold in the Thrift Store from Dr. S.N. Sweetapple (local vet) estate. Table has a plaque in his memory
- The new Library has a meeting room dedicated to Regent Lee Street from our Chapter plus she was a Librarian in Olds.

11. Girl Guides:

- 1939 – We started the Olds Brownie & Guides Units in Olds.
- Guiding units have been sponsored in Olds every year since- Funds for under privileged girls, camps, program needs, and Alberta Girls of Parliament Program.

12. Thrift Store:

- 1950- We purchased furniture for the Olds Community Rest Room. In the basement was our first shop called "White Elephant Shop". We were there until 1966 and the building was closed due to mold.
- 1969- We started up the Thrift Shop in the CPR Building by the tracks. This allowed us to donate a lot more to the town projects.
- 2010 – We moved to the small house on 50th street near the Blue Yak.
- 2012- moved to our present site next to the Blue Yak.

13. In 1943, with other IODE Chapters across Canada, we adopted a SHIP, H.M.C.S. Cougar. This was for wartime and post war time. Only later did we learn,that it was only a tugboat.



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
Deputy Government House Leader
MLA, Edmonton - South West*



AR 45143

April 6, 2021

His Worship Michael Muzychka
Mayor, Town of Olds
4512 - 46 Street
Olds AB T4H 1R5

Dear Mayor Muzychka:

Thank you for your letter of March 11, 2021, regarding the Summit on Policing, held on February 17, 2021. As Minister of Justice and Solicitor General, I appreciate the opportunity to respond.

During my presentation, I highlighted the Government of Alberta's commitment to conduct further study into the Fair Deal Panel's recommendation to create an Alberta police service to replace the RCMP. Justice and Solicitor General, along with its project contractor PricewaterhouseCoopers (PwC), is currently conducting a feasibility study on the costs, benefits, and structure of a potential Alberta provincial police service.

The Fair Deal Panel consulted with tens of thousands of Albertans and heard about many rural Albertans' frustrations with the RCMP and additionally, consulted with policy experts and undertook research to inform its recommendations. As indicated in the Fair Deal Panel's report, that although many Albertans express their appreciation and respect for the work of hardworking rank and file members in the RCMP who serve our communities, many Albertans are also frustrated with the challenges of a police force that is ultimately managed in Ottawa.

The Government of Alberta has an obligation to listen to the concerns of its citizens, undertake a thorough study of the topic, and make an informed decision on whether an Alberta provincial

.../2

police service can improve the safety and security of Albertans and their property. Through this study, we also have a responsibility to see if there are new approaches to provincial policing that can provide greater value for taxpayers, while strengthening the connection between police and communities they serve.

Police have an essential role in protecting our communities – which is why we will ensure police funding is used to keep Albertans safe. As part of the study, PwC has been asked to develop a model of provincial policing that increases citizen input, enhances connections to the community, improves services, leverages efficiencies, reduces bureaucracy, and does not impose additional costs on municipalities.

PwC is expected to present their report to the provincial government on April 30, 2021. If the Alberta government decides to proceed with further analysis, Justice and Solicitor General will conduct further study and engagement, which will include local policing perspectives from municipal partners.

Thank you again, for taking the time to write. I look forward to working with you further as we ensure all Albertans feel safe, secure, and protected in their communities.

Yours very truly,

A handwritten signature in black ink, appearing to read 'Kaycee Madu', written in a cursive style.

Kaycee Madu, QC
Minister

RECEIVED

APR 13 2020



Town of Olds
Thank you for my
scholarship for
Provincial recommendation
Grade 4/5 Piano Solo.

from Aiden Hoffman

RECEIVED

APR 13 2020



To: Town of Olds

Thank you for my
Scholarship for:
12 & under Classical
Vocal Solo

From:
Amelia Hoffman



To: Town of Olds
and

Thank you for my scholarship for
16 and under classical vocal solo
provincial recommendation

From: Lize-marie Hoffman

RECEIVED

APR 13 2020



309B Macleod Trail SW
High River, Alberta Canada T1V 1Z5
P: 403.652.2110 F: 403.652.2396
www.highriver.ca

April 19, 2021

VIA E-MAIL

OFFICE OF THE MAYOR

Town of Olds
Mr. Michael Muzychka
4512 - 46 Street
Olds, AB T4H 1R5
Email: admin@olds.ca

Attention: Mayor Michael Muzychka

RE: Eastern Slopes Coal Exploration & Public Consultation on the 1976 Coal Development Policy

Dear Your Worship & Members of Council:

The Province has initiated the public consultation process for all Albertans to provide their voice as it relates to Coal Development on the Eastern Slopes of the Rockies. However, this iconic landscape remains threatened due to continued exploration activities.

