



ADDENDUM 1

RFP AMMENDMENTS:

1. **File 01 2020-03-19 RFP has now been replaced with 01-1 RFP consisting of the following changes.**
2. **Remove: Section 1.1**

Invitation to Submit a Proposal

Vendors are invited to submit Proposals for the 2020 WAYFINDING SIGNAGE project. This project entails the installation of up to a total of 11 signs throughout Olds. 2 signs being marked as provisional work and may be included in the project based on budget.

RFP Title: 2020 WAYFINDING SIGNAGE

RFP Issued: March 19, 2020

RFP Inquiries received up to: April 1, 2020

RFP Closing Date and Time: **April 9, 2020 2:00 PM MST**

Interviews: if necessary

Proposal Selection and Award: April 16, 2020

Substantial Completion: August 15, 2020

Replace:

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Substantial Completion: August 15, 2020

Clarification:

RFP submission deadline has been extended by ONE week to help accommodate delays experienced from Covid-19.

3. Remove: Section 1.4

Submissions

Proposals shall be received at the Town of Olds office no later than **2:00 p.m, Mountain Standard Time on April 9, 2020**. Any proposals received after the closing date and time will be considered disqualified. Proposal must be in an original non-editable PDF format marked with the RFP Title, the Vendors name and address and be addressed to:

Town of Olds
4512 46 Street
Olds, AB T4H 1R5
Attn: Ben McPhee
Email: bmcphee@olds.ca cc: slinderman@olds.ca

Email Submission will only be accepted.

Vendors are responsible for verifying that their submissions have been received at the correct location, and received on time. Time stamp will be based on the time the email with the submission attachment is received by the Town of Olds.

Replace:

Submissions

Proposals shall be received via email no later than **2:00 p.m, Mountain Standard Time on April 16, 2020**. Any proposals received after the closing date and time will be considered disqualified. Proposal must be in an original non-editable PDF format marked with the RFP Title, the Vendors name and address and be addressed to:

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Clarification:

Clarifying that no hard copy submissions will be accepted due to the Town of Olds facility closures.

QUESTIONS:

1. Question:

Are the materials to be used in construction stated as “requirements” or are they to be used as “guidance”?

Answer:

They are requirements. However, we are open to contractor alternatives. For the purposes of the pricing, contractors must bid the project as shown in the construction documents and materials lists to ensure a fair comparison and review. Contractors are encouraged to provide a “value added” section at the end of the price sheet to show alternatives to materials and what the implications of the substitutions are in relation to cost and the performance of the product.

2. Question:

For Electrical cleanup, to be done as per Alberta code? Or is there an additional specification?

Answer:

This must meet Alberta Code. The Towns expectation is that the electrical line will be disconnected from the existing sign, and terminated in a nearby junction box which could be utilized for future lighting of the new sign.

3. Question:

Powder coating – is this a must or can alternatives be quoted?

Answer:

This is a requirement.

4. Question:

Wood veneer – can we specify alternatives that have a similar look?

Answer:

Refer to question 1 answer.

5. Question:

Can you please expand on the meanings of “provisional” and “non-provisional”?

Answer:

Non-provisional is work that the Town expects will fit within budget and is first priority to be built. Provisional is work that can be added to the project based on budget.

6. Question:

Has a Budget been determined for this project? Can it be shared?

Answer:

Budget is determined, and will not be shared.

7. Question:

Have these particular designs been approved by Alberta Transportation for these locations?

Answer:

Yes, the locations and sign types have been approved by Alberta Transportation in a formal agreement. Agreement will be shared with the successful proponent.

8. Question:

RFP states that there is to be "substantial completion on or before August 15, 2020". What is implied by Substantial? Has other events such as covid-19 been factored in? Why specifically August 15, is there a local event happening?

Answer:

Substantial completion implies that the project is at a stage of completion where the project can be used for its intended purpose without any major deficiencies and the majority of the project has been or is capable of being claimed for payment. August 15 was chosen as it would allow for four months of construction, and would coincide with Town supervision availability. Covid-19 has not been accounted for with this completion

date at this time. Because of the unknowns and the extent of the Covid-19 disruption, the Town acknowledges that the completion date may need to be extended if the situation persists for an extended period of time. In the RFP submissions, contractors are asked to provide a work plan in a Gantt Chart depicting their schedule of work and should treat this as an opportunity to show how their work is scheduled in an uninterrupted state. If the start date is delayed because of these events, it is reasonable of the Town to extend the completion date by however long it is that the start date was delayed. Start dates must be realistic as there is still snow and frost on the ground. The Town will work with the successful proponent to identify an alternative completion date as the covid-19 situation evolves.

9. Question:

RFP states "email submission will only be accepted" however in another line states "Proposals shall be received at the Town of Olds office". Which one is it?

Answer:

Email submission only. Town facilities are all closed at this time, which has prompted the change in submission. 01-1 RFP posted at the same time as this addendum reflects these updates.

10. Question:

RFP states: "a warranty period of 2 years from the time CCC". What is the definition of CCC?

Answer:

For all major projects with the Town, the Town follows a formal process that allows for fairness and clarity to both parties. With this comes the CCC which is a Construction Completion Certificate. This is a form that the Town and Contractor sign once the work has been fully completed showing that there is an agreement between both parties on the work completed, as well as any minor deficiencies that may need to be rectified. This sets a formal date that the 2 year warranty period starts and ends on.

