

TOWN OF OLDS

BYLAW NO. 2025-20

A BYLAW of the Town of Olds in the Province of Alberta RESPECTING RATES TO BE CHARGED FOR MUNICIPAL SERVICES PROVIDED BY THE TOWN OF OLDS.

WHEREAS paragraph 8 of the Municipal Government Act Revised Statutes of Alberta 1994 and amendments thereto authorizes a Municipality, by bylaw, to establish fees for licenses, permits and approvals, and

WHEREAS paragraph 61(2) authorizes a municipality to charge fees, tolls, and charges for the use of its property, and

WHEREAS paragraph 481 authorizes a municipality to establish fees payable to a person wishing to make a complaint to the Assessment Review Board, and

WHEREAS paragraph 630.1 authorizes a municipality to establish fees for planning functions, and

WHEREAS paragraph 6 gives a municipality natural persons power, which imply the power to charge for, goods and services provided.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF OLDS, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SHORT TITLE

This Bylaw may be referred to as the **"RATES BYLAW"** of the Town of Olds.

DEFINITIONS

"Municipal Services" means; annual rates, fees, tolls and charges for various goods, licenses, permits, and services provided by the Town of Olds.

GENERAL MATTERS

1. That the rates specified in the Schedules attached be charged for the Municipal Services as specified.
2. This bylaw shall be reviewed and brought before Council annually.
3. From time to time, review and amendments to the various schedules may be required outside the annual review of the RATES BYLAW.
4. **This bylaw comes into full force and effect on January 1, 2026.**
5. All schedules attached to this Bylaw form part of this Bylaw:

Schedule "A"	Assessment Review Board
Schedule "B"	Protective Services Rates
Schedule "C"	Corporate Services Rates

Schedule "D"	Planning and Development Rates
Schedule "E"	Water, Wastewater and Solid Waste Rates

AUTHORITY

6. The Chief Administrative Officer (CAO) or their designate reserves the right to waive or reduce any fee in this bylaw at their discretion when deemed appropriate.

REPEALS

7. Should any rates mentioned here still appear in older bylaws not yet revised the rates mentioned in this bylaw shall be in full force and effect and Supersede previous rates.
8. Bylaws 2024-14 and 2024-34 are hereby repealed upon this bylaw receiving third and final reading.

Read for a first time this 8th day of December 2025.

Read for a second time this 8th day of December 2025.

Unanimous consent for third reading 8th day of December 2025.

Read for a third and final time this 8th day of December 2025.



Daniel Daley,
Mayor



Brent Williams,
Chief Administrative Officer

Signed by the Chief Elected Official and the Chief Administrative Officer this 8th day of December 2025.

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RATES BYLAW

SCHEDULE 'A' ASSESSMENT REVIEW BOARD

Description	Rate
Residential 3 or fewer dwellings	\$50.00
Residential 4 or more dwellings	\$250.00
Non-residential	\$250.00

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RATES BYLAW

SCHEDULE 'B' PROTECTIVE SERVICES RATES
(Includes Animal Control, Fire and RCMP)

ANIMAL CONTROL RATES

Licenses

Description	Rate
Dog License – intact male/female	\$35
Dog License – neutered male/spayed female	\$25
Cat License – intact male/female	\$35
Cat License – neutered male/spayed female	\$25
Late Payment Fee (after February 28)	\$15
Other Animal, as deemed by Council, to be licensed	\$35
Guide/Medical Dog License – annual	N/C

Other

Description	Rate
Declared as 'Vicious Dog' (to be held concurrent with dog license)	\$110
Replacement tag	\$5
Impoundment fees (recuperated)	As set out by pound/clinic
Veterinary fees (recuperated)	As set out by clinic

*where a license is issued after June 30 of any license year, the fees will be charged at 50% of the fee shown above.

