

Minutes of the Town of Olds Policies and Priorities Committee Meeting held on Monday, April 19, 2010 in the Council Chambers, Olds Town Office at 3:00 p.m.

ELECTED OFFICIALS in Attendance:

In the Chair. Councillor W. Smith

Mayor J. Dahl; Councillor M.J. Harper; Councillor H. Walsh; Councillor L. Winfield.

ELECTED OFFICIALS Absent:

Councillor A. Bull

STAFF in Attendance:

Norm McInnis, Chief Administrative Officer; Larry Wright, Director of Operational Services; Lorne Thompson, Fire Chief; Carly Smart, Acting Director of Community Services; Craig Teal, Director, Parkland Community Planning Services; Nina Gales, Manager of Corporate Affairs and Regional Sustainability Coordinator; Marnie Ragan, Grants Administrator; Shauna Pettyjohn, Finance Manager; Shaun Fox, Infrastructure Technician; Scott Chant, Manager of Utilities and Public Works; Mike Boyko, Senior Engineering Technologist; Kelly Giesbrecht, Parks and Facilities Foreman; Debbie Godfrey, CAO & Council Assistant.

1. Call To Order.

Chairman Smith called the meeting to order at 2:59 p.m.

Marnie Ragan introduced Shauna Pettyjohn, who joins the Town of Olds as new Finance Manager as Marnie is moving to the grants administration function.

2. Added Items.

Added Items: #10 Shed Permits

Added Items: #11 Report on traffic solutions to south traffic area - 49th Street

Added Items: #12 Street Painting

Added Items: #13 Regional Services Commission - debt regulation.

3. Adoption of Agenda.

Moved by Mayor Dahl, to adopt the agenda of April 19, 2010 with the added items.

Motion Carried 10-24

4. Adoption of the March 15, 2010 Minutes.

Moved by Councillor Harper, to adopt the Minutes of the March 15, 2010 Policies and Priorities Committee meeting.

Motion Carried 10-24

5. Closed Meeting

Moved by Councillor Walsh that the committee moves to a closed meeting.

Motion Carried 10-25

The Committee moved to a closed meeting at 3:07 p.m.

Moved by Councillor Walsh that the committee reconvene to the regular committee meeting.

Motion Carried 10-26

The Committee reconvened to the regular committee meeting at 4:05 p.m.

Marnie Ragan, Grants Administrator and Shauna Pettyjohn, Finance Manager left the Council Chambers at 4:05 p.m.

Chairman Smith recessed the meeting at 4:05 p.m.
Chairman Smith reconvened the meeting at 4:17 p.m.

6. Presentation: Parkland Community Planning Services - Funding.

Craig Teal reviewed the discussion paper addressing Parkland Community Planning Services funding deficit.

Mayor Dahl entered the Council Chambers at 4:19 p.m.

Craig Teal narrated a power point presentation: Steps Taken; What is Proposed; What Happens Next. There is a timeline for decisions from member municipalities, the response on principle is a short-time feedback request.

An RFD with other options will be presented to Council. The RFD will contain information of how planning services can be provided for in-house and possible other consultants; and with a map.

Craig Teal, Parkland Community Planning Services left the Council Chambers at 4:41 p.m.

Rise and Report

Moved by Mayor Dahl, that Council direct Administration to bring forward an RFD regarding a contract with CMI Services for a Mlog Leak Detection System in the Town of Olds.

Motion Carried 10-27

Moved by Councillor Winfield that Council direct Administration to bring forward a review of the bylaw enforcement, bylaw and policy, at the next Policies and Priorities meeting in May.

Motion Carried 10-28

7. Presentation: Stantec Water Model Demonstration

Andrew Robertshaw from Stantec narrated a water model demonstration: at normal water demand; peak demand; fire flow scenario. The demonstration identifies priorities for waterline improvements and capacity.

Shaun Fox, Infrastructure Technician; Scott Chant, Manager of Utilities and Public Works; Mike Boyko, Senior Engineering Technologist; Kelly Giesbrecht, Parks and Facilities Foreman left the Council Chambers at 5:05 p.m.

8. Governance Peer Learning Circles.

Debbie Rogers, Human Resource Manager entered the Council Chambers at 5:05 p.m.

Chairman Smith recessed the meeting at 5:06 p.m.
Chairman Smith reconvened the meeting at 5:22 p.m.

Keith Seel provided discussion on Peer Learning Circle – Governance.

Scott Chant, Manager of Public Works and Utilities entered the Council Chambers at 6:50 p.m .

Debbie Rogers, Human Resources Manager and Lorne Thompson, Fire Chief left the meeting at 6:42 p.m .

Added Items: #10 Shed Permits.

Councillor Harper provided comment on a citizen's concern with respect to shed permitting. General discussion on bylaw fee applications and permitting requirements.

Added Items: #11 Report on traffic solutions to south traffic area - 49th Street.

Update: A draft report is on CAO McInnis's desk.

Added Items: #13 Regional Services Commission - debt regulation.

Councillor Smith handed out sample letters regarding the Regional Services Commission Debt Limit Regulation. Councillor Smith will provide the content of a letter for the Mayor's signature.

9. BizPal Update

Larry Wright, Director of Operations provided an update to the BizPal launch. General discussion on: branding; logo content; website redesign; "Olds Portal".

10. Trails Development Plans (\$200,000 budget allocation)

Larry Wright, Director of Operations and Scott Chant, Manager of Public Works and Utilities provided comment on the 2010 budget allocation and projects for trail development plans; finish up existing trails; phase 2 Deer Ridge Environmental Reserve; 65 Avenue.

Added Items: #12 Street Painting

Scott Chant, Manager of Public Works and Utilities provided comment with respect to the road paint that was used last year. New rules and regulations no longer permit the use of certain paint. The paint used was water based and did not stand up; this is concern among all municipalities.

Moved by Mayor Dahl that this meeting adjourn.

Motion Carried 10-29

The meeting adjourned at 7:55 p.m.

Councillor H. Walsh,
Chairman

Norm McInnis,
Chief Administrative Officer

Minutes adopted May 17, 2010.