The Town of High River is requesting your support to encourage the Province and the Alberta Energy Regulator to cease all exploration on Category 2 lands within the Eastern Slopes of the Rockies. In addition, we want to encourage all municipalities to actively participate in the public consultation process to ensure our opinions and the voices of our residents are heard. Protection of this valuable landscape and the watersheds that will be impacted by any coal development activity is important to every resident of Alberta.

At the April 12, 2021 Regular Meeting of Council, the following resolution was adopted:

BE IT RESOLVED THAT Council direct Administration to draft a letter to be signed by the Mayor and sent to Premier Jason Kenney and Minister Sonya Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021;

AND THAT given that public consultation that has begun regarding coal mining on the Eastern Slopes, Council requests that these coal exploration projects be put on hold by the Alberta Government until final decisions have been made regarding the extraction of coal on the Eastern Slopes of Alberta or the elimination of the extraction of coal, especially given the destruction that exploration causes and the effects on our landscapes and our watersheds;

AND THAT Council direct Administration to draft a letter to be signed by the Mayor and sent to all municipalities in Alberta encouraging them to also send letters to Premier

Kenney and Minister Savage supporting the stoppage of exploration activities on the Eastern Slopes.

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AND FURTHER THAT the Town of High River also encourages all municipalities to participate fully in the ongoing Public Consultation Process, including Phase 1, which is the gathering of information that the committee will use to draft the actual Public Consultation process.

The Town has sent letters to Premier Kenney and Minister Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021. In addition, these letters request that the coal exploration projects be put on hold until final decisions have been made about the extraction or the elimination of extraction of coal from the Eastern Slopes, following a meaningful public consultation process.

The Town of High River is respectfully requesting your continued support and that you consider writing to Premier Kenney and Minister Savage requesting that all exploration activities on the Eastern Slopes of the Rockies be ceased, pending the outcome of a meaningful public consultation process. We are encouraging you and your communities to actively participate in the public consultation process to ensure your views are shared.

It is our responsibility to ensure our communities and our residents have the opportunity to share their views as it relates to resource development along the Eastern Slopes. Thank you for your ongoing support and commitment regarding this important initiative for Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Snodgrass', enclosed within a large, loopy oval shape.

Craig Snodgrass
Mayor

CS/cp/kr

RDRMUG MEETING(S)

Next Regular Meeting:

1:00pm

Thursday,

May 20, 2021

Via ZOOM

Executive Committee

10:30am

Thursday,

May 20, 2021

Via Zoom

Steering Committee Call of the Chair(s)

If anyone requires RDRMUG
information please contact
the Executive Director at:

execdir@rdrmug.ca

403-740-3185

or visit

www.rdrmmug.ca

Useful Information Links:

[Alberta Water Portal](#)

[Red Deer River Watershed
Alliance](#)

Red Deer River²⁰⁴ MUNICIPAL USERS GROUP

APRIL 2021 NEWSLETTER – COUNCIL BRIEFING

NEWS ITEMS:

ALBERTANS WILL BE ABLE TO SAY NO TO COAL DURING CONSULTATIONS: SAVAGE

Red Deer Advocate — Alberta has struck a “fiercely independent” five-member committee to assess how people in the province feel about coal mining in the Rocky Energy Minister Sonya Savage said the committee is expected to report by mid-November. Coal exploration in the contested region is expected to continue during that time

Details of survey to be released. [Click here](#) for more information.

EXPLORING IRRIGATION POSSIBILITIES IN ALBERTA

The Province of Alberta released the following media release: A memorandum of understanding has been reached to assess the technical and financial feasibility of developing irrigation in East Central Alberta

[Click here](#) for full report (Thanks to J. Slemph for Info)

Red Deer experiences driest winter in 99 years

What effect will this have on our Water Supply?? Water rationing??