RCMP RATES

Description	Rate
Criminal Record Check	\$40
Criminal Record Check - volunteer	n/c
Police Collision Reports <ul style="list-style-type: none"> • Motor Vehicle Collision Report • Property Loss/Damage • Confirmation of Occurrence • Applicable charges 	Two cheques <u>must</u> be issued when requesting a Police Collision Report: \$15.75 – Payable to Receiver General \$40.00 – Payable to Town of Olds
Fingerprints (Receiver General fee: \$25 (fees are waived for Immigration/Citizenship to Canada, federal employment and volunteer purposes)	\$50
Costs for operational staffing for special events per RCMP Personnel, per hour or portion thereof	\$150

OLDS FIRE DEPARTMENT RATES

Response Fees (The Response fees below include all personnel involved)

Description	Rate
Basic Response (one resource was dispatched, and the incident was resolved promptly)	\$150
Standard Response (more than one resource is required, and the incident was resolved in one hour or less)	\$300
Extended Response (When the incident requires more than one hour)	Charged at an hourly rate as per Alberta Transportation Rates of Reimbursement for Fire Departments.
Expendable/Consumable supplies used in a response	Town cost plus 15%

Other Fees

Description	Rate
Occupancy Load Certificate	\$50 per certificate
Permit to sell Fireworks	\$25 per year
Fireworks Permit	\$25
Drone response	\$100/hour

Fire Inspection and Investigation Fees

Description	Rate
Fire Investigation Services	\$100 per hour plus expenses
Additional Fire Investigator	\$65 per hour plus expenses
Fire Inspection – Requested	\$100 per hour
Re-Inspection for outstanding Fire Code deficiencies	\$100 per hour after 2 nd visit (min. 1 hour)

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SCHEDULE 'C' CORPORATE SERVICES RATES

Description	Rate
Property Information & Environmental Site Inquiries	
Residential	\$35/parcel
Non-Residential	\$100/parcel
Access to Information Requests	\$25 Initial Fee*
NSF or returned cheques	\$20.00
Tax certificate – office issued	\$35.00
Tax certificate – online	\$20.00
Tax lien	\$40.00 per roll number
Mortgage company administration fee	\$20.00 per roll number
Certificate of Title Search	\$50.00 per search
Photocopying	\$1.00 per page
Maps	\$20.00 per map

*Additional fees may apply as per ATI regulation

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SCHEDULE 'D' PLANNING and DEVELOPMENT FEES

Planning and Development General

Description		Rate
Land Use Confirmations		
Certificate of Compliance (rushed compliance (2 business days) when time permits – double fees)		\$100/ residential \$150/ commercial & industrial
Zoning (Land Use District) Confirmation Letter		\$50/parcel (residential/commercial/industrial)
Special Meeting Requests		
Development Authority (Council)		\$500
Reschedule a Public Hearing (Council)		\$500
Appeal		
Subdivision & Development Appeal Board (SDAB)		\$1,000* 50% refundable if successful
Land & Property Rights Tribunal		N/C
Miscellaneous Fees		
Discharge of Registered Land Titles Documents (at the discretion of the CAO or their designate)		\$50
Encroachment Agreement	Fence & Municipality	\$240 + Legal fees
	All other & Municipality	\$480 + Legal fees
Parking Stalls ~ Cash in Lieu		\$5000 per stall
Permanent Road Closures		\$1000

DEVELOPMENT PERMIT FEES

Description		Rate
Commencement Without Approval		Discretion of the Development Authority up to 3x the application fee
Refund Request	Prior to Circulation (if applicable) and Decision	Refundable
	After Circulation -Prior to Decision	Non-refundable

	After Decision	Non-refundable
Time Extension Request		\$100
Residential		
Detached Dwellings, Duplexes, Multiplexes, Apartments - Permitted and Discretionary Uses		\$400 + \$50/dwelling unit
Accessory Building - Permitted & Discretionary Uses		\$100
Addition (Including Deck)		\$100
Commercial/ Industrial/ Institutional / Recreational		
Permitted Uses		\$500 + \$0.50/m ²
Discretionary Uses		\$500 + \$0.50/m ²
Change of Use – Permitted Use		\$100
Change of Use – Discretionary Use		\$200
Demolition		\$150
Home Occupation	Class 1	\$100
	Class 2	\$200
Secondary Suites		\$200
Patios (private property)		\$100/permanent & temporary
Any Development not Specified Above		\$100
Variance / Relaxation	Development Officer Approval	\$250
	Council Approval	\$500
Signs		
Not For Profit		N/C
Permanent (6 months or more)		\$100
Temporary (Less than 6 months)		\$50

