

Minutes of the Town of Olds Council Meeting held on Monday, August 22, 2011 in the Council Chambers, Olds Town Office at 7:00 p.m.

PRESENT – ELECTED OFFICIALS:

Mayor Judy Dahl, In the Chair.

Councillor M. Ball; Councillor A. Bull; Councillor W. Bearchell; Councillor D. Bennett; Councillor M.J. Harper; Councillor H. Walsh.

ABSENT – ELECTED OFFICIALS:

PRESENT – STAFF:

Norm McInnis, Chief Administrative Officer; Terryl Allen, Director of Corporate Services; Barb Hill, Director of Community Services; Cliff McDonald, Director of Corporate Services; Larry Wright, Director of Operational Services; Debra Martens, Fire Administration; Debbie Godfrey, CAO and Council Assistant.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 6.45 p.m.

2. A.) ADDED ITEM

Added item: CAO Performance Evaluation as 8G.

B.) ADOPTION OF THE AGENDA

Moved by Councillor Bull, to adopt the agenda as amended with added item: CAO Performance Evaluation 8G”

Motion Carried 11-226

CLOSED COUNCIL MEETING (IN-CAMERA MEETING) at 6:45 p.m.

Moved by Councillor Bennett, “that Council move to an in-camera meeting.”

Motion Carried 11-227

Council moved in-camera at 6:46 p.m.

Moved by Councillor Walsh, “that Council move to the regular council meeting.”

Motion Carried 11-228

Council moved to the regular council meeting at 6:48 p.m.

3. ADOPTION OF PREVIOUS MINUTES

3A) Regular Council Meeting Minutes of July 11, 2011.

Moved by Councillor Walsh, “that Council adopts the Regular Council Meeting Minutes of July 11, 2011, as presented.”

Motion Carried 11-229

4. PRESENTATION AND DELEGATIONS

4A) Presentation: Physicians Ad Hoc Committee.

Councillor Walsh provided background information on the Ad Hoc Physician Committee Conclusion report.

CAO McInnis narrated a power point presentation as the Chairman of the Ad Hoc Committee: background; recruitment recommendations (2009); current realities August 2011; new clinic; physician retention; retention strategies; incentives from other levels of government are disappearing.

Dr. Hoeve came forward and spoke to the concept of a centre of excellence concept: concept of a centre of excellence; how we can make Olds more of rural destination for medical services; good environment from a business and council point of view to enhance health care; Olds Hospital is becoming more of a surgical centre to open up spaces at the Red Deer Hospital; services offered by the medical community; dialogistic centre local to Olds and provide services for those tests that doctors order on a regular basis; making Olds an attractive place to live with local health care provisions.

Dr. Turner came forward and spoke to the Primary Care Network (PCN): developing a PCN in the local area; additional primary care; PCN would provide and manage programs and staff; work with local medical doctors; current clinic is housing 14 medical doctors; acquire space in the community; town can assist by augmenting clinical space to improve clinical spaces available to the local medical doctors; increased clinic space would decompress current clinic by providing an increase in clinic space in conjunction with PCN support staff activities.

CAO McInnis provided final comments; thanked the Ad Hoc Committee Members; the work of this Ad Hoc Committee is complete; Strategies be presented to the Olds Institute Lifestyles Committee to develop actions and to continue to work with the Physician Group; Physician Attraction and Retention Committee continue their excellent work to assist with recruitment as we grow and as doctors move and need to be replaced.

Moved by Councillor Bennett, "that Council thanks Dr. Turner and Dr. Hoeve and the Ad Hoc Committee for their presentation and accept the presentation for information."

Motion Carried 11-230

4B) International Literacy Day September 8, 2011.

Librarian Winfield came forward and spoke to International Literacy Day and asked Council to proclaim September 8, 2011 as International Literacy Day in the Town of Olds. Ms. Winfield narrated a power point presentation: Reviewed Living Literacy Framework; What is literacy?; Literacy Levels in Alberta; Why Literacy Matters; What's Happening!.

