



**Regular Council Meeting Agenda
for Monday, January 22, 2024, at 1:00 p.m.
to be held in Council Chambers at the,
Municipal Office at 4512 – 46 Street, Olds, AB**

This Regular Council Meeting will be conducted in Council Chambers at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and will be live streamed out via the Town of Olds website.

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Page 3 2A) Regular Council Meeting Minutes – January 8, 2024

3. DELEGATIONS AND PRESENTATIONS

Page 7 3A) Delegation – Clinton Pederson (*Dirt Jump Track*)

Page 16 3B) Office of the Chief Administrative Officer Quarterly Report

4. BYLAWS

Page 29 4A) Bylaw 2024-01 Committee of the Whole
(*Consideration for all readings.*)

Page 34 4B) Bylaw 2024-04 Traffic
(*Consideration for second and third readings.*)

Page 63 4C) Bylaw 2024-08 Amending Community Standards Bylaw 2023-06
(*Consideration for all readings.*)

Page 120 4D) Bylaw 2024-06 Citizens Committee to Review Council Remuneration
(*Consideration for all readings.*)

5. NEW BUSINESS

Page 125 5A) Sponsorship Request – Olds College Dinner of Distinction

Page 126 5B) Tax Exemption Requests

DEVELOPMENT PERMITS

Page 145 5C) DP24-007 82 Briegel Road - Variance
(*Shed Rear and Side Yard Setback*)

Page 153 5D) DP23-180 5866 Imperial Drive - Discretionary Use
(*Loft & Height Variance*)

6. CHIEF ADMINISTRATIVE OFFICER REPORT

Page 161 6A) Chief Administrative Officer Report

7. CORRESPONDENCE AND INFORMATION

Page 164 7A) Correspondence and Information

8. REPORTS FROM COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES

Page 168 8A) Reports from Council, Boards, Commission and Committees
Page 174 8B) Notice of Motion – Councillor Wilson

9. ADJOURNMENT

PUBLIC INFORMATION:

Media Scrum: any questions arising from the media can be sent to communications@olds.ca and they will be forwarded on to the person addressed.

CLOSED SESSION INFORMATION:

When Council goes into a **CLOSED SESSION**, for continued participation in the virtual Council meeting: stay online in the live stream meeting platform, and the meeting stream will be replaced by a graphic and music will play. When the music stops, the meeting is reconvening.

If you choose to shut down your live stream, watch the Town of Olds social media feeds where the reconvening time will be posted. The social media feeds can also be found at the bottom of the homepage on the Town of Olds website.

Minutes of the Town of Olds Regular and Closed Council meeting held on Monday, January 8, 2024, at 1:00 p.m. in the Council Chambers, at the Municipal Office at 4512 – 46 Street in Olds, with the public body present at meeting location and was live streamed out.

PRESENT – ELECTED OFFICIALS:

In the Chair, Mayor Judy Dahl

Councillor James Cummings, Councillor Dan Daley, Councillor Harvey Walsh, Councillor Heather Ryan, and Councillor Darren Wilson.

ABSENT– ELECTED OFFICIALS:

Councillor Wanda Blatz

PRESENT for the Regular meeting of Council – STAFF:

Brent Williams, Chief Administrative Officer; and Justin Andrew, Director of Protective Services; Paul Wright, Senior Community Peace Officer (CPO); and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 1:00 p.m.

A.) ADDED ITEM(s)

Nil

B.) ADOPTION OF THE AGENDA

Moved by Councillor Wilson, “to accept the Council agenda for the Monday, January 8, 2024, Regular Council meeting.”

Motion Carried 24-01

2. ADOPTION OF PREVIOUS MINUTES

2A) Adoption of previous council meeting minutes

Mayor Dahl confirmed consensus to adopt the

- *Regular Council Meeting Minutes – December 11, 2023*
- *Special Closed Council Meeting Minutes – August 28, 2023*

The minutes were adopted as presented by consensus of Council.

Motion Carried 24-02

3. DELEGATIONS AND PRESENTATIONS

3A) Council Ad Hoc Committee Review Update

CAO Williams provided brief summary on the creation of the Ad hoc committee.

Councillor Ryan spoke on having all council present to discuss this item and requested the item be tabled to a future council meeting.

Moved by Councillor Ryan, “that Council table the Council Policies and Priorities Committee review until February 12, 2024, regular council meeting.”

Motion Defeated 24-03

Councillor Cummings presented the committee’s proposed bylaw updates and rationale for those amendments. Councillors Daley and Wilson provided comments on the intention of the bylaw such as increased efficiency of both council and staff, recognizing the town’s limited resources, and to provide further public opportunity to see the work of council.

Council discussion ensued on the bylaw.

The Committee will meet to make edits as suggested to the bylaw and bring it back to the January 22, 2024, regular council meeting.

Moved by Councillor Cummings, "that council sends back to the committee the Committee of the Whole bylaw proposal for revisions and to present said changes to the bylaw at the next regular council meeting."

Motion Carried 24-04

4. BYLAWS

4A) Bylaw 2024-04 Traffic Bylaw

Director Andrew and CPO Wright presented highlights on the proposed traffic bylaw 2024-04 to council. Discussion ensued on the bylaw as contained in the agenda package. The intention was to introduce the bylaw today, seek council's direction, and have consideration given for first reading of the bylaw.

CAO Williams left the meeting at 1:40 p.m. and returned at 1:45 p.m.

Moved by Councillor Ryan, "that Council give first reading to the Traffic Bylaw 2024-04, as presented."

Motion Carried 24-05

Director Andrew and CPO Wright left the meeting at 2:04 p.m.

4B) Bylaw 2024-02 Line of Credit Borrowing Bylaw

Moved by Councillor Daley, "that Council Bylaw 2024-02, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses, be introduced, and given first reading."

Motion Carried 24-06

Moved by Councillor Wilson, "that Bylaw 2024-02, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses, be given second reading."

Motion Carried 24-07

Moved by Councillor Walsh, "that unanimous consent be given to present Borrowing Bylaw 2024-02 for third reading."

Motion Carried 24-08

Moved by Councillor Ryan, "that Bylaw 2024-02, being a borrowing bylaw to establish a line of credit with Alberta Treasury Branch (ATB) for the purpose of paying operating expenses, be given third reading."

Motion Carried 24-09

4C) Bylaw 2024-03 Purchasing Cards Borrowing Bylaw

Moved by Councillor Walsh, "that Bylaw 2024-03, being a borrowing bylaw to establish the total combined amount of credit of \$200,000 that can be used for the Town of Olds purchasing cards, be introduced and given first reading."

Motion Carried 24-10

Moved by Councillor Wilson, "that Bylaw 2024-03, being a borrowing bylaw to establish the total combined amount of credit of \$200,000 that can be used for the Town of Olds purchasing cards, be given second reading."

Motion Carried 24-11

Moved by Councillor Daley, "that unanimous consent be given to present Borrowing Bylaw 2024-03 for third reading."

Motion Carried 24-12

Moved by Councillor Cummings, "that Bylaw 2024-03, being a borrowing bylaw to establish the total combined amount of credit of \$200,000 that can be used for the Town of Olds purchasing cards, be given third reading."

Motion Carried 24-13

5. NEW BUSINESS

5A) Kiwanis Music Festival Sponsorship Request

Moved by Councillor Wilson, "that a donation of \$1,200.00 to the Olds & District Kiwanis Music Festival Society for the 2024 Festival of Performing Arts, be approved."

Motion Carried 24-14

5B) Council Annual Standing Items Schedule 2024

Moved by Councillor Ryan, "that Council accepted the Council Annual Standing Items Schedule 2024, as presented."

Motion Carried 24-15

5C) Olds College Sponsorship Request

Moved by Councillor Daley, "that a sponsorship of \$5,000.00 for the 2024 Alberta Colleges Athletic Conference Men's Volleyball Championship held at Olds College on February 21 – 24, 2024, be approved."

Motion Carried 24-16

5D) Citizen Committee on Council Remuneration

Moved by Councillor Wilson, "that Council accepts the administrative update on the council remuneration review committee, as presented."

Motion Carried 24-17

Development Permit

5E) DP23-180 - Variance Relaxation (22 Vermont Close)

Moved by Councillor Cummings, "that Council approve Development Permit application 23-180 as presented, subject to the conditions listed in the attached draft Development Permit."

Motion Carried 24-18

6. CHIEF ADMINISTRATIVE OFFICER'S REPORT

6A) Chief Administrative Officer Report

CAO Williams spoke on the following:

- Compost Green Bin pickup will be delayed as the bin contents are frozen; looking to restart the pickup at the end of January when it warms up.
- the LGFF is around 44% lower for 2024/2025. (GoA correspondence is included under the correspondence section).

Moved by Councillor Walsh, "that the Chief Administrative Officer Report be accepted as presented."

Motion Carried 24-19

7. CORRESPONDENCE AND INFORMATION

7A) Correspondence and Information

Moved by Councillor Ryan, "that the Correspondence and Information Report ending January 8, 2024, be received for information."

Motion Carried 24-20

8. CLOSED SESSION

Mayor Dahl provided directions to online meeting participants on Council moving in and out of closed session.

Moved by Councillor Daley, “that Council moves into closed session in accordance with Section 197(2) of the Municipal Government Act at 2:33 p.m. to discuss matters exempt from disclosure under FOIP Sections noted below, with CAO Williams and Marcie McKinnon to remain in attendance.”

Motion Carried 24-21

Item #1

FOIP – Section 17 – Disclosure harmful to personal privacy
(Public at Large – Central Alberta Economic Partnership)

The gallery was cleared, and the live stream was paused.

Moved by Councillor Walsh, “that the meeting reconvenes to the regular Council meeting at 2:50 p.m.”

Motion Carried 24-22

The gallery was opened, and the live stream was resumed.

9. RISE AND REPORT

Moved by Councillor Cummings, “that Mary Jane Harper be appointed to the Central Alberta Economic Partnership (CAEP) as the Town of Olds Business Representative for a term to end at the Town’s annual organizational meeting on October 21, 2024.”

Motion Carried 24-23

10. ADJOURNMENT

Mayor Dahl adjourned the meeting at 2:52 p.m.

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

These minutes were approved on the ____ day of January 2024.



Request for Decision
Delegation: Clinton Pederson
January 22, 2024

RECOMMENDATION

That Council accepts the Dirt Jump Track information, as presented.

STRATEGIC ALIGNMENT

*Our residents and town staff actively communicate and engage with us through open dialogue.
Our thriving community is built on strong and collaborative relationships.
Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.*

LEGISLATIVE AUTHORITY

- 1. *Municipal Government Act*
- 2. *Town of Olds Procedural Bylaw*
*Delegations shall be granted fifteen (15) minutes to present the matter outlined in their communication.
Where the Mayor or other presiding officer determines that additional time shall be granted to a delegation,
additional time shall be granted in the length specified by the Mayor or other presiding officer.*

BACKGROUND

Mr. Clinton Pederson has requested time before Council to present a proposal for the establishment of a public dirt jump facility within the Town of Olds.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☐ Not Applicable

Details: Undetermined

ATTACHMENTS

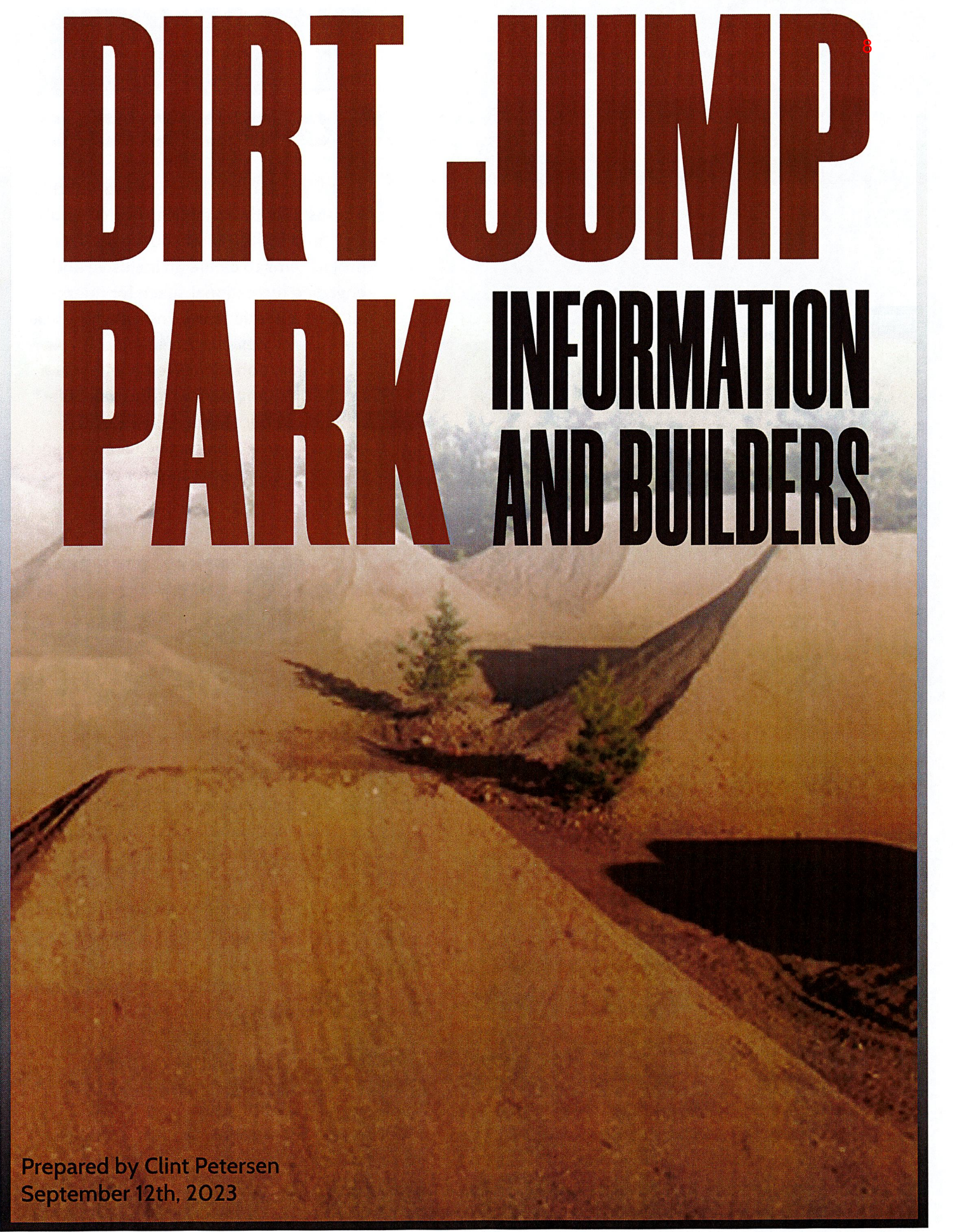
- 1. Dirt Jump Track Presentation

CAO Review:	Brent Williams	Date: January 19, 2024
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DIRT JUMP

PARK

INFORMATION AND BUILDERS

A photograph of a dirt jump park. The image shows large, sculpted mounds of light-brown dirt. In the center, a small evergreen tree stands on a narrow ridge. To the right, a dark, shadowed area suggests a jump landing or a small pond. The background is hazy, showing more of the park's terrain.

Prepared by Clint Petersen
September 12th, 2023



INTRODUCTION ⁹

Thank you for the chance to present this proposal for the establishment of a public dirt jump facility within our town. This project aims to create an inclusive and engaging recreational space for riders of all ages and skill levels, fostering physical fitness, skill development, and community cohesion. We believe that a public dirt jump park will be a valuable addition to our town's recreational offerings, promoting active lifestyles and providing a sense of place for our residents.

OBJECTIVES

The primary objectives of this project are as follows:

- ⚙ To create a safe and professionally designed dirt jump park accessible to bikers of all skill levels.
- ⚙ To promote physical fitness, outdoor activities, and healthy lifestyles.
- ⚙ To foster a sense of camaraderie and community among riders.
- ⚙ To enhance and fill a gap in the overall recreational offerings of our town.
- ⚙ To maintain an environmentally responsible and visually appealing space.

A rider hitting a dirt jump in Frisco, Colorado

FEATURES AND DESIGN

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JUMP LINES

The park will feature multiple jump lines, catering to beginners, intermediate riders, and advanced jumpers. Each line will offer a unique riding experience, with appropriate challenges for different skill levels.



PUMP TRACK

We propose the inclusion of a pump track within the park. A pump track is an excellent facility for riders to improve balance, control, and bike-handling skills. It will be designed with rollers, berms, and small jumps to accommodate various riders.



VIEWING AREAS AND AMENITIES

To encourage community engagement, we would like to establish designated viewing areas around the park, ensuring that friends and family can safely watch and support the riders. The park would be equipped with necessary amenities, including bike racks, picnic benches, restrooms, and drinking fountains, to enhance the overall experience for park visitors.

ENVIRONMENTAL CONSIDERATIONS

We are committed to environmental sustainability throughout the project. The construction and maintenance of the park will follow eco-friendly practices, including erosion control, native plant landscaping, and minimal disruption to natural habitats.

COMMUNITY INVOLVEMENT

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PUBLIC INPUT

We will actively seek input and feedback from the community during the planning and design phases, ensuring that the park aligns with the preferences and needs of our residents.

VOLUNTEER PROGRAMS

To promote community engagement, we will establish volunteer programs for park maintenance, trail building, and event organization. This will encourage a sense of ownership and pride among residents.

ADDITIONAL INFORMATION



FUNDING

To fund the construction and ongoing maintenance of the public bike dirt jump park, we will seek a combination of public and private funding sources. Potential funding avenues include grants, donations from local businesses, crowdfunding campaigns, and municipal budget allocations.

TIMELINE

The project timeline will depend on funding availability, regulatory approvals, and community involvement. However, we are enthusiastic about getting this project underway and aim to complete the dirt jump park as soon as possible.

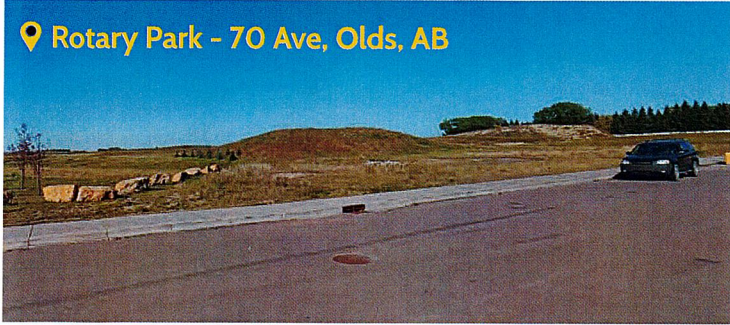


We strongly believe that a public dirt jump park will be a valuable asset to our town, promoting physical activity, community bonding, and outdoor enjoyment. We are excited about the positive impact it can have on our community and are eager to work together to make this project a reality.

Thank you for considering this proposal. For further inquiries or discussions, please feel free to contact me at 403-561-8757

POSSIBLE LOCATIONS AND BUILDERS¹²

📍 Rotary Park - 70 Ave, Olds, AB



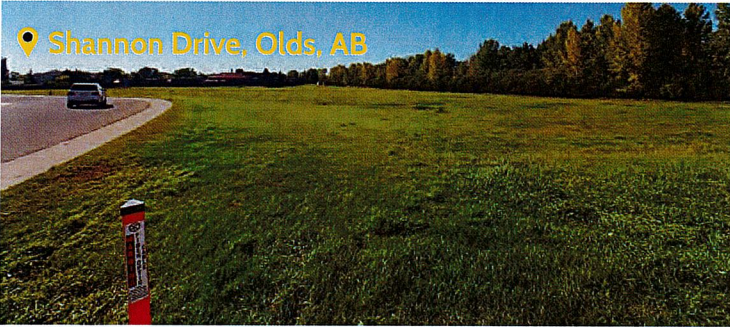
Pros:

- Near existing infrastructure
- Exciting new part of town
- Lots of parking
- Lots of room for jumps

Cons:

- Not ideal wind coverage

📍 Shannon Drive, Olds, AB



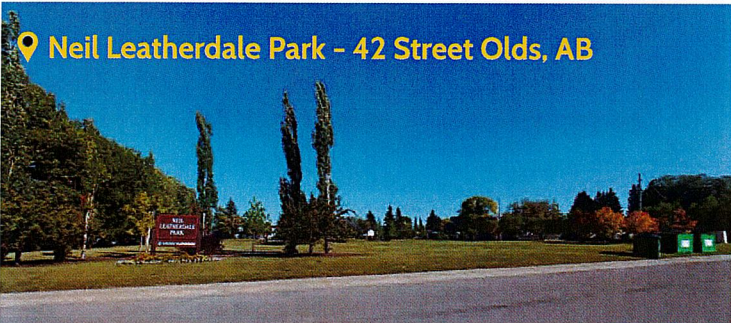
Pros:

- Lots of room for jumps
- Downhill grade is ideal for jumps
- Good wind coverage

Cons:

- No existing infrastructure
- Street parking only

📍 Neil Leatherdale Park - 42 Street Olds, AB



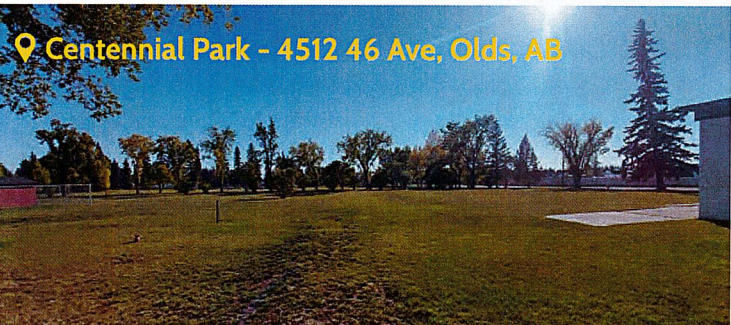
Pros:

- Near existing infrastructure
- Ideal wind coverage

Cons:

- Street parking only

📍 Centennial Park - 4512 46 Ave, Olds, AB



Pros:

- Near existing infrastructure and skatepark
- Central location in town
- Lots of parking

Cons:

- Kids from splashpark may run on jumps like playground
- Centennial park is already very packed

DIRTSCULPT



📍 DirtSculpt, LLC
P.O. Box 354,
Lehighton PA, 18235
☎ (484) 515-6095
🌐 www.dirtsculpt.com/contact

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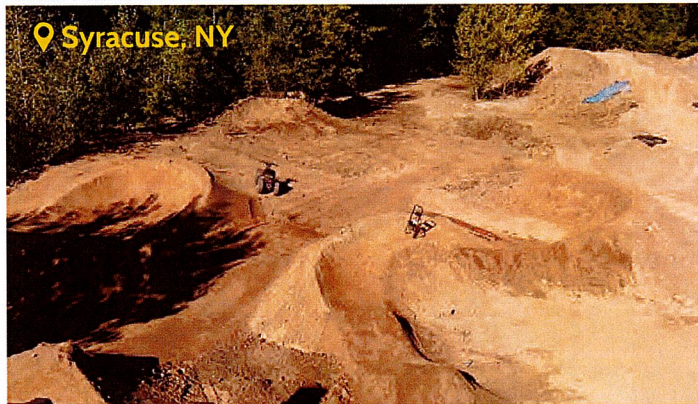
📍 Basalt, Colorado



📍 Syracuse, NY



📍 Syracuse, NY



📍 Grindlab Bike Park

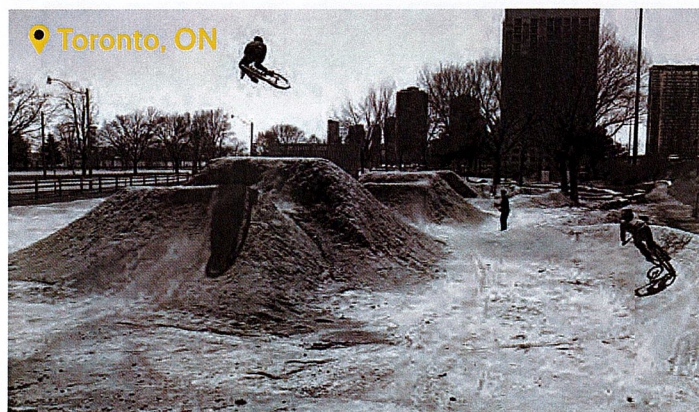


HOOTS



📍 Hoots Inc.
2537 Byron Rd.
North Vancouver, BC
V7H 1L9
☎ (604) 808-6075
🌐 www.hoots.ca

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ALPINE



📍 Alpine Bike Parks
6404 Easy St.
Whistler, BC V0N 1B6
CANADA
☎ (604) 962-1951
🌐 www.alpinebikeparks.com/contact.php

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📍 Chestermere, AB



📍 Chestermere, AB



📍 Fernie, BC



📍 Fernie, BC





Request for Decision
OCAO Quarterly Report
January 22, 2024

RECOMMENDATION

That Council accepts the Office of the Chief Administrative Officer (OCAO) Quarterly report as presented.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.

LEGISLATIVE AUTHORITY

1. *Municipal Government Act*

BACKGROUND

The Chief Administrative Officer's (CAO) report serves as a comprehensive update on various functional areas within the Office of the Chief Administrative Officer (OCAO) this report is submitted for information purposes aiming to provide stakeholders and key decision makers with a clear understanding of the recent developments, achievements, and challenges across the different functional areas.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

ATTACHMENTS

1. OCAO Quarterly Report

CAO Review:	Brent Williams	Date: January 19, 2024
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Quarterly Report

Q4 2023 // Office of the CAO

Economic Development, Legislative Services,
Mountain View Power, Human Resources, Special
Projects

Organizational Naming Convention



Economic Development

- **Business Recruitment & Retention**

- New Business Licenses
 - Sept to Dec = 29
 - 2023 Total = 75
- Immigrant Entrepreneur Program: Total Entrepreneurs served Q4 = 15
- Immigrant Worker Program: Individuals Served Q4 = 17 (10 applications process, 7 approved)
- Intake was paused at the end of November due to capacity issues.

- **Business Promotion**

- 24 website/social media posts (*9 businesses, 2 properties, 13 local / regional events, grants, training, business tools*)
- Social media audience growth rate = 80% in Q3
 - 1,834 social media followers

- **Economic Development Strategy**

- EDAC has been formed and moving into monthly meetings.
- \$46,500 in external funding received to date.
- ~\$350,000 in grant funding applied for and awaiting results.

- **Looking Ahead**

- CAEP Initiatives
- Working on several housing development leads.
- Retail Gap Analysis approved in 2024 budget, pending successful grant dollars.

EC DEV: Current Workflow

Ec Dev Officer

- Industry Engagement
- Invest Olds
- EDAC

EDAC

- Economic Strategy
- Local Issues
- Subcommittees
 - *Workforce Dev.*
 - *Agriculture*
 - *Housing & Construction*
 - *Access to Capital*

CAO

- Housing
- Transit
- Commercial Lands
- MVP

CAEP

- Regional Priorities

Legislative Services

- Policies Reviewed and approved by Council since last updated:
 - Policy 1003C Residential Development Incentive Program – revised
- Bylaws Approved since last update:
 - 2023-22 LUB Amendment
 - 2023-32 Vistas ASP Amendment
 - 2023-35 Council Ad Hoc Committee
 - 2023-34 LUB Amendment
 - 2023-36 Off Site Levy
 - 2023-37 Economic Development Action Committee
 - 2023-38 Rates Bylaw
- Procedures:
 - 701P Encroachment Procedure was updated.
- Looking Ahead
 - Snow Clearing Policy and Procedure Review
 - Bylaw Updates: Solid Waste, Water Utility, Traffic, Animals
 - Ongoing records management / digitization efforts
 - Council remuneration committee

Legislative Services: Org Review Update

Last presented at the October Policies and Priorities Committee Meeting.
Six (6) Recommendations completed since that time:

13: That Council appoints members to the Economic Development Secretariat.

- Completed

22: That all annual performance reviews include a review of the job description to ensure it still aligns with all positions within the organization.

- Completed with ongoing monitoring

23: HR to ensure that organization is adhering to the annual employee evaluation process, ensuring that all appraisals are adequately completed and on the employee's anniversary date.

- Completed with ongoing monitoring

24: That the Town completes a market analysis of their current benefits package to compete for suited and qualified candidates effectively.

- Completed

35: Ensure that Town publications, business cards, emails and correspondence meet the specific requirements of the Brand Standards.

- Completed with ongoing monitoring

54: That the Town commences a review of Off-Site Levy Bylaw #2018-49 and revises as needed.

- Completed

Human Resources

- **Compensation and Benefits Review** *(Org Review Recommendation #24)*
 - Compensation review completed and Council adjusted accordingly. Next review is planned for late 2025 for 2026 consideration.
 - Benefits have transitioned, achieving cost savings to the employee and employer in addition to increased health benefits to plan members. Next review is planned for 2026 when current rate guarantees expire.
- **Onboarding / Orientation Procedure** *(Org Review Recommendation #18)*
 - Working group has been established to lead this review.
 - Interviews with around a dozen staff about their onboarding/orientation experience at the Town.
 - Creation of a procedure is underway.
 - Results will be measured through surveys with those staff hired following the revamp.
- **Professional Development Procedure** *(Org Review Recommendation #19 & #32)*
 - Draft procedure has been prepared. Currently with the Leadership Team for finalization.
- **Hiring Procedure** *(Org Review Recommendation #21)*
 - Meant to streamline the hiring process and decentralize the responsibility from Human Resources
 - Current KPI aim is to have an offer letter signed no later than 30 days following a job competition closing.
 - Coordinating Team is currently working on a procedure.

Mountain View Power

- **Community Grant Program**
 - 2nd 2023 intake complete
 - Curling Club, Nordic Club, Olds Fashioned Xmas were the recipients
 - \$130,000 distributed in 2023.
- **MVP Performance**
 - Electricity: 1796 sites (7% growth)
 - Natural Gas: 1099 sites (1% growth)
 - Microgen: 46 sites (77% growth)
 - 2895 active sites
 - Prudential obligations are stable.
- **Sponsorship Efforts**
 - \$10,000 sponsorship to Oldstoberfest
 - \$5,000 sponsorship to the ACAC Volleyball Championship
- **Looking Ahead**
 - Building capacity internally to manage MVP and improve marketing efforts
 - Working with the community on better leveraging this asset
 - Increased focus on the solar program

Special Projects

- **Sportsplex Condition Assessment**
 - Project is on track to be completed by March 1st, 2024
 - An accessibility audit was added to the contract, as the contract awarded was under budget.
 - Phase 2 will not commence until 2025.
- **Water Conversation Plan**
 - The province has requested all municipalities to develop a plan. This is underway.
 - Pre-emptive public communication will be starting soon.
- **Annual Report**
 - Early February release
 - Separate mid-year financial / corporate update once the audited financial statements are completed.
- **Housing**
 - No word yet on CMHC or AHPP submissions
 - Ongoing meetings with developers. Expecting another rezoning application by spring 2024
 - High Density incentives approved and other changes under consideration
 - LUB Review approved and starting in 2024 for a 2025 completion.

