

# UTILITY EXCAVATION PERMIT APPLICATION



**Town of Olds**

4512 46 Street  
 Olds AB T4H 1R5  
 Main: 403.556.6981  
 Fax: 403.507.4856

**PLEASE PRINT**

Permit No: \_\_\_\_\_  
 Roll No: \_\_\_\_\_

Check One:  **Water, Wastewater, Storm Permit**     **Shallow Utility Permit** (gas, power, cable, fiber, phone etc.)

Name of APPLICANT		Tel/ Cell	Fax
Address of APPLICANT			Postal Code
Name of OWNER (if different from Applicant)		Tel/ Cell	Fax
Name of CONTRACTOR	Contact Name for site (24 hours)		Contact Tel (24 hours)
Location of Excavation			
Start Date		End Date	
Estimated date for Re-Paving (within 30 days)		<input type="checkbox"/> Site Sketch (must be submitted)	

### General Conditions – PLEASE READ

**Locates must be obtained PRIOR to excavation – contact ALBERTA ONE CALL at 1 (800) 242-3447 or go to [www.alberta1call.com](http://www.alberta1call.com).**

*The Applicant must notify Alberta Transportation at 403-340-5166 if excavating or working within a 2 block radius of either Highway 27 or Highway 2A.*

All completed work is to be inspected by the Town of Olds as soon as possible upon notification of completion.

The fee for a new connection to a municipal underground service trunk main (water, sanitary or storm) is \$1200 per service connection (**non-refundable**). A Performance Bond or Security Deposit equal to the cost of the portion of construction that is on municipal lands is required and will be charged per Rates Bylaw 01-06. The cost for a set of two service connections is \$1500 for gravel surfaces and \$4000 for paved surfaces **per trench**. If costs are greater, the Applicant will be billed for the actual amounts. **It is the Developer/Contractor's responsibility to return the surface excavated to its equivalent or better.**

The Applicant shall contact the Town of Olds Operations Department at 403-507-4833 to arrange for an inspection of the water and sewer connections **PRIOR TO BACKFILLING**. Please be advised that the Performance Bond or Security Deposit will **not** be returned to the Developer if water and sewer connections are not inspected prior to backfilling. Please note that **48 hours notice** must be given to the Operations Department prior to the inspection date desired. Inspections will be conducted between 7.00 am and 3.00 pm Monday to Friday only.

If OLD SERVICES will be abandoned, they must be properly abandoned and inspected by the Town of Olds Utilities Foreman. Please note that **48 hours notice** must be given to the Operations Department prior to the inspection date desired. Call 403-507-4833 to arrange for an inspection. Inspections will be conducted between 7.00 am and 3.00 pm Monday to Friday only.

The Applicant shall contact the Town of Olds Operations Department at 403-507-4833 to arrange for a SIDEWALK inspection. Please note that **48 hours notice** must be given to the Operations Department prior to the inspection date desired. Inspections will be conducted between 7.00 am and 3.00 pm Monday to Friday only.

All excavations within paved roads will be backfilled and compacted in the presence and observation of Town of Olds Operations staff. An inspection is required for any deposit to be returned. Inspections will be conducted between 7.00 am and 3.00 pm Monday to Friday only.

If the work is completed without an inspection from the Town of Olds, the Contractor will be billed for the inspection at cost plus 50% for any work carried out by the Town of Olds or its agent to make any road / alley or sidewalk safe or to permanently complete excavations.

The Applicant will ensure that the work site is maintained in a way that no harm may come to pedestrians or vehicles that may have to pass through or around the site, including barricades and lights if required. Traffic will not be delayed or detoured without authorization from the Town of Operations Department.

The Applicant must submit a time schedule from start to completion of the project for approval by the Town of Olds. The Applicant will be responsible for any work stoppages or deficiencies.

By signing this application the Applicant agrees to conform to the above General Conditions at all times while working within Olds town limits.

\_\_\_\_\_  
 Signature of APPLICANT

\_\_\_\_\_  
 Date

### PERMIT APPROVAL – OFFICE USE ONLY

File reviewed by: _____ Operational Services _____ Date _____	Fees Paid \$ _____ (Codes: Service Connection 1-41-00-490-00, Bond 4-00-00-290-01) Receipt No. _____ Date _____ Roll No. _____
--	---

## Water & Sewer Inspection Report (to be completed by Town of Olds)

Permit No: \_\_\_\_\_

Town of Olds Operations department requires 48 hours notice for inspections.  
Inspections will be conducted between 7.00 am and 3.00 pm Monday to Friday only.

Municipal Address of PROPERTY			
Legal Description	Lot	Block	Plan
Name of OWNER			Tel
Name of CONTRACTOR / INSTALLER			Tel
Water / Sewer Line Connection <input type="checkbox"/> Approved <input type="checkbox"/> Corrections Required: _____			
Comments			

\_\_\_\_\_  
Signature of Water & Sewer Inspector

\_\_\_\_\_  
Signature of Contractor / Installer

\_\_\_\_\_  
Date

## Operations Inspection Report (to be completed by Town of Olds)

Town of Olds Operations department requires 48 hours notice for inspections.  
Inspections will be conducted between 7.00 am and 3.00 pm Monday to Friday only.

There is a two-year compaction / settlement guarantee for all roads & sidewalks. If these settle within two years the Contractor / Installer will make necessary corrections at no cost to the Town of Olds.

Name of CONTRACTOR / INSTALLER		Tel
Pavement	<input type="checkbox"/> Approved <input type="checkbox"/> Corrections Required: _____	
Sidewalks / Curbs	<input type="checkbox"/> Approved <input type="checkbox"/> Corrections Required: _____	
Comments		

\_\_\_\_\_  
Signature of Operations Inspector

\_\_\_\_\_  
Signature of Contractor / Installer

\_\_\_\_\_  
Date

*The personal information on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used in order to process this form. Please forward questions or concerns to the FOIPP Coordinator at 4512 46 Street, Olds, AB T4H 1R5. Phone 403-556-6981, Fax 403-556-6537, or email FOIP@olds.ca*