

# **NU-2-U Grant Guidelines and Application**



## **Town of Olds**

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## NU-2-U Grant

This grant identifies a process to distribute proceeds from the NU-2-U Thrift Store operation back to the community.

## What does NU-2-U support?

- Providing goods to people who cannot afford new things
- Recycling household goods to reduce what goes to the landfill.
- Keeping goods in the community
- Operating a vibrant successful thrift store.

## Principles for a funding program

- Funds available will be distributed annually based on applications received from community organizations.
- Funds will be used to support active lifestyles, health and wellness initiatives for families in the community (Olds and area).
- Funds will be used, where possible to support programs and services that cannot to be funded by Family and Community Support Services (FCSS). FCSS regulations prescribe what may be funded. Often organizations are required to seek alternate sources of funding when the FCSS regulations identify ineligible elements of an application.
- Funds may be used to supplement initiatives of other organizations that are supporting active lifestyles, health and wellness for the community such as Canadian Tire Jumpstart, Kids Sport or the Olds Community Assistance Foundation.

- Funds will be used to support initiatives that augment major initiatives – bricks and mortar projects would not typically be eligible, but furnishings, services and program support for these initiatives would be considered.
- Funding would typically be considered for a defined project that can be completed within the calendar year in which the funds are granted.
- Funds will only be provided to not-for-profit organizations. (May include schools, the library and The Town)

## Funding parameters:

1. Applicants must be from a registered not-for-profit organization.
2. Applications must contain:
  - Description of the initiative.
  - Explanation of the need for this initiative in the community and how the funds being requested will help to meet that need.
  - Explanation of how the organization plans to continue the initiative after the funding is finished.
  - Budget (all revenues and expenditures including the NU-2-U Grant to present a balanced budget).
  - A copy of the organization's most recent financial statement, and a list of the members of the Board of Directors.
3. Successful grant applicants must agree to provide an accounting for the funds provided within one year.

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## Types of projects that may be considered for funding:

- Furnishings, programs and services for capital initiatives such as a hospice or an emergency shelter.
- Programs and services that support children in need, such as food programs for children or support for children to participate in recreation and culture programs.
- Programs and services that require start up funding or a financial infusion to keep going.
- Programs and services that support building individual and organizational capacity.
- Programs and services for people who might be victims of family violence or family breakdown.
- Programs and services not eligible for FCSS funding.

## Application Review

A Grant Review Team has been established consisting of:

- Director of Community Services (or designate) of The Town of Olds
- NU-2-U Store Supervisor
- Two NU-2-U volunteer representatives and

- One representative of the Olds Institute, Community Lifestyles Committee.

Administrative support to this process is provided by the Town of Olds Community Services Department, while the store remains a part of municipal operations.

Applications will be evaluated based on need for the initiative in the community and the ability of the organization to complete the initiative as proposed.

In an effort to maximize funds supporting community initiatives, applications will be vetted against the allocations of the Olds Community Assistance Foundation and Olds FCSS to strive to eliminate duplication and to aim for wide distribution of funds in the community.

Level of funding will be dependent, annually, on the amount of surplus generated by NU-2-U Store operations.

**Organizations may be asked to sign an agreement for any funding allocated under this program and provide accounting for the funds allocated under this grant program.**

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## Nu2U Grant Application Form

<b>Name of Organization applying for funding:</b>
<b>Address of Organization:</b>
<b>Contact for Organization (Name and Phone number):</b>
<b>Name of the project, program or service for which funding is being requested:</b>
<b>Description of the project, program or service:</b>  <b>Be specific – what will the grant money go towards? It should be an identifiable component of the ask.</b>
<b>What community needs will be addressed by this project, program or service?</b>  <b>Again, be specific – who and how will your segment of the community benefit from this money?</b>

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**How will your organization support this project, program or service after the NU-2-U grant funds are expended?**

**Is this a one-time expenditure? Will it require ongoing funding after the project, program or service ends? Where will you find the funds to continue the project, program or service? How will the project, program or service be sustained after the grant?**

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<b>Budget: Identify the revenue and expenditures that are anticipated for this project, program or service. (Add your own categories that apply. Remember, your budget should be balanced.)</b>			
<b>Anticipated Revenue by source</b>		<b>Anticipated Expenditure by category</b>	
<b>Membership fees</b>		<b>Wages and Salary</b>	
<b>Fundraising</b>		<b>Contracted Services</b>	
		<b>Supplies</b>	
		<b>Equipment</b>	
<b>NU2U Grant request</b>			
<b>Total</b>		<b>Total</b>	

**Application Check List:**

Please check to make sure you application contains the required information:

- Project, program or service description
- Explanation of need
- Plans for the future
- Balanced budget
- Amount of NU-2-U Grant request

**Financial information**

- Most recent financial statement of the applicant organization
- List of Board of Directors of the applicant organization

**We understand that our organization must provide a statement accounting for the expenditure of any funds granted within one year of receipt.**

Submitted by:

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Print Name of Board Signing Officer

Print Name of Board Signing Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature