

POLICY #703C

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Policy Title:	Certificate of Compliance
Policy Number:	703C
Approval:	Town Council
Review Date:	April 14, 2025, <u>Motion 25-113</u>
Review Date:	April 2025
Approved Date:	April 25, 2016, <u>Motion 16-172</u>
Supersedes Policy No.:	New

Policy Statement:

The issuance of Certificates of Compliance is a service provided by the Town of Olds to property owners within the Town's jurisdiction to assist with arrangements for the sale or transfer of properties. The Town of Olds will provide a consistent approach to the processing and issuance of Certificates of Compliance.

Purpose:

To establish a system regarding requests for Certificates of Compliance and to eliminate any responsibility and/or liability for any mistake, inaccuracy, or error which may arise from the information supplied by or on behalf of the applicant.

Standards:

Planning and Infrastructure staff shall process requests for Certificates of Compliance, review Real Property Reports and issue Certificates of Compliance in a timely manner.