2023 Permit Stats

TOWN OF
OLDS

2023 BUILDING PERMIT STATISTICS

	Residential										Commercial	Industrial	Institutional	TOTALS		Housing Starts			
	Detached Dwelling		Duplex		Multi-Unit		Acc. Bldg/Other												
	#	Value	#	Units	Value	#	Units	Value	#	Value									
Jan	1	\$550,000.00	1	2	\$520,000.00	1	2	\$130,000.00	4	\$68,000.00	2	\$315,000.00			9	\$1,583,000.00	5		
Feb	2	\$945,000.00							1	\$2,000.00	2	\$799,000.00			1	\$30,000.00	6	\$1,776,000.00	2
Mar	2	\$615,000.00	1	2	\$450,000.00				4	\$162,000.00						7	\$1,227,000.00	4	
Apr	1	\$530,000.00							7	\$183,321.04	2	\$325,000.00				10	\$1,038,321.04	1	
May			1	2	\$450,000.00				9	\$391,713.00	1	\$20,000.00	1	\$15,000.00			12	\$876,713.00	2
Jun									11	\$175,000.00	3	\$183,000.00			1	\$12,000.00	15	\$370,000.00	0
Jul	1	\$610,000.00							5	\$152,987.00	2	\$105,000.00	1	\$1,700,000.00			9	\$2,567,987.00	1
Aug	2	\$970,000.00							6	\$67,150.00	2	\$802,120.00					10	\$1,839,270.00	2
Sep	1	\$450,000.00	2	4	\$946,000.00				6	\$100,138.00						9	\$1,496,138.00	6	
Oct	2	\$870,000.00	1	2	\$375,000.00				3	\$65,000.00	1	\$5,500.00			2	\$111,000.00	9	\$1,426,500.00	4
Nov									4	\$94,600.00	3	\$60,000.00					7	\$154,600.00	0
Dec	1	\$420,000.00							3	\$33,028.43	2	\$360,000.00					6	\$813,028.43	1
	13	\$5,960,000.00	6	12	\$2,741,000.00	1	2	\$130,000.00	63	\$1,494,937.47	20	\$2,974,620.00	2	\$1,715,000.00	4	\$153,000.00	109	\$15,168,557.47	28

Annual Health and Safety Statistics

Health and Safety: Incident and Near Miss Report				
Type	Department	Date	Category	Nature of Incident
Incident	Parks & Recreation	2023-01-04	Personal injury	Slip/Trip/Fall
Incident	Parks & Recreation	2023-01-05	Equipment/Mechanical	Damage
Incident	Community Services	2023-01-09	Personal injury	Sprain/Strain
Incident	Parks & Recreation	2023-01-11	Violence/Harassment/Threat	Violence/Harassment/Threat
Incident	Parks & Recreation	2023-01-23	Property	Damage
Incident	Parks & Recreation	2023-01-24	Equipment/Mechanical	Damage
Incident	Operations	2023-02-01	Property	Damage
Incident	Operations	2023-02-07	Property	Damage
Incident	Operations	2023-02-08	Property	Damage
Incident	Protective Services	2023-02-09	Vehicle	Driving
Incident	Parks & Recreation	2023-03-01	Personal injury	Sprain/Strain
Incident	Parks & Recreation	2023-03-03	Personal injury	Sprain/strain
Incident	Parks & Recreation	2023-03-08	Vehicle	Driving
Near Miss	Operations	2023-03-14	Equipment/Mechanical	Driving
Incident	Operations	2023-03-27	Equipment/Mechanical	Damage
Near Miss	Operations	2023-03-28	Personal injury	Sprain/Strain
Incident	Parks & Recreation	2023-05-10	Personal injury	Cut/Laceration
Incident	Parks & Recreation	2023-05-10	Personal injury	Cut/Laceration
Incident	Protective Services	2023-05-12	Vehicle	Damage
Incident	Parks & Recreation	2023-05-15	Equipment/Mechanical	Damage
Near Miss	Parks & Recreation	2023-05-23	Vehicle	Driving
Incident	Parks & Recreation	2023-05-26	Personal injury	Cut/Laceration
Incident	Parks & Recreation	2023-06-12	Personal injury	Cut/Laceration
incident	Parks & Recreation	2023-06-12	Equipment/Mechanical	Damage
incident	Operations	2023-06-15	Personal injury	Sprain/Strain
Near Miss	Parks & Recreation	2023-06-18	Vehicle	Driving
Incident	Parks & Recreation	2023-06-21	Equipment/Mechanical	Damage
Incident	Parks & Recreation	2023-06-23	Vehicle	Driving
Incident	Parks & Recreation	2023-07-20	Equipment/Mechanical	Damage
Incident	Parks & Recreation	2023-07-24	Equipment/Mechanical	Damage
Near Miss	Parks & Recreation	2023-08-10	Vehicle	Driving
Near Miss	Parks & Recreation	2023-08-11	Equipment/Mechanical	Damage
Incident	Parks & Recreation	2023-08-21	Personal injury	Cut/Laceration
Incident	Protective Services	2023-09-12	Personal injury	Slip/Trip/Fall
Incident	Parks & Recreation	2023-09-21	Personal injury	Cut/Laceration
Incident	Operations	2023-09-27	Equipment/Mechanical	Damage
Incident	Parks & Recreation	2023-10-06	Personal injury	Sprain/Strain
Incident	Protective Services	2023-10-09	Vehicle	Damage
Incident	Parks & Recreation	2023-10-24	Property	n/a
Incident	Operations	2023-11-24	Vehicle	Driving
Incident	Parks & Recreation	2023-11-29	Equipment/Mechanical	Damage
Incident	Protective Services	2023-12-05	Vehicle	Damage
Total Reports this Period:		6		
Total Reports to Date:		45		

Challenges and Opportunities

- **Standard Operating Procedures (SOPs)** *(Org Review Recommendation #51)*
 - These do not exist for most core processes and tasks undertaken by the Town.
 - Current focus is on Operations. SOPs created to date include:
 - Water Disruption
 - Sewer Inspection
 - Manhole Inspection
 - Upcoming SOPs include Road Inspection and Sidewalk Inspection
- **Geographic Information System (GIS) Conversion** *(Related to Org Review Recommendations #61 & #62)*
 - Administration is migrating its current GIS system from the ORRSC to an internally managed software that will be integrated with our work order system.
 - This change is essential to building an asset management plan and achieving effective internal measurement
- **O-NET**
 - ESPIAL conversion continues among existing subscriber base. Currently at 73%. All subscribers are eligible.
 - Board has passed the 2024 operating and capital budget with a focus on the Olds market and improving core infrastructure.



Request for Decision

Bylaw 2024-01

January 22, 2024

RECOMMENDATION

That Council give first reading to the *Committee of the Whole* Bylaw No. 2024-01, as presented.

That Council give second reading to the *Committee of the Whole* Bylaw No. 2024-01, as presented.

That Council unanimously agrees to consider a third reading of the *Committee of the Whole* Bylaw No. 2024-01.

That Council give third reading to the *Committee of the Whole* Bylaw No. 2024-01, as presented.

That Council hold regularly scheduled *Committee of the Whole* meetings at 1:00 pm in Council Chambers at 4512 46 Street in Olds, AB on March 4, 2024, May 6, 2024, July 2, 2024 (Tuesday), September 3, 2024 (Tuesday), October 7, 2024, and December 2, 2024; or as otherwise determined.

STRATEGIC ALIGNMENT

- Our community is supported and enabled through skillful governance.
- Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

On January 8th, 2024, during a regular council meeting the council ad hoc review committee took centre stage as they presented their recommendations to council regarding the council policies and priorities committee. Their proposals include modifications to both the structure and content of the committee's governing bylaw. One notable recommendation put forward by the ad hoc review committee was the initiation of a name change transforming the existing council policies and priorities committee into the Committee of the Whole.

Today, Bylaw 2024-01 Committee of the Whole, is being presented for consideration. In response to constructive feedback received from council members the ad hoc review committee incorporated the suggested modifications into a revised version of the bylaw revisions aimed to address concerns, enhance clarity, and ensure that the proposed changes align with councils' objectives an operational need. The presentation of this bylaw signifies a key step in the ongoing process of governance evolution within the council.

FINANCIAL CONSIDERATIONS ☒ Operating ☐ Capital ☐ Not Applicable

ATTACHMENTS

1. DRAFT Bylaw 2024-01 Committee of the Whole

CAO Review:	Brent Williams	Date: Jan. 19/24
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TOWN OF OLDS

Bylaw 2024-01

30

BEING A BYLAW OF THE TOWN OF OLDS ESTABLISHING A COMMITTEE OF THE WHOLE

WHEREAS Section 145 of the Municipal Government Act, R.S.A. 2000 c.M-26 (the Act) and amendments thereto provides that a council may pass bylaws in relation to the establishment and functions of council committees as well as procedures to be followed by council committees.

AND WHEREAS, Section 146 of *the Act* provides that a council committee may exist entirely of councillors.

AND WHEREAS, the Council of the Town of Olds considers it expedient to establish a Committee of the Whole to support and facilitate the achievement of the Town's Strategic Plan, vision, and goals.

NOW THEREFORE the Council in the Town of Olds, in the Province of Alberta, enacts as follows:

BYLAW TITLE:

1. This Bylaw may be referred to as the '**Committee of the Whole Bylaw.**'

DEFINITIONS

2. In this bylaw, words have the meanings set out in *the Act* and the Procedural Bylaw, except that in the context of this Bylaw, "the Committee" and "COTW" means Committee of the Whole.

STATEMENT OF TO WHOM AND TO WHAT THE BYLAW APPLIES

3. The purpose of this Bylaw is to establish the mandate, functions, and procedures of Committee of the Whole.

GENERAL RULES AND SPECIAL PROVISIONS

Composition:

4. The Committee of the Whole is comprised of each member of the Town of Olds Council.
5. A permanent Standing Committee of Council.

Staff Support:

6. The Chief Administrative Officer (CAO), or their designate, is the principal advisor to the Policies and Priorities Committee. Attendance of specific municipal staff is at the discretion of the CAO.

Mandate:

7. Provide strategic oversight of progress of Council's Strategic Plan and monitor Council-established priorities, ensuring that programs and services authorized by Council are consistent with Council's Strategic Plan and that strategic objectives are being met.
8. The purpose of the Committee of the Whole is to:
 - (a) Receive updates on emerging and ongoing projects and initiatives.
 - (b) Meet principally as a forum for discussion rather than a decision-making arena, enabling all Committee members to discuss key items without the requirement to make a decision.
9. The key for the Committee is to keep the focus on the broader and more strategic items. The Committee is purposely kept informal to encourage deliberation of information and ideas. The Committee has no power to commit funds. Matters requiring further direction

will be forward as a recommendation to Council. Discuss and debate policy matters to formulate recommendations to Council.

Frequency of meetings:

10. To be determined at the Annual Organizational Meeting. The frequency and timings of the COTW meetings may change as circumstances dictate with a majority approval of the COTW members.

Chair:

11. The meetings are to be chaired by the current Deputy Mayor

Regulations:

12. Committee meetings are to comply with the Act, as well as adhere to the Town of Olds Procedural Bylaw.
13. The Committee meetings shall be open to the public.
14. The Committee may receive public presentations and delegations from individuals, groups, organizations, or external agencies, by appointment only.
15. The Committee may determine to close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and the Protection of Privacy Act*.
16. **The Chief Administrative Officer (or designate) and the Chair will ensure that meeting agendas and produced in accordance with the Town of Olds Procedural Bylaw.** Minute recordings will take place at each meeting of the Committee and be maintained as an Official Record of the Town of Olds.

Order of Business:

17. The business of the Council intended to be dealt with shall be stated in the agenda in the following order:
 1. Call to order
 - a) Added Items
 - b) Adoption of the agenda
 2. Adoption of Previous Minutes
 3. Presentations and Delegations
 4. New Business
 - 5. CAO Report/Information Session**
 6. Adjournment
18. The order of business established in the foregoing paragraph shall apply unless Council determines otherwise, by a majority vote of the members of Council present. A vote upon a matter of priority shall be decided without debate.
19. The committee may make the following motions: to postpone to a certain time or date, recommend, refer, refer to Council, and approve or adopt.

Motions:

20. A motion to postpone to a certain time or date:

- (a) Is used if the Committee would prefer to consider an item later in the same meeting or at another meeting; and
- (b) Is debatable only as to the advisability of the postponement and is amendable only as to the time specified.

21. A motion to recommend:

- (a) Is used to make a recommendation to Council for consideration on a pending item;
- (b) Is debatable; and
- (c) May be amended.

22. A motion to refer:

- (a) Is used to refer any motion to the appropriate Council Committee or to Administration for investigation and report; and
- (b) Is debatable and amendable only as to the body to which the motion is referred and the instructions on the referral.

23. A motion to refer to Council:

- (a) Is used to refer a pending item to Council for decision without a recommendation;
- (b) Is not debatable; and
- (c) May not be amended.

24. A motion to approve or adopt:

- (a) Is used to adopt the Agenda of the Meeting; and
- (b) Is used to approve the Minutes of a prior Meeting.

Limits to Discussion:

- 25. There is no limit on the number of times a member may speak to an item; and
- 26. Informal discussion of an item is permitted when no motion has been made.

Quorum:

- 27. MGA quorum requirements will prevail.

Repeal:

- 28. Bylaw 2022-20 is hereby repealed, and all amendments thereto are hereby repealed.

Read a first time on the ____ day of January 2024.

Read a second time on the ____ day of January 2024.

Received unanimous consent for presentation of third reading given on the ____ day of January 2024.

Read a third time the ____ day of January 2024.

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer on the ____ day
of January 2024.

TABLE OF CONSOLIDATION FOR BYLAW No 2008-21:

September 8, 2008	Town of Olds Bylaw No. 2008-21 Policies and Priorities Committee
October 27, 2008	Town of Olds Bylaw No. 2008-25 Policies and Priorities Amendment
January 12, 2009	Town of Olds Bylaw No. 2009-03 Policies and Priorities Amendment
March 14, 2016	Town of Olds Bylaw No. 2016-04 Policies and Priorities Amendment
December 18, 2017	Town of Olds Bylaw No. 2017-23 (consolidating all 4 existing P&P bylaws)
October 28, 2019	Town of Olds Bylaw No. 2019-26 (repeals 2017-23)
October 11, 2022	Town of Olds Bylaw No. 2022-20 (repeals 2019-26)
January 22, 2024	Town of Olds Bylaw No. 2024-01 (repeals 2022-20)



Request for Decision

Bylaw 2024-04 Traffic

January 22, 2024

RECOMMENDATION

That Council give second reading to the Traffic Bylaw 2024-04, as amended.

That Council give third reading to the Traffic Bylaw 2024-04, as amended.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

Municipal Government Act

Provincial Legislation

BACKGROUND

At the regular council meeting on January 8, 2024, Council extensively discussed and provided valuable feedback on the proposed traffic bylaw. Following these deliberations, the administration diligently incorporated the feedback into an amended version of the bylaw, which is now set for consideration of second and third reading.

The revisions made to the bylaw are as follows:

- **Addition of Point 32:** A new point was introduced to define “Town Employee,” explicitly including contracted employees. It’s important to note that this addition has led to a renumbering of subsequent points.
- **Modification of Point 58:** In this revision, the term ‘horse’ was removed and replaced with ‘animal’.
- **Exemption for Idling (Point 94):** An exemption for idling was introduced under Point 108, addressing a specific aspect of the bylaw.
- **Amendment to Point 108:** The wording in Point 108 was altered to replace ‘part’ with ‘bylaw’. Additionally, a new subpoint (d) was added to cover regulations pertaining specific to town employees.

These changes reflect the careful consideration of Council’s input and aim to enhance the overall effectiveness and clarity of the traffic bylaw. The amended bylaw is now presented to Council for their thoughtful consideration and approval during the upcoming readings.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

KEY MESSAGE

Updating bylaws allows municipalities to stay responsive to the evolving needs of their communities, ensure legal compliance, improve governance processes, and create a regulatory environment that promotes the well-being and prosperity of residents.

ATTACHMENTS

1. Bylaw 2024-04 Traffic

CAO Review:

Brent Williams

Date: Jan 19/24



TRAFFIC BYLAW 2024-04

	NUMBER	1 ST READING	2 ND READING	3 RD READING	SIGNED AND PASSED
ORIGINAL BYLAW	1516-97	May 12, 1997	May 12, 1997	May 12, 1997	May 12, 1997
AMENDMENT 1	00-08 (amends 1516-97)	June 12, 2000	June 12, 2000	June 12, 2000	June 14, 2000
2	04-15 (repealed 1516-97 & 00-08)	December 13, 2004	January 10, 2005	January 10, 2005	January 10, 2005
3	2007-38 (amends 04-15)	November 13, 2007	November 13, 2007	November 13, 2007	December 14, 2007
4	2023-25 (will repeal 04-15 & 2007-38)				

TOWN OF OLDS BYLAW NO. 2024-04

BEING A BYLAW OF THE TOWN OF OLDS TO REGULATE TRAFFIC AND HIGHWAY USAGE WITHIN THE TOWN OF OLDS

WHEREAS the *Municipal Government Act*, RSA 2000, c M-26, authorizes a Municipality to pass bylaws respecting the safety, health, and welfare of people and the protection of people and property; activities and things in on or near a Public Place or place that is open to the public, and transport and transportation systems;

AND WHEREAS the *Municipal Government Act*, RSA 2000, c M-26 provides that a Municipality has the direction, control, and management of all roads within the Municipality;

AND WHEREAS the *Traffic Safety Act*, RSA 2000 c T-6 and the *Dangerous Goods Transportation and Handling Act*, RSA 2000, c D-4, authorizes a Municipality to pass bylaws with respect to a Highway under its direction, control and management;

NOW THEREFORE the municipal Council of the Town of Olds in the Province of Alberta, duly assembled, enacts as follows:

PART 1 BYLAW TITLE

1. This Bylaw may be referred to as “**The Traffic Bylaw**”.

PART 2 DEFINITIONS

2. Words used in this bylaw have the same meaning as defined in the *Alberta Municipal Government Act*, *Traffic Safety Act*, *Dangerous Goods Transportation and Handling Act*, including their amendments and regulations, unless defined otherwise in this bylaw.
3. “Act” means the *Alberta Municipal Government Act*, *Traffic Safety Act*, *Dangerous Goods Transportation and Handling Act*, including their Regulations and as amendments or substituted from time to time.
4. “Chief Administrative Officer” or “CAO” means the individual appointed by Council to the position of Chief Administrative Officer under section 205 of the *Municipal Government Act* and pursuant to the Chief Administrative Officer Bylaw; or anyone authorized to act on his/her behalf.
5. “Commercial Vehicle” means a Vehicle operated on a Highway by or on behalf of a person for the purpose of providing transportation and includes:
 - (i) Vehicle or a combination of Commercial Vehicles that is registered for a

gross weight of more than 4,500 kilograms;

- (ii) tractor, grader, road building or road maintenance equipment, or construction equipment, other than truck-type Vehicles, regardless of weight and that is not a bus;
- (iii) a truck-type Vehicle; or
- (iv) a bus

but does not include a private passenger Vehicle.

6. "Council" means the Town of Olds municipal Council.

7. "Emergency Vehicle" means:

- (i) a Vehicle operated by a Peace Officer or police service as defined in the *Police Act* R.S.A. 2000, Ch. P-17 (as amended),
- (ii) a fire-fighting or other type of Vehicle operated by the fire protection service of a Municipality,
- (iii) an ambulance operated by a Person or organization providing ambulance services,
- (iv) a Vehicle operated as a gas, power, or water disconnection unit of a public utility, or
- (v) a Vehicle designated by regulation as an emergency response unit.

8. "Highway" means any thoroughfare, street, road, trail, avenue, Parkway, driveway, viaduct, lane, Alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or Parking of Vehicles and includes:

- (i) a Sidewalk, including a Boulevard adjacent to the Sidewalk,
- (ii) if a ditch lies adjacent to and parallel with the Roadway, the ditch, and
- (iii) if a Highway right of way is contained between fences or between a fence and one side of the Roadway, all the land between the fences, or all the land between the fence and the edge of the Roadway, as the case may be,

but does not include a place declared by provincial regulation not to be a Highway.

9. "Motorcycle" means a Motor Vehicle, other than a moped, that is mounted on 2 or 3 wheels and includes those Motor Vehicles known in the automotive trade as

Motorcycles and scooters.

10. "Motor Vehicle" means:
 - (i) a Vehicle propelled by any power other than muscular power, or
 - (ii) a moped,but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a Motor Vehicle that runs only on rails.
11. "Municipality" means a Municipality as defined in the *Municipal Government Act* and includes a Metis settlement.
12. "Municipal Enforcement" means the Town of Olds Municipal Enforcement Department;
13. "Municipal Violation Ticket" means a Town-issued notice that alleges an offence and provides a person with the opportunity to pay an amount to the Town in lieu of prosecution for the offence.
14. "Obstruction" means an encroachment, excavation, structure, or other obstacle, including a tree, shrub, or hedge, that:
 - (i) interferes with or prevents the vision, passage, maintenance or use of Public Places by Vehicles or Pedestrians; or
 - (ii) interferes with or prevents the proper operation of public work.
15. "Off-Highway Vehicle" means any motorized mode of transportation not intended for normal Roadway use, but built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such non-Roadway travel:
 - (i) 4-wheel drive Vehicles,
 - (ii) low pressure tire Vehicles,
 - (iii) Motorcycles and related 2-wheel Vehicles,
 - (iv) amphibious machines,
 - (v) all-terrain Vehicles,
 - (vi) miniature Motor Vehicles,
 - (vii) snow Vehicles,
 - (viii) minibikes, and

- (ix) any other means of transportation that is propelled by any power other than muscular power or wind,
but does not include:
 - (x) motorboats, or
 - (xi) any other Vehicle exempted from being an Off-Highway Vehicle by provincial regulation.
- 16. "Occupant" means the Owner or other person having lawful possession of a premises.
- 17. "Officer" means a person appointed by the Town to enforce the provisions of this bylaw including a Bylaw Enforcement Officer, Community Peace Officer, or a member of the RCMP.
- 18. "Owner" means the person who owns a Vehicle and includes any persons renting a Vehicle or having the exclusive use of a Vehicle under a lease that has a term of more than 30 days or otherwise having the exclusive use of a Vehicle for a period of more than 30 days.
- 19. "Parade" means a procession or march that is:
 - (i) organized to entertain spectators, for display or inspection purposes, or to promote a cause or purpose, and
 - (ii) likely to block, obstruct, impede, hinder, or otherwise interfere with Vehicle or Pedestrian traffic.
- 20. "Park", when prohibited, means the act of allowing a Vehicle to remain stationary in one place, except:
 - (i) while actually engaged in loading or unloading passengers, or
 - (ii) when complying with a direction given by a Peace Officer or Traffic Control Device.
- 21. "Parkland" means any developed or undeveloped property that is owned, controlled, or maintained by the Town, is intended to be used by members of the public for recreation purposes, and is:
 - (i) preserved as a natural area,
 - (ii) designated or districted as Park or Park corridor land.
 - (iii) dedicated as municipal reserve, environmental reserve, or a public utility

lot property pursuant to the *Municipal Government Act* R.S.A. 2000, Ch.M-26 (as amended), or

- (iv) a Boulevard contiguous with, partially within or fully within the property referenced under subsections (i), (ii) or (iii).

22. "Park Space" means a public space controlled by the Town and set aside as a Park to be used for rest, recreation, exercise, pleasure, amusement, and enjoyment, and includes:

- (i) Playgrounds, natural areas, sports fields, and cemeteries; and
- (ii) pathways, trails, and Park roadways;

but does not include golf courses.

23. "Peace Officer" means a Person employed for the purposes of preserving and maintaining the public peace, and includes:

- (i) a police Officer under the *Police Act*;
- (ii) a Peace Officer appointed under the Peace Officer Act for the purpose of the *Act*; and
- (iii) a Bylaw Enforcement Officer or Community Peace Officer authorized to enforce this Bylaw in accordance with their appointment.

24. "Pedestrian" means:

- (i) a Person on foot; or
- (ii) a Person in or on a mobility aid,

and includes those Persons designated by regulation as Pedestrians and for the purposes of this Bylaw, includes users of in-line skates, roller skates, skateboards, and non-motorized scooters.

25. "Playground" means recreational facilities utilized primarily by children. This includes outdoor Playgrounds with play equipment, sports fields, ball diamonds, tot lots and indoor or enclosed facilities such as skating rinks and swimming pools.

26. "Public Place" means any Town owned, controlled, or managed space to which the public is permitted access.

27. "Roadway" means that part of a Highway intended for use by vehicular traffic.

28. "Recreational Vehicle" means a Vehicle designed or used for travel with temporary living accommodation for vacations or camping purposes.

29. "Special Roadway Event" means a competition, spectacle, or event (including a block party or similar gathering) that takes place in whole or in part on a Highway and which may involve walking, running or the use or display of Bicycles, Motorcycles or Vehicles.
30. "Traffic Control Device" means any sign, signal, marking, or device placed, marked, or erected under the authority of the *Traffic Safety Act* for the purpose of regulating, warning, or guiding traffic.
31. "Town" means the Town of Olds, a municipal corporation of the Province of Alberta, and includes, where the context so requires, the area contained within the boundaries of the Town of Olds.
32. "Town Employee" means any person working a permanent, temporary, casual, probationary position for the Town, including any person with an employment contract with the Town. For the purposes of this Bylaw, an agent working for the Town of Olds through contract will be considered an employee.
33. "Vehicle" means a device in, on or by which a Person or thing may be transported or drawn on a Highway and includes a combination of Vehicles but does not include a mobility aid. A Trailer attached to a Vehicle shall be deemed part of that Vehicle:
- (i) for the purposes of determining or defining the Vehicle's weight, and
 - (ii) subject to sections 31(i) and (ii) if the Vehicle is Parked on a Highway.
34. "Violation Ticket" means a Violation Ticket issued in accordance with the *Provincial Offences Procedure Act* R.S.A. 2000, c.P-34.

PART 3

STATEMENT OF TO WHOM AND TO WHAT THE BYLAW APPLIES

35. This bylaw applies to:
- all Vehicle, Pedestrian, and animal traffic;
 - the use of Highways, sidewalks, pathways, and Public Places; *and*
 - the Parking of Vehicles
- within the Town of Olds.

PART 4

TRAFFIC REGULATIONS

Alley Parking

36. No person shall Park a Vehicle in an alley except while loading and unloading goods
- (i) from a Commercial Vehicle; or

- (ii) from a passenger Vehicle for a period not exceeding 60 minutes.

37. Notwithstanding subsection (36), no person shall Park a Vehicle in an alley such that the passage of other Vehicles through the alley is obstructed.

Disabled Person's Parking Space

38. No person shall stop or Park a Vehicle in a space marked by a Traffic Control Device as a disabled Person's Parking space unless

- (i) the Vehicle clearly displays a placard or license plate issued by or acceptable to the Registrar, which placard, or license plate has been issued in reference to a disabled person's use of the Vehicle; and
- (ii) the disabled person referred to in subsection (38(i)) enters or exits the Vehicle while it is stopped or Parked in the referenced Parking space.

Hitchhiking

39. No person shall hitchhike or stand upon or walk along a Highway for the primary purpose of soliciting gratuitous transportation from operators of passing Vehicles.

Horse Drawn Vehicle

40. No person shall operate or drive a horse drawn Vehicle within the Town except with the written permission of the CAO.

Off-Highway Vehicles

41. Unless engaged in the act of loading or unloading an Off-Highway Vehicle from or onto a trailer or Vehicle, no person other than

- (i) Peace Officers acting in accordance with their official duties; and
- (ii) Town employees acting in accordance with their official duties,

shall operate an Off-Highway Vehicle within the Town, including on any bodies of water existing wholly or partly within the Town (whether frozen or otherwise).

Operating rules for bicycles

42. A person operating a bicycle on a Highway has all the rights and is subject to all the duties that any Vehicle operator has under this bylaw unless the context otherwise requires.

43. A person riding a bicycle on a sidewalk or pathway must:

- (i) yield the right of way to slower moving persons or cyclists;
- (ii) alert a person about to be overtaken by sounding a bell with a reasonable amount of time before overtaking;
- (iii) use reasonable care when overtaking another person or passing on the left; and
- (iv) travel under control and at a reasonable rate of speed having regard to the nature, condition and use of the sidewalk or pathway including the amount of Pedestrian traffic.

Parking Space

44. Where a Parking space is indicated on a roadway surface, an operator shall Park a Vehicle wholly within the limits of the Parking space.

Parking / Stopping - General Prohibitions

45. No person shall Park a Vehicle on any portion of a Highway upon which Parking is prohibited by a Traffic Control Device.

46. No person shall stop a Vehicle on any portion of a Highway upon which Stopping is prohibited by a Traffic Control Device.

47. Except for a roadway designed as a cul-de-sac, all Parking will be parallel Parking unless otherwise specified by Traffic Control Device. For a roadway designed as a cul-de-sac all Parking in the widened portion of the roadway forming the end of the cul-de-sac will be angle or diagonal Parking unless prohibited by Traffic Control Device.

48. At no time shall a person Park or stop a Vehicle

- (i) on a Sidewalk or Boulevard;
- (ii) such that the Vehicle impedes or obstructs the orderly flow of Vehicle or Pedestrian traffic;
- (iii) near a building such that the Vehicle interferes with the use of a doorway marked as a fire or emergency exit;
- (iv) on any portion of a Roadway marked as an Emergency Access Route or fire lane;
- (v) such that the Vehicle obstructs access to the entranceway of a fire

- hall, police station or hospital;
- (vi) in a roadway maintenance or construction area unless the Vehicle is employed in the maintenance or construction work;
- (vii) on a roadway such that any of the Vehicle's passenger side tires are greater than 50cm from the curb or the edge of the roadway, except where a Traffic Control Device indicates that angle Parking is required;
- (viii) within 3m of a fire hydrant Curb point, except when the Vehicle is Parked in a space where a Traffic Control Device indicates Parking is permitted;
- (ix) within 3m of a marked Crosswalk, except when the Vehicle is Parked in a space where a Traffic Control Device indicates Parking is permitted;
- (x) within an Intersection other than immediately next to the curb in a "T" intersection;
- (xi) within an intersection nearer than 5m to the projection of the corner property line immediately ahead or immediately to the rear, except when the Vehicle is Parked in a space where a Traffic Control Device indicates Parking is permitted;
- (xii) upon Parkland, or land designated by a public authority other than the Town as Park or reserve land;
- (xiii) in any place where a Traffic Control Device indicates that Parking or stopping is restricted to a special class of Vehicle, except if that Vehicle qualifies as a member of such authorized special class of Vehicle;
- (xiv) in a Town-owned Parking lot contrary to a Traffic Control Device;
- (xv) on a Highway so that it faces in the opposite direction of the traffic flow for that side of the Highway; or
- (xvi) on any portion of a Highway where a Traffic Control Device restricts Parking thereon to residents unless the Vehicle displays on its front windshield a decal or permit indicating the Town authorization to Park on that portion of the Highway.

Pedestrians

49. No Pedestrian shall act in such a manner as to obstruct, interfere with, or prevent the passage of vehicular or Pedestrian traffic along a Highway.

50. A Pedestrian must not cross a roadway within one block of a traffic control signal or Pedestrian corridor other than in a crosswalk.

Recreational Vehicle / Trailers

51. A person must not Park a Recreational Vehicle on a Highway or a public Parking lot owned by or in the care, custody, and control of the Town, for a period exceeding forty-eight (48) hours, unless otherwise provided for in this bylaw.
52. No person shall Park a trailer on any portion of a Highway:
- (i) unless the trailer is attached to a Vehicle that is mechanically capable of, and properly equipped for, towing the trailer in a safe manner.
53. An Owner or operator of a Recreational Vehicle must not Park the Recreational Vehicle in such a manner as to make a hazard.
54. Recreational Vehicles, including attachments, that are Parked on a front driveway or at the back of the lot adjacent to an alley:
- (i) must not extend onto the sidewalk, pathway, or curb of a Highway or alley;
 - (ii) must be setback at least 1.5 metres from the curb where no sidewalk or pathway exists; and
 - (iii) must not extend past the property line on which the Recreational Vehicle is Parked where no sidewalk, pathway, or curb exists.
55. Recreational Vehicles, Off-Highway Vehicles, and Vehicles must be Parked on an approved gravel, concrete, or paved Parking pad in a residential area.

Repairs

56. No person shall perform Vehicle maintenance or repair work on a Highway unless that work would normally be considered a minor emergency repair.

Roadways

57. No person shall operate a Vehicle within the Town except on a roadway or, subject to the consent of the Owner, on private property.
58. No person shall ride an animal of any kind within the Town limits, on streets, trails, pathways or public property unless approval was granted by the Town. This does not apply to facilities designated for agricultural use such as rodeo grounds, riding arenas etc.

School Zones / Playground Zones

59. A School Zone / Playground Zone's hours are from 07:30 to 21:00 hours, seven days a week.

60. A School / Playground Zone:

- (i) begins at the point where there is a Traffic Control Device indicating the School Zone or Playground Zone or the commencement of the School Zone or Playground Zone, and
- (ii) ends at the point where there is a Traffic Control Device indicating a greater rate of speed or the end of the zone.

Speed Limits

61. Unless otherwise posted,

- (i) 50 kilometers per hour is the maximum speed limit for a Highway;
- (ii) 30 kilometers per hour is the maximum speed limit in a school zone or Playground zone;
- (iii) 20 kilometers per hour is the maximum speed limit for a laned roadway or alley; and
- (iv) 15 kilometers per hour is the maximum speed limit for a Parking lot.

Timed Parking

62. Where a Traffic Control Device restricts Parking to a number of minutes or hours, no person shall Park a Vehicle in the applicable Parking area in excess of that time span.

- (i) If a Vehicle, being the subject of a Municipal Violation Ticket or a Violation Ticket issued due to a contravention of section (62), remains Parked for a further span of time in excess of the number of minutes or hours permitted, an additional offence shall be deemed to have occurred.

Tracked Vehicle

63. Unless permission to do so has been granted by the CAO, no Person shall operate on a roadway a Vehicle or trailer having metal spikes, lugs, cleats, chains, or bands projecting from a tire or any part of the Vehicle or trailer such that the projecting materials make contact with the roadway surface while the Vehicle or trailer is moving.