Red Deer recorded its driest meteorological winter in 99 years between December and February, according to data from Environment and Climate Change Canada.

Meteorologist Kyle Fougere said that Red Deer had just received 9.6 millimeters of precipitation for the entire winter, with the average being 49.9mm. [Click here](#) for full story.

Careful: There could be invasive species, including Zebra Mussels in your aquarium moss balls.

Did you buy any moss balls this year? Alberta government says please destroy them. [Click here](#) for details

Minutes from past meetings:

[Click here](#) minutes of March 18,
2021, Regular Meeting
(Unapproved)

[Click here](#) for minutes of January 21,
2021.

Please contact execdir@rdrmug.ca
or visit www.rdrmmug.ca

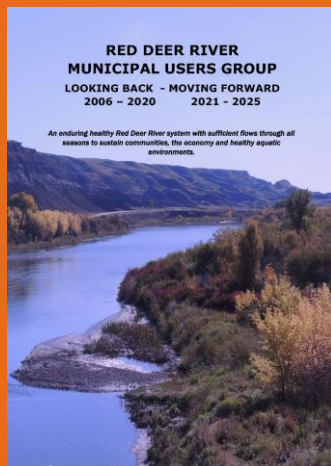
If you require additional
documents.



RDRMUG HANDBOOK

Hard copies are now available and are being sent to all municipalities within the Red Deer River Basin. Please watch for these in your Municipal Mailbox.

Contact
execdir@rdrmug.ca if



Click Image for Copy

Supporting Video Coming Soon

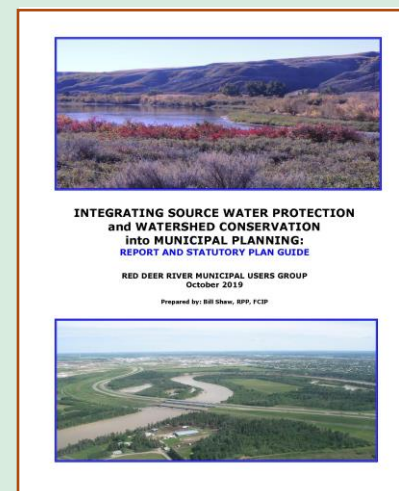
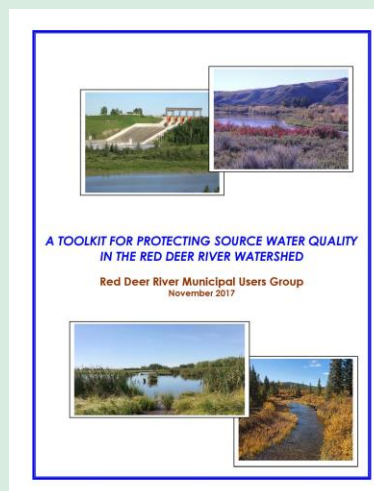
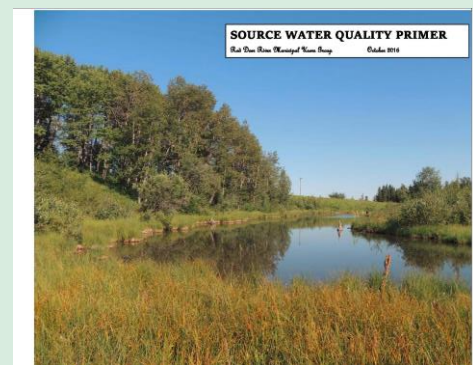
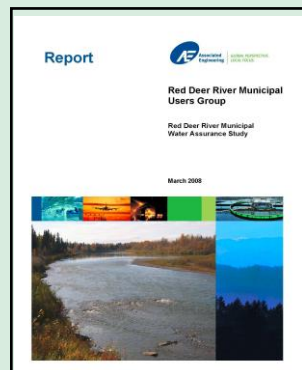


