

TOWN OF OLDS

Bylaw 2023-35

BEING A BYLAW OF THE TOWN OF OLDS ESTABLISHING AN AD HOC COUNCIL COMMITTEE TO REVIEW THE COUNCIL POLICIES AND PRIORITIES COMMITTEE BYLAW

WHEREAS section 145 of the *Municipal Government Act*, RSA 2000, c. M-26 (the MGA) provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees;

WHEREAS section 146(a) of the MGA provides that a council committee may consist entirely of councillors;

WHEREAS Council wishes to establish an Ad Hoc Council Committee to review the Council Policies and Priorities Committee Bylaw 2022-20 and the functionality of the Policies and Priorities Committee;

NOW THEREFORE the Council of the Town of Olds, in the Province of Alberta, in open meeting assembled, enacts as follows:

TITLE: This Bylaw may be referred to as the '**Ad Hoc Council Committee.**'

Name and Composition:

1. (1) The '**Ad Hoc Council Committee**' (the Committee) is established as a council committee.
- (2) There shall be a maximum of three elected officials appointed to the Ad Hoc Council Committee.

Staff Support:

2. (1) The Chief Administrative Officer (CAO), or their designate, is the principal advisor to the Committee. Attendance of specific municipal staff at meetings of the Committee is at the discretion of the CAO.

Authority:

3. (1) The Committee is advisory in nature, making recommendations to Council by way of motion/resolution to Council at a regular or special council meeting on matters related to the Town of Olds Council Policies and Priorities Committee and the Town of Olds Council Policies and Priorities Committee Bylaw.

Frequency of meetings:

4. (1) Meetings will be held at the call of the Chair.
- (2) The Committee shall complete the review by January 31, 2024.

Chairperson:

5. (1) The Chair shall be chosen from the appointed officials.

Regulations:

6. (1) Committee meetings are to comply with the provisions that are applicable to council committee meetings as prescribed in the MGA, as well as adhere to the Town of Olds Council and Committee Procedural Bylaw and Town of Olds Policies.

6. (2) The Committee meetings shall be open to the public, subject to the right of the Committee to close all or part of their meetings to the public in accordance with section 197 of the MGA.
6. (3) Minute recording will take place at each meeting of the Committee and will be maintained as an official record of the Town of Olds.

Mandate:

7. The Committee shall review and make recommendations to Council in the following areas:
 - (a) Town of Olds Council Policies and Priorities Committee Bylaw 2022-20; *and*
 - (b) matters related to the Town of Olds Council Policies & Priorities Committee.

Order of Business:

8. The business of the Committee intended to be dealt with shall be stated in the agenda in the following order:
 1. Call to order
 - a) Added Items
 - b) Adoption of the agenda
 2. Adoption of Previous Minutes
 3. Committee & Bylaw Review
 4. Adjournment

Quorum:

9. MGA quorum requirements will prevail for the Committee.

Termination Date:

10. The Committee is slated for dissolution effective February 1, 2024.

Effective Date:

11. This Bylaw shall come into force and effect upon receipt of third reading and being duly signed.

Read the first time on the 10th day of October 2023.


Read a second time the 10th day of October 2023.

Unanimous consent given for third reading given on the 10th day of October 2023.

Read a third time on the 10th day of October 2023.



Judy Dahl,
Mayor



Brent Williams,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this 11th day of October 2023.