Use of Pathways, Sidewalks, and Boulevards

64. A person must not:

- (i) drive, lead, or allow a hoofed animal to walk;
- (ii) drive, draw, or push any Vehicle;
- (iii) ride a horse; or
- (iv) draw, push, propel, or ride a wheeled Vehicle;

on or along a pathway, sidewalk, or boulevard, unless allowed otherwise in this bylaw.

65. Despite section 64, a person may draw, push, propel, or ride:

- (i) a two-wheeled cart or other personal grocery carrier;
- (ii) a baby carriage, or a wheeled device for carrying a child or a disabled person;
- (iii) a mobility aid; or
- (iv) a child's tricycle;

on or along a sidewalk or pathway in such a way that it does not interfere with other users of the sidewalk or pathway.

PART 5

PARADES / SPECIAL ROADWAY EVENTS

66. A person must not hold a Parade, procession, race, or Special Roadway Event on a Highway until a permit for the event is issued.

67. A person or organization wishing to organize a Parade or Special Roadway Event must, at least 30 days prior to the time they desire to hold the same, make application in writing to the Town of the place of origin, destination, and route to be followed by such a Parade or Special Roadway Event, along with the time and date thereof.

68. The CAO may waive the 30-day application period for Parade or Special Roadway Event.

69. The CAO may set conditions they deem appropriate for the purposes of ensuring public safety and protection of private and public property.

70. Unless Council determines otherwise by bylaw, a non-refundable fee must accompany a Parade or Special Roadway Event application, as contained in

the Special Events Permit.

71. Where approval was granted for a Parade or Special Roadway Event, a person must not join or otherwise interfere with the Parade or Special Roadway Event without the permission of the permit holder.
72. A person who joins or otherwise interferes with a Parade or Special Roadway Event without permission must depart the immediate area of the Parade or Special Roadway Event immediately after having been directed to do so by an Officer.
73. A permit holder must comply with all conditions set out in the permit.
74. Where the permit holder fails to comply with the conditions set out by the CAO, the Town may cancel the permit.

Funeral Procession

75. For the duration of a Funeral Procession, the operator of a lead Vehicle must display, in a conspicuous fashion, a flashing purple light on the roof or inside of the lead Vehicle.
76. Notwithstanding anything in this Bylaw, a Vehicle in a Funeral Procession may enter an intersection without stopping when normally required if:
 - (i) it is the lead Vehicle employing the use of the flashing purple light referred to in section (75);
 - (ii) the Vehicle is not the lead Vehicle, and it is traveling immediately behind another Vehicle that is also part of the Funeral Procession so as to form part of a continuous line of traffic;
 - (iii) the Vehicle's headlamps are alight; and the passage into the intersection can be made in safety.

PART 6 **RESTRICTED VEHICLES**

Trucks and Over-Dimensional/Over-Weight Vehicles

77. No person shall operate, stop or Park a truck on a Highway within the Town except:
 - (a) on a designated roadway as referenced in Schedule 2;
 - (b) on the most direct and practicable route to or from the nearest designated roadway, or date-limited designated roadway (as applicable) for the purpose of:

- (i) delivering goods to, collecting goods from, or providing services at the premises of verifiable business customers,
 - (ii) traveling to or from the municipally licensed business premises of the Owner of the Truck,
 - (iii) traveling to or from a municipally licensed Vehicle servicing premises for the servicing or repairing of the Truck,
 - (iv) accessing lodgings located in commercially zoned areas of the Town; or
- (c) in accordance with the written permission of the CAO.

78. No person shall operate, stop or Park an over-dimensional Vehicle or overweight Vehicle within the Town unless that person first obtains:

- (i) a weight or size permit issued in accordance with the *Traffic Safety Act*, R.S.A. 2000, Ch. T-6; and
- (ii) written approval from the CAO to operate the Over-Dimensional Vehicle or Over-Weight Vehicle within the Town.

79. On demand, the Operator of an over-dimensional Vehicle or over-weight Vehicle shall:

- (i) produce for a Peace Officer a copy of the permit or approval; or
- (ii) where the CAO has rendered an approval, provide the Peace Officer the valid approval.

Dangerous Goods Carriers

80. No person shall operate a Carrier within the Town except

- (a) on the safest or most direct route between a Dangerous Goods Route (schedule 3) and the Carrier's delivery or pick-up location; or
- (b) in compliance with a Dangerous Goods Permit.

81. No person shall stop or Park a Carrier within the Town except;

- (a) to load or unload Dangerous Goods,
- (b) if necessary due to the Carrier's mechanical failure;
- (c) if the Carrier is involved in a collision; or
- (d) in compliance with a Dangerous Goods Permit.

82. When requested to do so by:

- (a) a Peace Officer; or
- (b) a Dangerous Goods inspector acting in accordance with the *Dangerous Goods Transportation and Handling Act*, R.S.A. 2000, Ch. D-4,

an Operator of a Carrier shall produce all documentation relating to the Dangerous Goods being transported, including bills of lading, permits issued pursuant to this Bylaw, industrial waste reports, and documents showing the origin of the trip and a description of the Carrier's load.

83. In the event of a traffic collision involving a Carrier, or in the event of a Dangerous Goods leakage or spillage, the Carrier Operator shall immediately inform a Peace Officer and the Olds Fire Department of the incident and of the nature of the Dangerous Goods being transported. The Carrier Operator must also immediately notify Alberta EDGE (1--272-9600) as per Part 8 of the *Transportation of Dangerous Goods Regulations*.

Moving Permits

84. No Person shall move a building or part of a building along a Highway without first obtaining, and fully complying with, a Moving Permit.

School Bus

85. No School Bus, 12.8m in length or greater, shall operate on a local roadway; without prior approval from the CAO.

86. No School Bus Operator shall Park a School Bus in a residential district (as described in the Land Use Bylaw) except

- i) while engaged in loading or unloading passengers, or
- ii) between 08:00 a.m. and 4:00 p.m. on a day that regular passengers attend classes, provided that the School Bus is no more than 12.8 metres in length.

PART 7 **OBSTRUCTIONS**

General

87. No Person shall place or cause to be placed an Obstruction of any kind upon or

above a Public Place except with the CAO's written permission.

88. In addition to being subject to any other enforcement action, a Person who violates section (87) shall cause the immediate removal or rectification of the Obstruction upon being notified to do so by the Town.
- (i) If a Person fails to remove or rectify the Obstruction as required, the Town may cause the removal or rectification of the Obstruction.
 - (ii) If the CAO determines that an Obstruction creates an unsafe condition, the Town may immediately remove or rectify the Obstruction as the CAO deems appropriate.
 - (iii) Any costs incurred by the Town while acting in accordance with subsections (87) or (88) are debts owing to the Town by the Person placing or causing the Obstruction.

Securing loads and use of tarpaulins

89. All loads of earth, sand, gravel, or other loose material (such as hay, straw, and silage, etc.), must be completely covered and secured by a tarpaulin or other covering.
90. A person must not drive a Vehicle with a load on a Highway unless the load has been secured to prevent the load from falling onto a Highway or adjacent land or shifting within the Vehicle box or trailer box.
91. If any part of a Vehicle's load becomes loose or detached, or blows, drops, spills, or falls from any Vehicle onto a Highway, the operator must:
- (i) immediately notify Municipal Enforcement; and
 - (ii) take all reasonable precautions to safeguard traffic and to remove any materials from the Highway, as soon as practicable.
92. If the CAO determines that the dropped material creates an unsafe Highway condition, the Town may immediately remove the material from the Highway as the CAO deems appropriate.
- (i) Any costs incurred by the Town while acting in accordance with sections (91) or (92) are debts owing to the Town by the Person placing or causing the Obstruction.

PART 8 **MISCELLANEOUS PROVISIONS**

Engine Retarder Brakes

93. No Person shall use engine retarder brakes within the Town.

Idling

94. No person shall allow the engine or motor of any stationary Vehicle
- (i) in a residential area; or
 - (ii) in any other area where prohibited by Traffic Control Device
- to remain running for a period of time longer than twenty minutes.

License of Occupation / Encroachment Agreement

95. The CAO may grant a license of occupation or an encroachment agreement, or execute a caveat in reference to the same, that permits the occupation of or encroachment upon a Public Place.

Removal and Impoundment of Vehicle

96. A Peace Officer may cause any Vehicle Parked contrary to this bylaw to be towed to a different location.
97. In addition to towing the Vehicle, any information and complaint may be laid against the Owner or person in charge of the illegally Parked Vehicle for any violation of the provisions of this bylaw.
98. Instead of or in addition to towing the Vehicle, an Officer or any person designated by the CAO for this purpose may place a Municipal Violation Ticket or Violation Ticket on the Vehicle Parked in contravention of this bylaw.
99. Notwithstanding that the Vehicle may be Parked in compliance with this Bylaw, a Peace Officer may cause to be removed and/or impounded any Vehicle Parked on a Highway where emergency conditions require the Vehicle's removal from the Highway.
100. A Peace Officer, when possible, shall notify the Owner of a Vehicle in the event of the Vehicle's removal in accordance with section (96).
101. Any Vehicle removed under section (96) shall be delivered to an impound facility where it will remain impounded until claimed by the Owner, or in accordance with applicable provincial laws, or to be towed to a different location as directed by the Peace Officer.

PART 9 **AUTHORITY**

Powers of the Chief Administrative Officer (CAO)

102. Without restricting any other power, duty or function granted by this Bylaw, the CAO may:

- (i) conduct any inspections to determine compliance with this Bylaw;
- (ii) take any steps or conduct any actions required to enforce this Bylaw;
- (iii) take any steps or conduct any actions required to remedy a contravention of this Bylaw;
- (iv) establish investigation and enforcement procedures with respect to residential, commercial, industrial, or other types of property and such procedures may differ depending on the type of property in question;
- (v) establish areas where activities restricted by this Bylaw are permitted;
- (vi) establish forms for the purposes of this Bylaw;
- (vii) issue permits with such terms and conditions as are deemed appropriate;
- (viii) establish the criteria required for a permit pursuant to this Bylaw; and
- (ix) delegate any powers, duties, or functions under this Bylaw to an employee of the Town.

103. In addition to acting in accordance with the authority held by his or her office, and the authority specifically granted elsewhere in this Bylaw, the Chief Administrative Officer or designate may:

- (i) restrict Vehicle access along a Roadway where, in the CAO's opinion, the volume, speed or nature of traffic thereon is inconsistent with the intended safety and convenience of the Roadway provided that existing Vehicle access to properties adjacent to the Roadway is not entirely terminated;
- (ii) designate any Intersection or other place on a Roadway as a place where left or right-hand turns shall be restricted, prohibited or mandatory;
- (iii) designate any Intersection or place on a Roadway, including a place where a railway right of way crosses a Highway, as a place where U-turns are prohibited;
- (iv) divide a Roadway into multiple traffic lanes;
- (v) designate Crosswalks, School Zones, Playground zones;
- (vi) designate construction zones;
- (vii) declare temporary Roadway closures at any time that a construction or maintenance project on or adjacent to the

Roadway may create a hazard;

- (viii) set speed limits on Roadways that are restricted for use during Parades or Special Roadway Events, or Roadways that are under construction or repair, or in a state of disrepair;
- (ix) designate portions of a Roadway where Parking is prohibited, restricted to Special Classes of Vehicles, or limited to a period of time;
- (x) restrict Vehicle weight or Vehicle and carried load weight on Roadways; and
- (xi) prohibit or restrict movement of Vehicles from a private driveway onto a Roadway or from a Roadway onto a private driveway.

Delegation of Authority

104. The Chief Administrative Officer may delegate his or her authority under this Bylaw to another individual as he or she deems fit.

Traffic Control Devices

105. The CAO or designate is hereby delegated the authority to place, erect, display or alter Traffic Control Devices at such locations within the Town as they may determine, or as Council may by resolution direct, for the purpose of controlling and regulating traffic within the Town of Olds.
106. The CAO or designate is hereby delegated the authority to place, or cause to be placed, temporary Traffic Control Devices prohibiting the Parking of Vehicles on a roadway for snow clearing and maintenance purposed at least 12 hours prior to such cleaning or maintenance.
107. In any case where, by reason of any emergency or any other special circumstances, it is the opinion of the CAO or his authorized designate that it is desirable and in the public interest to do so, the CAO may temporarily close within the Town, any roadway, sidewalk, boulevard or public Parking lot, in whole or in part, and take all measures necessary to ensure public safety.

PART 10 **EXEMPTIONS**

108. Nothing in this ~~Bylaw Part~~ shall apply to:
- (a) Emergency Vehicles or Operators of Emergency Vehicles acting in accordance with their official employment duties.
 - (b) Peace Officers acting in accordance with their official employment duties; or

- (c) a Person acting in accordance with:
 - (i) a Traffic Control Device; or
 - (ii) notwithstanding the existence of a Traffic Control Device, the directions of a Peace Officer, or the CAO.
- (d) A Town Employee acting in accordance with their official employment duties.

Permits

109. The CAO may, in writing, alter, suspend, or revoke a permit issued by his or her office in accordance with this Bylaw if it is determined that:
- (i) the permit was issued in error;
 - (ii) the permit was issued based on incorrect information supplied to the Town;
 - (iii) the permit issued is in violation of any other Bylaw or resolution;
 - (iv) circumstances exist whereby the CAO, acting reasonably, determines that the permit should be altered, suspended, or revoked; or
 - (v) the applicant breaches any condition of the permit.
110. A Person to whom a permit has been issued pursuant to this Bylaw, and any Person carrying out an activity otherwise regulated, restricted, or prohibited by this Bylaw pursuant to such permit, shall comply with any terms or conditions forming part of the permit.
111. A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a permit pursuant to this Bylaw.

Proof of permit

112. The onus of proving a permit has been issued in relation to any activity otherwise regulated, restricted, or prohibited by this Bylaw, is on the person alleging the existence of such a permit on a balance of probabilities.

Owner's Liability

113. Where a Vehicle is driven, used, Parked, or left in contravention of any of the provisions of this bylaw, the Owner of the Vehicle is guilty of the contravention and liable to the penalty provided in this bylaw, unless the Owner proves to the satisfaction of the provincial judge or justice trying the case for contravention of

this bylaw that at the time of the contravention the Vehicle was not driven, used, Parked, or left by the Owner or by another person with the Owner's consent, expressed or implied.

PART 11

OFFENCES AND ENFORCEMENT

Enforcement

114. A Peace Officer is hereby authorized and empowered to issue a Notice, Municipal Violation Ticket to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. The Peace Officer may commence proceedings against such Person.
115. Municipal Violation Tickets and Violation Tickets will be issued in accordance with the Provincial Offences Act and the Town's General Penalty Bylaw.

Continuing Offence

116. In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence with respect to each day, or part of a day, during which the contravention continues, and a person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such separate offence.
117. For timed Parking offences of this bylaw, second and subsequent offences are deemed to have been committed when a Vehicle that has been issued a Municipal Violation Ticket remains Parked in contravention of the Bylaw for a second or further period of time in excess of the maximum time allowed.
118. For all other offences under this bylaw, second and subsequent offences are deemed to have been committed when a Vehicle that has been issued a Municipal Violation Ticket remains Parked in contravention of the bylaw 24 hours after the Municipal Violation Ticket was issued.

Fines and Penalties

119. Any person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500.00) and not less than FIFTY (\$50.00).
120. The specified fines for an offence committed pursuant to this bylaw are set out in the attached Schedule "1".

Interference with duties

121. It is an offence to interfere, obstruct, or hinder any person authorized by the

Town, including Officers and other authorized persons, in the exercise or performance of the person's powers pursuant to this bylaw.

Recovery of enforcement costs

122. The expenses and costs incurred by the Town in the enforcement of this bylaw may be collected as a civil debt that is the subject of the enforcement proceedings under this bylaw.

Miscellaneous

123. Nothing in this bylaw relieves a person from complying with any federal, provincial, or municipal law or regulation, other bylaw or any requirements of any lawful permit, order, consent, or other direction.
124. Where this bylaw refers to another act, regulation, or agency, it includes reference to any act, regulation, or agency that may be substituted.

BYLAW COMING INTO EFFECT

125. This Bylaw shall take effect, and Bylaw 04-15 and 2007-38 and all amendment hereto shall be repealed, at ~~12:01 a.m. on July 1,~~ 2024.

Severability

126. If any provision of these bylaws shall be held invalid or unenforceable, the invalidity or unenforceability shall attach only to that provision and shall not in any manner affect or render invalid or unenforceable any other provision, and these bylaws shall be interpreted and enforced as if the invalid or unenforceable provision were not contained herein.

Effective Date

127. This Bylaw shall come into effect at such time as it has received third reading and has been signed in accordance with the *Municipal Government Act RSA 2000 C M-26*, as amended from time to time.

Read for the first time on the 8th day of January 2024.

Read for a second time on the ____ day of _____ 2024.

Read for a third and final time on the ____ day of _____ 2024.

SIGNATURE LINE

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____, 2024.

SCHEDULE “1”

PENALTIES

The Town of Olds provides opportunity for *penalty instead of prosecution* on the offences listed in the chart below. Offences will be processed in accordance with the General Penalty Bylaw.

Bylaw Section	First Offence	Penalty instead of prosecution	Specified penalty
36	Park in Alley longer than designated time	\$80	\$160
37	Park a Vehicle causing Obstruction in an alley	\$80	\$160
38(i)&(ii)	Park or stop in designated disabled zone without permit	\$150	\$300
37	Soliciting a ride	\$80	\$160
40	Operate horse drawn Vehicle	\$150	\$300
41	Operating an OHV not in compliance with Traffic Safety Act	\$150	\$300
42	Operating a Bicycle not in compliance with Traffic Safety Act	\$80	\$160
43	Operating a Bicycle in unsafe manner on sidewalk or pathway	\$150	\$300
44	Fail to Park within marked space	\$80	\$160
45	Park where prohibited	\$80	\$160
46	Stop where prohibited	\$80	\$160
48 (i – xvi)	Park / Stop Vehicle	\$80	\$160
49	Obstruct Pedestrian traffic along Highway	\$150	\$300
50	Jaywalking	\$80	\$160

51	Park RV on Highway longer than designated time	\$80	\$160
53	Park RV create hazard	\$150	\$300
54	RV extends over sidewalk, pathway, Highway, curb, or alley	\$80	\$160
55	Park RV, OHV, or Vehicle not in compliance on an approved Parking pad	\$80	\$160
56	Servicing Vehicle on Highway	\$80	\$160
57	Operate Vehicle on private property without consent	\$150	\$300
58	Ride a horse within Town limits	\$80	\$160
62	Park for longer than designated time	\$80	\$160
63	Operate Vehicle with spikes, lugs, etc.	\$150	\$300
64(i – iv)	Drive on boulevard, sidewalk, or pathway	\$150	\$300
66	Hold a Parade, procession, race or special roadway event without permit	\$150	\$300
72	Take part in Parade without permission	\$150	\$300
77	Operate/Stop/Park a Truck on Highway without permission	\$80	\$160
78	Operate/Stop/Park an over-dimensional Vehicle or over-weight Vehicle on Highway without permission	\$150	\$300
79	Fail to provide permit/approval of over-dimensional Vehicle or over-weight Vehicle	\$150	\$300
82	Fail to produce Dangerous Good Permit	\$250	\$300
83	Fail to notify of Dangerous Good Permit leakage or spillage	\$250	\$500

84	Move building without permit	\$250	\$500
87	Place or cause Obstruction in Public Place	\$80	\$160
88	Fail to remove Obstruction	\$80	\$160
91 (i)	Fail to notify Municipal Enforcement	\$80	\$160
93	Use of retarder brakes within Town limit	\$150	\$300
94	Idling Vehicle for longer than 20 minutes	\$150	\$300

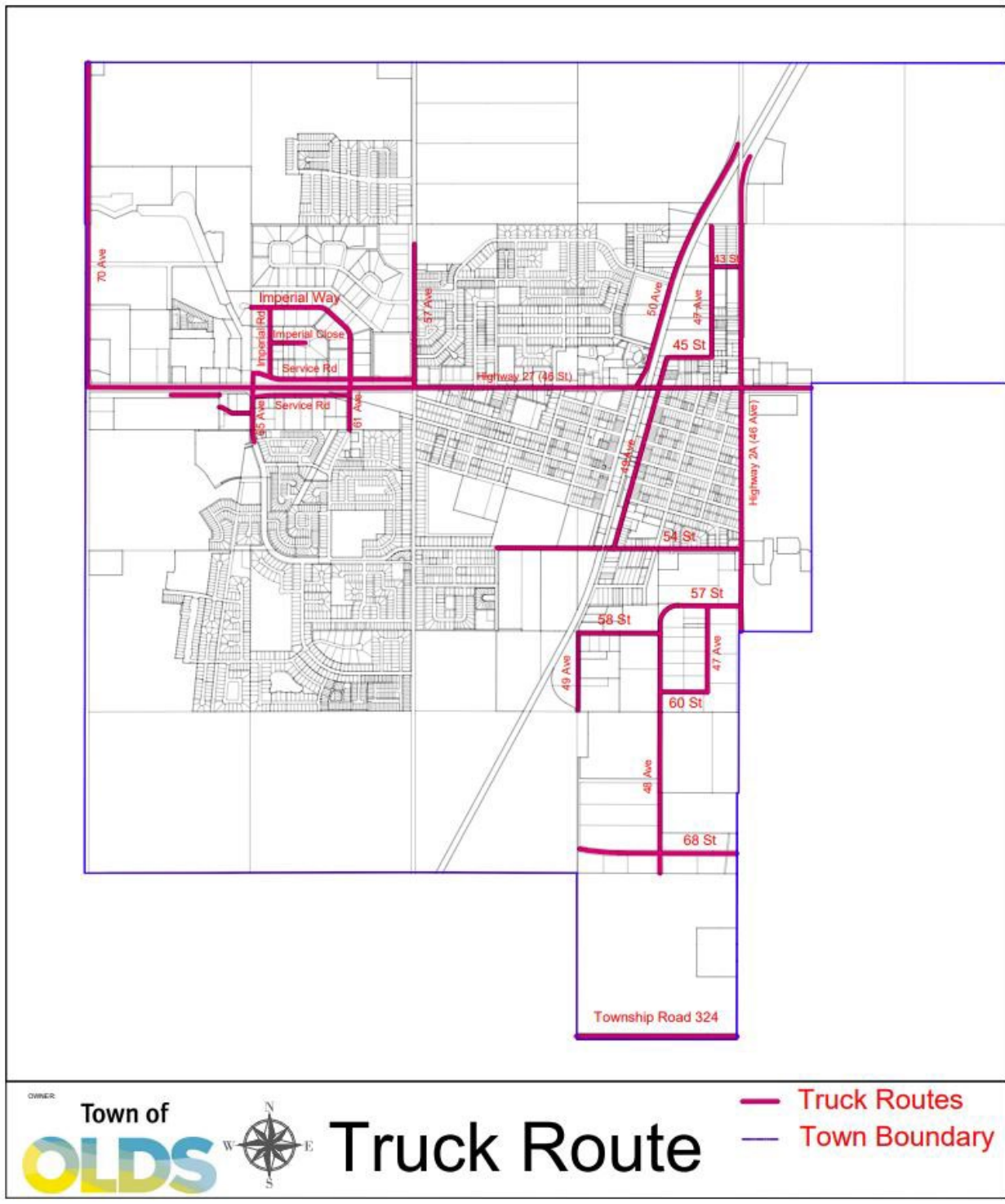
SCHEDULE “2”

DESIGNATED ROADWAYS

Pursuant to Section 78 of this bylaw, this Schedule “2” lists’ roadways designated as truck routes in the Town of Olds:

1. All of Highway 2A (46 Avenue) within Town limits
2. All of Highway 27 (46 Street) within Town limits
3. The entire north service road to Highway 27 west of 57 Avenue
4. The entire south service road to Highway 27 west of 57 Avenue
5. All of Imperial Road
6. All of Imperial Close
7. All of Imperial Way
8. Section of 61 Avenue south from Highway 27 to and including 5104 - 61 Avenue
9. Section of 50 Avenue north from Highway 27 to Town limits
10. Section of 49 Avenue north from Highway 27 to 45 Street
11. Section of 45 Street east from 49 Avenue to 47 Avenue
12. Section of 47 Avenue north from 45 Street to and including 4105 - 47 Avenue
13. Section of 54 Street west from Highway 2A to 53 Avenue
14. Section of 49 Avenue south from 54 Street to end of roadway
15. Section of 57 Avenue from Highway 27 to 3901 – 57 Avenue
16. Section of 65 Avenue from Highway 27 to 5110 – 65 Avenue
17. Section of 54 Street from Highway 2A to 5116 – 54 Street
18. The following roadways within the South Industrial Park:
 - All of 57 Street west from Highway 2A
 - Section of 48 Avenue south from 57 Street to 68 Street
 - Section of 60 Street from 47 Avenue to 48 Avenue
 - Section 47 Avenue from 57 Street to 60 Street
 - Section of 58 Street from 48 Avenue to 49 Avenue
 - Section of 49 Avenue from 58 Street to end
 - All of 68 Street west from Highway 2A
19. Section of 70th Avenue north from Highway 27 to north Town limits
20. Section of Township Road 324 From Highway 2A west to Town limits

SCHEDULE “3” Truck Routes





Request for Decision

Bylaw 2024-08 Amending Bylaw 2023-06

January 22, 2024

RECOMMENDATION

That Council give first reading to Bylaw 2024-08, as presented.

That Council give second reading to Bylaw 2024-08, as presented.

That Council unanimously agrees to consider a third reading of Bylaw 2024-08, as presented.

That Council give third reading to Bylaw 2024-08, as presented.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

Municipal Government Act

Provincial Legislation

BACKGROUND

In response to the ongoing Community Standards Bylaw review, administration is introducing an amendment bylaw designed to modify bylaw 2023-06 in relation to traffic. The proposed amendments reflect a comprehensive effort to enhance and streamline various aspects of the bylaws particularly in response to the recent presentation of the traffic bylaw 2024-04.

Notably, the amendment bylaw involves removal of specific traffic related definitions. The decision to remove certain traffic definitions is in direct correlation with the presentation of the traffic bylaw 2024-04. This approach aims to streamline and improve the accessibility of traffic regulations by consolidating them into a dedicated bylaw. The integration of these sections into the traffic bylaw reflects a strategic effort to enhance the overall assurance and effectiveness of municipal legislation related to traffic standards.

We are unsure how long the entire CSB amendment process will take and feel it prudent to amend the current bylaw as progress is made.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES

The amended Community Standards Bylaw is a proactive response to evolving community needs. The amendments align with the passage the new traffic bylaw 2024-04, aiming to enhance accessibility, streamline regulations, and reinforce the overall assurance and effectiveness of municipal legislation concerning traffic standards in the Town of Olds. The Town's traffic enforcement program has the primary goal of ensuring public safety on public roads and right of ways in the Town of Olds.

ATTACHMENTS

1. Bylaw 2024-08 Amending Bylaw 2023-06
2. Bylaw 2023-06 with amendments

CAO Review:	Brent Williams	Date: 15 Jan 2024
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TOWN OF OLDS BYLAW NO. 2024-08 COMMUNITY STANDARDS BYLAW (2023-06) AMENDMENT

WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000 cM-26, and amendments thereto, provides that a council may pass a bylaw for the safety, health and welfare of people and the protection of people and property;

AND WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000 cM-26, and amendments thereto, a council has the power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw in the same way as the original bylaw;

AND WHEREAS, the Town of Olds wishes to amend Community Standards Bylaw 2023-06;

NOW THEREFORE, the Council for the Town of Olds, duly assembled, hereby enacts as follows:

1. Bylaw 2023-06 is amended as follows:

1.1 By deleting the definition:

"Violation Tag" means a tag or similar document issued by the Town pursuant to the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended.

And replacing with:

"Municipal Violation Ticket" means a Town-issued notice that alleges an offence and provides a person with the opportunity to pay an amount to the Town in lieu of prosecution for the offence.

1.2 By deleting the following definitions:

"Camper" means any portable structure designed to be loaded onto, or affixed to, the bed or chassis of a truck, capable of providing temporary accommodation for travel, vacation, or recreational use, includes but not limited to slide in campers, chassis-mounted campers, camper-van conversions, campers which are mounted on trucks, and trailers to carry them.

"Disabled Parking Zone" means a space or portion of a Highway or parking lot set apart and designated exclusively for the parking of a Vehicle bearing a valid disabled placard or licence plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the Town.

"Driveway" means a vehicle access route used on a parcel between the access point of a public roadway that leads to a garage or accessory parking area.

"Heavy Vehicle" means a Motor Vehicle, alone or together with any Trailer or other Vehicle being towed by the Motor Vehicle, exceeding any of the following:

- i. 2 axels (excluding trailer);
- ii. 6.5 metres length (excluding trailer);
- iii. 9 metres in total length; or

- iv. a gross Vehicle weight of 4,540 kg.

"Load" means any Vehicle with anything put in, on, connected to, or hitched to the Vehicle for conveyance or transportation.

"Moped" means a vehicle that is:

- (i) propelled by an electric motor or an engine that has a displacement of not more than 50 cubic centimeters; and
- (ii) a limited-speed motorcycle under the *Motor Vehicle Safety Regulations (Canada)* (C.R.C., c. 1038).

"Motorcycle" means a motor vehicle, other than a Moped, that is mounted on 2 or 3 wheels and includes those motor vehicles known in the automotive trade as motorcycles and scooters.

"Motor Vehicle" means:

- a. a Vehicle propelled by any power other than muscular power; or
- b. a moped;

but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a Motor Vehicle that runs only on rails.

"Park" means allowing a Vehicle to remain stationary in one place, except:

- a. while engaged in loading or unloading passengers; or
- b. when complying with a direction given by a Peace Officer or traffic control device.

"Power Bicycles" means a vehicle that is a power-assisted bicycle under the *Motor Vehicle Safety Regulations (Canada)* (C.R.C., c. 1038).

"Recreation Vehicle" or "RV" means any vehicle or a trailer that is designed, constructed, and equipped, either temporarily or permanently, as a temporary accommodation for travel, vacation, or recreational use, includes but not limited to: motor home, travel trailer, tent trailer, or fifth wheel trailer, and any bus or truck converted for use as a Recreational Vehicle.

"Truck Route" means a Highway/Roadway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such.

"Vehicle" means a device in, on or by which a Person or thing may be transported or drawn on a Highway and includes a combination of Vehicles but does not include a mobility aid.

1.3 By deleting the following section:

PART FIVE: PARKING AND TRAFFIC

- 5.1 As per the Town of Olds Land Use Bylaw, no Person shall allow a Motor Vehicle that is unregistered or derelict to remain or to be parked on a Parcel in a Residential District, unless it is suitably housed or screened to the satisfaction of the Development Authority.

- 5.2 As per the Land Use Bylaw, a holiday trailer, motor home or camper parked in any land use district, excluding a designated campground or Recreational Facility district, may be used for living and sleeping accommodation for a maximum period of thirty (30) days per annum.
- 5.3 No Person shall Park on a Roadway in a Residential District any Vehicle of more than 4,540 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) including but not limited to a truck, bus, trailer, or delivery van, except:
 - a) when such Vehicle is actively engaged in bona fide delivery, transport, or other similar activities; or
 - b) when such Heavy Vehicle does not exceed 6.75 meters in length and does not have a Load and /or Trailer.
- 5.4 Heavy Vehicles parking within residential areas by permit only. Unless authorized by special permit, no person shall allow any vehicles over 4,540 kg G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) to be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.
 - a. A Heavy Vehicle Parking permit may be issued by the Town for the purpose of allowing Vehicles between 4,540 kg. and 11,500 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) to be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.
 - b. No Heavy Vehicle exceeding the following is permitted:
 - i. 2 axels;
 - ii. 9 metres length;
 - iii. 11,500 GVW.
 - c. No person shall Park more than One (1) Heavy Vehicle per Parcel;
 - d. A person may drive a Heavy Vehicle to and from the place where it is stored or parked, and in doing so, shall drive it on the Roadway forming the most direct accessible connection between the location where the Heavy Vehicle is permitted to be parked and the nearest Truck Route.
- 5.5 No Person shall allow any Vehicle of more than 11,500 kg. and/or a length of more than 9 metres and/or an overall height of 2.75 meters and/or an overall width of 2.25 meters, other than a Recreational Vehicle or Camper, to be parked or stored on a Parcel in a Residential District and/or area of Residential Use. A Vehicle is more than 11,500 kg. G.V.W. when a gross allowable maximum vehicle weight more than 11,500 kg. as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time.

- 5.6 No Person shall Park any trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any Roadway or public parking lot unless said trailer is fully attached to a Vehicle by which it may safely and lawfully be drawn along a Roadway.
- 5.7 The operator or Owner of a Motor Vehicle that has a Camper shall not remove or leave the Camper on or extending over any sidewalk, boulevard, alley, or any portion of a Roadway.
- 5.8 Front Yard parking in a Residential District; Vehicles, Recreation Vehicles, and Utility Trailers must park on a Driveway or Accessory Parking Pad as approved by the Development Authority.
 - a. An Accessory Parking Pad in the Front Yard shall require a Landscaped Area of a minimum 1.5 m from the Roadway to buffer access to sidewalk or Roadway, and no Vehicle shall park in the buffer area.
 - b. No person shall park a RV on an Accessory Parking Pad in a Front Yard where the location of the RV blocks the view of the entrance of the dwelling from the street.
 - c. No person shall park a RV on an Accessory Parking Pad in the Front Yard between the Façade and the front street property line, excluding an area in front of a Garage.Exception: the regulation of Front Yard RV parking 5.9 (b) and (c) shall not apply to parcels defined in the Land Use Bylaw as UR, R5, and R5A.
- 5.9 Recreation Vehicles and Utility Trailers may be parked on a residential parcel:
 - a. on an approved Driveway;
 - b. in the Rear Yard of the residential property;
 - c. in a Garage; or
 - d. on a Side Yard on an approved Accessory Parking Area.
- 5.10 No Person shall Park a Recreation Vehicle, whether designed for occupancy or for the carrying of goods and equipment, on a Highway, Roadway, alley, or public parking lot owned by or in the care, custody, and control of the Town, unless otherwise provided for in this Bylaw, for a period exceeding forty-eight (48) hours.
- 5.11 No Person shall Park a Vehicle on private Property with any part of the Vehicle extending over a sidewalk or Roadway.
- 5.12 The Chief Administrative Officer is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he/she deems necessary for the exclusive parking of Vehicles bearing a valid disabled placard or licence plate issued or recognized by the Registrar of Motor Vehicle Services.
- 5.13 No Person shall Park or stop a Vehicle which does not display a disabled placard or licence plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated as a Disabled Parking Zone.

- 5.14 No Person shall allow the engine or motor of any stationary Vehicle to remain running for a period of time longer than twenty (20) minutes:
- in a residential area, or
 - in any other area where prohibited by traffic control device.
- 5.15 No Person shall place any object on or above a sidewalk or boulevard in a manner that, in the opinion of a Peace Officer, may create a hazard.
- 5.16 No Person shall damage a sidewalk.
- 5.17 No Person shall wash, service or repair a Vehicle on any Roadway, sidewalk, boulevard, or Median within the Town.
- 5.18 All Persons shall take due care and attention when washing, servicing, or repairing Vehicles on a property so that no Person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the wastewater.
- 5.19 No Owner or occupant of Property shall Park a Vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within six (6) metres of the nearest corner of a street intersection where visibility is obstructed for safe traffic flow.
- 5.20 No Person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a Roadway, sidewalk, boulevard or Median, excepting Vehicles and materials for which specific permission has been granted by the Town.
- 5.21 Every person riding a bicycle or e-bike on any improved or unimproved trail shall alert anyone about to be overtaken by sounding a bell or horn a reasonable amount of time before overtaking.
- 6.42 Unless so permitted by the Town, no person shall allow any Animals, Horses, and Livestock owned or controlled by them to be in a Park or on a Pathway or Highway
- This section shall not apply to horses owned and ridden by the Royal Canadian Mounted Police.
 - This section shall not apply to horses or livestock ridden or used in a Town-Sponsored event, approved community event or a parade.

READINGS

Read for a first time on the day of , 2024.

Read a second time on the day of , 2024

Unanimous consent given for third reading given on the day of , 2024.

Read a third and final time on the day of , 2024.

SIGNATURE LINE

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of
____, 2024.



Town of Olds

**TOWN OF OLDS
COMMUNITY STANDARDS BYLAW
2023-06**

***BEING A BYLAW OF THE TOWN OF OLDS TO REGULATE NEIGHBORHOOD NUISANCE,
SAFETY AND LIVABILTY ISSUES (COMMUNITY STANDARDS BYLAW)***

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WHEREAS the *Municipal Government Act RSA 2000 C M-26* authorizes a municipality to pass bylaws respecting the safety, health and welfare of people and protection of people and property;

AND WHEREAS the *Municipal Government Act RSA 2000 C M-26* authorizes a municipality to pass bylaws regarding the remedying of contraventions of bylaws;

AND WHEREAS the *Municipal Government Act RSA 2000 C M-26* authorizes a municipality to pass bylaws respecting nuisances, including unsightly property;

AND WHEREAS the *Municipal Government Act RSA 2000 C M-26* authorizes a municipality to pass bylaws respecting wild and domestic animals and activities in relation to them;

AND WHEREAS the *Traffic Safety Act RSA 2000 C T-6* authorizes a municipality to pass bylaws with respect to Highways under its direction, control and management and the parking of vehicles on public and private property;

AND WHEREAS it is desirable for regulations which influence neighbourhood liveability to be located, as much as possible, in one bylaw; notwithstanding, Council has adopted various specific bylaws establishing community living standards.

NOW THEREFORE the Council of the Town of Olds in the Province of Alberta, duly assembled, enacts as follows:

BYLAW TITLE: This Bylaw may be cited as the “**Community Standards Bylaw**”.

PART ONE: INTERPRETATION

- 1.1. Nothing in this Bylaw shall be interpreted as conflicting with any Provincial or Federal legislation.
- 1.2. Where any provision of this Bylaw conflicts with any Provincial or Federal legislation, the Provincial or Federal legislation shall take precedence.
- 1.3. Nothing in this Bylaw relieves a Person from complying with any provisions of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order, or licence.
- 1.4. Any headings, sub-headings, or tables of contents in this Bylaw are included for guidance purposes and convenience only and shall not form part of this Bylaw.
- 1.5. All the schedules attached to this Bylaw form a part of this Bylaw.

Schedule “A”	Fines and Penalties
Schedule “B”	Yard Definitions
Schedule “C”	Prohibited Animals
Schedule “D”	DR. Ian Dunbar’s

	Aggression Scale
Schedule "E"	Animal Seizure and Impoundment Form
Schedule "F"	Vicious Animal Sign

PART TWO: DEFINITIONS

"Animal" means any domesticated animal.

"Animal Material" means any excrement and includes all material accumulated on Property from pet pens or pet yards, stables, veterinary clinics, animal hospitals, kennels, or feed lots.

"Accessory Parking Pad" means an area providing for the parking of Vehicles and Utility Trailers but does not include a Driveway and is located on the same parcel of land.

"At Large" means an Animal that is not on a Leash, except:

- a. when the Animal is fully contained upon and within private Property with the consent of the Owner or Person in control of the Property;
- b. when the Animal is under control of the Owner or of a Competent Person and upon the Property of the Owner or within an Off Leash Area; or
- c. while the Animal is participating in an organized show or competition and under the control of a Competent Person.

"Attack" means any application of force by an animal causing an injury (Minor or Severe).

"Bee" means the insect *Apis Mellifera* L.

"Biological Waste" means the carcass and offal of an animal in whole or in part and includes animal or human excrement or manure.

"Bite" means an injury by teeth, including but not limited, to a bruise, a laceration, a puncture, or a bone break.

"Building" includes anything constructed or placed on, in, over or under land but does not include a highway or road or a bridge forming part of a highway or public road.

"Building Material" means material or debris which may result from the construction, renovation or demolition of any Building and includes, but is not limited to, wood, gypsum board, roofing, vinyl siding, metal, packaging material and containers of Building Material, gravel, concrete and asphalt and any earth, rocks and vegetation displaced during such construction, renovation, or demolition of any Building or other structure.

"Business Day" means the regular business days of the Town of Olds Office, excluding Statutory Holidays.

~~“Camper” means any portable structure designed to be loaded onto, or affixed to, the bed or chassis of a truck, capable of providing temporary accommodation for travel, vacation, or recreational use, includes but not limited to slide in campers, chassis-mounted campers, camper-van conversions, campers which are mounted on trucks, and trailers to carry them.~~

“Cat” means any domestic member of the Felidae family.

“Chief Administrative Officer” or “CAO” means the Chief Administrative Officer of the Town appointed by Council in accordance with the provision of the *Municipal Government Act*, or his/her designate.

“Communicable Disease” means diseases and zoonotic diseases that can pass from animal to animal.

“Community Container” or community bin means a large metal bin of a standard design and size for compostable purposes.

“Competent Person” means a Person who is physically and mentally capable of restraining and controlling a Dog or a Cat to an extent that the Dog or a Cat cannot interfere with other Persons or animals or cause Damage To Property.

“Coop” means a fully enclosed outdoor weatherproof structure used for the keeping of Urban Chickens meeting required structural specifications in the Land Use Bylaw.

“Council” means the Council of the Town of Olds.

“Damage To Property” means Damage To Property other than the Owner’s Property and includes Defecating or Urinating on such Property.

“Defecate” means to discharge waste matter from the bowels.

“Development Authority” means the Person, commission or organization authorized to exercise development powers and perform duties on behalf of the Town as referred to in Division 3 of the *Municipal Government Act*.

~~“Disabled Parking Zone” means a space or portion of a Highway or parking lot set apart and designated exclusively for the parking of a Vehicle bearing a valid disabled placard or licence plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the Town.~~

~~“Driveway” means a vehicle access route used on a parcel between the access point of a public roadway that leads to a garage or accessory parking area.~~

“Dwelling” means any Building or place including the land upon which the Building is located, which is occupied or used as a place of abode other than a hotel, restaurant, or apartment house.

“Dog” means a domestic member of the Canidae family.

“Façade” means the front of a dwelling, generally parallel to the street and usually includes the front entrance. The front Facade may be a different depth from the front property line on each side of the house, depending on the house design.

“False Alarm” means an alarm signal necessitating response where an emergency situation does not exist.

“Fight” means any confrontation involving violent physical contact between two or more people.

“Front Yard” means a yard extending across the full width of a parcel measured perpendicularly from the front boundary of the parcel to the front wall(s) of the main building situated on the parcel [see Schedule B].

“General Waste” means ceramic, rags, cast-off clothing, food containers, packaging, wood, ashes excepting those generated from incinerators, and other non-decaying materials not exceeding ten pounds in weight or four feet in any dimension.

“Garage” means an accessory building or part of a principal building designed and intended to be used for the storage of motor vehicles.

“Garbage” means any household or commercial rubbish including, but not limited to, boxes, cartons, bottles, cans, containers, packaging, wrapping material, paper, cardboard, food, discarded clothing or fabric and discarded household items.

“Graffiti” means the defacement or disfigurement of any Property or object, through the performance of any of the following acts:

- a. the application of any substance, including paint, ink, stain, or whitewash to any surface;
- b. the affixing of any form of adhesion that does not remove cleanly when pulled away from the applied surface; or
- c. the marking, scratching, etching or other alteration or disfigurement of any surface.

“Heat” means a recurring period of sexual receptivity in many female mammals.

~~“Heavy Vehicle” means a Motor Vehicle, alone or together with any Trailer or other Vehicle being towed by the Motor Vehicle, exceeding any of the following:~~

- ~~i. 2 axels (excluding trailer);~~
- ~~ii. 6.5 metres length (excluding trailer);~~
- ~~iii. 9 metres in total length; or~~
- ~~iv. a gross Vehicle weight of 4,540 kg.~~

“Hen” means a domesticated female chicken.

“Highway” means a highway as defined by the *Traffic Safety Act RSA 2000, C T-6* as amended. Including but not limited to:

- a. thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes;
- b. a sidewalk, including a boulevard adjacent to the sidewalk;
- c. if a ditch lies adjacent to and parallel with the Roadway, the ditch; and
- d. if a highway right of way is contained between fences or between a fence and one side of the Roadway, all the land between the fences, or all the land between the fence and the edge of the Roadway, as the case may be.

“Ice Rink” or “Ice-Skating Rink” means a frozen body of water and/or hardened chemicals where people can ice skate or play winter sports.

“Impound” means to take possession of and arrange for the lodging of and caring for a Dog, or a Cat, at a facility contracted to the Town for that purpose.

“Including” means that when introducing a list of items, does not limit the meaning of the words to those items or to items of a similar kind.

“Landscaped Area” means an area of land made attractive and desirable using any or all of the following: grass, trees, shrubs, ornamental plantings, fences, walls, and associated earthworks; however, it shall not include areas occupied by garbage containers, storage, parking areas, or driveways.

“Land Use Bylaw” means the Town of Olds Land Use Bylaw and any amendment to the Land Use Bylaw.

“Leash” means a chain or other material capable of humanely restraining a Dog, or a Cat.

“Licence” means a Dog, Cat, or Urban Hen Licence issued by the Town to the Owner of a Dog, a Cat, or Urban Hen.

“Livestock” includes, but is not limited to:

- i. horse, mule, ass, swine, emu, ostrich, llama, alpaca, sheep, or goat;
- ii. domestically reared or kept deer, reindeer, moose, elk, or bison; farm-bred, fur-bearing animals including foxes and mink; animals of the bovine species;
- iii. animals of the avian species including chickens, turkeys, ducks, geese, or pheasants; and
- iv. all other animals that are kept for agricultural purposes, but does not include cats, dogs, or other domesticated household pets.

~~“Load” means any Vehicle with anything put in, on, connected to, or hitched to the Vehicle for conveyance or transportation.~~

“Loiter” means to stand around or move slowly about without apparent purpose or action in a Public Place.

“Median” means a physical barrier or area that separates lanes of traffic traveling on a Highway.

“Minor Injury” means any physical injury to another domestic animal or a person, caused by a Dog, that results in bleeding, bruising, tearing of skin or any other injury that is not life-threatening, disfiguring or debilitating.

“Mobility Aid” means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability.

~~“Moped” means a vehicle that is:~~

- ~~(i) — propelled by an electric motor or an engine that has a displacement of not more than 50 cubic centimeters; and~~
- ~~(ii) — a limited speed motorcycle under the Motor Vehicle Safety Regulations (Canada) (C.R.C., c. 1038).~~

~~“Motorcycle” means a motor vehicle, other than a Moped, that is mounted on 2 or 3 wheels and includes those motor vehicles known in the automotive trade as motorcycles and scooters.~~

~~“Motor Vehicle” means:~~

- ~~a. a Vehicle propelled by any power other than muscular power; or~~
- ~~b. a moped;~~

~~but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a Motor Vehicle that runs only on rails.~~

“Noise” means sound which in the opinion of the Peace Officer, having regard for all circumstances, including the time of day and the nature of the activity generating the sound, is likely to unreasonably annoy or disturb persons or to injure, endanger or detract from the comfort, repose, health, peace, or safety of persons within the boundary of the Town.

“Nuisance” means in the opinion of the Peace Officer, any act or deed, or omission, or thing, which is, or could reasonably be expected to be annoying, or troublesome, or destructive, or harmful, or inconvenient, or injurious to another Person and/or their Property, but does not include Noise or inconvenience which results from commercial or municipal activities, reasonably conducted, which provides service to the community such as snow clearing or construction activities.

“Off Leash Area” means an area established, by resolution of Council, as being an area where a Dog, that is under the control of a Competent Person, is permitted with such Dog being off a Leash.

“Other Premises” means any Building or place, including the land upon which the Premises is located, which is occupied or used for:

- a. commercial or industrial purposes;
- b. government or institutional purposes; or

- c. an apartment house containing more than four Dwelling units.

“Owner” or “Owners” in respect to a Parcel of land means:

- a. a Person who is registered under the Land Titles Act as the Owner of a Parcel of land;
- b. a Person who is recorded as the Owner of a Property on the tax assessment roll of the Town;
- c. a Person who has purchased or otherwise acquired a Parcel of land, whether he has purchased or otherwise acquired the land directly from the Owner or from another purchaser, and has not yet become the registered Owner thereof;
- d. a Person holding himself out as the Person having the powers and authority of ownership of a Property or Premises or who for the time being exercises the powers and authority of ownership;
- e. a Person controlling a Property or Premises under construction; or
- f. a Person who is the occupant of a Property or Premises pursuant to a rental or lease agreement, licence, or permit.

“Owner” or “Owners” in respect to a Dog, Cat, Hen, or Rooster means:

- a. a Person, partnership, association, or corporation owning, possessing, or having control over a Dog, Cat, Hen, or Rooster;
- b. a Person permitting any Dog or Cat, to remain about his/her house or Premises;
- c. a Person whom a Dog, Cat, or Urban Hen Licence has been issued; or
- d. a Person who collects or assumes responsibility for a Dog, Cat, Hen, or Rooster that has been seized pursuant to the provisions of this Bylaw.

“Parcel” means the aggregate of the one or more areas of land described in a certificate of title or described in a certificate of title by reference to a plan filed or registered in a land titles office.

~~“Park” means allowing a Vehicle to remain stationary in one place, except:~~

- ~~a. while engaged in loading or unloading passengers; or~~
- ~~b. when complying with a direction given by a Peace Officer or traffic control device.~~

“Peace Officer” means:

- a. a member of the Royal Canadian Mounted Police;
- b. a Community Peace Officer appointed by the Solicitor General of Alberta; or
- c. a Bylaw Enforcement Officer employed by the Town.

“Person” means any individual, firm, partnership, association, corporation, company, or society but unless the context otherwise requires, does not include the Town.

“Premises” means any land situated in whole or in part within the Town, including external surfaces of all Buildings and land immediately adjacent to any Building or Buildings and includes any land or Buildings owned or leased by the Town.

“Prohibited Animal” means any animal(s), as outlined in Schedule “C” contained in this bylaw.

“Projectile” means any object projected into space (empty or not) by the exertion of a force.

“Property” means any public or private land or Building located within the Town.

~~“Power Bicycles” means a vehicle that is a power-assisted bicycle under the Motor Vehicle Safety Regulations (Canada) (C.R.C., c. 1038).~~

“Public Place” means any place within the Town to which the public may have either express or implied access Including, but not limited to, areas such as streets, sidewalks, pathways, trails, and any fixture or sculpture located in such area.

“Rear Yard” means a yard extending across the full width of a parcel measured perpendicularly from the rear wall(s) of the main building situated on the parcel to the rear property boundary of the parcel [see Schedule B].

~~“Recreation Vehicle” or “RV” means any vehicle or a trailer that is designed, constructed, and equipped, either temporarily or permanently, as a temporary accommodation for travel, vacation, or recreational use, includes but not limited to: motor home, travel trailer, tent trailer, or fifth wheel trailer, and any bus or truck converted for use as a Recreational Vehicle.~~

“Residential Building” means a structure used as a residence containing one or more Dwelling units, including a detached and semi-detached Dwelling, multi-family Dwelling, apartment Building, lodging house, manufactured home.

“Residential District” means a district defined as such in the Land Use Bylaw.

“Residential Use” means the use of land or buildings for the purpose of a residential development such as a detached dwelling, duplex, or multiplex as defined in the Land Use Bylaw.

“Roadway” means that part of a Highway intended for use by vehicular traffic.

“Rooster” means a domesticated male chicken.

“Severe Injury” means any physical injury to another domestic animal, or a person caused by a Dog that is life threatening or results in broken bones or lacerations requiring sutures or cosmetic surgery.

“Service Dog” means a qualified Service Dog as defined in the *Service Dogs Act, RSA 2007, c. S-7.5 and the Service Qualifications Regulations AR 59/2017*.

“Side Yard” means extending from the Front Yard to the Rear Yard between the side boundary of the Parcel and the wall of the main Building thereon [see Schedule B].

“Special Event” means any public or private event, gathering, celebration, festival, competition, contest, exposition, or similar type of activity as defined in the Town of Olds Special Events Bylaw and any amendments to the Special Events Bylaw.

“Spit” means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth.

“Statutory Holiday” means New Years Day, Alberta Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Heritage Day, Labour Day, Thanksgiving, Remembrance Day, Christmas Day, and Boxing Day.

“Threatening Behaviour” means a behaviour that creates a reasonable apprehension of a threat of physical injury and may include growling, lunging, snarling, or chasing in a menacing fashion.

“Town” means the Town of Olds, a municipal corporation in the Province of Alberta and where the context so requires, means Property owned by or in the care, custody and control of the Town, unless otherwise provided for in this Bylaw.

“Toxic Waste” means ashes generated by an incinerator and any other solid, liquid, or gaseous substance defined by the Province of Alberta as toxic and/or hazardous.

~~“Truck Route” means a Highway/Roadway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such.~~

“Unightly Premises” means any Property, or part of, which is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation of:

- a. uncut grass, dust, or excessive weeds;
- b. Garbage, Animal Material, General Waste, Biological Waste, Building Materials, Toxic Waste, Wood Waste, Yard Material, petroleum products, hazardous materials, disassembled equipment or machinery, broken household chattels or goods;
- c. the whole or any part of any Vehicle or Vehicles which are not registered with the Motor Vehicle Registry for the current year, and which are inoperative by reason of disrepair, removed parts or missing equipment;
- d. equipment or machinery which has been rendered inoperative by reason of disassembly, age or mechanical condition, including household appliances; or
- e. any other form of scrap, litter, trash, or waste of any kind.

“Urban Area” means lands located within the Town on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted or a discretionary use under Bylaws of the Town.

“Urban Hen” means a hen that is at least sixteen (16) weeks of age.

“Urban Hen Licence” means a licence issued pursuant to this bylaw which authorizes the holder to keep urban hens on a specific property within the Town.

“Urinate” means to discharge urine from the body.

“Utility Trailer” means a vehicle so designed that it may be attached to or drawn by a motor vehicle and intended to transport or store property or goods, includes but not limited to hauling: boats, jet skis, all terrain vehicles, off road motor bikes, snowmobiles, and trailers to carry them.

~~“Vehicle” means a device in, on or by which a Person or thing may be transported or drawn on a Highway and includes a combination of Vehicles but does not include a mobility aid.~~

“Veterinarian” means a registered Veterinarian as defined in the *Veterinary Profession Act, R.S.A. 2000, c.V-2*;

“Vicious Dog” means a Dog that, whether on public or private Property, has:

- a. bitten, attacked, chased, injured, or caused injury to a Person or other animal;
- b. created the reasonable apprehension of a threat of physical injury to a Person or other Animals;
- c. in the opinion of a Peace Officer, based on observation or based on facts gathered through an investigation, or which in the opinion of a Judge or Justice of the Provincial Court who has entered a conviction in respect of the Dog for a contravention of this Bylaw, presents a threat of serious harm to a Person or persons or other animals; or
- d. been declared by a Court to be a “Dangerous Dog” or declared pursuant to a Bylaw of another municipal jurisdiction to be a Vicious Dog or otherwise a danger or threat to persons or other animals.

“Violation Tag” means a tag or similar document issued by the Town pursuant to the *Municipal Government Act, R.S.A. 2000, c.M-26 as amended*.

“Violation Ticket” means a ticket issued pursuant to Part II and/or Part III of the *Provincial Offences Procedures Act, R.S.A. 2000*.

“Wood Waste” means dry and burnable wood products.

“Xeriscape” means a creative, natural approach for constructing low maintenance, water efficient, and sustainable landscapes. It includes designing the landscape using native plants and drought-tolerant species which require less water and chemicals.

“Yard Material” means waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.

PART THREE: PUBLIC BEHAVIOURS and NUISANCES

Cause a Disturbance

- 3.1 No Person located in a Public Place shall disturb the peace and enjoyment of other members of the public by:
- screaming, shouting, or using loud, abusive, or grossly insulting language;
 - being intoxicated by alcohol or other substances; or
 - openly exposing or exhibiting an indecent act.

Dangerous Practices

- 3.2 No Person shall throw or propel an object that is reasonably likely to cause injury to another Person or Damage to Property. A Special Event held on public Property that uses a Projectile, or Projectiles, may require a Special Event permit.

Fighting

- 3.3 No Person shall participate in a Fight in any Public Place or within the sight or hearing of the public on any Property.

Graffiti

- 3.4 No Person shall place Graffiti or cause it to be placed on any Property.
- 3.5 No Owner shall cause, allow, or permit Graffiti on their Premises:
- All Graffiti shall be removed, painted over, or otherwise permanently blocked from public view;
 - All Graffiti shall be removed within seventy-two (72) hours by the owner of the property once they become aware of the Graffiti unless weather conditions are below 10 degrees Celsius or lower between the months of November 1 to April 30; and
 - The Property Owner shall ensure that all reasonable steps are taken to minimize the duration and visual impact of graffiti placed on the property. Graffiti will be removed or temporarily covered within seventy-two (72) hours regardless of time of year if the Graffiti is racist, derogatory, or discriminatory in nature.

Interference with Property

- 3.6 No Person shall damage, destroy, deface, tamper or otherwise interfere with any Property.

Loitering

- 3.7 No Person shall Loiter in a Public Place and thereby obstruct the passage of any other Person.
- 3.8 No Person shall stand or put his/her feet on the top or surface of any table, bench, planter, sculpture or other fixture in a Public Place.

Noise

3.9 No Person shall cause or permit Noise.

3.10 No Person shall permit Property that they own or control to be used so that Noise from the Property annoys or disturbs the peace of any other Person.

Noise: Exception

3.11 The regulation of Noise shall not apply to Special Event activities under the Town of Olds Special Events Bylaw.

Noise: Industrial

3.12 Nothing in this bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which is a permitted use or, an approved discretionary use under the Land Use Bylaw.

Noise: Construction

3.13 Unless permission from the Development Officer of the Town for such operation is first obtained:

- a. no Person shall carry on the construction of any type of structure which involves hammering, sawing or the use of any mechanical tools or equipment capable of creating a sound which may be heard outside the boundary of the site on which the activity is being carried on in any district other than one designated in the Land Use Bylaw as an industrial district after the hour of ten (10) o'clock in the evening and before the hour of seven (7) o'clock in the morning of any day.

Noise: Construction: Exception

3.14 Nothing in this Bylaw shall apply to work carried on by the Town, or by a contractor carrying out the instructions of the Town.

3.15 Nothing in this Bylaw shall prevent contractors carrying out snow removal from commercial or industrial sites which are not adjacent to Residential Districts.

3.16 In the case of snow removal from commercial or industrial sites located adjacent to Residential Districts and/or areas of Residential Use and where in the reasonable opinion of the Peace Officer it is necessary to ensure the peace and quiet of residents, the Peace Officer may require Noise abatement practices including one or both of the following:

- a. a requirement that snow not be removed between 12:00 a.m. and 6:00 a.m.;
- b. a requirement that snow be removed from a site in a sequence which is least disruptive to the peace and quiet of residents.

Noise: Ice Rinks

3.17 All private ice rinks must comply with the Community Standard Bylaw hours:

Monday to Saturday from 7 a.m. to 10 p.m. and Sunday and holidays 10 a.m. to 10 p.m.

Nuisance

3.18 No Person shall cause a Nuisance.

Spitting

3.19 No Person shall Spit in any Public Place.

3.20 No Person located in or on any Public Place shall Spit into or onto any other Property; except for individuals participating in an organized sporting event on public Property wherein participants are governed by rules of conduct.

Urination & Defecation

3.21 No Person shall Defecate or Urinate in or on a Public Place or within the sight of the public on any Property.

3.22 No Person located in or on any Public Place shall Defecate or Urinate into or onto any other Property.

PART FOUR: CARE OF PROPERTIES

Grass, Trees, and Weeds

4.1 An Owner is required to control all Yard Material on their Property and on any boulevard which abuts or adjoins the Property, including up to the centre of lanes or alleys at the rear or side of the Property.

4.2 An Owner is required to maintain or remove all trees on their Property that, due to deterioration of condition or for any other reason, are a public safety hazard.

4.3 All parts of a Parcel not covered by Buildings, driveways, parking areas, pedestrian circulation facilities, storage and display areas and not part of a minimum required landscaped area shall be seeded to grass, sodded, cultivated as a garden, Xeriscape or left with its natural grass.

4.4 No Owner or occupant of private Property located at an intersection of Roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the Property closest to the intersection, measured from the corner of the intersection to a distance of six (6) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the Roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the said portion of the Property, to a height less than one (1) metres.

- 4.5 Any vegetation overhanging a sidewalk, boulevard, Roadway, or alley must be more than three (3) metres above public sidewalk, boulevard, Roadway, or alley.

Security / Intruder Alarms

- 4.6 No Person shall cause nor allow the issuing of a False Alarm due to or resulting from faulty, damaged, or malfunctioning alarm equipment.
- 4.7 Prior fines or warning letters shall be deemed to have not occurred if a one (1) year period has elapsed between the time of a previous warning letter or fine and a new alleged violation.

Snow on Sidewalk

- 4.8 An Owner shall ensure the removal from any improved public sidewalk located adjacent to the Property, including private driveway crossings, all snow and ice deposited, whether from natural or unnatural means, within forty-eight (48) hours of deposit.
- 4.9 An Owner shall ensure that no snow is removed from their Property and placed on any public sidewalk, alley, Roadway, or street in the Town, except for properties at the following locations:
- a. 50 Avenue from 46 Street (Hwy27) to 53 Street;
 - b. 51 Street from 50 Avenue to 51 Avenue;
 - c. 50 Street from 50th Avenue to 51 Avenue;
 - d. Commercial properties on the north side of the 5100 block of 50 Street, being 5102, 5110, 5113 and 5118 50 Street;
 - e. 49 Street from 50th Avenue to 51 Avenue;
 - f. South side of the 5000 block of 48 Street between 50 Avenue to the first alley access to the west of 50 Avenue;
 - g. East side of 49 Avenue from 46 Street (Hwy 27) to 52 Street; and
 - h. The following addresses on 50th Street, being 5001, 4919 and 4834.
- 4.10 Snow and ice will be considered removed when the sidewalk is cleaned for the entire width of the sidewalk to the sidewalk surface as completely and as reasonably possible.
- 4.11 Where an Owner is absent, the Owner must make arrangements to ensure the sidewalks are maintained in accordance with this Bylaw.

Unightly Premises

- 4.12 No Owner shall cause, allow or permit their Premises to become or to continue to be an Unightly Premise.
- 4.13 Exterior storage of materials in an unsightly condition on a Parcel in any district, that is deemed to require screening by the Development Authority, has three (3) months to install screening to the satisfaction of the Development Authority.

- 4.14 An Owner shall ensure that Building Material on their Premises is removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the Property.
- 4.15 The provisions of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to a Premises.
- 4.16 The Owner of a Premises that carries on or, permits the carrying on of any activities referred to in section 4.17 shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the Premises.

Waste Management

- 4.17 As per Town of Olds Waste Management Bylaw, the Owner or occupant of a Dwelling or Other Premises shall be responsible to:
- a. Prevent the accumulation of waste at a Dwelling or Other Premises to the point where an unsanitary, unsafe or unsightly condition develops;
 - b. Store all waste in such a manner as to prevent any material from being scattered, blown, spilled or otherwise dispersed, to prevent any odours from escaping or any Nuisance being caused;
 - c. Bag all General Waste and place it in the container or receptacle assigned;
 - d. Not overfill the container beyond its normal, lid closed capacity;
 - e. Keep that portion of the lane and street adjacent to the Dwelling or Other Premises from the Property line to the centerline of the lane or street, in a clean and tidy condition and free from waste;
 - f. Dispose in a proper manner, at an approved site, any waste for which the Town or its agent does or does not accept responsibility for collection and disposal.
 - g. Where directed, comply with any requirements to separate any materials for separate collection and disposal;
 - h. Place front street roll-out bins against the curb on the street and remove within twelve (12) hours of collection day; or
 - i. Place bins for alley pick up off of the driving portion of the alley as to allow room for the collection truck and other traffic.
- 4.18 No Owner, occupant or employee of a Dwelling or Other Premises shall:
- a. dispose of any waste at a location not designated by the Town for disposal;
 - b. place any waste at a Dwelling or Other Premises at which they are not the Owner, occupant or employee;
 - c. place any waste into a container or receptacle that is not designated for that use; or
 - d. overfill a container beyond its normal, lid closed capacity.
- 4.19 No Person shall burn or be responsible for the burning of any waste.

- 4.20 Notwithstanding section 4.21 the Town may permit controlled burning in accordance with the Town of Olds Fire Bylaw.
- 4.21 No Person shall illegally dispose of toxic or Biological Waste within the corporate limits of the Town.
- 4.22 No Person shall place grass clippings from outside of Town boundaries in any Community Container or receptacle.
- 4.23 No Person shall have exterior storage of piles of wood or metal, or other salvage materials that are in an unsightly condition on a Parcel in any district, unless it is suitably housed or screened to the satisfaction of the Development Authority.

Ice Rinks

- 4.24 No Person shall construct a private ice rink on town owned property.
- 4.25 Rinks must be at least 1.0 m from all property lines.
- 4.26 No person shall allow excessive noise from the rink as determined in this section 3.17 of this bylaw.
- 4.27 No person shall install lights that are directed at any adjoining properties and/or light does not adversely affect adjacent sites.

House Numbering

- 4.28 All houses must display house number visible to the street in compliance with the Land Use Bylaw. Can not be obscured by vegetation.