Moved by Councillor Harper, "that Council thanks Ms. Winfield for her presentation and proclaims September 8, 2011 as International Literacy Day in the Town of Olds."

Motion Carried 11-231

4C) Muscular Dystrophy Awareness Month, September 2011.

Mr. Leonard Brandson came forward and spoke to Muscular Dystrophy Awareness Month, September 2011 in the Town of Olds. Mr. Brandson provided some facts on Muscular Dystrophy.

Moved by Councillor Bearchell, "that Council thanks Mr. Brandson and proclaims September 2011 as Muscular Dystrophy Awareness Month in the Town of Olds."

Motion Carried 11-232

5. BUSINESS ARISING OUT OF MINUTES

Councillor Harper asked for an update of the Social Media platform as reflected on page 5 of the previous minutes.

CAO McInnis provided clarification, that the communication strategy (Phase II) submissions are in the process of being evaluated; the Phase II project contains the social media platform strategy. CAO McInnis also provided that representatives of McRobbie will be coming to Olds to do training with communications staff on the use of the logo; the purchase of business cards, letterhead and flags are in the works, with marking of fleet vehicles and signage in 2012.

6. BYLAWS AND PUBLIC HEARINGS

6A) Bylaw No. 2011-15 Amend the Municipal Development Plan.

Bylaw No. 2011-16 Adopt the Chinook Meadows Area Structure Plan.

Chairman Dahl declared the Public Hearing for Bylaw No. 2011-15 and Bylaw No. 2011-16 open at 7:36 p.m.

Chairman Dahl asked Development Officer Jolene Tejkl to explain the purpose and affect of proposed Bylaw No. 2011-15 and Bylaw No 211-16.

Development Officer Jolene Tejkl narrated a power point presentation regarding Bylaw No. 2011-15 to amend the Municipal Development Plan and Bylaw No. 2011-16 to adopt the Chinook Meadows Area Structure Plan: 13 built phases; 1688 housing units; sustainable community; walkable; relation to the Municipal Development Plan; sanitary; water; public input and responses; referrals; concerns raised during first reading; reviewed alternatives; reviewed recommendation.

Chairman Dahl explained that presentations before council shall be brief and to the point and limited to five (5) minutes; Council shall not allow cross examination of persons giving information and it will not be necessary for the persons giving information to substantiate his or her qualifications; Council may ask questions of the speakers after each presentation for clarification purposes; no debating or questions from the floor will be allowed and no written or verbal submissions will be received by Council after the Public Hearing is closed.

Chairman Dahl called for a first time for those in support of proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

No one came forward.

Chairman Dahl called or a second time for those in support of proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

No one came forward.

Chairman Dahl called for a first time for those opposed to proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

No one came forward.

Chairman Dahl called for a second time for those opposed to proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

Mr. Ernie Johnson, President of the Meadows Condominium Association: 6009 62 Avenue came forward to speak on behalf of 38 households in the Meadows; delivered a document signed by members of the association; commented that Stantec has done a reasonable good job; poised to grow; traffic; dust; impact statement; lane issue; back to back development; condominium is build backwards on the south side; setback of the condominium development is not very wide; drainage ditch; walking path; paved pathway will provide easier access for emergency vehicles; major issue is to make the green space wider on the back; extension of the trail system.

Chairman Dahl called for a second time for those opposed to proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

No one came forward.

Chairman Dahl called for a first time for those persons deemed to be affected by proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

Chairman Dahl called for a second time for those persons deemed to be affected by proposed Bylaw No. 2011-15 and Bylaw No. 2011-16 to come forward.

No one came forward.

Chairman Dahl opened the floor to Council for questions.

Councillor Bearchell made comments on the trail system development and the view of existing properties.

Councillor Harper asked for clarification regarding collector roads and made comments on snow removal in cul-de-sacs.

Councillor Ball asked for clarification on paving alley between the Meadow's and the R3 development.