Utility Connections

Description		Rate
Utility Service Connection	Water	\$1200 per connection
	Wastewater	\$1200 per connection

Statutory/Non-Statutory Plans

Description		Rate
Amendments		
Area Structure Plan Amendment		\$1,000
Area Redevelopment Plan Amendment		\$500
Land Use Bylaw Amendment	Land Use District Change	\$240
	Textual/Other	\$240
Municipal Development Plan Amendment		\$1,000
Refund Requests	Prior to Circulation	75%
	After Circulation	50%
	After Decision	0%

Subdivision Fees

Description	Rate
1-2 Lots	\$1,200
Per Lot Thereafter	250
Separation of Title	\$500
Endorsement Fee	\$100/lot
Extension of Time	\$200
Recirculation Fees	\$200
Lot Consolidation Fee	\$200

Mobile Vendor Permit Fees

Description	Rate
Resident Business	\$50 / year
Non-Resident Business	\$100 / year
Appeal Request	\$50

Sidewalk Café & Sale Permit Fees

(fees doubled if commenced prior to issuance of permit)

Description	Rate
Sidewalk Café & Sales Permit Fee: Type 1 - Minor	\$50 / year
Sidewalk Café & Sales Permit Fee: Type 1 - Major	\$100 / year
Sidewalk Café & Sales Permit Fee: Type 2 - Minor	\$100 / year
Sidewalk Café & Sales Permit Fee: Type 2 - Major	\$150 / year
Appeal Request	\$25

BUILDING PERMIT FEES

Description	Rate
Minimum Fee (If construction starts prior to permit issuance the permit fees will be doubled)	\$ 120
Commencement without approval	2 times the application fee
Safety Codes Council Fee	As levied by the Alberta Safety Codes Council (currently 4% or \$4.80 minimum and \$560 maximum)
Commercial, Industrial, Institutional	\$7.60/\$1000 of project value* for the first \$1M + \$5.60/\$1000 of project value* for the remaining amount. Minimum \$120.
Residential – multi-family (R3) - new construction, additions, alterations, renovations	\$7.60/\$1000 of project value* for the first \$1M + \$5.60/\$1000 of project value* for the remaining amount. Minimum \$120.
Secondary Suites – constructed prior to September 2, 2007	\$125 plus \$7.60/\$1,000 of project value*
Secondary Suites – Constructed with no permit after September 2, 2007	\$250 plus \$7.60/\$1,000 of project value*
Residential – detached dwellings, duplexes – new construction, additions, alterations, renovations	\$7.60/\$1000 of project value* for the first \$1M + \$5.60/\$1000 of project value* for the remaining amount. Minimum \$120.
Accessory buildings over 108 ft ²	\$7.60/\$1000 of project value* for the first \$1M + \$5.60/\$1000 of project value* for the remaining amount. Minimum \$120.

Manufactured Home (does not include any additions or interior renovations)	\$200
Demolition (over \$5,000)	\$120
Special Event	\$100
• Single tent/stage less than 60m2	\$250
• Stage, Multiple tents or greater than 60m2	
Alternative Solution Review	\$100/hour
Change of Use Review – Defined in Alberta Building Code	\$100/hour
Inspection Request – No building permit issued	\$100/hour
Re-inspection – per occurrence to complete deficiencies prior to issuance of Permit Service Report	\$100
Calling for inspection when project is not ready	\$100
No entry on scheduled inspection	\$100
Fail to call for required inspection	\$250
Fail to submit required verification of compliance	\$250
Failure to post building permit placard at construction site	\$100

***Project Value Note** – Labour is to be included at market value where the applicant is performing portions or all of the work

Cancelled and Expired Permits – Refund requests are required in writing from the applicant within 60 days of cancelled/expired date.