Freshwater Health—New Data from WWF-Canada Unveils Issues of Concerns

Canada holds 20 per cent of the world's freshwater, which is facing high levels of stress from pollution, habitat loss and fragmentation, overuse, and increasingly, climate change and biodiversity loss. The health of freshwater in Canada remains largely unprotected and unknown, and without enough data it will be difficult to address freshwater health in the face of climate change and provide the proper protection it needs

[Click here](#) for full story from Alberta Water Portal

Click image for full report



ALBERTA WATER NEWS

[Click here](#) for Free
Subscription

Red Deer River MUNICIPAL USERS GROUP



MARCH 2021 NEWSLETTER

Olds & District Hospice Society



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It may seem hard to believe after that cold snap we all endured in February, but spring is in the air! It's time to start planting your seeds and planning your garden beds. The Easter Bunny will soon be here hiding eggs all over. I personally dream of reading a book on my back deck surrounded by Gerbera Daisies. Covid continues to change the way we live our life and like many others, the Hospice Society has tried to come up with innovative ways to continue doing what we do. Our 10th Anniversary Gala is still postponed and our Hike for Hospice will be held virtually this year.



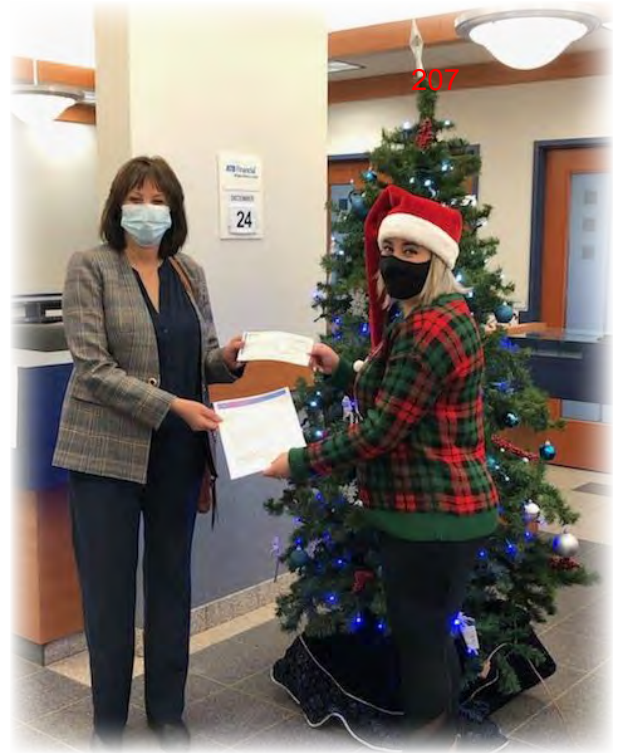
~ Dawn Elphick-Woodbury



DONATIONS

We would like to offer a special thank you to the following donors. Because of you, we are able to provide quality, compassionate care in a home-like setting for those facing death by offering physical, psychological, emotional, spiritual and educational support to individuals, their families and community at the end of life and during bereavement.

ATB Financial™



RED DEER & DISTRICT
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all for community.

TREE OF REMEBRANCE

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In November the Hospice Society sold handcrafted stars created by our local High School students to remember loved ones lost. Here is a picture of the cherished names. Gone but not forgotten and still very much loved.

Virtual Tree of Remembrance

Marg Chris Shelley Ross Bill Alice Evelyn Andrea
Tyler Roy Michael
Dot Murray Baba Terry Chelsea Joe Brian
Anne Irene Esther Don Denise
Robert Roy Ken George Christine
Peter Bree Eileen Vanessa Dave Chuck
Vern Joan Ellie
Jim Billy Fern Jan Rose Jason
Taylor Eileen Jim
Jean Reg Willow Gedo
Napolen Shelly