Councillor Bearchell commented on residential parking; construction access on Phase I, temporary construction on 57th Avenue.

Councillor Bennett asked for clarification on the drainage ditch: is it part of the 10% MR green space.

Development Officer Jolene Tejkl provided comments on traffic calming measures; paved trail is a possibility; MR strip does not go all the way to 57th; areas for the dumping of snow.

Chairman Dahl declared the public hearing for proposed Bylaw 2011-15 and Bylaw No. 2011-16 closed at 8:25 p.m.

Moved by Councillor Walsh, "that Council gives Bylaw No. 2011-15 to amend the Municipal Development Plan second reading."

Motion Carried 11-233

Moved by Councillor Bearchell, "that Council gives Bylaw No. 2011-15 to amend the Municipal Development Plan third reading."

Motion Carried 11-234

Moved by Councillor Harper, "that Council add the following to Bylaw No. 2011-16: "That Section 5.1 Transportation Overview of the attached Chinook Meadows Area Structure Plan be amended to state that a Traffic Impact Assessment will be completed to provide a summary of the projected impacts resulting from the Chinook Meadows development and identify any required mitigation measures;"

Motion Carried 11-235

Moved by Councillor Walsh, "that Council add the following to Bylaw No. 2011-16: "That Section 6.2 Stormwater System of the attached Chinook Meadows Area Structure Plan be amended to state that all storm water management ponds and related facilities will conform with the requirements set out by Alberta Environment;"

Motion Carried 11-236

Moved by Councillor Ball, "that Council add the following to Bylaw No. 2011-16: "That Section 6.2 Stormwater System of the attached Chinook Meadows Area Structure Plan be amended to state that the necessity of drainage controls and their actual locations be included in the detailed service study prepared for the proposed development;"

Motion Carried 11-237

Moved by Councillor Bull, "that Council add the following to Bylaw No. 2011-16: "That Section 7.1 Development Staging of the attached Chinook Meadows Area Structure Plan be amended to state during the construction phase, accesses to the adjacent properties to the north shall be barricaded and a temporary construction access be developed to access 57th Avenue;"

Motion Carried 11-238

Moved by Councillor Harper, "that Council add the following to Bylaw No. 2011-16: "That Section 7.1 Development Staging of the attached Chinook Meadows Area Structure Plan be amended to state that emergency access locations will be determined through each successive stage;"

Motion Carried 11-239

Moved by Councillor Bearchell, "that Council add the following to Bylaw No. 2011-16: "That Figure 12.0 of the attached Chinook Meadows Area Structure Plan be amended so that boundary delineation of phase 1 include the parcel of Municipal Reserve adjacent to the collector road in the north-east portion of the property;"

Motion Carried 11-240

Moved by Councillor Bennett "that Council give Bylaw No. 2011-16 to adopt the Chinook Meadows ASP, as amended, second reading."

Motion Carried 11-241

Moved by Councillor Walsh, "that Council give Bylaw No. 2011-16 to adopt the Chinook Meadows ASP, as amended, third reading."

Motion Carried 11-242

Mayor Dahl recessed the meeting at 8:29 p.m.

Mayor Dahl reconvened the meeting at 8:39 p.m.

- 6B) Bylaw No. 2011-17 Amend the Municipal Development Plan.
Bylaw No. 2011-18 Amend the Northwest Area Structure Plan.
Bylaw No. 2011-19 Adopt the Cornerstone Area Structure Plan.
Bylaw No. 2011-20 Amend Land Use Bylaw.**

Development Planner Craig Teal came forward and narrated a power point presentation on the proposed development.

