



**Special Council Meeting Agenda
for Wednesday, January 13, 2021 at 2:00 p.m.
To be held electronically through the Council Chambers,
at the Town Office at 4512 – 46 Street, Olds, AB**

As of March 27, 2020 the *Meeting Procedures (COVID-19 Suppression) Regulation* was enacted to assist local municipal governments meet *Municipal Government Act* legislative requirements for holding Council meetings.

This Regular Council Meeting will be held without the public body present at meeting location and is being electronically communicated through **ZOOM MEETINGS**. **The PUBLIC will have opportunity to HEAR the meeting by calling this number 1 587 328 1099 (within Canada) and when prompted enter the Meeting ID 337 948 8245 and then Password 943170 to listen in to the live meeting.**

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. BYLAWS

**2A) Bylaw 2021-03 Establish a Council Committee of Broadband Investment
(Consideration be given for third reading.)**

3. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to our 'Communications Coordinator' at communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, meeting attendees have two options for continued participation in the virtual Council meeting:

- 1) You may click on the 'leave meeting' button and leave the meeting and then watch our Town of Olds Website and Facebook pages for **LIVE Updates** as to when Council will return. Administration will post when the meeting will reconvene and the meeting attendees are able to re-join the virtual meeting at that time; *or you may*
- 2) Stay online in the virtual meeting platform, and Administration will move all meeting attendees into the meeting 'waiting room', while Council is in their **CLOSED SESSION**. Once Council has returned, all meeting attendees in the 'waiting room' will be brought back into the open meeting forum.

Queries to Council can be sent via email during the Council meeting to legislative@olds.ca



Request for Decision

Council Broadband Investment Committee Bylaw 2021-03

January 13, 2021

RECOMMENDATION

That third reading be given to the Council Broadband Investment Committee Bylaw 2021-03, as presented.

STRATEGIC ALIGNMENT

The Town of Olds will respect people and the process ensuring a healthy environment where great decisions are made.

LEGISLATIVE AUTHORITY

Municipal Government Act (MGA)

BACKGROUND

Council may pass bylaws in relation to the procedure and conduct of Council and council committees, the Council and Committee Procedural Bylaw will provide a standard, familiar format for council meetings and to make it clear for members of council, staff, the media and the public to understand the decision making process.

RISK/CONSEQUENCES

Council can table Bylaw 2021-03 and ask for additional information. Council would need to be specific in the information they are seeking.

Council may request amendments to document presented. Council would need to be specific in the amendments they require.

FINANCIAL CONSIDERATIONS – n/a**ATTACHMENTS – Bylaw 2021-03 - Council Broadband Investment Committee Bylaw**

Author:	Marcie McKinnon Legislative Clerk	Date: January 12, 2021
CAO Signature:	Michael Merritt	Date: January 12, 2021

TOWN OF OLDS

Bylaw 2021-03

BEING A BYLAW OF THE TOWN OF OLDS ESTABLISHING A COUNCIL COMMITTEE ON BROADBAND INVESTMENT

WHEREAS section 145 of the *Municipal Government Act*, RSA 2000, c. M-26 (the MGA) provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees;

WHEREAS section 146(a) of the MGA provides that a council committee may consist entirely of councillors;

WHEREAS it is deemed expedient by Council to establish a Council Committee on Broadband Investment; and

NOW THEREFORE the Council of the Town of Olds, in the Province of Alberta, in open meeting assembled, enacts as follows:

TITLE: This Bylaw may be referred to as the, '**Broadband Investment Committee Bylaw.**'

Name and Composition:

1. (1) The '*Broadband Investment Committee*' (the Committee) is established as a council committee and shall be comprised of the Mayor and those members of the Town of Olds Council who were appointed to the Deputy Mayor schedule as per the October 26th, 2020 Organizational Meeting of Council.

Staff Support:

2. (1) The Chief Administrative Officer (CAO), or their designate, is the principal advisor to the Broadband Investment Committee. Attendance of specific municipal staff at meetings of the Committee is at the discretion of the CAO.

Authority:

3. (1) The Broadband Investment Committee is advisory in nature, making recommendations to Council by way of motion/resolution to Council at a regular or special council meeting on matters related to the Town of Olds investment in Broadband.

Frequency of meetings:

4. (1) Meetings will be held at the call of the Chair.

Chairman:

5. (1) Meetings will be chaired by the Mayor (Chief Elected Official) of the Town of Olds.

Regulations:

6. (1) Committee meetings are to comply with the provisions that are applicable to council committee meetings as prescribed in the MGA, as well as adhere to the Town of Olds Council and Committee Procedural Bylaw.
6. (2) The Broadband Investment Committee meetings shall be open to the public, subject to the right of the Committee to close all or part of their meetings to the public in accordance with section 197 of the MGA.

6. (3) Delegations may make presentations to this Committee by appointment only.

6. (4) Minute recording will take place at each meeting of the Broadband Investment Committee and will be maintained as an official record of the Town of Olds.

Mandate:

7. The Committee shall review and make recommendations to Council in the following areas:

- (a) matters related to the Town of Olds broadband investment; and
- (b) matters related to the Town of Olds forbearance agreements with Olds Fibre Ltd. and the Olds Institute for Community and Regional Development (OICRD).

Order of Business:

8. The business of the Committee intended to be dealt with shall be stated in the agenda in the following order:

- 1. Call to order
 - a) Added Items
 - b) Adoption of the agenda
- 2. Adoption of Previous Minutes
- 3. Presentations and Delegations
- 4. Business Arising Out of the Minutes
- 5. New Business
- 6. Adjournment

Quorum:

9. MGA quorum requirements will prevail for the Broadband Investment Committee.

Review:

10. Administration shall bring forward this bylaw for review prior to September 30, 2021.

Effective Date:

11. This Bylaw shall come into force and effect upon receipt of third reading and being duly signed.

Read a first time this eleventh day of January, 2021.

Read a second time this eleventh day of January, 2021.

Read a third time this ___ day of ___, 2021.

Michael Muzychka, Mayor

Michael Merritt, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ___ day of January, 2021.