Smyth Family

Hislop Family

Hamilton Family

Smith Family

Mulder Family Members

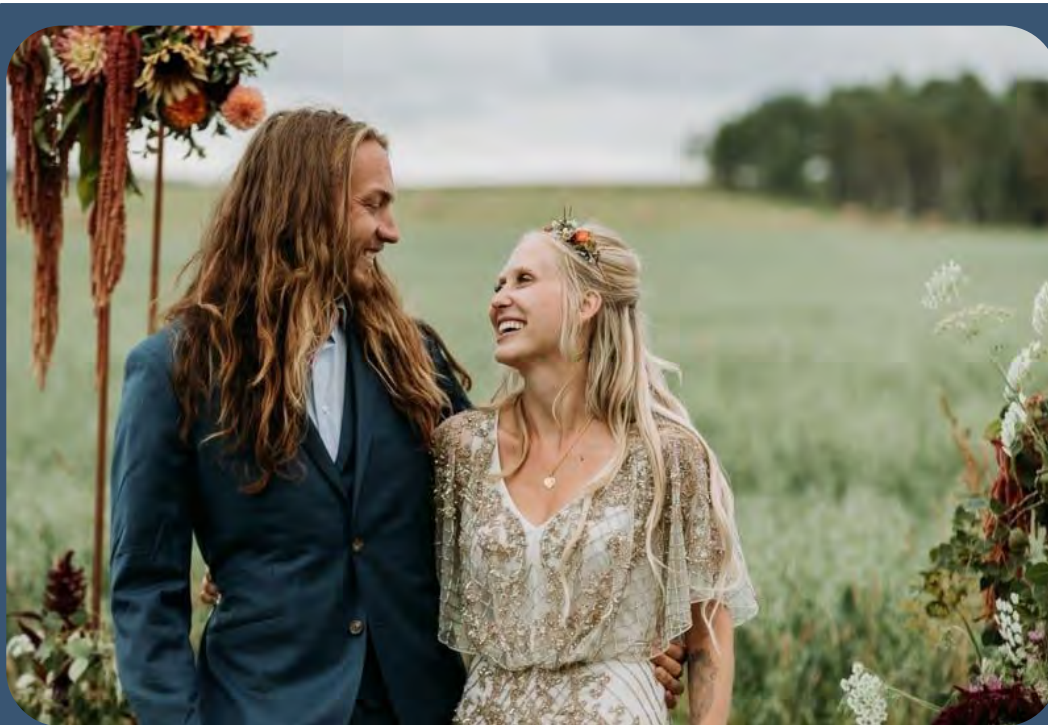
Rockwell Family



FUNDRAISING

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This February the Olds & District Hospice Society held a fundraiser to raise funds to purchase virtual reality glasses for hospice clients in conjunction with supporting Wigs for Kids. With every donation, names were put into a draw for a chance to win one of three prizes; two beautifully handmade quilts as well as a romantic dinner for two with wine and roses from the distinguished Chef Emmanuel David at the Cacio e Pepe Italian Restaurant in Olds.



Film maker and editor, **Danny Elliott Gariepym** from Canmore offered to have his hair cut and donated for the cause. To learn more about Danny and his unique work, please visit his instagram page.

https://www.instagram.com/danny_elliott_gariepy/



Did you know..... When children lose their hair, they don't just suffer physically. The change in their appearance can drastically undermine their self-image and sabotage their self-esteem. To help heal the pain of these struggles, Certified Cosmetic Therapist Jeffrey Paul founded Wigs for Kids, a nonprofit organization that has been serving children suffering from hair loss since 1981.



FUNDRAISING

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Chef Emmanuel David was born in Grenada and first came to Canada with dreams of becoming a chef. Since then, he has steadily gained recognition for his talent and expertise by working in the kitchens across North America and competing in numerous national and international culinary competitions. His career in competitive cuisine resulted in eight individual gold medals in the provincial culinary competitions.



Please go visit **Chef David** in Uptown Olds at Cacio e Pepe Italian restaurant

Internationally, Chef David has won three international gold medals and one team silver medal as part of Culinary Team Canada, as well as one individual silver medal and one team silver medal as part of the renowned Culinary Team Alberta.

Outside of the competitive arena, Chef David previously opened the successful restaurant Dante's in West Edmonton. Moreover, he had the honor of preparing a state dinner for Her Majesty Queen Elizabeth II.