- 1) Refund requests for permits submitted in which no plan review has been started – Hold back of 10% or minimum \$120.
- 2) Refund requests for permits submitted once plan review has been started – Hold back 25% or minimum \$120.
- 3) Refund requests for permits that have been reviewed and ready to issue – Hold back 50% of permit fee or a minimum of \$120.
- 4) All fees are subject to the Alberta Safety Codes Council levy and are non-refundable.

BUSINESS LICENSE FEES

General Business License Fees

Description	Rate
Resident Business	\$125.00 per year
Non-Resident Business	\$225.00 per year

Specific Classification Business License Fees

Description	Rate
Hawkers, peddlers & mobile vendors (resident)	\$125.00 per year
Hawkers, peddlers & mobile vendors (non-resident)	\$225.00 per year
Home based business	\$125.00 per year
Principal contractor with more than 3 sub-trades and subcontractors	\$750.00 per year
Flea markets (resident & non-resident)	\$125.00 per event
Temporary (less than 4 consecutive weeks) (resident)	\$25.00
Temporary (less than 4 consecutive weeks) (non-resident)	\$50.00

Other Fees

Description	Rate
Transfer fee	\$20.00
Refund request (administrative fee)	\$20.00
Appeal request	\$25.00

*where a business operates only after June 30 of any license year, the fees will be charged at 50% of the fee shown above, with the exception of temporary licenses.

*where a resident business closes prior to July 1 of any license year, a refund of 50% shall be granted to the business owner upon request.

OFFSITE LEVIES

Payment upon Subdivision or execution of Development Agreement

Description	Rate (per hectare)
OFF-SITE LEVY	\$72,723
Allocations:	
Water Infrastructure	17.7%
Wastewater Infrastructure	16.6%
Stormwater Infrastructure	11.9%
Transportation Infrastructure	53.8%
Facilities	0.00%

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SCHEDULE 'E' WATER, WASTEWATER and SOLID WASTE RATES

Residential

Description	Rate
WATER – Flat fee	\$16.06/month
WATER – Metered consumption	\$3.62 per cubic meter
WATER – Water meter replacement	\$3.50/month
WASTEWATER – Flat fee	\$18.55/month
WASTEWATER – Metered consumption*	\$4.72 per cubic meter
SOLID WASTE – Collection and Disposal	\$21.00/month

Non-Residential

Description	Rate
WATER – Flat fee	\$16.06/month
WATER – Metered consumption	\$3.62 per cubic meter
WATER – Water meter replacement	As per below size
WASTEWATER – Flat fee	\$18.55/month
WASTEWATER – Metered consumption*	\$5.15 per cubic meter

Water meter replacement rates:

Meter Size	Rate
¾"	\$3.50/month
1"	\$5.50/month
1.5"	\$6.50/month
2"	\$7.50/month
3"	\$11.00/month

4"	\$12.50/month
6"	\$26.50/month
8"	\$36.50/month

Non-Resident Rates – All water and wastewater connections outside the corporate limits of the Town of Olds will be charged a surcharge of thirty five percent (35%) over and above the rates set out above.

Deposits

Description	Rate
Hydrant Meter	\$750.00
Water meter testing	\$300.00

Miscellaneous Fees

Description	Rate
New application for connection to Town water/wastewater	\$200.00
Water meter sales (all sizes)	Cost plus 10%
Water meter installation first trip	n/c
Water meter installation second and all subsequent trips	\$45 per trip
WATER – Shutoff/reconnection relating to maintenance	\$50.00
WATER – Shutoff/reconnection due to nonpayment	\$100.00
SOLID WASTE – replacement/additional bin purchase	\$92.00 each
SOLID WASTE – second black bin (garbage)	\$10.00/month
SOLID WASTE – second green bin (compost)	\$3.00/month
Biodegradable compost bags	\$15/roll
Paper Statement Fee	\$1.50

*Wastewater consumption is based on water metered consumption.