Moved by Councillor Bull, "that Council gives first reading to proposed Bylaw 2011-17."
Motion Carried 11-243

Moved by Councillor Bennett, "that Council gives first reading to proposed Bylaw 2011-18."
Motion Carried 11-244

Moved by Councillor Walsh, "that Council gives first reading to proposed Bylaw 2011-19."
Motion Carried 11-245

Moved by Councillor Bearchell, "that Council gives first reading to proposed Bylaw 2011-20."
Motion Carried 11-246

Moved by Councillor Ball, "that Council sets Monday, September 12, 2011 at 1:00 PM in Council Chambers as the date, time and place for the public hearing on Bylaws 2011-17, 2011-18, 2011-19 and 2011-20."
Motion Carried 11-247

Mayor Dahl moved to item 8C

8C) Request for Cancellation of the 2011 Tax Penalty Roll: 4504000.

Mr. Perry Bain came forward and advised that the street was dug up and heavy equipment parked in front of the mailbox and no mail was delivered; phoned the Town Office and left a voicemail without the call being returned; also had problems with utility billing not being received.

Director of Corporate Services Terry Allen confirmed that property tax billing was sent in May; only one complaint of this nature has been received; spoke with Canada Post and was advised that there was no hold on mail because of the inability to deliver to the mailboxes or for any other reason.

Moved by Councillor Bull, "that Council accepts for information, the RFD – Request for Cancellation of 2011 Tax Penalty Roll Number 4504000."
Motion Carried 11-248

6C) Bylaw No. 2011-12 New Fire Hall, construction and debenture.

Moved by Councillor Bennett, "that Council gives second reading to Bylaw 2011-12 for the construction and debenture funding of a New Fire Hall at a cost of \$3,200,000."
Motion Carried 11-249

7. UNFINISHED BUSINESS

8. NEW BUSINESS

8A) Resolution: Banking.

Moved by Councillor Bearchell, "that Council direct Administration to provide the current 'List of Officers and Directors' authorized to sign on behalf of the Town of Olds to the Mountain View Credit Union, and further that the MVCU remove signing authority and access to the Town's accounts by former Elected Officials Lesley D. Winfield and Warren L. Smith."

Motion Carried 11-250

8B) Short Term Investment.

Moved by Councillor Harper, "that Council approves the addition of the Toronto Dominion Bank to its list of approved Financial Institutions for periodic use."

Motion Carried 11-251

Moved by Councillor Bull, "that Council authorizes a short term investment of \$3,000,000. for 90 days with the TD Bank."

Motion Carried 11-252

8D) Donation: Central Alberta Humane Society.

Moved by Councillor Bearchell, "that Council approves a donation of \$490.00 to the Central Alberta Humane Society in the name of the Town and the Municipal Enforcement Department towards their work of gaining a future presence in the Town of Olds."

Motion Carried 11-253

8E) Appointment: Public At Large – Subdivision and Development Appeal Board (SDAB).

Moved by Councillor Harper, "that Council appoints Mr. Jerry Jones to the Subdivision and Development Appeal Board for a term to expire in the fourth week of October 2012."

Motion Carried 11-254

8F) Policy and Procedures Project Updates:

Council Committee and Appointment Policy 11-214.

Remuneration & Benefits and Reimbursement of Expenses 11-213.

Promotions and Public Relations Policy 11-221.

Recognition of Departing Council Members 11-221-01.

Council Policy 101 and Council Policy Development 11-01.

Moved by Councillor Bearchell, "that Council approves Policies:

- Council Committee and Appointment Policy 11-214
- Remuneration and Benefits and Reimbursement of Expenses 11-213
- Promotions and Public Relations Policy 11-221
- Recognition of Departing Council Members 11-221-01

and that Council rescind:

- Council Development Policy 101."

Motion Carried 11-255

Added Item 8G CAO Performance Evaluation.

Moved by Councillor Harper, "be it resolved that Council conduct the annual Performance Evaluation of Mr. Norm McInnis Town of Olds Chief Administrative Officer on July 13, 2011; in accordance with the Municipal Government Act; Section 205.1 and Section 201.

Section 205.1 Performance Evaluation

A Council must provide the Chief Administrative Officer with an annual written Performance Evaluation of the results the Chief Administrative Officer has achieved with respect to fulfilling the Chief Administrative Officers' responsibilities; under Section 207.