PART FIVE: PARKING AND TRAFFIC

- ~~5.1 As per the Town of Olds Land Use Bylaw, no Person shall allow a Motor Vehicle that is unregistered or derelict to remain or to be parked on a Parcel in a Residential District, unless it is suitably housed or screened to the satisfaction of the Development Authority.~~
- ~~5.2 As per the Land Use Bylaw, a holiday trailer, motor home or camper parked in any land use district, excluding a designated campground or Recreational Facility district, may be used for living and sleeping accommodation for a maximum period of thirty (30) days per annum.~~
- ~~5.3 No Person shall Park on a Roadway in a Residential District any Vehicle of more than 4,540 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) including but not limited to a truck, bus, trailer, or delivery van, except:~~
- ~~a) when such Vehicle is actively engaged in bona fide delivery, transport, or other similar activities; or~~
 - ~~b) when such Heavy Vehicle does not exceed 6.75 meters in length and does not have a Load and/or Trailer.~~

~~5.4 — Heavy Vehicles parking within residential areas by permit only. Unless authorized by special permit, no person shall allow any vehicles over 4,540 kg G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) to be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.~~

- ~~a. — A Heavy Vehicle Parking permit may be issued by the Town for the purpose of allowing Vehicles between 4,540 kg. and 11,500 kg. G.V.W. (as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time) to be parked or stored on an approved Parking Pad on a Parcel in a Residential District and/or area of Residential Use.~~
- ~~b. — No Heavy Vehicle exceeding the following is permitted:
 - ~~i. — 2 axels;~~
 - ~~ii. — 9 metres length;~~
 - ~~iii. — 11,500 GVW.~~~~
- ~~c. — No person shall Park more than One (1) Heavy Vehicle per Parcel;~~
- ~~d. — A person may drive a Heavy Vehicle to and from the place where it is stored or parked, and in doing so, shall drive it on the Roadway forming the most direct accessible connection between the location where the Heavy Vehicle is permitted to be parked and the nearest Truck Route.~~

~~5.5 — No Person shall allow any Vehicle of more than 11,500 kg. and/or a length of more than 9 metres and/or an overall height of 2.75 meters and/or an overall width of 2.25 meters, other than a Recreational Vehicle or Camper, to be parked or stored on a Parcel in a Residential District and/or area of Residential Use. A Vehicle is more than 11,500 kg. G.V.W. when a gross allowable maximum vehicle weight more than 11,500 kg. as listed on the official Government registration certificate, regardless of the vehicle's actual weight at a specific time.~~

~~5.6 — No Person shall Park any trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any Roadway or public parking lot unless said trailer is fully attached to a Vehicle by which it may safely and lawfully be drawn along a Roadway.~~

~~5.7 — The operator or Owner of a Motor Vehicle that has a Camper shall not remove or leave the Camper on or extending over any sidewalk, boulevard, alley, or any portion of a Roadway.~~

~~5.8 — Front Yard parking in a Residential District; Vehicles, Recreation Vehicles, and Utility Trailers must park on a Driveway or Accessory Parking Pad as approved by the Development Authority.~~

- ~~a. — An Accessory Parking Pad in the Front Yard shall require a Landscaped Area of a minimum 1.5 m from the Roadway to buffer access to sidewalk or Roadway, and no Vehicle shall park in the buffer area.~~

- ~~b. No person shall park a RV on an Accessory Parking Pad in a Front Yard where the location of the RV blocks the view of the entrance of the dwelling from the street.~~
 - ~~c. No person shall park a RV on an Accessory Parking Pad in the Front Yard between the Façade and the front street property line, excluding an area in front of a Garage.~~
- ~~Exception: the regulation of Front Yard RV parking 5.9 (b) and (c) shall not apply to parcels defined in the Land Use Bylaw as UR, R5, and R5A.~~
- ~~5.9 Recreation Vehicles and Utility Trailers may be parked on a residential parcel:~~
- ~~a. on an approved Driveway;~~
 - ~~b. in the Rear Yard of the residential property;~~
 - ~~c. in a Garage; or~~
 - ~~d. on a Side Yard on an approved Accessory Parking Area.~~
- ~~5.10 No Person shall Park a Recreation Vehicle, whether designed for occupancy or for the carrying of goods and equipment, on a Highway, Roadway, alley, or public parking lot owned by or in the care, custody, and control of the Town, unless otherwise provided for in this Bylaw, for a period exceeding forty eight (48) hours.~~
- ~~5.11 No Person shall Park a Vehicle on private Property with any part of the Vehicle extending over a sidewalk or Roadway.~~
- ~~5.12 The Chief Administrative Officer is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he/she deems necessary for the exclusive parking of Vehicles bearing a valid disabled placard or licence plate issued or recognized by the Registrar of Motor Vehicle Services.~~
- ~~5.13 No Person shall Park or stop a Vehicle which does not display a disabled placard or licence plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated as a Disabled Parking Zone.~~
- ~~5.14 No Person shall allow the engine or motor of any stationary Vehicle to remain running for a period of time longer than twenty (20) minutes:~~
- ~~a. in a residential area, or~~
 - ~~b. in any other area were prohibited by traffic control device.~~
- ~~5.15 No Person shall place any object on or above a sidewalk or boulevard in a manner that, in the opinion of a Peace Officer, may create a hazard.~~
- ~~5.16 No Person shall damage a sidewalk.~~
- ~~5.17 No Person shall wash, service or repair a Vehicle on any Roadway, sidewalk, boulevard, or Median within the Town.~~

- ~~5.18 All Persons shall take due care and attention when washing, servicing, or repairing Vehicles on a property so that no Person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the wastewater.~~
- ~~5.19 No Owner or occupant of Property shall Park a Vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within six (6) metres of the nearest corner of a street intersection where visibility is obstructed for safe traffic flow.~~
- ~~5.20 No Person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a Roadway, sidewalk, boulevard or Median, excepting Vehicles and materials for which specific permission has been granted by the Town.~~
- ~~5.21 Every person riding a bicycle or e-bike on any improved or unimproved trail shall alert anyone about to be overtaken by sounding a bell or horn a reasonable amount of time before overtaking.~~

PART SIX: RESPONSIBLE OWNERSHIP OF DOGS, CATS, AND CHICKENS

Licencing Information

- 6.1 No person shall own or keep any Prohibited Animal(s) in the Town of Olds.
- 6.2 No person shall own or keep any Animal(s) in the Town of Olds unless the Animal is licenced in the manner as provided for in this bylaw:
- a. any Animal except urban hens shall wear a licence purchased for that Animal when the Animal is off the property of the Owner;
 - b. no Person shall keep more than three (3) Dogs of an age more than three (3) months;
 - c. no Person shall keep more than six (6) Cats of an age more than three (3) months unless that Person has obtained a valid business licence for the Town.
- 6.3 The Owner of an Animal shall:
- a. be eighteen (18) years of age or older;
 - b. obtain a Town licence for their Animal on the first day on which the Town office is open for business after the animal becomes six (3) months of age; and
 - c. forthwith notify a Peace Officer of any change with respect to any information provided in an application for a licence under this Bylaw;
 - d. Shall provide the necessary documentation, including, but not limited to Veterinarian records, when requested by a Peace Officer.
- 6.4 When applying for a licence under this Bylaw, the Owner shall provide the following:
- a. a description of the Animal including breed, name, gender, and age;
 - b. the name, address, and telephone number of the Owner;
 - c. if the Owner is a body corporate, the name, address, and telephone number of the natural person responsible for the Animal;

- d. information establishing that the Animal is spayed or neutered;
 - e. any other information which the Town of Olds may require; and
 - f. purchase the annual licence fee for each Animal, as set out in Town of Olds Rate Bylaw.
- 6.5 No person shall give false information when applying for a licence pursuant to this Bylaw.
- 6.6 Animal licences shall be purchased annually from the Town for each Animal owned at the annal fee as set out in the Town of Olds Rate Bylaw:
 - a. on or before February 28 of the current Licence year;
 - b. within thirty (30) days following the Animal having attained three (3) months of age;
 - c. within thirty (30) days after acquiring possession of the Animal, whichever date is latter; and
 - d. shall always be worn by the animal when the animal is off the owner's property.
- 6.7 No animal licence shall be required for an animal that is accompanying a person who is visiting the Town, if they do not stay in the Town more than thirty (30) days:
 - a. The owner must be able to produce proof that they are visiting the Town not more than thirty (30) days;
 - b. This section includes animals brought into the Town for the purposes of a competition, parade, fair, exhibition, or other similar event, provided those animals are always under the care and supervision of a competent person.
 - c. All other provisions of this Bylaw shall still apply;
 - d. The regulations of this bylaw shall not apply to Special Event activities under the Town of Olds Special Events Bylaw.
- 6.8 A police service member shall not be required to obtain a licence for their service animals.

Replacement of a Lost Licence

- 6.9 Upon losing an Animal licence, an Owner of an Animal may obtain a licence replacement for a fee as set out in the Town of Olds Rate Bylaw.

Non-Transferable

- 6.10 A licence issued pursuant to this Bylaw is not transferable.

Rebate

- 6.11 No Owner shall be entitled to a licence rebate under this Bylaw.

Uncertified Cheques

- 6.12 Where a licence required pursuant to this bylaw has been paid for by the tender of an uncertified cheque, the licence:
 - a. is issued subject to the cheque being accepted and cashed by the bank without any mention of this condition being made on the licence; and

- b. is automatically revoked if the cheque is not accepted and cashed by the bank on which it is issued.

Service Dogs

- 6.13 Where an individual with a disability is the Owner of a Service Dog trained and used to assist such individual, if that individual provides to the satisfaction of the town, identification that identifies the individual and the individual's (registered or qualified) Service Dog, then there shall be no fee payable by the Owner for a licence for the registered Service Dog as set out in the Town of Olds Rate Bylaw.

RESPONSIBILITIES OF OWNERS

Running at Large

- 6.14 The owner of an Animal shall ensure that such Animal is not Running at Large unless provided for in this bylaw.

Animals in Off-Leash Area

- 6.15 An Owner of a dog is not required to have the dog on a Leash in a Park or portion of a Park which has been designated as an Off-Leash Area by Council.
- 6.16 The Owner of a dog in an Off-Leash Area shall ensure that such dog is always under control of the Owner:
- a. No Owner or person will allow or permit more than three (3) dogs in their custody in an Off-Leash Area;
 - b. The Owner of a dog must be physically capable of controlling and restraining all dogs in their custody in an Off-Leash Area; and
 - c. The Owner of a dog that is off Leash while in an Off-Leash Area shall carry an appropriate Leash for all dogs in their custody, on their person.
- 6.17 When determining whether a dog that is off Leash is under the control of the Owner the Peace Officer will take into consideration any or all the following factors:
- a. whether the dog was at such a distance from its Owner to be incapable of responding to voice, sound, or sight commands;
 - b. whether the dog was responding to voice, sound, or sight commands from the Owner;
 - c. whether the dog bit, attacked, or did any act that injured or threatened a person or another Animal; and
 - d. whether the dog caused damage to property.
- 6.18 No Owner of an Animal in Heat, Animal suffering from a communicable disease or a Vicious Animal shall permit the Animal to be in an Off-Leash Area at any time:
- a. A Peace Officer may, upon a dog being in Heat or upon the Owner being in contravention of any provision of this Bylaw, order the Owner of an off-Leash dog, in an Off-Leash Area, to:
 - i. restrain the dog by means of a Leash; or
 - ii. remove the dog from an Off-Leash Area;
 - iii. or both.

- 6.19 An Owner who fails to comply with an order made by a Peace Officer pursuant to this section to restrain or remove a dog is guilty of an offence.
- 6.20 Nothing in this Section relieves a person from complying with any other provisions of this Bylaw.

Animals in Prohibited Areas

- 6.21 The Owner of an Animal shall ensure that such Animal does not enter or remain in or on:
- a. a Playground, tennis court; or
 - b. any other area which has been designated by the town as an area where Animals are prohibited and where sign prohibiting the animal have been posted.
- 6.22 The Owner of an Animal shall further ensure that such Animal is not running at large on a Playground, tennis court, School Grounds or Sports Field.
- 6.23 If an Animal defecates on any Playground, tennis court, School Grounds or Sports Field, the Owner, or any other person in control of the Animal shall remove such feces immediately.

Unattended Animals

- 6.24 The Owner of an Animal shall ensure that such Animal shall not be left unattended while tethered or tied on premises where the public has access, whether the access is expressed or implied.
- 6.25 The Owner of an Animal shall ensure that such Animal not be left unsupervised while tethered or tied on private property.
- 6.26 The Owner of an Animal left unattended in a motor vehicle shall ensure:
- a. the Animal is restrained in a manner that prevents contact between the Animal and any member of the public or other Animal; and
 - b. the Animal has suitable ventilation.
- 6.27 The Owner of an Animal shall not leave an Animal unattended in a motor vehicle if the weather conditions are not suitable for containment and as a result thereof puts the Animal's well-being and safety at risk.
- 6.28 The Owner of a Motor Vehicle involved in a contravention of section 6.25 or 6.26 of this Bylaw is guilty of an offence unless that Vehicle Owner satisfies the Court that the Vehicle was being driven or was parked by another person that did not have the Vehicle Owners express or implied consent to operate that motor vehicle.

Securing Animals in Vehicles

- 6.29 No person shall allow an Animal to be riding outside of the passenger cab of a motor vehicle on a Highway, regardless of whether the motor vehicle is moving or parked.
- a. A person may allow an Animal to be outside the passenger cab of a motor vehicle, if the Animal is:
 - i. in a fully enclosed trailer;
 - ii in a fully enclosed cargo area of the bed of a motor vehicle;

- iii. contained in a ventilated kennel or similar device securely fastened to the cargo bed of the motor vehicle; or
- iv. securely tethered in such a manner that the Animal is not standing on bare metal, cannot jump or be thrown from the motor vehicle, is not in danger of strangulation, and cannot reach beyond the outside edges of the motor vehicle.

- 6.30 The owner of a motor vehicle may be charged with an offense referred to in the above section and found guilty of the offence unless the owner of the motor vehicle satisfies the Court that:
- a. the motor vehicle was not being driven or was not being parked by the owner; and
 - b. that the person driving or parking the motor vehicle at the time of the offense did so without the owner's express or implied consent.

Communicable Diseases

- 6.31 An Owner of an Animal which is suffering from a communicable disease shall:
- a. not permit the Animal to be in any public place;
 - b. not keep the Animal in contact with or in proximity to any other Animal;
 - c. keep the Animal locked or tied up; and
 - d. immediately report the matter to the Veterinarian Inspector of the Health of Animals Branch of the local office of the Federal Department of Agriculture, and the Peace Officer or designate.

NUISANCES

Removing Excrement

- 6.32 If an Animal defecates on any public or private property other than the property of its Owner, the Owner shall remove such feces immediately.
- 6.33 If an Animal is on any public or private property other than the property of its Owner, the Owner shall have in his possession a suitable means of facilitating the removal of the Animal's feces.
- 6.34 The Owner of an Animal shall ensure that feces left by it on the property of the Owner does not accumulate to such an extent that it seriously interferes with other property owners' reasonable enjoyment of their property, due to excessive odor and/or unsightliness.

Noise

- 6.35 The Owner of an Animal shall ensure that such Animal shall not excessively bark, howl, or otherwise make or cause excessive noise which disturbs any person and unreasonably interferes with that person's peaceful enjoyment of his property.
- 6.36 Whether or not any such barking, howling, or other such noise is excessive and unreasonably interferes with a person's peaceful enjoyment of his property is a question of fact to be determined by a Court hearing a prosecution pursuant to this Bylaw.

- 6.37 A Peace Officer may request a Person complaining about an Animal excessively barking, howling, or engaging in any other activity that causes noise to keep a log of all occurrences for a period specified by a Peace Officer. Any Person complaining about an Animal excessively barking, howling, or engaging in any other activity that causes noise, when requested shall submit a statement in writing to a Peace Officer and agree to give testimony in any court proceeding that may arise.

Scattering Garbage

- 6.38 The Owner of an Animal shall ensure that the Animal shall not upset any waste receptacle or scatter the contents thereof either in or about a street, lane, or other Public property.
- 6.39 The Owner of an Animal shall immediately return any such upset waste receptacle to an upright position and clean up any contents that may have been scattered in or about a street, lane, or other public property or in or about any premises not belonging to or in the possession of the Owner of the Animal.

Threatening Behaviours

- 6.40 The Owner of any Animal shall ensure that such Animal does not:
- bark at, or chase other animals, Wildlife, Livestock, or other domesticated household pets, in a threatening manner;
 - bark at, or chase bicycles, motor vehicles, or other vehicles;
 - growl, lunge, snarl, chase or otherwise threaten a person or persons, whether on the property of the Owner or not, unless the person chased or threatened is a trespasser of the property owner;
 - bite, attack, or cause damage to property, animals, Wildlife, Livestock, or other domesticated household pets,
 - cause Severe Injury to an Animal, Wildlife, Livestock, or other domesticated household pets;
 - cause death to an Animal, Wildlife, Livestock, or other domesticated household pets;
 - attack a person or persons whether on the property of the Owner or not; unless the person attacked is a trespasser on the property owner;
 - bite a person or persons whether on the property of the Owner or not; unless the person attacked is a trespasser on the property owner;
 - bite or attack a person or persons whether on the property of the Owner or not, causing Severe Injury or not; unless the person attacked is a trespasser on the property owner; or
 - commit any act other than biting or attacking that injures a person or persons whether on the property of the Owner or not.
- 6.41 No Owner shall use or direct an Animal to attack, chase, harass or threaten a person, Animal, Wildlife, Livestock, or other domesticated household pets.

Other Animals, Horses, and Livestock

- 6.42 ~~Unless so permitted by the Town, no person shall allow any Animals, Horses, and Livestock owned or controlled by them to be in a Park or on a Pathway or Highway.~~
- ~~a. This section shall not apply to horses owned and ridden by the Royal Canadian Mounted Police.~~

- ~~b. This section shall not apply to horses or livestock ridden or used in a Town-Sponsored event, approved community event or a parade.~~
- 6.43 The Owner of any Animals, Horses, and Livestock shall remove defecation from a Highway or Pathway immediately.
- 6.44 No Person shall keep any Animals, Horses, and Livestock in any area of the Town except where the keeping of any Animals, Horses, and Livestock is allowed under the Town of Olds Land Use Bylaw as amended from time to time.

Pigeons

- 6.45 No person shall keep pigeons in any area of The Town of Olds for any purpose.

Prohibited Animals

- 6.46 Apiculture (beekeeping) or keep an apiary (bees) in any area of the Town of Olds are not permitted and shall follow the *Bee Act of Alberta 2000 Chapter B-2* and amendments as amended.
- 6.47 No person shall keep an animal deemed dangerous or objectionable in the opinion of the Medical Officer of Health.
- 6.48 No person shall keep a prohibited animal(s), as outlined in Schedule “C”, unless authorized by the Town in writing and the Town shall specify the number of Animals permitted including any other conditions with such authorization and must obtain a valid prohibited animal licence, as outlined in Town of Olds Rate Bylaw:
- a. The Owner of a prohibited animal is guilty of an offence if they fail to comply with the written conditions specified by the Town pursuant to this bylaw.
 - b. Prohibited animals are permitted within the Town of Olds if they are involved in a competition, parade, fair, exhibition, zoo, or other similar event, provided that prior written permission is obtained from the Town, and the animals are always kept secure and under control of a competent person.
- 6.49 The Town, may give written notice to the Owner of a prohibited animal, specifying that the Animal(s) be removed from the Town by a specified date.
- a. The Owner of a prohibited Animal is guilty of an offence if they fail to remove the prohibited Animal by the date specified by a Peace Officer.

Cat Traps

- 6.50 A resident of the Town of Olds may make an application to Enforcement Services to use a live cat trap, provided by the Town, to catch any Cats located on their Property:
- a. Cat traps will only be provided to residents from April 1 to September 30;
 - b. Upon catching a Cat, the resident will contact the Town of Olds Enforcement Services;
 - c. Cat traps shall be provided free of charge to any resident or business within the Town of Olds with the proper identification; and
 - d. If any other non domesticated animal is caught in the trap, it is the responsibility of the resident to have it removed.

Keeping of Chickens

- 6.51 No person in an urban area shall keep:
- a. a Rooster;
 - b. a hen, other than an Urban Hen for which a valid Chicken Licence has been issued; or
 - c. more than six (6) Urban Hens per Property.
- 6.52 A person may keep up to six (6) Urban Hens upon:
- a. Issuance of Development Permit for a Coop;
 - b. Approval of an Urban Hen Licence application; and
 - c. Paid an annual Urban Hen Licence fee as set out in the Town of Olds Rate Bylaw.
- 6.53 An Urban Hen Licence may be issued or renewed if the Town is satisfied that:
- a. the applicant is the owner of the property on which the Urban Hens will be kept; or that the owner of the property has provided written consent to the applicant;
 - b. the land use designation of the property on which the Urban Hens will be kept allows the placement of a Coop for the keeping of Urban Hens;
 - c. the applicant resides on the property on which the Urban Hens will be kept;
 - d. all required information has been provided;
 - e. the applicant has taken a course on the safe handling of hens and eggs, prior to issuance of a licence;
 - f. the applicant has registered with Alberta's Premises Identification Program (PID);
 - g. the applicant has complied with all other Provincial and Federal Regulations for the keeping of chickens; and
 - h. the applicable licence fee has been paid.
- 6.54 The maximum number of Urban Hen Licences that may be issued shall be one Urban Hen Licence per two hundred fifty (250) persons based on the population of the Town of Olds as determined in the most recent municipal census.
- 6.55 An Urban Hen Licence is valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to February 28 of each subsequent year:
- a. Urban Hen Licence fees shall not be reduced or prorated no matter the month of purchase; and
 - b. Urban Hen Licence fees shall not be refunded or rebated.
- 6.56 An Urban Hen Licence is not transferable from one person to another.
- 6.57 An Urban Hen Licence is not transferable from one property to another except:
- a. when a licence holder has moved to a new property within the Town, then:
 - i. the licence holder may apply to transfer the licence; and

- ii. an inspection of the new property must be carried out to determine the licence holder is still able to meet all requirements for an Urban Hen Licence at such a property.
- 6.58 A person to whom an urban hen licence has been issued shall produce the licence upon the demand of a Peace Officer.
- 6.59 An Urban Hen Licence may be revoked or may not be renewed by the Town if:
- a. the applicant or licence holder does not meet or no longer meets the requirements for an Urban Hen Licence as set out in this Bylaw;
 - b. the applicant or licence holder furnishes false information or misrepresents any Bylaw, fact or circumstance required pursuant to this Bylaw;
 - c. the applicant or licence holder has, in the opinion of the Peace Officer, based on reasonable grounds, contravened any part of this Bylaw whether or not the contravention has been prosecuted;
 - d. the applicant or licence holder fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of animals/livestock;
 - e. the applicant or licence holder fails to pay any fee required by this Bylaw;
 - f. the applicant fails to comply with any applicable Provincial and Federal Regulations for the keeping of chickens; or
 - g. in the opinion of the Town based on reasonable grounds, it is in the public interest to do so.
- 6.60 In the case of a refusal or revocation of an Urban Hen Licence, the applicant will be given the reasons, in writing, within ten (10) days of the refusal. The revocation or refusal may be appealed pursuant to the provisions of this Bylaw.

Responsibilities of Owners Keeping of Urban Hens

- 6.61 A person who keeps Urban Hens must:
- a. must ensure that Coop size meets the Land Use Bylaw;
 - b. ensure that each Coop is located as a structure within the Land Use Bylaw;
 - c. keep each Urban Hen in a Coop or pen at all times, and shall not be free range in the yard;
 - d. provide each Urban Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviours such as scratching, dustbathing, and roosting, all sufficient to maintain the urban hen in good health;
 - e. maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
 - f. construct and maintain the Coop to prevent any rodent from harbouring underneath, within, or within its walls, and to prevent entrance by any other animal;
 - g. keep a food container and water container in the Coop;
 - h. keep the Coop and pen secured at all times;
 - i. remove leftover feed, trash, and manure in a timely manner;

- j. store feed within a fully enclosed container;
- k. store manure within a fully enclosed container, and store no more than 85 litres (3 cubic feet) of manure at any time;
- l. remove all other manure not used for composting or fertilizing and dispose of such in accordance with Town Bylaws;
- m. follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- n. keep Urban Hens for personal use only.

6.62 No person who keeps Urban Hens shall:

- a. sell manure, meat, or other products except eggs derived from an Urban Hen;
- b. slaughter any Urban Hen on the property;
- c. dispose of an Urban Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and
- d. keep an Urban Hen in a cage, kennel, or any other form of shelter other than a Coop as designated by the Land Use Bylaw.

VICIOUS ANIMALS

Hearing and Order

6.63 An Animal may be declared to be a Vicious Animal by the Peace Officer or designate:

- a. The Owner of an Animal alleged to be a Vicious Animal shall be provided a Notice of the animal being deemed vicious. The Notice shall set out the reasons and the process of appeal to the Animal Owner;
- b. The Peace Officer or designate may order the Owner of an Animal alleged to be a Vicious Animal to surrender the Animal to a Peace Officer and the Animal shall be taken and held in an Animal Shelter at the Owner's cost pending the outcome of the Hearing and any appeals; or
- c. The Peace Officer or designate may allow the Owner to keep possession of an Animal alleged to be a Vicious Animal, pending the outcome of the Hearing and any related appeals, with contain and control conditions, which in the opinion of the Peace Officer or designate, ensures the safety of the public.

6.64 Upon hearing the evidence, the CAO may make an order declaring the Animal to be a Vicious Animal or order the Animal destroyed, or both, if in the opinion of the CAO the Animal is likely to cause serious damage or injury to persons, property or other animals, Wildlife, Livestock, or other domesticated household pets, considering the following factors:

- a. whether the Animal, when unprovoked, has shown a tendency to pursue, chase or approach in a menacing fashion any person or persons or other Animal, Wildlife, Livestock or other domesticated household pets upon the street, sidewalk or on any public or private property;
- b. whether the Animal has attempted to Bite, or has bitten any person or Animal, Wildlife, Livestock, or other domesticated household pets;
- c. whether the Animal has injured, attacked, or caused Severe Injury to any person or Animal, Wildlife, Livestock, or other domesticated household pets;

- d. the Aggression Scale Classification made by a Peace Officer pursuant to Section 6.78;
 - e. the circumstances surrounding any previous biting, attacking, or injuring incidents; and
 - f. whether the Animal has caused death to another Animal, Wildlife, Livestock, or other domesticated household pet.
- 6.65 A Vicious Animal order pursuant to this Bylaw continues to apply if the Animal is sold, given, or transferred to a new Owner and the new Owner must be made aware of the order.
- 6.66 The Owner of a Vicious or dangerous Animal must immediately notify the Peace Officer or designate upon relocating in the Town. The Peace Officer or designate may take cognizance of an order issued in another jurisdiction and direct that the order applies within the Town.
- 6.67 The Owner of an Animal alleged to be a Vicious Animal shall comply with a surrender order made by the Peace Officer or designate, any contain, and control conditions prescribed by the CAO, Peace Officer or designate or Justice pursuant to this bylaw.

Vicious Dog Regulations

- 6.68 The Owner of a Vicious Animal shall within five (5) days after the Animal has been declared vicious by a CAO or Justice:
 - a. have a licenced veterinarian tattoo or implant an electronic identification microchip in or on the Vicious Animal identifying the Animal with a unique identifier to the Animal;
 - b. provide the information contained on the tattoo or in the microchip to a Peace Officer; and
 - c. have the Vicious Animal spayed or neutered if such a procedure has not yet been carried out on the Animal.
- 6.69 The Owner of a Vicious Animal shall:
 - a. forthwith notify a Peace Officer should the Vicious Animal be sold, gifted, or transferred to another person or die; and
 - b. remain liable for the actions of the Vicious Animal until formal notification of sale, gift, or transfer is given to a Peace Officer.
- 6.70 With regards to the behavior of a Vicious Animal, the Owner of a Vicious Animal shall:
 - a. ensure that such Vicious Animal does not engage in any threatening behaviors prohibited by this Bylaw;
 - b. ensure that such Vicious Animal does not damage or destroy public or private property;
 - c. ensure that such Vicious Animal is not Running at Large; and
 - d. forthwith notify a Peace Officer of the Vicious Animal Running at Large in the event of escape.
- 6.71 The Owner of a Vicious Animal shall ensure that when such Vicious Animal is confined indoors on the property of the Owner and such Vicious Animal is:

- a. under the control of a person eighteen (18) years of age or older.
- 6.72 The Owner of a Vicious Animal shall ensure that when such Vicious Animal is confined outdoors on the property of the Owner such Vicious Animal is:
- a. in a locked pen or other structure, constructed to prevent the escape of the Vicious Animal, and capable of preventing the entry of any person not in control of the Vicious Animal. The locked pen or structure shall:
 - i. have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;
 - ii. provide the Vicious Animal with shelter from the elements;
 - iii. be of the minimum dimensions of one and one-half (1.5) meters by three (3) meters and be a minimum one and one-half (1.5) meters in height; and
 - iv. not be within one (1) meter of the property line or within five (5) meters of a neighbouring dwelling unit.
 - b. Or securely muzzled, and under the control of a person eighteen (18) years of age or older by means of a Leash not exceeding one (1) meter in length in a manner that prevents it from being in contravention of this Bylaw.
- 6.73 The Owner of a Vicious Animal shall always ensure that, when off the property of the Owner, such Vicious Animal is securely:
- a. muzzled;
 - b. harnessed or leashed on a lead which length shall not exceed one (1) meter in a manner that prevents it from being in contravention of this Bylaw, as well as preventing damage to public and private property; and
 - c. under the control of a person eighteen (18) years of age or older.
- 6.74 The Owner of a Vicious Animal shall, within five (5) days of the date of the order declaring the Animal to be vicious, display a sign on his premise warning of the presence of the Vicious Animal in the form illustrated in Schedule “F”:
- a. The sign shall be placed at each entrance to the premises where the Vicious Animal is kept and, on the pen, or other structure in which the Vicious Animal is confined;
 - b. The sign shall be posted to be clearly visible and capable of being seen by any person accessing the premises; and
 - c. Sign purchase is the responsibility of the Vicious Animal owner.

Animal Control Operations

Notice to Contain and Control

- 6.75 The Peace Officer or designate may allow an Owner to keep possession of an Animal alleged to have been engaged in any threatening behavior as set out in this Bylaw by serving notice with contain and control conditions which, in the opinion of the Peace Officer or designate, ensures the safety of the public.
- 6.76 The contain and control conditions shall be reviewed annually by the Peace Officer or designate, considering any further contraventions of this Bylaw, and may be continued, revised, or revoked.

- 6.77 The Owner of an Animal shall comply with contain and control conditions set out in a notice issued by the Peace Officer or designate pursuant to this section.

Aggression Scale Classification

- 6.78 A Peace Officer investigating a complaint involving the threatening behavior of an Animal shall classify the behavior by means of reference to the Dr. Ian Dunbar's Aggression Scale, as set out in Schedule "D" of this Bylaw.

Seizure

- 6.79 A Peace Officer may seize, retain, and take to an Animal Shelter any Animal, Nuisance Animal or Vicious Animal:
- a. which is found Running at Large;
 - b. which is alleged to have engaged in any threatening behaviors as set out in this Bylaw;
 - c. pending the outcome of an application to declare the Animal to be a Vicious Animal or to destroy the Animal;
 - d. which is required to be impounded pursuant to the provisions of any Statue of Canada, or of the Province of Alberta, or any Regulation made thereunder; or
 - e. which has been left unsupervised while tethered or tied on private property not owned by the Animal's Owner; and
 - f. Animal's owner shall be responsible for all fees associated to the animal being impounded.
- 6.80 A Peace Officer may enter onto any property surrounding any building, whether or not such property is enclosed by a fence or other such enclosure, and seize any Animal which has been observed Running at Large and is alleged to have been exhibiting threatening behavior as set out in this Bylaw and to take such reasonable measures necessary to subdue any such Animal, including the use of tranquilizer equipment and other capture devices.

Notification

- 6.81 A person who takes control of any stray Animal, Nuisance Animal or Vicious Animal, shall forthwith notify a Peace Officer, provide any required information, and surrender the Animal to a Peace Officer upon the request of the Peace Officer.

Obstruction and Interference

- 6.82 No person, whether that person is the Owner of an Animal, Nuisance Animal or Vicious Animal which is being or has been pursued or seized shall:
- a. interfere with or attempt to obstruct a Peace Officer who is attempting to seize or who has seized an Animal which is subject to seizure;
 - b. open any vehicle in which seized animals have been placed; or
 - c. remove, or attempt to remove, from the possession of a Peace Officer, any Animal which has been seized.
- 6.83 No person shall:
- a. untie, loosen, or otherwise free an Animal which has been tied or otherwise restrained;

- b. negligently or willfully open a gate, door or other opening in a fence or enclosure in which an Animal has been confined and thereby allow the Animal to run at large in the Town of Olds;
- c. entice an Animal to Run at Large;
- d. tease an Animal caught or confined in an enclosed space;
- e. throw or poke any object into an enclosed space when an Animal is caught or confined therein;
- f. provide false information to a Peace Officer.