11. Question:

We need more clarification on is how the HSS posts are attached to the concrete. The drawings imply that the posts are embedded into the concrete, but then the drawings reference that the posts are bolted to the slab well below grade. Which option is it? Or is it both?

Answer:

It is both. The HSS posts are bolted to the pad footing, and the foundation wall is cast around it, embedding the post in the concrete.

12. Question:

What is the removal scope? How many signs need to be removed? Do you know their sizes and do you have pictures?

Answer:

The removal scope is identified in Schedule 7.A.2 for the civic amenity marker at the Town of Olds Administration building. This sign is to be removed in its entirety, power disconnected, and the new sign will be in the same location as the current sign. The sign is approximately the same width as the proposed new sign, and is approximately 1.5 meters tall. Depth of foundation is unknown.



13. Question:

Neighbourhood identifier sign, drawing doesn't show any illumination but pricing table asks for lighting. Where is it going?

Answer:

Electrical Drawing E1.0 near the end of the drawing package shows the location of the electrical components for the neighborhood identifier.

14. Question:

Is lighting and electrical in the sign company's scope or is it by others?

Answer:

This is within the submitting proponents scope of work, whether the proponent chooses to complete the work themselves, or subcontract this component out is at the discretion of the submitting proponent.

15. Question:

If lighting is in our scope we need all electrical drawings, need to know where electrical feed is and how much of wiring is required?

Answer:

- a. This is required and is shown on Electrical Drawing E1.0 near the end of the drawing package.
- b. No power supply is expected to be provided to the signs within this contract. Contractors are to complete the wiring within the sign, and have a buried conduit to a newly installed junction box provided within this scope of work. External power supply and connection is by "others".

16. Question:

Pricing table only refers to 3 sign types (Vehicular, amenity marker, and neighbourhood identifier), so pricing is not required for other sign types shown in the drawing?

Answer:

That is correct. However, if contractors wish to provide high-level quotes for what these other signs would cost, the Town would appreciate this information for improved project

planning in the future. If contractors wish to provide this, the Town can provide a quantity spreadsheet for the other signs.

17. Question:

Amenity marker sign, drawing ask for pin mounted steel letters, can they be aluminum? What is the thickness of letters and logo?

Answer:

- a. The letters can be aluminum.
- b. 1/2" material is required.

18. Question:

Given the current circumstances with Covid-19, we would like to request an extension of 2 weeks?

Answer:

A one week extension will be granted. If there is a need for a further extension, contractors are encouraged to inquire about an extension.

19. Question:

Please clarify any civil grading and landscaping scope that is required? We could not locate anything in the drawings.

Answer:

Civil grading and landscaping is as follows:

1. Removal of any excess material if required.
2. Topsoil and seed excavated areas to re-establish existing surface and drainage conditions. Town of Olds Contract Specifications section 32 91 19 will be the specification followed.
3. If contractors require additional clay fill or topsoil material, the Town has stockpiles of this material that can be utilized by the contractor. All equipment and provisions necessary for the contractor to load, unload, and place this material is the contractors responsibility.

20. Question:

The quantity sheet shows an extreme case of pricing breakdown - this is not how we would normally break down a sign project and has way too many levels of requested pricing breakdown. Can we submit our own pricing breakdown as long as we identify each sign type and their respective elements?

Answer:

The Town prefers that the quantity spreadsheet provided be utilized. However if a contractor wishes to utilize an alternative, the Town requires that the Schedule headings and order be maintained as a requirement. Contractors must demonstrate or acknowledge through these headings that all of the expected components and finishes will be accommodated within their alternative breakdown. For example:

Schedule 4 – C01D – Neighborhood Identifier

Schedule 4A – Site works = \$\$

Schedule 4B – Sign Structure = \$\$

Schedule 4C – Lighting & Electrical (Provisional) = \$\$

Schedule 4D – Graphic Sign Services = \$\$

TOTAL = \$\$\$

21. Question:

Is the Town willing to consider pricing for alternative sign foundation designs/recommendations? If yes, please specify what level of engineering is required for proposed alternatives (e.g. stamped drawings, Engineer inspection, etc.)

Answer:

- a. The Town will consider alternative foundation designs. We are open to contractor alternatives. For the purposes of the pricing, contractors must bid the project as shown in the construction documents and materials lists to ensure a fair comparison and review. Contractors are encouraged to provide a “value added” section at the end of the price sheet to show alternatives.
- b. If alterations for the foundations are proposed, stamped and sealed structural engineered drawings must be provided. An allowance for Town input must be considered in this process. Engineer inspection is not a requirement for the Town.

22. Question:

Is a Geotechnical Report for the sign locations available for review by proponents?

Answer:

There is no geotechnical information available for this project due to the variety of areas that the signs will be located. Olds generally consists of suitable clay material for foundation bearing projects such as this. Bedrock can be encountered anywhere between 1.5 meters below surface to 4.0 meters on average. It is not expected that contractors will encounter bedrock conditions for the excavation of these foundations.

23. Question:

Would it be possible to simplify the Quantity sheet to simply be unit pricing (supplied and installed) for each of the three sign types identified in RFP Scope of Work 2.2? The quantity sheet appears to be similar to what I have seen in road works. It is difficult to break all of these prices out as there are efficiencies created with quantities around mobilization and the installation.

Answer:

Please refer to question 20.

24. Question:

What geotechnical information currently exists for the site?

Answer:

Please refer to question 22.

END.