

TOWN OF OLDS
Bylaw 2021-05

**BEING A BYLAW OF THE TOWN OF OLDS ESTABLISHING AN ADHOC
COUNCIL COMMITTEE to Review the Code of Conduct Bylaw**

WHEREAS section 145 of the *Municipal Government Act*, RSA 2000, c. M-26 (the MGA) provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees;

WHEREAS section 146(a) of the MGA provides that a council committee may consist entirely of councillors;

WHEREAS Council wishes to establish an Ad Hoc Council Committee to review the Code of Conduct Bylaw 2018-01; and

NOW THEREFORE the Council of the Town of Olds, in the Province of Alberta, in open meeting assembled, enacts as follows:

TITLE: This Bylaw may be referred to as the, '**Code of Conduct Review Ad Hoc Committee Bylaw.**'

Name and Composition:

1. (1) The '**Code of Conduct Review Ad Hoc Committee**' (the Committee) is established as a council committee.
- (2) There shall be a maximum of three elected officials appointed to the Code of Conduct Review Ad Hoc Committee.

Staff Support:

2. (1) The Chief Administrative Officer (CAO), or their designate, is the principal advisor to the Code of Conduct Review Ad Hoc Committee. Attendance of specific municipal staff at meetings of the Committee is at the discretion of the CAO.

Authority:

3. (1) The Code of Conduct Review Ad Hoc Committee is advisory in nature, making recommendations to Council by way of motion/resolution to Council at a regular or special council meeting on matters related to the Town of Olds Code of Conduct Bylaw and affiliated policies.

Frequency of meetings:

4. (1) Meetings will be held at the call of the Chair.
- (2) The Code of Conduct Review Ad Hoc Committee shall complete the review by June 30th, 2021.

Chairperson:

5. (1) The Chair shall be chosen amongst the appointed officials.

Regulations:

6. (1) Committee meetings are to comply with the provisions that are applicable to council committee meetings as prescribed in the MGA, as well as adhere to the Town of Olds Council and Committee Procedural Bylaw.

6. (2) The Code of Conduct Review Ad Hoc Committee meetings shall be open to the public, subject to the right of the Committee to close all or part of their meetings to the public in accordance with section 197 of the MGA.
6. (3) Delegations may make presentations to this Committee by appointment only.
6. (4) Minute recording will take place at each meeting of the Code of Conduct Review Ad Hoc Committee and will be maintained as an official record of the Town of Olds.

Mandate:

7. The Committee shall review and make recommendations to Council in the following areas:
 - (a) matters related to the Town of Olds Code of Conduct Bylaw 2018-01; and
 - (b) matters related to the Town of Olds affiliated policies related to Council and Council Committees, namely, 103C Terms of Reference, 107C Elected Official Appointments and 113C Public at Large Appointments.

Order of Business:

8. The business of the Committee intended to be dealt with shall be stated in the agenda in the following order:
 1. Call to order
 - a) Added Items
 - b) Adoption of the agenda
 2. Adoption of Previous Minutes
 3. Presentations and Delegations
 4. Business Arising Out of the Minutes
 5. New Business
 6. Adjournment

Quorum:

9. MGA quorum requirements will prevail for the Code of Conduct Review Ad Hoc Committee.

Review:

10. The Code of Conduct Bylaw is to be reviewed at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Councillors.

Effective Date:


11. This Bylaw shall come into force and effect upon receipt of third reading and being duly signed.

Read a first time this eighth day of March, 2021.

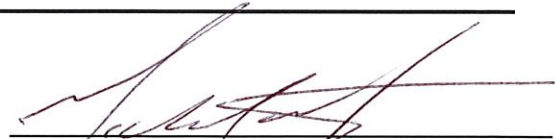
Read a second time this eighth day of March, 2021.

Received Unanimous Consent for presentation of third reading this eighth day of March, 2021.

Read a third time this eighth day of March, 2021.



Michael Muzychka, Mayor



Michael Merritt, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this eighth day of March, 2021.