6.84 The above sections shall not apply to a Peace Officer who is attempting to seize or who has seized an Animal which is subject pursuant to this Bylaw.

Notification to Owner

- 6.85 If a Peace Officer knows or can ascertain the name of the Owner of any seized Animal, he shall serve the Owner with a copy of the Notice in Schedule “E” of this Bylaw, either personally or by leaving it with any adult person at, or by mailing it to or by leaving it at, the last known address of the Owner:
- a. An Owner of an Animal to whom a Notice is mailed is deemed to have received a Notice within seven (7) days from the date it is mailed. A Notice personally delivered to the Owner or any adult person at the last known address of the Owner shall be deemed to be served on the day of service.

Reclaiming

- 6.86 The Owner of any seized Animal, Nuisance Animal or Vicious Animal may reclaim the Animal, Nuisance Animal or Vicious Animal by:
- a. paying to the Town the costs of impoundment, any care, subsistence, or veterinary charges incurred as set out in Town of Olds Rate Bylaw;
 - b. obtaining the licence for such Animal, Nuisance Animal, and Vicious Animal where a licence is required pursuant to this bylaw; and
 - c. complying with any all provisions which may be imposed in accordance with this Bylaw.
- 6.87 Where an Animal, Nuisance Animal or Vicious Animal is claimed, the Owner shall provide proof of ownership.

Inspections

- 6.88 Subject to the entry notice provisions of the *Municipal Government Act*, R.S.A. 2000 c.M-26, a Peace Officer of the Town, bearing proper identification, may enter a premises to conduct an inspection in order to determine whether or not this Bylaw or an order issued pursuant to this Bylaw is being complied with and, where it is determined that this Bylaw or an order has been contravened, may, seize and remove from the premises an Animal:
- a. No person shall interfere with or attempt to obstruct a Peace Officer who is attempting to conduct an inspection or seizure of an Animal.

Authority of the Peace Officer (or designate)

- 6.89 The Peace Officer or designate, may:
- a. receive animals into protective care arising from an emergency due to fire, flood, or other reasons;
 - b. retain the animals temporarily;

- c. charge the Owner fees, costs of impoundment, any care, subsistence, or veterinary charges incurred as set out in Town of Olds Rate Bylaw;
 - d. at the end of the protective care period, if no other arrangements are made between the Owner and the Peace Officer or the Owner cannot be ascertained, the Peace Officer will treat such Animals as seized Animals;
 - e. offer the sale, euthanize, or otherwise dispose of all unclaimed Animals which have been seized or deemed to be seized.
- 6.90 The Peace Officer or designate, shall not sell, euthanize, or otherwise dispose of a seized Animal until an Animal is retained for:
- a. Ten (10) days after the Owner has received notice or is deemed to have received notice that the Animal has been seized; or
 - b. Seventy-two (72) hours, if the name and address of the Owner is not known: and
 - c. The Peace Officer may retain a seized Animal for a longer period if in his opinion the circumstances warrant the expense or there are reasonable grounds to believe that the seized Animal is a continued danger to a person, Animal, Wildlife, Livestock, or other domesticated household pets, or property.

Euthanizing Due to Injury

- 6.94 Any veterinarian, being properly and fully qualified as required by the Province of Alberta, may destroy any Animal delivered to the veterinarian after injury to the Animal, providing the injury is determined by the veterinarian to be such serious nature, based upon their professional opinion, that the Animal must be destroyed immediately and such costs of the destruction may be billed to the Town, and the Town is at liberty to take all steps considered necessary to recover such costs from the Owner of the Animal.

Require Spay/Neuter

- 6.95 The Peace Officer, may, before selling an unclaimed seized Animal, require that the Animal be spayed or neutered.

Fee for Euthanizing

- 6.96 When the Peace Officer or designate, decides to euthanize a seized Animal pursuant to this Bylaw, the Owner shall pay to the Town of Olds, Veterinary fees as set out in Town of Olds Rate Bylaw.

Full Right and Title

- 6.97 The purchaser of a seized Animal pursuant to the provisions of this Bylaw shall obtain full right and title to the Animal and the right and title of the Former Owner of the Animal shall cease thereupon.

PART SEVEN: OFFENCES AND ENFORCEMENT

Offences

- 7.1 A Person who contravenes any provision of this Bylaw is guilty of an offence.
- (i) A Person who is guilty of an offence is liable to a fine in an amount not less than that established in this Bylaw, and not exceeding \$10,000, and its imprisonment for not more than six (6) months for non-payment of a fine; and

- (ii) Without restricting the generality of subsection (i) the fine amount established are as set out in Schedule 'A'.

Enforcement

- 7.2 A Person to whom a permit or Licence has been issued pursuant to this Bylaw and any Person carrying out an activity otherwise regulated, restricted, or prohibited by this Bylaw pursuant to such permit or Licence, shall comply with any terms or conditions forming part of the permit or Licence.
- 7.3 A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a permit or Licence pursuant to this Bylaw.
- 7.4 The onus of proving a permit or Licence has been issued in relation to any activity otherwise regulated, restricted, or prohibited by this Bylaw is on the Person alleging the existence of such a permit or Licence on a balance of probabilities.
- 7.5 A Peace Officer is hereby authorized and empowered to issue a Notice, Violation Tag, or Ticket to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. The Peace Officer may commence proceedings against such Person by:
- a. issuing the Person, a Violation Ticket pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act;
 - b. swearing out an Information and complaint against the Person; or
 - c. in lieu of prosecution, issuing the Person a Bylaw Violation Tag.
- 7.6 Where a Peace Officer issues a Person a Notice, Violation Tag, or Ticket in accordance with this Bylaw, the Officer may either:
- a. allow the Person to pay the specified penalty indicating such specified penalty on the Violation Tag or Ticket; or
 - b. require a Court appearance of the Person where the Peace Officer believes that such appearance is in the public interest, pursuant to the provisions of Part 2 of the *Provincial Offences Procedure Act*.
- 7.7 Where a Bylaw Violation Tag issued to a Person is not paid within fourteen (14) days of the date of issue, the Peace Officer may proceed by way of prosecution in accordance with section 7.6 of this Bylaw.
- 7.8 No provision of this Bylaw nor any action taken pursuant to any provision of this Bylaw shall restrict, limit, prevent or preclude the Town from pursuing any other remedy in relation to a Premises, Property or Person provided by the Municipal Government Act, or any other law of the Province of Alberta.

Appeal

- 7.9 The Owner of an Animal who has received a notice that their Dog is declared a Vicious Dog pursuant to section 6.63 or their Licence has been refused or revoked pursuant to this Bylaw within fourteen (14) days after the date the decision was communicated to the Person or Owner respectively, may by written notice request the Chief Administrative Officer review the decision. After reviewing the decision, the Chief Administrative Officer may confirm, contrast, add to, or cancel the decision.

Powers of the Chief Administrative Officer (CAO)

- 7.10 Without restricting any other power, duty or function granted by this Bylaw, the CAO may:
- carry out any inspections to determine compliance with this Bylaw;
 - take any steps or carry out any actions required to enforce this Bylaw;
 - take any steps or carry out any actions required to remedy a contravention of this Bylaw;
 - establish investigation and enforcement procedures with respect to residential, commercial, industrial, or other types of Property and such procedures may differ depending on the type of Property in question;
 - establish areas where activities restricted by this Bylaw are permitted;
 - establish forms for the purposes of this Bylaw;
 - issue permits with such terms and conditions as are deemed appropriate;
 - establish the criteria to be met for a permit pursuant to this Bylaw; and
 - delegate any powers, duties, or functions under this Bylaw to an employee of the Town.

PART EIGHT: GENERAL PROVISIONS

Severability

- 8.1 If any provision of these bylaws shall be held invalid or unenforceable, the invalidity or unenforceability shall attach only to that provision and shall not in any manner affect or render invalid or unenforceable any other provision, and these bylaws shall be interpreted and enforced as if the invalid or unenforceable provision were not contained herein.

Repeal

- 8.2 That the Community Standards Bylaw 2015-08 and all amendments hereto; Bylaw 2017-18, Bylaw 2019-01, Bylaw 2019-30, 2021-04, Bylaw 2021-09, and Bylaw 2021-17 are hereby repealed.

Effective Date

- 8.3 This Bylaw shall come into effect at such time as it has received third reading and has been signed in accordance with the *Municipal Government Act RSA 2000 C M-26*, as amended from time to time.

Read for a first time on the 13th day of March 2023.

Read for a second time on the 11th day of May 2023.

Read for a third and final time on the 12th day of June 2023.

Judy Dahl,
Mayor

Brent Williams,
Chief Administrative Officer

Signed by the Chief Elected Official and Chief Administrative Officer this _____ day of _____
2023.

SCHEDULE 'A'
FINES AND PENALTIES

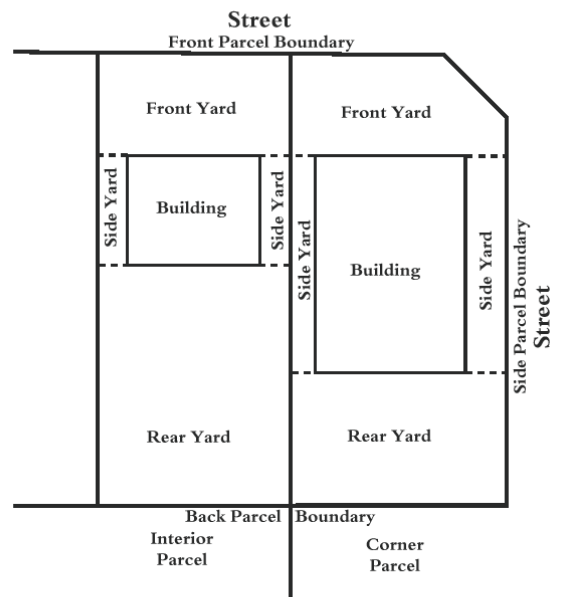
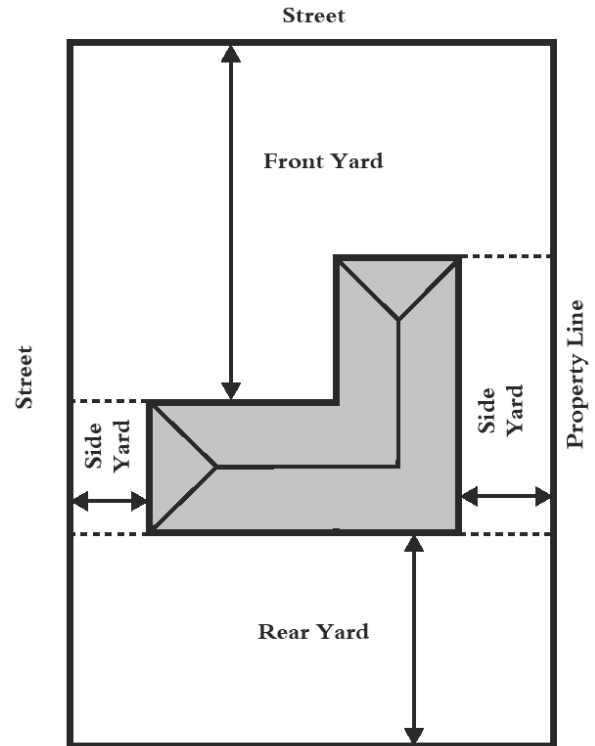
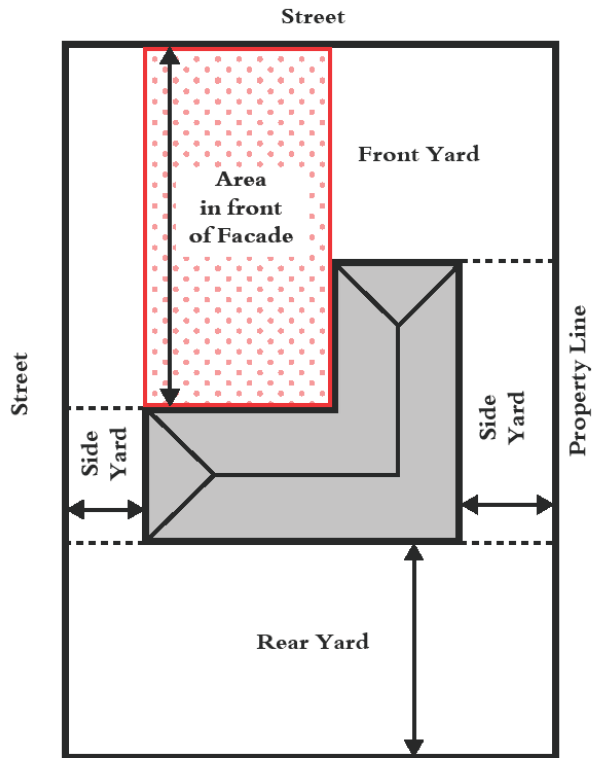
Unless otherwise noted all offences of the Community Standards Bylaw have the following specified penalties.

Penalty in lieu of Prosecution (PLP)	1 st Offence	2 nd Offence	3 rd Offence
\$125	\$250	\$500	\$750

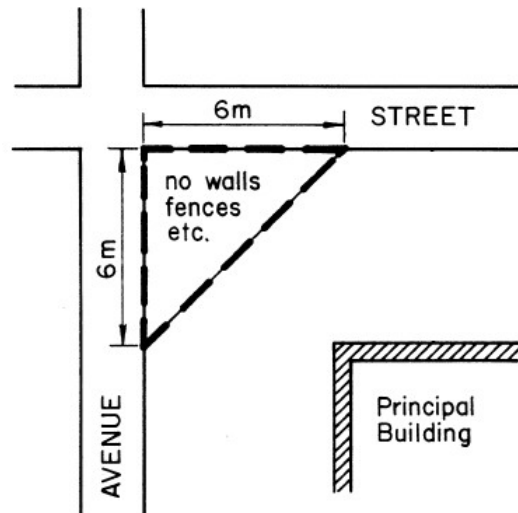
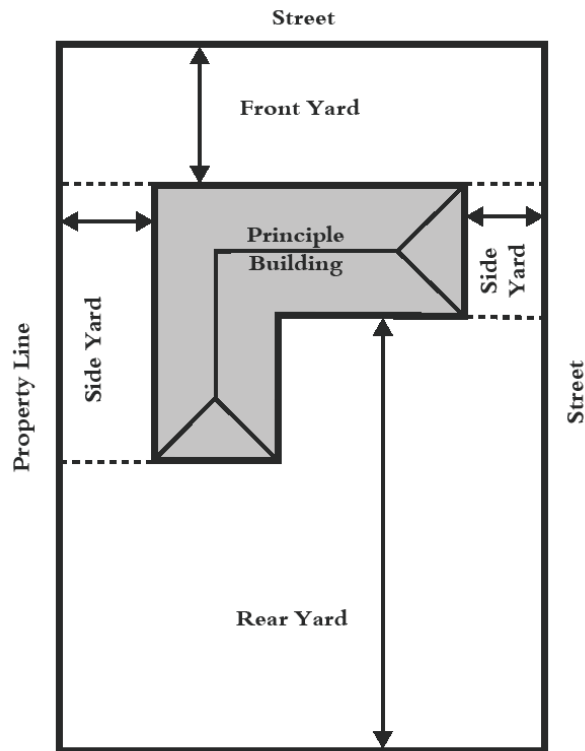
SPECIFIC PENALTIES ARE AS FOLLOWS:

Item	Section	PLP	1st Offence	2nd Offence	3rd Offence
1	3.1	\$250	\$500	\$1000	\$1500
2	3.2	\$250	\$500	\$1000	\$1500
3	3.4	\$250	\$500	\$1000	\$1500
4	3.5	\$75	\$100	\$200	\$300
5	3.21 - 3.22	\$250	\$500	\$1000	\$1500
6	4.8 - 4.11	\$250	\$500	\$1000	\$1500
7	4.12 - 4.16	\$250	\$500	\$1000	\$1500
8	6.1 - 6.2	\$250	\$500	\$1000	\$1500
9	6.14	\$250	\$500	\$1000	\$1500
10	6.16 - 6.19	\$250	\$500	\$1000	\$1500
11	6.21 - 6.28	\$250	\$500	\$1000	\$1500
12	6.29 - 6.31	\$500	\$1000	\$2000	\$3000
13	6.40 - 6.41	\$500	\$1000	\$1500	\$2000
14	6.46 - 6.49	\$500	\$1000	\$1500	\$2000
15	6.51 - 6.62	\$250	\$500	\$1000	\$1500
16	6.63 - 6.77	\$500	\$1000	\$2000	\$3000

SCHEDULE 'B'
YARD DEFINITIONS



SCHEDULE 'B'
YARD DEFINITIONS CONTINUED



SCHEDULE “C”
PROHIBITED ANIMALS

1. All protected or endangered animals whose possession or sale is prohibited because they are designated as protected or endangered pursuant to international, federal, or provincial law, unless the animal has been obtained in accordance with international, federal, or provincial law.
2. All dogs, other than domesticated dogs (*Canis Familiaris*) including but not limited to wolf, coyote, fox, hyena, dingo, jackal, raccoon dog, bush dog, and any hybrid offspring of a wild dog and a domesticated dog.
3. All cats, other than domesticated cats (*Felis Catus*) including but not limited to lion, tiger, leopard, ocelot, jaguar, puma, panther, mountain lion, cheetah, wild cat, cougar, bobcat, lynx, serval, and any hybrid offspring of a wild cat and a domesticated cat.
4. All bears.
5. All fur bearing animals of the family *Mustelidae* including but not limited to weasel, marten, mink, badger, ermine, skunk, otter, pole cat, wolverine, but not including the domestic ferret (*Putorius Furo*).
6. All *Procyonidae* including: raccoon, kinkajou, cacomistle, cat-bear, panda, and coatiundi.
7. All carnivorous mammals of the family *Viverridae* including but not limited to: civet, mongoose, and genet.
8. All bats.
9. All non-human primates.
10. All squirrels.
11. All rats, including the Norway rat.
12. Reptiles (*Reptilia*):
 - a. All *Helodermatidae* (Gila monster and Mexican bearded lizard);
 - b. All front-fanged venomous snakes, even if de-venomized, including, but not limited to:
 - i) All *Viperidae* (viper, pit viper);
 - ii) All *Elapidae* (cobra, mamba, krait, coral snake);
 - iii) All *Atractaspididae* (African burrowing asp);
 - iv) All *Hydrophiidae* (sea snake); and

SCHEDULE “C” Prohibited Animals Continued

- v) All Laticaudidae (sea krait).
 - vi) All venomous, mid-, or rear-fanged, Duvernoy-glanded members of the family Colubridae, even if de-venomized;
 - c. Any member or hybrid offspring of the family Boidae, including but not limited to the common or green anaconda and yellow anaconda, save and except members of the family Boidae reaching an adult length of no greater than two (2) meters;
 - d. Any member of the family Pythonidae, including but not limited to the African rock python, the Indian or Burmese python, the Amethystine or scrub python, save and except members of the family Pythonidae reaching an adult length of no greater than two (2) meters;
 - e. Any member of the family Varanidae, including but not limited to the white throated monitor, the water monitor, the Komodo monitor or dragon, the Bornean earless monitor, the Nile monitor, the crocodile monitor, save and except members of the family Varanidae reaching an adult length of no greater than one (1) meter;
 - f. Any member of the family Iguanidae, including the green or common iguana;
 - g. Any member of the family Teiidae, including but not limited to the golden, common, or black and white tegu;
 - h. members of the family Chelydridae, including snapping turtle and alligator snapping turtle;
 - i. All members of the order Crocodylia, including, but not limited to alligator, caiman, and crocodile;
 - j. All other snakes that reach an adult length larger than three meters; and
 - k. All other lizards that reach an adult length larger than two meters.
13. Birds (Aves)
- a. All predatory or large birds (Accipitrids, Cathartids), including but not limited to eagle, hawk, falcon, owl, vulture, and condor;
 - b. Anseriformes including but not limited to ducks, geese, and swans;
 - c. Galliformes including but not limited to pheasants, grouse, guinea fowl and turkeys; and
 - d. Struthioniformes including but not limited to flightless ratites such as ostriches, rheas, cassowaries, emus, and kiwis;
 - e. Subsections (a) to (d) inclusive in subsection do not apply if the birds are kept as livestock on land zoned as agricultural.

SCHEDULE “C” Prohibited Animals Continued

15. All large rodents (Rodentia), including, but not limited to gopher, muskrat, paca, groundhog, marmot, beaver, prairie dog, viscacha, and porcupine.
16. All even-toed ungulates (Artiodactyla) other than domestic sheep, including but not limited to antelope, giraffe, and hippopotamus.
17. All odd-toed ungulates (Perissodactyla), including but not limited to zebra, rhinoceros, and tapir.
18. All marsupials, including but not limited to, Tasmanian devil, bandicoot, kangaroo, wallaby, opossum, wombat, koala bear, cuscus, numbat and pigmy, sugar, and greater glider.
19. Sea mammals (Cetacea, Pinnipedia and Sirenia), including but not limited to, dolphin, whale, seal, sea lion and walrus.
20. All elephants (Proboscides).
21. All hyrax (Hyracoidea).
22. All pangolin (Pholidota).
23. All sloth and armadillo (Edentala).
24. All insectivorous mammals (Insectivora), including aardvark (Tubulidentata), anteater, shrew, otter shrew and mole.
25. Gliding lemur (Dermoptera).
26. All other venomous or poisonous animals.

SCHEDULE “D”
DR. IAN DUNBAR’S AGGRESSION SCALE

**ASSESSMENT OF THE SEVERITY OF BITING PROBLEMS BASED ON AN OBJECTIVE
EVALUATION OF WOUND PATHOLOGY**

Level 1	Dog growls, lunges, snarls – no teeth touch skin. Mostly intimidation and/or threatening behaviour.
Level 2	Teeth touch skin but no puncture. May have red mark and/or minor bruise from dog’s head or snout, may have minor scratches from paws and/or nails. Minor surface abrasions or lacerations.
Level 3	Punctures one (1) to three (3) holes, single Bite. No tearing or slashes. Victim not shaken side to side. Bruising
Level 3.5	Multiple Level 3 Bites.
Level 4	Two (2) to four (4) holes from a single Bite, typically contact and/or punctures from more than canines, considerable bruising. Black bruising, tears and/or slashing wounds. Dog clamped down and held and/or shook head from side to side.
Level 5	Multiple Bites at Level 4 or above. A concerted, repeated Attack causing Severe Injury.
Level 6	Any Bite resulting in death of an Animal.

This scale was developed by Dr. Ian Dunbar PhD. B VetMed, MRCVS, of Berkeley California. From his studies Dr. Dunbar has been able to separate and classify bites into a generalized six-level assessment protocol. This Scale is used as a standard throughout the world in canine aggression investigations and behavior assessment.

SCHEDULE “E”
ANIMAL SEIZURE AND IMPOUNDMENT FORM

<div style="display: flex; justify-content: center; align-items: center;"><div style="text-align: center; margin-right: 20px;">Town of OLDS</div><div style="text-align: center;">Municipal Enforcement Notice of Seizure/Impoundment of Animal or Urban Her</div></div>											
						File Number:					
Take notice that _____, 20____ under the Town of Olds Community Standards Bylaw and amendments et al, the following animal(s) was/were taken into custody:											
1						4					
2						5					
3						6					
By: Peace Officer						Reg#					
Town of Olds 4512 46 Street Olds, AB T4H 1R5 Phone: (403) 507-4859											
Reason for animal(s) to be taken into custody:											
The animal(s) was/were delivered to:											
<input type="checkbox"/> Veterinary Clinic: _____											
<input type="checkbox"/> Other: _____											
If the animal(s) is/are not claimed or the payment of expenses is not made by, _____											
the animal(s) may placed for adoption, given away, or in accordance with with the bylaw, destroyed.											
Signature of Peace Officer											

<S:\MUNICIPAL ENFORCEMENT\PRO-00 Administration\Forms\Pet Seizure Notification.xlsx>

SCHEDULE “F”

VICIOUS ANIMAL SIGN

Required for a Vicious Animal pursuant to the Bylaw.





Request for Decision

Bylaw 2024-06 Council Remuneration Review Committee

January 22, 2024

RECOMMENDATION

That Council give first reading to the Council Remuneration Review Committee Bylaw 2024-06, as presented.

That Council give second reading to the Council Remuneration Review Committee Bylaw 2024-06, as presented.

That Council unanimously agrees to consider a third reading of the Council Remuneration Review Committee Bylaw 2024-06, as presented.

That Council give third reading to the Council Remuneration Review Committee, Bylaw 2024-06 as presented.

STRATEGIC ALIGNMENT

Our community is supported and enabled through skillful governance.

Our thriving community is built on strong and collaborative relationships.

LEGISLATIVE AUTHORITY

Municipal Government Act

Provincial Legislation

BACKGROUND

In an ongoing commitment to transparency, fairness, and accountability, the Town of Olds has established a comprehensive process for the regular review of council remuneration and benefits. The creation of an ad hoc citizens committee on council compensation is a key component of this process, aiming to ensure that compensation aligns with responsibilities and expectations of elected officials.

Remuneration Review Process:

1. **Committee Formation:** In the third year of the term, specifically before March 1st of the year preceding the general municipal election, council is mandated to appoint an ad hoc citizens committee on compensation. This committee is comprised solely of public at large members ensuring a diverse and impartial perspective.
2. **Involvement of council members:** Council members actively participate in the review process by attending interviews with the citizens ad hoc committee. This engagement fosters communication between elected officials and community representatives regarding Council remuneration and benefits policy 106C.
3. **Committee Mandate and Timeline:** Council charges the ad hoc citizens committee with the responsibility to provide recommendations within 90 days. These recommendations pertain to the policy on honorariums and benefits for members of Council, with the intention of implementing changes effective once the new council is elected.
4. **Council decision on recommendations:** Upon receiving the report from the ad hoc citizens committee on council compensation, council has a 30-day window to deliberate. Within this

timeframe, council is required to place a motion on the agenda, deciding whether to accept reject, or modify the recommendations put forth by the committee.

This structured process emphasizes community involvement, transparency, and responsiveness to evolving municipal needs, ensuring that the compensation and benefits for elected officials align with the community expectations and best practices in governance.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable
Details:

KEY MESSAGES

In a steadfast commitment to transparency, fairness, and accountability, the Town of Olds has instituted a thorough process for the review of council remuneration and benefits. This committee, composed of public at large members, engages in a collaborative review with council members and comparable data, culminating in recommendations that, once deliberated by council, ensure the alignment of compensation and benefit with community expectations and best practices, while fostering responsive and accountable municipal leadership.

ATTACHMENTS

- 1. Bylaw 2024-06 Council Remuneration Review Committee

CAO Review:	Brent Williams	Date: Jan 19/24
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TOWN OF OLDS BYLAW NO. 2024-06

A Bylaw to establish and define the functions of the Council Remuneration Review Committee

WHEREAS Section 145 of the Municipal Government Act R.S.A. 2000, c. M-26, provides that Council may pass bylaws to establish council committees and define their functions.

AND WHEREAS Council wishes to establish a council committee to review and make recommendations on the remuneration, including benefits, to be paid to members of Council, and on other matters that may affect remuneration.

NOW THEREFORE the Council of the Town of Olds, duly assembled, ENACTS AS FOLLOWS:

Title

1. This Bylaw may be referred to as the “**Council Remuneration Review Committee Bylaw**”.

Definitions

2. In this Bylaw:
 - a) “Chief Administrative Officer” or “CAO” means the person appointed to the position of chief administrative officer of the Town of Olds, pursuant to section 205 of the *Municipal Government Act*;
 - b) “Committee” means the Council Remuneration Review Committee established by this Bylaw;
 - c) “Council” means the municipal council of the Town of Olds; and
 - d) “Employment Benefits” means the package of benefits provided to members of Council in addition to their monetary remuneration, which may include without necessarily being limited to: dental care, extended health care, vision care, life insurance and Workers’ Compensation coverage.
 - e) “Town of Olds elector” means a person eligible to vote in a municipal election in the Town of Olds, pursuant to the provisions of the Local Authorities Election Act.

Establishment

3. A council committee is hereby established, to be called the **Council Remuneration Review Committee**.

Membership

4. The Committee shall consist of three to five members, none of whom shall be Council members and all of whom must be Town of Olds electors.
5. A person appointed to the Committee who ceases to be a Town of Olds elector shall be replaced on the Committee in the same manner as new Committee members are appointed under Town of Olds public at large policy.
6. The Council Remuneration Review Committee is an Ad Hoc Committee defined as a committee with a specific task or objective and dissolved after the completion of the task or achievement of the objective.
7. Committee members will receive no salary or honorarium for their service on the Committee.

Quorum, Meetings and Rules of Procedure

8. A quorum at any Committee meeting shall any be three members.
9. At their first meeting after being appointed, the members of the Committee shall designate one member as Chair and another as Vice Chair. If both the Chair and Vice-Chair are absent, the remaining committee members shall appoint an acting Chair.
10. The Committee shall establish its own rules of procedure.
11. The Committee shall meet at the call of the Chair.
12. The Committee may conduct whatever research it deems necessary to enable it to make recommendations to Council. As part of its research the Committee will review Council remuneration policies and practices in other municipalities including but not limited to comparably sized municipalities.
13. As part of its review, the Committee may seek input from current members of Council.
14. The Committee may hold its meetings and conduct or discuss its research *in-camera* where permitted by the provisions of the *Municipal Government Act* and the *Freedom of Information and Protection of Privacy Act*.

Committee Roles and Responsibilities

15. The Committee shall review and recommend to Council:
 - (a) base remuneration for the Mayor and Councillors;
 - (b) methodology to be used to establish future adjustments to remuneration, including comparators and frequency;
 - (c) what Employment Benefits should apply to which positions and at what level;

(d) appropriate *per diem* levels (amounts and purpose) and when a elected official should be eligible for a *per diem*;

16. The Committee's report and recommendations in respect of the matters set out in Section 15 of this Bylaw will be presented to Council in public within the timeframe determined by Council.

17. Once Council accepts the Committee's report as information, the work of the Committee concludes.

18. This Bylaw shall expire on October 1st, 2025.

Committee Support

19. The Committee shall be provided with resources through the CAO.

Effective Date

20. This Bylaw comes into effect when it is passed.

READ the First time this ____ day of ____ 2024.
READ a Second time this ____ day of ____ 2024.
READ a Third time this ____ day of ____ 2024.

Signature Line

Judy Dahl,
Mayor

Brent Williams
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this ____ day of _____,
2024.



Request for Decision
Olds College Dinner of Distinction
January 22, 2024

RECOMMENDATION

That a sponsorship of \$3,000.00 for the Olds College Dinner of Distinction to be held March 15, 2024, be approved.

STRATEGIC ALIGNMENT

Goal 2: The Town of Olds will ensure responsible fiscal balance between community and expectations and available revenues.

LEGISLATIVE AUTHORITY

Administration reviewed the request to ensure it meets basic criteria and required information as per policy 803C Requests for Donations, Sponsorships and Promotional Items.

BACKGROUND

The Town of Olds received a request from the Olds College regarding a sponsorship opportunity of the first edition of the Dinner of Distinction: Connecting Legacies to be held March 15, 2024. This event takes guests on a journey through time, celebrates legacy and promises to be an unforgettable blend of alumni engagement, prestigious awards, and a jubilant celebration of community leadership. This night is a testament to the enduring legacy that binds us as a community. A new award for 2024 will be honoring a member of the Olds College community that has made positive contributions towards the lives of our students.

FINANCIAL CONSIDERATIONS ☒ Operating ☐ Capital ☐ Not Applicable

Details: Source funding will be from general sponsorships in the annual operating budget. This line item has \$3,300.00 left.

KEY MESSAGES

The Town of Olds is proud to donate \$3,000.00 towards the Olds College Dinner of Distinction schedule to be held March 15, 2024.

ATTACHMENTS

Approved By: Lorraine O'Brien	Date: January 15, 2024
CAO Review: Brent Williams	Date: 19 Jan 2024



Request for Decision

Request for Tax Exemption

January 22, 2024

RECOMMENDATION

That the application for property tax exemption submitted by Padnoma Support Services be accepted for the 2024 taxation year.

That the application for property tax exemption submitted by Central Alberta Pregnancy Care Centre be accepted for the 2024 taxation year.

That the application for property tax exemption submitted by Scouts Canada be accepted for the 2024 taxation year.

That the application for property tax exemption submitted by Imagine Gymnastics Club be accepted for the 2024 taxation year.

