

TOWN OF OLDS BYLAW NO. 2023-27

BEING A BYLAW OF THE TOWN OF OLDS ESTABLISHING THE OLDS MUNICIPAL LIBRARY BOARD

WHEREAS, pursuant to section 3 of the *Libraries Act*, RSA 2000, c. L-11 Council may pass a bylaw providing for a municipal library board;

AND WHEREAS, the said *Act* governs the provisions of library services within a municipality;

NOW THEREFORE, the Council of the Town of Olds, in the Province of Alberta, hereby enacts as follows:

TITLE

1. This Bylaw may be cited as the "**The Town of Olds Library Board Bylaw**".

DEFINITIONS

2. In this Bylaw:
 - (a) "Act" means the *Libraries Act*, RSA 2000, c. L-11
 - (b) "Board" means the Town of Olds Library Board
 - (c) "CAO" means the Chief Administrative Officer, as appointed by Council pursuant to section 205 of the *Municipal Government Act*, RSA 2000, c. M-26;
 - (d) "Council" means the elected officials of the Town of Olds, including Mayor and Councillors.

STATEMENT OF TO WHOM AND TO WHAT THE BYLAW APPLIES

3. The Town of Olds Library Board is hereby established as the municipal library board for the Olds Municipal Library pursuant to subsection 3 of the *Act*.
4. In accordance with the *Act*, the Board, subject to any enactment that limits its authority, has full management and control of the Olds Municipal Library and shall, in accordance with the regulations, organize, promote, and maintain comprehensive and efficient library services in the Town of Olds and may cooperate with other boards and libraries in the provision of those services.

GENERAL RULES AND SPECIAL PROVISIONS

STRUCTURE

5.
 - (a) Members of the Board will be appointed in accordance with Council policies and procedures.
 - (b) The Board shall consist of not fewer than 5 and not more than ten (10) members

appointed by Council.

- (c) A minimum of one (1) to a maximum of two (2) representatives of Town of Olds Council may be appointed to be members of the Board at any one time.
- (d) One representative of Mountain View County Council or a County resident will be recommended by Mountain View County, and further appointed by Town of Olds Council.
- (e) Factoring the number of Town of Olds Council appointees, between three (3) and eight (8) members at large who can be residents of the Town of Olds or Mountain View County as long as the majority are residents of the Town of Olds.
- (f) A member of the Board is eligible to be reappointed for only two (2) additional consecutive terms of office, unless at least 2/3 of the whole council passes a resolution stating that the member may be reappointed as a member for more than three (3) consecutive terms.
- (g) Subject to subsection (f), appointments to the Board shall be for a term of up to three (3) years.
- (h) Any vacancy arising from any cause must be filled by council as soon as reasonably possible for council to do so.

PROCEDURES

- 6. The Board may, by resolution, establish and amend from time to time such policies required by law, including for meetings, committee structure, the creation and retention of minutes of meetings, the establishment and amendment of Board bylaws and Policies and rules of order and shall be governed by Parts 1 and 5 of the *Act*, Chapter L-11 RSA 2000 and amendments and regulations pertaining thereto.

BUDGET

- 7. The Board shall, before December 1st in each year, prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the Olds Municipal Library.
- 8. The budget and the estimate of money shall be forthwith submitted to the Council of the municipality.
- 9. Council may approve the estimate under subsection (1) in whole or in part.

AUDITOR

- 10. The Board's financial accounts and processes will be audited/reviewed annually by an independent external auditor.
- 11. The results and recommendations of the financial audit will be presented to the Board for approval. Once approved by the Board, the audited financial statements will be submitted to Council and to all other authorities as required by law.

REPEAL

12. Town of Olds Bylaw 2019-17 all amendments thereto are hereby repealed.

REPORT

13. The Board shall submit an Annual Report to the Council.

COMING INTO FORCE

14. This Bylaw shall come into effect upon third and final reading.

READINGS

Read for the first time on the 28th day of August 2023.

Read a second time on the 28th day of August 2023.

Unanimous consent given for third reading given on the 28th day of August 2023.

Read a third and final time on the 28th day of August 2023.

SIGNATURE LINE



Judy Dahl,
Mayor



Brent Williams,
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this 30th day of August, 2023.