

OPERATOR II – UTILITIES

THE OPPORTUNITY

We have an exciting opportunity for an Operator II – Utilities, to join the Town of Olds, Alberta. Reporting to the Supervisor of Utilities, the Operator II – Utilities, performs duties of a specialized nature related to the installation, maintenance and repair of the water distribution, and wastewater collection/treatment systems. Performs preventative maintenance repairs and emergency activities for all municipal infrastructures, undertake manual labour duties as required and ensure the compliance of the Town's safety policies.

THE ORGANIZATION

The Town of Olds has a population of just under 10,000 people and is home to Olds College and one of the first community owned fiber to the premise projects in Canada, O-NET. With ten approved Area Structure Plans, three of which are active, and a completed Intermunicipal Development Plan with Mountain View County, there is opportunity for growth. In 2021 the building permit value processed by our Planning and Development team was just under \$9.5 million. To the end of October 2022, Planning and Development has issued 162 development and building permits with a value of over \$16 million as the community continues to grow.

For more information, please visit their website: www.olds.ca.

RESPONSIBILITIES

Infrastructure

- Testing and sampling of water and wastewater to ensure compliance with provincial standards.
- Preventative maintenance, repairs and emergency activities on all municipal infrastructure, i.e. water breaks.
- Preventative maintenance on pump stations, lift stations and wastewater treatment plant equipment.
- Operate a variety of equipment including front end loader, skid steer, backhoe, and flushing/vacuum truck to perform maintenance tasks.
- Some manual labour as required using a variety of hand tools.
- Perform all water, wastewater and storm water locates within the town limits in a timely manner and within the appropriate timelines, (within 48 hours).
- Perform a full range of skilled and semi-skilled duties including installation of water

meters and wiring, programming of SmartPoints for AMR reading, maintenance, troubleshooting, pulling large and small meters to be sent away for testing, troubleshoots automated meter reading equipment and replaces stopped and/or damaged meters.

- Video inspections of wastewater/storm water lines.
- Participate in preventative maintenance programs of infrastructure such as valve turning and flushing programs.
- Install and monitor flow recording devices in wastewater mains to capture flow capacity and to determine infiltration rates throughout town.
- Strong analytical background to be able to monitor towns SCADA system and be able to trouble shoot pumping stations and lift stations.

Customer Service and Communication

- Frequently advise, direct, assist and co-operate with the general public to troubleshoot potential problems.
- Strong analytical and communication skills, both written and verbal.
- The ability to communicate effectively with public, supervisors, and other staff, and to foster positive work relationships.

Risk Management & Safety:

It is the responsibility of the Town of Olds employees to take care to ensure their own safety and the safety of others, to know and follow all safety and health instructions, rules, regulations and safe work procedures and to report any unsafe or substandard condition or act as soon as possible to the employer.

- Incumbents are responsible for ensuring that operations are performed with the utmost regard for the safety and health of all personnel, and for promoting proper attitudes towards safety and health in themselves and in those they supervise.
- Hazard Assessment and Risk Assessment for Roads, Solid Waste, Water, Wastewater, Stormwater Management, Developer Requirements, are contained in the Operations Center COR Binder.

QUALIFICATIONS

- Completion of grade 12 or equivalent.
- 3 years related experience in water and wastewater.
- Valid Standard First Aid & CPR/AED level C (BL) CSA Std. Z1210-17 – Intermediate

certificate.

- Valid WHIMS certificate.
- Valid Class 3Q Driver's License.
- Level 2 Alberta Environment and Parks Certification in Water Distribution, and Wastewater Collection.

KEY COMPETENCIES

- Strong analysis skills.
- Strong understanding of water, wastewater systems to be able to troubleshoot problems in the systems.
- Strong computer skills in both Microsoft Office and industry related software, such as SCADA and leak detection programs.
- Ability to operate a variety of equipment in a safe and effective manner.

FOR MORE INFORMATION, PLEASE CONTACT

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