Thank you to **Casa de Flores** for supplying a beautiful addition to the dinner for two at Cacio e Pepe's



FUNDING FOR VIRTUAL GLASSES

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Virtual Reality glasses provide moments of escape for individuals who may not have the ability to venture outside and these glasses allow palliative care patients to explore the world without even venturing outside. For some patients, the glasses can help finish off their “bucket list” by climbing the mountains at Machu Piccu or to see an opera at the famed La Scala Opera House in Milan. They can even allow patients to visit “home” one last time. Imagine walking the shores of Scotland from the comfort of their room! Many patients in palliative care are not able to have family around and can feel rather lonely. These virtual reality glasses allow a temporary escape from day to day life to conquer dreams in far off lands which brings peace and happiness to patients nearing the end of their road.



**Over \$1300 was raised
to help purchase virtual
reality glasses for our
hospice patients!**



FROM THE HEART

The Spice Cabinet



Jodi Bergeron is a lovely woman I had the privilege of meeting this week with a great story to tell. Jodi's parents are Marlene and Andy Wipf who opened up the Spice Cabinet in Innisfail in 1994 selling various spices and hot chocolates all across Canada. In April 2019 Jodi lost her mother, Marlene and about a year later, Jodi's father Andy died. Andy spent his end of life in a Hospice Suite and Jodi was overwhelmed by the level of care Andy received from the nurses and volunteers and wanted to find a way to say thank you. During Andy's time in the hospice suite the world changed. When Andy first entered the suites, the Corona Virus had entered Canada but Andy could still receive as many visitors as he wanted. Andy was well loved and people from all over the country wanted to come by to spend time with him. Suddenly, things changed and in an instant, Andy was no longer allowed to visit with friends. He was allowed a couple of immediate family members and a couple of volunteers. Like many others in Andy's position, he did not fully understand what was happening and thought perhaps people just did not want to see him. Sure, there are phones and facetime but many patients in a hospice suite have trouble navigating the complexity of a cell phone or any other devices especially if they have trouble using their fingers. This broke Jodi's heart and although Andy is no longer with us, Jodi wanted to ensure this did not happen to other people in her father's position. Birthdays are a time to get together with friends and share a drink or sinful dessert. For Jodi, she saw this as an opportunity to help others. Jodi asked her friends and family this year to donate money in place of the money they would normally spend on her. This money went to purchasing a Google Duo for each Hospice suite. This allows patients to simply ask google, "video call Jane, TV On, play music", and so much more. Google Duo's allow patients to be a little more independent and stay connected face to face with all their loved ones which is so important.

Even when Covid is over, the Google Duo's will allow patients to connect with long distance family or even see a familiar face in the middle of the night when they are feeling lonely. Connection is what living is about. Thank you to Jodi for this generous gift which is sure to help so many future patients.



~ Dawn Elphick-Woodbury

Town of Olds Regular Council Meeting Monday, April 26, 2021



It is hard to believe, on May 2, 2021, the Olds & District Hospice Society will be hosting our 10th annual Hike for Hospice. This hike is our major fundraiser and every spring we are humbled and inspired by the support we receive from our community and from individuals and families who have experienced an end-of-life journey. It is a time to come together and remember, to laugh, cry, share stories, and show support. The money raised at the hike is used to offset expenses related to the two hospice suites located in the Seasons Encore assisted living facility in Olds. The suites are just one of the seven major pillars of support offered by the O&DHS to individuals, their families, and friends who are facing end of life journeys.

To date:

- » Hike for Hospice has generated over \$205,000
- » 54 families have used our suites
- » Over 600 families have benefitted from the Society's programs
- » Over 2400 volunteer hours contributed annually
- » 72 volunteers are currently supporting the Society



HIKE FOR HOSPICE 2021

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We live in an incredibly supportive community!

As much as we wish we could come together in person, this year, like last year, Hike for Hospice will proceed as a virtual hike with an emphasis on connection, education, awareness, and support. As this will be our 10th Hike – we are going to throw in some history and celebration of past hikes as well.

Our primary goal is participation. We understand the last year has taken a toll on Albertans financially and emotionally. The reality is, clients and families in our area still need our help. We intend to support them in every way we possibly can. If we can raise funds for our cause, that will be great – but our major focus will still be supporting one another.

What is a Virtual Hike?

A virtual hike is an online event that provides an opportunity for participants to connect, support, and celebrate while you participate in your own hike within your neighborhood.

How does it work?

Sign up as an individual or as a team and gather pledges online. Once you register, you will have your very own pledge page where you can share your story and invite friends and family to view and contribute.