Section 207 Chief Administrative Officers' Responsibilities

The Chief Administrative Officer

- (a) Is the administrative head of the municipalities
- (b) Ensures that the policies and programs of the municipality are implemented;
- (c) Advises and informs the council on the operations and affairs of the municipality;
- (d) Performs the duties and functions and exercises the powers assigned to the Chief Administrative Officer by this and other enactments or assigned by Council."

Motion Carried 11-256

9. REPORTS FROM COUNCIL BOARDS AND COMMITTEES

9A) Reports from Council, Boards, Commissions, Committees and Task Forces.

Moved by Councillor Bull, "that the reports from Elected Officials and minutes from Authorities, Boards, Commissions, Committees and Task Forces for the period ending August 22, 2011 be received for information."

Councillor Bennett reported that Mountain View Senior Housing Board meeting minutes will be provided to the Council on a regular basis.

Councillor Ball expanded on the Mountain View Regional Waste Management Commission and reported on Alberta Environment and public input session; reported on activities of the Library Board; reported on Campus Alberta; Welcoming Communities Initiative.

Councillor Walsh reported on the Ad Hoc Physician Committee and the Primary Care Network; attended an Olds Institute Technology Committee; attended a Chamber of Commerce meeting; no CAEP meeting but dealing with CAEP issues.

Councillor Harper attended the Chamber Pancake Breakfast and will be attending the Staff BBQ.

Councillor Bearchell reported that he attended the MPC meeting; will be attending the BBQ.

Councillor Bull reported that August was a quiet month and will be attending the Staff BBQ.

Mayor Dahl reported that on Tuesday at 3 p.m. the Member of Parliament will have available the Wild Rose Hockey tickets at Walmart; \$10 each; the game is this Saturday in Cochrane. Mayor Dahl attended the Didsbury parade and spoke of having an Olds parade; Elks Celebrating 100th anniversary in 2012; ability to build capacity to organize a parade; personal invites from Council to community leaders.

Councillor Harper we have a great winter parade; need to build on that.
General discussion regarding parades.

With the exception of Councillor Bennett, Council is available to participate in a leaders team meeting on the second Tuesday of each month; emergent issues; find a way to commit to the first few meetings; 9-11 a.m. starting the second Tuesday in September.

Director Wright spoke to the status of the new Catholic School and Richardson access; sidewalk; roadways; bus traffic; traffic calming area; temporary connector road; signage; temporary restrictions and one way traffic to Winter Drive; have communicated with the RCMP;

Voting on the Motion
Motion Carried 11-257

10. FINANCIAL REPORTS

10A) Financial Reports: January 1, 2011 to July 31, 2011.

Moved by Councillor Harper, "that Council receives the financial reports for the seven month period January 1st, 2011 to July 31st, 2011 for information."

Motion Carried 11-258

11. OPERATING & CAPITAL BUDGET REPORTS

12. ACCOUNTS PAYABLE

12A) Accounts Payable Cheque Register and Pre-Authorized Payments.

Moved by Councillor Bearchell, "that Council receives for information, the Accounts Payable System Cheque Register Report containing cheques numbered 63548 to 63945 in the amount of \$3,000,203.36 and Pre-Authorized payments to August 15, 2011."

Motion Carried 11-259

13. CORRESPONDENCE AND INFORMATION

13A) Correspondence and Information.

Moved by Councillor Bennett, "that the August 22, 2011 Correspondence and Information Report be received for information."

Motion Carried 11-260

Council noted the passing of Honourable Jack Layton; Mayor Dahl will send a letter of condolence.

14. QUESTION PERIOD

15. ADJOURNMENT

Moved by Councillor Bull, "that this meeting adjourn."

Motion Carried 11-261

The meeting adjourned at 10:05 p.m.

Judy Dahl, Mayor

Norman McInnis, Chief Administrative Officer

These minutes approved this 12 day of September 2011.