

# DRIVEWAY / PARKING PAD/ CURB CUT APPLICATION



4512 - 46 Street  
Olds AB T4H 1R5  
Main: 403.556.6981  
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Email: [planning@olds.ca](mailto:planning@olds.ca)

Date \_\_\_\_\_ DP # \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Property Address \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

Name of Property Owner \_\_\_\_\_

Address \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ Email \_\_\_\_\_

The applicant must provide a site plan showing the lot and all buildings and the proposed driveway/parking pad and/or curb cut location and dimensions.

Note: For maximum driveway widths see Town of Olds Land Use Bylaw 01-23, Section 3(6)(b).

## PLEASE READ CAREFULLY

**Curb Cut Applications:** Upon receipt of the completed application, Operational Services staff will visit the address to inspect the site and to determine if the curb cut can be done.

- The result of the site inspection will be communicated to the Applicant within five (5) working days after receipt of the application.
- After receiving the Inspection Report, if the Applicant wishes to proceed with the curb cut, he/she will get a quote done by a Town approved contractor.
- The contractor hired will complete the curb cut to the Town's design and standards **which includes following thickness guidelines outlined by the Town and the contractor is to clearly stamp their (name & year). This standard is a 2-year guarantee.**
- A **\$1000.00 Security Deposit** shall be paid to the Town of Olds upon permit application. The Security Deposit shall be refunded to the applicant upon completion of the final inspection of the curb cut to the sole satisfaction of the Town of Olds.

**Driveway & Parking Pad Applications:** If applicable, the driveway must be hard surfaced within one (1) year of the permit approval. A gravel, shale or similar surfaced driveway pad is NOT acceptable unless in the rear or side yard where the alley is not hard surfaced.

- A **\$1000.00 Security Deposit** shall be paid to the Town of Olds upon permit application. The Security Deposit shall be refunded to the Applicant upon completion of the hard surfacing to the sole satisfaction of the Town of Olds.

I hereby make application under the provisions of the Town of Olds Land Use Bylaw No. 01-23 for a Development Permit in accordance with the plans and supporting information submitted herein and which form part of this application.

\_\_\_\_\_  
Name of APPLICANT (Please Print)

\_\_\_\_\_  
Signature of APPLICANT

\_\_\_\_\_  
DATE

## Development Permit Application Fee \$100      Receipt\_\_\_\_\_

☐ Letter of Guarantee Dated \_\_\_\_\_ OR ☐ Receipt # \_\_\_\_\_

Date of Final Curb Inspection \_\_\_\_\_ Inspected by \_\_\_\_\_

The personal information on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used in order to process this form. Please forward questions or concerns to the FOIPP Coordinator at 4512 46 Street, Olds, AB T4H 1R5. Phone 403-556-6981, Fax 403-556-6537, or email FOIP@olds.ca