On May 2nd 2021, the Olds & District Hospice Society will be live streaming. You are invited to post your own hike photos and videos. Plan to walk, run, wheel, cycle or crawl a 1km or 5km route around your acreage, range road, driveway, or around your house, parks, or neighborhood.



Click here to register yourself or your team... or visit <https://www.canadahelps.org/en/charities/olds-district-hospice-society/p2p/hikeforhospice2021/>



NAV-CARE & BEREAVEMENT

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Nav-CARE 's specially trained volunteer navigators help improve the lives of people living with chronic/terminal illness by creating connections to community services and resources and providing caring, compassionate emotional and social support.



Nav-CARE
Making Connections, Making a Difference

- ☐ If you would like more information or to refer someone, please click here to view our website or you can see the brochure by clicking **HERE**.
- ☐ If are interested in becoming a NavCare Volunteer, then please visit our website for more information.

UPCOMING TRAINING

Hospicecalgary.ca > Education

- MARCH 16 Caring for Oneself through Self Compassion & Self Care
- APRIL 20 Family Dynamics during Serious Illness
- MAY 18 Reflections on Caregiving
- JUNE 15 Cross Cultural Beliefs, Traditions & Funeral Customs



**Sage Centre &
Rosedale Hospice**
Hospice Calgary

O&DHS

- Palliative Care training
- Nav-Care training
- Bereavement Facilitator



**Olds and District
HOSPICE
SOCIETY**

All training is taking place in June, dates are still to be determined.
Contact Ruby for more information.

The Olds & District Hospice Society has a newly designed workbook available. This workbook has been put together by the Hospice Society's experienced Bereavement Facilitators. Please see the link below to download the package.

- ☐ **WORKING THROUGH THE EFFECTS OF SOCIAL ISOLATION 2020**
- ☐ Please note that this resource was put together by experienced grief facilitators and not trained counsellors. If you are experiencing a mental health crisis, please contact a counsellor or a mental health agency in your area.



BOOK REVIEW

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Want to learn more?.... Besides our physical library we have at the Hospice society, we also have several e-resources you can check out. I highly recommend reading the **Coronavirus-Anxiety-Workbook**

I really enjoyed going through the workbook. There are so many terms being thrown around in the news and social media relating to mental health, this workbook defines what those terms are and helps you understand them. It can help you work through your emotions so you can see if what you're feeling is just stress due to the pandemic, or perhaps something more.

Within the workbook there are numerous ideas and website links of ways to stay active and positive during these difficult times. If you are tired of hearing about Coronavirus every time you turn on the TV, there are even links to some positive stories that have occurred during the pandemic to brighten your day. There are books you can download and many positive quotes to help brighten your day.

If you are home and wondering what to do, I strongly recommend taking a look through the Coronavirus-Anxiety-Workbook

For the E-Resource Library, either click on the link below or follow the steps

- » Enter: <https://www.oldshospice.com/> into your search engine
- » Click on "Publications & Resources"
- » Click on "online resources & reading suggestions"
- » Keep an eye out for the next newsletter and we will be highlighting one of our amazing books that we have in our physical library

~ Dawn Elphick-Woodbury



MENTAL HEALTH & HAPPINESS

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For more information, click on the following link.



The four simple science-based actions are as follows:

1. **Three Good Things:** At the end of each day. Write down three good things that happened that day., including why those things were good
2. **Kindness Day:** On one day this week, do as many extra acts of kindness for others as possible (try to do at least 5)
3. **Calm Your Mind:** Follow the free Headspace “Take 10” program for ten minutes each day at www.headspace.com
4. **Move Your Body:** Do something physically active (and enjoy) for at least 10 minutes each day.

GREAT DREAM

Ten keys to happier living

GIVING	Do things for others	DIRECTION	Have goals to look forward to
RELATING	Connect with people	RESILIENCE	Find ways to bounce back
EXERCISING	Take care of your body	EMOTIONS	Look for what's good
AWARENESS	Live life mindfully	ACCEPTANCE	Be comfortable with who you are
TRYING OUT	Keep learning new things	MEANING	Be part of something bigger

For more information, click on the following link.

ACTION for HAPPINESS