That the application for property tax exemption submitted by Boys and Girls Club be accepted for the 2024 taxation year.

That the two applications for property tax exemption submitted by Accredited Supports to the Community be accepted for the 2024 taxation year.

That the application for property tax exemption submitted by Olds and District Hospice Society be accepted for the 2024 taxation year.

STRATEGIC ALIGNMENT

Sounds fiscal practices are balanced with a commitment to prioritizing value for our citizens.

LEGISLATIVE AUTHORITY

Municipal Government Act

Community Organization Property Tax Exemption Regulation, Part 2, Qualifications for exemptions under section 362(1)(n)(iii)

Section 10(1)

Property referred to in section 362(1)(n)(iii) of the Act is not exempt from taxation unless

- (a) The charitable or benevolent purpose for which the property is primarily used is a purpose that benefits the general public in the municipality in which the property is located, and
- (b) The resources of the non-profit organization that holds the property are devoted chiefly to the charitable or benevolent purpose for which the property is used.

(2) Property is not exempt from taxation under section 362(1)(n)(iii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

BACKGROUND

The municipal government act allows for the exemption of property taxes, in whole or in part, when property is owned or leased, and operated by a non-profit organization and able to meet the conditions and qualifications in the Regulations (Community Organization Property Tax Exemption Regulation AR 281/98). Any properties that Council deems to qualify under section 362(1)(n)(iii) would qualify for an exemption of all property taxes, including requisitions.

The basic requirements set out in the regulations are:

- The property must be owned or leased and operated by a non-profit organization.
- The facility must be used, at least 60% of the time that the facility is in use, for a charitable and benevolent purpose that benefits the general public in the community where the facility is located.
- The resources must be devoted chiefly to the charitable or benevolent purpose for which the facility is used.
- The facility must be unrestricted a minimum of 70% of the time that it is used.
- The property must not be restricted based on race, culture, ethnic origin, religious belief, property ownership, unreasonable fees or membership requirements.

The applicants have met the application timelines and the information requirements set forth in the Property Tax Exemption Regulation. The determination then needs to be made by Council if they believe that the regulation requirement that the property is being used for a 'charitable and benevolent purpose' that is for the benefit of the 'general public' is being satisfied for each application. Exemptions may be granted for up to 3 years; however, administration would prefer to have all discretionary exemptions come to Council annually.

FINANCIAL CONSIDERATIONS ☒ Operating ☐ Capital ☐ Not Applicable

Roll Number	Tax Exemption 2024 Estimated
3819900	\$2,885.70
4005400	\$4,349.54
4006200	\$2,486.54
4208500	\$8,024.46
3710200	\$3,939.48
4301800	\$19,817.99
3818100	\$5,986.17
3802500	\$3,145.81
3802600	\$2,370.18
Total 2024 Estimated	\$53,006.14

*based on 2023 tax levy

KEY MESSAGES

Community organizations and non-profits play an integral role in our community. Through forgiving the municipal property taxes, the Town demonstrates its financial commitment to these groups and to the citizens they serve in Olds and surrounding area.

ATTACHMENTS

1. Organization's Objective/Purpose
2. Community Organization Property Tax Exemption Regulation (Alberta Regulation 281/1998)

CAO Review:	Brent Williams	Date: Jan 19/24
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To assist Council in this decision the below table lists the applicants and their organizations objectives/purposes as submitted in their applications.

Organization	Objective/Purpose
Imagine Gymnastics Club	<ul style="list-style-type: none"> • To promote and foster community spirit and better relations among the residents of the community and the community at large. • To facilitate the recreational, cultural, social, athletic, ecological, and educational activities of the residents of the community • Otherwise generally to serve and promote the interest of the community as appropriate
Scouts Canada	<ul style="list-style-type: none"> • Programming for children and youth ages 5 to 26. • Offering a variety of fun experience, outdoor adventures and community contributions. • Over 12,000 nationwide volunteers provide youth with the opportunity to grow. • Helping youth make meaningful contributions to creating a better world. • Helping youth challenge themselves and to experience firsts.
Boys and Girls Club (pre-school/pre-k, summer programs & community programming facility)	<ul style="list-style-type: none"> • To provide safe, supportive places where children and youth can experience new opportunities, overcome barriers, build positive relationships, and develop confidence and skills for life. • Our organization provides several age-appropriate programs that nurture healthy child and youth development from 0-25 years in the community. Many of our programs address multiple core areas such as physical activity, health and safety, leadership, growth, and empowerment, learning and career development and families and community.
Padnoma Support Services	<ul style="list-style-type: none"> • Support individuals with developmental disabilities in the community and their daily lives • Support the community by supporting our clients to provide services such as grocery fills and deliveries and shredding.
Central AB Pregnancy Care Centre Society	<ul style="list-style-type: none"> • To deliver accurate information to those facing an unexpected pregnancy • To offer support and health to those affected by a pregnancy loss or abortion • To educate about healthy relationships, positive parenting, and life skills • To connect clients with community resources
Accredited Supports to the Community	<ul style="list-style-type: none"> • Hold, supply, operate, manage and maintain housing accommodation for persons with disabilities. • Operate businesses that will support the activities of the association.

	<ul style="list-style-type: none"> • Support people with developmental disabilities to live in their homes and integrate into the community. • Support survivors of an acquired brain injury to re-learn skills and gain increased independence. • Provide support to parents of children with disabilities to help their children learn, make friendships, and be part of their community. • Promote employers to employ a diverse workforce and support people requiring assistance to gain and maintain employment. • Increase capacity of families that face challenges and provide better outcomes for children. • To promote inclusion and increase the capacity of communities to meet the needs of all citizens. • Encourage community volunteerism. • To promote the securing of a future workforce for all aspects of human services.
Olds & District Hospice Society	<ul style="list-style-type: none"> • Volunteerism • Bereavement Support • Contact Base • Information Base • Communication/Advocacy • The suites • Nav-CARE support. Nav-CARE is a free volunteer navigation program that supports people with declining health to live as well and independently at home for as long as possible.



Province of Alberta

MUNICIPAL GOVERNMENT ACT

COMMUNITY ORGANIZATION PROPERTY TAX EXEMPTION REGULATION

Alberta Regulation 281/1998

With amendments up to and including Alberta Regulation 152/2023

Current as of January 1, 2024

Office Consolidation

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Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 152/2023)

ALBERTA REGULATION 281/98

Municipal Government Act

**COMMUNITY ORGANIZATION PROPERTY
TAX EXEMPTION REGULATION**

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Interpretation

1(1) In this Regulation,

- (a) “Act” means the *Municipal Government Act*;
- (b) “charitable or benevolent purpose” means the relief of poverty, the advancement of education, the advancement of religion or any other purpose beneficial to the community;
- (c) “general public” means pertaining to the general community, rather than a group with limited membership or a group of business associates;
- (d) “professional sports franchise” means a professional sports franchise operating in the National Hockey League, the Canadian Football League, the National Professional Soccer League or the Pacific Coast League;
- (d.1) “subsidized accommodation” means
 - (i) rental accommodation where the Government of Alberta sets the rent at a maximum amount, sets the rent at a percentage of household income or provides the facility with ongoing operating funds, and
 - (ii) rent to own units where the Government of Alberta sets the rent at a percentage of income or sets the rent at a maximum amount,
 - (iii) repealed AR 152/2023 s2;
- (e) “taxation” means taxation under Division 2 of Part 10 of the Act.

(2) For the purposes of the Act and this Regulation, “community association” means an organization where membership is voluntary, but restricted to residents of a specific area, and that is formed for the purpose of

- (a) enhancing the quality of life for residents of the area or enhancing the programs, public facilities or services provided to the residents of the area, or

- (b) providing non-profit sporting, educational, social, recreational or other activities to the residents of the area.

(3) The definitions in sections 1 and 284 of the Act apply to this Regulation.

AR 281/98 s1;182/2008;152/2023

Part 1 General Rules

Application

2 This Regulation applies to taxation in 1999 and later years.

Part of a property

3 An exemption under section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation applies only to the part of a property that qualifies for the exemption.

Primary use of property

4(1) Property is not exempt from taxation under section 362(1)(n)(iii), (iv) or (v) of the Act or Part 3 of this Regulation unless the property is primarily used for the purpose or use described in those provisions.

(2) For the purposes of this Regulation, a property is primarily used for a purpose or use if the property is used for the specified purpose or use at least 60% of the time that the property is in use.

Holding property

5 When section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation requires property to be held by a non-profit organization, a society as defined in the *Agricultural Societies Act* or a community association for the property to be exempt from taxation, the property is not exempt unless

- (a) the organization, society or association is the owner of the property and the property is not subject to a lease, licence or permit, or
- (b) the organization, society or association holds the property under a lease, licence or permit.

Non-profit organization

6 When section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation requires property to be held by a non-profit organization, community association or residents association as

defined in section 13 for the property to be exempt from taxation, the property is not exempt unless

- (a) the organization or association is a society incorporated under the *Societies Act*, or
- (b) the organization or association is
 - (i) a corporation incorporated in any jurisdiction, or
 - (ii) any other entity established under a federal law or law of Alberta

that is prohibited, by the laws of the jurisdiction governing its formation or establishment, from distributing income or property to its shareholders or members during its existence.

AR 281/98 s6;204/2011

Meaning of restricted

7(1) In this Regulation, a reference to the use of property being restricted means, subject to subsections (2) and (3), that individuals are restricted from using the property on any basis, including a restriction based on

- (a) race, culture, ethnic origin or religious belief,
- (b) the ownership of property,
- (c) the requirement to pay fees of any kind, other than minor entrance or service fees, or
- (d) the requirement to become a member of an organization.

(2) The requirement to become a member of an organization does not make the use of the property restricted so long as

- (a) membership in the organization is not restricted on any basis, other than the requirement to fill out an application and pay a minor membership fee, and
- (b) membership occurs within a short period of time after any application or minor fee requirement is satisfied.

(3) Not permitting an individual to use a property for safety or liability reasons or because the individual's use of the property would contravene a law does not make the use of the property restricted.

Gaming and liquor licences

8(1) For the purposes of section 365(2) of the Act, property described in section 362(1)(n) of the Act and Part 3 of this Regulation in respect of which a bingo licence, casino licence, pull ticket licence, Class C liquor licence or a special event licence is issued under the *Gaming, Liquor and Cannabis Regulation* (AR 143/96) is exempt from taxation if the requirements of section 362(1)(n) and this Regulation in respect of the property are met.

(2) Despite subsection (1), property in respect of which a casino facility licence is issued is not exempt from taxation.

AR 281/1998 s8;56/2019;295/2020

Part 2

Qualifications for Exemptions Under Section 362(1)(n)(ii) to (v)

Exemption under section 362(1)(n)(ii) of the Act

9(1) The following property is not exempt from taxation under section 362(1)(n)(ii) of the Act:

- (a) property to the extent that it is used in the operation of a professional sports franchise;
- (b) property that is used solely for community games, sports, athletics or recreation if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older.

(2) Property is not exempt from taxation under section 362(1)(n)(ii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

Exemption under section 362(1)(n)(iii) of the Act

10(1) Property referred to in section 362(1)(n)(iii) of the Act is not exempt from taxation unless

- (a) the charitable or benevolent purpose for which the property is primarily used is a purpose that benefits the general public in the municipality in which the property is located, and

- (b) the resources of the non-profit organization that holds the property are devoted chiefly to the charitable or benevolent purpose for which the property is used.

(2) Property is not exempt from taxation under section 362(1)(n)(iii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

AR 281/98 s10;182/2008

Exemption under section 362(1)(n)(iv) of the Act

11 Property referred to in section 362(1)(n)(iv) of the Act is not exempt from taxation unless the accommodation provided to senior citizens is subsidized accommodation.

AR 281/98 s11;182/2008

Exemption under section 362(1)(n)(v) of the Act

12(1) The following property is not exempt from taxation under section 362(1)(n)(v) of the Act:

- (a) property to the extent that it is used in the operation of a professional sports franchise;
- (b) property if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older;
- (c) property in Calgary or Edmonton that is held by and used in connection with a community association if the association is not a member of the Federation of Calgary Communities or the Edmonton Federation of Community Leagues.

(1.1) Notwithstanding subsection (1)(c), property held by a community association referred to in that provision is exempt from taxation under section 362(1)(n)(v) of the Act where that community association was a member of the Federation of Calgary Communities or the Edmonton Federation of Community Leagues on January 1, 1999 but cancelled its membership after that date.

(1.2) Subsection (1.1) applies with respect to 2004 and subsequent years.

(2) Property is not exempt from taxation under section 362(1)(n)(v) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

AR 281/98 s12;283/2003

Part 3

Other Property Exempt Under Section 362(1)(n)

Definitions

13 In this Part,

- (a) “arts” means theatre, literature, music, painting, sculpture or graphic arts and includes any other similar creative or interpretive activity;
- (b) “chamber of commerce” means a chamber of commerce that is a non-profit organization and is a member of the Alberta Chamber of Commerce;
- (c) “ethno-cultural association” means an organization formed for the purpose of serving the interests of a community defined in terms of the racial, cultural, ethnic, national or linguistic origins or interests of its members;
- (d) “linguistic organization” means an organization formed for the purpose of promoting the use of English or French in Alberta;
- (e) “museum” means a facility that is established for the purpose of conserving, studying, interpreting, assembling and exhibiting, for the instruction and enjoyment of the general public, art, objects or specimens of educational and cultural value or historical, technological, anthropological, scientific or philosophical inventions, instruments, models or designs;
- (e.1) “residents association” means a non-profit organization that requires membership for residential property owners in a specific development area, that secures its membership fees by a caveat or encumbrance on each residential property title and that is established for the purpose of
 - (i) managing and maintaining the common property, facilities and amenities of the development area for the benefit of the residents of the development area,
 - (ii) enhancing the quality of life for residents of the development area or enhancing the programs, public

facilities or services provided to the residents of the development area, or

- (iii) providing non-profit sporting, educational, social, recreational or other activities to the residents of the development area;
- (f) “retail commercial area” means property used to sell food, beverages, merchandise or services;
- (g) “sheltered workshop” means a facility designed to provide an occupation for and to promote the adjustment and rehabilitation of persons who would otherwise have difficulty obtaining employment because of physical, mental or developmental disabilities;
- (h) “thrift shop” means a retail outlet operated for a charitable or benevolent purpose that sells donated clothing, appliances, furniture, household items and other items of value at a nominal cost to people in need.

AR 281/98 s13;283/2003;204/2011

Exemption for other property

14 This Part describes property that is exempt from taxation under section 362(1)(n) of the Act that is not exempt under section 362(1)(n)(i) to (v) of the Act.

Property of residents association

14.1(1) Property that is owned and held by and used in connection with a residents association is exempt from taxation.

(2) Despite subsection (1), the following property owned and held by and used in connection with a residents association is not exempt from taxation under section 362(1)(n) of the Act:

- (a) property to the extent that it is used in the operation of a professional sports franchise;
- (b) property if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older;
- (c) property if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2)(c), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

AR 204/2011 s4

Day cares, museums and other facilities

15 A non-profit organization that holds property on which any of the following facilities are operated may apply to the municipality within whose area the property is located for an exemption from taxation:

- (a) a facility used for sports or recreation to the extent that the facility is not used in the operation of a professional sports franchise;
- (b) a facility used for fairs or exhibitions, including agricultural exhibitions;
- (c) a facility used for the arts or a museum;
- (d) a program premises as defined in the *Child Care Licensing Regulation* (AR 143/2008);
- (e) a facility used by a linguistic organization if
 - (i) the use of the property by the general public is actively encouraged, and
 - (ii) a sign is prominently posted in the facility, or information is available online, indicating the hours that the whole or part of the facility is accessible to the public;
- (f) a facility used by an ethno-cultural association for sports, recreation or education or for charitable or other benevolent purposes if
 - (i) the use of the property by the general public is actively encouraged, and
 - (ii) a sign is prominently posted in the facility, or information is available online, indicating the hours that the whole or part of the facility is accessible to the public;
- (g) a facility in a municipality operated and used by an organization for a charitable or benevolent purpose where the majority of the organization's beneficiaries do not reside in the municipality;
- (h) a facility used as a thrift shop;

- (i) a facility used as a sheltered workshop;
- (j) a facility operated and used by a chamber of commerce;
- (k) a facility used for a charitable or benevolent purpose that is for the benefit of the general public if
 - (i) the charitable or benevolent purpose for which the facility is primarily used is a purpose that benefits the general public in the municipality in which the facility is located, and
 - (ii) the resources of the non-profit organization that holds the facility are devoted chiefly to the charitable or benevolent purpose for which the facility is used.

AR 281/98 s15;283/2003;182/2008;77/2010;152/2023

Conditions for exemption

16(1) A municipality must grant a non-profit organization an exemption from taxation in a taxation year in respect of a property referred to in section 15 that is held by the organization if

- (a) the non-profit organization, subject to subsection (1.1),
 - (i) makes an application for an exemption to the municipality by September 30 of the year preceding the taxation year, and
 - (ii) supplies the municipality with the following by November 30 of the year preceding the taxation year:
 - (A) any information the municipality requires to determine if the organization meets the conditions for the exemption;
 - (B) a description of any retail commercial areas in the facility on the property,
- (b) the facility on the property is one of the facilities described in section 15 and the non-profit organization operates the facility on a non-profit basis,
- (c) the funds of the non-profit organization are chiefly used for the purposes of the organization and not for the benefit of the organization's directors and employees,
- (d) the property is not disqualified by virtue of subsection (2) or (3), and
- (e) the requirements of subsections (4) and (5), if applicable, are met.

(1.1) For the purpose of subsection (1)(a), the municipality

- (a) may specify other dates for a non-profit organization to make an application and supply the information and description referred to in subsection (1)(a), and
- (b) must advertise the dates referred to in clause (a) in accordance with section 606 of the Act.

(2) Property referred to in section 15(a), (b), (c), (e), (f), (j) or (k) is not exempt from taxation if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

(3) Property referred to in section 15(d) or (g) to (i) is not exempt from taxation if an individual is not permitted to use the property because of the individual's race, culture, ethnic origin or religious belief.

(4) Before granting an exemption under this section in respect of a property that is held by a non-profit organization, the municipality may require that an agreement between the organization and the municipality be in force that sets out that

- (a) the organization will provide the municipality with a report by a time and in a manner specified in the agreement that sets out the information the municipality requires to determine if the organization met the conditions for the exemption during the taxation year, and
- (b) if the organization does not comply with the provisions referred to in clause (a), the organization will pay the municipality an amount equivalent to the property taxes that would be payable in respect of the property for the taxation year if the property was not exempt.

(5) Before granting an exemption under this section in respect of a property that is owned by a non-profit organization, the municipality may require that an agreement between the organization and the municipality be in force that sets out that

- (a) no disposition of the property may be made without the approval of the municipality, and
- (b) if the organization is being wound-up and dissolved, the organization must, if required by the municipality, transfer the property to the municipality.

(6) If a municipality grants an exemption to a non-profit organization and later determines that the organization did not meet the conditions that applied to the organization for the exemption for

all or part of the taxation year, the municipality may in the taxation year cancel the exemption for all or part of the taxation year, as the case may be, and require the organization to pay property tax in respect of the property for the period that the exemption is cancelled.

AR 281/98 s16;4/2010;77/2010;152/2023

Waiver of application requirement

17(1) If a municipality has granted a non-profit organization an exemption from taxation under section 16 in respect of a property, the municipality may grant the non-profit organization an exemption from taxation in the following taxation year under section 16 in respect of the property without requiring the organization to apply for the exemption.

(2) A municipality that has waived an application requirement under subsection (1) in respect of a property for a taxation year may

- (a) require the non-profit organization that holds the property to provide any information that the organization may be required to provide if it was applying for an exemption, and
- (b) if the non-profit organization does not provide the information, cancel in that taxation year the exemption for all or part of that taxation year and require the organization to pay property tax in respect of the property for the period that the exemption is cancelled.

(3) A municipality may not waive the application requirement under subsection (1) in respect of a property for more than 3 consecutive taxation years.

Retail commercial areas

18(1) In this section, “exempt facility” means a facility or part of a facility

- (a) that is held by a non-profit organization, a society as defined in the *Agricultural Societies Act* or a community association and that is exempt from taxation under section 362(1)(n)(i) to (v) of the Act or section 16 of this Regulation, or
- (b) that is owned and held by a residents association and that is exempt from taxation under section 362(1)(n) of the Act.

- (2) A retail commercial area that is located within an exempt facility is exempt from taxation if
- (a) the non-profit organization, society as defined in the *Agricultural Societies Act*, community association or residents association that holds the exempt facility also holds and operates the retail commercial area, and
 - (b) the net income from the retail commercial area is used
 - (i) to pay all or part of the operational or capital costs of the exempt facility, or
 - (ii) to pay all or part of the operational or capital costs of any other facility that is held by the non-profit organization, society, community association or residents association and that is exempt from taxation under section 362(1)(n) of the Act or section 16 of this Regulation.

AR 281/98 s18;204/2011

Part 4 Repealed AR 283/2003 s5.

Part 5 Repeal and Review

Repeal

22(1) The *Community Organization 1998 Property Tax Exemption Regulation* (AR 289/97) is repealed.

(2) Repealed AR 182/2008 s6.

AR 281/98 s22;182/2008

Expiry

23 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on December 31, 2025.

AR 281/98 s23;283/2003;182/2008;4/2010;9/2015;
257/2017;220/2018;152/2023



Request for Decision

DP24-007 Accessory Residential Building (3.10m x 3.74m) with Side & Rear Yard Variance

Council Meeting Date: January 22, 2024

RECOMMENDATION

That Council approve Development Permit application DP24-007 as presented, subject to the conditions listed in the attached draft Development Permit.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for 2022-2032, the second strategic goal is: "The Olds community is supported and enabled through skillful governance."

LEGISLATIVE AUTHORITY

1. *Municipal Government Act* – Chapter M-26, Part 17, Division 3 Section 623(a) Subject to section 641, a council must by bylaw provide for a development authority to exercise development powers and perform duties on behalf of the municipality.
2. *Municipal Government Act* – Chapter M-26, Part 17, Division 5 Section 640(6) A land use bylaw may authorize a development authority to decide on an application for a development permit even though the proposed development does not comply with the land use bylaw or is a non-conforming building if, in the opinion of the development authority, the proposed development would not unduly interfere with the amenities of the neighbourhood, or materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land, and the proposed development conforms with the use prescribed or that land or building in the land use bylaw.

BACKGROUND

The subject parcel is located at 82 Briegel Road and is currently zoned Low Density Residential District (R1). The applicant is requesting approval for an existing shed located within the side and rear yard setbacks.

This application requires Council approval for:

Variance – to allow the shed to be located within the side and rear yard setbacks.

The application meets the following regulations as set out in the Land Use Bylaw:

Accessory Residential Buildings (sheds) are a permitted use. The shed has an approved development and building permit.

The application does not meet the following regulations as set out in the Land Use Bylaw:

Variance Required

- Side Yard Setback – is within the side yard setback by 0.35m which requires a 35% variance.
- Rear Yard Setback - is within the rear yard by 0.90m which requires a 90% variance.

Notifications of the application were sent to adjacent property owners with (no feedback received).

Administration recommends approval of the Variances for Development Permit 24-007.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES

ATTACHMENTS

1. Site Context/Aerial Imagery
2. Low Density Residential District (R1) Excerpt from Land Use Bylaw
3. Notification Map
4. Draft Conditions - Development Permit 24-007

Approved By: James Crozier	Date: January 17, 2024
CAO Review: Brent Williams	Date: Jan 19/24

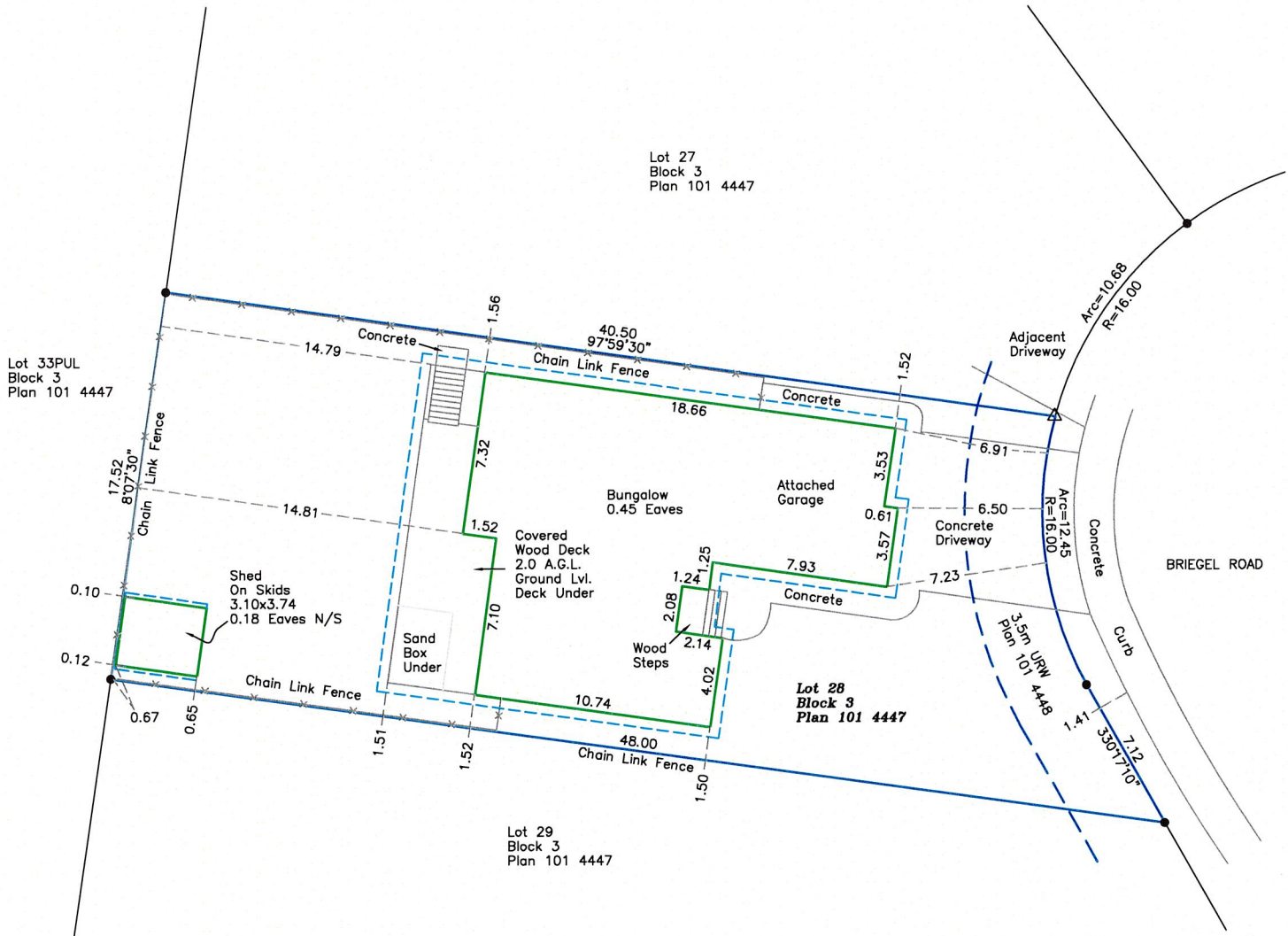
ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT - PLAN

This plan is page 2 of a Real Property Report and is ineffective if it is detached from page 1.

Page 2 of 2

Legal Description: Lots 7 & 8 Block 2 Plan 101 4447

Civic Address: 82 Brigel Road
Olds, Alberta



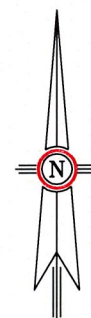
ENCUMBRANCES:

Registration No. Particulars

101 344 319 Utility Right of Way - Plan 101 4448 Area 'A'
111 056 347 Restrictive Covenant

LEGEND:

1. Unless otherwise noted, measurements are made to the extent of the exterior walls
2. Distances are shown in metres and decimals thereof
3. Statutory Iron Posts are shown thus... ●
4. Calculated points are shown thus... △
5. (e) denotes encroachment
6. Eaves are dimensioned to the line of the fascia
7. Unless otherwise noted, fences are shown within 0.20m of Property Lines



Scale : 1:300 Drawn: RLJ
File No. : 23-391

**SexSmith
Surveys Ltd.**

Box 5122, High River, Alberta, T1V 1M3

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SCHEDULE C: LAND USE DISTRICT REGULATIONS**LOW DENSITY RESIDENTIAL DISTRICT (R1)**

General Purpose:	To provide an area for low density residential development in the form of detached dwellings and compatible uses, herein listed, which are connected to the municipal sewer and water systems.	
Permitted Uses:	Accessory residential buildings	
	Day home facility – limited	[2008-07]
	Detached dwellings	
	Home occupations – Class 1	[2008-07]
Discretionary Uses:	Accessory uses	
	Assisted living facility	[2013-12]
	Day care facility – neighbourhood	[2009-06]
	Duplexes existing at the date of passage of this Land Use Bylaw	
	Emergency shelter	[2013-12]
	Home occupations – Class 2	[2008-07]
	Manufactured homes	
	Mechanized excavation, stripping and grading	
	Parking facilities for uses in this District	
	Parks and playgrounds	
	Public and quasi-public uses	
	Public utility buildings	
	Residential care	[2013-12]
	Secondary Suites	[2009-06]
	Signs	
	Temporary shelter	[2013-12]
	Any use that is similar, in the opinion of the development authority, to the permitted or discretionary uses described above.	

The following regulations apply to detached dwellings and manufactured homes

Minimum Parcel Area:	Interior Parcels 445 m ² (4,844 ft ²) Corner Parcels 500 m ² (5,382 ft ²)	
Minimum Front Yard:	6 m (20 ft)	
Minimum Side Yard:	1.5 m (5 ft) except where it abuts a road – 3 m (10 ft), or as required in the Alberta Building Code, whichever is greater	
Minimum Rear Yard:	6 m (20 ft)	
Maximum Parcel Coverage:	55%	
Minimum Parcel Frontage:	Interior parcels: 15 m (49 ft.) Corner parcels: 18 m (59 ft.)	
	The minimum parcel frontage requirement shall only apply in situations of re-subdivision where a new lot is to be created from a portion of an existing lot with an area of less than 0.4 hectares.	
	[2007-13]	

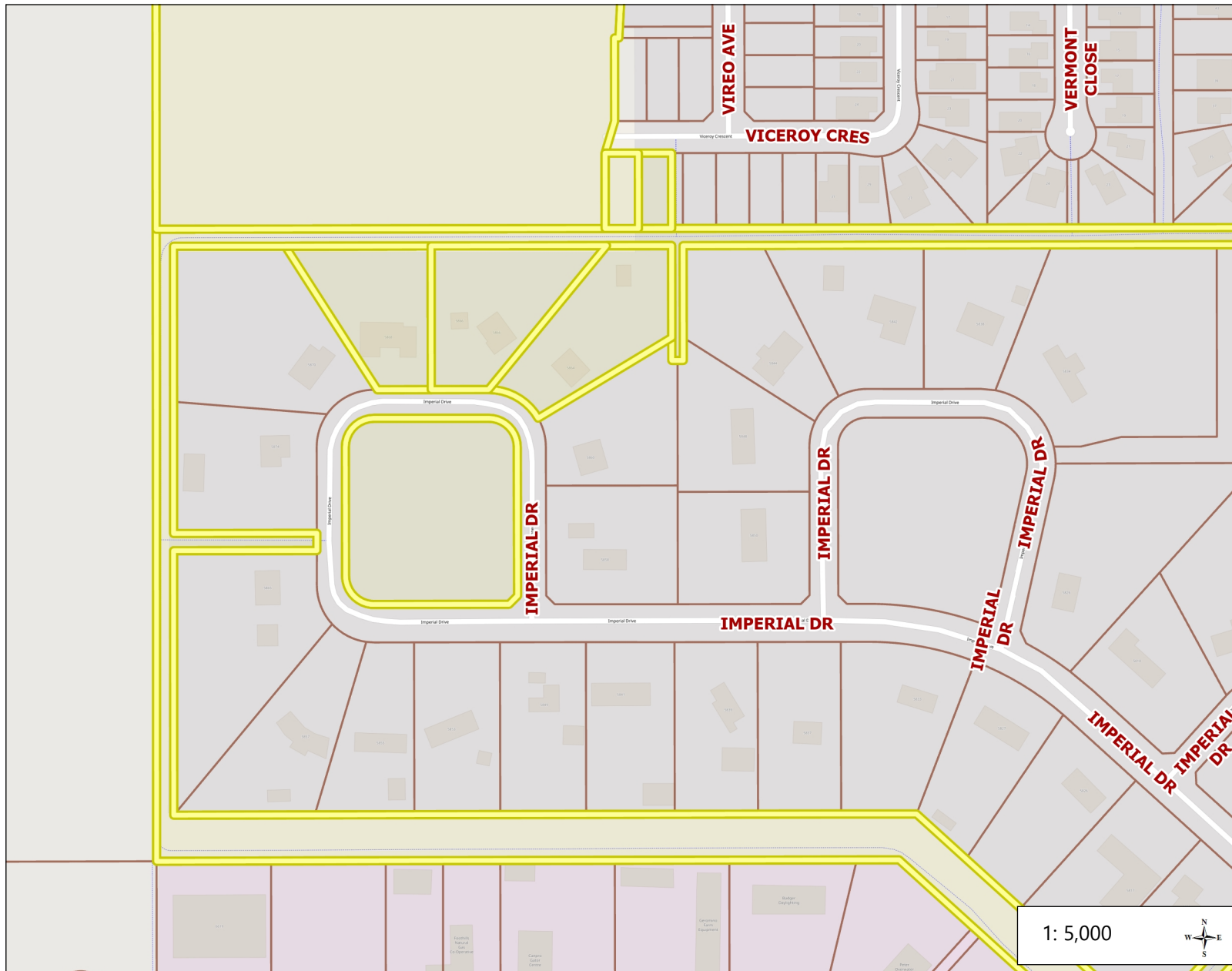
Minimum parcel depth:	30 m (98 ft.)
	The minimum parcel depth requirement shall only apply in situations of re-subdivision where a new parcel is being created from a portion of an existing lot with an area of less than 0.4 hectares. [2007-13]
Minimum Floor Area:	85 m ² (915 sq. ft.)
Landscaped Area:	The minimum amount of site area to be landscaped shall be the front yard, excluding the front driveway (if applicable). Properties with a side yard abutting a street/boulevard shall also be landscaped. [2016-02]
Maximum Building Height:	8.5 m (28 ft.)
Utilities:	All utility services and all utility wires and conduits shall be installed underground.
Manufactured Home Design:	<p>The external appearance of manufactured homes must be acceptable to the development authority having regard to compatibility with other buildings in the vicinity and must have:</p> <ol style="list-style-type: none"> 1. A minimum roof pitch of 4:12 2. A roof surface of wood or asphalt shingles, clay or concrete tiles, slates or wood shakes 3. A minimum roof overhang or eaves of 0.45 m (1.48 ft) from each external wall 4. A maximum length to width ratio of 3:1 5. A minimum width of 6.7 m (22 ft) 6. A permanent foundation.
Supplementary Regulations:	All uses must comply with the regulations in Schedule B and Schedule D. [2011-01]
	<p>Residential Care:</p> <p>In this district 'residential care' developments are limited to a maximum of 9 residents excluding caregivers or such lower number of residents as stated in a development permit. [2013-12]</p> <p>The regulations for all other uses shall be as established in Schedule B.</p>

Town of Olds



Legend

- Town Boundary
- Hwy 24 Symbol
- Hwy 24
- Hwy 27 Symbol
- Hwy 27
- Railway
- Road Labels
- Title Linework
- Parcels



1: 5,000



0.3 0 0.13 0.3 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© OpenStreetMap contributors

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

5866 Imperial Dr. Mailout

DEVELOPMENT PERMIT DP24-007

Proposal: Accessory Residential Building – Shed (3.10m x 3.74m) with Side & Rear Yard Variance

Deemed Use: Permitted Use – Accessory Residential Building

Land Use Bylaw Designation: R1 – Low Residential District

Civic Address: 82 Briegel Road

Legal Description: Lot 28, Block 3, Plan 101 4447

Applicant / Owner: Aaron Grant/Aaron Grant & Jody Carrington

Decision: **APPROVED** subject to the conditions outlined below:

2. A variance has been granted to allow the shed to remain at the current rear and side yard setbacks as shown on the Real Property Report completed by Sexsmith Surveys Ltd. dated August 24, 2023.
3. Surface water runoff must be managed by means of eave troughs and downspouts so that it does not adversely affect adjoining properties.
4. Use and development of the subject site shall conform to all other applicable requirements of the Town of Olds Land Use Bylaw 01-23 except where a relaxation has been expressly granted.

Additional Notes

1. A Development and Building Permit was approved as 23-157 for the shed.



Shari Edgington CET, Development Officer

Date of Decision: January 22, 2024

Date of Notice in Newspaper: January 30, 2024

Effective Date of Permit: February 12, 2024 (after 3-week appeal period)

Attachment:

1. Site Plan
2. Elevation Drawings

NOTES TO THE APPLICANT

152

1. This is not a Building Permit. Please contact the Town of Olds Development Authority for information regarding a Building Permit and compliance with the Alberta Building Code.
2. It is the developer/applicant's responsibility to comply with the Alberta Building Code and obtain the necessary Electrical, Plumbing and Gas Permits. Any of the following are authorized to issue these permits in the Town:
 - i) Davis Inspection Service (800-639-0912 / 403-275-3338),
 - ii) IJD Inspection Ltd. (877-617-8776 / 403-346-6533),
 - iii) Park Enterprises (800-621-5440 / 403-329-3437), or
 - iv) Superior Safety Codes (888-717-2344).
3. Return of Development Security - Once the Building Inspector has determined that the building is suitable for occupancy the development security will be returned on completion of the following to the satisfaction of the Development Authority:
 - 1) Submission of the Request for Development Security. This form is available from Planning & Development. Please deliver, fax (403-507-4856) or email (planning@olds.ca) the completed form to Planning and Development;
 - 2) Completion of the development as approved, including, but not limited to the completion of landscaping, hard surfacing and addressing; and
 - 3) Proper installation and orientation of eaves troughs and downspouts.



Request for Decision

DP23-190 5866 Imperial Drive – Accessory Use – Existing Loft above Garage with Variance (Height)

Council Meeting Date: January 22, 2024

RECOMMENDATION

That Council approve Development Permit application DP23-190 as presented, subject to the conditions listed in the attached draft Development Permit.

STRATEGIC ALIGNMENT

In Council's Strategic Plan for 2022-2032, the second strategic goal is: "The Olds community is supported and enabled through skillful governance."

LEGISLATIVE AUTHORITY

1. *Municipal Government Act* – Chapter M-26, Part 17, Division 3 Section 623(a) Subject to section 641, a council must by bylaw provide for a development authority to exercise development powers and perform duties on behalf of the municipality.
2. *Municipal Government Act* – Chapter M-26, Part 17, Division 5 Section 640(6) A land use bylaw may authorize a development authority to decide on an application for a development permit even though the proposed development does not comply with the land use bylaw or is a non-conforming building if, in the opinion of the development authority, the proposed development would not unduly interfere with the amenities of the neighbourhood, or materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land, and the proposed development conforms with the use prescribed or that land or building in the land use bylaw.

BACKGROUND

The subject parcel is located at 5866 Imperial Drive and is currently zoned Country Residential A (R5A). The applicant is requesting approval for an existing garage with loft and variance for approval of its existing height (20 feet).

This application requires Council approval for:

1. Discretionary Use – Accessory Use (Loft);
2. Variance – Height of Accessory Residential Building (Garage).

The application meets the following regulations as set out in the Land Use Bylaw:

Accessory Residential Building (Garage) as per the Land Use Bylaw 01-23 regarding building area, location, and orientation.

The application does not currently meet the following regulations as set out in the Land Use Bylaw:

- Height – Exceeds 14.76 feet as stated in the Land Use Bylaw 01-23. The height of the Accessory Residential Building is 20 feet, which requires a variance of 36%.
- The existing use of the area above the garage (Loft) is a Discretionary Use.

Administration recommends approval of (Discretionary Use (Loft) with Variance (20 feet) for Development Permit 23-190.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES

ATTACHMENTS

1. Site Context/Aerial Imagery
2. (R5A) Country Residential District A Excerpt from Land Use Bylaw
3. Notification Map
4. Draft Conditions - Development Permit 23-190

Approved By: James Crozier	Date: January 17, 2024
CAO Review: Brent Williams	Date: Jan 19/24

Existing Garage with Loft above



COUNTRY RESIDENTIAL DISTRICT A (R5A)

General Purpose:	To provide an area for acreage residential development in the form of detached dwellings and compatible uses, herein listed, which are connected to the municipal sewer and water systems. Under no circumstances shall subdivision be allowed in this district whereby any resulting parcel size created is less than 0.405 ha (1.0 ac.) and under no circumstance shall a variance or alteration of this minimum size criterion shall be granted in this district when an application for subdivision is being deliberated.		
Permitted Uses:	Accessory residential buildings		
	Day home facility – limited		[2008-07]
	Detached dwellings		
	Home Occupations – Class 1		[2008-07]
	Home Occupations – Class 2		[2008-07]
	Sea can (Lot 25, block 7, Plan 7510484 only)		[2018-52]
	Minimum parcel size shall be not less than 0.405 ha (1.0 ac.).		
Discretionary Uses:	Accessory uses		
	Bed and breakfast establishments		
	Day care facility – neighbourhood		[2008-07]
	Manufactured homes		
	Mechanized excavation, stripping and grading		
	Parks and playgrounds		
	Public and quasi-public uses		
	Public utility buildings		
	Secondary Suites		[2009-06]
	Signs		
	Any use that is similar, in the opinion of the development authority, to the permitted or discretionary uses described above.		
Minimum Parcel Area:	0.405 ha (1.0 ac.) - Under no circumstances shall subdivision be allowed in this district whereby any resulting parcel size created is less than 0.405 ha (1.0 ac.) and under no circumstance shall a variance or alteration of this minimum size criterion shall be granted when an application for subdivision is being deliberated.		
The following regulations apply to detached dwellings and manufactured homes			
Maximum Parcel Coverage:	35%		
Minimum Front Yard:	15 m (49 ft)		
Minimum Side Yard:	4.5 m (15 ft)		
Minimum Rear Yard:	12 m (39 ft)		
Minimum Floor Area:	One-storey dwellings 110 m ² (1,184 ft ²) Split-level dwellings 130 m ² (1,399 ft ²) Two-storey dwellings 145 m ² (1,560 ft ²)		
Landscaped Area:	In the case of applications for development permits for uses other than detached dwellings, refer to Schedule B.		
Maximum Building Height:	8.5 m (28 ft)		
Utilities:	All utility services and all utility wires and conduits shall be installed underground.		

Manufactured Home Design: The external appearance of manufactured homes must be acceptable to the development authority having regard to compatibility with other buildings in the vicinity and must have:

1. A minimum roof pitch of 4:12
2. A roof surface of wood or asphalt shingles, clay or concrete tiles, slates or wood shakes
3. A minimum roof overhang or eaves of 0.45 m (1 ft) from each external wall
4. A maximum length to width ratio of 3:1
5. A minimum width of 6.7 m (22 ft)
6. A permanent foundation.

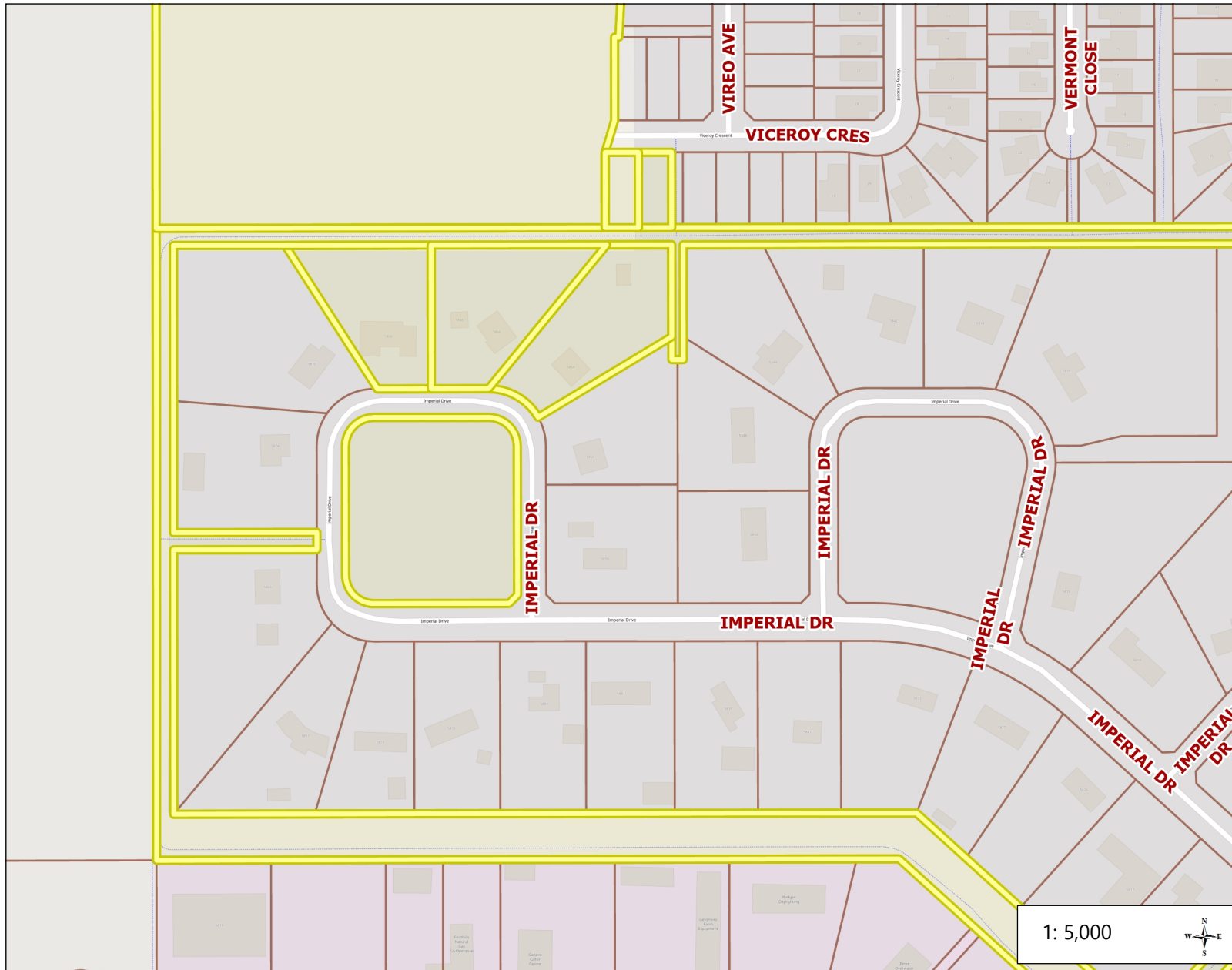
Supplementary Regulations: All uses must also comply with the regulations in Schedule B and Schedule D. [2011-01]

Town of Olds



Legend

- Town Boundary
- Hwy 24 Symbol
- Hwy 24
- Hwy 27 Symbol
- Hwy 27
- Railway
- Road Labels
- Title Linework
- Parcels



1: 5,000



0.3 0 0.13 0.3 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© OpenStreetMap contributors

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

5866 Imperial Dr. Mailout

DEVELOPMENT PERMIT DP23-190

Proposal: Accessory Use – Existing Loft above Garage with Variance (Height)

Deemed Use: Permitted Use (Existing Garage) with Variance (20 Feet) & Discretionary Use (Loft)

Land Use Bylaw Designation: Country Residential A (R5A)

Civic Address: 5866 Imperial Drive, Olds AB.

Legal Description: Lot 13A, Block 7, Plan 811 1682

Applicant / Owner: Scott Blackmore

Decision: **APPROVED** subject to the conditions outlined below:

1. The development must be constructed in accordance with the approved plans and conditions. Any revisions to the approved plans (including non-completion of the development) must be submitted for approval to the Development Authority. The approved site plan is attached.
2. Surface water runoff must be managed by means of eave troughs and downspouts so that it does not adversely affect adjoining properties.
3. The accessory building height shall not exceed the height of the main dwelling.
4. A variance (36%) has been granted to allow the existing garage with loft to exceed the height of 14.76 feet and is permitted to remain 20 feet above grade to the peak.
5. The location of any accessory building that has or will have a permanent foundation in relation to the property lines on the parcel on which the accessory building is to be constructed shall be confirmed in writing by an Alberta Land Surveyor prior to construction commencing. A written confirmation shall be provided to the Town.
6. If the development authorized by a development permit is not commenced within 12 months from the date of issue, nor carried out with reasonable diligence, such permit approval ceases and the permit itself is deemed void, expired, and without effect, unless an extension of this period has been previously granted.
7. The Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.
8. Use and development of the subject site shall conform to all other applicable requirements of the Town of Olds Land Use Bylaw 01-23 except where a relaxation has been expressly granted.
9. A building permit shall be obtained to meet the requirements of the National Building Code-2019 Alberta Edition.



Shari Edgington CET, Development Officer

Date of Decision: January 22, 2024

Date of Notice in Newspaper: January 30, 2024

Effective Date of Permit: February 12, 2024 (after 3-week appeal period)

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NOTES TO THE APPLICANT

1. This is not a Building Permit. Please contact the Town of Olds Development Authority for information regarding a Building Permit and compliance with the Alberta Building Code.
2. It is the developer/applicant's responsibility to comply with the Alberta Building Code and obtain the necessary Electrical, Plumbing and Gas Permits. Any of the following are authorized to issue these permits in the Town:
 - i) Davis Inspection Service (800-639-0912 / 403-275-3338),
 - ii) IJD Inspection Ltd. (877-617-8776 / 403-346-6533),
 - iii) Park Enterprises (800-621-5440 / 403-329-3437), or
 - iv) Superior Safety Codes (888-717-2344).
3. Return of Development Security - Once the Building Inspector has determined that the building is suitable for occupancy the development security will be returned on completion of the following to the satisfaction of the Development Authority:
 - 1) Submission of the Request for Development Security. This form is available from Planning & Development. Please deliver, fax (403-507-4856) or email (planning@olds.ca) the completed form to Planning and Development;
 - 2) Completion of the development as approved, including, but not limited to the completion of landscaping, hard surfacing and addressing; and
 - 3) Proper installation and orientation of eaves troughs and downspouts.



Request for Decision
Chief Administrative Officer Report
January 22, 2024

RECOMMENDATION

That the Chief Administrative Officer Report be accepted for information.

STRATEGIC ALIGNMENT

*Our residents and town staff actively communicate and engage with us through open dialogue.
Our community is supported and enabled through skillful governance.
Our thriving community is built on strong and collaborative relationships.
Sound fiscal practices are balanced with a commitment to prioritizing value for our citizens.*

LEGISLATIVE AUTHORITY

Municipal Government Act Division 9, Part 6, Section 208(1)

BACKGROUND

One of the Chief Administrative Officer’s responsibilities is to advise and inform the council on the operations and affairs of the municipality. CAO Williams will present his monthly report to council for their information.

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

Details:

KEY MESSAGES

A Chief Administrative Officer’s responsibility is to advise and inform the council on the operations and affairs of the municipality. The CAO Verbal Report is meant to provide information to Council that is more routine in nature and does not require a decision from Council.

ATTACHMENTS

1. Action Items

—

CAO Review:	Brent Williams	Date: Jan 19/24
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Council Action Items

162

Number	Item	Date Added	Status	Note
2023-06	Research changes to approvals in Direct Control Districts	8-May	Incomplete	LUB Amendemnt TBD
2023-15	Advertise Reporting Procedure for Bylaw Complaints	2-Oct	Complete	
2023-16	Compensation and Benefits Review Presentation	2-Oct	Complete	
2023-17	Housing Incentive Policy Update	2-Oct	Complete	
2023-18	Vapour Testing Report	2-Oct	Complete	
2023-20	Onboarding Process: Staff Engagement and Survey	2-Oct	Incomplete	
2023-21	Professional Development Procedure	2-Oct	Incomplete	
2023-22	Residential Incentive Changes	2-Oct	Complete	
2023-23	Advertise ME Complaint process to the public	13-Nov	Complete	
2023-24	Bylaw officer to SLR for discussions	13-Nov	Complete	
2023-25	Off site levy impacts on land costs	13-Nov	Complete	
2023-26	Provide Utility Bill Reduction Options	13-Nov	Complete	
2023-27	Prepare a summary of carbon tax impact on Town finances	22-Nov	Complete	
2023-28	Provide policy options for staff at top of salary grid	22-Nov	Complete	
2023-39	Sportsfield Classification System - add to policy/procedure	11-Dec	Incomplete	
2024-01	Update Partners on Website: Re, Uptowne	8-Jan	Complete	



Request for Decision

Correspondence and Information

January 22, 2024

RECOMMENDATION

That the Correspondence and Information Report ending January 22, 2024, be received for information.

STRATEGIC ALIGNMENT

*Our residents and town staff actively communicate and engage with us through open dialogue.
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Our thriving community is built on strong and collaborative relationships.*

LEGISLATIVE AUTHORITY

Council Communication Response Policy

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to the Council as information. The council may choose to provide directions to Administration on any item contained in this report.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Town of Olds to MLA Honourable Nathan Cooper	Invite to attend Town of Olds Council Meeting
B	Town of Olds to MP Honourable Earl Dreeshen	Invite to attend Town of Olds Council Meeting
C	Letter of Support from Village of Cremona	ACP Grant Application

FINANCIAL CONSIDERATIONS ☐ Operating ☐ Capital ☒ Not Applicable

KEY MESSAGES

The Town is dedicated to building and maintaining a reputation as a transparent, authoritative, and engaged partner in the community and internally with employees.

ATTACHMENTS

1. Correspondence and Information packet is attached.

CAO Review:	Brent Williams	Date: Jan 19/24
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Town of OLDS

Mailed
01/03/24

165

January 03, 2024

The Honourable Nathan Cooper, MLA
Box 3909, 4905 B - 50 Avenue
Olds, AB T4H 1P6

RE: Invitation to meet with Town of Olds Council

Dear Mr. Cooper,

Nathan

The Town of Olds wishes you a prosperous and successful New Year, and we look forward to your continued provincial representation throughout 2024. On behalf of the Town, please accept this letter as an invitation for you to visit Olds, where you may address our Council and set forth any details and pertinent information regarding your valued service as a Minister of Parliament, and where you may also provide an update on the important issues that may arise which could impact our Town and surrounding area.

To aide in your scheduling, below is an overview of our Council meeting dates scheduled for 2024.

2024 Regular Council Meetings:

	1:00 p.m.
January	22
February	12, 26
March	11, 25
April	8, 22
May	13, 27
June	10, 24
July	8
August	26
September	9, 23
October	15(Tuesday)

To make formal arrangements for your visit, please contact Chylla Nault – Executive Support to CAO and Council at cnault@olds.ca or alternatively, at 403-507-4814.

Again, we thank you for your valuable contributions and we anticipate your visit in the coming months.

Sincerely,

Judy Dahl

Her Worship,

Judy Dahl

Mayor - Town of Olds

cc: Mayor's Read Board

Town of OLDS

January 03, 2024

Mr. Earl Dreeshen, MP
Red Deer - Mountain View Constituency
Suite 100A, 4315 - 55 Avenue
Red Deer AB T4N 4N7

RE: Invitation to meet with Town of Olds Council

Dear Mr. Dreeshen, *Earl*

The Town of Olds wishes you a prosperous and successful New Year, and we look forward to your continued provincial representation throughout 2024. On behalf of the Town, please accept this letter as an invitation for you to visit Olds, where you may address our Council and set forth any details and pertinent information regarding your valued service as a Minister of Parliament, and where you may also provide an update on the important issues that may arise which could impact our Town and surrounding area.

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Again, we thank you for your valuable contributions and we anticipate your visit in the coming months.

Sincerely,



Her Worship,

Judy Dahl

Mayor - Town of Olds

cc: Mayor's Read Board

January 10, 2024

Town of Olds
4512 46 Street
Olds, AB T4H 1R5

RE: Letter of Support for Partnership ACP Application

Dear Mayor Judy Dahl,

Please find this letter of support regarding the grant application to research the proposal Phase 2 for a Regional Multiples Plex Study.

Res. 23/295 **MOTION** THAT Deputy Mayor Canaday supports the Town of Olds on behalf of Phase 2 for a Regional Multiples Plex Study to be conducted.

CARRIED

Sincerely,

On behalf of Mayor Hagen
Karen O'Connor
Chief Administrative Officer
Village of Cremona
koconnor@cremona.ca



Request for Decision

Reports from Council, Authorities, Boards Committees, and Commissions

January 22, 2024

RECOMMENDATION

That the reports from Council, Authorities, Boards, Committees and Commissions ending January 22, 2024, be received for information.

STRATEGIC ALIGNMENT

*Our community is supported and enabled through skillful governance.
Our thriving community is built on strong and collaborative relationships.*

LEGISLATIVE AUTHORITY

Excerpt from Council Member Appointment Policy:
Members of Olds Town Council are appointed to Authorities, Boards, and Commissions annually.
Authority, Board, Commission (ABC)” means a committee that is granted the authority by Council to make decisions on behalf of Council to which elected officials are appointed to at the Town of Olds Organizational Meeting.

BACKGROUND

Local councils have many responsibilities and appointments that require time, commitment, and attention. Appointments to boards and committees are supplemented by meetings, workshops, training, conferences, and seminars. When it comes to regional, provincial boards and committees, council appointees work with teams of professionals to find solutions to problems, create innovation, and lobby for support. Working to improve the quality of life for citizens of the community.

FINANCIAL CONSIDERATIONS ☒ **Operating** ☐ **Capital** ☐ **Not Applicable**

Details: Council expenses are funded by Council professional development plans.

KEY MESSAGES

The appointment of elected officials to the various, authorities, boards, commissions, and committees provide for the interest of the town to be expressed and to provide a direct communication link on matters that Council as a whole, should be informed of.

ATTACHMENTS

- 1. Reports package attached.

CAO Review:	Brent Williams	Date: Jan 19/24
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MAYOR JUDY DAHL

Annual STANDING MEETINGS / conferences

- **DEC 18 & JAN 15** CAO/Council Conversation
- **DEC 20** Mayors/Reeves Central Alberta
- **JAN 08 & 22** Regular Council meeting
- **JAN 12 & 19** Mid-Sized Towns Mayors Caucus – reviewed draft presentation of Terms of Reference (TOR). Discussion and input included next steps and take TOR back to Councils for review and approval.

HIGHLIGHTS

- **DEC 12/14/15** Mountain Power Community Grant photos cheque presentations with: Olds Curling Club, Olds Fashioned Christmas and Nordic Ski Club.
- **DEC 19** Community Policing Interview (will be with all elected officials)
- **JAN 05** Grand Opening for zone Youth Centre meet and greet students and facility space with staff
- **JAN 18** ABMunis webinar:
On December 15, 2023, the Government of Alberta announced the Local Government Fiscal Framework (LGFF) Capital allocation formula for the non-charter municipalities. Alberta Municipalities (ABmunis) has analyzed how the new formula works, the new program rules, and how the transition to LGFF Capital will impact member municipalities in 2024 and into the future.

Councillor Daley Dec 2023

- CAO/Council Conversation
- Attended ICC Joint Meeting
- Special Council Meetings (2)
- ABMunis Webinar
- Economical Development Advisory Committee
- Attraction and Retention Health Work Committee

Councillor Daley Report Jan 2024

- Attended CAO/Councillor Conversation(s)
- Participated in CAO/Councillor one on one
- Participated in Policing Interview
- Attended Ad Hoc Committee Meeting

Council Committees/Boards Report

Submitted by Councillor Heather Ryan

Mountainview Seniors Housing

Attended the MVSH board meeting on Dec. 14, where Kevin Trudel, Housing Advisor with Seniors, Community and Social Services made a presentation providing an overview and orientation for board members. Discussion was held on the upcoming ASCHA Conference, (I will be attending March 11-13), policies, positive rent revenue trend and the province's proposed asset transfer.

South Red Deer Regional Wastewater Commission

Attend the SRDRWC meeting hosted in Olds on Dec. 8. The commission started with an organizational meeting where MVC Reeve Angela Aalbers was voted in as chair. In the regular meeting Town of Olds CAO Brent Williams made a presentation to the commission on the emergency storage pond and sustainability; the commission has set Feb 16 for a strategic planning session; and commission members were presented with a 2024 budget overview.

Alberta Municipalities Infrastructure Committee

Attended my first meeting since being appointed by Alberta Municipalities to the Alberta Municipalities – Infrastructure Committee on Dec. 6, which included an orientation/overview for new members and approval of the 2024 work plan.

Discussions focused on Briefing Notes that included broadband advocacy; electricity affordability and grid design; and asset management – AB Munis is looking to continue to offer the AM course, and is seeking input from municipalities either on how their asset management software is working, or on what's preventing them from having AM software.

The committee also discussed the weight municipalities' land use plans are given by the Alberta Utilities Commission (AUC), or other quasi-judicial boards, when deliberating matters and the need for municipalities to play a larger role. Presentations were made by the Alberta Construction Association and Utility Safety Partners.

Also attended: Regular council meetings, CAO conversations, MVRWC organizational meeting, special council meeting for Service Level Review, AB Munis webinar on LGFF, and an info gathering session with the consultant on policing in Olds.

Darren Wilson Council Report for the period ending January 17, 2024

- 1) Attended Mountain View Regional Water Services Commission meetings as alternate. Impact of bulk water sales and monitoring of bulk water sales was discussed. Water commission staff continuing to review the October 2023 water plant power outage and turbidity issues related to the power outage. Meeting scheduled with Town of Olds for late January 2024. MVRWS Commission will be holding the first of what could be a couple of water strategy meetings late February with member towns and town officials.
- 2) Attended the January 5, 2024, Boys and Girls Club Olds Area Open House for the Youth Centre **The Zone**. The centre is a safe, supportive place for youth ages 10-18 in their out of school hours. The BGC of Olds is one of the fastest growing clubs within the Boys and Girls club network in Western Canada.
- 3) Attended Olds Fibre Limited Board meetings. TV platform conversion of subscribers going well; approaching 75% of subscribers converted to the new Espial TV platform. Some customers have been vocal about missing channels on the new platform and OFL staff addressing concerns where possible. Good response to 'Do It Yourself'.
- 4) Participated in Zoom interview as part of Town of Olds Community Policing Project.
- 5) Participant on Town Council Ad-Hoc committee looking to streamline and improve current monthly Policies and priorities meeting.



BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of December 14, 2023.

Key Messages

- The Board held their regularly scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm.
- The Board appreciated meeting with Kevin Trudel, Housing Advisor, Seniors, Community and Social Services for the Government of Alberta, who provided an orientation presentation.
- The Board had a robust discussion regarding the proposed asset transfers with the Government of Alberta and the potential options.
- The Board Directors that were able to attend the Staff Appreciation and Awards Event, thanked the team and noted that it was a wonderful night and that staff morale appeared to be in great standing.
- The Board had good discussion about the benefits of attending the upcoming conference scheduled for Spring of 2024 for Alberta Seniors and Community Housing Association. There are many Board members happy about the opportunity to attend.
- The Board was excited to hear that MVSH has applied and been accepted to take part in the Thriving-Non-Profits program. This program accepts only a small number of organizations each cohort and is designed to help organizations with working through strategies of revenue diversification.
- The Board was pleased to see that there has been a positive rent revenue trend over the last year, with the number of vacancies decreasing in many locations.
- The Board reviewed and approved a number of policies that will enhance both operational and governance work within the organization.

Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, February 15, 2024 starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Zoom Conference Call if required).

If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca

SCHEDULE 'C'

TOWN OF OLDS

NOTICE OF MOTION

Reference: Procedural Bylaw: **Notice of Motion**, Section 1:

A member of Council wishing to reconsider, alter, or rescind a motion already passed, or an action taken at a previous meeting that does not appear on the agenda, shall bring the matter forward by a Notice of Motion.

The Notice of Motion shall:

- i. Be considered at a regular council meeting preceding the meeting at which reconsideration of the matter is requested.
- ii. Specify the date of the meeting when the matter will be brought for reconsideration.
- iii. Indicate, in the substantive portion of the motion, the action which is proposed to be taken on the matter.

NOTICE OF MOTION:

- i. Member of Council bringing the Notice of Motion forward: Darren Wilson.
- ii Requesting February 12, 2024, to bring the following for reconsideration:
- iii. The substantive portion of the motion, the action which is proposed to be taken on the matter:

Notice of motion relates to council policy 106C remuneration and benefits. The motion requests administration to review current council compensation and provide recommendation(s) with replacing current honorarium and per diem with a monthly council salary.

A recommended salary program would not replace work to be done by the remuneration committee and subsequent recommendations. As such, any adopted salary program would comply with current council compensation policy, guidelines, and operating budget.

Rationale: quick, nimble, agile, and efficient. Streamline preparation, review/approval, and processing of council monthly time sheets (less payroll processing time). Stated annual council salary could be beneficial encouraging residents to be candidates in future municipal elections.

Intent would be to implement any salary recommendations, if/once approved by council, for the remaining term.